

**YANKTON COMMUNITY LIBRARY
BOARD OF TRUSTEES MEETING
Regular Meeting
Wednesday, February 7, 2024, 5:30 pm
Virtual Meeting – GoToMeeting Interface &
Yankton Community Library Meeting Room, 515 Walnut St. Yankton, SD 57078**

AGENDA

Call to order

Additions to the agenda

Approval of December 13, 2023 minutes

Public Comment Period

Discussion of bills/Accept Financial Report

Communications and correspondence

Director's Report

Old Business

- **Foundation feasibility study update**

New Business

- **Collection Development policy**
- **Board member vacancies**

Other Business:

Adjourn the meeting of February 7, 2024

The Yankton Community Library meeting room is accessible to everyone. If you have any additional accommodation requirements, please call 668-5276.

**YANKTON COMMUNITY LIBRARY
BOARD OF TRUSTEES MEETING
Regular Meeting
Wednesday, December 13, 2023, 5:30 pm
Virtual Meeting – GoToMeeting Interface &
Yankton Community Library Meeting Room, 515 Walnut St. Yankton, SD 57078**

MINUTES

The meeting was called to order by President David Koerner at 5:30 pm. Present were Sue Otterman, Mary Pat Bierle, Sarah Mechtenberg, Yankton City Commissioner Jerry Webber, and Assistant Library Director Linda Dobrovolny. Library Director Dana Schmidt and Yankton County Commissioner Ryan Heine and Jean Huff were absent.

Additions to the agenda: none

Approval of November 8, 2023 minutes: Bierle made a motion to approve the November 8, 2023 minutes with a second by Webber. Unanimous approval.

Public Comment Period: Robert Byrnes addressed the board regarding concerns about the influence of the American Library Association; Eugene Hornstra inquired about residency requirements for individuals to address the board

Discussion of bills/Accept Financial Report: Webber made a motion to accept the financial report with a second by Mechtenberg. Unanimous approval.

Communications and correspondence: Mechtenberg complimented the Outreach Staff for the holiday greetings included with materials for homebound patrons.

Director's Report: In addition to the written report, Dobrovolny noted that an email link to contact the board of trustees has been added to the library's website. Currently any emails submitted using the link will go to President Koerner, Vice President Otterman and Library Director Schmidt.

Old Business

- **YCL Foundation Feasibility Study:** Dobrovolny reported that the City Commission has approved contributing \$20,000 for the study. The YCL Foundation is fundraising for the remaining approximately \$16,000. YCL Foundation President Ann Clough, Schmidt and Dobrovolny met with Dr. Hellwege from the USD Government Research Bureau for some preliminary information gathering. President Koerner appointed Bierle as the liaison from the Board of Trustees to the Foundation.

New Business

- **City/County Agreement for the Provision of Library Services:** Yankton County will contribute \$20,000 in 2024. Charge per household will remain at \$20. Motion to approve by Webber with a second by Bierle. Unanimous approval.

Adjourn the meeting of December 13, 2023: Webber motioned to adjourn at 5:50pm with a second by Bierle. Unanimous approval.

Vendor Payment History by Fund
DECEMBER LIBRARY BILLS

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT NAME	ACCOUNT
GENERAL FUND									
AMAZON.COM GU6VE5173			.19965						
	202312	01/05/24	DVD	19.96		Dobrovolny		- M AV - CAPITAL	101.142.342
AMAZON.COM RU2F14763			.19873						
	202311	12/05/23	PROGRAM SUPPLIES	32.33		Dobrovolny		- M PROGRAM SUPPLIES	101.142.242
	202311	12/05/23	BOOKS	39.96		Dobrovolny		- M BOOKS	101.142.340
	202311	12/05/23	DVD'S	19.96		Dobrovolny		- M AV - CAPITAL	101.142.342
				92.25	*TOTAL	CHECK			
			VENDOR TOTAL	92.25					
AMAZON.COM VH6FP2A33			.19914						
	202312	01/05/24	DVD	12.96		Dobrovolny		- M AV - CAPITAL	101.142.342
AMAZON.COM XC9W64H23			.19895						
	202311	12/05/23	OFFICE SUPPLIES	76.80		Dobrovolny		- M OFFICE SUPPLIES	101.142.232
	202311	12/05/23	BOOK	11.12		Dobrovolny		- M BOOKS	101.142.340
	202311	12/05/23	DVD'S	67.42		Dobrovolny		- M AV - CAPITAL	101.142.342
				155.34	*TOTAL	CHECK			
			VENDOR TOTAL	155.34					
AMAZON.COM 791X95A43			.19845						
	202311	12/05/23	BOOK	15.95		Dobrovolny		- M BOOKS	101.142.340
AMZN MKTP US			.15692						
	202311	12/05/23	REFUND PROGRAM SUPPLIES	14.72CR		Dobrovolny		- M PROGRAM SUPPLIES	101.142.242
	202312	01/05/24	BOOK REFUND	4.95CR		Dobrovolny		- M BOOKS	101.142.340
			VENDOR TOTAL	19.67CR					
AMZN MKTP US AF0677AQ3			.19859						
	202311	12/05/23	DVD	19.96		Dobrovolny		- M AV - CAPITAL	101.142.342
AMZN MKTP US BS5YJ2AW3			.19956						
	202312	01/05/24	BOOKS	229.39		Dobrovolny		- M BOOKS	101.142.340
	202312	01/05/24	DVD	16.99		Dobrovolny		- M AV - CAPITAL	101.142.342
				246.38	*TOTAL	CHECK			
			VENDOR TOTAL	246.38					
AMZN MKTP US B88I61TU3			.19972						
	202312	01/05/24	PROGRAM SUPPLIES	28.99		Dobrovolny		- M PROGRAM SUPPLIES	101.142.242
AMZN MKTP US DA4HP2263			.19916						
	202312	01/05/24	OFFICE SUPPLIES	55.89		Dobrovolny		- M OFFICE SUPPLIES	101.142.232
	202312	01/05/24	JANITORIAL SUPPLIES	10.17		Dobrovolny		- M JANITORIAL SUPPLIES	101.142.236
	202312	01/05/24	PROGRAM SUPPLIES	21.79		Dobrovolny		- M PROGRAM SUPPLIES	101.142.242
	202312	01/05/24	BOOKS	18.95		Dobrovolny		- M BOOKS	101.142.340
	202312	01/05/24	DVDS	25.98		Dobrovolny		- M AV - CAPITAL	101.142.342
				132.78	*TOTAL	CHECK			

Vendor Payment History by Fund
DECEMBER LIBRARY BILLS

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT NAME	ACCOUNT
GENERAL FUND									
AMZN MKTP US DA4HP2263			.19916						
			VENDOR TOTAL	132.78					
AMZN MKTP US DY1SE4UV3			.19979						
202312	01/05/24	DVDS		39.95		Dobrovolny		- M AV - CAPITAL	101.142.342
AMZN MKTP US E37974523			.19880						
202311	12/05/23	PROGRAM SUPPLIES		22.99		Dobrovolny		- M PROGRAM SUPPLIES	101.142.242
AMZN MKTP US FP08A7ME3			.19944						
202312	01/05/24	POSTAGE		5.32		Dobrovolny		- M POSTAGE	101.142.231
202312	01/05/24	OFFICE SUPPLIES		19.98		Dobrovolny		- M OFFICE SUPPLIES	101.142.232
202312	01/05/24	PROGRAM SUPPLIES		119.64		Dobrovolny		- M PROGRAM SUPPLIES	101.142.242
202312	01/05/24	BOOK		3.00		Dobrovolny		- M BOOKS	101.142.340
				147.94				*TOTAL CHECK	
			VENDOR TOTAL	147.94					
AMZN MKTP US FU71Z43W3			.19854						
202311	12/05/23	PROGRAM SUPPLIES		15.50		Dobrovolny		- M PROGRAM SUPPLIES	101.142.242
202311	12/05/23	BOOKS		37.11		Dobrovolny		- M BOOKS	101.142.340
				52.61				*TOTAL CHECK	
			VENDOR TOTAL	52.61					
AMZN MKTP US FZ9VP3CL3			.19904						
202312	01/05/24	PROGRAM SUPPLIES		9.58		Dobrovolny		- M PROGRAM SUPPLIES	101.142.242
202312	01/05/24	BOOK		12.95		Dobrovolny		- M BOOKS	101.142.340
202312	01/05/24	DVDS		74.93		Dobrovolny		- M AV - CAPITAL	101.142.342
				97.46				*TOTAL CHECK	
			VENDOR TOTAL	97.46					
AMZN MKTP US JB0GP8PS3			.19879						
202311	12/05/23	PROGRAM SUPPLIES		41.64		Dobrovolny		- M PROGRAM SUPPLIES	101.142.242
AMZN MKTP US J84ZL0PS3			.19915						
202312	01/05/24	DVD		11.99		Dobrovolny		- M AV - CAPITAL	101.142.342
AMZN MKTP US NL8118YP3			.19926						
202312	01/05/24	PROGRAM SUPPLIES		9.23		Dobrovolny		- M PROGRAM SUPPLIES	101.142.242
AMZN MKTP US NM9D353P3			.19843						
202311	12/05/23	BOOK		18.85		Dobrovolny		- M BOOKS	101.142.340
AMZN MKTP US OJ44L0GD3			.19896						
202311	12/05/23	DVD'S		31.91		Dobrovolny		- M AV - CAPITAL	101.142.342
AMZN MKTP US O40YR4B13			.19864						
202311	12/05/23	OFFICE SUPPLIES		49.90		Dobrovolny		- M OFFICE SUPPLIES	101.142.232

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DECEMBER LIBRARY BILLS

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT NAME	ACCOUNT
GENERAL FUND									
AMZN MKTP US PG9ZM3UW3			.19849						
	202311	12/05/23	POSTAGE	3.99		Dobrovolny		- M POSTAGE	101.142.231
	202311	12/05/23	BOOK	14.50		Dobrovolny		- M BOOKS	101.142.340
			VENDOR TOTAL	18.49		*TOTAL CHECK			
AMZN MKTP US PO7KD3MK3			.19959						
	202312	01/05/24	DVD	18.49		Dobrovolny		- M AV - CAPITAL	101.142.342
AMZN MKTP US P70K569Y3			.19898						
	202311	12/05/23	PROGRAM SUPPLIES	10.44		Dobrovolny		- M PROGRAM SUPPLIES	101.142.242
AMZN MKTP US QV0LA3EK3			.19961						
	202312	01/05/24	DVD	11.33		Dobrovolny		- M AV - CAPITAL	101.142.342
AMZN MKTP US R41WE0UX3			.19954						
	202312	01/05/24	DVD	34.99		Dobrovolny		- M AV - CAPITAL	101.142.342
AMZN MKTP US SL8GD8KB3			.19882						
	202311	12/05/23	DVD	19.96		Dobrovolny		- M AV - CAPITAL	101.142.342
AMZN MKTP US SX8MD9WI3			.19893						
	202311	12/05/23	OFFICE SUPPLIES	31.99		Dobrovolny		- M OFFICE SUPPLIES	101.142.232
AMZN MKTP US TC8H01RX2			.19860						
	202311	12/05/23	DVD	16.46		Dobrovolny		- M AV - CAPITAL	101.142.342
AMZN MKTP US TU86S6813			.19953						
	202312	01/05/24	PROGRAM SUPPLIES	11.99		Dobrovolny		- M PROGRAM SUPPLIES	101.142.242
AMZN MKTP US TW4058V13			.19970						
	202312	01/05/24	BOOK	4.95		Dobrovolny		- M BOOKS	101.142.340
AMZN MKTP US UE4006XF3			.19885						
	202311	12/05/23	PROGRAM SUPPLIES	135.53		Dobrovolny		- M PROGRAM SUPPLIES	101.142.242
	202311	12/05/23	BOOK	7.99		Dobrovolny		- M BOOKS	101.142.340
			VENDOR TOTAL	143.52		*TOTAL CHECK			
AMZN MKTP US VW7PU79S3			.19951						
	202312	01/05/24	DVDS	58.91		Dobrovolny		- M AV - CAPITAL	101.142.342
AMZN MKTP US XG7ZO5BK3			.19911						
	202312	01/05/24	OFFICE SUPPLIES	73.10		Dobrovolny		- M OFFICE SUPPLIES	101.142.232
	202312	01/05/24	PROGRAM SUPPLIES	31.10		Dobrovolny		- M PROGRAM SUPPLIES	101.142.242
	202312	01/05/24	BOOKS	25.90		Dobrovolny		- M BOOKS	101.142.340
	202312	01/05/24	DVDS	24.96		Dobrovolny		- M AV - CAPITAL	101.142.342
			VENDOR TOTAL	155.06		*TOTAL CHECK			

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DECEMBER LIBRARY BILLS

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
GENERAL FUND										
AMZN MKTP US XG7Z05BK3			.19911							
			VENDOR TOTAL	155.06						
AMZN MKTP US ZI2JM8Q93			.19863							
	202311	12/05/23	OFFICE SUPPLIES	39.39		Dobrovolny		- M	OFFICE SUPPLIES	101.142.232
	202311	12/05/23	BOOK	15.04		Dobrovolny		- M	BOOKS	101.142.340
	202311	12/05/23	DVD'S	146.75		Dobrovolny		- M	AV - CAPITAL	101.142.342
			VENDOR TOTAL	201.18		*TOTAL CHECK				
AMZN MKTP US ZT21F3593			.19890							
	202311	12/05/23	DVD	20.00		Dobrovolny		- M	AV - CAPITAL	101.142.342
AMZN MKTP US 0P1JB8R63			.19848							
	202311	12/05/23	DVD	17.96		Dobrovolny		- M	AV - CAPITAL	101.142.342
AMZN MKTP US 6B4ZE9F23			.19836							
	202311	12/05/23	OFFICE SUPPLIES	27.22		Dobrovolny		- M	OFFICE SUPPLIES	101.142.232
	202311	12/05/23	JANITORIAL SUPPLIES	43.63		Dobrovolny		- M	JANITORIAL SUPPLIES	101.142.236
	202311	12/05/23	BOOK	13.46		Dobrovolny		- M	BOOKS	101.142.340
			VENDOR TOTAL	84.31		*TOTAL CHECK				
AMZN MKTP US 7219E9O23			.19912							
	202312	01/05/24	BOOK	40.29		Dobrovolny		- M	BOOKS	101.142.340
	202312	01/05/24	DVDS	135.50		Dobrovolny		- M	AV - CAPITAL	101.142.342
			VENDOR TOTAL	175.79		*TOTAL CHECK				
AMZN MKTP US 8G27F3KZ3			.19947							
	202312	01/05/24	POSTAGE	0.20		Dobrovolny		- M	POSTAGE	101.142.231
	202312	01/05/24	PROGRAM SUPPLIES	23.18		Dobrovolny		- M	PROGRAM SUPPLIES	101.142.242
			VENDOR TOTAL	23.38		*TOTAL CHECK				
AMZN MKTP US 9P4TV0EN3			.19964							
	202312	01/05/24	DVD	11.99		Dobrovolny		- M	AV - CAPITAL	101.142.342
AMZN MKTP US 9Q9K01IQ3			.19973							
	202312	01/05/24	BOOK	8.41		Dobrovolny		- M	BOOKS	101.142.340
AMZN MKTP US 9T1JM0PU3			.19919							
	202312	01/05/24	BOOK	14.49		Dobrovolny		- M	BOOKS	101.142.340
BAKER-TAYLOR			.11798							
	202312	01/05/24	POSTAGE	56.13		Schmidt		- M	POSTAGE	101.142.231
	202312	01/05/24	BOOKS	2,989.20		Schmidt		- M	BOOKS	101.142.340
			VENDOR TOTAL	3,045.33		*TOTAL CHECK				

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DECEMBER LIBRARY BILLS

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
GENERAL FUND										
BAKER-TAYLOR			.11798							
			VENDOR TOTAL	3,045.33						
BLUEPEAK			.18669							
	202311	12/05/23	PHONE	153.25		Yardley		- M	TELEPHONE	101.142.271
	202312	01/05/24	PHONE	158.92		Yardley		- M	TELEPHONE	101.142.271
			VENDOR TOTAL	312.17						
CANVA I03976-76025786			.19974							
	202312	01/05/24	PROFESSIONAL SERVICES	119.40		Schmidt		- M	PROFESSIONAL SERVICES	101.142.202
CENGAGE LEARNING INC/GAL			03137							
	69135	12/11/23	BOOKS	31.99		82950434	024095	P - D	BOOKS	101.142.340
CENTER POINT LARGE PRI			.11785							
	202311	12/05/23	LARGE PRINT BOOKS	145.02		Schmidt		- M	BOOKS	101.142.340
CITY UTILITIES			00109							
	202324	12/31/23	UTILITIES	86.86		12/8/2023	002642	P - M	WATER SERVICE	101.142.274
	202324	12/31/23	UTILITIES	64.64		12/8/2023	002642	P - M	SEWER SERVICE	101.142.275
			VENDOR TOTAL	151.50		*TOTAL CHECK				
				151.50						
COMPUTYPE			.14876							
	202312	01/05/24	BARCODES	1,312.66		Dobrovolny		- M	OFFICE SUPPLIES	101.142.232
D J WALL ST JOURNAL			.16820							
	202311	12/05/23	NEWSPAPER SUBSCRIPTION	694.88		Schmidt		- M	SUBSCRIPTIONS & PUBLICA	101.142.235
DEMCO INC			.11787							
	202311	12/05/23	OFFICE SUPPLIES	27.60		Schmidt		- M	OFFICE SUPPLIES	101.142.232
ECHO ELECTRIC SUPPLY			.12003							
	202311	12/05/23	LED PANEL	570.00		Mastalir		- M	REP. & MAINT. - BUILDIN	101.142.223
	202312	01/05/24	LED PANEL	705.44		Mastalir		- M	REP. & MAINT. - BUILDIN	101.142.223
			VENDOR TOTAL	1,275.44						
ENVISION WARE			.14180							
	202311	12/05/23	ANNUAL MAINTENANCE	594.12		Schmidt		- M	PROFESSIONAL SERVICES	101.142.202
FARM AND HOME PUBLISHE			.18228							
	202311	12/05/23	BOOKS	165.75		Dobrovolny		- M	BOOKS	101.142.340
FLOOR TEC			05195							
	69147	12/11/23	CARPET CLEANING	625.00		24797	023972	P - D	PROFESSIONAL SERVICES	101.142.202

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VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT NAME	ACCOUNT
GENERAL FUND									
HY-VEE YANKTON 1899			.16450						
	202311	12/05/23	PROGRAM SUPPLIES	14.93		Yankton Librar		- M PROGRAM SUPPLIES	101.142.242
	202311	12/05/23	PROGRAM SUPPLIES	74.71		Yankton Librar		- M PROGRAM SUPPLIES	101.142.242
	202311	12/05/23	PROGRAM SUPPLIES	45.00		Yankton Librar		- M PROGRAM SUPPLIES	101.142.242
				134.64					
			VENDOR TOTAL	134.64				*TOTAL CHECK	
J & H CARE & CLEANING CO			05937						
	69155	12/11/23	JANITORIAL SERVICES	1,200.00		3182157		023973 P - D CONTRACTED SERVICES	101.142.204
LEE OMAHA WORLD-HERALD			.19877						
	202311	12/05/23	NEWSPAPER SUBSCRIPTION	770.77		Schmidt		- M SUBSCRIPTIONS & PUBLICA	101.142.235
MENARDS YANKTON SD			.14179						
	202311	12/05/23	ELECTRICAL WIRE	56.70		Homstad		- M REP. & MAINT. - BUILDIN	101.142.223
	202311	12/05/23	STEEL PLATE	7.96		Mastalir		- M REP. & MAINT. - BUILDIN	101.142.223
	202311	12/05/23	JANITORIAL SUPPLIES	18.85		Yankton Librar		- M JANITORIAL SUPPLIES	101.142.236
				83.51				*TOTAL CHECK	
	202312	01/05/24	PICTURE HOOKS, HANGERS	32.04		Mastalir		- M REP. & MAINT. - BUILDIN	101.142.223
	202312	01/05/24	LIGHT BULBS	21.25		Mastalir		- M REP. & MAINT. - BUILDIN	101.142.223
	202312	01/05/24	TREATED 4X4	23.58		Mastalir		- M REP. & MAINT. - BUILDIN	101.142.223
	202312	01/05/24	LIGHTS	19.97		Mastalir		- M REP. & MAINT. - BUILDIN	101.142.223
				96.84				*TOTAL CHECK	
			VENDOR TOTAL	180.35					
MIDAMERICA BOOKS			.15316						
	202312	01/05/24	SHIPPING	27.45		Yankton Librar		- M POSTAGE	101.142.231
	202312	01/05/24	BOOKS	274.45		Yankton Librar		- M BOOKS	101.142.340
				301.90				*TOTAL CHECK	
			VENDOR TOTAL	301.90					
MIDAMERICAN ENERGY			00303						
	202324	12/31/23	HEATING FUEL	76.27		12/07/2023		- M FUEL-HEATING	101.142.273
MIDWEST TAPE			04785						
	69169	12/11/23	A/V	44.99		504623472		023974 P - D AV - CAPITAL	101.142.342
	69329	01/08/24	@23@ AV	173.95		12.20.23		024096 P - A AV - CAPITAL	101.142.342
			VENDOR TOTAL	218.94					
NORTHWESTERN ENERGY			00455						
	202324	12/31/23	ELECTRIC	1,100.64				- M ELECTRICITY	101.142.272
OLSONS PEST TECHNICIAN			.14274						
	202311	12/05/23	PEST CONTROL	93.00		Schmidt		- M PROFESSIONAL SERVICES	101.142.202

Vendor Payment History by Fund
DECEMBER LIBRARY BILLS

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT NAME	ACCOUNT
GENERAL FUND									
OLSONS PEST TECHNICIAN .14274									
	202312	01/05/24	PEST CONTROL	93.00		Schmidt		- M PROFESSIONAL SERVICES	101.142.202
			VENDOR TOTAL	186.00					
OTC BRANDS INC .16699									
	202312	01/05/24	PROGRAM SUPPLIES	95.31		Schmidt		- M PROGRAM SUPPLIES	101.142.242
OVERDRIVE DIST .13843									
	202311	12/05/23	E-BOOKS	2,884.42		Schmidt		- M E-BOOKS	101.142.209
	202312	01/05/24	E-BOOKS	411.11		Schmidt		- M E-BOOKS	101.142.209
	202312	01/05/24	E-BOOKS	1,272.36		Schmidt		- M E-BOOKS	101.142.209
	202312	01/05/24	E-BOOKS	140.00		Schmidt		- M E-BOOKS	101.142.209
	202312	01/05/24	E-BOOKS	3,227.75		Schmidt		- M E-BOOKS	101.142.209
	202312	01/05/24	E-BOOKS	522.16		Schmidt		- M E-BOOKS	101.142.209
			VENDOR TOTAL	5,573.38		*TOTAL CHECK			
				8,457.80					
PITNEY BOWES .19037									
	202312	01/05/24	POSTAGE	207.00		Schmidt		- M POSTAGE	101.142.231
PITNEY BOWES PI .12708									
	202312	01/05/24	POSTAGE METER SUPPLIES	80.97		Schmidt		- M POSTAGE	101.142.231
	202312	01/05/24	POSTAGE METER RENTAL	79.48		Schmidt		- M POSTAGE	101.142.231
			VENDOR TOTAL	160.45		*TOTAL CHECK			
				160.45					
PLAYAWAY PRODUCTS LLC .19327									
	202311	12/05/23	WONDERBOOKS	784.55		Schmidt		- M AV - CAPITAL	101.142.342
QUILL CORPORATION .11774									
	202311	12/05/23	OFFICE SUPPLIES	65.63		Schmidt		- M OFFICE SUPPLIES	101.142.232
SOUTH DAKOTA HISTORICA .13524									
	202312	01/05/24	POSTAGE	8.00		Dobrovolny		- M POSTAGE	101.142.231
	202312	01/05/24	BOOKS	55.88		Dobrovolny		- M BOOKS	101.142.340
			VENDOR TOTAL	63.88		*TOTAL CHECK			
				63.88					
SWANK MOTION PICTURES .13187									
	202312	01/05/24	MOVIE LICENSING	507.00		Schmidt		- M PROFESSIONAL SERVICES	101.142.202
USPS PO 4698100078 .14781									
	202312	01/05/24	POSTAGE	26.40		Schmidt		- M POSTAGE	101.142.231
WAL-MART #1483 .12434									
	202311	12/05/23	DVDS	32.92		Dobrovolny		- M AV - CAPITAL	101.142.342

Vendor Payment History by Fund
 DECEMBER LIBRARY BILLS

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT NAME	ACCOUNT
GENERAL FUND									
WALMART.COM			.12308						
	202311	12/05/23	PROGRAM SUPPLIES	81.31		Schmidt		- M PROGRAM SUPPLIES	101.142.242
	202311	12/05/23	PROGRAM SUPPLIES	71.15		Schmidt		- M PROGRAM SUPPLIES	101.142.242
			VENDOR TOTAL	152.46		*TOTAL CHECK			
WM SUPERCENTER #1483			.13320						
	202311	12/05/23	PROGRAM SUPPLIES	29.14		Yankton Librar		- M PROGRAM SUPPLIES	101.142.242
	202312	01/05/24	PROGRAM SUPPLIES	55.92		Yankton Librar		- M PROGRAM SUPPLIES	101.142.242
	202312	01/05/24	PROGRAM SUPPLIES	72.94		Yankton Librar		- M PROGRAM SUPPLIES	101.142.242
			VENDOR TOTAL	128.86		*TOTAL CHECK			
			VENDOR TOTAL	158.00					
YANKTON JANITORIAL			.19147						
	202312	01/05/24	TOWELS	58.70		Mastalir		- M JANITORIAL SUPPLIES	101.142.236
	202312	01/05/24	VACUUM, TOILET PAPER	587.00		Mastalir		- M JANITORIAL SUPPLIES	101.142.236
			VENDOR TOTAL	645.70		*TOTAL CHECK			
1 OFFICE SOLUTION			.17169						
	202312	01/05/24	OFFICE SUPPLIES	22.53		Schmidt		- M OFFICE SUPPLIES	101.142.232
GENERAL FUND				26,373.46		**TOTAL			

Vendor Payment History by Fund
DECEMBER LIBRARY BILLS

VENDOR NAME AND NUMBER	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
CHECK# DATE DESCRIPTION							
REPORT TOTALS:	26,373.46						

Vendor Payment History by Fund
 DECEMER LIBRARY TRUST FUND

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
LIBRARY TRUST										
AMZN MKTP US BP3QM8AV3			.19950							
	202312	01/05/24	TABLET COVERS	79.95		Dobrovolny		- M	DIGITAL LITERACY GRANT	701.701.319
AMZN MKTP US FZ9VP3CL3			.19904							
	202312	01/05/24	VIBE BOARD	38.97		Dobrovolny		- M	DIGITAL LITERACY GRANT	701.701.319
AMZN MKTP US GR64A02P3			.19866							
	202311	12/05/23	MOBILE CHARGING CART	459.98		Dobrovolny		- M	DIGITAL LITERACY GRANT	701.701.319
AMZN MKTP US JK8W10GT3			.19855							
	202311	12/05/23	IMAGINATION STATION TOYS	63.69		Dobrovolny		- M	RECREATION SUPPLIES	701.701.242
AMZN MKTP US SX8MD9WI3			.19893							
	202311	12/05/23	PROGRAM SUPPLIES	149.99		Dobrovolny		- M	RECREATION SUPPLIES	701.701.242
AMZN MKTP US ZI2JM8Q93			.19863							
	202311	12/05/23	FOAM	11.49		Dobrovolny		- M	ALA LAPTOP GRANT	701.701.301
AMZN MKTP US 6B4ZE9F23			.19836							
	202311	12/05/23	TOYS	228.38		Dobrovolny		- M	RECREATION SUPPLIES	701.701.242
	202311	12/05/23	EXTERNAL HARD DRIVE	53.98		Dobrovolny		- M	DIGITAL LITERACY GRANT	701.701.319
			VENDOR TOTAL	282.36		*TOTAL CHECK				
				282.36						
AMZN MKTP US 9564Y3GW3			.19847							
	202311	12/05/23	CHROMEBOOK	179.54		Dobrovolny		- M	DIGITAL LITERACY GRANT	701.701.319
BESTBUYCOM806839486570			.19968							
	202312	01/05/24	DIGITAL LITERACY GRANT	949.00		Yankton Librar		- M	DIGITAL LITERACY GRANT	701.701.319
SP VIBE.US			.19869							
	202311	12/05/23	DIGITAL LITERACY GRANT	3,955.00		Schmidt		- M	DIGITAL LITERACY GRANT	701.701.319
WM SUPERCENTER #1483			.13320							
	202312	01/05/24	STAFF APPRECIATION	57.45		Dobrovolny		- M	RECREATION SUPPLIES	701.701.242
	202312	01/05/24	ADULT CRAFT SUPPLIES	26.33		Yankton Librar		- M	RECREATION SUPPLIES	701.701.242
			VENDOR TOTAL	83.78		*TOTAL CHECK				
				83.78						
LIBRARY TRUST				6,253.75		**TOTAL				

Vendor Payment History by Fund
DECEMER LIBRARY TRUST FUND

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT NAME	ACCOUNT
REPORT TOTALS:				6,253.75					

	ADOPTED BUDGET	REVISED BUDGET	ANNUAL ACT MTD POSTED ACT YTD POSTED AND IN PROCESS AND IN PROCESS	REMAINING BALANCE	PCT
101 GENERAL FUND					
INTERGOVERNMENTAL REVENUES					
3380 COUNTY SHARE OF LIBRARY BUDG	15,000.00	15,000.00	0.00	15,000.00	0.00 100 -----]]
TOTAL: INTERGOVERNMENTAL REVENUES	15,000.00	15,000.00	0.00	15,000.00	0.00 100 -----]]
GOODS AND SERVICES					
3450 LIBRARY COPY FEES	0.00	0.00	0.00	0.00	0.00 0
3451 NON-RESIDENT LIBRARY CARDS	8,500.00	8,500.00	700.00	11,160.00	2,660.00- 131 -----]]]
3452 LIBRARY A.V. FEES	500.00	500.00	0.00	0.00	500.00 0
3453 LIBRARY LONG OR (SHORT)	10.00	10.00	0.00	0.95	9.05 9
3454 SALE OF WITHDRAWN ITEMS	200.00	200.00	15.54	265.30	65.30- 132 -----]]]
3455 OTHER-LIBRARY REVENUES	1,500.00	1,500.00	39.00	1,105.95	394.05 73 -----]]
3456 PC PRINTING	6,000.00	6,000.00	607.70	7,463.30	1,463.30- 124 -----]]]
3490 SALE OF MATERIALS	100.00	100.00	0.00	1.88	98.12 1
3491 OTHER NON-TAXABLE	2,000.00	2,000.00	1,134.72	8,188.95	6,188.95- 409 -----]]]]]
3492 OTHER TAXABLE	0.00	0.00	0.00	0.00	0.00 0
TOTAL: GOODS AND SERVICES	18,810.00	18,810.00	2,496.96	28,186.33	9,376.33- 149 -----]]]]]
FINES					
3510 COURT FINES	1,600.00	1,600.00	271.45	3,912.57	2,312.57- 244 -----]]]]]
3511 PARKING FINES	2,500.00	2,500.00	125.00	2,526.28	26.28- 101 -----]]
3520 LIBRARY FINES	500.00	500.00	13.00	606.08	106.08- 121 -----]]]
TOTAL: FINES	4,600.00	4,600.00	409.45	7,044.93	2,444.93- 153 -----]]]]]
MISCELLANEOUS					
3610 INTEREST	40,000.00	40,000.00	34,846.21	413,305.18	373,305.18- 1033 -----]]]]]
3611 UTILITY REFUNDS	0.00	0.00	0.00	0.00	0.00 0
3612 SALE OF FIXED ASSETS	10,000.00	10,000.00	0.00	18,100.00	8,100.00- 181 -----]]]]]
3613 IN LIEU OF TAX	0.00	0.00	0.00	0.00	0.00 0
3614 BOND PROCEEDS	0.00	0.00	0.00	0.00	0.00 0
3615 MISC REIMBURSEMENTS	4,000.00	4,000.00	565.39	32,218.81	28,218.81- 805 -----]]]]]
3617 CAPITAL LEASE	0.00	0.00	0.00	0.00	0.00 0
3618 USDA RURAL DEVELOPMENT LOAN	0.00	0.00	0.00	0.00	0.00 0
3620 LAND RENT	0.00	0.00	0.00	0.00	0.00 0
3640 COMPENSATION LOSS & DAMAGE	3,000.00	3,000.00	324.95	46,407.84	43,407.84- 1546 -----]]]]]
3641 LIBR COMP FOR LOSS & DAMAGE	1,500.00	1,500.00	87.49	1,558.92	58.92- 103 -----]]
TOTAL: MISCELLANEOUS	58,500.00	58,500.00	35,824.04	511,590.75	453,090.75- 874 -----]]]]]
TOTAL: GENERAL FUND	96,910.00	96,910.00	38,730.45	561,822.01	464,912.01- 579 -----]]]]]

	ADOPTED BUDGET	REVISED BUDGET	ANNUAL ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
701 LIBRARY TRUST						
3342 JUMP START GRANT	0.00	0.00	0.00	0.00	0.00	0
3610 INTEREST	0.00	0.00	269.07	2,186.25	2,186.25-	9999 -----]]]]
3642 GRANTS	0.00	0.00	0.00	28,300.00	28,300.00-	9999 -----]]]]
3660 DONATIONS FROM PRIVATE	0.00	0.00	3,761.53	24,861.51	24,861.51-	9999 -----]]]]
TOTAL: LIBRARY TRUST	0.00	0.00	4,030.60	55,347.76	55,347.76-	9999 -----]]]]

	ANNUAL REVISED BUDGET	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT	
101	GENERAL FUND						
142	COMMUNITY LIBRARY						
	PERSONNEL SERVICES						
101	REGULAR WAGES	429,377.00	0.00	33,616.57	419,738.28	9,638.72	97 -----
102	TEMPORARY WAGES	40,000.00	0.00	3,415.73	40,114.62	114.62-	100 -----
103	OVERTIME WAGES	350.00	0.00	16.54	589.64	239.64-	168 -----]]]]
111	OASI	35,934.00	0.00	2,743.89	34,202.84	1,731.16	95 -----
121	RETIREMENT	25,784.00	0.00	2,017.98	25,219.67	564.33	97 -----
131	WORKMENS COMPENSATION	3,076.00	0.00	0.00	1,509.00	1,567.00	49 ----
132	GROUP INSURANCE	101,490.00	0.00	4,214.48	53,812.62	47,677.38	53 -----
133	UNEMPLOYMENT INSURANCE	1,054.00	0.00	19.45	850.32	203.68	80 -----
TOTAL:	PERSONNEL SERVICES	637,065.00	0.00	46,044.64	576,036.99	61,028.01	90 -----
	OTHER CURRENT EXPENDITURES						
201	INSURANCE	13,433.00	0.00	0.00	11,312.08	2,120.92	84 -----
202	PROFESSIONAL SERVICES	9,900.00	0.00	2,031.52	13,822.89	3,922.89-	139 -----]]]]
204	CONTRACTED SERVICES	16,000.00	0.00	1,200.00	14,400.00	1,600.00	90 -----
209	E-BOOKS	29,500.00	0.00	8,457.80	27,206.58	2,293.42	92 -----
211	PUBLISHING	500.00	0.00	0.00	0.00	500.00	0
212	RENTALS & XEROX SUPPLIES	4,500.00	0.00	0.00	4,315.59	184.41	95 -----
221	REP. & MAINT. - EQUIPMENT	3,000.00	0.00	0.00	216.00	2,784.00	7
223	REP. & MAINT. - BUILDINGS	4,000.00	0.00	1,436.94	8,583.27	4,583.27-	214 -----]]]]
224	REP. & MAINT.-CENTRAL GARAGE	0.00	0.00	0.00	0.00	0.00	0
231	POSTAGE	3,500.00	0.00	494.94	3,924.74	424.74-	112 -----]
232	OFFICE SUPPLIES	8,500.00	0.00	1,802.69	7,402.22	1,097.78	87 -----
233	PRINTING & BINDING	0.00	0.00	0.00	0.00	0.00	0
234	COPIES	0.00	0.00	0.00	0.00	0.00	0
235	SUBSCRIPTIONS & PUBLICATIONS	9,500.00	0.00	1,465.65	7,007.33	2,492.67	73 -----
236	JANITORIAL SUPPLIES	3,000.00	0.00	718.35	2,494.55	505.45	83 -----
242	PROGRAM SUPPLIES	5,000.00	0.00	1,039.62	3,394.77	1,605.23	67 -----
244	UNIFORMS & DRY GOODS	0.00	0.00	0.00	0.00	0.00	0
248	PHOTOGRAPHY/AUDIO-VISUAL	0.00	0.00	0.00	0.00	0.00	0
255	COVID EXPENSE	0.00	0.00	0.00	0.00	0.00	0
261	MEMBERSHIP DUES	1,000.00	0.00	0.00	805.22	194.78	80 -----
263	TRAVEL EXPENSE	3,000.00	0.00	0.00	1,658.40	1,341.60	55 ----
265	CONFERENCE & MEETINGS	1,500.00	0.00	0.00	2,161.50	661.50-	144 -----]]]]
271	TELEPHONE	2,300.00	0.00	372.67	2,286.40	13.60	99 -----
272	ELECTRICITY	20,000.00	0.00	1,100.64	15,556.92	4,443.08	77 -----
273	FUEL-HEATING	6,000.00	0.00	76.27	4,586.29	1,413.71	76 -----
274	WATER SERVICE	3,500.00	0.00	86.86	2,724.75	775.25	77 -----
275	SEWER SERVICE	1,200.00	0.00	64.64	508.01	691.99	42 ----
276	LANDFILL	500.00	0.00	32.00	408.00	92.00	81 -----
277	RUBBLE	0.00	0.00	0.00	0.00	0.00	0
TOTAL:	OTHER CURRENT EXPENDITURES	149,333.00	0.00	20,380.59	134,775.51	14,557.49	90 -----
	CAPITAL OUTLAY						
301	CAPITAL REPAIR & MAINTENANCE	175,000.00	0.00	0.00	201,179.00	26,179.00-	114 -----]

Expenditure Guideline
 FOR THE PERIOD(S) JAN 01, 2023 THROUGH DEC 31, 2023

	ANNUAL REVISED BUDGET	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
101 GENERAL FUND						
142 COMMUNITY LIBRARY						
CAPITAL OUTLAY						
320 BUILDINGS	25,000.00	0.00	0.00	0.00	25,000.00	0
340 BOOKS	53,000.00	0.00	4,189.65	39,783.19	13,216.81	75 -----
342 AV - CAPITAL	10,000.00	0.00	1,721.77	8,757.35	1,242.65	87 -----
350 EQUIPMENT	2,400.00	0.00	0.00	0.00	2,400.00	0
355 COVID CAPITAL EXPENSE	0.00	0.00	0.00	0.00	0.00	0
TOTAL: CAPITAL OUTLAY	265,400.00	0.00	5,911.42	249,719.54	15,680.46	94 -----
OTHER EXPENDITURES						
530 REFUNDS & REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00	0
TOTAL: OTHER EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0
TOTAL: COMMUNITY LIBRARY	1,051,798.00	0.00	72,336.65	960,532.04	91,265.96	91 -----
TOTAL: GENERAL FUND	1,051,798.00	0.00	72,336.65	960,532.04	91,265.96	91 -----

	ANNUAL REVISED BUDGET	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
701 LIBRARY TRUST						
701 LIBRARY TRUST						
OTHER CURRENT EXPENDITURES						
202 PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0
221 REP. & MAINT. - EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0
223 REP. & MAINT. - BUILDINGS	0.00	0.00	0.00	0.00	0.00	0
232 OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0
235 SUBSCRIPTIONS & PUBLICATIONS	0.00	0.00	0.00	0.00	0.00	0
242 RECREATION SUPPLIES	0.00	0.00	525.84	13,385.42	13,385.42-	9999 -----]]]]
248 PHOTOGRAPHY/AUDIO-VISUAL	0.00	0.00	0.00	0.00	0.00	0
263 TRAVEL EXPENSE	0.00	0.00	0.00	453.53	453.53-	9999 -----]]]]
TOTAL: OTHER CURRENT EXPENDITURES	0.00	0.00	525.84	13,838.95	13,838.95-	9999 -----]]]]
CAPITAL OUTLAY						
301 ALA LAPTOP GRANT	0.00	0.00	11.49	709.15	709.15-	9999 -----]]]]
318 ALA ACCESSIBILITY GRANT	0.00	0.00	0.00	0.00	0.00	0
319 DIGITAL LITERACY GRANT	0.00	0.00	5,716.42	6,013.42	6,013.42-	9999 -----]]]]
340 BOOKS	0.00	0.00	0.00	288.67	288.67-	9999 -----]]]]
342 AV - CAPITAL	0.00	0.00	0.00	0.00	0.00	0
350 EQUIPMENT	0.00	0.00	0.00	2,083.49	2,083.49-	9999 -----]]]]
TOTAL: CAPITAL OUTLAY	0.00	0.00	5,727.91	9,094.73	9,094.73-	9999 -----]]]]
TOTAL: LIBRARY TRUST	0.00	0.00	6,253.75	22,933.68	22,933.68-	9999 -----]]]]
TOTAL: LIBRARY TRUST	0.00	0.00	6,253.75	22,933.68	22,933.68-	9999 -----]]]]

----FUND---- 701 LIBRARY TRUST

ACCOUNT	BEGINNING BALANCE	ACTUAL-THIS MONTH	ACTUAL-THIS YEAR	ENDING BALANCE	

ASSETS					

CURRENT ASSETS:					
701.1012					
	NOW ACCOUNT - 1ST DAKOTA	30,846.73	1,071.45CR	33,092.97	63,939.70
	TOTAL CURRENT ASSETS:	30,846.73	1,071.45CR	33,092.97	63,939.70
	TOTAL ASSETS:	30,846.73	1,071.45CR	33,092.97	63,939.70
LIABILITIES AND FUND BALANCE					

CURRENT LIABILITIES:					
701.2011	ACCOUNTS PAYABLE	472.81CR	0.00	472.81	0.00
	TOTAL CURRENT LIABILITIES:	472.81CR	0.00	472.81	0.00
	TOTAL LIABILITIES:	472.81CR	0.00	472.81	0.00
FUND BALANCE:					
701.2511	FUND BALANCE - UNDESIGNATED	30,373.92CR	0.00	0.00	30,373.92CR
701.2900	REVENUE CONTROL	0.00	4,030.60CR	55,347.76CR	55,347.76CR
701.2910	EXPENDITURE CONTROL	0.00	5,102.05	21,781.98	21,781.98
	TOTAL FUND BALANCE:	30,373.92CR	1,071.45	33,565.78CR	63,939.70CR
	TOTAL LIABILITIES AND FUND BALANCE:	30,846.73CR	1,071.45	33,092.97CR	63,939.70CR
	TOTAL FUND:	0.00	0.00	0.00	0.00

		ANNUAL	ENCUMBERED	ACT MTD POSTED	ACT YTD POSTED	REMAINING	PCT	
		REVISED BUDGET		AND IN PROCESS	AND IN PROCESS	BALANCE		
SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REF/REC/CHK	INVOICE	AMOUNT	DESCRIPTION	P.O.	F 9	FILE
101	GENERAL FUND							
142	COMMUNITY LIBRARY PERSONNEL SERVICES							
101	REGULAR WAGES	429,377.00	0.00	33,616.57	419,738.28	9,638.72	97	-----
J-120823-611	PAYROLL DECEMBER 8, 2023			16,821.23	LIBRARY-REG WAGES		P	A
J-122223-612	PAYROLL DECEMBER 22,2023			16,795.34	LIBRARY-REG WAGES		P	A
102	TEMPORARY WAGES	40,000.00	0.00	3,415.73	40,114.62	114.62-	100	-----
J-120823-611	PAYROLL DECEMBER 8, 2023			1,613.05	LIBRARY-TEMP WAGES		P	A
J-122223-612	PAYROLL DECEMBER 22,2023			1,802.68	LIBRARY-TEMP WAGES		P	A
103	OVERTIME WAGES	350.00	0.00	16.54	589.64	239.64-	168	-----]]]]
J-120823-611	PAYROLL DECEMBER 8, 2023			16.54	LIBRARY OVERTIME		P	A
111	OASI	35,934.00	0.00	2,743.89	34,202.84	1,731.16	95	-----
J-120823-611	PAYROLL DECEMBER 8, 2023			1,366.27	LIBRARY-OASI		P	A
J-122223-612	PAYROLL DECEMBER 22,2023			1,377.62	LIBRARY-OASI		P	A
121	RETIREMENT	25,784.00	0.00	2,017.98	25,219.67	564.33	97	-----
J-120823-611	PAYROLL DECEMBER 8, 2023			1,010.26	LIBRARY-RETIREMENT		P	A
J-122223-612	PAYROLL DECEMBER 22,2023			1,007.72	LIBRARY-RETIREMENT		P	A
131	WORKMENS COMPENSATION	3,076.00	0.00	0.00	1,509.00	1,567.00	49	----
132	GROUP INSURANCE	101,490.00	0.00	4,214.48	53,812.62	47,677.38	53	-----
J-120823-611	PAYROLL DECEMBER 8, 2023			2,107.24	LIBRARY-GROUP INS		P	A
J-122223-612	PAYROLL DECEMBER 22,2023			2,107.24	LIBRARY-GROUP INS		P	A
133	UNEMPLOYMENT INSURANCE	1,054.00	0.00	19.45	850.32	203.68	80	-----
J-120823-611	PAYROLL DECEMBER 8, 2023			9.19	LIBRARY-UNEMP INS		P	A
J-122223-612	PAYROLL DECEMBER 22,2023			10.26	LIBRARY-UNEMP INS		P	A
TOTAL: PERSONNEL SERVICES		637,065.00	0.00	46,044.64	576,036.99	61,028.01	90	-----
OTHER CURRENT EXPENDITURES								
201	INSURANCE	13,433.00	0.00	0.00	11,312.08	2,120.92	84	-----
202	PROFESSIONAL SERVICES	9,900.00	0.00	2,031.52	13,822.89	3,922.89-	139	-----]]]]
M-120523-579	.14274 OLSONS PEST TECHNICIAN	202311 Schmidt		93.00	PEST CONTROL		-	A
M-120523-579	.14180 ENVISION WARE	202311 Schmidt		594.12	ANNUAL MAINTENANCE		-	A
D-121123-570	05195 FLOOR TEC	069147 24797		625.00	CARPET CLEANING	023972 P	-	A
M-122923-620	.13187 SWANK MOTION PICTURES	202312 Schmidt		507.00	MOVIE LICENSING		-	D
M-122923-620	.14274 OLSONS PEST TECHNICIAN	202312 Schmidt		93.00	PEST CONTROL		-	D
M-122923-620	.19974 CANVA I03976-76025786	202312 Schmidt		119.40	PROFESSIONAL SERVICES		-	D

		ANNUAL		ACT MTD POSTED	ACT YTD POSTED	REMAINING		
		REVISED BUDGET	ENCUMBERED	AND IN PROCESS	AND IN PROCESS	BALANCE	PCT	
SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REF/REC/CHK	INVOICE	AMOUNT	DESCRIPTION	P.O.	F 9	FIL
101	GENERAL FUND							
142	COMMUNITY LIBRARY OTHER CURRENT EXPENDITURES							
204	CONTRACTED SERVICES	16,000.00	0.00	1,200.00	14,400.00	1,600.00	90	-----
D-121123-570	05937 J & H CARE & CLEANING CO	069155	3182157	1,200.00	JANITORIAL SERVICES	023973	P -	A
209	E-BOOKS	29,500.00	0.00	8,457.80	27,206.58	2,293.42	92	-----
M-120523-579	.13843 OVERDRIVE DIST	202311	Schmidt	2,884.42	E-BOOKS		-	A
M-122923-620	.13843 OVERDRIVE DIST	202312	Schmidt	411.11	E-BOOKS		-	D
M-122923-620	.13843 OVERDRIVE DIST	202312	Schmidt	1,272.36	E-BOOKS		-	D
M-122923-620	.13843 OVERDRIVE DIST	202312	Schmidt	140.00	E-BOOKS		-	D
M-122923-620	.13843 OVERDRIVE DIST	202312	Schmidt	3,227.75	E-BOOKS		-	D
M-122923-620	.13843 OVERDRIVE DIST	202312	Schmidt	522.16	E-BOOKS		-	D
211	PUBLISHING	500.00	0.00	0.00	0.00	500.00	0	
212	RENTALS & XEROX SUPPLIES	4,500.00	0.00	0.00	4,315.59	184.41	95	-----
221	REP. & MAINT. - EQUIPMENT	3,000.00	0.00	0.00	216.00	2,784.00	7	
223	REP. & MAINT. - BUILDINGS	4,000.00	0.00	1,436.94	8,583.27	4,583.27	214	-----]]]]
M-120523-579	.14179 MENARDS YANKTON SD	202311	Homstad	56.70	ELECTRICAL WIRE		-	A
M-120523-579	.14179 MENARDS YANKTON SD	202311	Mastalir	7.96	STEEL PLATE		-	A
M-120523-579	.12003 ECHO ELECTRIC SUPPLY	202311	Mastalir	570.00	LED PANEL		-	A
M-122923-620	.14179 MENARDS YANKTON SD	202312	Mastalir	32.04	PICTURE HOOKS, HANGERS		-	D
M-122923-620	.12003 ECHO ELECTRIC SUPPLY	202312	Mastalir	705.44	LED PANEL		-	D
M-122923-620	.14179 MENARDS YANKTON SD	202312	Mastalir	21.25	LIGHT BULBS		-	D
M-122923-620	.14179 MENARDS YANKTON SD	202312	Mastalir	23.58	TREATED 4X4		-	D
M-122923-620	.14179 MENARDS YANKTON SD	202312	Mastalir	19.97	LIGHTS		-	D
224	REP. & MAINT.-CENTRAL GARAGE	0.00	0.00	0.00	0.00	0.00	0	
231	POSTAGE	3,500.00	0.00	494.94	3,924.74	424.74	112	-----]
M-120523-579	.19849 AMZN MKTP US PG9ZM3UW3	202311	Dobrovolny	3.99	POSTAGE		-	A
M-122923-620	.12708 PITNEY BOWES PI	202312	Schmidt	80.97	POSTAGE METER SUPPLIES		-	D
M-122923-620	.12708 PITNEY BOWES PI	202312	Schmidt	79.48	POSTAGE METER RENTAL		-	D
M-122923-620	.19944 AMZN MKTP US FP08A7ME3	202312	Dobrovolny	5.32	POSTAGE		-	D
M-122923-620	.19947 AMZN MKTP US 8G27F3KZ3	202312	Dobrovolny	0.20	POSTAGE		-	D
M-122923-620	.15316 MIDAMERICA BOOKS	202312	Yankton Librar	27.45	SHIPPING		-	D
M-122923-620	.11798 BAKER-TAYLOR	202312	Schmidt	56.13	POSTAGE		-	D
M-122923-620	.19037 PITNEY BOWES	202312	Schmidt	207.00	POSTAGE		-	D
M-122923-620	.14781 USPS PO 4698100078	202312	Schmidt	26.40	POSTAGE		-	D
M-122923-620	.13524 SOUTH DAKOTA HISTORICA	202312	Dobrovolny	8.00	POSTAGE		-	D
232	OFFICE SUPPLIES	8,500.00	0.00	1,802.69	7,402.22	1,097.78	87	-----
M-120523-579	.19836 AMZN MKTP US 6B4ZE9F23	202311	Dobrovolny	27.22	OFFICE SUPPLIES		-	A
M-120523-579	.19863 AMZN MKTP US ZI2JM8Q93	202311	Dobrovolny	39.39	OFFICE SUPPLIES		-	A
M-120523-579	.11774 QUILL CORPORATION	202311	Schmidt	65.63	OFFICE SUPPLIES		-	A

		ANNUAL	ACT MTD POSTED	ACT YTD POSTED	REMAINING			
		REVISED BUDGET	AND IN PROCESS	AND IN PROCESS	BALANCE	PCT		
SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REF/REC/CHK	INVOICE	AMOUNT	DESCRIPTION	P.O.	F 9	FIL
101	GENERAL FUND							
142	COMMUNITY LIBRARY							
	OTHER CURRENT EXPENDITURES							
232	OFFICE SUPPLIES							
M-120523-579	.19864 AMZN MKTP US O40YR4B13	202311	Dobrovolny	49.90	OFFICE SUPPLIES		-	A
M-120523-579	.11787 DEMCO INC	202311	Schmidt	27.60	OFFICE SUPPLIES		-	A
M-120523-579	.19893 AMZN MKTP US SX8MD9WI3	202311	Dobrovolny	31.99	OFFICE SUPPLIES		-	A
M-120523-579	.19895 AMAZON.COM XC9W64H23	202311	Dobrovolny	76.80	OFFICE SUPPLIES		-	A
M-122923-620	.19911 AMZN MKTP US XG7Z05BK3	202312	Dobrovolny	73.10	OFFICE SUPPLIES		-	D
M-122923-620	.17169 1 OFFICE SOLUTION	202312	Schmidt	22.53	OFFICE SUPPLIES		-	D
M-122923-620	.14876 COMPUTYPE	202312	Dobrovolny	1,312.66	BARCODES		-	D
M-122923-620	.19916 AMZN MKTP US DA4HP2263	202312	Dobrovolny	55.89	OFFICE SUPPLIES		-	D
M-122923-620	.19944 AMZN MKTP US FP08A7ME3	202312	Dobrovolny	19.98	OFFICE SUPPLIES		-	D
233	PRINTING & BINDING	0.00	0.00	0.00	0.00		0	
234	COPIES	0.00	0.00	0.00	0.00		0	
235	SUBSCRIPTIONS & PUBLICATIONS	9,500.00	0.00	1,465.65	7,007.33	2,492.67	73	-----
M-120523-579	.16820 D J WALL ST JOURNAL	202311	Schmidt	694.88	NEWSPAPER SUBSCRIPTION		-	A
M-120523-579	.19877 LEE OMAHA WORLD-HERALD	202311	Schmidt	770.77	NEWSPAPER SUBSCRIPTION		-	A
236	JANITORIAL SUPPLIES	3,000.00	0.00	718.35	2,494.55	505.45	83	-----
M-120523-579	.19836 AMZN MKTP US 6B4ZE9F23	202311	Dobrovolny	43.63	JANITORIAL SUPPLIES		-	A
M-120523-579	.14179 MENARDS YANKTON SD	202311	Yankton Librar	18.85	JANITORIAL SUPPLIES		-	A
M-122923-620	.19916 AMZN MKTP US DA4HP2263	202312	Dobrovolny	10.17	JANITORIAL SUPPLIES		-	D
M-122923-620	.19147 YANKTON JANITORIAL	202312	Mastalir	58.70	TOWELS		-	D
M-122923-620	.19147 YANKTON JANITORIAL	202312	Mastalir	587.00	VACUUM, TOILET PAPER		-	D
242	PROGRAM SUPPLIES	5,000.00	0.00	1,039.62	3,394.77	1,605.23	67	-----
M-120523-579	.15692 AMZN MKTP US	202311	Dobrovolny	14.72	REFUND PROGRAM SUPPLIES		-	A
M-120523-579	.16450 HY-VEE YANKTON 1899	202311	Yankton Librar	14.93	PROGRAM SUPPLIES		-	A
M-120523-579	.19854 AMZN MKTP US FU71Z43W3	202311	Dobrovolny	15.50	PROGRAM SUPPLIES		-	A
M-120523-579	.16450 HY-VEE YANKTON 1899	202311	Yankton Librar	74.71	PROGRAM SUPPLIES		-	A
M-120523-579	.12308 WALMART.COM	202311	Schmidt	81.31	PROGRAM SUPPLIES		-	A
M-120523-579	.16450 HY-VEE YANKTON 1899	202311	Yankton Librar	45.00	PROGRAM SUPPLIES		-	A
M-120523-579	.13320 WM SUPERCENTER #1483	202311	Yankton Librar	29.14	PROGRAM SUPPLIES		-	A
M-120523-579	.19873 AMAZON.COM RU2F14763	202311	Dobrovolny	32.33	PROGRAM SUPPLIES		-	A
M-120523-579	.19879 AMZN MKTP US JB0GP8PS3	202311	Dobrovolny	41.64	PROGRAM SUPPLIES		-	A
M-120523-579	.19880 AMZN MKTP US E37974523	202311	Dobrovolny	22.99	PROGRAM SUPPLIES		-	A
M-120523-579	.19885 AMZN MKTP US UE4006XF3	202311	Dobrovolny	135.53	PROGRAM SUPPLIES		-	A
M-120523-579	.12308 WALMART.COM	202311	Schmidt	71.15	PROGRAM SUPPLIES		-	A
M-120523-579	.19898 AMZN MKTP US P70K569Y3	202311	Dobrovolny	10.44	PROGRAM SUPPLIES		-	A
M-122923-620	.13320 WM SUPERCENTER #1483	202312	Yankton Librar	55.92	PROGRAM SUPPLIES		-	D
M-122923-620	.19904 AMZN MKTP US FZ9VP3CL3	202312	Dobrovolny	9.58	PROGRAM SUPPLIES		-	D
M-122923-620	.13320 WM SUPERCENTER #1483	202312	Yankton Librar	72.94	PROGRAM SUPPLIES		-	D
M-122923-620	.19911 AMZN MKTP US XG7Z05BK3	202312	Dobrovolny	31.10	PROGRAM SUPPLIES		-	D

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SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REF/REC/CHK	INVOICE	AMOUNT	DESCRIPTION	P.O.	F 9	FIL
101	GENERAL FUND							
142	COMMUNITY LIBRARY							
	OTHER CURRENT EXPENDITURES							
242	PROGRAM SUPPLIES							
M-122923-620	.19916 AMZN MKTP US DA4HP2263	202312	Dobrovolny	21.79	PROGRAM SUPPLIES		-	D
M-122923-620	.16699 OTC BRANDS INC	202312	Schmidt	95.31	PROGRAM SUPPLIES		-	D
M-122923-620	.19926 AMZN MKTP US NL8118YP3	202312	Dobrovolny	9.23	PROGRAM SUPPLIES		-	D
M-122923-620	.19944 AMZN MKTP US FP08A7ME3	202312	Dobrovolny	119.64	PROGRAM SUPPLIES		-	D
M-122923-620	.19947 AMZN MKTP US 8G27F3KZ3	202312	Dobrovolny	23.18	PROGRAM SUPPLIES		-	D
M-122923-620	.19953 AMZN MKTP US TU86S6813	202312	Dobrovolny	11.99	PROGRAM SUPPLIES		-	D
M-122923-620	.19972 AMZN MKTP US B88I61TU3	202312	Dobrovolny	28.99	PROGRAM SUPPLIES		-	D
244	UNIFORMS & DRY GOODS	0.00	0.00	0.00	0.00	0.00	0	
248	PHOTOGRAPHY/AUDIO-VISUAL	0.00	0.00	0.00	0.00	0.00	0	
255	COVID EXPENSE	0.00	0.00	0.00	0.00	0.00	0	
261	MEMBERSHIP DUES	1,000.00	0.00	0.00	805.22	194.78	80	-----
263	TRAVEL EXPENSE	3,000.00	0.00	0.00	1,658.40	1,341.60	55	-----
265	CONFERENCE & MEETINGS	1,500.00	0.00	0.00	2,161.50	661.50-	144	-----]]]]
271	TELEPHONE	2,300.00	0.00	372.67	2,286.40	13.60	99	-----
M-120523-579	.18669 BLUEPEAK	202311	Yardley	153.25	PHONE		-	A
J-120823-611	PAYROLL DECEMBER 8, 2023			60.50	LIBRARY-TELEPHONE		P	A
M-122923-620	.18669 BLUEPEAK	202312	Yardley	158.92	PHONE		-	D
272	ELECTRICITY	20,000.00	0.00	1,100.64	15,556.92	4,443.08	77	-----
M-123123-585	00455 NORTHWESTERN ENERGY	202324		1,100.64	ELECTRIC		-	A
273	FUEL-HEATING	6,000.00	0.00	76.27	4,586.29	1,413.71	76	-----
M-123123-585	00303 MIDAMERICAN ENERGY	202324	12/07/2023	76.27	HEATING FUEL		-	A
274	WATER SERVICE	3,500.00	0.00	86.86	2,724.75	775.25	77	-----
M-123123-585	00109 CITY UTILITIES	202324	12/8/2023	86.86	UTILITIES	002642	P -	A
275	SEWER SERVICE	1,200.00	0.00	64.64	508.01	691.99	42	----
M-123123-585	00109 CITY UTILITIES	202324	12/8/2023	64.64	UTILITIES	002642	P -	A
276	LANDFILL	500.00	0.00	32.00	408.00	92.00	81	-----
J-123123-632	DECEMBER JOURNAL ENTRIES JE 237			32.00	DUMPSTER CHGS-DECEMBER			A
277	RUBBLE	0.00	0.00	0.00	0.00	0.00	0	
TOTAL:	OTHER CURRENT EXPENDITURES	149,333.00	0.00	20,380.59	134,775.51	14,557.49	90	-----
	CAPITAL OUTLAY							
301	CAPITAL REPAIR & MAINTENANCE	175,000.00	0.00	0.00	201,179.00	26,179.00-	114	-----]

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SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REF/REC/CHK	INVOICE	AMOUNT	DESCRIPTION	P.O.	F 9	FIL
101	GENERAL FUND							
142	COMMUNITY LIBRARY CAPITAL OUTLAY							
320	BUILDINGS	25,000.00	0.00	0.00	0.00	25,000.00	0	
340	BOOKS	53,000.00	0.00	4,189.65	39,783.19	13,216.81	75	-----
M-120523-579	.19836 AMZN MKTP US 6B4ZE9F23	202311	Dobrovolny	13.46	BOOK		-	A
M-120523-579	.19843 AMZN MKTP US NM9D353P3	202311	Dobrovolny	18.85	BOOK		-	A
M-120523-579	.19845 AMAZON.COM 791X95A43	202311	Dobrovolny	15.95	BOOK		-	A
M-120523-579	.19849 AMZN MKTP US PG9ZM3UW3	202311	Dobrovolny	14.50	BOOK		-	A
M-120523-579	.19854 AMZN MKTP US FU71Z43W3	202311	Dobrovolny	37.11	BOOKS		-	A
M-120523-579	.11785 CENTER POINT LARGE PRI	202311	Schmidt	145.02	LARGE PRINT BOOKS		-	A
M-120523-579	.19863 AMZN MKTP US ZI2JM8Q93	202311	Dobrovolny	15.04	BOOK		-	A
M-120523-579	.19873 AMAZON.COM RU2F14763	202311	Dobrovolny	39.96	BOOKS		-	A
M-120523-579	.19885 AMZN MKTP US UE4006XF3	202311	Dobrovolny	7.99	BOOK		-	A
M-120523-579	.18228 FARM AND HOME PUBLISHE	202311	Dobrovolny	165.75	BOOKS		-	A
M-120523-579	.19895 AMAZON.COM XC9W64H23	202311	Dobrovolny	11.12	BOOK		-	A
D-121123-570	03137 CENGAGE LEARNING INC/GAL	069135	82950434	31.99	BOOKS	024095 P	-	A
M-122923-620	.19904 AMZN MKTP US FZ9VP3CL3	202312	Dobrovolny	12.95	BOOK		-	D
M-122923-620	.19911 AMZN MKTP US XG7ZO5BK3	202312	Dobrovolny	25.90	BOOKS		-	D
M-122923-620	.19912 AMZN MKTP US 7219E9O23	202312	Dobrovolny	40.29	BOOK		-	D
M-122923-620	.19916 AMZN MKTP US DA4HP2263	202312	Dobrovolny	18.95	BOOKS		-	D
M-122923-620	.19919 AMZN MKTP US 9T1JM0PU3	202312	Dobrovolny	14.49	BOOK		-	D
M-122923-620	.19944 AMZN MKTP US FP08A7ME3	202312	Dobrovolny	3.00	BOOK		-	D
M-122923-620	.15316 MIDAMERICA BOOKS	202312	Yankton Librar	274.45	BOOKS		-	D
M-122923-620	.19956 AMZN MKTP US BS5YJ2AW3	202312	Dobrovolny	229.39	BOOKS		-	D
M-122923-620	.15692 AMZN MKTP US	202312	Dobrovolny	4.95	BOOK REFUND		-	D
M-122923-620	.11798 BAKER-TAYLOR	202312	Schmidt	2,989.20	BOOKS		-	D
M-122923-620	.19970 AMZN MKTP US TW4058V13	202312	Dobrovolny	4.95	BOOK		-	D
M-122923-620	.19973 AMZN MKTP US 9Q9K01IQ3	202312	Dobrovolny	8.41	BOOK		-	D
M-122923-620	.13524 SOUTH DAKOTA HISTORICA	202312	Dobrovolny	55.88	BOOKS		-	D
342	AV - CAPITAL	10,000.00	0.00	1,721.77	8,757.35	1,242.65	87	-----
M-120523-579	.12434 WAL-MART #1483	202311	Dobrovolny	32.92	DVDS		-	A
M-120523-579	.19848 AMZN MKTP US 0P1JB8R63	202311	Dobrovolny	17.96	DVD		-	A
M-120523-579	.19327 PLAYAWAY PRODUCTS LLC	202311	Schmidt	784.55	WONDERBOOKS		-	A
M-120523-579	.19859 AMZN MKTP US AF0677AQ3	202311	Dobrovolny	19.96	DVD		-	A
M-120523-579	.19860 AMZN MKTP US TC8HO1RX2	202311	Dobrovolny	16.46	DVD		-	A
M-120523-579	.19863 AMZN MKTP US ZI2JM8Q93	202311	Dobrovolny	146.75	DVD'S		-	A
M-120523-579	.19873 AMAZON.COM RU2F14763	202311	Dobrovolny	19.96	DVD'S		-	A
M-120523-579	.19882 AMZN MKTP US SL8GD8KB3	202311	Dobrovolny	19.96	DVD		-	A
M-120523-579	.19890 AMZN MKTP US ZT21F3593	202311	Dobrovolny	20.00	DVD		-	A
M-120523-579	.19895 AMAZON.COM XC9W64H23	202311	Dobrovolny	67.42	DVD'S		-	A
M-120523-579	.19896 AMZN MKTP US OJ44L0GD3	202311	Dobrovolny	31.91	DVD'S		-	A
D-121123-570	04785 MIDWEST TAPE	069169	504623472	44.99	A/V	023974 P	-	A

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SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REF/REC/CHK	INVOICE	AMOUNT	DESCRIPTION	P.O.	F	9	FIL
101	GENERAL FUND								
142	COMMUNITY LIBRARY								
	CAPITAL OUTLAY								
342	AV - CAPITAL								
M-122923-620	.19904 AMZN MKTP US FZ9VP3CL3	202312	Dobrovolny	74.93	DVDS		-		D
M-122923-620	.19911 AMZN MKTP US XG7Z05BK3	202312	Dobrovolny	24.96	DVDS		-		D
M-122923-620	.19912 AMZN MKTP US 7219E9023	202312	Dobrovolny	135.50	DVDS		-		D
M-122923-620	.19914 AMAZON.COM VH6FP2A33	202312	Dobrovolny	12.96	DVD		-		D
M-122923-620	.19915 AMZN MKTP US J84ZL0PS3	202312	Dobrovolny	11.99	DVD		-		D
M-122923-620	.19916 AMZN MKTP US DA4HP2263	202312	Dobrovolny	25.98	DVDS		-		D
M-122923-620	.19951 AMZN MKTP US VW7PU79S3	202312	Dobrovolny	58.91	DVDS		-		D
M-122923-620	.19954 AMZN MKTP US R41WE0UX3	202312	Dobrovolny	34.99	DVD		-		D
M-122923-620	.19956 AMZN MKTP US BS5YJ2AW3	202312	Dobrovolny	16.99	DVD		-		D
M-122923-620	.19959 AMZN MKTP US PO7KD3MK3	202312	Dobrovolny	18.49	DVD		-		D
M-122923-620	.19961 AMZN MKTP US QV0LA3EK3	202312	Dobrovolny	11.33	DVD		-		D
M-122923-620	.19964 AMZN MKTP US 9P4TV0EN3	202312	Dobrovolny	11.99	DVD		-		D
M-122923-620	.19965 AMAZON.COM GU6VE5173	202312	Dobrovolny	19.96	DVD		-		D
M-122923-620	.19979 AMZN MKTP US DY1SE4UV3	202312	Dobrovolny	39.95	DVDS		-		D
350	EQUIPMENT	2,400.00	0.00	0.00	0.00	2,400.00	0		
355	COVID CAPITAL EXPENSE	0.00	0.00	0.00	0.00	0.00	0		
TOTAL:	CAPITAL OUTLAY	265,400.00	0.00	5,911.42	249,719.54	15,680.46	94	-----	
	OTHER EXPENDITURES								
530	REFUNDS & REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00	0		
TOTAL:	OTHER EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0		
TOTAL:	COMMUNITY LIBRARY	1,051,798.00	0.00	72,336.65	960,532.04	91,265.96	91	-----	
TOTAL:	GENERAL FUND	1,051,798.00	0.00	72,336.65	960,532.04	91,265.96	91	-----	

Director's Report—February 2024

New Adult Events: In January, we introduced two new adult events at YCL: Puzzles & Pie (a jigsaw puzzle competition) and Silent Book Club (with cats!). Silent book club involved a short introduction where participants could share about what they were reading. Then there was an opportunity to read your own book as kittens from the Heartland Humane Society socialized around the room. Both events were a big success and we had several requests to repeat these events. We will be holding another Puzzles & Pie event on Sunday, February 25 at 2pm and we are hoping to host a second Silent Book Club in March!

Seed Library: In partnership with the Missouri Valley Master Gardeners, the federal prison camp and the Yankton Community library, the Seed Library will resume classes on Tuesday, February 13. The classes are held on the second Tuesday of each month at 2pm and 6pm and cover a variety of topics. February's class will focus on propagating native plants.

Grant updates: We now have operating automated doors at our east entrance as part of the grant received from ALA in 2023: Libraries Transforming Communities: Accessible Small and Rural Communities. Additionally, we are looking to begin updates to our bathroom to improve accessibility.

Public Library Survey: We are working on gathering and compiling our statistics from 2023 to submit our Public Library Survey to the SD State Library. This survey allows the SD State Library to put together stats for the state to help libraries see how they compare as well as to promote all the good things the libraries of the state are doing. Some of these states are also required for federal funding for the State Library. These surveys are due by the end of March.

Summer Reading Preparations: We are excited to begin working on plans for our Summer Reading Program for 2024. The theme is *Adventure Begins at Your Library*. We have several performers and programs booked already and we look forward to partnering with Yankton's Parks and Rec Department to offer a bigger kick-off and finale event in the parks.

Author visit/Friends: The Friends of the Library recently sponsored children's author and illustrator, Bruce Arant, visit to Yankton. When the Yankton Literacy Council dissolved, they donated to the Yankton Friends of the Library. Because one of the pillars of the Literacy Council was to bring authors into the schools, the Friends wanted to help further this mission. Bruce visited all of the Yankton elementary schools between January 29-January 31 as well as holding a program at the Yankton Community Library. The kids were very excited to meet a real author and illustrator and hopefully were inspired to follow their own creativity in storytelling and art.

One Book South Dakota: The 2024 One Book SD has been announced: *Little and Often* by Trent Preszler. Trent is a Yankton High School graduate. Hopefully that will get YCL a spot on the author's tour which usually happens in the summer/fall.

Bills in current legislative session: A few bills that could affect libraries include HB1197, HB 1237 (specifically libraries within school districts) and SB187.

DECEMBER 2023 PROGRAM STATISTICS

Elementary Events	Date	Time	Kids	Adults
Lego Club	12/7/23	3:45 PM	15	5
Winter Wonderland	12/14/23	3:45 PM	56	17
Craft Buffet	12/27/23	2-4 pm	11	5
Sticker Exchange	12/28/23	2-4 pm	20	7
		Total:	102	34

Storytime	Date	Time	Kids	Adults
Snow Storytime	12/04/23	6:00 PM	0	0
	12/05/23	10:00 AM	8	6
	12/07/23	10:00 AM	7	5
		Total:	15	11

Stay and Play	Date	Time	Kids	Adults
Stay and Play	12/6/2023	9-11 am	10	5
	12/13/2023	9-11 am	15	6
	12/20/2023	9-11 am	10	9
	12/27/2023	9-11 am	11	5
		Total:	46	25

Adult Programs	Date	Time	Adults	Virtual
Computer Basics	12/12	12:00 PM	7	1
Computer Basics	12/12	6:00 PM	6	1
Holiday Movie	12/2	11:00	1	NA
Holiday Movie	12/2	1:00 PM	6	NA
Holiday Movie	12/2	3:00 PM	6	NA
		Total:	26	2

Video Views for Previous Month	Date	Video Views
Financial Wellness	11/2	8
Internet Basics	11/16	9
		17

Book Clubs	Date	Time	Adults
Readers Anonymous	12/12	2:00 PM	9
		Total:	9

Family Events:	Date	Time	Kids	Adults
Holiday Movie	12/3	1:30 PM	14	12
Holiday Movie	12/3	3:00 PM	7	10
Homeschool Snow Craft	12/8	10:00 AM	19	7
Friends and Family Games	12/17/23	2-4 PM	4	3
Polar Express	12/23	2:00 PM	7	8
Bingo For A Book	12/26	2:00 PM	4	8
Noon Years Eve Party	12/29	11-1pm	44	32
		Total:	99	80

JANUARY 2024 PROGRAM STATISTICS

Storytime	Date	Time	Kids	Adults
Winnie the Pooh	1/16/24	10:00 AM	2	3
	1/18/24	10:00 AM	6	4
Sledding	1/22/24	6:00 PM	0	0
	1/23/24	10:00 AM	1	3
	1/25/24	10:00 AM	2	2
Penguins	1/29/24	6:00 PM	3	3
	1/30/24	10:00 AM	2	2
		Total:	16	17
Stay and Play	Date	Time	Kids	Adults
	1/3/2024	9-11 AM	6	4
	1/10/2024	9-11 AM	7	5
	1/17/2024	9-11 AM	8	5
	1/24/2024	9-11 AM	5	4
	1/31/2024	9-11 AM	12	7
		Total:	38	25
Elementary Events	Date	Time	Kids	Adults
Lego Club	1/2/24	3:45 PM	7	3
Snowman Craft	1/11/24	3:45 PM	9	3
*Movie	1/18/24	3:45 PM		
Play Dough Circuits	1/25/24	3:45 PM	7	2
		Total:	23	8
Teen Events	Date	Time	Teens	
Tween / Teen Time	1/24/24	3:45 PM	0	
		Total:	0	

JANUARY 2024 PROGRAM STATISTICS

Family Events:	Date	Time	Kids	Adults
Homeschool Group	1/26	10 am- 12 pm	16	4
Author Talk	1/30	6:00 PM	4	13
		Total:	20	17

Adult Programs	Date	Time	Adults	Virtual
Adult Craft	1/16	6:00 PM	4	NA
Mobile Device Basics: Apple	1/9	12:00 PM	7	0
Mobile Device Basics:	1/11	12:00 PM	4	0
Puzzles & Pie	1/21	2:00 PM	32	NA
Silent Book Club	1/28	2:00	20	0
Therapeutic Writing	1/13	10:00 AM	5	NA
		Total:	72	0

Book Clubs	Date	Time	Adults	
Readers Anyomous	1/11	2:00 PM	5	
Between the Lines	1/23	4:30 PM	6	
		Total:	11	

Video Views for	Date	Video Views		
Computer Basics	12/12	56		
	Total:	56		

* Jan After-school movie cancelled due to weather

December 2023 Circulation Stats

Total Circulation Statistics*			
	2023	2022	2021
Adult	6,663	3,963	6,634
Juvenile	3,604	3,553	3,746
Total	10,267	7,516	10,380
*Includes physical collection, ILL, and eBooks			

Physical Collection Circulation			
	2023	2022	2021
Adult	4,300	3,989	4,638
Juvenile	3,260	3,127	3,716
Total	7,560	7,116	8,354

Interlibrary Loan			
	2023	2022	2021
Requested	87	58	96
Supplied	19	17	18
Total	106	75	114

Electronic Resources			
	2023	2022	2021
OverDrive Adult	2,257	1,866	1,882
OverDrive Juvenile	317	245	NA
TumbleBooks	27	181	30
Total	2,601	2,292	1,912

Adult Outreach			
	2023	2022	2021
Locations	9	9	7
Patrons	43	43	36
Circulations	124		

Daycare Outreach			
	2023	2022	2021
Locations	4	4	4
Patrons	51	46	46
Circulations	80	50	50

Teen Subscription Bags			
	2023	2022	2021
Active Subscriptions	19	14	13
Waitlisted Subscriptions	0	0	0

Toy Lending Library Checkouts			
	2023	2022	2021
Toy Bins	23	NA	NA

Current Cards			
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Public Computer Use			
	2023	2022	2021
Uses	541	451	461
Hours	360	288	232

WiFi Usage			
	2023	2022	2021
Sessions	793	301	891
Total Session Hours	631	325	1,225
Unique Users	210	132	246

Meeting Room Use			
	2023	2022	2021
Library Uses	20	26	24
Library Hours	57.5	58	39.5
Non-Library Uses	22	12	22
Non-Library Hours	32.5	19	35.5

Study Room Use			
	2023	2022	2021
Uses	28	17	15
Hours	55	32	35

Notary			
	2023	2022	2021
Requests	0	NA	3

Proctor			
	2023	2022	2021
Tests	6	7	3

Genealogy Requests			
	2023	2022	2021
Patrons	1	3	3
Hours	1	2	1.5

*Microfilm out to be digitized.

Teacher Requests			
	2023	2022	2021
Patrons	1	0	0

Courier			
	2023	2022	2021
Total Incoming	126	99	124
Total Outgoing	126	105	136
Total	252	204	260

Physical Collection			
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December 2023 Circulation Stats

	2023	2022	2021			2023	2022	2021
Resident	4113	3,537	3,272		Items Added	537	306	365
Non-Resident	240	202	196		Items Deleted	1,102	393	410
Mount Marty	20	12	15		TOTAL COLLECTION	84,419	84,801	82,988
Teacher	50	37	41					
Yankton County	888	777	768		Curbside Pick-Ups			
Total	5311	4,565	4,292			2023	2022	2021
						2	11	25
New Cards					Food For Fines			
	2023	2022	2021			2023	2022	2021
Resident Adult	23	30	28			40	106	
Resident Youth (<18)	3	4	5					
County	6	2	8		Book a Librarian			
County (Households)	4	1	8			2023	2022	2021
Non-resident	2	1	2		Time (minutes)	35	75	NA
Non-resident (households)	2	1	2		Number of Sessions	2	5	NA
30 Day Trial Cards								
	2023	2022	2021		Pass Checkouts			
In-Town New	2	5	8			2023	2022	2021
County -New	0	0	0		State Park Pass	0	NA	NA
County-Renewal	0	0	0		Mead Museum Pass	26	NA	NA
Nonresident-New	0	0	0		Summit Pass	17	NA	NA
Nonresident-Renewal	0	0	0		Huether Pass	NA	NA	NA
Online Signup	2	2	NA					
Total	4	7	8		Door Counts			
					East entry	2,312		
					South entry	5,105		
					Total	7,417		

JANUARY 2024 USAGE & CIRCULATION STATISTICS

Total Circulation Statistics*			
	2024	2023	2022
Adult	7,083	6,733	7,228
Juvenile	3,886	3,842	3,692
Total	10,969	10,575	10,920

*Includes physical collection, ILL, and eBooks

Physical Collection Circulation			
	2024	2023	2022
Adult	4,418	4,448	4,802
Juvenile	3,534	3,337	3,621
Total	7,952	7,785	8,423

Interlibrary Loan			
	2024	2023	2022
Requested	111	104	113
Supplied	31	30	27
Total	142	134	140

Electronic Resources			
	2024	2023	2022
OverDrive Adult	2,523	2,151	2,286
OverDrive Juvenile	339	298	NA
TumbleBooks	13	207	71
Total	352	505	71

Adult Outreach			
	2024	2023	2022
Locations	9	9	7
Patrons	45	44	33
Circulations	127	169	136

Daycare Outreach			
	2024	2023	2022
Locations	4	4	4
Patrons	51	46	47
Circulations	140	140	72

Teen Subscription Bags			
	2024	2023	2022
Active Subscriptions	22	14	21
Waitlisted Subscriptions	0	0	0

Toy Lending Library Checkouts			
	2024	2023	2022
Toy Bins	26	NA	NA

Current Cards			
	2024	2023	2022

Public Computer Use			
	2024	2023	2022
Uses	453	490	598
Hours	284	305	291

WiFi Usage			
	2024	2023	2022
Sessions	862	456	489
Total Session Hours	1250	546	661
Unique Users	224	183	155

Meeting Room Use			
	2024	2023	2022
Library Uses	29	30	31
Library Hours	70	61	50
Non-Library Uses	29	17	20
Non-Library Hours	81	54	66

Study Room Use			
	2024	2023	2022
Uses	15	21	9
Hours	38.5	37	21

Notary			
	2024	2023	2022
Requests	2	NA	7

Proctor			
	2024	2023	2022
Tests	2	1	0

Genealogy Requests			
	2024	2023	2022
Patrons	3	1	3
Hours	1	0.50	2.3

Teacher Requests			
	2024	2023	2022
Patrons	0	3	0

Courier			
	2024	2023	2022
Total Incoming	130	117	153
Total Outgoing	173	148	135
Total	303	265	288

Collection			
	2024	2023	2022

JANUARY 2024 USAGE & CIRCULATION STATISTICS

Resident	4,306	3,705	3,176		Items Added	533	2,023	2,022
Non-Resident	243	202	182		Items Deleted	244	482	459
Mount Marty	22	12	7		Total Collection	777	1069*	808*
Teacher	51	38	35				*2021 Mags	* 2020 Mags
Yankton County	892	781	724					
Total	5,514	4,738	4,124					
					Curbside Pick-Ups			
						2024	2023	2022
						1	31	107
New Cards								
	2024	2023	2022					
Resident Adult	44	33	53		Food For Fines			
Resident Youth (<18)	3	1	4			2024	2023	2022
County	6	8	14			62	31	107
County (Households)	6	5	12		Book a Librarian			
Non-resident	4	1	3			2024	2023	2022
Non-resident (households)	4	1	3		Time (minutes)	115	160	NA
Total New Cards	57	43	74		Number of Sessions	5	7	NA
Total New Households	124	6	15		Pass Checkouts			
30 Day Trial Cards						2024	2023	2022
	2024	2023	2022			0	NA	NA
In-Town New	0	6	11		State Park Pass	0	NA	NA
County -New	0	0	4		Mead Museum Pass	1	0	NA
County-Renewal	1	0	1		Summit Pass	11	NA	NA
Nonresident-New	0	0	0		Huether Pass	NA	NA	NA
Nonresident-Renewal	0	0	0					
Online Signup	3	5	NA		Door counters:	East Entrance:	South entrance:	Total:
Total	4	11	16			1,285	6,308	7,593
Social Media Follows								
	2024	2023	2022					
Facebook	3,072							
Instagram	378							
Youtube	42							
Total:	3,492							

Yankton Community Library • February 2024

All Ages—Purple | Adults—Red | Teen—Green | K-5—Orange | Preschool—Blue *Registration Required


Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28 Silent Book Club (with cats) 2-4 pm	29 Storytime 6 pm	30 Storytime 10 am Coffee 5:30-7:30 pm Author Visit: Bruce Arant 6 pm	31 Stay & Play 9—11 am	1 Storytime 10 am LEGO Club 3:45 pm	2 Groundhog Day Movie Marathon 10 am—4 pm	3 <i>Take Your Child to the Library Day!</i>
4	5 Miss Judi Storytime 6 pm	6 Miss Judi Storytime 10 am	7 Stay & Play 9—11 am Library Board Meeting 5:30 pm	8 Miss Judi Storytime 10 am K-5 Craft 3:45 pm	9 Teen After-Hours 5:30-8:30 pm	10 
11 	12 Bilingual Storytime 6 pm	13 Storytime 10 am Seed Library 2 pm & 6 pm	14 Southeast CASA Storytime 9:15 am Stay & Play 10-11 am	15 Storytime 10 am K-5 STEAM 3:45 pm	16	17 Therapeutic Writing Group 10 am
18	19 Closed for Presidents' Day	20 Storytime 10 am Adult Craft 6 pm*	21 Stay & Play 9—11 am Tween/Teen Time 3:45 pm	22 Storytime 10 am K-5 Movie: 3:45 pm	23	24 Making Bread with Loretta 2-4pm
25 Puzzles & Pie 2-4 pm*	26 Storytime 6 pm	27 Storytime 10 am Video Game Club 4-6pm	28 Stay & Play 9—11 am	29 Storytime 10 am After School Activity: 3:45 pm	1 	Food for Fines: Soap (any kind)

Check out our website: library.cityofyankton.org | 515 Walnut St. | (605) 668-5275

2/6/2024

Yankton Community Library • March 2024

All Ages—Purple | Adults—Red | Teen—Green | K-5—Orange | Preschool—Blue *Registration Required

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Food for Fines: Mac 'N Cheese	26 Storytime 6 pm	27 Storytime 10 am	28 Stay & Play 9—11 am	29 Storytime 10 am K-5 Activity: 3:45 pm	1	2 
3 Silent Book Club (with cats) 2-4 pm	4 Bilingual Storytime 6 pm	5 Storytime 10 am	6 Stay & Play 9—11 am	7 Storytime 10 am LEGO Club 3:45 pm	8	9 Weekend at the Oscars
10 Weekend at the Oscars	11 Storytime 6 pm	12 Storytime 10 am Seed Library 2 pm & 6 pm	13 Stay & Play 9—11 am Library Board Meeting 5:30 pm	14 Pi(e) Day! Storytime 10 am K-5 Craft 3:45 pm Author Visit: Nathan Johnson 6-8 pm	15 	16 Therapeutic Writing Group 10 am
17 	18 Storytime 6 pm	19 Storytime 10 am Adult Craft 6 pm	20 Stay & Play 9—11 am Tween/Teen Time 3:45pm	21 Storytime 10 am K-5 STEAM 3:45 pm	22	23
24 31 Closed in observance of Easter	25 Storytime 6 pm	26 Storytime 10 am Video Game Club 4-6pm	27 Stay & Play 9—11 am	28 Storytime 10 am K-5 STEAM 3:45 pm	29	30

Check out our website: library.cityofyankton.org | 515 Walnut St. | (605) 668-5275

2/6/2024

Collection Development Policy

The Role of the Library in the Community

The mission of the Yankton Community Library is to uphold the public's freedom of access to information by providing a dynamic collection in a variety of formats and technologies, and to respond to the needs of the community through timely services and programs. We seek to foster an atmosphere of free inquiry and to provide information without bias or discrimination.

Materials Selection Policy

Widespread interest and usage are the most powerful influence on the library's collection. The Yankton Community Library upholds the right of the individual to access information, even though the content may be controversial, unorthodox or unacceptable to others. In considering which materials to place in the library, we judge each item on the basis of its overall content or style, not by isolated or random portions. Therefore, we will not automatically include or exclude an item based on any of the following criteria:

- Race, religion, nationality or political views of an author
- Frankness or coarseness of language
- Controversial nature of an item
- Endorsement or disapproval of an item by any individual or organization

How We Decide What to Add to the Collection

The library staff makes recommendations for the purchase of items, with the library director having the authority and responsibility for the final selection. The following criteria are considered when selecting materials:

- reviews from professional journals, popular magazines, newspapers and websites (i.e. *Library Journal*, *Booklist*, *School Library Journal*)
- expressed or anticipated patron demand
- timeliness or permanence of the material
- quality, accuracy or authenticity of materials
- inclusion of materials in a special bibliography or index
- scope and depth of our present collection or the availability of materials at other libraries
- reputation or authority of the author or publisher
- format and price of material as well as space available to house it
- appropriateness to the interests and skills of the intended user
- sturdiness of items
- foreign language materials will be added as variant cultures make Yankton their home

No single criterion is used to justify a purchase; materials selectors consider all the criteria in the selection process.

The Yankton Community Library offers interlibrary loan services to library users who are seeking items that are not owned by Yankton Community Library. (See Interlibrary Loan Policy)

Intellectual Freedom Statements

We support the American Library Association's Library Bill of Rights, the Freedom to Read Statement, the Freedom to View Statement, and Access to Library Resources and Services for Minors in providing free and open access to our materials for all age groups. These statements are included as a part of this policy.

While a person may reject materials for themselves and their children, they may not restrict access to the materials used by others. The library does not advocate, condone or reject the ideas found in its collection—it simply makes the materials available.

How You Can Have a Say

Purchase suggestions are encouraged and are given serious consideration using the same criteria as ordinarily used in selecting items.

From time to time, a person may be concerned about a particular book or other material in the library. If a person wants us to reconsider material that is in our collection, a Request for Reconsideration of Library Materials form may be requested from the staff. ~~or may be found on the library's website.~~ This form should be filled out and returned to a staff member or the director. **Individuals seeking reconsideration must complete a Reconsideration form for each title to be evaluated.** A written response from the director will be sent within ~~ten (10) days a reasonable amount of time.~~ **Due to the amount of time necessary to give a thorough review, only a maximum of two requests per month will be processed. An individual may request reconsideration of up to four titles per year.**

The individual may appeal the decision of the library director to the library board of trustees by making a written request for a hearing to the president of the board of trustees. This request must be made not more than sixty (60) calendar days after the date of the reply from the library director. A hearing will be scheduled by the Board of Trustees at its next regularly scheduled meeting. The board of trustees will arrive at a decision regarding the request for reconsideration at the regularly scheduled meeting following the meeting at which the hearing was held. The board president will notify the individual of the board's decision by formal letter that will also be entered into the public record. ~~A single title may be challenged by the same person one time per year.~~ **The title being reconsidered will remain in circulation while the request is being processed. After a decision is made, a title will not be reconsidered again for five years.**

Purchase suggestions and item reconsiderations will be considered only for individuals within the Yankton Community Library service area. This includes all residents of Yankton County and anyone outside of Yankton County that possesses a current Yankton Community Library card **in good standing.**

South Dakota and Yankton Area Collections

The purpose of the South Dakota and Yankton Area collections is to collect a varied representation of works by South Dakota and regional authors that have made significant contributions to the regional literature and/or historical information of South Dakota. While works from all over the state will be considered, the focus is primarily upon the contiguous counties to Yankton County. Works meeting the following criteria will be included in the collection:

1. Material created by a state/regional individual but is not necessarily about South Dakota/Yankton. Works should meet 2a, b, or c also.
2. Material dealing with a South Dakota/Yankton setting, topic, area, theme or history if that author's work:
 - a) contributes significantly to the literature;
 - b) becomes regarded as a "classic" and/or;
 - c) is irreplaceable, meaning it's published by a small, local or vanity press or out-of-print.

Other acquired works that do not fully meet the above criteria will be placed in the regular collection. These works may be considered for future inclusion in the South Dakota/Yankton collection based on their historical value. Weeding of these materials will be based on the above criteria as well as all applicable criteria in the Collection Development Policy.

Withdrawal of Materials

To ensure a vital collection of continued value to the community, materials that have outlived their usefulness are withdrawn. Materials will be disposed of according to all current city, county, and state laws governing such disposal and surplus property.

Criteria for Withdrawal of Materials

1. Physical condition
2. Content accuracy/datedness/relevance of nonfiction materials
3. Circulation/in-house usage
4. Format
5. Recognized standard library sources, bibliographies, indexes

Children Accessing Materials at the Library

Libraries must meet the diverse needs of everyone in the community, including children and teens. Children mature at different rates. They have different backgrounds and interests, and they have different reading levels and abilities. Parents/guardians (referred to as Caregiver going forward) are responsible for deciding what library items are appropriate for their children. The library encourages Caregivers to help their children choose items that match their own family's values. This policy reflects the American Library Association's Library Bill of Rights which states that "a person's right to use a library should not be abridged because of origin, age, background or views."

Like adults, children and teenagers have the right to seek and receive the information that they choose. It is the right and responsibility of Caregivers to guide their own family's library use, while allowing other Caregivers to do the same.

Caregivers should discuss rules regarding library use with their children. If the Caregiver is concerned that their child will not respect the Caregiver's wishes, it is the Caregiver's responsibility to visit the library with their child.

American Library Association

Except to the extent inconsistent with the express terms of this policy, Yankton Community Library endorses the American Library Association's Library Bill of Rights, Freedom to Read Statement, Freedom to View Statement and the Access to Library Resources and Services for Minors. (see links below).~~The Yankton Community Library endorses and abides by the following documents set forth by the American Library Association:~~

Library Bill of Rights:

<http://www.ala.org/advocacy/intfreedom/librarybill/>

Freedom to Read Statement:

<http://www.ala.org/advocacy/intfreedom/freedomreadstatement>

Freedom to View Statement:

<http://www.ala.org/advocacy/intfreedom/freedomviewstatement>

Access to Library Resources and Services for Minors:

<http://www.ala.org/advocacy/intfreedom/librarybill/interpretations/access-library-resources-for-minors>