



Mission Statement

To provide exemplary experiences, services & spaces that create opportunities for everyone to learn, engage and thrive.

YANKTON BOARD OF CITY COMMISSIONERS

Regular City Commission Meeting beginning at 7:00 P.M.

Monday, January 8, 2024

City of Yankton Community Meeting Room

Located at the Career Manufacturing Technical Education Academy formerly known as Technical Education Center • 1200 W. 21st Street • Room 114

If you would like to watch the City Commission meeting you can do so by accessing the City of Yankton’s YouTube Live Channel. <https://www.youtube.com/c/cityofyankton/live>

TV Schedule: Mondays at 7:03 p.m. and Tuesday following meeting at 1:00 p.m. on Midco Channel 3 and Bluepeak Channel 98.

I. ROUTINE BUSINESS

- 1. Roll Call
- 2. Approve Minutes of Regular Meeting of December 21, 2023 Attachment I-2
- 3. Schedule of Bills Attachment I-3
- 4. City Manager’s Report Attachment I-4
- 5. Public Appearances

Public appearances is a time for persons to address the City Commission on items not listed on the agenda. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Each person has up to three minutes to speak. Comments made during the Public Appearance Comment period of the agenda may be on any subject. There shall be no personal attacks against the Mayor, members of the City Commission, City Staff, or any other individual.

II. CONSENT ITEMS

Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the City Commission at one time, without discussion. Approval constitutes following the recommendation of the City Manager on each item.

- 1. **Establishing Public Hearing for Sale of Alcoholic Beverages**
Establish January 22, 2024 as the date for the public hearing on the request for a Special Events Retail (On-sale) Liquor License for one day, January 26, 2024 from Boomer’s, Inc., (Kim Braunesreither, Owner/Vice-President) d/b/a Boomer’s Lounge, 100 E. 3rd Street, at the Meridian Venue, 101 E. 3rd Street, Yankton, South Dakota. Attachment II-1
- 2. **Establishing Public Hearing for Sale of Alcoholic Beverages**
Establish January 22, 2024 as the date for the public hearing on the request for a Special Events Retail (On-sale) Liquor License for one day, April 6, 2024 from Hanten, Inc., (Ben Hanten, President) d/b/a Ben’s Brewing Co., 222 West 3rd Street, for the Sacred Heart Gala at St. Benedict Church Dining Room, 1500 St. Benedict Drive, Yankton, South Dakota. Attachment II-2

3. Establishing Public Hearing for Sale of Alcoholic Beverages

Establish January 22, 2024 as the date for the public hearing on the request for a Special Events Retail (On-sale) Liquor License for one day, February 3, 2024 from Yankton Elks Lodge #994, (Joe Sparks, Exalted Ruler) 504 West 27th Street, Yankton, South Dakota at the NFAA Archery Center, 800 Archery Lane, Yankton, South Dakota.

Attachment II-3

4. Establishing Public Hearing for Sale of Alcoholic Beverages

Establish January 22, 2024 as the date for the public hearing on the request for a Special Events Retail (On-sale) Liquor License for one day, February 10, 2024 from Boomer's, Inc., (Kim Braunesreither, Owner/Vice-President) d/b/a Boomer's Lounge, 100 E. 3rd Street, at the Meridian Venue, 101 E. 3rd Street, Yankton, South Dakota.

Attachment II-4

5. Work Session

Setting date of January 22, 2024 at 6:00 PM in Room #114 of the Career Manufacturing Technical Education Academy for the next work session of the Yankton City Commission.

6. Reschedule Meeting Dates

Due to regularly scheduled City Commission meetings falling on holidays, discuss moving the City Commission meeting scheduled for May 27 (Memorial Day) to May 28 and the meeting scheduled for November 11 (Veterans Day) to November 12.

III. OLD BUSINESS

Old business includes items that have previously appeared on the City Commission's agenda and require further consideration or action by the board.

1. Public Hearing for Sale of Alcoholic Beverages

Consideration of Memorandum 24-02 regarding the request for a Special Events Retail (On-sale) Liquor License for one day, January 20, 2024 from Hanten, Inc., (Ben Hanten, President) d/b/a Ben's Brewing Co, 222 West 3rd Street, NFAA, 800 Archery Lane, Yankton, South Dakota.

Attachment III-1

2. Public Hearing for Sale of Alcoholic Beverages

Consideration of Memorandum 24-03 regarding the request for a Special Events Retail (On-sale) Liquor License for one day, February 10, 2024 from Hanten, Inc., (Ben Hanten, President) d/b/a Ben's Brewing Co, 222 West 3rd Street, NFAA, 800 Archery Lane, Yankton, South Dakota.

Attachment III-2

Adoption of an ordinance is typically a two-meeting process. At the first meeting, an ordinance is introduced, and the first reading is held. During the second meeting, the ordinance is discussed by the commission and the public and then considered for adoption.

IV. NEW BUSINESS

New business items are those that have not been discussed by the Commission previously.

1. T-Hangar Lease Agreement Chan Gurney Municipal

Consideration of Memorandum #24-01 recommending the approval of the lease of Unit #5 of the City-owned T-Hangars at Chan Gurney Municipal Airport to Mr. John Halsted.

Attachment IV-1

2. Joint Yankton City / Yankton School District Election

Consideration of Memorandum #24-04 recommending that the City Commission set April 9, 2024 as the annual Municipal Election and direct Finance staff to work with the Yankton School District for a combined election if both entities have elections. It is also recommended that Finance staff be directed to work with YSD administration on an agreement sharing expenses and responsibilities for said election.

Attachment IV-2

3. Music at the Meridian Concert Series

Consideration of Memorandum #24-05 recommending that the City Commission approve the Music at the Meridian Concert Series and grant the City Manager the ability to sign all documents/contracts for the event.

Attachment IV-3

4. Kids Summer Program Series

Consideration of Memorandum #24-06 recommending that the City Commission approve the Kids Summer Program Series and grant the City Manager the ability to sign all documents/contracts for the event.

Attachment IV-4

5. Mead Property Development Project Change Order

Consideration of Memorandum #24-08 recommending approval of Change Order #4 for the Mead Property Development project as detailed in Memorandum #24-08.

Attachment IV-5

6. Third Street and Green Street Project Change Order

Consideration of Memorandum #24-09 recommending approval of Change Order #1 for the Third Street and Green Street project in the amount of \$4,057.26.

Attachment IV-6

7. Offer to Purchase Property in Airport Addition North of 33rd Street

Consideration of Memorandum #24-10 recommending that the City Commission act on Resolution #24-01 and, if approved, further authorize the City Manager to execute the associated documents.

Attachment IV-7

8. First Reading of Liquor Licensing Fee Ordinance

Consideration of Memorandum #24-13 introducing Ordinance #1077 (“first reading”) clarifying the fee structure for alcohol license renewal and establishing a bidding process for issuance of liquor licenses, and setting January 22, 2024 as the date for public hearing/“second reading”.

Attachment IV-8

9. Westside Park Pond Improvements – Request for Proposal #4

Consideration of Memorandum #24-07 recommending the City Commission discuss and take action on moving forward with the Request for Proposal #4 for the Westside Park Pond Improvements Project and, if approved, authorize the City Manager to execute the Construction Change Order #2, associated with the Request for Proposal #4, as explained in Memorandum 24-07.

Attachment IV-9

V. OTHER BUSINESS

Other business is a time for City Commissioners to address the commission regarding matters not on the agenda. These items will not be deliberated by the governing body and will not be acted upon at this time. Items mentioned may be added to a future City Commission meeting or work session for deliberation or action.

VI. ADJOURN THE MEETING OF JANUARY 8, 2024

The City of Yankton Community Meeting Room is accessible to everyone. If you have any additional accommodation requirements, please call 668-5221.

Should you have any reason to believe an open meetings law has been violated please contact the Open Meetings Commission at the South Dakota Office of the Attorney General at: 1302 E. Hwy 14, Suite 1, Pierre, SD 57501-8501 or by phone at 605-773-3215.