

**CHAMBER OF THE BOARD OF CITY COMMISSIONERS
YANKTON, SOUTH DAKOTA
DECEMBER 11TH, 2023**

Board of City Commissioners of the City of Yankton was called to order by Mayor Moser.

Roll Call: Present: Commissioners Benson, Brunick, Hunhoff, Johnson, Villanueva, and Webber. City Attorney Den Herder and City Manager Leon were also present. Absent: Commissioners Miner and Schramm.

Quorum present.

Action 23-327

Moved by Commissioner Hunhoff, seconded by Commissioner Brunick, to approve Minutes of Regular Meeting of November 27th, 2023 with the following three corrections: 1) Change the date of the meeting in the header from Nov 13th to Nov 27th, 2) correct wording of Nov 13th action 23-306 from “Indigenous People’s Day” to “Native American Day,” and 3) correct executive session from contractual, litigation, and personal matters to discussing personal matters only and the Minutes of Work Session meeting of November 27th, 2023 . Finance Officer Al Viereck stated he listened back and Johnson’s motion using the term “Indigenous People’s Day” was correct and Viereck would share the precise time of the video with the commission.

Roll Call: All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Action 23-328

Moved by Commissioner Webber, seconded by Commissioner Johnson, that the Schedule of Bills be approved and warrants be issued.

1 Office -Office Supplies-\$40.12; 4imprint-Promotional-\$776.92; Adobe -Computer Program-\$78.39; AFSCME Council 65-Employee Deductions-\$1,069.96; Airport Mgr's Assn S.D.-Membership Dues-\$50.00; Als Oasis-Travel Expense-\$41.06; Alum-Line -Truck Box-\$17,955.00; Amazon-Splitter-\$58.13; Amazon-Books-\$92.25; Amazon-Cable-\$90.64; Amazon-Touchscreen Monitor-911-\$265.99; Amazon-Office Supplies-\$155.34; Amazon-Power Distribution Unit-\$139.90; Amazon-Book-\$15.95; Amazon-Hard Drive-\$181.49; Amazon-DVD-\$19.96; Amazon-Office Supplies-\$152.20; Amazon-Headset-\$27.99; Amazon-Program Supplies-\$22.99; Amazon-Flood Light Bulbs-\$24.99; Amazon-Books-\$52.61; Amazon-Mobile Charging Cart-\$459.98; Amazon-Driveway Markers-\$74.98; Amazon-Key Fob-\$55.54; Amazon-Program Supplies-\$41.64; Amazon-Imagination Station Toys-\$63.69; Amazon-Cable, Splitter-\$84.98; Amazon-Book-\$18.85; Amazon-TV Stand-\$219.99; Amazon-DVD-\$31.91; Amazon-Cellular Signal Booster-\$1,676.67; Amazon-Office Supplies-\$49.90; Amazon-Book-\$18.49; Amazon-Program Supplies-\$10.44; Amazon-Chair-\$98.79; Amazon-Festival Of Lights Props-\$35.63; Amazon-DVD-\$19.96; Amazon-Program Supplies-\$181.98; Amazon-DVD-\$16.46; Amazon-Program Supplies-\$143.52; Amazon-Festival Of Lights Props-\$82.67; Amazon-Dog Collar Charger-\$14.99; Amazon-DVD-\$212.67; Amazon-DVD-\$20.00; Amazon-Signal Booster-\$94.99; Amazon-DVD-\$17.96; Amazon-Cable-\$19.99; Amazon-Driveway Markers-\$143.10; Amazon-Toys-\$366.67; Amazon-Cable-\$77.24; Amazon-Festival Of Lights Props-\$151.96; Amazon-Signal Booster-\$100.47; Amazon-Keyboard Wrist Rest-\$33.46; Amazon-Festival Of Lights Props-\$205.21; Amazon-Chromebook-\$179.54; American Fence Company-North Tower Fence-\$5,806.00; A-Ox Welding Supply-Propane-\$79.42; Arbys -Travel

Expense-\$7.23; Argus Leader-Auction Notice-\$37.75; ASFPM-Membership Dues-\$180.00; Assn Of Code Enforcement-Membership Dues-\$75.00; AT&T Bill Payment-Mobile Data-\$1,169.57; Autozone -Batteries-\$407.34; Avera Health Plans-Health Insurance Prem-\$85,776.03; Axvoice Inc-Dialer Service-\$21.44; Benzel/Fred-Mileage For Interviewer-\$222.70; Blackstrap Inc-Road Salt-\$1,629.31; Bluepeak-Internet-\$3,398.38; Bomgaars -Westside Pond Tank-\$2,395.33; Bow Creek Metal -Panels-\$775.50; Building Officials/SD-Membership Dues-\$50.00; C&B Operations -Manuals-\$222.11; Caseys -Fuel-\$117.22; Caseys -Fuel-\$151.83; Caseys Pizza -Travel Expense-\$25.72; Cattlemans Club-Travel Expense-\$75.63; Cengage Learning -Books-\$31.99; Center Point Large -Large Print Books-\$145.02; CHS-Grease-\$217.20; City Management Assn SD-Membership Dues-\$150.00; City Of Vermillion-JT Powers Charges-\$71,477.18; City Of Yankton-Central Garage-Landfill Charges-\$24.00; City Of Yankton-Parks-Landfill Charges-\$106.60; City Of Yankton-Solid Waste-Landfill Charges-\$18,615.30; City Utilities-Park Water-\$45,734.24; Clarks Rentals-Equipment Rental-\$141.00; Clubhouse Hotel & Suites-Conference Lodging-\$215.68; Comfort Inn & Suites -Lodging-\$285.00; Conoco - BJS Sturgis-Fuel-\$71.06; Country Inn & Suites -Lodging-\$980.00; Cowboy Store -Fuel-\$72.55; Credit Collection Service -Utility Collection-\$8.00; Crescent Electric -Aeration Basement Lights-\$2,412.63; DJ Wall St Journal-Newspaper Subscription-\$694.88; Deadwood Mountain Grand-Lodging-\$166.53; Demco -Office Supplies-\$27.60; Dept Of Agriculture-Stormwater Permit-\$256.25; Dept Of Health-Lab Testing-\$296.00; Dept Of Social Services-Child Support-\$2,167.74; Design Solutions & Integration-Service Call-\$320.00; Dmg Restaurant-Travel Expense-\$15.00; Echo Electric Supply-Electrical Phase Monitor-\$3,302.42; Ehresmann Engineering-Shop Supplies-\$55.15; ELDT-CDL Training-\$100.00; Envision Ware-Annual Maintenance-\$594.12; ESRI- Arcmap Licenses-\$4,400.00; Fairfield Inn & Suites-Interviewer Lodging-\$163.35; Farm And Home Publishes-Books-\$165.75; Fedex-Postage-\$16.93; Fejfar Plumbing -Drinking Fountain-\$4,733.69; Ferguson Enterprises-Water Meters-\$497,500.00; Fineartamerica.Com-Office Supply-\$364.59; First Dakota Nat'l Bank -HSA Contributions-\$11,421.48; First National Bank -Dependent Care-\$1,759.16; Floor Tec-Carpet Cleaning-\$625.00; Foxit -Pdf Perpetual License-\$179.99; Fryn Pan Of Yankton-Interview Supplies-\$28.68; Geotek Eng & Testing -Testing - Elm Street-\$902.00; Gerstner Oil-Fuel-\$25,150.64; GoToMeeting-Goto Meeting-\$192.00; Govt. Finance Officer -Membership Dues-\$70.00; Grainger-Pvc Ball Valves-\$896.90; Granicus-Website-\$9,946.76; Guadalajara Mexican -Travel Expense-\$40.82; Hansen Locksmithing-Keys-\$41.10; Hanson Briggs Advertising -Centennial Stickers-\$1,773.00; Harbor Freight Tools -Floor Jacks-\$529.98; Hardees -Travel Expense-\$11.25; Hardees -Travel Expense-\$29.14; Hawkins Inc-Chemicals-\$17,476.42; HDR Engineering -Wastewater Plant-\$114,319.87; Homedepot-Grinders-\$453.92; Human Resource Assn Sd-Membership Dues-\$50.00; Hy-Vee -Program Supplies-\$134.64; ICMA - Retirement Trust-\$410.00; Go To Glass-Rock Chip Repair-\$120.00; Guardian Alliance-Background Checks-\$204.00; Naturescaping Desi-Holiday Lighting-\$314.93; Southeast SD-Banner Ads-\$150.00; Midwest Alarm-Security Monitoring-\$189.35; J&H Care & Cleaning -Janitorial Services-\$4,200.00; J2 Metrofax-Fax Service-\$11.95; Jacks Small Engines -Shop Tool-\$302.42; Jacks Uniforms & Equipment-Uniform-\$721.91; James V. Barber-Recover 2 Machine Seats-\$100.00; JCL Solutions-Janitorial Supplies-\$1,679.77; JJ Benji's-Shirts-\$122.00; Jones Construction-Wastewater Construction-\$1,232,607.13; Kaiser Refrigeration -Equipment Repairs-\$240.43; Keep Yankton Beautiful-Advertisement-\$300.00; Kirchner/Leslie-Straw Bales Westside Pk-\$50.00; Kleinsasser/Bruce-Lifeguard Training-\$185.00; KLJ Engineering-Airport Taxiway-\$15,467.20; Koletzky Implement -Kubota Parts-\$652.27; Kopetskys Ace -Pool Repairs-\$417.58; K-Scale -Repairs-\$791.50; Language Line-Translation Service-\$476.32; Larry's Heating & Cooling-Diagnostic Services-\$987.00; Lee Omaha World-Herald-Newspaper Subscription-\$770.77; Legend Fitness-Equipment Cable-\$137.50; Lewis And Clark Ford -Diagnostics-\$99.00; Locators & Supplies -Safety Apparel-\$140.02; Lumen-Fiber Internet-\$372.44; M.H. Eby -Dump Trailer-

\$17,000.00; Macqueen Emergency-Flow Test-\$2,045.00; Mashek Brothers -Travel Expense-\$27.05; Masonry Components -Concrete Westside Park-\$22,985.00; Masonry Components -5th St Reconstruction-\$1,000.00; Menards -Boatdock Bathroom Repair-\$5,388.77; Meridian Eye Care-Pre Employment Physical-\$50.00; Merkel Electric-Fire Pit-\$162.17; Midamerican Energy-Fuel-\$4,320.10; Midamerican Energy-Heating Fuel-\$1,732.53; Mid-American Research Chemical-Tar Remover-\$5,101.25; Midwest Alarm Company -Alarm Testing-\$326.85; Midwest Laboratories -Sample Testing-\$742.69; Midwest Radiator-Snowplow Blade-\$210.00; Midwest Tape-A/V-\$44.99; Millenium Recycling-Single Stream Fee-\$2,313.15; Minnesota Life Insurance -Premium-\$621.22; Money Movers -SAC Maint Fee-\$11.00; Morrow/Joseph C.-Design Work-\$4,260.00; Motor Vehicle Dept, SD-License Plate-\$26.70; Motorola Solutions -Body Cam Cables-\$60.00; Municipal League, SD-2024 Membership Dues-\$9,232.59; Mutt Mitt-Mutt Mitts-\$2,939.74; Napa Auto Parts-Endcaps-\$1,044.07; Nbs Calibrations-Scale Calibration-\$201.00; Nebraska DOR -State Income Tax -\$1,118.01; Nohr Wortmann Engineering-Wall Inspection W 5th St-\$1,914.96; Northtown Automotive-Tank Cap-\$44.85; Northwestern Energy-Electricity-\$74,969.66; NRA -NRA Dues-\$40.00; Observer- Advertisement-\$48.00; Olsons Pest Technician-Pest Control-\$278.00; One Office Solution-Office Panel-\$321.59; O'reilly -Disc Pad Set & Rotors-\$1,824.23; OTC Brands -Parade Of Lights-\$234.48; Overdrive -E-Books-\$2,884.42; Payment Services Network PSN-CC Merchant Fees-\$69.85; Pfeifer Implement -Equipment Repairs-\$128.85; PFS Healthworks-CDL Testing-\$70.36; Phillips 66 - Fuel -\$53.01; Playaway Products -Wonderbooks-\$784.55; Police Chiefs-Membership Dues-\$200.00; Power Source Electric-Water Meter Project-\$17,514.34; Principal -Dental Insurance-\$7,047.22; Pro Auto - Playground Repairs-\$49.50; Quill-Office Supplies-\$65.63; Racom -Beon Access-\$35.80; Ramkota Hotel & Conference-Safety Conference-\$116.16; Retirement, SD-SDRS Contributions-\$92,249.00; Riverside Hydraulics -Hydraulic Cylinder-\$552.82; Riverwind Ice-Refund Overpayment-\$55.04; Ron's Auto Glass -New Window - The Center-\$1,790.00; Saber Shred Solutions -Tires-\$14,229.60; Sanitation Products -Parts-\$12.50; SD Property Management-Flags-\$293.04; SD Public Assurance Alliance-Insurance 2024 Chevy-\$181.09; SDSPLS-Membership Dues-\$115.00; SDSRP-SDRS Supplemental-\$18,926.26; Shell Oil-Fuel-\$34.20; Sign Solutions-Signs-\$431.14; Slowey Construction -Mead Property Construct-\$857,809.53; Smartsign-Signs-\$379.23; South Dakota 811-Message Fee-\$222.60; Exc-Supply-Floor Cleaner And Tools-\$119.82; Poolweb -Pool Line Saver-\$195.04; Vibe.Us-Digital Literacy Grant-\$3,955.00; Stepanek/Deanna-Refund Overpayment-\$94.07; Stevens Construction -SAC Tennis Ct ADA Ramp-\$3,304.00; Store-Travel Expense-\$11.57; Street Maintenance -Membership Dues-\$35.00; Sturdevants-Filters-\$1,518.36; Subway -Travel Expense-\$11.32; Taco Bell -Travel Expense-\$7.49; The Table-Travel Expense-\$22.02; The UPS Store - Advertising Mailers-\$5,614.27; Third Millennium -Water Park Insert-\$4,183.51; Titan Machinery-Air Filters-\$202.86; Tma -Bobcat Repairs-\$3,287.16; Tractor-Supply-K-9 Supplies-\$88.99; Trk Hosting-Internet Access-\$7.95; Truck Trailer -Motor, Cylinder, Switch-\$797.29; Truist Governmental Finance-Huether Aquatic Ctr Bond-\$467,065.68; UKG Workforce Ready-Payroll/HR/ TLM Software-\$2,257.50; Uline Ship Supplies-Dry Erase Boards-\$1,195.82; USPS-Postage-\$665.40; US Treasury-Federal Withholding-\$176,608.51; United Way-United Way Contribution-\$172.00; Usabluebook-Ph Electrode-\$715.16; Uscutter-Vinyl-\$27.60; USPS -Postage-\$77.45; USPS-PO Box Renewal-\$226.00; Verizon Wireless-Internet Access-\$1,285.22; Vessco-Parts-\$1,002.82; Viddler Inc-Video Hosting-\$41.49; Vwr International -Lab Supplies-\$947.05; Walgreens -After Call Lice Supplies-\$94.83; Walmart-TV Meeting Room B-\$1,150.46; Walmart-Office Supplies-\$77.83; Walmart-Smoke Detectors-\$604.21; Walmart -Fruit Friday-\$506.70; Weber/Samuel-Refund Overpayment-\$24.76; White Cap-Asphalt Cold Patch-\$7,337.63; Williams & Company -Audit-\$30,850.00; Xerox -Copier Lease & Copies-\$2,816.34; Yankton AOX-Cutting Blade-\$622.77; Yankton County Auditor-Capital Improvement Cost-\$15,740.81; Yankton Development Enterprise-TID Reimbursement-\$107,132.02;

Yankton Janitorial-Toilet Paper, Trash Bags-\$714.00; Yankton Media Inc-Subscription-\$8.99; Yankton Medical Clinic-Personnel Physicals-\$3,866.00; Yankton Radio Group-Touch A Truck-\$160.00; Yankton School District -3rd Qtr Capital-\$93,274.33; Yankton Thrive-Service Awards-\$400.00; Yankton Thrive-3rd Qtr Sales Tax Reimburse-\$110,332.33; Yankton Winnelson -Pool Repairs-\$204.85; Zoro Tools -Locks-\$474.83.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Salaries by Department: November 2023

Administration \$57,945.29; Finance \$36,922.03; Community Development \$30,162.82; Police/Dispatch \$203,927.33; Fire \$15,169.46; Engineering / Sr. Citizens \$49,174.78; Streets \$55,952.03; Traffic Control \$4,703.33; Library \$36,788.47; Parks / SAC \$85,341.49; Marne Creek \$3,797.00; Water \$48,409.87; Wastewater \$48,180.44; Cemetery \$5,293.54; Solid Waste \$31,711.52; Landfill / Recycle \$24,045.27; Central Garage \$8,941.60.

New Hires: Parks, Recreation and City Events Department: Justice Schmitt, Lifeguard, \$13.00/hr.; Brandon Ester, Volleyball Referee, \$25/game; Megan Cotton, Receptionist, \$12.50/hr.; Jennifer Teichroew, Weight Room Supervisor, \$12.50/hr. Finance Department: Macyn Flanigan, Finance Generalist, \$1,804.50 biweekly. Police Department: Austin Reining, Police Officer, \$2,072.62 biweekly.

Wage Changes: Police Department; Brett Craig, Police Officer, \$2,072.62 to \$2,127.73 biweekly. Finance Department: Devin Gullikson, Finance Generalist, \$1,804.50 to \$1,827.23 biweekly. Parks, Recreation and City Events Department: Claire Osborne, Receptionist, \$12.00 to \$12.50/hr.

City Manager Leon submitted a written report giving an update on community projects and items of interest. Raelle Hummel the new Deputy Finance Officer gave an introduction of herself. Commissioner Hunhoff requested a comparison of salaries of the top SD Cities on the positions of City Manager (or Chief Executive Officer), City Finance Officer, and City Attorney.

There were no public appearances at this time.

Action 23-329

Moved by Commissioner Webber, seconded by Commissioner Benson, to approve the following consent agenda items:

1. **Mobile Home Park License Renewal**
Consideration of Memorandum #23-241 recommending approval of the 2024 Mobile Home Park Licenses in the City of Yankton.
2. **Renewal of Private Collector of Refuse License for 2024**
Consideration of Memorandum #23-249 recommending approval of the renewal of applications for private collector of refuse licenses for the year 2024 (January 1, 2024– December 31, 2024) licensing period.
3. **Renewal of 2024 City Dance License Applications**

Consideration of Memorandum #23-250 recommending approval of the renewal of applications for 2024 City dance licenses.

4. Establish Public Hearing for Sale of Alcoholic Beverages

Establish January 8, 2024 as the date for the public hearing on the request for a Special Events Retail (On Sale) Liquor License for one day, January 20, 2024 from Hanten, Inc., (Ben Hanten, President) d/b/a Ben's Brewing Co, 222 West 3rd Street, NFAA, 800 Archery Lane, Yankton, South Dakota.

5. Establish Public Hearing for Sale of Alcoholic Beverages

Establish January 8, 2024 as the date for the public hearing on the request for a Special Events Retail (On Sale) Liquor License for one day, February 10, 2024 from Hanten, Inc., (Ben Hanten, President) d/b/a Ben's Brewing Co, 222 West 3rd Street, NFAA, 800 Archery Lane, Yankton, South Dakota.

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 23-330

This was the time and place for the second reading and public hearing for Ordinance #1076, AN ORDINANCE MODIFYING THE LIMITS ON VIDEO LOTTERY ESTABLISHMENTS WITHIN YANKTON JURISDICTIONAL CITY LIMITS. (Memorandum 23-245) No one was present to speak for or against the adoption of the ordinance. Moved by Commissioner Johnson, seconded by Commissioner Webber, to adopt Ordinance #1076.

Roll Call: All members present voting "Aye:" Benson, Hunhoff, Johnson, Villanueva, Webber and Mayor Moser; Voting "Nay:" Commissioner Brunick.

Motion adopted.

Action 23-331

This was the time and place for the second reading and public hearing for Ordinance #1075, AN ORDINANCE AMENDING AND SUPPLEMENTING ORDINANCE #1064 THE 2023 ANNUAL APPROPRIATION ORDINANCE OF THE CITY OF YANKTON, SOUTH DAKOTA.

(Memorandum 23-225) No one was present to speak for or against the adoption of the ordinance.

Moved by Commissioner Webber, seconded by Commissioner Hunhoff, to adopt Ordinance #1075.

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 23-332

Moved by Commissioner Johnson, seconded by Commission Benson, to approve of Resolution #23-70. (Memorandum 23-244)

RESOLUTION #23-70

WHEREAS, the City of Yankton has hired Raelle Hummel as Deputy Finance Officer effective December 4, 2023, and

WHEREAS, certain business institutions require an acknowledgement by formal action in order to allow Raelle Hummel to be a signatory on documents for the City of Yankton,

NOW, THEREFORE, BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota that the City Commission formally acknowledges the hiring of Raelle Hummel as Deputy Finance Officer for the City of Yankton and allows her to be a signatory on documents required by businesses and organizations doing business with the City of Yankton.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 23-333

Moved by Commissioner Benson, seconded by Commissioner Brunick, to approve of Resolution #23-68. (Memorandum #23-230)

RESOLUTION 23-68

A RESOLUTION APPROVING THE REVISED PERSONNEL MANUAL FILED BY THE CITY MANAGER WITH THE CITY FINANCE OFFICER WHICH PROVIDES RULES AND REGULATIONS RELATIVE TO ALL OFFICERS AND EMPLOYEES OF THE CITY OF YANKTON, SOUTH DAKOTA

WHEREAS, it is recognized that a sound personnel program is a major element in securing and retaining qualified employees who will perform the municipal services most efficiently for the citizens of Yankton, and,

WHEREAS, the City Manager has determined that it is desirable that uniform policies and procedures concerning personnel matters are made applicable to all employees of the City of Yankton; and,

WHEREAS, under the provision of the Commission-Manager form of government of the State of South Dakota, SDCL 9-10-13 and the Yankton Code of Ordinances, the City Manager has the responsibility to provide rules and regulations in regard to their employment;

NOW, THEREFORE, BE IT RESOLVED, by the Board of City Commissioners of the City of Yankton, South Dakota:

Section 1. That the Personnel Manual filed with the City Finance Officer and the Board of City Commissioners is hereby approved, subject however to its further amendments as may from time to time be necessary or required.

Section 2. That the City Manager shall have the right to amend said Personnel Manual from time to time as may be required; said amendments shall be forwarded to an employee advisory committee for comment; and, that said amendment shall require the approval of the Board of City Commissioners. Provided, however, that nothing contained therein shall relieve the City Manager of her duty and obligation to administer the affairs of the various departments of the city and to make such

administrative decisions as may be necessary for the proper administration of each department which are consistent and do not conflict with the Yankton Code of Ordinances, state statute, or federal law.

Section 3. That in the event any rules and regulations set forth in said Personnel Manual are in conflict with any federal or state laws or ordinances of the City of Yankton, South Dakota, such federal or state laws or ordinance of the City of Yankton, SD, shall be controlling.

Section 4. This resolution shall be in full force and effect from and after its adoption, repealing any previous resolutions adopted for same or similar purpose

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 23-334

Moved by Commissioner Johnson, seconded by Commissioner Webber, to accept the sewer and street improvements for Phase B of the Westbrook Estates Residential Subdivision. (Memorandum 23-226)

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 23-335

Moved by Commissioner Brunick, seconded by Commissioner Webber, to approve Change Order No.1, accept the completed construction project along Elm Street, and authorize the Finance Officer to issue a manual check to Katzer Concrete, Inc. in the amount of \$120,879.71. (Memorandum 23-229)

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 23-336

Moved by Commissioner Johnson, seconded by Commissioner Benson, to award the contract for fuel at Chan Gurney Municipal Airport to Gerstner Oil. (Memorandum 23-243)

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 23-337

Moved by Commissioner Brunick, seconded by Commissioner Webber, to approve the purchase of three new International Truck Chassis for the Department of Public Works, Street Division from North Central International of Sioux Falls, Inc., with an amount not to exceed the 2023 and 2024 adopted budgets. (Memorandum 23-247)

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 23-338

Moved by Commissioner Webber, seconded by Commissioner Brunick, to approve and authorize the City Manager to sign the Change Order No. 2 – Final, Payment Estimate #6 - Final, and the Final Review and Acceptance form for the completed North Hangar Taxilane and Runway 20 Turnaround Project, BIL-AIG #3-46-0062-037-2023 and AIP #3-46-0062-038-2023, and authorize the Finance Officer to issue a manual check to Double H Paving Inc. in the amount of \$12,234.53. (Memorandum 23-248)

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 23-339

Moved by Commissioner Brunick, seconded by Commissioner Johnson, to approve the purchase of the 2024 Ford F350 truck and upgrades for the Parks and Recreation Department at a cost of \$57,201.00. (Memorandum 23-242)

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 23-340

Moved by Commissioner Johnson, seconded by the Benson, to incorporate the Build Dakota Scholarship Fund program into the City of Yankton Police Department recruitment strategy by providing \$10,000.00 in the 2024 budget for the 2024-2025 academic year. It is further recommended the City of Yankton add a new line item in the 2025 City budget for the Build Dakota Scholarship in the amount of \$10,000.00. (Memorandum 23-246)

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 23-341

Moved by Commissioner Webber, seconded by Commissioner Benson, to adjourn into Executive Session at 7:45 p.m. to discuss **contractual and litigation matters** under SDCL 1-25-2.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Regular meeting of the Board of City Commissioners of the City of Yankton was reconvened by Mayor Moser.

Roll Call: Present: Commissioners Benson, Brunick, Hunhoff, Johnson, Miner, Schramm, Villanueva, Webber, Mayor Moser, City Manager Leon and City Attorney Ross Den Herder. Absent: Commissioners Miner and Schramm.
Quorum present.

Action 23-342

Moved by Commissioner Johnson, seconded by Commissioner Villanueva, to adjourn at 8:29 p.m.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Stephanie Moser
Mayor

ATTEST:

Al Viereck
Finance Officer

December 11th, 2023

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