

**YANKTON COMMUNITY LIBRARY
BOARD OF TRUSTEES MEETING
Regular Meeting
Wednesday, March 11, 2024 5:30 pm
Virtual Meeting – GoToMeeting Interface &
Yankton Community Library Meeting Room, 515 Walnut St. Yankton, SD 57078**

AGENDA

Call to order

Additions to the agenda

Approval of February 7, 2024 minutes

Public Comment Period

Discussion of bills/Accept Financial Report

Communications and correspondence

Director's Report

Old Business

- Collection Development Policy

New Business

- Public Library Survey for South Dakota State Library

Other Business:

Adjourn the meeting of March 11, 2024

The Yankton Community Library meeting room is accessible to everyone. If you have any additional accommodation requirements, please call 668-5276.

**YANKTON COMMUNITY LIBRARY
BOARD OF TRUSTEES MEETING
Regular Meeting
Wednesday, February 7, 2024, 5:30 pm
Virtual Meeting – GoToMeeting Interface &
Yankton Community Library Meeting Room, 515 Walnut St. Yankton, SD 57078**

MINUTES

The meeting was called to order by President David Koerner at 5:30 pm. Present were Sue Otterman, Mary Pat Bierle, Sarah Mechtenberg, Yankton County Commissioner Ryan Heine, Library Director Dana Schmidt, and Assistant Library Director Linda Dobrovolny. Yankton County Commissioner Jerry Webber joined online.

Additions to the agenda: Schmidt asked to add a demonstration of the Vibe Board recently acquired through the Digital Literacy Workshop Initiative from the Public Library Association and discussion of HB 1197.

Approval of February 7, 2024 minutes: Mechtenberg made a motion to approve with a second by Bierle. Unanimous approval.

Public Comment Period: Cassi Pietz, Youth Services Librarian, demonstrated features of the library's recently acquired Vibe Board.

Discussion of bills/Accept Financial Report: Schmidt noted that January reports are not included due to this month's early meeting date. Complete reports will be included in the March packet. She also noted an upcoming bill related to HVAC repairs in January. Bierle made a motion to accept the Financial Report with a second by Heine. Unanimous approval.

Communications and correspondence: Schmidt shared several holiday greetings from patrons, a \$750 donation from the Teget Family Foundation and a note of thanks from Kelly O'Dea and all the library staff for the policy work done to implement the Connectivity Grant to allow the circulation of laptops and hot spots.

Director's Report: In addition to the written report, Schmidt reported that Tonya Ferrell, foundation board member and former library director, is working part time at the library as part of a loan forgiveness program through May. She also reported on the staff in-service day held on January 15. She gave a reminder of two policies in light of upcoming elections. The Petitions and Solicitations Policy gives guidelines for political activity in the library. The City of Yankton has a personnel policy outlining guidelines for employee participation in political activities. She also noted that social media stats have been added to the monthly reports

Old Business

- **Foundation feasibility study update:** next step is a meeting with Dr. Hellwege of the USD Government Research Bureau planned for February 13 to discuss survey questions and distribution

New Business

- **Collection Development Policy:** policy was presented with previously suggested changes; will revisit at March meeting with additional changes
- **Board Member Vacancies:** Jean Huff resigned from the board. Sue Otterman's second term ends in July 2024. Both vacancies will be filled by mayoral appointment after the April City Commission election and reorganization.

Other Business:

- **HB 1197** (require the publication of measures taken to restrict the access of obscene materials by minors) Bill was discussed. No action taken.

Adjourn the meeting of February 7, 2024: Motion by Bierle to adjourn the meeting at 6:00 pm with a second by Mechtenberg. Unanimous approval.

Vendor Payment History by Fund
FEBRUARY LIBRARY BILLS

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT NAME	ACCOUNT
GENERAL FUND									
A & B BUSINESS EQUIPMENT			03445						
	69481	02/26/24	COPIER LEASE	448.45		IN1126854	024286	P - D RENTALS & XEROX SUPPLIE	101.142.212
ALLEN ELECTRIC			06535						
	69484	02/26/24	SWITCH REPLACEMENT	1,470.84		864	024284	P N D REP. & MAINT. - EQUIPME	101.142.221
AMZN MKTP US RT0LH1D91			.20001						
	202401	02/06/24	DVD	26.98		Dobrovolny		- M AV - CAPITAL	101.142.342
AMZN MKTP US R05P28S00			.19985						
	202401	02/06/24	OFFICE SUPPLIES	15.08		Dobrovolny		- M OFFICE SUPPLIES	101.142.232
	202401	02/06/24	JANITORIAL SUPPLIES	94.47		Dobrovolny		- M JANITORIAL SUPPLIES	101.142.236
	202401	02/06/24	PROGRAM SUPPLIES	19.99		Dobrovolny		- M PROGRAM SUPPLIES	101.142.242
	202401	02/06/24	BOOKS	249.85		Dobrovolny		- M BOOKS	101.142.340
	202401	02/06/24	DVDS	115.31		Dobrovolny		- M AV - CAPITAL	101.142.342
				494.70					
			VENDOR TOTAL	494.70		*TOTAL CHECK			
AMZN MKTP US R80T08E12			.19992						
	202401	02/06/24	DVD	17.06		Dobrovolny		- M AV - CAPITAL	101.142.342
AMZN MKTP US R888E3O51			.19997						
	202401	02/06/24	PROGRAM SUPPLIES	11.06		Dobrovolny		- M PROGRAM SUPPLIES	101.142.242
AMZN MKTP US TK1SE5DP1			.20010						
	202401	02/06/24	OFFICE SUPPLIES	24.89		Dobrovolny		- M OFFICE SUPPLIES	101.142.232
	202401	02/06/24	PROGRAM SUPPLIES	35.72		Dobrovolny		- M PROGRAM SUPPLIES	101.142.242
	202401	02/06/24	BOOKS	17.99		Dobrovolny		- M BOOKS	101.142.340
	202401	02/06/24	DVD	10.99		Dobrovolny		- M AV - CAPITAL	101.142.342
				89.59					
			VENDOR TOTAL	89.59		*TOTAL CHECK			
AMZN MKTP US TK4KQ6T40			.20023						
	202401	02/06/24	OFFICE SUPPLIES	9.99		Dobrovolny		- M OFFICE SUPPLIES	101.142.232
BOOK SYSTEMS, INC.			07803						
	69487	02/26/24	ANNUAL SUBSCRIPTION	3,195.00		137231	024282	P N D PROFESSIONAL SERVICES	101.142.202
CENGAGE LEARNING INC/GAL			03137						
	69492	02/26/24	BOOKS	666.34		39657,20036	024281	P - D BOOKS	101.142.340
CENTER POINT LARGE PRI			.11785						
	202401	02/06/24	LARGE PRINT BOOKS	145.02		Schmidt		- M BOOKS	101.142.340
CITY UTILITIES			00109						
	202414	02/29/24	WATER/WASTEWATER	74.26		02/09/2024	002642	P - M WATER SERVICE	101.142.274
	202414	02/29/24	WATER/WASTEWATER	51.04		02/09/2024	002642	P - M SEWER SERVICE	101.142.275
				125.30		*TOTAL CHECK			

Vendor Payment History by Fund
FEBRUARY LIBRARY BILLS

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT NAME	ACCOUNT
GENERAL FUND									
CITY UTILITIES			00109						
			VENDOR TOTAL	125.30					
DRI PRINTING SERVICES			.19983						
	202401	02/06/24	SHIPPING	15.95		Schmidt		- M POSTAGE	101.142.231
	202401	02/06/24	OFFICE SUPPLIES	71.00		Schmidt		- M OFFICE SUPPLIES	101.142.232
			VENDOR TOTAL	86.95		*TOTAL CHECK			
ECHO ELECTRIC SUPPLY			.12003						
	202401	02/06/24	LED PANEL	149.44		Mastalir		- M REP. & MAINT. - BUILDIN	101.142.223
GAN 1150DESMOINEREGCIR			.16787						
	202401	02/06/24	NEWSPAPER SUBSCRIPTION	670.02		Schmidt		- M SUBSCRIPTIONS & PUBLICA	101.142.235
HANSON BRIGGS ADVERTISIN			05866						
	69503	02/26/24	ENVELOPES	175.98		33378	024285	P - D OFFICE SUPPLIES	101.142.232
HY-VEE YANKTON 1899			.16450						
	202401	02/06/24	PROGRAM SUPPLIES	38.33		Schmidt		- M PROGRAM SUPPLIES	101.142.242
J & H CLEANING SERVICE			05937						
	69507	02/26/24	JANITORIAL SERVICES	1,200.00		03182297	024293	P - D CONTRACTED SERVICES	101.142.204
	69507	02/26/24	JANITORIAL SERVICES	1,200.00		3182243	024280	P - D CONTRACTED SERVICES	101.142.204
			VENDOR TOTAL	2,400.00		*TOTAL CHECK			
MIDAMERICAN ENERGY COMPA			00303						
	202414	02/29/24	HEATING FUEL	482.15		02/09/2024		- M FUEL-HEATING	101.142.273
MIDWEST TAPE			04785						
	69513	02/26/24	AV	28.49		504837736	024102	P N D AV - CAPITAL	101.142.342
NORFOLK DAILY NEWS			.12387						
	202401	02/06/24	NEWSPAPER SUBSCRIPTION	326.00		Schmidt		- M SUBSCRIPTIONS & PUBLICA	101.142.235
NORTHWESTERN ENERGY			00455						
	202414	02/29/24	ELECTRICITY	877.14		02/06/2024		- M ELECTRICITY	101.142.272
OLD CARS			.19994						
	202401	02/06/24	MAGAZINE SUBSCRIPTION	34.98		Yankton Librar		- M SUBSCRIPTIONS & PUBLICA	101.142.235
OLSONS PEST TECHNICIAN			.14274						
	202401	02/06/24	PEST CONTROL	93.00		Schmidt		- M PROFESSIONAL SERVICES	101.142.202
OVERDRIVE DIST			.13843						
	202401	02/06/24	E-BOOKS	74.95		Schmidt		- M E-BOOKS	101.142.209
	202401	02/06/24	E-BOOKS	139.98		Schmidt		- M E-BOOKS	101.142.209

Vendor Payment History by Fund
 FEBRUARY LIBRARY BILLS

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
GENERAL FUND										
OVERDRIVE DIST			.13843							
	202401	02/06/24	E-BOOKS	1,360.70		Schmidt		- M	E-BOOKS	101.142.209
				1,575.63	*TOTAL	CHECK				
			VENDOR TOTAL	1,575.63						
PITNEY BOWES										
			.19037							
	202401	02/06/24	POSTAGE	207.00		Schmidt		- M	POSTAGE	101.142.231
PITNEY BOWES PI										
			.12708							
	202401	02/06/24	SHIPPING	11.99		Schmidt		- M	POSTAGE	101.142.231
	202401	02/06/24	OFFICE SUPPLIES	70.54		Schmidt		- M	OFFICE SUPPLIES	101.142.232
				82.53	*TOTAL	CHECK				
			VENDOR TOTAL	82.53						
GENERAL FUND				13,927.97	**TOTAL					

Vendor Payment History by Fund
FEBRUARY LIBRARY BILLS

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
REPORT TOTALS:				13,927.97						

RECORDS PRINTED - 000040

Vendor Payment History by Fund
 FEBRUARY LIBRARY TRUST FUND

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
LIBRARY TRUST										
BAKER-TAYLOR			.11798							
	202401	02/06/24	@23@ MEMORIAL BOOKS	41.28		Schmidt		- M	ACCOUNTS PAYABLE	701.2011
BIG RIVER BURRITO COMP			.16184							
	202401	02/06/24	STAFF APPRECIATION	241.90		Schmidt		- M	RECREATION SUPPLIES	701.701.242
CKE BRO BRGR BAR YANKT			.18931							
	202401	02/06/24	STAFF APPRECIATION	203.81		Dobrovolny		- M	RECREATION SUPPLIES	701.701.242
DOLLAR TREE			.14844							
	202401	02/06/24	ADULT CRAFT	10.00		Yankton Librar		- M	RECREATION SUPPLIES	701.701.242
DOLLAR-GENERAL #6418			.18600							
	202401	02/06/24	@23@ ADULT CRAFT SUPPLY	11.00		Schmidt		- M	ACCOUNTS PAYABLE	701.2011
L & L ENTERPRISES			07806							
	8971	02/29/24	AUTOMATIC DOOR OPENERS	7,950.00		0038	024287	P - M	ALA ACCESSIBILITY GRANT	701.701.318
ONWARD YANKTON			07048							
	69455	02/12/24	@23@ POPCORN	25.00		01/22/2024		P - D	ACCOUNTS PAYABLE	701.2011
PERKINS RESTAURANT 265			.19986							
	202401	02/06/24	PUZZLE EVENT-PROGRAMMING	148.00		Yankton Librar		- M	RECREATION SUPPLIES	701.701.242
YANKTON THRIVE			.18246							
	202401	02/06/24	LIBRARY PUZZLE EVENT	100.00		Yankton Librar		- M	RECREATION SUPPLIES	701.701.242
LIBRARY TRUST				8,730.99		**TOTAL				

Vendor Payment History by Fund
FEBRUARY LIBRARY TRUST FUND

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT NAME	ACCOUNT
REPORT TOTALS:				8,730.99					

RECORDS PRINTED - 000009

	ADOPTED BUDGET	REVISED BUDGET	ANNUAL ACT AND IN PROCESS	MTD POSTED AND IN PROCESS	YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
101 GENERAL FUND							
INTERGOVERNMENTAL REVENUES							
3380 COUNTY SHARE OF LIBRARY BUDG	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	0
TOTAL: INTERGOVERNMENTAL REVENUES	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	0
GOODS AND SERVICES							
3450 LIBRARY COPY FEES	0.00	0.00	0.00	0.00	0.00	0.00	0
3451 NON-RESIDENT LIBRARY CARDS	8,500.00	8,500.00	1,085.00	1,970.00	6,530.00	6,530.00	23 --
3452 LIBRARY A.V. FEES	500.00	500.00	0.00	0.00	0.00	500.00	0
3453 LIBRARY LONG OR (SHORT)	10.00	10.00	0.00	0.00	0.00	10.00	0
3454 SALE OF WITHDRAWN ITEMS	200.00	200.00	15.49	54.33	145.67	145.67	27 --
3455 OTHER-LIBRARY REVENUES	1,500.00	1,500.00	36.00	83.00	1,417.00	1,417.00	5
3456 PC PRINTING	6,000.00	6,000.00	636.20	1,596.80	4,403.20	4,403.20	26 --
3490 SALE OF MATERIALS	100.00	100.00	0.00	0.00	100.00	100.00	0
3491 OTHER NON-TAXABLE	2,000.00	2,000.00	2,034.00	2,073.15	73.15	73.15	103 -----
3492 OTHER TAXABLE	0.00	0.00	0.00	0.00	0.00	0.00	0
TOTAL: GOODS AND SERVICES	18,810.00	18,810.00	3,806.69	5,777.28	13,032.72	13,032.72	30 ---
FINES							
3510 COURT FINES	3,000.00	3,000.00	133.56	133.56	2,866.44	2,866.44	4
3511 PARKING FINES	1,000.00	1,000.00	100.00	450.00	550.00	550.00	45 ----
3520 LIBRARY FINES	500.00	500.00	38.00	70.00	430.00	430.00	14 -
TOTAL: FINES	4,500.00	4,500.00	271.56	653.56	3,846.44	3,846.44	14 -
MISCELLANEOUS							
3610 INTEREST	40,000.00	40,000.00	40,759.07	40,759.07	759.07	759.07	101 -----
3611 UTILITY REFUNDS	0.00	0.00	0.00	0.00	0.00	0.00	0
3612 SALE OF FIXED ASSETS	10,000.00	10,000.00	0.00	0.00	10,000.00	10,000.00	0
3613 IN LIEU OF TAX	0.00	0.00	0.00	0.00	0.00	0.00	0
3614 BOND PROCEEDS	0.00	0.00	0.00	0.00	0.00	0.00	0
3615 MISC REIMBURSEMENTS	4,000.00	4,000.00	97.72	97.72	3,902.28	3,902.28	2
3617 CAPITAL LEASE	0.00	0.00	0.00	0.00	0.00	0.00	0
3618 USDA RURAL DEVELOPMENT LOAN	0.00	0.00	0.00	0.00	0.00	0.00	0
3620 LAND RENT	0.00	0.00	0.00	0.00	0.00	0.00	0
3640 COMPENSATION LOSS & DAMAGE	3,000.00	3,000.00	37,300.22	37,300.22	34,300.22	34,300.22	1243 -----]]]]
3641 LIBR COMP FOR LOSS & DAMAGE	1,500.00	1,500.00	174.45	392.73	1,107.27	1,107.27	26 --
TOTAL: MISCELLANEOUS	58,500.00	58,500.00	78,331.46	78,549.74	20,049.74	20,049.74	134 -----]]]]
TOTAL: GENERAL FUND	101,810.00	101,810.00	82,409.71	84,980.58	16,829.42	16,829.42	83 -----

	ADOPTED BUDGET	REVISED BUDGET	ANNUAL ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
701 LIBRARY TRUST						
3342 JUMP START GRANT	0.00	0.00	0.00	0.00	0.00	0
3610 INTEREST	0.00	0.00	267.26	267.26	267.26-	9999 -----]]]]
3642 GRANTS	0.00	0.00	0.00	0.00	0.00	0
3660 DONATIONS FROM PRIVATE	0.00	0.00	910.68	1,890.68	1,890.68-	9999 -----]]]]
TOTAL: LIBRARY TRUST	0.00	0.00	1,177.94	2,157.94	2,157.94-	9999 -----]]]]

	ANNUAL REVISED BUDGET	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
101 GENERAL FUND						
142 COMMUNITY LIBRARY PERSONNEL SERVICES						
101 REGULAR WAGES	451,859.00	0.00	35,497.56	52,604.88	399,254.12	11 -
102 TEMPORARY WAGES	40,000.00	0.00	4,365.77	6,237.00	33,763.00	15 -
103 OVERTIME WAGES	750.00	0.00	0.00	8.71	741.29	1
111 OASI	37,685.00	0.00	2,945.43	4,345.91	33,339.09	11 -
121 RETIREMENT	27,157.00	0.00	2,129.85	3,156.81	24,000.19	11 -
131 WORKMENS COMPENSATION	3,076.00	0.00	0.00	0.00	3,076.00	0
132 GROUP INSURANCE	101,490.00	0.00	4,208.16	8,416.32	93,073.68	8
133 UNEMPLOYMENT INSURANCE	1,104.00	0.00	67.74	100.02	1,003.98	9
TOTAL: PERSONNEL SERVICES	663,121.00	0.00	49,214.51	74,869.65	588,251.35	11 -
OTHER CURRENT EXPENDITURES						
201 INSURANCE	13,433.00	0.00	0.00	0.00	13,433.00	0
202 PROFESSIONAL SERVICES	10,000.00	0.00	3,288.00	3,642.73	6,357.27	36 ---
204 CONTRACTED SERVICES	16,000.00	0.00	2,400.00	3,600.00	12,400.00	22 --
209 E-BOOKS	29,500.00	0.00	1,575.63	1,575.63	27,924.37	5
211 PUBLISHING	500.00	0.00	0.00	0.00	500.00	0
212 RENTALS & XEROX SUPPLIES	4,500.00	0.00	448.45	448.45	4,051.55	9
221 REP. & MAINT. - EQUIPMENT	3,000.00	0.00	1,470.84	1,470.84	1,529.16	49 ----
223 REP. & MAINT. - BUILDINGS	6,000.00	0.00	149.44	149.44	5,850.56	2
224 REP. & MAINT.-CENTRAL GARAGE	0.00	0.00	0.00	0.00	0.00	0
231 POSTAGE	3,800.00	0.00	234.94	234.94	3,565.06	6
232 OFFICE SUPPLIES	8,000.00	0.00	539.98	712.48	7,287.52	8
233 PRINTING & BINDING	0.00	0.00	0.00	0.00	0.00	0
234 COPIES	0.00	0.00	0.00	0.00	0.00	0
235 SUBSCRIPTIONS & PUBLICATIONS	9,500.00	0.00	1,031.00	1,031.00	8,469.00	10 -
236 JANITORIAL SUPPLIES	3,000.00	0.00	94.47	94.47	2,905.53	3
242 PROGRAM SUPPLIES	5,000.00	0.00	105.10	105.10	4,894.90	2
244 UNIFORMS & DRY GOODS	0.00	0.00	0.00	0.00	0.00	0
248 PHOTOGRAPHY/AUDIO-VISUAL	0.00	0.00	0.00	0.00	0.00	0
255 COVID EXPENSE	0.00	0.00	0.00	0.00	0.00	0
261 MEMBERSHIP DUES	1,000.00	0.00	0.00	0.00	1,000.00	0
263 TRAVEL EXPENSE	3,000.00	0.00	0.00	0.00	3,000.00	0
265 CONFERENCE & MEETINGS	1,500.00	0.00	0.00	0.00	1,500.00	0
271 TELEPHONE	2,300.00	0.00	60.50	60.50	2,239.50	2
272 ELECTRICITY	20,000.00	0.00	877.14	877.14	19,122.86	4
273 FUEL-HEATING	6,000.00	0.00	482.15	482.15	5,517.85	8
274 WATER SERVICE	3,500.00	0.00	74.26	74.26	3,425.74	2
275 SEWER SERVICE	1,200.00	0.00	51.04	51.04	1,148.96	4
276 LANDFILL	500.00	0.00	40.00	72.00	428.00	14 -
277 RUBBLE	0.00	0.00	0.00	0.00	0.00	0
TOTAL: OTHER CURRENT EXPENDITURES	151,233.00	0.00	12,922.94	14,682.17	136,550.83	9
CAPITAL OUTLAY						
301 CAPITAL REPAIR & MAINTENANCE	27,001.00	0.00	0.00	0.00	27,001.00	0

Expenditure Guideline
 FOR THE PERIOD(S) JAN 01, 2024 THROUGH FEB 29, 2024

	ANNUAL REVISED BUDGET	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
101 GENERAL FUND						
142 COMMUNITY LIBRARY						
CAPITAL OUTLAY						
320 BUILDINGS	40,000.00	0.00	0.00	0.00	40,000.00	0
340 BOOKS	53,000.00	0.00	1,079.20	1,079.20	51,920.80	2
342 AV - CAPITAL	10,500.00	0.00	198.83	198.83	10,301.17	1
350 EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0
355 COVID CAPITAL EXPENSE	0.00	0.00	0.00	0.00	0.00	0
TOTAL: CAPITAL OUTLAY	130,501.00	0.00	1,278.03	1,278.03	129,222.97	0
OTHER EXPENDITURES						
530 REFUNDS & REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00	0
TOTAL: OTHER EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0
TOTAL: COMMUNITY LIBRARY	944,855.00	0.00	63,415.48	90,829.85	854,025.15	9
TOTAL: GENERAL FUND	944,855.00	0.00	63,415.48	90,829.85	854,025.15	9

	ANNUAL REVISED BUDGET	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT	
701 LIBRARY TRUST							
701 LIBRARY TRUST							
OTHER CURRENT EXPENDITURES							
202 PROFESSIONAL SERVICES	0.00	0.00	25.49-	25.49-	25.49	9999	-----]]]]
221 REP. & MAINT. - EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0	
223 REP. & MAINT. - BUILDINGS	0.00	0.00	0.00	0.00	0.00	0	
232 OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0	
235 SUBSCRIPTIONS & PUBLICATIONS	0.00	0.00	0.00	0.00	0.00	0	
242 RECREATION SUPPLIES	0.00	0.00	703.71	3,102.20	3,102.20-	9999	-----]]]]
248 PHOTOGRAPHY/AUDIO-VISUAL	0.00	0.00	0.00	0.00	0.00	0	
263 TRAVEL EXPENSE	0.00	0.00	0.00	0.00	0.00	0	
TOTAL: OTHER CURRENT EXPENDITURES	0.00	0.00	678.22	3,076.71	3,076.71-	9999	-----]]]]
CAPITAL OUTLAY							
301 ALA LAPTOP GRANT	0.00	0.00	0.00	0.00	0.00	0	
318 ALA ACCESSIBILITY GRANT	0.00	0.00	7,950.00	7,950.00	7,950.00-	9999	-----]]]]
319 DIGITAL LITERACY GRANT	0.00	0.00	0.00	0.00	0.00	0	
340 BOOKS	0.00	0.00	0.00	0.00	0.00	0	
342 AV - CAPITAL	0.00	0.00	0.00	0.00	0.00	0	
350 EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0	
TOTAL: CAPITAL OUTLAY	0.00	0.00	7,950.00	7,950.00	7,950.00-	9999	-----]]]]
TOTAL: LIBRARY TRUST	0.00	0.00	8,628.22	11,026.71	11,026.71-	9999	-----]]]]
TOTAL: LIBRARY TRUST	0.00	0.00	8,628.22	11,026.71	11,026.71-	9999	-----]]]]

-----FUND----- 701 LIBRARY TRUST

ACCOUNT -----	BEGINNING BALANCE -----	ACTUAL-THIS MONTH -----	ACTUAL-THIS YEAR -----	ENDING BALANCE -----
ASSETS -----				
CURRENT ASSETS:				
701.1012	62,788.00	7,527.56CR	8,688.57CR	54,099.43
701.1311	257.48	0.00	257.48CR	0.00
TOTAL CURRENT ASSETS:	63,045.48	7,527.56CR	8,946.05CR	54,099.43
TOTAL ASSETS:	63,045.48	7,527.56CR	8,946.05CR	54,099.43
LIABILITIES AND FUND BALANCE -----				
CURRENT LIABILITIES:				
701.2011	77.28CR	77.28	77.28	0.00
TOTAL CURRENT LIABILITIES:	77.28CR	77.28	77.28	0.00
TOTAL LIABILITIES:	77.28CR	77.28	77.28	0.00
FUND BALANCE:				
701.2511	30,373.92CR	0.00	0.00	30,373.92CR
701.2900	55,605.24CR	1,177.94CR	2,157.94CR	57,763.18CR
701.2910	23,010.96	8,628.22	11,026.71	34,037.67
TOTAL FUND BALANCE:	62,968.20CR	7,450.28	8,868.77	54,099.43CR
TOTAL LIABILITIES AND FUND BALANCE:	63,045.48CR	7,527.56	8,946.05	54,099.43CR
TOTAL FUND:	0.00	0.00	0.00	0.00

		ANNUAL	ENCUMBERED	ACT MTD POSTED	ACT YTD POSTED	REMAINING	PCT		
		REVISED BUDGET		AND IN PROCESS	AND IN PROCESS	BALANCE			
SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REF/REC/CHK	INVOICE	AMOUNT	DESCRIPTION	P.O.	F	9	FIL
101	GENERAL FUND								
142	COMMUNITY LIBRARY PERSONNEL SERVICES								
101	REGULAR WAGES	451,859.00		0.00	35,497.56	52,604.88	399,254.12	11	-
J-020224-698	PAYROLL FEBRUARY 2, 2024				17,746.80	LIBRARY-REG WAGES		P	A
J-021624-699	PAYROLL FEBRUARY 16,2024				17,750.76	LIBRARY-REG WAGES		P	A
102	TEMPORARY WAGES	40,000.00		0.00	4,365.77	6,237.00	33,763.00	15	-
J-020224-698	PAYROLL FEBRUARY 2, 2024				2,053.29	LIBRARY-TEMP WAGES		P	A
J-021624-699	PAYROLL FEBRUARY 16,2024				2,312.48	LIBRARY-TEMP WAGES		P	A
103	OVERTIME WAGES	750.00		0.00	0.00	8.71	741.29	1	
111	OASI	37,685.00		0.00	2,945.43	4,345.91	33,339.09	11	-
J-020224-698	PAYROLL FEBRUARY 2, 2024				1,462.69	LIBRARY-OASI		P	A
J-021624-699	PAYROLL FEBRUARY 16,2024				1,482.74	LIBRARY-OASI		P	A
121	RETIREMENT	27,157.00		0.00	2,129.85	3,156.81	24,000.19	11	-
J-020224-698	PAYROLL FEBRUARY 2, 2024				1,064.81	LIBRARY-RETIREMENT		P	A
J-021624-699	PAYROLL FEBRUARY 16,2024				1,065.04	LIBRARY-RETIREMENT		P	A
131	WORKMENS COMPENSATION	3,076.00		0.00	0.00	0.00	3,076.00	0	
132	GROUP INSURANCE	101,490.00		0.00	4,208.16	8,416.32	93,073.68	8	
J-020224-698	PAYROLL FEBRUARY 2, 2024				2,104.08	LIBRARY-GROUP INS		P	A
J-021624-699	PAYROLL FEBRUARY 16,2024				2,104.08	LIBRARY-GROUP INS		P	A
133	UNEMPLOYMENT INSURANCE	1,104.00		0.00	67.74	100.02	1,003.98	9	
J-020224-698	PAYROLL FEBRUARY 2, 2024				33.63	LIBRARY-UNEMP INS		P	A
J-021624-699	PAYROLL FEBRUARY 16,2024				34.11	LIBRARY-UNEMP INS		P	A
TOTAL: PERSONNEL SERVICES		663,121.00		0.00	49,214.51	74,869.65	588,251.35	11	-
OTHER CURRENT EXPENDITURES									
201	INSURANCE	13,433.00		0.00	0.00	0.00	13,433.00	0	
202	PROFESSIONAL SERVICES	10,000.00		0.00	3,288.00	3,642.73	6,357.27	36	---
M-020624-680	.14274 OLSONS PEST TECHNICIAN	202401 Schmidt			93.00	PEST CONTROL		-	A
D-022624-690	07803 BOOK SYSTEMS, INC.	069487 137231			3,195.00	ANNUAL SUBSCRIPTION	024282	P N	A
204	CONTRACTED SERVICES	16,000.00		0.00	2,400.00	3,600.00	12,400.00	22	--
D-022624-690	05937 J & H CLEANING SERVICE	069507 3182243			1,200.00	JANITORIAL SERVICES	024280	P -	A
D-022624-690	05937 J & H CLEANING SERVICE	069507 03182297			1,200.00	JANITORIAL SERVICES	024293	P -	A
209	E-BOOKS	29,500.00		0.00	1,575.63	1,575.63	27,924.37	5	
M-020624-680	.13843 OVERDRIVE DIST	202401 Schmidt			74.95	E-BOOKS		-	A
M-020624-680	.13843 OVERDRIVE DIST	202401 Schmidt			139.98	E-BOOKS		-	A

		ANNUAL	ACT MTD POSTED	ACT YTD POSTED	REMAINING			
		REVISED BUDGET	AND IN PROCESS	AND IN PROCESS	BALANCE	PCT		
SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REF/REC/CHK	INVOICE	AMOUNT	DESCRIPTION	P.O.	F 9	FIL
101	GENERAL FUND							
142	COMMUNITY LIBRARY							
	OTHER CURRENT EXPENDITURES							
209	E-BOOKS							
M-020624-680	.13843 OVERDRIVE DIST	202401	Schmidt	1,360.70	E-BOOKS		-	A
211	PUBLISHING	500.00	0.00	0.00	0.00	500.00	0	
212	RENTALS & XEROX SUPPLIES	4,500.00	0.00	448.45	448.45	4,051.55	9	
D-022624-690	03445 A & B BUSINESS EQUIPMENT	069481	IN1126854	448.45	COPIER LEASE	024286	P -	A
221	REP. & MAINT. - EQUIPMENT	3,000.00	0.00	1,470.84	1,470.84	1,529.16	49 ----	
D-022624-690	06535 ALLEN ELECTRIC	069484	864	1,470.84	SWITCH REPLACEMENT	024284	P N	A
223	REP. & MAINT. - BUILDINGS	6,000.00	0.00	149.44	149.44	5,850.56	2	
M-020624-680	.12003 ECHO ELECTRIC SUPPLY	202401	Mastalir	149.44	LED PANEL		-	A
224	REP. & MAINT.-CENTRAL GARAGE	0.00	0.00	0.00	0.00	0.00	0	
231	POSTAGE	3,800.00	0.00	234.94	234.94	3,565.06	6	
M-020624-680	.19983 DRI PRINTING SERVICES	202401	Schmidt	15.95	SHIPPING		-	A
M-020624-680	.12708 PITNEY BOWES PI	202401	Schmidt	11.99	SHIPPING		-	A
M-020624-680	.19037 PITNEY BOWES	202401	Schmidt	207.00	POSTAGE		-	A
232	OFFICE SUPPLIES	8,000.00	0.00	539.98	712.48	7,287.52	8	
M-020624-680	.19983 DRI PRINTING SERVICES	202401	Schmidt	71.00	OFFICE SUPPLIES		-	A
M-020624-680	.19985 AMZN MKTP US R05P28S00	202401	Dobrovolny	15.08	OFFICE SUPPLIES		-	A
M-020624-680	.12708 PITNEY BOWES PI	202401	Schmidt	70.54	OFFICE SUPPLIES		-	A
M-020624-680	.20010 AMZN MKTP US TK1SE5DP1	202401	Dobrovolny	24.89	OFFICE SUPPLIES		-	A
M-020624-680	.20023 AMZN MKTP US TK4KQ6T40	202401	Dobrovolny	9.99	OFFICE SUPPLIES		-	A
D-022624-690	05866 HANSON BRIGGS ADVERTISIN	069503	33378	175.98	ENVELOPES	024285	P -	A
J-022924-729	FEBRUARY JOURNAL ENTRIES	JE 19		172.50	LIBRARY PAPER CHG 2/13			A
233	PRINTING & BINDING	0.00	0.00	0.00	0.00	0.00	0	
234	COPIES	0.00	0.00	0.00	0.00	0.00	0	
235	SUBSCRIPTIONS & PUBLICATIONS	9,500.00	0.00	1,031.00	1,031.00	8,469.00	10 -	
M-020624-680	.19994 OLD CARS	202401	Yankton Librar	34.98	MAGAZINE SUBSCRIPTION		-	A
M-020624-680	.16787 GAN 1150DESMOINEREGCIR	202401	Schmidt	670.02	NEWSPAPER SUBSCRIPTION		-	A
M-020624-680	.12387 NORFOLK DAILY NEWS	202401	Schmidt	326.00	NEWSPAPER SUBSCRIPTION		-	A
236	JANITORIAL SUPPLIES	3,000.00	0.00	94.47	94.47	2,905.53	3	
M-020624-680	.19985 AMZN MKTP US R05P28S00	202401	Dobrovolny	94.47	JANITORIAL SUPPLIES		-	A
242	PROGRAM SUPPLIES	5,000.00	0.00	105.10	105.10	4,894.90	2	
M-020624-680	.19985 AMZN MKTP US R05P28S00	202401	Dobrovolny	19.99	PROGRAM SUPPLIES		-	A
M-020624-680	.16450 HY-VEE YANKTON 1899	202401	Schmidt	38.33	PROGRAM SUPPLIES		-	A
M-020624-680	.19997 AMZN MKTP US R888E3051	202401	Dobrovolny	11.06	PROGRAM SUPPLIES		-	A

		ANNUAL	ACT MTD POSTED	ACT YTD POSTED	REMAINING	PCT		
		REVISED BUDGET	ENCUMBERED	AND IN PROCESS	AND IN PROCESS	BALANCE		
SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REF/REC/CHK	INVOICE	AMOUNT	DESCRIPTION	P.O.	F 9	FIL
101	GENERAL FUND							
142	COMMUNITY LIBRARY							
	OTHER CURRENT EXPENDITURES							
242	PROGRAM SUPPLIES							
M-020624-680	.20010 AMZN MKTP US TK1SE5DP1	202401	Dobrovolny	35.72	PROGRAM SUPPLIES		-	A
244	UNIFORMS & DRY GOODS	0.00	0.00	0.00	0.00	0.00	0	
248	PHOTOGRAPHY/AUDIO-VISUAL	0.00	0.00	0.00	0.00	0.00	0	
255	COVID EXPENSE	0.00	0.00	0.00	0.00	0.00	0	
261	MEMBERSHIP DUES	1,000.00	0.00	0.00	0.00	1,000.00	0	
263	TRAVEL EXPENSE	3,000.00	0.00	0.00	0.00	3,000.00	0	
265	CONFERENCE & MEETINGS	1,500.00	0.00	0.00	0.00	1,500.00	0	
271	TELEPHONE	2,300.00	0.00	60.50	60.50	2,239.50	2	
J-020224-698	PAYROLL FEBRUARY 2, 2024			60.50	LIBRARY-TELEPHONE		P	A
272	ELECTRICITY	20,000.00	0.00	877.14	877.14	19,122.86	4	
M-022924-679	00455 NORTHWESTERN ENERGY	202414	02/06/2024	877.14	ELECTRICITY		-	A
273	FUEL-HEATING	6,000.00	0.00	482.15	482.15	5,517.85	8	
M-022924-679	00303 MIDAMERICAN ENERGY COMPA	202414	02/09/2024	482.15	HEATING FUEL		-	A
274	WATER SERVICE	3,500.00	0.00	74.26	74.26	3,425.74	2	
M-022924-679	00109 CITY UTILITIES	202414	02/09/2024	74.26	WATER/WASTEWATER	002642	P -	A
275	SEWER SERVICE	1,200.00	0.00	51.04	51.04	1,148.96	4	
M-022924-679	00109 CITY UTILITIES	202414	02/09/2024	51.04	WATER/WASTEWATER	002642	P -	A
276	LANDFILL	500.00	0.00	40.00	72.00	428.00	14	
J-022924-729	FEBRUARY JOURNAL ENTRIES JE 28			40.00	DUMPSTER CHGS - FEB 2024			A
277	RUBBLE	0.00	0.00	0.00	0.00	0.00	0	
TOTAL:	OTHER CURRENT EXPENDITURES	151,233.00	0.00	12,922.94	14,682.17	136,550.83	9	
	CAPITAL OUTLAY							
301	CAPITAL REPAIR & MAINTENANCE	27,001.00	0.00	0.00	0.00	27,001.00	0	
320	BUILDINGS	40,000.00	0.00	0.00	0.00	40,000.00	0	
340	BOOKS	53,000.00	0.00	1,079.20	1,079.20	51,920.80	2	
M-020624-680	.19985 AMZN MKTP US R05P28S00	202401	Dobrovolny	249.85	BOOKS		-	A
M-020624-680	.11785 CENTER POINT LARGE PRI	202401	Schmidt	145.02	LARGE PRINT BOOKS		-	A
M-020624-680	.20010 AMZN MKTP US TK1SE5DP1	202401	Dobrovolny	17.99	BOOKS		-	A
D-022624-690	03137 CENGAGE LEARNING INC/GAL	069492	39657,20036	666.34	BOOKS	024281	P -	A
342	AV - CAPITAL	10,500.00	0.00	198.83	198.83	10,301.17	1	
M-020624-680	.19985 AMZN MKTP US R05P28S00	202401	Dobrovolny	115.31	DVDS		-	A
M-020624-680	.19992 AMZN MKTP US R80T08E12	202401	Dobrovolny	17.06	DVD		-	A

		ANNUAL	ENCUMBERED	ACT MTD POSTED	ACT YTD POSTED	REMAINING	PCT		
		REVISED BUDGET		AND IN PROCESS	AND IN PROCESS	BALANCE			
SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REF/REC/CHK	INVOICE	AMOUNT	DESCRIPTION	P.O.	F 9		FIL
101	GENERAL FUND								
142	COMMUNITY LIBRARY								
	CAPITAL OUTLAY								
342	AV - CAPITAL								
M-020624-680	.20001 AMZN MKTP US RT0LH1D91	202401	Dobrovolny	26.98	DVD		-		A
M-020624-680	.20010 AMZN MKTP US TK1SE5DP1	202401	Dobrovolny	10.99	DVD		-		A
D-022624-690	04785 MIDWEST TAPE	069513	504837736	28.49	AV	024102	P N		A
350	EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0		
355	COVID CAPITAL EXPENSE	0.00	0.00	0.00	0.00	0.00	0		
TOTAL:	CAPITAL OUTLAY	130,501.00	0.00	1,278.03	1,278.03	129,222.97	0		
	OTHER EXPENDITURES								
530	REFUNDS & REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00	0		
TOTAL:	OTHER EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0		
TOTAL:	COMMUNITY LIBRARY	944,855.00	0.00	63,415.48	90,829.85	854,025.15	9		
TOTAL:	GENERAL FUND	944,855.00	0.00	63,415.48	90,829.85	854,025.15	9		

Vendor Payment History by Fund
JANUARY LIBRARY BILLS

VENDOR NAME AND NUMBER								
CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT NAME	ACCOUNT
GENERAL FUND								
A & B BUSINESS EQUIPMENT		03445						
69353	01/22/24	SERVICE CONTRACT	354.73		1118097	024101	P - D PROFESSIONAL SERVICES	101.142.202
J & H CARE & CLEANING CO		05937						
69323	01/08/24	JANITORIAL SERVICES	1,200.00		03182213	024098	P - D CONTRACTED SERVICES	101.142.204
GENERAL FUND			1,554.73	**TOTAL				

Vendor Payment History by Fund
JANUARY LIBRARY BILLS

VENDOR NAME AND NUMBER	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
CHECK# DATE DESCRIPTION							
REPORT TOTALS:	1,554.73						

RECORDS PRINTED - 000002

Vendor Payment History by Fund
JANUARY TRUST FUND BILLS

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT NAME	ACCOUNT
LIBRARY TRUST									
ARANT CREATIVE GROUP			07796						
	8964	01/31/24	AUTHOR VISIT	2,095.00		1/29/2024	024278	P N M RECREATION SUPPLIES	701.701.242
GERLACH/SHANE			07794						
	8955	01/31/24	PRESENTATION FOR STAFF	303.49		1/12/2024	024099	P - M RECREATION SUPPLIES	701.701.242
LIBRARY TRUST				2,398.49		**TOTAL			

Vendor Payment History by Fund
JANUARY TRUST FUND BILLS

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT NAME	ACCOUNT
REPORT TOTALS:				2,398.49					

RECORDS PRINTED - 000002

	ADOPTED BUDGET	REVISIED BUDGET	ANNUAL ACT MTD POSTED ACT YTD POSTED BUDGET AND IN PROCESS AND IN PROCESS	REMAINING BALANCE	PCT
101 GENERAL FUND					
INTERGOVERNMENTAL REVENUES					
3380 COUNTY SHARE OF LIBRARY BUDG	20,000.00	20,000.00	0.00	0.00	20,000.00 0
TOTAL: INTERGOVERNMENTAL REVENUES	20,000.00	20,000.00	0.00	0.00	20,000.00 0
GOODS AND SERVICES					
3450 LIBRARY COPY FEES	0.00	0.00	0.00	0.00	0.00 0
3451 NON-RESIDENT LIBRARY CARDS	8,500.00	8,500.00	885.00	885.00	7,615.00 10 -
3452 LIBRARY A.V. FEES	500.00	500.00	0.00	0.00	500.00 0
3453 LIBRARY LONG OR (SHORT)	10.00	10.00	0.00	0.00	10.00 0
3454 SALE OF WITHDRAWN ITEMS	200.00	200.00	38.84	38.84	161.16 19 -
3455 OTHER-LIBRARY REVENUES	1,500.00	1,500.00	47.00	47.00	1,453.00 3
3456 PC PRINTING	6,000.00	6,000.00	960.60	960.60	5,039.40 16 -
3490 SALE OF MATERIALS	100.00	100.00	0.00	0.00	100.00 0
3491 OTHER NON-TAXABLE	2,000.00	2,000.00	39.15	39.15	1,960.85 1
3492 OTHER TAXABLE	0.00	0.00	0.00	0.00	0.00 0
TOTAL: GOODS AND SERVICES	18,810.00	18,810.00	1,970.59	1,970.59	16,839.41 10 -
FINES					
3510 COURT FINES	3,000.00	3,000.00	0.00	0.00	3,000.00 0
3511 PARKING FINES	1,000.00	1,000.00	350.00	350.00	650.00 35 ---
3520 LIBRARY FINES	500.00	500.00	32.00	32.00	468.00 6
TOTAL: FINES	4,500.00	4,500.00	382.00	382.00	4,118.00 8
MISCELLANEOUS					
3610 INTEREST	40,000.00	40,000.00	0.00	0.00	40,000.00 0
3611 UTILITY REFUNDS	0.00	0.00	0.00	0.00	0.00 0
3612 SALE OF FIXED ASSETS	10,000.00	10,000.00	0.00	0.00	10,000.00 0
3613 IN LIEU OF TAX	0.00	0.00	0.00	0.00	0.00 0
3614 BOND PROCEEDS	0.00	0.00	0.00	0.00	0.00 0
3615 MISC REIMBURSEMENTS	4,000.00	4,000.00	0.00	0.00	4,000.00 0
3617 CAPITAL LEASE	0.00	0.00	0.00	0.00	0.00 0
3618 USDA RURAL DEVELOPMENT LOAN	0.00	0.00	0.00	0.00	0.00 0
3620 LAND RENT	0.00	0.00	0.00	0.00	0.00 0
3640 COMPENSATION LOSS & DAMAGE	3,000.00	3,000.00	0.00	0.00	3,000.00 0
3641 LIBR COMP FOR LOSS & DAMAGE	1,500.00	1,500.00	218.28	218.28	1,281.72 14 -
TOTAL: MISCELLANEOUS	58,500.00	58,500.00	218.28	218.28	58,281.72 0
TOTAL: GENERAL FUND	101,810.00	101,810.00	2,570.87	2,570.87	99,239.13 3

	ADOPTED BUDGET	REVISIED BUDGET	ANNUAL ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
701 LIBRARY TRUST						
3342 JUMP START GRANT	0.00	0.00	0.00	0.00	0.00	0
3610 INTEREST	0.00	0.00	0.00	0.00	0.00	0
3642 GRANTS	0.00	0.00	0.00	0.00	0.00	0
3660 DONATIONS FROM PRIVATE	0.00	0.00	980.00	980.00	980.00-	9999 -----]]]]
TOTAL: LIBRARY TRUST	0.00	0.00	980.00	980.00	980.00-	9999 -----]]]]

	ANNUAL REVISED BUDGET	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
101	GENERAL FUND					
142	COMMUNITY LIBRARY					
	PERSONNEL SERVICES					
101	REGULAR WAGES	451,859.00	0.00	17,107.32	17,107.32	434,751.68 3
102	TEMPORARY WAGES	40,000.00	0.00	1,871.23	1,871.23	38,128.77 4
103	OVERTIME WAGES	750.00	0.00	8.71	8.71	741.29 1
111	OASI	37,685.00	0.00	1,400.48	1,400.48	36,284.52 3
121	RETIREMENT	27,157.00	0.00	1,026.96	1,026.96	26,130.04 3
131	WORKMENS COMPENSATION	3,076.00	0.00	0.00	0.00	3,076.00 0
132	GROUP INSURANCE	101,490.00	0.00	4,208.16	4,208.16	97,281.84 4
133	UNEMPLOYMENT INSURANCE	1,104.00	0.00	32.28	32.28	1,071.72 2
TOTAL:	PERSONNEL SERVICES	663,121.00	0.00	25,655.14	25,655.14	637,465.86 3
	OTHER CURRENT EXPENDITURES					
201	INSURANCE	13,433.00	0.00	0.00	0.00	13,433.00 0
202	PROFESSIONAL SERVICES	10,000.00	0.00	354.73	354.73	9,645.27 3
204	CONTRACTED SERVICES	16,000.00	0.00	1,200.00	1,200.00	14,800.00 7
209	E-BOOKS	29,500.00	0.00	0.00	0.00	29,500.00 0
211	PUBLISHING	500.00	0.00	0.00	0.00	500.00 0
212	RENTALS & XEROX SUPPLIES	4,500.00	0.00	0.00	0.00	4,500.00 0
221	REP. & MAINT. - EQUIPMENT	3,000.00	0.00	0.00	0.00	3,000.00 0
223	REP. & MAINT. - BUILDINGS	6,000.00	0.00	0.00	0.00	6,000.00 0
224	REP. & MAINT.-CENTRAL GARAGE	0.00	0.00	0.00	0.00	0.00 0
231	POSTAGE	3,800.00	0.00	0.00	0.00	3,800.00 0
232	OFFICE SUPPLIES	8,000.00	0.00	172.50	172.50	7,827.50 2
233	PRINTING & BINDING	0.00	0.00	0.00	0.00	0.00 0
234	COPIES	0.00	0.00	0.00	0.00	0.00 0
235	SUBSCRIPTIONS & PUBLICATIONS	9,500.00	0.00	0.00	0.00	9,500.00 0
236	JANITORIAL SUPPLIES	3,000.00	0.00	0.00	0.00	3,000.00 0
242	PROGRAM SUPPLIES	5,000.00	0.00	0.00	0.00	5,000.00 0
244	UNIFORMS & DRY GOODS	0.00	0.00	0.00	0.00	0.00 0
248	PHOTOGRAPHY/AUDIO-VISUAL	0.00	0.00	0.00	0.00	0.00 0
255	COVID EXPENSE	0.00	0.00	0.00	0.00	0.00 0
261	MEMBERSHIP DUES	1,000.00	0.00	0.00	0.00	1,000.00 0
263	TRAVEL EXPENSE	3,000.00	0.00	0.00	0.00	3,000.00 0
265	CONFERENCE & MEETINGS	1,500.00	0.00	0.00	0.00	1,500.00 0
271	TELEPHONE	2,300.00	0.00	0.00	0.00	2,300.00 0
272	ELECTRICITY	20,000.00	0.00	0.00	0.00	20,000.00 0
273	FUEL-HEATING	6,000.00	0.00	0.00	0.00	6,000.00 0
274	WATER SERVICE	3,500.00	0.00	0.00	0.00	3,500.00 0
275	SEWER SERVICE	1,200.00	0.00	0.00	0.00	1,200.00 0
276	LANDFILL	500.00	0.00	32.00	32.00	468.00 6
277	RUBBLE	0.00	0.00	0.00	0.00	0.00 0
TOTAL:	OTHER CURRENT EXPENDITURES	151,233.00	0.00	1,759.23	1,759.23	149,473.77 1
	CAPITAL OUTLAY					
301	CAPITAL REPAIR & MAINTENANCE	27,001.00	0.00	0.00	0.00	27,001.00 0

Expenditure Guideline
 FOR THE PERIOD(S) JAN 01, 2024 THROUGH JAN 31, 2024

	ANNUAL REVISED BUDGET	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
101 GENERAL FUND						
142 COMMUNITY LIBRARY						
CAPITAL OUTLAY						
320 BUILDINGS	40,000.00	0.00	0.00	0.00	40,000.00	0
340 BOOKS	53,000.00	0.00	0.00	0.00	53,000.00	0
342 AV - CAPITAL	10,500.00	0.00	0.00	0.00	10,500.00	0
350 EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0
355 COVID CAPITAL EXPENSE	0.00	0.00	0.00	0.00	0.00	0
TOTAL: CAPITAL OUTLAY	130,501.00	0.00	0.00	0.00	130,501.00	0
OTHER EXPENDITURES						
530 REFUNDS & REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00	0
TOTAL: OTHER EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0
TOTAL: COMMUNITY LIBRARY	944,855.00	0.00	27,414.37	27,414.37	917,440.63	2
TOTAL: GENERAL FUND	944,855.00	0.00	27,414.37	27,414.37	917,440.63	2

	ANNUAL REVISED BUDGET	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
701 LIBRARY TRUST						
701 LIBRARY TRUST						
OTHER CURRENT EXPENDITURES						
202 PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0
221 REP. & MAINT. - EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0
223 REP. & MAINT. - BUILDINGS	0.00	0.00	0.00	0.00	0.00	0
232 OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0
235 SUBSCRIPTIONS & PUBLICATIONS	0.00	0.00	0.00	0.00	0.00	0
242 RECREATION SUPPLIES	0.00	0.00	2,398.49	2,398.49	2,398.49-	9999 -----]]]]
248 PHOTOGRAPHY/AUDIO-VISUAL	0.00	0.00	0.00	0.00	0.00	0
263 TRAVEL EXPENSE	0.00	0.00	0.00	0.00	0.00	0
TOTAL: OTHER CURRENT EXPENDITURES	0.00	0.00	2,398.49	2,398.49	2,398.49-	9999 -----]]]]
CAPITAL OUTLAY						
301 ALA LAPTOP GRANT	0.00	0.00	0.00	0.00	0.00	0
318 ALA ACCESSIBILITY GRANT	0.00	0.00	0.00	0.00	0.00	0
319 DIGITAL LITERACY GRANT	0.00	0.00	0.00	0.00	0.00	0
340 BOOKS	0.00	0.00	0.00	0.00	0.00	0
342 AV - CAPITAL	0.00	0.00	0.00	0.00	0.00	0
350 EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0
TOTAL: CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0
TOTAL: LIBRARY TRUST	0.00	0.00	2,398.49	2,398.49	2,398.49-	9999 -----]]]]
TOTAL: LIBRARY TRUST	0.00	0.00	2,398.49	2,398.49	2,398.49-	9999 -----]]]]

-----FUND----- 701 LIBRARY TRUST

ACCOUNT -----	BEGINNING BALANCE -----	ACTUAL-THIS MONTH -----	ACTUAL-THIS YEAR -----	ENDING BALANCE -----
ASSETS -----				
CURRENT ASSETS:				
701.1012	62,788.00	1,161.01CR	1,161.01CR	61,626.99
701.1311	257.48	257.48CR	257.48CR	0.00
TOTAL CURRENT ASSETS:	63,045.48	1,418.49CR	1,418.49CR	61,626.99
TOTAL ASSETS:	63,045.48	1,418.49CR	1,418.49CR	61,626.99
LIABILITIES AND FUND BALANCE -----				
CURRENT LIABILITIES:				
701.2011	77.28CR	0.00	0.00	77.28CR
TOTAL CURRENT LIABILITIES:	77.28CR	0.00	0.00	77.28CR
TOTAL LIABILITIES:	77.28CR	0.00	0.00	77.28CR
FUND BALANCE:				
701.2511	30,373.92CR	0.00	0.00	30,373.92CR
701.2900	55,605.24CR	980.00CR	980.00CR	56,585.24CR
701.2910	23,010.96	2,398.49	2,398.49	25,409.45
TOTAL FUND BALANCE:	62,968.20CR	1,418.49	1,418.49	61,549.71CR
TOTAL LIABILITIES AND FUND BALANCE:	63,045.48CR	1,418.49	1,418.49	61,626.99CR
TOTAL FUND:	0.00	0.00	0.00	0.00

		ANNUAL	ENCUMBERED	ACT MTD POSTED	ACT YTD POSTED	REMAINING	PCT		
		REVISED BUDGET		AND IN PROCESS	AND IN PROCESS	BALANCE			
SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REF/REC/CHK	INVOICE	AMOUNT	DESCRIPTION	P.O.	F	9	FIL
101	GENERAL FUND								
142	COMMUNITY LIBRARY PERSONNEL SERVICES								
101	REGULAR WAGES	451,859.00	0.00	17,107.32	17,107.32	434,751.68	3		
X-010124-692	YEAR END JOURNAL ENTRIES JE 491			17,954.52-	12/16-12/29/2023 PAYROLL				A
J-010524-664	PAYROLL JANUARY 5, 2024			17,338.36	LIBRARY-REG WAGES		P		A
J-011924-666	PAYROLL-JANUARY 19, 2024			17,723.48	LIBRARY-REG WAGES		P		A
102	TEMPORARY WAGES	40,000.00	0.00	1,871.23	1,871.23	38,128.77	4		
X-010124-692	YEAR END JOURNAL ENTRIES JE 491			2,078.07-	12/16-12/29/2023 PAYROLL				A
J-010524-664	PAYROLL JANUARY 5, 2024			2,078.07	LIBRARY-TEMP WAGES		P		A
J-011924-666	PAYROLL-JANUARY 19, 2024			1,871.23	LIBRARY-TEMP WAGES		P		A
103	OVERTIME WAGES	750.00	0.00	8.71	8.71	741.29	1		
X-010124-692	YEAR END JOURNAL ENTRIES JE 491			16.54-	12/16-12/29/2023 PAYROLL				A
J-010524-664	PAYROLL JANUARY 5, 2024			16.54	LIBRARY OVERTIME		P		A
J-011924-666	PAYROLL-JANUARY 19, 2024			8.71	LIBRARY OVERTIME		P		A
111	OASI	37,685.00	0.00	1,400.48	1,400.48	36,284.52	3		
X-010124-692	YEAR END JOURNAL ENTRIES JE 492			1,481.68-	12/16-12/29/2023 PAYROLL				A
J-010524-664	PAYROLL JANUARY 5, 2024			1,434.54	LIBRARY-OASI		P		A
J-011924-666	PAYROLL-JANUARY 19, 2024			1,447.62	LIBRARY-OASI		P		A
121	RETIREMENT	27,157.00	0.00	1,026.96	1,026.96	26,130.04	3		
X-010124-692	YEAR END JOURNAL ENTRIES JE 492			1,045.68-	12/16-12/29/2023 PAYROLL				A
J-010524-664	PAYROLL JANUARY 5, 2024			1,008.71	LIBRARY-RETIREMENT		P		A
J-011924-666	PAYROLL-JANUARY 19, 2024			1,063.93	LIBRARY-RETIREMENT		P		A
131	WORKMENS COMPENSATION	3,076.00	0.00	0.00	0.00	3,076.00	0		
132	GROUP INSURANCE	101,490.00	0.00	4,208.16	4,208.16	97,281.84	4		
J-010524-664	PAYROLL JANUARY 5, 2024			2,104.08	LIBRARY-GROUP INS		P		A
J-011924-666	PAYROLL-JANUARY 19, 2024			2,104.08	LIBRARY-GROUP INS		P		A
133	UNEMPLOYMENT INSURANCE	1,104.00	0.00	32.28	32.28	1,071.72	2		
X-010124-692	YEAR END JOURNAL ENTRIES JE 492			34.10-	12/16-12/29/2023 PAYROLL				A
J-010524-664	PAYROLL JANUARY 5, 2024			33.05	LIBRARY-UNEMP INS		P		A
J-011924-666	PAYROLL-JANUARY 19, 2024			33.33	LIBRARY-UNEMP INS		P		A
TOTAL:	PERSONNEL SERVICES	663,121.00	0.00	25,655.14	25,655.14	637,465.86	3		
OTHER CURRENT EXPENDITURES									
201	INSURANCE	13,433.00	0.00	0.00	0.00	13,433.00	0		

		ANNUAL	ENCUMBERED	ACT MTD POSTED	ACT YTD POSTED	REMAINING	PCT		
		REVISED BUDGET		AND IN PROCESS	AND IN PROCESS	BALANCE			
SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REF/REC/CHK	INVOICE	AMOUNT	DESCRIPTION	P.O.	F	9	FIL
101	GENERAL FUND								
142	COMMUNITY LIBRARY OTHER CURRENT EXPENDITURES								
202	PROFESSIONAL SERVICES	10,000.00	0.00	354.73	354.73	9,645.27	3		
D-012224-638	03445 A & B BUSINESS EQUIPMENT	069353 1118097		354.73	SERVICE CONTRACT	024101	P	-	A
204	CONTRACTED SERVICES	16,000.00	0.00	1,200.00	1,200.00	14,800.00	7		
D-010824-619	05937 J & H CARE & CLEANING CO	069323 03182213		1,200.00	JANITORIAL SERVICES	024098	P	-	A
209	E-BOOKS	29,500.00	0.00	0.00	0.00	29,500.00	0		
211	PUBLISHING	500.00	0.00	0.00	0.00	500.00	0		
212	RENTALS & XEROX SUPPLIES	4,500.00	0.00	0.00	0.00	4,500.00	0		
221	REP. & MAINT. - EQUIPMENT	3,000.00	0.00	0.00	0.00	3,000.00	0		
223	REP. & MAINT. - BUILDINGS	6,000.00	0.00	0.00	0.00	6,000.00	0		
224	REP. & MAINT.-CENTRAL GARAGE	0.00	0.00	0.00	0.00	0.00	0		
231	POSTAGE	3,800.00	0.00	0.00	0.00	3,800.00	0		
232	OFFICE SUPPLIES	8,000.00	0.00	172.50	172.50	7,827.50	2		
J-013124-682	JANUARY JOURNAL ENTRIES	JE 1		172.50	LIBRARY PAPER CHG 1/9/24				A
233	PRINTING & BINDING	0.00	0.00	0.00	0.00	0.00	0		
234	COPIES	0.00	0.00	0.00	0.00	0.00	0		
235	SUBSCRIPTIONS & PUBLICATIONS	9,500.00	0.00	0.00	0.00	9,500.00	0		
236	JANITORIAL SUPPLIES	3,000.00	0.00	0.00	0.00	3,000.00	0		
242	PROGRAM SUPPLIES	5,000.00	0.00	0.00	0.00	5,000.00	0		
244	UNIFORMS & DRY GOODS	0.00	0.00	0.00	0.00	0.00	0		
248	PHOTOGRAPHY/AUDIO-VISUAL	0.00	0.00	0.00	0.00	0.00	0		
255	COVID EXPENSE	0.00	0.00	0.00	0.00	0.00	0		
261	MEMBERSHIP DUES	1,000.00	0.00	0.00	0.00	1,000.00	0		
263	TRAVEL EXPENSE	3,000.00	0.00	0.00	0.00	3,000.00	0		
265	CONFERENCE & MEETINGS	1,500.00	0.00	0.00	0.00	1,500.00	0		
271	TELEPHONE	2,300.00	0.00	0.00	0.00	2,300.00	0		
X-010124-692	YEAR END JOURNAL ENTRIES	JE 491		60.50	12/16-12/29/2023 PAYROLL				A
J-010524-664	PAYROLL JANUARY 5, 2024			60.50	LIBRARY-TELEPHONE		P		A
272	ELECTRICITY	20,000.00	0.00	0.00	0.00	20,000.00	0		
273	FUEL-HEATING	6,000.00	0.00	0.00	0.00	6,000.00	0		
274	WATER SERVICE	3,500.00	0.00	0.00	0.00	3,500.00	0		
275	SEWER SERVICE	1,200.00	0.00	0.00	0.00	1,200.00	0		
276	LANDFILL	500.00	0.00	32.00	32.00	468.00	6		
J-013124-682	JANUARY JOURNAL ENTRIES	JE 10		32.00	DUMPSTER CHARGES-JAN 24				A
277	RUBBLE	0.00	0.00	0.00	0.00	0.00	0		
TOTAL:	OTHER CURRENT EXPENDITURES	151,233.00	0.00	1,759.23	1,759.23	149,473.77	1		

CAPITAL OUTLAY

		ANNUAL	ACT MTD POSTED	ACT YTD POSTED	REMAINING	PCT	
		REVISED BUDGET	AND IN PROCESS	AND IN PROCESS	BALANCE		
SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REF/REC/CHK	INVOICE	AMOUNT	DESCRIPTION	P.O.	F 9
						FIL	
101	GENERAL FUND						
142	COMMUNITY LIBRARY CAPITAL OUTLAY						
301	CAPITAL REPAIR & MAINTENANCE	27,001.00	0.00	0.00	0.00	27,001.00	0
320	BUILDINGS	40,000.00	0.00	0.00	0.00	40,000.00	0
340	BOOKS	53,000.00	0.00	0.00	0.00	53,000.00	0
342	AV - CAPITAL	10,500.00	0.00	0.00	0.00	10,500.00	0
350	EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0
355	COVID CAPITAL EXPENSE	0.00	0.00	0.00	0.00	0.00	0
TOTAL:	CAPITAL OUTLAY	130,501.00	0.00	0.00	0.00	130,501.00	0
OTHER EXPENDITURES							
530	REFUNDS & REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00	0
TOTAL:	OTHER EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0
TOTAL:	COMMUNITY LIBRARY	944,855.00	0.00	27,414.37	27,414.37	917,440.63	2
TOTAL:	GENERAL FUND	944,855.00	0.00	27,414.37	27,414.37	917,440.63	2

Vendor Payment History by Fund
DECEMBER LIBRARY BILLS

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT NAME	ACCOUNT
GENERAL FUND									
A & B BUSINESS EQUIPMENT			03445						
	69353	01/22/24	@23@ SERVICE CONTRACT	378.59		1109625	024101	P - A RENTALS & XEROX SUPPLIE	101.142.212
	69353	01/22/24	@23@ SERVICE CONTRACT	20.44		1118097	024101	P - A RENTALS & XEROX SUPPLIE	101.142.212
			VENDOR TOTAL	399.03		*TOTAL CHECK			
				399.03					
AMAZON.COM	GU6VE5173		.19965						
	202312	01/05/24	DVD	19.96		Dobrovolny		- M AV - CAPITAL	101.142.342
AMAZON.COM	RU2F14763		.19873						
	202311	12/05/23	PROGRAM SUPPLIES	32.33		Dobrovolny		- M PROGRAM SUPPLIES	101.142.242
	202311	12/05/23	BOOKS	39.96		Dobrovolny		- M BOOKS	101.142.340
	202311	12/05/23	DVD'S	19.96		Dobrovolny		- M AV - CAPITAL	101.142.342
			VENDOR TOTAL	92.25		*TOTAL CHECK			
				92.25					
AMAZON.COM	VH6FP2A33		.19914						
	202312	01/05/24	DVD	12.96		Dobrovolny		- M AV - CAPITAL	101.142.342
AMAZON.COM	XC9W64H23		.19895						
	202311	12/05/23	OFFICE SUPPLIES	76.80		Dobrovolny		- M OFFICE SUPPLIES	101.142.232
	202311	12/05/23	BOOK	11.12		Dobrovolny		- M BOOKS	101.142.340
	202311	12/05/23	DVD'S	67.42		Dobrovolny		- M AV - CAPITAL	101.142.342
			VENDOR TOTAL	155.34		*TOTAL CHECK			
				155.34					
AMAZON.COM	791X95A43		.19845						
	202311	12/05/23	BOOK	15.95		Dobrovolny		- M BOOKS	101.142.340
AMZN MKTP US			.15692						
	202311	12/05/23	REFUND PROGRAM SUPPLIES	14.72CR		Dobrovolny		- M PROGRAM SUPPLIES	101.142.242
	202312	01/05/24	BOOK REFUND	4.95CR		Dobrovolny		- M BOOKS	101.142.340
			VENDOR TOTAL	19.67CR					
				19.67CR					
AMZN MKTP US	AF0677AQ3		.19859						
	202311	12/05/23	DVD	19.96		Dobrovolny		- M AV - CAPITAL	101.142.342
AMZN MKTP US	BS5YJ2AW3		.19956						
	202312	01/05/24	BOOKS	229.39		Dobrovolny		- M BOOKS	101.142.340
	202312	01/05/24	DVD	16.99		Dobrovolny		- M AV - CAPITAL	101.142.342
			VENDOR TOTAL	246.38		*TOTAL CHECK			
				246.38					
AMZN MKTP US	B88I61TU3		.19972						
	202312	01/05/24	PROGRAM SUPPLIES	28.99		Dobrovolny		- M PROGRAM SUPPLIES	101.142.242

Vendor Payment History by Fund
DECEMBER LIBRARY BILLS

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT NAME	ACCOUNT
GENERAL FUND									
AMZN MKTP US DA4HP2263			.19916						
	202312	01/05/24	OFFICE SUPPLIES	55.89		Dobrovolny		- M OFFICE SUPPLIES	101.142.232
	202312	01/05/24	JANITORIAL SUPPLIES	10.17		Dobrovolny		- M JANITORIAL SUPPLIES	101.142.236
	202312	01/05/24	PROGRAM SUPPLIES	21.79		Dobrovolny		- M PROGRAM SUPPLIES	101.142.242
	202312	01/05/24	BOOKS	18.95		Dobrovolny		- M BOOKS	101.142.340
	202312	01/05/24	DVDS	25.98		Dobrovolny		- M AV - CAPITAL	101.142.342
				132.78					
						*TOTAL CHECK			
			VENDOR TOTAL	132.78					
AMZN MKTP US DY1SE4UV3			.19979						
	202312	01/05/24	DVDS	39.95		Dobrovolny		- M AV - CAPITAL	101.142.342
AMZN MKTP US E37974523			.19880						
	202311	12/05/23	PROGRAM SUPPLIES	22.99		Dobrovolny		- M PROGRAM SUPPLIES	101.142.242
AMZN MKTP US FP08A7ME3			.19944						
	202312	01/05/24	POSTAGE	5.32		Dobrovolny		- M POSTAGE	101.142.231
	202312	01/05/24	OFFICE SUPPLIES	19.98		Dobrovolny		- M OFFICE SUPPLIES	101.142.232
	202312	01/05/24	PROGRAM SUPPLIES	119.64		Dobrovolny		- M PROGRAM SUPPLIES	101.142.242
	202312	01/05/24	BOOK	3.00		Dobrovolny		- M BOOKS	101.142.340
				147.94					
						*TOTAL CHECK			
			VENDOR TOTAL	147.94					
AMZN MKTP US FU71Z43W3			.19854						
	202311	12/05/23	PROGRAM SUPPLIES	15.50		Dobrovolny		- M PROGRAM SUPPLIES	101.142.242
	202311	12/05/23	BOOKS	37.11		Dobrovolny		- M BOOKS	101.142.340
				52.61					
						*TOTAL CHECK			
			VENDOR TOTAL	52.61					
AMZN MKTP US FZ9VP3CL3			.19904						
	202312	01/05/24	PROGRAM SUPPLIES	9.58		Dobrovolny		- M PROGRAM SUPPLIES	101.142.242
	202312	01/05/24	BOOK	12.95		Dobrovolny		- M BOOKS	101.142.340
	202312	01/05/24	DVDS	74.93		Dobrovolny		- M AV - CAPITAL	101.142.342
				97.46					
						*TOTAL CHECK			
			VENDOR TOTAL	97.46					
AMZN MKTP US JB0GP8PS3			.19879						
	202311	12/05/23	PROGRAM SUPPLIES	41.64		Dobrovolny		- M PROGRAM SUPPLIES	101.142.242
AMZN MKTP US J84ZL0PS3			.19915						
	202312	01/05/24	DVD	11.99		Dobrovolny		- M AV - CAPITAL	101.142.342
AMZN MKTP US NL8118YP3			.19926						
	202312	01/05/24	PROGRAM SUPPLIES	9.23		Dobrovolny		- M PROGRAM SUPPLIES	101.142.242
AMZN MKTP US NM9D353P3			.19843						
	202311	12/05/23	BOOK	18.85		Dobrovolny		- M BOOKS	101.142.340

Vendor Payment History by Fund
DECEMBER LIBRARY BILLS

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
GENERAL FUND										
AMZN MKTP US OJ44L0GD3			.19896							
	202311	12/05/23	DVD'S	31.91		Dobrovolny		-	M AV - CAPITAL	101.142.342
AMZN MKTP US O40YR4B13			.19864							
	202311	12/05/23	OFFICE SUPPLIES	49.90		Dobrovolny		-	M OFFICE SUPPLIES	101.142.232
AMZN MKTP US PG9ZM3UW3			.19849							
	202311	12/05/23	POSTAGE	3.99		Dobrovolny		-	M POSTAGE	101.142.231
	202311	12/05/23	BOOK	14.50		Dobrovolny		-	M BOOKS	101.142.340
			VENDOR TOTAL	18.49		*TOTAL CHECK				
				18.49						
AMZN MKTP US PO7KD3MK3			.19959							
	202312	01/05/24	DVD	18.49		Dobrovolny		-	M AV - CAPITAL	101.142.342
AMZN MKTP US P70K569Y3			.19898							
	202311	12/05/23	PROGRAM SUPPLIES	10.44		Dobrovolny		-	M PROGRAM SUPPLIES	101.142.242
AMZN MKTP US QV0LA3EK3			.19961							
	202312	01/05/24	DVD	11.33		Dobrovolny		-	M AV - CAPITAL	101.142.342
AMZN MKTP US R41WE0UX3			.19954							
	202312	01/05/24	DVD	34.99		Dobrovolny		-	M AV - CAPITAL	101.142.342
AMZN MKTP US SL8GD8KB3			.19882							
	202311	12/05/23	DVD	19.96		Dobrovolny		-	M AV - CAPITAL	101.142.342
AMZN MKTP US SX8MD9WI3			.19893							
	202311	12/05/23	OFFICE SUPPLIES	31.99		Dobrovolny		-	M OFFICE SUPPLIES	101.142.232
AMZN MKTP US TC8HO1RX2			.19860							
	202311	12/05/23	DVD	16.46		Dobrovolny		-	M AV - CAPITAL	101.142.342
AMZN MKTP US TU86S6813			.19953							
	202312	01/05/24	PROGRAM SUPPLIES	11.99		Dobrovolny		-	M PROGRAM SUPPLIES	101.142.242
AMZN MKTP US TW4058V13			.19970							
	202312	01/05/24	BOOK	4.95		Dobrovolny		-	M BOOKS	101.142.340
AMZN MKTP US UE4006XF3			.19885							
	202311	12/05/23	PROGRAM SUPPLIES	135.53		Dobrovolny		-	M PROGRAM SUPPLIES	101.142.242
	202311	12/05/23	BOOK	7.99		Dobrovolny		-	M BOOKS	101.142.340
			VENDOR TOTAL	143.52		*TOTAL CHECK				
				143.52						
AMZN MKTP US VW7PU79S3			.19951							
	202312	01/05/24	DVDS	58.91		Dobrovolny		-	M AV - CAPITAL	101.142.342

Vendor Payment History by Fund
DECEMBER LIBRARY BILLS

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT NAME	ACCOUNT
GENERAL FUND									
AMZN MKTP US XG7Z05BK3			.19911						
	202312	01/05/24	OFFICE SUPPLIES	73.10		Dobrovolny		- M OFFICE SUPPLIES	101.142.232
	202312	01/05/24	PROGRAM SUPPLIES	31.10		Dobrovolny		- M PROGRAM SUPPLIES	101.142.242
	202312	01/05/24	BOOKS	25.90		Dobrovolny		- M BOOKS	101.142.340
	202312	01/05/24	DVDS	24.96		Dobrovolny		- M AV - CAPITAL	101.142.342
			VENDOR TOTAL	155.06		*TOTAL CHECK			
AMZN MKTP US ZI2JM8Q93			.19863						
	202311	12/05/23	OFFICE SUPPLIES	39.39		Dobrovolny		- M OFFICE SUPPLIES	101.142.232
	202311	12/05/23	BOOK	15.04		Dobrovolny		- M BOOKS	101.142.340
	202311	12/05/23	DVD'S	146.75		Dobrovolny		- M AV - CAPITAL	101.142.342
			VENDOR TOTAL	201.18		*TOTAL CHECK			
AMZN MKTP US ZT21F3593			.19890						
	202311	12/05/23	DVD	20.00		Dobrovolny		- M AV - CAPITAL	101.142.342
AMZN MKTP US 0P1JB8R63			.19848						
	202311	12/05/23	DVD	17.96		Dobrovolny		- M AV - CAPITAL	101.142.342
AMZN MKTP US 6B4ZE9F23			.19836						
	202311	12/05/23	OFFICE SUPPLIES	27.22		Dobrovolny		- M OFFICE SUPPLIES	101.142.232
	202311	12/05/23	JANITORIAL SUPPLIES	43.63		Dobrovolny		- M JANITORIAL SUPPLIES	101.142.236
	202311	12/05/23	BOOK	13.46		Dobrovolny		- M BOOKS	101.142.340
			VENDOR TOTAL	84.31		*TOTAL CHECK			
AMZN MKTP US 7219E9023			.19912						
	202312	01/05/24	BOOK	40.29		Dobrovolny		- M BOOKS	101.142.340
	202312	01/05/24	DVDS	135.50		Dobrovolny		- M AV - CAPITAL	101.142.342
			VENDOR TOTAL	175.79		*TOTAL CHECK			
AMZN MKTP US 8G27F3KZ3			.19947						
	202312	01/05/24	POSTAGE	0.20		Dobrovolny		- M POSTAGE	101.142.231
	202312	01/05/24	PROGRAM SUPPLIES	23.18		Dobrovolny		- M PROGRAM SUPPLIES	101.142.242
			VENDOR TOTAL	23.38		*TOTAL CHECK			
AMZN MKTP US 9P4TV0EN3			.19964						
	202312	01/05/24	DVD	11.99		Dobrovolny		- M AV - CAPITAL	101.142.342
AMZN MKTP US 9Q9K01IQ3			.19973						
	202312	01/05/24	BOOK	8.41		Dobrovolny		- M BOOKS	101.142.340

Vendor Payment History by Fund
DECEMBER LIBRARY BILLS

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
GENERAL FUND										
AMZN MKTP US 9T1JM0PU3			.19919							
	202312	01/05/24	BOOK	14.49		Dobrovolny			- M BOOKS	101.142.340
BAKER-TAYLOR			.11798							
	202312	01/05/24	POSTAGE	56.13		Schmidt			- M POSTAGE	101.142.231
	202312	01/05/24	BOOKS	2,989.20		Schmidt			- M BOOKS	101.142.340
			VENDOR TOTAL	3,045.33		*TOTAL CHECK				
				3,045.33						
BLUEPEAK			.18669							
	202311	12/05/23	PHONE	153.25		Yardley			- M TELEPHONE	101.142.271
	202312	01/05/24	PHONE	158.92		Yardley			- M TELEPHONE	101.142.271
			VENDOR TOTAL	312.17						
CANVA I03976-76025786			.19974							
	202312	01/05/24	PROFESSIONAL SERVICES	119.40		Schmidt			- M PROFESSIONAL SERVICES	101.142.202
CENGAGE LEARNING INC/GAL			03137							
	69135	12/11/23	BOOKS	31.99		82950434	024095	P - D	BOOKS	101.142.340
CENTER POINT LARGE PRI			.11785							
	202311	12/05/23	LARGE PRINT BOOKS	145.02		Schmidt			- M BOOKS	101.142.340
CITY UTILITIES			00109							
	202324	12/31/23	UTILITIES	86.86		12/8/2023	002642	P - M	WATER SERVICE	101.142.274
	202324	12/31/23	UTILITIES	64.64		12/8/2023	002642	P - M	SEWER SERVICE	101.142.275
			VENDOR TOTAL	151.50		*TOTAL CHECK				
				74.26		01/09/2024	002642	P - A	WATER SERVICE	101.142.274
	202413	01/31/24	@23@ WTR-WW CHARGES	51.04		01/09/2024	002642	P - A	SEWER SERVICE	101.142.275
			VENDOR TOTAL	125.30		*TOTAL CHECK				
				276.80						
COMBINED BUILDING SPECIA			03940							
	69361	01/22/24	@23@ MATERIALS	256.00		QB26754	024242	P - A	REP. & MAINT. - BUILDIN	101.142.223
COMPUTYPE			.14876							
	202312	01/05/24	BARCODES	1,312.66		Dobrovolny			- M OFFICE SUPPLIES	101.142.232
D J WALL ST JOURNAL			.16820							
	202311	12/05/23	NEWSPAPER SUBSCRIPTION	694.88		Schmidt			- M SUBSCRIPTIONS & PUBLICA	101.142.235
DEMCO INC			.11787							
	202311	12/05/23	OFFICE SUPPLIES	27.60		Schmidt			- M OFFICE SUPPLIES	101.142.232

Vendor Payment History by Fund
DECEMBER LIBRARY BILLS

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT NAME	ACCOUNT
GENERAL FUND									
ECHO ELECTRIC SUPPLY			.12003						
	202311	12/05/23	LED PANEL	570.00		Mastalir		- M REP. & MAINT. - BUILDIN	101.142.223
	202312	01/05/24	LED PANEL	705.44		Mastalir		- M REP. & MAINT. - BUILDIN	101.142.223
			VENDOR TOTAL	1,275.44					
ENVISION WARE			.14180						
	202311	12/05/23	ANNUAL MAINTENANCE	594.12		Schmidt		- M PROFESSIONAL SERVICES	101.142.202
FARM AND HOME PUBLISHE			.18228						
	202311	12/05/23	BOOKS	165.75		Dobrovolny		- M BOOKS	101.142.340
FLOOR TEC			05195						
	69147	12/11/23	CARPET CLEANING	625.00		24797	023972 P	- D PROFESSIONAL SERVICES	101.142.202
HY-VEE YANKTON 1899			.16450						
	202311	12/05/23	PROGRAM SUPPLIES	14.93		Yankton Librar		- M PROGRAM SUPPLIES	101.142.242
	202311	12/05/23	PROGRAM SUPPLIES	74.71		Yankton Librar		- M PROGRAM SUPPLIES	101.142.242
	202311	12/05/23	PROGRAM SUPPLIES	45.00		Yankton Librar		- M PROGRAM SUPPLIES	101.142.242
			VENDOR TOTAL	134.64		*TOTAL CHECK			
J & H CARE & CLEANING CO			05937						
	69155	12/11/23	JANITORIAL SERVICES	1,200.00		3182157	023973 P	- D CONTRACTED SERVICES	101.142.204
LEE OMAHA WORLD-HERALD			.19877						
	202311	12/05/23	NEWSPAPER SUBSCRIPTION	770.77		Schmidt		- M SUBSCRIPTIONS & PUBLICA	101.142.235
MENARDS YANKTON SD			.14179						
	202311	12/05/23	ELECTRICAL WIRE	56.70		Homstad		- M REP. & MAINT. - BUILDIN	101.142.223
	202311	12/05/23	STEEL PLATE	7.96		Mastalir		- M REP. & MAINT. - BUILDIN	101.142.223
	202311	12/05/23	JANITORIAL SUPPLIES	18.85		Yankton Librar		- M JANITORIAL SUPPLIES	101.142.236
			VENDOR TOTAL	83.51		*TOTAL CHECK			
	202312	01/05/24	PICTURE HOOKS, HANGERS	32.04		Mastalir		- M REP. & MAINT. - BUILDIN	101.142.223
	202312	01/05/24	LIGHT BULBS	21.25		Mastalir		- M REP. & MAINT. - BUILDIN	101.142.223
	202312	01/05/24	TREATED 4X4	23.58		Mastalir		- M REP. & MAINT. - BUILDIN	101.142.223
	202312	01/05/24	LIGHTS	19.97		Mastalir		- M REP. & MAINT. - BUILDIN	101.142.223
			VENDOR TOTAL	96.84		*TOTAL CHECK			
MIDAMERICA BOOKS			.15316						
	202312	01/05/24	SHIPPING	27.45		Yankton Librar		- M POSTAGE	101.142.231
	202312	01/05/24	BOOKS	274.45		Yankton Librar		- M BOOKS	101.142.340
			VENDOR TOTAL	301.90		*TOTAL CHECK			
			VENDOR TOTAL	301.90					

Vendor Payment History by Fund
DECEMBER LIBRARY BILLS

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
GENERAL FUND										
MIDAMERICAN ENERGY			00303							
	202324	12/31/23	HEATING FUEL	76.27		12/07/2023		- M	FUEL-HEATING	101.142.273
MIDAMERICAN ENERGY COMPA			00303							
	202413	01/31/24	@23@ MIDAMERICAN ENERGY	274.90		01/05/2024		- A	FUEL-HEATING	101.142.273
MIDWEST TAPE			04785							
	69169	12/11/23	A/V	44.99		504623472	023974	P N D	AV - CAPITAL	101.142.342
	69329	01/08/24	@23@ AV	173.95		12.20.23	024096	P - A	AV - CAPITAL	101.142.342
	69383	01/22/24	@23@ AV	166.20		504812928	024100	P - A	AV - CAPITAL	101.142.342
			VENDOR TOTAL	385.14						
NORTHWESTERN ENERGY			00455							
	202324	12/31/23	ELECTRIC	1,100.64				- M	ELECTRICITY	101.142.272
	202413	01/31/24	@23@ NORTHWESTERN ENERGY	942.06		1/05/2024		- A	ELECTRICITY	101.142.272
			VENDOR TOTAL	2,042.70						
OLSONS PEST TECHNICIAN			.14274							
	202311	12/05/23	PEST CONTROL	93.00		Schmidt		- M	PROFESSIONAL SERVICES	101.142.202
	202312	01/05/24	PEST CONTROL	93.00		Schmidt		- M	PROFESSIONAL SERVICES	101.142.202
			VENDOR TOTAL	186.00						
OTC BRANDS INC			.16699							
	202312	01/05/24	PROGRAM SUPPLIES	95.31		Schmidt		- M	PROGRAM SUPPLIES	101.142.242
OVERDRIVE DIST			.13843							
	202311	12/05/23	E-BOOKS	2,884.42		Schmidt		- M	E-BOOKS	101.142.209
	202312	01/05/24	E-BOOKS	411.11		Schmidt		- M	E-BOOKS	101.142.209
	202312	01/05/24	E-BOOKS	1,272.36		Schmidt		- M	E-BOOKS	101.142.209
	202312	01/05/24	E-BOOKS	140.00		Schmidt		- M	E-BOOKS	101.142.209
	202312	01/05/24	E-BOOKS	3,227.75		Schmidt		- M	E-BOOKS	101.142.209
	202312	01/05/24	E-BOOKS	522.16		Schmidt		- M	E-BOOKS	101.142.209
			VENDOR TOTAL	5,573.38						
				8,457.80				*TOTAL	CHECK	
PITNEY BOWES			.19037							
	202312	01/05/24	POSTAGE	207.00		Schmidt		- M	POSTAGE	101.142.231
PITNEY BOWES PI			.12708							
	202312	01/05/24	POSTAGE METER SUPPLIES	80.97		Schmidt		- M	POSTAGE	101.142.231
	202312	01/05/24	POSTAGE METER RENTAL	79.48		Schmidt		- M	POSTAGE	101.142.231
			VENDOR TOTAL	160.45				*TOTAL	CHECK	
				160.45						

Vendor Payment History by Fund
DECEMBER LIBRARY BILLS

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
GENERAL FUND										
PLAYAWAY PRODUCTS LLC			.19327							
	202311	12/05/23	WONDERBOOKS	784.55		Schmidt		- M	AV - CAPITAL	101.142.342
QUILL CORPORATION			.11774							
	202311	12/05/23	OFFICE SUPPLIES	65.63		Schmidt		- M	OFFICE SUPPLIES	101.142.232
SOUTH DAKOTA HISTORICA			.13524							
	202312	01/05/24	POSTAGE	8.00		Dobrovolny		- M	POSTAGE	101.142.231
	202312	01/05/24	BOOKS	55.88		Dobrovolny		- M	BOOKS	101.142.340
			VENDOR TOTAL	63.88		*TOTAL CHECK				
SWANK MOTION PICTURES			.13187							
	202312	01/05/24	MOVIE LICENSING	507.00		Schmidt		- M	PROFESSIONAL SERVICES	101.142.202
USPS PO 4698100078			.14781							
	202312	01/05/24	POSTAGE	26.40		Schmidt		- M	POSTAGE	101.142.231
WAL-MART #1483			.12434							
	202311	12/05/23	DVDS	32.92		Dobrovolny		- M	AV - CAPITAL	101.142.342
WALMART.COM			.12308							
	202311	12/05/23	PROGRAM SUPPLIES	81.31		Schmidt		- M	PROGRAM SUPPLIES	101.142.242
	202311	12/05/23	PROGRAM SUPPLIES	71.15		Schmidt		- M	PROGRAM SUPPLIES	101.142.242
			VENDOR TOTAL	152.46		*TOTAL CHECK				
WM SUPERCENTER #1483			.13320							
	202311	12/05/23	PROGRAM SUPPLIES	29.14		Yankton Librar		- M	PROGRAM SUPPLIES	101.142.242
	202312	01/05/24	PROGRAM SUPPLIES	55.92		Yankton Librar		- M	PROGRAM SUPPLIES	101.142.242
	202312	01/05/24	PROGRAM SUPPLIES	72.94		Yankton Librar		- M	PROGRAM SUPPLIES	101.142.242
			VENDOR TOTAL	128.86		*TOTAL CHECK				
YANKTON JANITORIAL			.19147							
	202312	01/05/24	TOWELS	58.70		Mastalir		- M	JANITORIAL SUPPLIES	101.142.236
	202312	01/05/24	VACUUM, TOILET PAPER	587.00		Mastalir		- M	JANITORIAL SUPPLIES	101.142.236
			VENDOR TOTAL	645.70		*TOTAL CHECK				
1 OFFICE SOLUTION			.17169							
	202312	01/05/24	OFFICE SUPPLIES	22.53		Schmidt		- M	OFFICE SUPPLIES	101.142.232
GENERAL FUND				28,536.95		**TOTAL				

Vendor Payment History by Fund
DECEMBER LIBRARY BILLS

VENDOR NAME AND NUMBER								
CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT NAME	ACCOUNT
REPORT TOTALS:			28,536.95					

RECORDS PRINTED - 000140

Vendor Payment History by Fund
DECEMBER TRUST FUND BILLS

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
LIBRARY TRUST										
AMZN MKTP US BP3QM8AV3			.19950							
	202312	01/05/24	TABLET COVERS	79.95		Dobrovolny		- M	DIGITAL LITERACY GRANT	701.701.319
AMZN MKTP US FZ9VP3CL3			.19904							
	202312	01/05/24	VIBE BOARD	38.97		Dobrovolny		- M	DIGITAL LITERACY GRANT	701.701.319
AMZN MKTP US GR64A02P3			.19866							
	202311	12/05/23	MOBILE CHARGING CART	459.98		Dobrovolny		- M	DIGITAL LITERACY GRANT	701.701.319
AMZN MKTP US JK8W10GT3			.19855							
	202311	12/05/23	IMAGINATION STATION TOYS	63.69		Dobrovolny		- M	RECREATION SUPPLIES	701.701.242
AMZN MKTP US SX8MD9WI3			.19893							
	202311	12/05/23	PROGRAM SUPPLIES	149.99		Dobrovolny		- M	RECREATION SUPPLIES	701.701.242
AMZN MKTP US ZI2JM8Q93			.19863							
	202311	12/05/23	FOAM	11.49		Dobrovolny		- M	ALA LAPTOP GRANT	701.701.301
AMZN MKTP US 6B4ZE9F23			.19836							
	202311	12/05/23	TOYS	228.38		Dobrovolny		- M	RECREATION SUPPLIES	701.701.242
	202311	12/05/23	EXTERNAL HARD DRIVE	53.98		Dobrovolny		- M	DIGITAL LITERACY GRANT	701.701.319
			VENDOR TOTAL	282.36						
				282.36					*TOTAL CHECK	
AMZN MKTP US 9564Y3GW3			.19847							
	202311	12/05/23	CHROMEBOOK	179.54		Dobrovolny		- M	DIGITAL LITERACY GRANT	701.701.319
BESTBUYCOM806839486570			.19968							
	202312	01/05/24	DIGITAL LITERACY GRANT	949.00		Yankton Librar		- M	DIGITAL LITERACY GRANT	701.701.319
SP VIBE.US			.19869							
	202311	12/05/23	DIGITAL LITERACY GRANT	3,955.00		Schmidt		- M	DIGITAL LITERACY GRANT	701.701.319
WM SUPERCENTER #1483			.13320							
	202312	01/05/24	STAFF APPRECIATION	57.45		Dobrovolny		- M	RECREATION SUPPLIES	701.701.242
	202312	01/05/24	ADULT CRAFT SUPPLIES	26.33		Yankton Librar		- M	RECREATION SUPPLIES	701.701.242
			VENDOR TOTAL	83.78						
				83.78					*TOTAL CHECK	
LIBRARY TRUST				6,253.75					**TOTAL	

Vendor Payment History by Fund
DECEMBER TRUST FUND BILLS

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
REPORT TOTALS:				6,253.75						

RECORDS PRINTED - 000013

Director's Report – March 2024

Programs: We have wrapped up winter with several successful cozy events. Puzzles and Pie, Silent Book Club (with cats,) and Breadmaking with Loretta Sorenson were popular. We repeated several events in over the last several months due to popular demand. We also added a Video Game Club for all ages this month which continue through the spring.

Summer Reading prep: Summer is coming fast! We are busy planning programs, booking performers and getting ready for a summer of fun and reading with the theme “Adventures in Reading”! We are partnering with Yankton Parks & Rec for a few of our events including two “Parties in the Park” to kick off and wrap up the summer. We will spend the summer exploring local, regional, national and international adventures all beginning at YCL.

MMIP Grant: YCL has been selected by the South Dakota Humanities Council to receive a \$2000 grant to support programming related to Murdered or Missing Indigenous Persons. On Saturday, April 7 at 1 pm we will show *Murder in Big Horn*, a 2023 mini documentary which examines the disappearances and possible murders of several Indigenous women during a short time period in rural Big Horn, MT. The showing will be followed up on Tuesday, April 30 at 6 pm with a panel discussion. Panelists include Marlys Big Eagle and Troy Morley with the U.S. Department of Justice, Dr. Elise Boxer with the University of South Dakota and Ariel Swallow, a USD PhD Clinical Psychology Candidate. Mayor Stephanie Moser will moderate the discussion. Childcare for ages 3 to 10 will be provided during the discussion. Personal protective devices and books by Native American authors or with Native American themes will be distributed.

Planning with Purpose: The library is organizing a series of programs that deal with difficult topics regarding end of life planning and grief. The first program in the series, Funeral Planning, was held on March 8 and was well attended. The next program in this series will be on Friday, April 5 at 2pm and will be held at Avera Sacred Heart Majestic Bluffs. This program will include a tour of the facility and amenities and an explanation of the different levels of care available there. Other upcoming topics in this series include Medicare, estate planning, burial plots, end of life care, pet death and grief counseling. Our hope is to make some of these topics more accessible and to provide information for these important conversations. This programming series is made possible with generous community partnerships.

Staff Sunshine Committee: For the last several years, a rotating group of YCL staff has taken charge of recognizing staff milestones and planning staff bonding activities. This year we are focusing on monthly random acts of kindness. For January and February, we provided treats for other city departments. For March we are inviting everyone to join us in donating new or like new toys for the Toy Lending Library in Sioux Falls. We are proud to partner with our patrons to help support a program that is enjoyed so much by so many.

YCL Foundation: The timeline for the feasibility study is on track for a survey launch this spring. Postcards with a survey link will be mailed to all Yankton County households. Focus groups are planned in conjunction with the surveys to get feedback from community members. The foundation now has an active website at yclfoundation.com. They are also on Facebook at Love Our Yankton Library. They are currently seeking additional board members.

Friends of YCL: The Friends are hosting pie and coffee from 2 to 6 pm on March 14 in conjunction with Nathan Johnson's book talk. Their next book sale is scheduled for April 18-21.

Big 3 Meeting: Date for the next meeting of Trustees, Foundation and Friends is TBD.

Board of Trustees: Our next regularly scheduled board meeting for the board of trustees will be on Wednesday, April 10 at 5:30pm.

FEBRUARY 2024 PROGRAM STATISTICS

Storytime	Date	Time	Kids	Adults	Family		Time	Kids	Adults
Movement Storytime with Miss Judi	2/5	6:00 PM	7	8	Video Game	2/27	4-6	15	8
	2/6	10:00 AM	12	8					
	2/8	10:00 AM	3	3					
Polar Bears	2/12	6:00 PM	2	2			Total:	15	8
	2/13	10:00 AM	2	1					
CASA Storytime	2/14	9:15 AM	9	4	Adult	Date	Time	Adults	Virtual
Polar Bears	2/15	10:00 AM	4	2	Adult Craft	2/20-22	6:00 PM	32	NA
Presidents	2/20	10:00 AM	5	2	Seed Library	2/13	2:00 PM	54	0
	2/22	10:00 AM	0	0	Seed Library	2/13	6:00 PM	13	0
Leap Day! Frogs	2/26	6:00 PM	2	3	Groundhog	2/2	10:00 AM	3	NA
	2/27	10:00 AM	7	3	Groundhog	2/2	12:00 PM	2	NA
	2/29	10:00 AM	n/a	n/a	Therapeutic	2/24	10:00 AM	14	NA
		Total:	53	36	Bread	2/24	2:00 PM	32	NA
					Puzzles &	2/25	2:00 PM	37	NA
							Total:	187	0
Stay and Play	Date	Time	Kids	Adults					
	2/7/2024	9-11 AM	4	3					
	2/14/2024	9-11 AM	21	12					
	2/21/2024	9-11 AM	11	5	Book Clubs	Date	Time	Adults	
	2/28/2024	9-11 AM	14	8	Readers	2/13	2:00 PM	7	
		Total:	50	28	Between	2/27	4:30 PM	5	
							Total:	12	
Elementary Events	Date	Time	Kids	Adults	Video	Date	Video		
Lego Club	2/1/24	3:45 PM	13	6	Mobile	1/11	13		
Book Page Garland	2/8/24	3:45 PM	9	3	Mobile	1/9	8		
Magnet Mazes	2/15/24	3:45 PM	10	4					
Page Master Movie	2/22/24	3:45 PM	3	3			Total:	21	
		Total:	35	16					
Teen Events	Date	Time	Teens						
Teen After-Hours	2/9/24	5:30 to 8:30 PM	14						
Tween / Teen Take and	2/21/24	3:45 PM	22	26 made					

FEBRUARY 2024 USAGE & CIRCULATION STATISTICS

Total Circulation Statistics*			
	2024	2023	2022
Adult	4,919	6,304	6,636
Juvenile	4,823	4,111	4,361
Total	9,742	10,415	10,997
*Includes physical collection, ILL, and eBooks			

Physical Collection Circulation			
	2024	2023	2022
Adult	4806	4,198	4,417
Juvenile	4018	3,836	4,340
Total	8,824	8,034	8,757

Interlibrary Loan			
	2024	2023	2022
Requested	80	83	139
Supplied	33	22	27
Total	113	105	166

Electronic Resources			
	2024	2023	2022
OverDrive Adult	2226	2,001	2,053
OverDrive Juvenile	252	241	NA
TumbleBooks	553	34	21
Total	3,031	2,276	2,074

Adult Outreach			
	2024	2023	2022
Locations	9	10	6
Patrons	46	48	35
Circulations	151	170	133

Daycare Outreach			
	2024	2023	2022
Locations	4	4	4
Patrons	51	46	47
Circulations	140	140	72

Teen Subscription Bags			
	2024	2023	2022
Active Subscriptions	19	15	19
Waitlisted Subscriptions	0	0	0

Toy Lending Library Checkouts			
	2024	2023	2022
Toy Bins	31	NA	NA

Current Cards			
	2024	2023	2022

Public Computer Use			
	2024	2023	2022
Uses	546	543	626
Hours	352	316	312

WiFi Usage			
	2024	2023	2022
Sessions	730	627	314
Total Session Hours	785	754	469
Unique Users	259	205	103

Meeting Room Use			
	2024	2023	2022
Library Uses	32	31	27
Library Hours	82.5	70	43
Non-Library Uses	24	18	24
Non-Library Hours	42	39	33

Study Room Use			
	2024	2023	2022
Uses	15	16	14
Hours	28.5	26	34

Notary			
	2024	2023	2022
Requests	5	NA	6

Proctor			
	2024	2023	2022
Tests	4	3	3

Genealogy Requests			
	2024	2023	2022
Patrons	0	0	1
Hours	0	0.00	1.0

Teacher Requests			
	2024	2023	2022
Patrons	1	0	1

Courier			
	2024	2023	2022
Total Incoming	122	97	124
Total Outgoing	170	132	141
Total	292	229	265

Collection			
	2024	2023	2022
Items Added	385	272	501

FEBRUARY 2024 USAGE & CIRCULATION STATISTICS

Resident	4,212	3,836	2,976	Items Deleted	108	47	304
Non-Resident	246	205	173	Total Collection	493	319	805
Mount Marty	23	17	7				
Teacher	51	41	35				
Yankton County	897	788	690				
Total	5,429	4,887	3,881				
New Cards				Curbside Pick-Ups			
	2024	2023	2022		2024	2023	2022
Resident Adult	37	43	39	Total	3	8	41
Resident Youth (<18)	5	8	9				
County	6	11	8	Food For Fines			
County (Households)	4	8	6		2024	2023	2022
Non-resident	5	3	4	Items	70	93	70
Non-resident (households)	4	3	4				
Total New Cards	53	65	60	Book a Librarian			
Total New Households	8	11	10		2024	2023	2022
				Time (minutes)	100	240	NA
				Number of Sessions	4	7	NA
30 Day Trial Cards				Pass Checkouts			
	2024	2023	2022		2024	2023	2022
In-Town New	1	0	2	State Park Pass	2	-	-
County -New	0	0	3	Mead Museum Pass	1	-	-
County-Renewal	0	1	1	Summit Pass	17	-	-
Nonresident-New	0	0	0	Huether Pass	-	-	-
Nonresident-Renewal	1	0	1	Total	20	0	0
Online Signup	0	2	NA				
Total	2	3	7	Door Counters			
					2024	2023	2022
Social Media Follows				East Entrance	1,600	1,843	
	2024	2023	2022	South Entrance	5,484	6,787	
Facebook	3072	-	-	Total	7,084	8,630	0
Instagram	380	-	-				
Youtube	42	-	-	Winter Reading			
Total	3494	-	-		2024	2023	2022
				Youth (under 17)	75	-	-
				Adult	44	-	-

Yankton Community Library • March 2024

All Ages—Purple | Adults—Red | Teen—Green | K-5—Orange | Preschool—Blue *Registration Required

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Food for Fines: Mac 'N Cheese	26 Storytime 6 pm	27 Storytime 10 am Video Game Club 4-6pm	28 Stay & Play 9—11 am	29 Leap Day Activities all day!	1 Ask about Eclipse Glasses	2 
3 Silent Book Club (with cats) 2-4 pm	4 Bilingual Storytime 6 pm	5 Storytime 10 am	6 Stay & Play 9—11 am Funeral Planning 6pm	7 Storytime 10 am LEGO Club 3:45 pm	8	9 Weekend at the Oscars
10 Weekend at the Oscars	11 Storytime 6 pm	12 Storytime 10 am Seed Library 2 pm & 6 pm	13 Stay & Play 9—11 am Library Board Meeting 5:30 pm	14 Pi(e) Day! Storytime 10 am K-5 Craft 3:45 pm Author Visit: Nathan Johnson 6-8 pm	15 	16 Therapeutic Writing Group 10 am
17 	18 Storytime 6 pm	19 Storytime 10 am Adult Craft 6 pm	20 Won't You Be My Neighbor Day! Stay & Play 9-11am Tween/Teen Take & Make	21 Storytime 10 am K-5 STEAM 3:45 pm Eclipse Program 6pm	22	23 Won't You Be My Neighbor 11 am A Beautiful Day in the Neighborhood 2 pm
24 31 Closed in observance of Easter	25 Storytime 6 pm	26 Storytime 10 am Video Game Club 4-6pm	27 Stay & Play 9—11 am	28 Sun Scope* 9am-3pm Storytime 10 am K-5 STEAM 3:45 pm	29	Toy Lending Library Drive March 1-31

Check out our website: library.cityofyankton.org | 515 Walnut St. | (605) 668-5275

3/11/2024

Yankton Community Library • April 2024

All Ages—Purple | Adults—Red | Teen—Green | K-5—Orange | Preschool—Blue *Registration Required

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Ink Cartridge Drive April 1–30	1 Bilingual Storytime 6 pm	2 Storytime 10 am	3 Stay & Play 9—11 am	4 Storytime 10 am LEGO Club 3:45 pm	5 Senior Living Tour @ Majestic Bluffs 2pm	6
7	8 Eclipse Day Storytime 6 pm	9 Storytime 10 am Seed Library 2 pm & 6 pm	10 Stay & Play 9—11 am Library Board Meeting 5:30 pm	11 Storytime 10 am K-5 Craft 3:45 pm	12 Canvas & Charcuterie* 6-8 pm	13 Therapeutic Writing Group 10 am
14	15 Storytime 6 pm	16 Storytime 10 am	17 Stay & Play 9—11 am Tween/Teen Time 3:45pm	18 Storytime 10 am K-5 STEAM 3:45 pm Book Sale Members only 4-6 pm	19 Friends of the Library Book Sale 9 am—5 pm	20 Foundation Focus Group 9 am—1 pm Friends of the Library Book Sale 9 am—5 pm
21 Friends of the Library Book Sale 1—5 pm	22 Earth Day Storytime 6 pm	23 Storytime 10 am Video Game Club 4-6pm	24 Stay & Play 9—11 am	25 Storytime 10 am K-5 Movie 3:45 pm Google Calendar Class 6pm	26	27 Docuseries Murder in Bighorn showing 1pm
28	29 Storytime 6 pm	30 Storytime 10 am MMIP Panel 6pm	1 Stay & Play 9—11 am	2 Storytime 10 am LEGO Club 3:45 pm	3	Food for Fines: Tuna & Hamburger Helper

Check out our website: library.cityofyankton.org | 515 Walnut St. | (605) 668-5275

3/11/2024

Collection Development Policy

The Role of the Library in the Community

The mission of the Yankton Community Library is to uphold the public's freedom of access to information by providing a dynamic collection in a variety of formats and technologies, and to respond to the needs of the community through timely services and programs. We seek to foster an atmosphere of free inquiry and to provide information without bias or discrimination.

Materials Selection Policy

Widespread interest and usage are the most powerful influence on the library's collection. The Yankton Community Library upholds the right of the individual to access information, even though the content may be controversial, unorthodox or unacceptable to others. In considering which materials to place in the library, we judge each item on the basis of its overall content or style, not by isolated or random portions. Therefore, we will not automatically include or exclude an item based on any of the following criteria:

- Race, religion, nationality or political views of an author
- Frankness or coarseness of language
- Controversial nature of an item
- Endorsement or disapproval of an item by any individual or organization

How We Decide What to Add to the Collection

The library staff makes recommendations for the purchase of items, with the library director having the authority and responsibility for the final selection. The following criteria are considered when selecting materials:

- reviews from professional journals, popular magazines, newspapers and websites (i.e. *Library Journal*, *Booklist*, *School Library Journal*)
- expressed or anticipated patron demand
- timeliness or permanence of the material
- quality, accuracy or authenticity of materials
- inclusion of materials in a special bibliography or index
- scope and depth of our present collection or the availability of materials at other libraries
- reputation or authority of the author or publisher
- format and price of material as well as space available to house it
- appropriateness to the interests and skills of the intended user
- sturdiness of items
- foreign language materials will be added as variant cultures make Yankton their home

No single criterion is used to justify a purchase; materials selectors consider all the criteria in the selection process.

The Yankton Community Library offers interlibrary loan services to library users who are seeking items that are not owned by Yankton Community Library. (See Interlibrary Loan Policy)

Intellectual Freedom Statements

We support the American Library Association's Library Bill of Rights, the Freedom to Read Statement, the Freedom to View Statement, and Access to Library Resources and Services for Minors in providing free and open access to our materials for all age groups. These statements are included as a part of this policy.

While a person may reject materials for themselves and their children, they may not restrict access to the materials used by others. The library does not advocate, condone or reject the ideas found in its collection—it simply makes the materials available.

How You Can Have a Say

Purchase suggestions are encouraged and are given serious consideration using the same criteria as ordinarily used in selecting items.

From time to time, a person may be concerned about a particular book or other material in the library. If a person wants us to reconsider material that is in our collection, a Request for Reconsideration of Library Materials form may be requested from the staff. ~~or may be found on the library's website.~~ This form should be filled out and returned to a staff member or the director. A written response from the director will be sent within ~~ten (10) days a reasonable amount of time.~~ **Individuals seeking reconsideration must complete a Reconsideration form for each title to be evaluated. An individual may request reconsideration of up to four titles per year. Due to the amount of time necessary to give a thorough review, only a maximum of two requests per month will be processed. All requests for reconsideration will be reviewed in the order they are received from library patrons.**

The individual may appeal the decision of the library director to the library board of trustees by making a written request for a hearing to the president of the board of trustees. This request must be made not more than sixty (60) calendar days after the date of the reply from the library director. A hearing will be scheduled by the Board of Trustees at its next regularly scheduled meeting. The board of trustees will arrive at a decision regarding the request for reconsideration at the regularly scheduled meeting following the meeting at which the hearing was held. The board president will notify the individual of the board's decision by formal letter that will also be entered into the public record. ~~A single title may be challenged by the same person one time per year.—The title being reconsidered will remain in circulation while the request is being processed. After a decision is made, a title will not be reconsidered again for five years.~~

Purchase suggestions and item reconsiderations will be considered only for individuals within the Yankton Community Library service area. This includes all residents of Yankton County and anyone

outside of Yankton County that possesses a current Yankton Community Library card **in good standing**.

South Dakota and Yankton Area Collections

The purpose of the South Dakota and Yankton Area collections is to collect a varied representation of works by South Dakota and regional authors that have made significant contributions to the regional literature and/or historical information of South Dakota. While works from all over the state will be considered, the focus is primarily upon the contiguous counties to Yankton County. Works meeting the following criteria will be included in the collection:

1. Material created by a state/regional individual but is not necessarily about South Dakota/Yankton. Works should meet 2a, b, or c also.
2. Material dealing with a South Dakota/Yankton setting, topic, area, theme or history if that author's work:
 - a) contributes significantly to the literature;
 - b) becomes regarded as a "classic" and/or;
 - c) is irreplaceable, meaning it's published by a small, local or vanity press or out-of-print.

Other acquired works that do not fully meet the above criteria will be placed in the regular collection. These works may be considered for future inclusion in the South Dakota/Yankton collection based on their historical value. Weeding of these materials will be based on the above criteria as well as all applicable criteria in the Collection Development Policy.

Withdrawal of Materials

To ensure a vital collection of continued value to the community, materials that have outlived their usefulness are withdrawn. Materials will be disposed of according to all current city, county, and state laws governing such disposal and surplus property.

Criteria for Withdrawal of Materials

1. Physical condition
2. Content accuracy/datedness/relevance of nonfiction materials
3. Circulation/in-house usage
4. Format
5. Recognized standard library sources, bibliographies, indexes

Children Accessing Materials at the Library

Libraries must meet the diverse needs of everyone in the community, including children and teens. Children mature at different rates. They have different backgrounds and interests, and they have different reading levels and abilities. Parents/guardians (referred to as Caregiver going forward) are responsible for deciding what library items are appropriate for their children. The library encourages Caregivers to help their children choose items that match their own family's values. This policy reflects the American Library Association's Library Bill of Rights which states that "a person's right to use a library should not be abridged because of origin, age, background or views."

Like adults, children and teenagers have the right to seek and receive the information that they choose. It is the right and responsibility of Caregivers to guide their own family's library use, while allowing other Caregivers to do the same.

Caregivers should discuss rules regarding library use with their children. If the Caregiver is concerned that their child will not respect the Caregiver's wishes, it is the Caregiver's responsibility to visit the library with their child.

American Library Association

Except to the extent inconsistent with the express terms of this policy, Yankton Community Library endorses the American Library Association's Library Bill of Rights, Freedom to Read Statement, Freedom to View Statement and the Access to Library Resources and Services for Minors. (see links below).~~The Yankton Community Library endorses and abides by the following documents set forth by the American Library Association:~~

Library Bill of Rights:

<http://www.ala.org/advocacy/intfreedom/librarybill/>

Freedom to Read Statement:

<http://www.ala.org/advocacy/intfreedom/freedomreadstatement>

Freedom to View Statement:

<http://www.ala.org/advocacy/intfreedom/freedomviewstatement>

Access to Library Resources and Services for Minors:

<http://www.ala.org/advocacy/intfreedom/librarybill/interpretations/access-library-resources-for-minors>