

**CHAMBER OF THE BOARD OF CITY COMMISSIONERS  
YANKTON, SOUTH DAKOTA  
AUGUST 26, 2024**

The regular meeting of the Yankton City Commission was called to order by Mayor Schramm at 7:00 p.m.

**Roll Call:** Present: Commissioners Benson, Brunick, Carda, Hunhoff, Miner, Villanueva, Webber, Moser, and Mayor Schramm. City Attorney Den Herder, City Manager Leon, and Finance Officer Yardley were also present. Quorum present.

**Action 24-244**

Moved by Commissioner Hunhoff, seconded by Commissioner Miner, to approve Minutes of regular meeting of August 12, 2024 and work session of August 13, 2024. All present voted aye; motion carried, 9-0.

**Action 24-245**

Moved by Commissioner Webber, seconded by Commissioner Moser, that the Schedule of Bills be approved and warrants be issued as listed below. All present voted aye; motion carried, 9-0.

A&B Business Solutions (Lease) \$1,808.95; A-Ox (Propane) \$56.58; Bies, Brad (Tree Reimbursement) \$94.79; Cedar Knox Public Power (Electric) \$1,256.86; CenturyLink (Phone) \$1,165.74; CHS (Bulk Def) \$429; Core & Main (Parts) \$6,030.93; Credit Collection (June/July Collection) \$298.98; Credit Collections (Garnishment) \$50; Feimer Construction (Water Main Repair) \$3,035.72; Hawkins (Pool Chemicals) \$8,815.80; Hayes, April (License Reimbursement) \$150; Houdek, Rachel (Travel Reimbursement) \$4,243.32; J & H Cleaning (Janitorial Services) \$1,200; Johnson Controls (Service) \$324.95; K-Scale (Scale Service) \$842.90; Klein's Tree Service (Removal) \$6,100; KLJ Engineering (Design & Bidding) \$13,000; Law Enforcement Training (Training) \$150; List Electric (City Hall Rewiring) \$25,266.36; Luken Memorials (Memorial Marker) \$335; Macqueen Emergency (Jaws of Life) \$10,047.77; Mead Lumber (Grid Marker) \$623.52; Midwest Alarm (Alarm Monitoring) \$76.85; Millennium Recycling (Fees) \$2,492; Mount Marty University (Sertoma Fields Surfacing) \$900; Onward Yankton (Facade Grant) \$5,570; Onward Yankton (Special Appropriation) \$2,500; Patriot Express (Utility Refund) \$3,825.20; PlanIt Geo (Tree Software) \$5,500; Power Source Electric (Generator Repair) \$82.64; RDG (Professional Services) \$5,054.79; Sanitation Products (Hose) \$377.93; Sasse, Edward (Refund) \$53.60; Security Shredding (Services) \$40; South Dakota 811 (Message Fee) \$247.80; The Icee Company (Concessions) \$615.15; TMA (Tires) \$6,576; Transource Truck (Parts) \$452.03; TRE Environmental Strategies (Testing) \$950; Trophy Place (Softball Trophies) \$270; Tuff-Go (Bench & Garbage) \$1,138; United Rentals (Generator Rentals) \$489.24; Utility Equipment (Receivers) \$13,775; Verheul, Becky (Refund) \$140; Wholesale Supply (Concessions) \$1,337.85; Xerox (Lease & Copies) \$1,128.35; Yankton School District (Soccer Programs) \$1,775.14.

City Manager Leon submitted a written report giving an update on community projects and items of interest.

Kay Swihart presented on light pollution and the importance of the nighttime environment. Dennis Menke and Dan Johnson commented on the same topic.

**Action 24-246**

Moved by Commissioner Moser, seconded by Commissioner Brunick, to approve the consent agenda items listed below. All present voted aye; motion carried, 9-0.

1. Establish September 9, 2024 as the date for the public hearing on the application for a new Retail (On-off sale) Malt Beverage & SD Farm Wine license from Alfonso Alfredo dba Sabor Cubano, 2007 Broadway Ave, Ste M.
2. Establish September 9, 2024 as the date for the public hearing on the application for a new Retail (On-off sale) Wine & Cider license from Kourtney Erickson dba Korkykaybites LLC, 101 Douglas Ave.

**Action 24-247**

Moved by Commissioner Benson, seconded by Commissioner Webber, to approve Resolution #24-37. (Memorandum 24-170) All present voted aye; motion carried, 9-0.

**RESOLUTION #24-37**

A Resolution Establishing Base Salary Adjustments at 2.34%, and a one-step increase on the pay plan for eligible and non-represented Yankton Police Officers Association Fraternal Order of Police Lodge #19 for City Officers of the City of Yankton, South Dakota

**WHEREAS**, adequate monies have been provided for in the adopted 2025 budget for the remuneration of services rendered by City of Yankton employees; and

**WHEREAS**, the City Commission wishes to provide a base adjustment of 2.34% and a one-step increase on the pay plan for all eligible certified police officers;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of City Commissioners that starting with hours worked on January 1, 2025, the City Manager shall implement a base adjustment of 2.34 % and a one-step increase on the pay plan for all certified police officers who are regular full-time officers that are below the maximum of their respective pay range, and amend the current pay scale for certified officers from a 10 step pay plan to a 15 step pay plan.

**Action 24-248**

Moved by Commissioner Webber, seconded by Commissioner Villanueva, to approve Resolution #24-38. (Memorandum 24-171) All present voted aye; motion carried, 9-0.

**RESOLUTION #24-38**

A Resolution Establishing Base Salary Adjustments at 3.0%, and a one-step increase on the pay plan for American Federation of State, County and Municipal Employees AFL-CIO, Local 3968 Union Represented Eligible City Employees of the City of Yankton, South Dakota

**WHEREAS**, adequate monies have been provided for in the adopted 2025 budget for the remuneration of services rendered by City of Yankton employees; and

**WHEREAS**, the City Commission wishes to provide a base adjustment for all American Federation

of State, County and Municipal Employees AFL-CIO, Local 3968 Union represented eligible City employees of 3.0% and a one-step increase on the pay plan;

**WHEREAS**, the parties will engage in a wage opener again in November if Initiated Measure 28 (elimination of sales tax on food/consumables) fails to pass in the 2024 General Election held on November 5, 2024.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of City Commissioners that starting with hours worked on January 1, 2025, the City Manager shall implement a base adjustment of 3.0 % for all American Federation of State, County and Municipal Employees AFL-CIO, Local 3968 Union regular full-time employees that are at or below the maximum of their respective pay range, and a one-step increase on the pay plan for all American Federation of State, County and Municipal Employees AFL-CIO, Local 3968 Union regular full-time employees that are below the maximum of their respective pay range.

**Action 24-249**

Moved by Commissioner Miner, seconded by Commissioner Hunhoff, to approve Resolution #24-39. (Memorandum 24-172) All members present voting “Aye:” Benson, Brunick, Carda, Hunhoff, Miner, Villanueva, Webber and Mayor Schramm; “Abstain:” Commissioner Moser; motion carried, 8-0.

**RESOLUTION #24-39**

A Resolution Establishing Base Salary Adjustments at 3.0%, and a one-step increase on the pay plan for Non-Union Represented Eligible City Employees of the City of Yankton, South Dakota

**WHEREAS**, adequate monies have been provided for in the adopted 2025 budget for the remuneration of services rendered by City of Yankton employees; and

**WHEREAS**, the City Commission wishes to provide a base adjustment for all non-Union represented eligible City employees of 3.0% and a one-step increase on the pay plan;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of City Commissioners that starting with hours worked on January 1, 2025, the City Manager shall implement a base adjustment of 3.0 % for all Non-Union regular full-time employees that are at or below the maximum of their respective pay range, and a one-step increase on the pay plan for all Non-Union regular full-time employees that are below the maximum of their respective pay range.

**Action 24-250**

Moved by Commissioner Webber, seconded by Commissioner Benson, to accept the completed Westside Park Pond Improvements project, and authorize the Finance Officer to issue a manual check to Parkway Construction from Tea, South Dakota in the amount of \$128,066.45. (Memorandum 24-180) All present voted aye; motion carried, 9-0.

**Action 24-251**

Moved by Commission Hunhoff, seconded by Commissioner Carda, to adopt Resolution of Necessity #24-41. (Memorandum 24-181) All present voted aye; motion carried, 9-0.

**RESOLUTION OF NECESSITY #24-41**  
**(Yankton Road Tax)**

WHEREAS, the Board of City Commissioners of the City of Yankton has deemed that the City streets, alleys and roadways must be properly reconstructed and repaired, and;

WHEREAS, the City of Yankton's streets are repaired by grading, crack filling, spall repair, patching and chip sealing, and;

WHEREAS, a yearly inventory of City streets is conducted in order to determine the streets in need of repair,

NOW, THEREFORE, BE IT RESOLVED, that for the purpose of maintaining and repairing the streets, and surfacing thereof, that an assessment of fifty cents per front foot be levied upon all parcels or portions of parcels fronted or abutting streets and fifty cents per front foot be levied upon parcels or portions of parcels fronted or abutting alleys within the City of Yankton.

The City Finance Officer is hereby directed to certify such assessments together with the regular assessments for 2024, collectable in 2025, to the County Auditor to be collected as municipal taxes for general purposes.

**Action 24-252**

Moved by Commissioner Brunick, seconded by Commissioner Moser, to approve Change Order No. 1 for the 8<sup>th</sup> Street construction project in the amount of \$54,824.50 increasing the project cost to a total of \$2,264,946.92. (Memorandum 24-182) All present voted aye; motion carried, 9-0.

**Action 24-253**

Moved by Commissioner Hunhoff, seconded by Commissioner Moser, to award the contract to install ADA compliant sidewalks and ramps on Mulberry Street from 21<sup>st</sup> Street to James Place and Burleigh Street at the Rotary Native Area to Masonry Components, Inc. in the amount of \$95,365.36. (Memorandum 24-184) All present voted aye; motion carried, 9-0.

**Action 24-254**

Moved by Commissioner Webber, seconded by Commissioner Brunick, to approve the attached Development Agreement between the City of Yankton and Bluestem Reserve concerning Tax Increment District Number Fifteen with the adjustment to the corporate name and authorize the Mayor, Finance Officer, and City Attorney to sign the agreement. (Memorandum 24-183) All present voted aye; motion carried, 9-0.

**Action 24-255**

Moved by Commissioner Miner, seconded by Commissioner Carda, to approve the 2023 City of Yankton Comprehensive Annual Financial Report as presented by Williams & Co. P.C. (Memorandum 24-185) All present voted aye; motion carried, 9-0.

**Action 24-256**

Moved by Commissioner Villanueva, seconded by Commissioner Hunhoff, to adjourn at 7:54 p.m. All present voted aye; motion carried, 9-0.

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Mason Schramm, Mayor

ATTEST: \_\_\_\_\_  
Lisa Yardley, Finance Officer

Published on September 4, 2024