



The MISSION of the City of Yankton is to provide exemplary experiences, services & spaces that create opportunities for everyone to learn, engage, and thrive.

## **AGENDA**

### **YANKTON PARK ADVISORY BOARD**

**Monday, September 16, 2024, 5:30 PM, in the Community Room  
CMTEA Building, 1200 W. 21<sup>st</sup> Street**

#### **I. ROUTINE BUSINESS**

- A. Roll Call.
- B. Consideration of July 15, 2024 minutes. (Attachment)
- C. Public Appearances. Public appearance is a time for persons to address the Board on items not listed on the agenda.

#### **II. OLD BUSINESS**

- A. The Westside Park Pickleball court conversion: Midwest Stripping is sourcing the product used for filling cracks in courts. A modification was made to court paint colors due to availability/supply chain issues. These issues and other work have delayed the start date. We still expect work to occur this fall. We ask members of the public do not call vendors of the City to inquire about the timelines. Michael's Fencing installed the fencing. Posts and nets will still have to be installed. We have the wind screens. City staff will likely be utilized to build the open-air shelter near the courts. Utilizing the priority list of items discussed at the public meeting, remaining project funds will be used to complete other items. We have until June 30, 2026 to have the work completed (fencing, net posts, nets, painting), all part of the grant application.
- B. We will review the summer season including the Huether Family Aquatics Center, Music at the Meridian and other events.

#### **III. NEW BUSINESS**

- A. Garrett Haas will present his Eagle Scout Project.
- B. Fall maintenance and end of season activities will be discussed. We will also discuss projects that Parks staff anticipates completing as well as winter activities.
- C. Meridian Bridge's Centennial Celebration is scheduled for Saturday, October 12. Luke Youmans is heading up the committee. We will ask the PAB to help us promote the event.

#### **IV. OTHER BUSINESS**

- A. General discussion items.
  - Commission Information Memorandums (CIMs for previous months are attached).
  - Next Meeting Monday, November 18, 2024.
  - Commission Information Memorandums are available on the City's website.

#### **V. ADJOURN**



The MISSION of the City of Yankton is to provide exemplary experiences, services & spaces that create opportunities for everyone to learn, engage, and thrive.

**MINUTES**  
**YANKTON PARK ADVISORY BOARD**  
**Monday, July 15, 2024, 5:30PM, in the Community Room**  
**CMTEA Building, 1200 W. 21<sup>st</sup> Street**

**I. ROUTINE BUSINESS**

Roll Call:

Present: Jason Tellus, Brian Bertsch, Cody Kneifl, Elizabeth Healy, and City Commissioner Brian Hunhoff.

Absent: Jeannine Economy-List, and Tom Bixler.

Also present City Manager Amy Leon, Director of Parks and Recreation Todd Larson, and Parks Secretary Chasity McHenry.

Public Appearances: Jake Hoffner.

Althea Higgins was to discuss tree removal in front of old post office building at 335 Walnut St. She did not attend. The Board still discussed if the tree could be removed. The Board is against removing the tree at this time.

Minutes: May 20, 2024 minutes approved. Tellus motioned. Bertsch second. Motion passed 4-0.

**II. OLD BUSINESS**

A. The Westside Park Pond Project: A synthetic liner was installed and is holding water. There is a punch-list of some items that need to be taken care of by the contractor. The artesian well is flowing water into the pond. An Avera Sacred Heart donation plaque will be installed next to the rock area on the south side of the bridge landing on the island. SD Game, Fish, and Parks will be contacted about stocking the pond with fish in the spring of 2025. The Parks Staff is watering areas around the pond and on the island to establish the grass and the new landscaping plantings.

B. Westside Park Pickle Ball court conversion – Midwest Striping is a local company and has provided the low bid to grind the courts and then paint the courts. They plan to start the grinding work the week of July 22. Michael’s Fencing, from Sioux Falls, was the low-bidder for fencing and they have a tentative date to install fencing the last week of July or the first week of August. Once the fences are installed, Midwest Striping will paint the courts. Then installation of net posts with nets. Utilizing the priority list of items discussed at the public meeting remaining project funds will be used to complete other items. We have until June 20, 2026, to have the work completed that was a part of the grant application (fencing, net posts, nets, painting).

Jake Hoffner was present to thank the Parks Advisory Board and the City of Yankton for the support of pickleball in Yankton. He also thanked everyone for the project to convert the two tennis courts in Westside Park to six pickleball courts. The Yankton Area Pickleball group (YAPpers) is excited for the courts to be finished in Westside Park.



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### III. NEW BUSINESS

- A. Elect board chair for 2024-2025. Jason Tellus nominates Elizabeth Healy. Brian Bertsch second. Motion passed 4-0.
- B. City Manager Amy Leon presented the proposed 2025 Capital Improvement Plan (CIP). The CIP documents presented to the City Commission on Monday, June 10, was used. Amy specifically talked about replacing play equipment in parks and the tentative plans for that in each of the years in this five-year CIP. She also discussed the Riverside Park amphitheater and the issue with having railings for the two middle section of stairs to help with people's ability to go up and down while being able to hold on and balance with railings. There was also discussion about what a food tax change could mean for the community with a lot of unknowns at this point. The Meridian Bridge and its future was also discussed, including inspections, costs for inspections, and ultimately what costs could be to keep the structure maintained and usable for pedestrian traffic.
- C. Discussed removal of a tree at 220 west 3<sup>rd</sup> St. The City should have discussions with new property owners about the tree and if they are in agreement then the tree can come down. It is a very mature tree, in a small tree pit, and the roots of the tree are causing sidewalk panels around the area to heave and create safety issues for the traveling public. The tree is also old enough that it has a lot of branches growing into the buildings since the tree pit is so close to the buildings.
- D. Meridian Bridge's Centennial Celebrations. There are some smaller events that will take place through the remainder of the summer. The big planning effort now begins for the official Bridge Opening Centennial date of October 12. Comments were made about the drone show on the 5<sup>th</sup> of July and how it was well received by the public. The only complaints about the event that board members had heard was that the vendors ran out of food and the lines were very long for the food options. The City of Yankton and the Park Advisory Board wanted to say thanks to Nick and Meg Severson for helping out with the event on Friday evening.

### IV. OTHER BUSINESS

- A. General discussion items.
  - Commission information Memorandums (4 CIMs).
  - Other completed work projects for the department are noted in the CIMs.
  - Next Meeting: Monday, September 16, 2024.

### V. ADJOURN

Bertsch motioned, Tellus second. Motion carried 4-0.

PARKS AND RECREATION REPORT

**Thursday, July 4, 2024**

- **4<sup>th</sup> of July – SAC Closed**
- **4<sup>th</sup> of July – Huether Family Aquatics Center open 11:30am-5pm**
  - **Total Attendance: 540**

**Monday, July 8, 2024**

- **Summer Programs Session 2 Started**
  - Participants – 635 (2023 - 702)

**Thursday, July 1-15, 2024 HFAC Library Passes**

	Library Pass		
	Adults	kids	coupon
7/2/2024	3	6	2
7/3/2024	12	22	7
7/4/2024	3	5	2
7/5/2024	3	6	2
7/6/2024	10	13	6
7/8/2024	2	3	1
7/9/2024	4	4	3
7/10/2024	4	5	2
7/11/2024	7	5	4
7/12/2024	13	15	8
7/13/2024	9	12	5
7/14/2024	6	10	3
7/15/2024	4	3	3

***Huether Aquatic Fitness Classes: First Half of July***

- **Aqua Zumba**
  - Participation – 14 Participants
- **Tabata**
  - Participation – 8 Participants
- **Water Fitness**
  - Participation – 16 Participants
- **Yoga**
  - Participation – 5 Participants

***Additional Information for First Half of July:***

- **Aqua Zumba**
  - Participation – 48 Participants
- **Barre**
  - Participation – 4 Participants
- **Power Abs**
  - Participation – 58 Participants
- **Power Yoga**
  - Participation – 15 Participants
- **Prime Time Senior Class**
  - Participation – 49 Participants
- **Step Aerobics**
  - Participation – 6 Participants
- **Strength & Flexibility**
  - Participation – 19 Participants
- **Tabata**
  - Participation – 56 Participants
- **Trim & Tone**
  - Participation – 29 Participants
- **Wake UP**
  - Participation – 11 Participants
- **Water Aerobics Classes**
  - Participation – 95 Participants
- **Yoga**
  - Participation – 25 Participants
- **Zumba**
  - Participation – 5 Participants
- **Zumba Gold**
  - Participation – 64 Participants
- **Zumba Toning**
  - Participation – 6 Participants
  
- **Birthday Party Rentals**
  - Participation – 0 Birthday Parties
- **Private Pool Party Rentals**
  - Hours Rented – 0 Hours
- **Auxiliary/Main Gym Rentals**
  - Hours Rented – 0 Hours
- **Theater Rentals**
  - Hours Rented – 0 Hours

## PARKS AND RECREATION REPORT

- **Meeting Rooms**
  - Hours Rented – 0 Hours
- **City Hall Rentals**
  - Hours Rented – 4 Hours
- **Capital Building Rentals**
  - Days Rented – 5 dates
  
- **Park Shelters**
  - Riverside - 4 Rentals
  - Memorial – 3 Rentals
  - Westside – 0 Rental
  - Meridian Bridge – 0 Rental

PARKS AND RECREATION REPORT

• **Summit Activities Center Membership Information:**

	Members			Memberships
	Current	Last	Change	Current
○ Active & Fit/Renew Active/Silver Sneakers	207	206	1	207
○ Adult Annual	80	82	-2	80
○ Adult Annual plus 1	48	48	0	24
○ Adult Annual plus 2	15	15	0	5
○ Adult Annual plus 3	4	4	0	1
○ Adult Annual plus 4	5	5	0	1
○ Adult Annual plus 5	6	6	0	1
○ Adult Annual plus 6	0	0	0	0
○ Adult EFT	20	20	0	20
○ Adult EFT plus 1	28	28	0	14
○ Adult EFT plus 2	3	3	0	1
○ Adult EFT plus 3	8	8	0	2
○ Adult EFT plus 4	0	0	0	0
○ Adult EFT plus 5	6	6	0	1
○ Adult EFT plus 6	0	0	0	0
○ Adult Monthly	98	105	-7	98
○ Adult Monthly plus 1	38	38	0	19
○ Adult Monthly plus 2	21	15	6	7
○ Adult Monthly plus 3	4	8	-4	1
○ Adult Monthly plus 4	0	0	0	0
○ Adult Monthly plus 5	0	0	0	0
○ Adult Monthly plus 6	0	0	0	0
○ City of Yankton Single	63	63	0	63
○ Firefighter Single	18	18	0	18
○ 10 Use Punch card	57	57	0	57
○ Radio	35	34	1	35
○ Youth Annual	29	28	1	29
○ Youth EFT	0	0	0	0
○ Youth Monthly	61	50	11	61
<b>Total # of Active Memberships</b>	<b>854</b>	<b>847</b>	<b>7</b>	<b>745</b>

- Attendance – 1,828 (1,828 SAC, ? GL). We do not have GL numbers at the time of this report.  
Compared to 2,357 (1,729 SAC, 628 GL) in 2023.

## PARKS AND RECREATION REPORT

- Total Huether Family Aquatics Center Passes Sold: 3,257 (3,605 – 2023)
- Total Cash Revenue at the SAC 7/1-15/24 – \$15,264.32 compared to \$11,172.58 in 2023

### PARKS

Luke is working with outside organizations' special event applications and events for this summer and fall.

Riverside Park was prepared for the July 4 and July 5 concerts and events.

The Parks Department will be digging holes and installing posts for the renovated batting cage at the Sertoma 4-plex.

The ball fields at Sertoma Park, Summit Activities Center, and Riverside Park are being dragged and prepared each weekday according to practice and game schedules submitted to the Parks Department.

The Parks staff has and will move bleachers, benches, trash cans, and other items for youth baseball, youth softball, youth soccer, swim team, and other special community events (such as Ribfest) which will be taking place in Yankton on weekends in May, June and July.

## Parks and Recreation Report

### July 16-31, 2024 HFAC Library Passes

	Library Pass		
	Adults	kids	coupon
7/15/2024	4	3	3
7/16/2024	3	9	3
7/17/2024	1	3	1
7/18/2024	13	14	7
7/20/2024	5	8	3
7/22/2024	9	13	6
7/23/2024	4	16	4
7/24/2024	11	21	7
7/25/2024	9	7	6
7/26/2024	8	15	6
7/27/2024	4	2	4
7/28/2024	14	25	8
7/29/2024	7	7	5
7/30/2024	5	10	4
7/31/2024	5	8	4

### *Huether Aquatic Fitness Classes: Second Half of July*

- **Aqua Zumba**
  - Participation – 40 Participants (54 for the Month)
- **Tabata**
  - Participation – 20 Participants (28 for the Month)
- **Water Fitness**
  - Participation – 18 Participants (34 for the Month)
- **Yoga**
  - Participation – 10 Participants (15 for the Month)

### *Additional Information for Second Half of July:*

- **Aqua Zumba**
  - Participation – 85 Participants (133 for the Month)
- **Barre**
  - Participation – 9 Participants (13 for the Month)
- **Power Abs**
  - Participation – 77 Participants (135 for the Month)

## Parks and Recreation Report

- **Power Yoga**
  - Participation – 10 Participants (25 for the Month)
- **Prime Time Senior Class**
  - Participation – 49 Participants (98 for the Month)
- **Step Aerobics**
  - Participation – 9 Participants (15 for the Month)
- **Strength & Flexibility**
  - Participation – 44 Participants (63 for the Month)
- **Tabata**
  - Participation – 83 Participants (139 for the Month)
- **Trim & Tone**
  - Participation – 37 Participants (66 for the Month)
- **Wake UP**
  - Participation – 11 Participants (22 for the Month)
- **Water Aerobics Classes**
  - Participation – 119 Participants (214 for the Month)
- **Yoga**
  - Participation – 26 Participants (47 for the Month)
- **Zumba**
  - Participation – 15 Participants (20 for the Month)
- **Zumba Gold**
  - Participation – 64 Participants (128 for the Month)
- **Zumba Toning**
  - Participation – 6 Participants (12 for the Month)
- **Birthday Party Rentals**
  - Participation – 0 Birthday Parties (0 for the Month)
- **Private Pool Party Rentals**
  - Hours Rented – 0 Hours (0 for the Month)

## Parks and Recreation Report

- **Auxiliary/Main Gym Rentals**
  - Hours Rented – 0 Hours (0 for the Month)
- **Theater Rentals**
  - Hours Rented – 0 Hours (0 for the Month)
- **Meeting Rooms**
  - Hours Rented – 0 Hours (0 for the Month)
- **City Hall Rentals**
  - Hours Rented – 0 Hours (4 for the Month)
- **Capital Building Rentals**
  - Days Rented – 3 Rental
- **Park Shelters**
  - Riverside - 4 Rentals
  - Memorial – 0 Rentals
  - Westside – 1 Rental
  - Meridian Bridge – 0 Rental

## Parks and Recreation Report

### Summit Activities Center Membership Information:

	Members			Memberships
	Current	Last	Change	Current
○ Active & Fit/Renew Active/Silver Sneakers	207	207	0	207
○ Adult Annual	82	80	2	82
○ Adult Annual plus 1	48	48	0	24
○ Adult Annual plus 2	15	15	0	5
○ Adult Annual plus 3	4	4	0	1
○ Adult Annual plus 4	5	5	0	1
○ Adult Annual plus 5	6	6	0	1
○ Adult Annual plus 6	0	0	0	0
○ Adult EFT	20	20	0	20
○ Adult EFT plus 1	26	28	-2	13
○ Adult EFT plus 2	6	3	3	2
○ Adult EFT plus 3	8	8	0	2
○ Adult EFT plus 4	0	0	0	0
○ Adult EFT plus 5	6	6	0	1
○ Adult EFT plus 6	0	0	0	0
○ Adult Monthly	102	98	4	102
○ Adult Monthly plus 1	36	38	-2	18
○ Adult Monthly plus 2	24	21	3	8
○ Adult Monthly plus 3	0	4	-4	0
○ Adult Monthly plus 4	0	0	0	0
○ Adult Monthly plus 5	0	0	0	0
○ Adult Monthly plus 6	0	0	0	0
○ City of Yankton Single	66	63	3	66
○ Firefighter Single	18	18	0	18
○ 10 Use Punch card	61	57	4	61
○ Radio	35	35	0	35
○ Youth Annual	27	29	-2	27
○ Youth EFT	0	0	0	0
○ Youth Monthly	54	61	-7	54
<b>Total # of Active Memberships</b>	<b>856</b>	<b>854</b>	<b>2</b>	<b>748</b>

In January of 2024, member numbers peaked as we had 948 members with 782 memberships.

In January of 2019 (pre-pandemic), we had 2,278 members with 1,109 memberships.

## Parks and Recreation Report

- Attendance – 3,241 (2,160 SAC, 1,081 GL) last two weeks of July; 5,914 (3,988 SAC, 1,926 GL) for the month of July. Compared to 2,790 (2,080 SAC, 710 GL) for last two weeks of July 2023; and 5,147 (3,809 SAC, 1,338 GL) in the month of July 2023.
- Total Huether Family Aquatics Center Passes Sold: 3,282 (3,633 – 2023)
- Total Cash Revenue at the SAC 7/16-31/24 – \$19,795.51/\$35,059.83 compared to \$8,801.99/\$19,974.57 in July 2023.
- Great Life Reimbursement Payment:
  - June 2024: \$3,034.50 (\$1,978.50 – June 2023)

### PARKS

Thursday nights' Music at the Meridian concert series is ongoing. Luke has been working with the Meridian District Art Project to be able to offer the community mural and tile painting on Thursday nights again this summer. The crowds have been great for these events.

Luke is working with outside organizations with their special event applications and events for this late summer and fall.

Riverside Park is being prepared for the August 8 Music at the Meridian concert. It also is being prepared for Riverboat Days.

The Parks staff helped install a Scott Luken statue, donated by Angie Luken, in Riverside Park. Location is to the west of the concrete shelter which is south and a little east of the Capitol Building.

The Parks staff installed some additional concrete on the island at Westside Park and set the Avera stone and plaque recognizing their generous donation toward the new bridge.

The pickleball courts at Westside Park have had the new interior fencing installed. We are now waiting on the contractor that will do the grinding down of the surface and then resurface the courts with the pickleball courts. The contractor has not been able to give us a firm timeline for completion of this project.

The Parks Department will be digging holes and installing posts for the renovated batting cage at the Sertoma 4-plex.

The ball fields at Sertoma Park, Summit Activities Center, and Riverside Park are being dragged and prepared each weekday according to practice and game schedules submitted to the Parks Department.

The Parks staff has and will move bleachers, benches, trash cans, and other items for youth soccer and other special community events which will be taking place in Yankton on weekends in August.

**Sunday, August 4, 2024**

- **SAC Library Day Passes Used**
  - 1 Coupon (1 Adult)

**Sunday, August 5, 2024**

- **SAC Library Day Passes Used**
  - 1 Coupon (1 Adult)

**August 1-15, 2024 HFAC Library Passes**

	Library Pass		
	Adults	kids	coupon
8/1/2024	5	8	4
8/2/2024	5	20	6
8/3/2024	19	24	12
8/4/2024	15	19	8
8/5/2024	4	7	3
8/6/2024	4	6	3
8/7/2024	9	17	5
8/8/2024	2	6	2
8/9/2024	2	6	1
8/10/2024	14	18	8
8/13/2024	2	4	2
8/15/2024	3	5	2

***Huether Aquatic Fitness Classes: First Half of August***

- **Aqua Zumba**
  - Participation – 23 Participants
- **Tabata**
  - Participation – 6 Participants
- **Water Fitness**
  - Participation – 29 Participants
- **Yoga**
  - Participation – 3 Participants

***Additional Information for First Half of August:***

- **Aqua Zumba**
  - Participation – 59 Participants

- **Barre**
  - Participation – 6 Participants
- **Power Abs**
  - Participation – 67 Participants
- **Power Yoga**
  - Participation – 13 Participants
- **Prime Time Senior Class**
  - Participation – 44 Participants
- **Step Aerobics**
  - Participation – 12 Participants
- **Strength & Flexibility**
  - Participation – 25 Participants
- **Tabata**
  - Participation – 69 Participants
- **Trim & Tone**
  - Participation – 26 Participants
- **Wake UP**
  - Participation – 10 Participants
- **Water Aerobics Classes**
  - Participation – 127 Participants
- **Yoga**
  - Participation – 17 Participants
- **Zumba**
  - Participation – 10 Participants
- **Zumba Gold**
  - Participation – 74 Participants
- **Zumba Toning**
  - Participation – 13 Participants
- **Birthday Party Rentals**
  - Participation – 0 Birthday Parties

- **Private Pool Party Rentals**
  - Hours Rented – 0 Hours
- **Auxiliary/Main Gym Rentals**
  - Hours Rented – 0 Hours
- **Theater Rentals**
  - Hours Rented – 0 Hours
- **Meeting Rooms**
  - Hours Rented – 0 Hours
- **City Hall Rentals**
  - Hours Rented – 0 Hours
- **Capital Building Rentals**
  - Days Rented – 4 dates
- **Park Shelters**
  - Riverside - 3 Rentals
  - Memorial – 6 Rentals
  - Westside – 0 Rental
  - Meridian Bridge – 0 Rental

• **Summit Activities Center Membership Information:**

	Members			Memberships
	Current	Last	Change	Current
○ Active & Fit/Renew Active/Silver Sneakers	214	207	7	214
○ Adult Annual	80	82	-2	80
○ Adult Annual plus 1	48	48	0	24
○ Adult Annual plus 2	15	15	0	5
○ Adult Annual plus 3	4	4	0	1
○ Adult Annual plus 4	5	5	0	1
○ Adult Annual plus 5	6	6	0	1
○ Adult Annual plus 6	0	0	0	0
○ Adult EFT	19	20	-1	19
○ Adult EFT plus 1	26	26	0	13
○ Adult EFT plus 2	6	6	0	2
○ Adult EFT plus 3	8	8	0	2
○ Adult EFT plus 4	0	0	0	0
○ Adult EFT plus 5	6	6	0	1
○ Adult EFT plus 6	0	0	0	0
○ Adult Monthly	100	102	-2	100
○ Adult Monthly plus 1	36	36	0	18
○ Adult Monthly plus 2	18	24	-6	6
○ Adult Monthly plus 3	0	0	0	0
○ Adult Monthly plus 4	0	0	0	0
○ Adult Monthly plus 5	0	0	0	0
○ Adult Monthly plus 6	0	0	0	0
○ City of Yankton Single	66	66	0	66
○ Firefighter Single	18	18	0	18
○ 10 Use Punch card	63	61	2	63
○ Radio	35	35	0	35
○ Youth Annual	26	27	-1	26
○ Youth EFT	0	0	0	0
○ Youth Monthly	42	54	-12	42
<b>Total # of Active Memberships</b>	<b>841</b>	<b>856</b>	<b>-15</b>	<b>737</b>

In January of 2024, member numbers peaked as we had 948 members with 782 memberships.

In January of 2019 (pre-pandemic), we had 2,278 members with 1,109 memberships.

- Attendance – 3,126 (2,181 SAC, 945 GL) first two weeks of August, compared to 2,678 (1,966 SAC, 712 GL) in 2023.
- Total Huether Family Aquatics Center Passes Sold: 3,282 (3,640 – 2023)
- Total Cash Revenue at the SAC 8/1-15/24 – \$12,493.54 compared to \$7,081.51 in 2023

## **PARKS**

Music at the Meridian wrapped-up on Thursday, August 8, with another large crowd, as we celebrated “Centennial Night.”

Luke is working with outside organizations and their special event applications and events for this late summer and fall.

Riverside Park was prepared for the August 8<sup>th</sup> Music at the Meridian concert. It was also prepared for Riverboat Days.

The Centennial Committee’s float received 1<sup>st</sup> place in the non-profit division for the Riverboat Days Parade. The Parks Department also had a float entered in the parade.

The Parks staff put up new Riverboat Days banners that were provided from the RBD Committee.

The Adult Co-ed Softball end of season tournament was held in Sertoma Park August 10 & 11.

The majority of the summer staff have left our employment so the regular crew is working to keep up with the demands of the parks system in the fall.

The pickleball courts at Westside Park have new interior fencing installed. We are now waiting on the contractor that will do the grinding down of the surface and then resurface the pickleball courts. The contractor has stated the surfacing materials will be shipped by August 29.

The Parks Department will be digging holes and installing posts for the renovated batting cage at the Sertoma 4-plex.

The ball fields at Sertoma Park, Summit Activities Center, and Riverside Park are being dragged and prepared each weekday according to practice and game schedules submitted to the Parks Department.

The parks staff has and will move bleachers, benches, trash cans, and other items for youth soccer and other special community events which will be taking place in Yankton on weekends in August and September.