

**YANKTON COMMUNITY LIBRARY
BOARD OF TRUSTEES MEETING
Regular Meeting
Wednesday, February 7, 2024, 5:30 pm
Virtual Meeting – GoToMeeting Interface &
Yankton Community Library Meeting Room, 515 Walnut St. Yankton, SD 57078**

MINUTES

The meeting was called to order by President David Koerner at 5:30 pm. Present were Sue Otterman, Mary Pat Bierle, Sarah Mechtenberg, Yankton County Commissioner Ryan Heine, Library Director Dana Schmidt, and Assistant Library Director Linda Dobrovolny. Yankton City Commissioner Jerry Webber joined online.

Additions to the agenda: Schmidt asked to add a demonstration of the Vibe Board recently acquired through the Digital Literacy Workshop Initiative from the Public Library Association and discussion of HB 1197.

Approval of February 7, 2024 minutes: Mechtenberg made a motion to approve with a second by Bierle. Unanimous approval.

Public Comment Period: Cassi Pietz, Youth Services Librarian, demonstrated features of the library's recently acquired Vibe Board.

Discussion of bills/Accept Financial Report: Schmidt noted that January reports are not included due to this month's early meeting date. Complete reports will be included in the March packet. She also noted an upcoming bill related to HVAC repairs in January. Bierle made a motion to accept the Financial Report with a second by Heine. Unanimous approval.

Communications and correspondence: Schmidt shared several holiday greetings from patrons, a \$750 donation from the Teget Family Foundation and a note of thanks from Kelly O'Dea and all the library staff for the policy work done to implement the Connectivity Grant to allow the circulation of laptops and hot spots.

Director's Report: In addition to the written report, Schmidt reported that Tonya Ferrell, foundation board member and former library director, is working part time at the library as part of a loan forgiveness program through May. She also reported on the staff in-service day held on January 15. She gave a reminder of two policies in light of upcoming elections. The Petitions and Solicitations Policy gives guidelines for political activity in the library. The City of Yankton has a personnel policy outlining guidelines for employee participation in political activities. She also noted that social media stats have been added to the monthly reports

Old Business

- **Foundation feasibility study update:** next step is a meeting with Dr. Hellwege of the USD Government Research Bureau planned for February 13 to discuss survey questions and distribution

New Business

- **Collection Development Policy:** policy was presented with previously suggested changes; will revisit at March meeting with additional changes
- **Board Member Vacancies:** Jean Huff resigned from the board. Sue Otterman's second term ends in July 2024. Both vacancies will be filled by mayoral appointment after the April City Commission election and reorganization.

Other Business:

- **HB 1197** (require the publication of measures taken to restrict the access of obscene materials by minors) Bill was discussed. No action taken.

Adjourn the meeting of February 7, 2024: Motion by Bierle to adjourn the meeting at 6:00 pm with a second by Mechtenberg. Unanimous approval.