



Mission Statement

To provide exemplary experiences, services & spaces that create opportunities for everyone to learn, engage and thrive.

YANKTON BOARD OF CITY COMMISSIONERS

Regular City Commission Meeting beginning at 7:00 P.M.

Monday, August 26, 2024

City of Yankton Community Meeting Room

Located at the Career Manufacturing Technical Education Academy formerly known as Technical Education Center • **1200 W. 21st Street • Room 114**

If you would like to watch the City Commission meeting you can do so by accessing the City of Yankton’s YouTube Live Channel. <https://www.youtube.com/c/cityofyankton/live>

TV Schedule: Mondays at 7:03 p.m. and Tuesday following meeting at 1:00 p.m. on Midco Channel 3 and Bluepeak Channel 98.

I. ROUTINE BUSINESS

1. **Roll Call**

2. **Approve Minutes of the Regular Meeting of August 12, 2024 and the Budget Work Session of August 13, 2024**

Attachment I-2

3. **Schedule of Bills**

Attachment I-3

4. **City Manager’s Report**

Attachment I-4

5. **Public Appearances**
– Kay Swihart

Public appearances is a time for persons to address the City Commission on items not listed on the agenda. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Each person has up to three minutes to speak. Comments made during the Public Appearance Comment period of the agenda may be on any subject. There shall be no personal attacks against the Mayor, members of the City Commission, City Staff, or any other individual

II. CONSENT ITEMS

Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the City Commission at one time, without discussion. Approval constitutes following the recommendation of the City Manager on each item.

1. **Notice of Hearing for Sale of Alcoholic Beverages**

Establish September 9, 2024 as the date for the public hearing on the application for a new Retail (On-off sale) Malt Beverage & SD Farm Wine license from Alfonso Alfredo dba Sabor Cubano, 2007 Broadway Ave, Ste M.

Attachment II-1

2. **Notice of Hearing for Sale of Alcoholic Beverages**

Establish September 9, 2024 as the date for the public hearing on the application for a new Retail (On-off sale) Wine & Cider license from Kourtney Erickson dba Korkykaybites LLC, 101 Douglas Avenue.

Attachment II-2

III. **OLD BUSINESS**

Old business includes items that have previously appeared on the City Commission's agenda and require further consideration or action by the board.

NONE

IV. **NEW BUSINESS**

New business items are those that have not been discussed by the Commission previously.

1. **FOP Base Salary Adjustment & Step Plan for Represented and Non-Represented Members**

Consideration of Memorandum #24-170 recommending the approval of Resolution #24-37 authorizing the City manager to implement a base adjustment of 2.34% and a one-step increase on the pay plan effective January 1, 2025 for all regular full-time certified officers that are below the maximum of their respective pay range, and to amend the current pay scale for certified officers from a 10 step pay plan to a 15 step pay plan.

Attachment IV-1

2. **Addendum to Collective Bargaining Agreement Wages**

Consideration of Memorandum #24-171 recommending the approval of Resolution #24-38 and authorize Mayor Schramm to sign the Addendum to Collective Bargaining Agreement between the City of Yankton and the American Federation of State, County, and Municipal Employees, AFL-CIO Local 3968 for wages effective January 1, 2025.

Attachment IV-2

3. **Base Salary Adjustment & Step Plan for Non-Represented Members**

Consideration of Memorandum #24-172 recommending the approval of Resolution #24-39 authorizing the City Manager to implement a base adjustment of 3.0% and a one-step increase on the pay plan effective January 1, 2025 for all regular full-time non-represented employees that are below the maximum of their respective pay range.

Attachment IV-3

4. **Westside Park Pond Improvements Closeout**

Consideration of Memorandum #24-180 recommending that the City Commission accept the completed Westside Park Pond Improvements Project, and authorize the Finance Officer to issue a manual check to Parkway Construction from Tea, South Dakota in the amount of \$128,066.45.

Attachment IV-4

5. **Yankton Road Tax**

Consideration of Memorandum #24-181 recommending that the City Commission adopt Resolution of Necessity #24-41 which establishes the Yankton Road Tax assessment rate for 2024.

Attachment IV-5

6. 8th Street Burleigh to Ferdig Change Order

Consideration of Memorandum #24-182 recommending that the City Commission approve Change Order No. 1 for the 8th Street construction project in the amount of \$54,824.50.

Attachment IV-6

7. Active Transportation Program - Sidewalk Installation & Concrete Replacement

Consideration of Memorandum #24-184 recommending that the City Commission award the sidewalk installation and concrete replacement part of the Active Transportation Program to Masonry Components, Inc. in the amount of \$95,365.36.

Attachment IV-7

8. Development Agreement Name Adjustment for the Bluestem Reserve Residential Project

Consideration of Memorandum #24-183 regarding the approval of the Bluestem Reserve Development Agreement with the adjustment to the corporate name and authorize the Mayor, Finance Officer and City Attorney to sign the agreement.

Attachment IV-8

9. 2023 Financial Audit Report

Consideration of Memorandum #24-185 recommending that the City Commission approve the 2023 City of Yankton Comprehensive Annual Financial Report (CAFR) as presented by Williams & Co., P.C.

Attachment IV-9

V. OTHER BUSINESS

Other business is a time for City Commissioners to address the commission regarding matters not on the agenda. These items will not be deliberated by the governing body and will not be acted upon at this time. Items mentioned may be added to a future City Commission meeting or work session for deliberation or action.

VI. ADJOURN THE MEETING OF AUGUST 26, 2024

The City of Yankton Community Meeting Room is accessible to everyone. If you have any additional accommodation requirements, please call 668-5221.

Should you have any reason to believe an open meetings law has been violated please contact the Open Meetings Commission at the South Dakota Office of the Attorney General at: 1302 E. Hwy 14, Suite 1, Pierre, SD 57501-8501 or by phone at 605-773-3215.