

**YANKTON COMMUNITY LIBRARY  
BOARD OF TRUSTEES MEETING  
Regular Meeting  
Wednesday, April 10, 2024 5:30 pm  
Virtual Meeting – GoToMeeting Interface &  
Yankton Community Library Meeting Room, 515 Walnut St. Yankton, SD 57078**

**MINUTES**

The meeting was called to order by President David Koerner at 5:30 pm. Present were Sarah Mechtenberg, Mary Pat Bierle, City Commissioner Jerry Webber, Library Director Dana Schmidt and Assistant Library Director Linda Dobrovolny. Sue Otterman and Ryan Heine were absent.

**Additions to the agenda:** None

**Approval of March 13, 2024 minutes:** Bierle made a motion to approve with a second by Webber. Unanimous approval.

**Public Comment Period:** None

**Discussion of bills/Accept Financial Report:** Schmidt noted grant funds received in 2023 are remaining for bathroom remodeling project to be completed in 2024. Webber made a motion to accept the financial report with a second by Bierle. Unanimous approval.

**Communications and correspondence:** Schmidt share several notes related to National Library Week.

**Director's Report:** In addition to the written report, Schmidt noted that she along with supporters from the YCL Foundation and Friends of the Library had attended the City Commission earlier in the week to receive a proclamation for National Library Week. She also presented to a PEO group about library happenings. She highlighted recent donations from the Friends of the Library including the cost of performers for upcoming summer programs.

**Old Business**

- Public Library Survey for South Dakota State Library: Completed report was shared with board members. Webber made a motion to accept with a second by Bierle. Unanimous approval.

**New Business**

- Circulation Policy: Board members reviewed suggested updated policy. Mechtenberg noted a grammatical error and suggested language from the Computer Policy that allows a patron whose privileges have been suspended or limited to appeal to the Board of Trustees. Bierle made a motion to approve the policy with the two amendments. Webber seconded. Unanimous approval.
- Early closure requests: Schmidt requested closing the library at 5:00 pm on Monday, June 3, Thursday, June 13 and Monday, July 29 for off-site library sponsored events. Webber motioned to approve with a second by Bierle. Unanimous approval.
-

**Other Business:**

- YCL Foundation update: per Dr. Julia Hellwege at USD Government Research Bureau postcards with survey link have been sent to all households in Yankton County, 250 surveys have been received back, a reminder note will be included in April and May City of Yankton utility bills, Focus Groups will be held at the library on April 13 and April 20
- 2025 Budget: Schmidt noted the upcoming budget planning cycle and invited board members to share thoughts as the process unfolds
- Social Media Policy will be discussed in upcoming meetings

**Adjourn the meeting of April 10, 2024:** Bierle made a motion to adjourn at 6:11 pm. Webber seconded. Unanimous approval.