

## MINUTES OF THE YANKTON COMMUNITY LIBRARY

### BOARD OF TRUSTEES MEETING

Wednesday, October 11, 2023, 5:30 pm

Virtual Meeting – GoToMeeting Interface &

Yankton Community Library Meeting Room, 515 Walnut St., Yankton, SD 57078

The meeting was called to order by President David Koerner at 5:30 pm. Present were Jean Huff, Mary Pat Bierle, Sarah Mechtenberg, Yankton City Commissioner Jerry Webber, Yankton County Commissioner Ryan Heine and Library Director Dana Schmidt. Sue Otterman and Assistant Library Director Linda Dobrovolny were absent with regrets.

**Additions to the Agenda:** None

**Approval of September 13, 2023 minutes:** Bierle made a motion to approve the September 13, 2023 minutes with a second by Webber. Unanimous approval.

**Public Comment Period:** Dennis Menke addressed the board about the dangers of banning books.

**Discussion of bills/Accept Financial Report:** Motion by Webber with a second by Mechtenberg to accept the financial report. Unanimous approval.

**Communications and correspondence:** Schmidt shared an unsigned letter that was sent to the library with suggestions about future book displays. Additionally, Schmidt shared a postcard received during Banned Books Week thanking the library for the variety of books that are provided for all readers. Several donations were received in memory of long-time volunteer, Delores Nelson.

**Director's report:** In addition to the written report, Schmidt noted that she would be attending another meeting at Gathering Grounds with local churches and other community partners to discuss the services provided there and future needs. We are working on getting quotes for adding the automated doors to the east entrance as part of our accessibility grant.

**Old Business:** None.

#### **New Business:**

- **Laptop and Hotspot Lending Policy:** Schmidt reported that we were waiting on feedback from City IT and the City Attorney regarding the policy. Webber made a motion to hold a special meeting to approve this policy if we received this feedback before our next meeting. There was a second by Heine. Unanimous approval.
- **By-Laws Review:** Bierle made a motion to amend Section 7 to only have one public comment period per meeting with a second by Webber. Unanimous approval.
- **2024 Calendar:** Schmidt presented a calendar with suggested dates for the library to be closed, including following the city holiday calendar. Dates that differed from the city calendar were highlighted. Bierle made a motion to approve the calendar as presented with a second by Heine. Unanimous approval.

- **Early closure on October 31, 2023:** Heine made a motion to allow for an early 5:00pm closure of the library on October 31 with a second by Mechtenberg. Unanimous approval.

**Other Business:**

- Foundation update: Schmidt reported that the Foundation would have a subcommittee review the proposals for a feasibility study from the Government Research Bureau to make a recommendation to the Foundation for moving forward with the study. The benefits of working with this organization were discussed, including the merits of having a local organization tailor the study to our specific needs and requests. Schmidt also reported that she would be scheduling a meeting for the Library Board of Trustees, the Library Foundation and the Friends of the Library to meet.
- Huff requested that we review the Collection Development policy at an upcoming meeting.

**Public Comment Period:**

**Adjourn the meeting of October 11, 2023:** Webber made a motion to adjourn the meeting at 6:30pm with a second by Huff. Unanimous approval.