

**YANKTON COMMUNITY LIBRARY  
BOARD OF TRUSTEES MEETING  
Regular Meeting  
Wednesday, August 9, 2023, 5:30 pm  
Virtual Meeting – GoToMeeting Interface &  
Yankton Community Library Meeting Room, 515 Walnut St. Yankton, SD 57078**

**AGENDA**

**Call to order**

**Additions to the agenda**

**Approval of July 12, 2023 minutes**

**Public Comment Period**

- **Robert Byrnes**

**Discussion of bills/Accept Financial Report**

**Communications and correspondence**

**Director's Report**

**Old Business: None**

**New Business:**

- **Summer Reading Summary**
- **Proctor policy**

**Other Business:**

**Public Comment Period**

**Adjourn the meeting of August 9, 2023**

The Yankton Community Library meeting room is accessible to everyone. If you have any additional accommodation requirements, please call 668-5276.

## MINUTES OF THE BOARD OF TRUSTEES MEETING

### YANKTON COMMUNITY LIBRARY

Wednesday, July 12, 2023, 5:30 pm

**Virtual Meeting – GoToMeeting interface and physical location in Yankton Community Library Meeting Room, 515 Walnut St. Yankton, SD 57078**

The meeting was called to order by President Sarah Mechtenberg at 5:30 pm. Present were Sue Otterman, David Koerner, Jean Huff, Mary Pat Bierle, Yankton City Commissioner Jerry Webber, Yankton County Commissioner Ryan Heine. Library Director Dana Schmidt, and Assistant Library Director Linda Dobrovolny.

**Additions to the Agenda:** None

**Approval of June 14, 2023 minutes:** Webber made a motion to approve the June 14, 2023 minutes with a second by Otterman. Unanimous approval.

**Public Comment Period:** Mechtenberg gave a reminder of decorum to be recognized during public comment period, including a 3-minute limit per person.

Steve/Tracy Huff spoke in support of display/materials

Jan Hausman spoke in support of library collection

Jeff Otterman spoke against book bans

Terry Winter repeated the support of previous speakers and spoke against book bans

Bernie Hunhoff spoke in support of library /against book bans

Lola Harens spoke in support of library and pointed to the policy that materials are chosen using professional resources and that there is a process for objections

A letter from Robert Byrnes opposing pride materials in library was read by City Manager Amy Leon

Stacey Nickels spoke in opposition to pride display to protect children

Jodi Broders wants a compromise with an age restricted area

Abigail Benson thanks to library for inclusion

Tonya Ferrell spoke in support of library's policies and collection

**Discussion of bills/Accept Financial Report:** Schmidt noted that roof replacement bids were planned to go out at the beginning of August with a hope for project completion by November 2023. Schmidt reported that \$625 was distributed to the Mead and the Yankton Community Library Foundation for proceeds from the Cemetery Walk. A recent ALA grant paid for the majority of Schmidt's conference fees and travel expenses to attend the ALA Conference in Chicago. Webber made a motion to approve the financial report with a second by Otterman. Unanimous approval.

**Communications and correspondence:** A note of thanks was received from Joyce Jefferson after her Juneteenth presentation at the library.

**Director's Report:** In addition to the written report, Schmidt reported a significant increase in library traffic from May to June. Schmidt reminded about upcoming library events including Starr Chief Eagle performing at the Riverside Park amphitheater with a rain location of the City Hall gym on Monday, July 17 as well as the summer reading wrap-up party at Riverside Park on Monday, July 31. The library received a grant from ALA Community Connect which will provide 5 laptops, 5 hotspots and service for one year to be checked out to library patrons. There is a part-time position that is open until filled. The Summer Reading fundraiser sponsored by Ben's Brew Station raised over \$700.

**Old Business:** None

#### **New Business**

- **Fax Policy:** A motion was made by Webber to accept the revised fax policy as presented with a second by Huff. Unanimous approval.

**Adjourn Sine Die:** A motion was made by Webber to adjourn sine die at 6:15 with a second by Koerner. Unanimous approval.

**Call to Order:** Library Director Dana Schmidt called the meeting to order at 6:15pm.

**Election of Officers:** Webber made a motion to approve the slate of officers of Koerner as president and Otterman as vice president and to cease nominations with a second by Mechtenberg. Unanimous approval.

**Other Business:** Board and library director commended Mechtenberg for her services as board president.

**Public Comment Period:** No comments.

**Adjourn the meeting of July 12, 2023:** Mechtenberg made a motion to adjourn the meeting at 6:20 pm with a second by Huff. Unanimous approval.

Vendor Payment History by Fund  
 JUNE 2023

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
GENERAL FUND										
A & B BUSINESS EQUIPMENT			03445							
	68376	06/12/23	COPIER LEASE	371.25		49458	023693	P - D	RENTALS & XEROX SUPPLIE	101.142.212
AMAZON.COM	AMZN.COM/BI		.14127							
	202305	06/06/23	DVD PREORDER REFUND	0.75CR		Dobrovolny		- M	AV - CAPITAL	101.142.342
AMAZON.COM	A60US75Y3 A		.19382							
	202305	06/06/23	DVD	19.96		Dobrovolny		- M	AV - CAPITAL	101.142.342
AMAZON.COM	H761Y1LY3 A		.19444							
	202305	06/06/23	OFFICE SUPPLIES	7.99		Dobrovolny		- M	OFFICE SUPPLIES	101.142.232
	202305	06/06/23	JANITORIAL SUPPLIES	22.49		Dobrovolny		- M	JANITORIAL SUPPLIES	101.142.236
			VENDOR TOTAL	30.48		*TOTAL CHECK				
				30.48						
AMAZON.COM	IJ5SO91Z3 A		.19401							
	202305	06/06/23	DVD'S	53.91		Dobrovolny		- M	AV - CAPITAL	101.142.342
AMAZON.COM	WU0ZH9CC3 A		.19445							
	202305	06/06/23	OFFICE SUPPLIES	91.04		Dobrovolny		- M	OFFICE SUPPLIES	101.142.232
	202305	06/06/23	DVD'S	91.85		Dobrovolny		- M	AV - CAPITAL	101.142.342
			VENDOR TOTAL	182.89		*TOTAL CHECK				
				182.89						
AMERLIBASSOC	ECOMMERCE		.19392							
	202305	06/06/23	ALA MEMBERSHIP DUES	148.00		Schmidt		- M	MEMBERSHIP DUES	101.142.261
AMZN MKTP	US HM45X8BC1		.19446							
	202305	06/06/23	DVD	17.96		Dobrovolny		- M	AV - CAPITAL	101.142.342
AMZN MKTP	US HM49D8PJ2		.19448							
	202305	06/06/23	JANITORIAL SUPPLIES	79.99		Dobrovolny		- M	JANITORIAL SUPPLIES	101.142.236
AMZN MKTP	US HM9FI7X51		.19450							
	202305	06/06/23	POSTAGE	5.77		Dobrovolny		- M	POSTAGE	101.142.231
	202305	06/06/23	OFFICE SUPPLIES	14.25		Dobrovolny		- M	OFFICE SUPPLIES	101.142.232
			VENDOR TOTAL	20.02		*TOTAL CHECK				
				20.02						
AMZN MKTP	US 2I3YB50T3		.19400							
	202305	06/06/23	DVD	14.96		Dobrovolny		- M	AV - CAPITAL	101.142.342
AMZN MKTP	US 429VT5183		.19391							
	202305	06/06/23	OFFICE SUPPLY	9.62		Dobrovolny		- M	OFFICE SUPPLIES	101.142.232
AMZN MKTP	US 572TA3PG3		.19383							
	202305	06/06/23	BOOKS	21.86		Dobrovolny		- M	BOOKS	101.142.340
	202305	06/06/23	DVD'S	49.99		Dobrovolny		- M	AV - CAPITAL	101.142.342

Vendor Payment History by Fund  
JUNE 2023

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT NAME	ACCOUNT
GENERAL FUND									
AMZN MKTP US 572TA3PG3			.19383						
			VENDOR TOTAL	71.85					
				71.85					
AMZN MKTP US 8X0LF9H83			.19402						
	202305	06/06/23	OFFICE SUPPLIES	23.60		Dobrovolny		- M OFFICE SUPPLIES	101.142.232
	202305	06/06/23	JANITORIAL SUPPLIES	72.90		Dobrovolny		- M JANITORIAL SUPPLIES	101.142.236
			VENDOR TOTAL	96.50					
				96.50					
BAKER-TAYLOR			.11798						
	202305	06/06/23	POSTAGE	26.47		Schmidt		- M POSTAGE	101.142.231
	202305	06/06/23	BOOKS	2,121.81		Schmidt		- M BOOKS	101.142.340
			VENDOR TOTAL	2,148.28					
				2,148.28					
BLUEPEAK			.18669						
	202305	06/06/23	PHONE	155.60		Yardley		- M TELEPHONE	101.142.271
CENTER POINT LARGE PRI			.11785						
	202305	06/06/23	LARGE PRINT BOOKS	140.82		Schmidt		- M BOOKS	101.142.340
	202305	06/06/23	LARGE PRINT BOOKS	140.82		Schmidt		- M BOOKS	101.142.340
			VENDOR TOTAL	281.64					
				281.64					
CHICAGO BOOKS & JOURNA			.19387						
	202305	06/06/23	POSTAGE	9.18		Schmidt		- M POSTAGE	101.142.231
	202305	06/06/23	OFFICE SUPPLIES	40.50		Schmidt		- M OFFICE SUPPLIES	101.142.232
			VENDOR TOTAL	49.68					
				49.68					
CITY UTILITIES			00109						
	202318	06/30/23	WATER-WW	74.26		5.19.23	002793 P	- M WATER SERVICE	101.142.274
	202318	06/30/23	WATER-WW	44.73		5.19.23	002793 P	- M SEWER SERVICE	101.142.275
			VENDOR TOTAL	118.99					
				118.99					
DATA AXLE-CITYDIRECTOR			.17917						
	202305	06/06/23	POSTAGE	10.00		Schmidt		- M POSTAGE	101.142.231
	202305	06/06/23	BOOK	380.00		Schmidt		- M BOOKS	101.142.340
			VENDOR TOTAL	390.00					
				390.00					
DROPBOX YDJTLZSK3FGB			.19412						
	202305	06/06/23	PROFESSIONAL SERVICES	127.67		Schmidt		- M PROFESSIONAL SERVICES	101.142.202

Vendor Payment History by Fund  
JUNE 2023

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
GENERAL FUND										
IMAGESTUFF.COM			.16062							
	202305	06/06/23	POSTAGE	5.65		Schmidt		- M	POSTAGE	101.142.231
J & H CARE & CLEANING CO			05937							
	68418	06/12/23	JANITORIAL SERVICES	1,200.00		1014156	023692	P - D	CONTRACTED SERVICES	101.142.204
KOPETSKYS ACE HDWE			.14377							
	202305	06/06/23	PROGRAM SUPPLIES	75.31		Yankton Librar		- M	PROGRAM SUPPLIES	101.142.242
MAYER SIGNS			01788							
	68430	06/12/23	SIGNS	50.00		2201B	023684	P N D	OFFICE SUPPLIES	101.142.232
MENARDS YANKTON SD			.14179							
	202305	06/06/23	LIGHT BULBS	70.95		Mastalir		- M	REP. & MAINT. - BUILDIN	101.142.223
	202305	06/06/23	GRAVEL, CONCRETE, DRANO	15.28		Mastalir		- M	REP. & MAINT. - BUILDIN	101.142.223
			VENDOR TOTAL	86.23						
				86.23						*TOTAL CHECK
MIDAMERICAN ENERGY			00303							
	202318	06/30/23	FUEL	203.16		5.26.23	002794	P - M	FUEL-HEATING	101.142.273
MIDWEST TAPE			04785							
	68434	06/12/23	AV	264.43		584/796/897	023700	P - D	AV - CAPITAL	101.142.342
NORTHWESTERN ENERGY			00455							
	202318	06/30/23	ELECTRICITY	1,315.67		5.26.23	002795	P - M	ELECTRICITY	101.142.272
OLSONS PEST TECHNICIAN			.14274							
	202305	06/06/23	PEST CONTROL	93.00		Schmidt		- M	PROFESSIONAL SERVICES	101.142.202
OVERDRIVE DIST			.13843							
	202305	06/06/23	E-BOOKS	999.34		Schmidt		- M	E-BOOKS	101.142.209
	202305	06/06/23	E-BOOKS	65.00		Schmidt		- M	E-BOOKS	101.142.209
	202305	06/06/23	E-BOOKS	519.34		Schmidt		- M	E-BOOKS	101.142.209
	202305	06/06/23	E-BOOKS	299.34		Schmidt		- M	E-BOOKS	101.142.209
	202305	06/06/23	E-BOOKS	820.55		Schmidt		- M	E-BOOKS	101.142.209
			VENDOR TOTAL	2,703.57						
				2,703.57						*TOTAL CHECK
SD LIBRARY ASSOCIATION			.16033							
	202305	06/06/23	SDLA DUES	32.00		Schmidt		- M	MEMBERSHIP DUES	101.142.261
SOUTH DAKOTA MAGAZINE			.13031							
	202305	06/06/23	MAGAZINE SUBSCRIPTION	50.00		Schmidt		- M	SUBSCRIPTIONS & PUBLICA	101.142.235
SOUTH DAKOTA STATE HIS			.13185							
	202305	06/06/23	MICRFILM	10.00		Schmidt		- M	PROFESSIONAL SERVICES	101.142.202

Vendor Payment History by Fund  
JUNE 2023

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT NAME	ACCOUNT
GENERAL FUND									
STATEMENT FEE			.17537						
	202305	06/06/23	PROFESSIONAL SERVICES	3.00		Yankton Librar		- M PROFESSIONAL SERVICES	101.142.202
VISTAPRINT			.18554						
	202305	06/06/23	POSTAGE	17.99		Schmidt		- M POSTAGE	101.142.231
1 OFFICE SOLUTION			.17169						
	202305	06/06/23	OFFICE SUPPLIES	134.26		Schmidt		- M OFFICE SUPPLIES	101.142.232
GENERAL FUND				10,632.77		**TOTAL			

Vendor Payment History by Fund  
JUNE 2023

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT NAME	ACCOUNT
REPORT TOTALS:				10,632.77					

RECORDS PRINTED - 000052



Vendor Payment History by Fund

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
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101	GENERAL FUND	10,632.77
TOTAL	ALL FUNDS	10,632.77

BANK RECAP:

BANK	NAME	DISBURSEMENTS
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1DAK	FIRST DAKOTA NAT'L BANK CORP	10,632.77
TOTAL	ALL BANKS	10,632.77

Vendor Payment History by Fund  
JUNE LIBRARY TRUST FUND

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
LIBRARY TRUST										
AMZN MKTP US CS4LW93Z3			.19378							
	202305	06/06/23	SUMMER READING SUPPLIES	84.55		Dobrovolny		- M	RECREATION SUPPLIES	701.701.242
AMZN MKTP US TN8AZ5AM3			.19380							
	202305	06/06/23	SUMMER READING PROGRAM	72.60		Dobrovolny		- M	RECREATION SUPPLIES	701.701.242
AMZN MKTP US 572TA3PG3			.19383							
	202305	06/06/23	SUMMER READING PROGRAM	44.96		Dobrovolny		- M	RECREATION SUPPLIES	701.701.242
AMZN MKTP US 8X0LF9H83			.19402							
	202305	06/06/23	SUMMER READING PROGRAM	151.34		Dobrovolny		- M	RECREATION SUPPLIES	701.701.242
	202305	06/06/23	ADULT CRAFT NIGHT	37.96		Dobrovolny		- M	RECREATION SUPPLIES	701.701.242
				189.30						
			VENDOR TOTAL	189.30		*TOTAL CHECK				
CHIEF EAGLE/STARR			07501							
	68388	06/12/23	SUMMER PROGRAM	400.00		5.26.23	023691	P N D	RECREATION SUPPLIES	701.701.242
CKE BRO BRGR BAR YANKT			.18931							
	202305	06/06/23	STAFF APPRECIATION	104.61		Schmidt		- M	RECREATION SUPPLIES	701.701.242
DINO ODELL			07741							
	68401	06/12/23	SUMMER PROGRAM	425.00		5.26.23	023689	P N D	RECREATION SUPPLIES	701.701.242
IMAGESTUFF.COM			.16062							
	202305	06/06/23	SUMMER READING PROGRAM	27.00		Schmidt		- M	RECREATION SUPPLIES	701.701.242
KOPETSKYS ACE HDWE			.14377							
	202305	06/06/23	SUMMER READING PROGRAM	10.00		Yankton Librar		- M	RECREATION SUPPLIES	701.701.242
SOUTH DAKOTA HUMANITIE			.12593							
	202305	06/06/23	SUMMER READING PROGRAM	50.00		Schmidt		- M	RECREATION SUPPLIES	701.701.242
SQ COUNTERFEIT CURBSI			.19454							
	202305	06/06/23	SUMMER READING PROGRAM	39.68		Schmidt		- M	RECREATION SUPPLIES	701.701.242
VISTAPRINT			.18554							
	202305	06/06/23	SUMMER READING PROGRAM	381.30		Schmidt		- M	RECREATION SUPPLIES	701.701.242
WAL-MART #1483			.12434							
	202305	06/06/23	SUMMER READING SUPPLIES	63.59		Yankton Librar		- M	RECREATION SUPPLIES	701.701.242
WILLIAMS/CHARLES			07742							
	68475	06/12/23	SUMMER PROGRAM	350.00		5.26.23	023690	P N D	RECREATION SUPPLIES	701.701.242
1 OFFICE SOLUTION			.17169							
	202305	06/06/23	DESK	995.00		Schmidt		- M	EQUIPMENT	701.701.350

Vendor Payment History by Fund  
JUNE LIBRARY TRUST FUND

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
LIBRARY TRUST										
LIBRARY TRUST				3,237.59	**TOTAL					

Vendor Payment History by Fund  
JUNE LIBRARY TRUST FUND

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT NAME	ACCOUNT
REPORT TOTALS:				3,237.59					

RECORDS PRINTED - 000016

YANKTON FINANCIAL SYSTEM  
08/08/2023 16:58:22

Vendor Payment History by Fund

CITY OF YANKTON  
GL060S-V08.19 RECAPPAGE  
GL540R

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
701	LIBRARY TRUST	3,237.59
TOTAL ALL FUNDS		3,237.59

BANK RECAP:

BANK	NAME	DISBURSEMENTS
1DAK	FIRST DAKOTA NAT'L BANK CORP	3,237.59
TOTAL ALL BANKS		3,237.59

Vendor Payment History by Fund  
JULY LIBRARY BILLS

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT NAME	ACCOUNT
GENERAL FUND									
A & B BUSINESS EQUIPMENT			03445						
	68484	07/10/23	COPIER LEASE	558.19		IN1058205	023688	P - D RENTALS & XEROX SUPPLIE	101.142.212
AMZN MKTP US FO75T9G03			.19477						
	202306	07/05/23	OFFICE SUPPLIES	95.94		Dobrovolny		- M OFFICE SUPPLIES	101.142.232
AMZN MKTP US IM3YY7MW3			.19501						
	202306	07/05/23	DVD'S	39.91		Dobrovolny		- M AV - CAPITAL	101.142.342
AMZN MKTP US Q02D38HQ3			.19486						
	202306	07/05/23	BOOK	15.75		Dobrovolny		- M BOOKS	101.142.340
AMZN MKTP US RC4QF9AU3			.19500						
	202306	07/05/23	DVD	23.96		Dobrovolny		- M AV - CAPITAL	101.142.342
AMZN MKTP US S19ES8XX3			.19507						
	202306	07/05/23	JANITORIAL SUPPLIES	59.94		Dobrovolny		- M JANITORIAL SUPPLIES	101.142.236
AMZN MKTP US UD19M2GM3			.19471						
	202306	07/05/23	OFFICE SUPPLIES	29.94		Dobrovolny		- M OFFICE SUPPLIES	101.142.232
	202306	07/05/23	JANITORIAL SUPPLIES	109.25		Dobrovolny		- M JANITORIAL SUPPLIES	101.142.236
	202306	07/05/23	BOOKS	89.67		Dobrovolny		- M BOOKS	101.142.340
	202306	07/05/23	DVD	19.96		Dobrovolny		- M AV - CAPITAL	101.142.342
				248.82				*TOTAL CHECK	
			VENDOR TOTAL	248.82					
AMZN MKTP US YB48M25N3			.19503						
	202306	07/05/23	BOOK	5.50		Dobrovolny		- M BOOKS	101.142.340
AMZN MKTP US 320CS3M53			.19485						
	202306	07/05/23	OFFICE SUPPLIES	29.98		Dobrovolny		- M OFFICE SUPPLIES	101.142.232
AMZN MKTP US 340TB5YB3			.19533						
	202306	07/05/23	BOOKS	39.22		Dobrovolny		- M BOOKS	101.142.340
	202306	07/05/23	DVD'S	35.45		Dobrovolny		- M AV - CAPITAL	101.142.342
				74.67				*TOTAL CHECK	
			VENDOR TOTAL	74.67					
AMZN MKTP US 5I6EO9JV3			.19468						
	202306	07/05/23	CHAIR CYLINDER	43.47		Homstad		- M REP. & MAINT. - BUILDIN	101.142.223
AMZN MKTP US 8A16R7Z23			.19505						
	202306	07/05/23	OFFICE SUPPLIES	21.95		Dobrovolny		- M OFFICE SUPPLIES	101.142.232
	202306	07/05/23	JANITORIAL SUPPLIES	157.98		Dobrovolny		- M JANITORIAL SUPPLIES	101.142.236
	202306	07/05/23	BOOKS	46.23		Dobrovolny		- M BOOKS	101.142.340
	202306	07/05/23	DVD'S	34.92		Dobrovolny		- M AV - CAPITAL	101.142.342
				261.08				*TOTAL CHECK	
			VENDOR TOTAL	261.08					

Vendor Payment History by Fund  
JULY LIBRARY BILLS

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
GENERAL FUND										
AMZN MKTP US 8M6K493U3			.19472							
	202306	07/05/23	BOOKS	52.96		Dobrovolny		-	M BOOKS	101.142.340
BLUEPEAK			.18669							
	202306	07/05/23	PHONE	156.06		Lockwood		-	M TELEPHONE	101.142.271
CITY UTILITIES			00109							
	202319	07/31/23	WATER/WW	222.47		6.19.23	002642	P	- M WATER SERVICE	101.142.274
	202319	07/31/23	WATER/WW	44.73		6.19.23	002642	P	- M SEWER SERVICE	101.142.275
				267.20						
			VENDOR TOTAL	267.20					*TOTAL CHECK	
CITYOFYANKTON			.17680							
	202306	07/05/23	PROGRAMMING	177.50		Schmidt		-	M PROGRAM SUPPLIES	101.142.242
ECHO ELECTRIC SUPPLY			.12003							
	202306	07/05/23	LED PANEL	570.00		Mastalir		-	M REP. & MAINT. - BUILDIN	101.142.223
	202306	07/05/23	LED PANEL	570.00		Mastalir		-	M REP. & MAINT. - BUILDIN	101.142.223
				1,140.00						
			VENDOR TOTAL	1,140.00					*TOTAL CHECK	
GAN 1085ARGUSLEADCIRC			.17207							
	202306	07/05/23	NEWSPAPER SUBSCRIPTION	370.76		Schmidt		-	M SUBSCRIPTIONS & PUBLICA	101.142.235
HY-VEE YANKTON 1899			.16450							
	202306	07/05/23	OFFICE SUPPLIES	11.27		Dobrovolny		-	M OFFICE SUPPLIES	101.142.232
HYATT REGENCY CHICAGO			.19465							
	202306	07/05/23	TRAVEL EXPENSE	273.52		Schmidt		-	M TRAVEL EXPENSE	101.142.263
J & H CARE & CLEANING CO			05937							
	68525	07/10/23	CLEANING CONTRACT	1,200.00		101435B	023687	P	- D CONTRACTED SERVICES	101.142.204
KOPETSKYS ACE HDWE			.14377							
	202306	07/05/23	SOAKER HOSE	43.98		Mastalir		-	M REP. & MAINT. - BUILDIN	101.142.223
MENARDS YANKTON SD			.14179							
	202306	07/05/23	WEED KILLER	36.46		Mastalir		-	M REP. & MAINT. - BUILDIN	101.142.223
	202306	07/05/23	HOSE	58.35		Mastalir		-	M REP. & MAINT. - BUILDIN	101.142.223
				94.81						
			VENDOR TOTAL	94.81					*TOTAL CHECK	
NATIONAL AUDUBON SOCIE			.14599							
	202306	07/05/23	MAGAZINE SUBSCRIPTION	30.00		Schmidt		-	M SUBSCRIPTIONS & PUBLICA	101.142.235
NORTHWESTERN ENERGY			00455							
	202319	07/31/23	ELECTRICITY	1,586.95		6.29.23	002795	P	- M ELECTRICITY	101.142.272

Vendor Payment History by Fund  
JULY LIBRARY BILLS

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT NAME	ACCOUNT
GENERAL FUND									
OVERDRIVE DIST			.13843						
	202306	07/05/23	EBOOKS	721.75		Schmidt		- M E-BOOKS	101.142.209
PITNEY BOWES			.19037						
	202306	07/05/23	POSTAGE	200.00		Schmidt		- M POSTAGE	101.142.231
PITNEY BOWES PI			.12708						
	202306	07/05/23	POSTAGE	80.97		Schmidt		- M POSTAGE	101.142.231
	202306	07/05/23	OFFICE SUPPLIES	79.48		Schmidt		- M OFFICE SUPPLIES	101.142.232
			VENDOR TOTAL	160.45		*TOTAL CHECK			
RIVISTAS SUBSCRIPTION			.14968						
	202306	07/05/23	MAGAZINE SUBSCRIPTIONS	2,792.38		Schmidt		- M SUBSCRIPTIONS & PUBLICA	101.142.235
SCALEFUSION			.17952						
	202306	07/05/23	SOFTWARE	264.00		Yonke		- M PROFESSIONAL SERVICES	101.142.202
STATEMENT FEE ADJ			.17644						
	202306	07/05/23	STATEMENT FEE REFUND	3.00CR		Yankton Librar		- M PROFESSIONAL SERVICES	101.142.202
WAL-MART #1483			.12434						
	202306	07/05/23	OFFICE SUPPLIES	3.88		Dobrovolny		- M OFFICE SUPPLIES	101.142.232
	202306	07/05/23	DVD	19.96		Dobrovolny		- M AV - CAPITAL	101.142.342
			VENDOR TOTAL	23.84		*TOTAL CHECK			
GENERAL FUND				11,021.64		**TOTAL			



Vendor Payment History by Fund  
JULY LIBRARY BILLS

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT NAME	ACCOUNT
REPORT TOTALS:				11,021.64					

RECORDS PRINTED - 000044

Vendor Payment History by Fund

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
101	GENERAL FUND	11,021.64
TOTAL	ALL FUNDS	11,021.64

BANK RECAP:

BANK	NAME	DISBURSEMENTS
1DAK	FIRST DAKOTA NAT'L BANK CORP	11,021.64
TOTAL	ALL BANKS	11,021.64

Vendor Payment History by Fund  
JULY LIBRARY TRUST FUND

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
LIBRARY TRUST										
ABSOLUTE SCIENCE			07440							
	8889	07/31/23	RIVERSIDE PARK EVENT	400.00		7.24.23	023971	P N M	RECREATION SUPPLIES	701.701.242
AMZN MKTP US IC7Y29H93			.19499							
	202306	07/05/23	EAR BUDS	40.91		Dobrovolny		- M	RECREATION SUPPLIES	701.701.242
AMZN MKTP US 340TB5YB3			.19533							
	202306	07/05/23	SUMMER READING PROGRAM	33.98		Dobrovolny		- M	RECREATION SUPPLIES	701.701.242
AMZN MKTP US 8A16R7Z23			.19505							
	202306	07/05/23	SUMMER PROGRAM SUPPLIES	58.98		Dobrovolny		- M	RECREATION SUPPLIES	701.701.242
	202306	07/05/23	BOOKS	18.26		Dobrovolny		- M	BOOKS	701.701.340
				77.24						
			VENDOR TOTAL	77.24						
						*TOTAL CHECK				
BRENT ALLAN ENTERTAINMEN			07755							
	8882	07/31/23	LIBRARY SUMMER PROGRAM	375.00		7.17.23	023696	P N M	RECREATION SUPPLIES	701.701.242
CKE MUDDY MOS COFFEE			.18973							
	202306	07/05/23	SUMMER READING PROGRAM	31.00		Dobrovolny		- M	RECREATION SUPPLIES	701.701.242
HY-VEE YANKTON 1899			.16450							
	202306	07/05/23	CEMETERY WALK SUPPLIES	11.98		Dobrovolny		- M	RECREATION SUPPLIES	701.701.242
	202306	07/05/23	STAFF APPRECIATION	16.90		Dobrovolny		- M	RECREATION SUPPLIES	701.701.242
				28.88						
			VENDOR TOTAL	28.88						
						*TOTAL CHECK				
MEAD CULTURAL EDUCATION			07385							
	68540	07/10/23	SUMMER PROGRAM	625.00		6.13.23	023695	P - D	RECREATION SUPPLIES	701.701.242
OTC BRANDS INC			.16699							
	202306	07/05/23	KIDS ART FEST	52.73		Schmidt		- M	RECREATION SUPPLIES	701.701.242
OVERDRIVE DIST			.13843							
	202306	07/05/23	EBOOKS FROM DONATION	198.15		Schmidt		- M	RECREATION SUPPLIES	701.701.242
ROYAL SPORT SHOP			.11937							
	202306	07/05/23	SUMMER READING PROGRAM	95.00		Dobrovolny		- M	RECREATION SUPPLIES	701.701.242
WAL-MART #1483			.12434							
	202306	07/05/23	STAFF APPRECIATION	5.96		Dobrovolny		- M	RECREATION SUPPLIES	701.701.242
	202306	07/05/23	TEEN EVENT	7.97		Yankton Librar		- M	RECREATION SUPPLIES	701.701.242
				13.93						
			VENDOR TOTAL	13.93						
						*TOTAL CHECK				
YANKTON COMMUNITY LIBRAR			07608							
	68581	07/10/23	SUMMER PROGRAM	625.00		6.13.23	023699	P - D	RECREATION SUPPLIES	701.701.242

Vendor Payment History by Fund  
JULY LIBRARY TRUST FUND

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT NAME	ACCOUNT
LIBRARY TRUST									
YANKTON COMMUNITY LIBRAR			07608						
	68581	07/10/23	MEMORIAL GIFT	175.00		6.20.23	023694	P - D RECREATION SUPPLIES	701.701.242
				800.00		*TOTAL CHECK			
			VENDOR TOTAL	800.00					
LIBRARY TRUST									
				2,771.82		**TOTAL			

Vendor Payment History by Fund  
JULY LIBRARY TRUST FUND

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT NAME	ACCOUNT
REPORT TOTALS:				2,771.82					

RECORDS PRINTED - 000017

YANKTON FINANCIAL SYSTEM  
08/08/2023 17:02:29

Vendor Payment History by Fund

CITY OF YANKTON  
GL060S-V08.19 RECAPPAGE  
GL540R

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
701	LIBRARY TRUST	2,771.82
TOTAL ALL FUNDS		2,771.82

BANK RECAP:

BANK	NAME	DISBURSEMENTS
1DAK	FIRST DAKOTA NAT'L BANK CORP	2,771.82
TOTAL ALL BANKS		2,771.82

	ADOPTED BUDGET	REVISIED BUDGET	ANNUAL ACT MTD POSTED ACT YTD POSTED AND IN PROCESS AND IN PROCESS	REMAINING BALANCE	PCT
101 GENERAL FUND					
INTERGOVERNMENTAL REVENUES					
3380 COUNTY SHARE OF LIBRARY BUDG	15,000.00	15,000.00	0.00	7,500.00	50 -----
TOTAL: INTERGOVERNMENTAL REVENUES	15,000.00	15,000.00	0.00	7,500.00	50 -----
GOODS AND SERVICES					
3450 LIBRARY COPY FEES	0.00	0.00	0.00	0.00	0
3451 NON-RESIDENT LIBRARY CARDS	8,500.00	8,500.00	790.00	6,015.00	70 -----
3452 LIBRARY A.V. FEES	500.00	500.00	0.00	0.00	0
3453 LIBRARY LONG OR (SHORT)	10.00	10.00	0.00	0.00	0
3454 SALE OF WITHDRAWN ITEMS	200.00	200.00	22.36	190.20	95 -----
3455 OTHER-LIBRARY REVENUES	1,500.00	1,500.00	28.00	900.95	60 -----
3456 PC PRINTING	6,000.00	6,000.00	747.05	4,370.55	72 -----
3490 SALE OF MATERIALS	100.00	100.00	0.00	1.88	1
3491 OTHER NON-TAXABLE	2,000.00	2,000.00	579.43	3,273.68	163 -----]]]]
3492 OTHER TAXABLE	0.00	0.00	0.00	0.00	0
TOTAL: GOODS AND SERVICES	18,810.00	18,810.00	2,166.84	14,752.26	78 -----
FINES					
3510 COURT FINES	1,600.00	1,600.00	0.00	1,356.72	84 -----
3511 PARKING FINES	2,500.00	2,500.00	25.00	2,176.28	87 -----
3520 LIBRARY FINES	500.00	500.00	38.00	417.75	83 -----
TOTAL: FINES	4,600.00	4,600.00	63.00	3,950.75	85 -----
MISCELLANEOUS					
3610 INTEREST	40,000.00	40,000.00	44,722.70	222,232.21	555 -----]]]]
3611 UTILITY REFUNDS	0.00	0.00	0.00	0.00	0
3612 SALE OF FIXED ASSETS	10,000.00	10,000.00	0.00	11,100.00	111 -----]
3613 IN LIEU OF TAX	0.00	0.00	0.00	0.00	0
3614 BOND PROCEEDS	0.00	0.00	0.00	0.00	0
3615 MISC REIMBURSEMENTS	4,000.00	4,000.00	232.12	18,810.68	470 -----]]]]
3617 CAPITAL LEASE	0.00	0.00	0.00	0.00	0
3618 USDA RURAL DEVELOPMENT LOAN	0.00	0.00	0.00	0.00	0
3620 LAND RENT	0.00	0.00	0.00	0.00	0
3640 COMPENSATION LOSS & DAMAGE	3,000.00	3,000.00	2,299.15	38,035.17	1267 -----]]]]
3641 LIBR COMP FOR LOSS & DAMAGE	1,500.00	1,500.00	157.94	873.13	58 -----
TOTAL: MISCELLANEOUS	58,500.00	58,500.00	47,411.91	291,051.19	497 -----]]]]
TOTAL: GENERAL FUND	96,910.00	96,910.00	49,641.75	317,254.20	327 -----]]]]

	ADOPTED BUDGET	REVISED BUDGET	ANNUAL ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
701 LIBRARY TRUST						
3342 JUMP START GRANT	0.00	0.00	0.00	0.00	0.00	0
3610 INTEREST	0.00	0.00	254.33	978.80	978.80-	9999 -----]]]]
3642 ALA GRANT	0.00	0.00	0.00	20,000.00	20,000.00-	9999 -----]]]]
3660 DONATIONS FROM PRIVATE	0.00	0.00	632.25	15,326.58	15,326.58-	9999 -----]]]]
TOTAL: LIBRARY TRUST	0.00	0.00	886.58	36,305.38	36,305.38-	9999 -----]]]]



	ANNUAL REVISED BUDGET	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
101 GENERAL FUND						
142 COMMUNITY LIBRARY PERSONNEL SERVICES						
101 REGULAR WAGES	429,377.00	0.00	33,590.72	234,958.79	194,418.21	54 -----
102 TEMPORARY WAGES	40,000.00	0.00	2,830.82	20,633.78	19,366.22	51 -----
103 OVERTIME WAGES	350.00	0.00	8.27	507.51	157.51-	145 -----]]]]
111 OASI	35,934.00	0.00	2,696.81	19,021.34	16,912.66	52 -----
121 RETIREMENT	25,784.00	0.00	2,015.94	14,127.97	11,656.03	54 -----
131 WORKMENS COMPENSATION	3,076.00	0.00	0.00	18.00-	3,094.00	0
132 GROUP INSURANCE	101,490.00	0.00	4,489.74	31,639.18	69,850.82	31 ---
133 UNEMPLOYMENT INSURANCE	1,054.00	0.00	16.16	739.30	314.70	70 -----
TOTAL: PERSONNEL SERVICES	637,065.00	0.00	45,648.46	321,609.87	315,455.13	50 -----
OTHER CURRENT EXPENDITURES						
201 INSURANCE	13,433.00	0.00	0.00	11,312.08	2,120.92	84 -----
202 PROFESSIONAL SERVICES	9,900.00	0.00	261.00	9,912.92	12.92-	100 -----
204 CONTRACTED SERVICES	16,000.00	0.00	1,200.00	8,400.00	7,600.00	52 -----
209 E-BOOKS	29,500.00	0.00	721.75	9,571.64	19,928.36	32 ---
211 PUBLISHING	500.00	0.00	0.00	0.00	500.00	0
212 RENTALS & XEROX SUPPLIES	4,500.00	0.00	558.19	2,358.28	2,141.72	52 -----
221 REP. & MAINT. - EQUIPMENT	3,000.00	0.00	0.00	108.00	2,892.00	3
223 REP. & MAINT. - BUILDINGS	4,000.00	0.00	1,322.26	3,349.85	650.15	83 -----
224 REP. & MAINT.-CENTRAL GARAGE	0.00	0.00	0.00	0.00	0.00	0
231 POSTAGE	3,500.00	0.00	280.97	1,507.72	1,992.28	43 ----
232 OFFICE SUPPLIES	8,500.00	0.00	359.57	2,931.20	5,568.80	34 ---
233 PRINTING & BINDING	0.00	0.00	0.00	0.00	0.00	0
234 COPIES	0.00	0.00	0.00	0.00	0.00	0
235 SUBSCRIPTIONS & PUBLICATIONS	9,500.00	0.00	3,193.14	3,243.14	6,256.86	34 ---
236 JANITORIAL SUPPLIES	3,000.00	0.00	327.17	1,164.60	1,835.40	38 ---
242 PROGRAM SUPPLIES	5,000.00	0.00	177.50	1,688.90	3,311.10	33 ---
244 UNIFORMS & DRY GOODS	0.00	0.00	0.00	0.00	0.00	0
248 PHOTOGRAPHY/AUDIO-VISUAL	0.00	0.00	0.00	0.00	0.00	0
255 COVID EXPENSE	0.00	0.00	0.00	0.00	0.00	0
261 MEMBERSHIP DUES	1,000.00	0.00	0.00	180.00	820.00	18 -
263 TRAVEL EXPENSE	3,000.00	0.00	273.52	273.52	2,726.48	9
265 CONFERENCE & MEETINGS	1,500.00	0.00	0.00	149.00	1,351.00	9
271 TELEPHONE	2,300.00	0.00	216.56	1,055.20	1,244.80	45 ----
272 ELECTRICITY	20,000.00	0.00	1,586.95	7,375.52	12,624.48	36 ---
273 FUEL-HEATING	6,000.00	0.00	6,000.00	4,198.35	1,801.65	69 -----
274 WATER SERVICE	3,500.00	0.00	222.47	525.81	2,974.19	15 -
275 SEWER SERVICE	1,200.00	0.00	44.73	230.45	969.55	19 -
276 LANDFILL	500.00	0.00	32.00	232.00	268.00	46 ----
277 RUBBLE	0.00	0.00	0.00	0.00	0.00	0
TOTAL: OTHER CURRENT EXPENDITURES	149,333.00	0.00	10,777.78	69,768.18	79,564.82	46 ----
CAPITAL OUTLAY						
301 CAPITAL REPAIR & MAINTENANCE	175,000.00	0.00	0.00	0.00	175,000.00	0

Expenditure Guideline  
 FOR THE PERIOD(S) JAN 01, 2023 THROUGH JUL 31, 2023

	ANNUAL REVISED BUDGET	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
101	GENERAL FUND					
142	COMMUNITY LIBRARY					
	CAPITAL OUTLAY					
320	BUILDINGS	25,000.00	0.00	0.00	25,000.00	0
340	BOOKS	53,000.00	0.00	249.33	35,972.88	32 ---
342	AV - CAPITAL	10,000.00	0.00	174.16	5,995.15	40 ----
350	EQUIPMENT	2,400.00	0.00	0.00	2,400.00	0
355	COVID CAPITAL EXPENSE	0.00	0.00	0.00	0.00	0
TOTAL:	CAPITAL OUTLAY	265,400.00	0.00	423.49	244,368.03	7
	OTHER EXPENDITURES					
530	REFUNDS & REIMBURSEMENTS	0.00	0.00	0.00	0.00	0
TOTAL:	OTHER EXPENDITURES	0.00	0.00	0.00	0.00	0
TOTAL:	COMMUNITY LIBRARY	1,051,798.00	0.00	56,849.73	639,387.98	39 ---
TOTAL:	GENERAL FUND	1,051,798.00	0.00	56,849.73	639,387.98	39 ---

	ANNUAL REVISED BUDGET	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
701 LIBRARY TRUST						
701 LIBRARY TRUST						
OTHER CURRENT EXPENDITURES						
202 PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0
221 REP. & MAINT. - EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0
223 REP. & MAINT. - BUILDINGS	0.00	0.00	0.00	0.00	0.00	0
232 OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0
235 SUBSCRIPTIONS & PUBLICATIONS	0.00	0.00	0.00	0.00	0.00	0
242 RECREATION SUPPLIES	0.00	0.00	2,753.56	9,080.87	9,080.87-	9999 -----]]]]
248 PHOTOGRAPHY/AUDIO-VISUAL	0.00	0.00	0.00	0.00	0.00	0
TOTAL: OTHER CURRENT EXPENDITURES	0.00	0.00	2,753.56	9,080.87	9,080.87-	9999 -----]]]]
CAPITAL OUTLAY						
301 ALA GRANT EXPENSES	0.00	0.00	0.00	0.00	0.00	0
340 BOOKS	0.00	0.00	18.26	18.26	18.26-	9999 -----]]]]
342 AV - CAPITAL	0.00	0.00	0.00	0.00	0.00	0
350 EQUIPMENT	0.00	0.00	0.00	1,229.99	1,229.99-	9999 -----]]]]
TOTAL: CAPITAL OUTLAY	0.00	0.00	18.26	1,248.25	1,248.25-	9999 -----]]]]
TOTAL: LIBRARY TRUST	0.00	0.00	2,771.82	10,329.12	10,329.12-	9999 -----]]]]
TOTAL: LIBRARY TRUST	0.00	0.00	2,771.82	10,329.12	10,329.12-	9999 -----]]]]

----FUND---- 701 LIBRARY TRUST

ACCOUNT	BEGINNING BALANCE	ACTUAL-THIS MONTH	ACTUAL-THIS YEAR	ENDING BALANCE	
-----					
ASSETS					
-----					
CURRENT ASSETS:					
701.1012					
	NOW ACCOUNT - 1ST DAKOTA	30,846.73	1,885.24CR	25,503.45	56,350.18
	TOTAL CURRENT ASSETS:	30,846.73	1,885.24CR	25,503.45	56,350.18
	TOTAL ASSETS:	30,846.73	1,885.24CR	25,503.45	56,350.18
LIABILITIES AND FUND BALANCE					
-----					
CURRENT LIABILITIES:					
701.2011	ACCOUNTS PAYABLE	472.81CR	0.00	472.81	0.00
	TOTAL CURRENT LIABILITIES:	472.81CR	0.00	472.81	0.00
	TOTAL LIABILITIES:	472.81CR	0.00	472.81	0.00
FUND BALANCE:					
701.2511	FUND BALANCE - UNDESIGNATED	29,799.43CR	0.00	0.00	29,799.43CR
701.2900	REVENUE CONTROL	15,537.67CR	886.58CR	36,305.38CR	51,843.05CR
701.2910	EXPENDITURE CONTROL	14,963.18	2,771.82	10,329.12	25,292.30
	TOTAL FUND BALANCE:	30,373.92CR	1,885.24	25,976.26CR	56,350.18CR
	TOTAL LIABILITIES AND FUND BALANCE:	30,846.73CR	1,885.24	25,503.45CR	56,350.18CR
	TOTAL FUND:	0.00	0.00	0.00	0.00

		ANNUAL	ACT MTD POSTED	ACT YTD POSTED	REMAINING	PCT		
		REVISED BUDGET	AND IN PROCESS	AND IN PROCESS	BALANCE			
SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REF/REC/CHK	INVOICE	AMOUNT	DESCRIPTION	P.O.	F 9	FILE
101	GENERAL FUND							
142	COMMUNITY LIBRARY PERSONNEL SERVICES							
101	REGULAR WAGES	429,377.00	0.00	33,590.72	234,958.79	194,418.21	54	-----
J-070723-346	PAYROLL JULY 7, 2023			16,795.35	LIBRARY-REG WAGES		P	A
J-072123-347	PAYROLL JULY 21, 2023			16,795.37	LIBRARY-REG WAGES		P	A
102	TEMPORARY WAGES	40,000.00	0.00	2,830.82	20,633.78	19,366.22	51	-----
J-070723-346	PAYROLL JULY 7, 2023			1,607.26	LIBRARY-TEMP WAGES		P	A
J-072123-347	PAYROLL JULY 21, 2023			1,223.56	LIBRARY-TEMP WAGES		P	A
103	OVERTIME WAGES	350.00	0.00	8.27	507.51	157.51-	145	-----]]]]
J-072123-347	PAYROLL JULY 21, 2023			8.27	LIBRARY OVERTIME		P	A
111	OASI	35,934.00	0.00	2,696.81	19,021.34	16,912.66	52	-----
J-070723-346	PAYROLL JULY 7, 2023			1,362.77	LIBRARY-OASI		P	A
J-072123-347	PAYROLL JULY 21, 2023			1,334.04	LIBRARY-OASI		P	A
121	RETIREMENT	25,784.00	0.00	2,015.94	14,127.97	11,656.03	54	-----
J-070723-346	PAYROLL JULY 7, 2023			1,007.72	LIBRARY-RETIREMENT		P	A
J-072123-347	PAYROLL JULY 21, 2023			1,008.22	LIBRARY-RETIREMENT		P	A
131	WORKMENS COMPENSATION	3,076.00	0.00	0.00	18.00-	3,094.00	0	
132	GROUP INSURANCE	101,490.00	0.00	4,489.74	31,639.18	69,850.82	31	---
J-070723-346	PAYROLL JULY 7, 2023			2,244.87	LIBRARY-GROUP INS		P	A
J-072123-347	PAYROLL JULY 21, 2023			2,244.87	LIBRARY-GROUP INS		P	A
133	UNEMPLOYMENT INSURANCE	1,054.00	0.00	16.16	739.30	314.70	70	-----
J-070723-346	PAYROLL JULY 7, 2023			9.17	LIBRARY-UNEMP INS		P	A
J-072123-347	PAYROLL JULY 21, 2023			6.99	LIBRARY-UNEMP INS		P	A
TOTAL: PERSONNEL SERVICES		637,065.00	0.00	45,648.46	321,609.87	315,455.13	50	-----
OTHER CURRENT EXPENDITURES								
201	INSURANCE	13,433.00	0.00	0.00	11,312.08	2,120.92	84	-----
202	PROFESSIONAL SERVICES	9,900.00	0.00	261.00	9,912.92	12.92-	100	-----
M-070523-317	.17952 SCALEFUSION	202306	Yonke	264.00	SOFTWARE		-	A
M-070523-317	.17644 STATEMENT FEE ADJ	202306	Yankton Librar	3.00-	STATEMENT FEE REFUND		-	A
204	CONTRACTED SERVICES	16,000.00	0.00	1,200.00	8,400.00	7,600.00	52	-----
D-071023-302	05937 J & H CARE & CLEANING CO	068525	101435B	1,200.00	CLEANING CONTRACT	023687	P	-
209	E-BOOKS	29,500.00	0.00	721.75	9,571.64	19,928.36	32	---
M-070523-317	.13843 OVERDRIVE DIST	202306	Schmidt	721.75	EBOOKS		-	A

		ANNUAL		ACT MTD POSTED	ACT YTD POSTED	REMAINING			
		REVISED BUDGET	ENCUMBERED	AND IN PROCESS	AND IN PROCESS	BALANCE	PCT		
SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REF/REC/CHK	INVOICE	AMOUNT	DESCRIPTION	P.O.	F	9	FIL
101	GENERAL FUND								
142	COMMUNITY LIBRARY OTHER CURRENT EXPENDITURES								
211	PUBLISHING	500.00	0.00	0.00	0.00	500.00	0		
212	RENTALS & XEROX SUPPLIES	4,500.00	0.00	558.19	2,358.28	2,141.72	52	-----	
D-071023-302	03445 A & B BUSINESS EQUIPMENT	068484	IN1058205	558.19	COPIER LEASE	023688	P	-	A
221	REP. & MAINT. - EQUIPMENT	3,000.00	0.00	0.00	108.00	2,892.00	3		
223	REP. & MAINT. - BUILDINGS	4,000.00	0.00	1,322.26	3,349.85	650.15	83	-----	
M-070523-317	.19468 AMZN MKTP US 5I6EO9JV3	202306	Homstad	43.47	CHAIR CYLINDER		-		A
M-070523-317	.12003 ECHO ELECTRIC SUPPLY	202306	Mastalir	570.00	LED PANEL		-		A
M-070523-317	.14179 MENARDS YANKTON SD	202306	Mastalir	36.46	WEED KILLER		-		A
M-070523-317	.14377 KOPETSKYS ACE HDWE	202306	Mastalir	43.98	SOAKER HOSE		-		A
M-070523-317	.14179 MENARDS YANKTON SD	202306	Mastalir	58.35	HOSE		-		A
M-070523-317	.12003 ECHO ELECTRIC SUPPLY	202306	Mastalir	570.00	LED PANEL		-		A
224	REP. & MAINT.-CENTRAL GARAGE	0.00	0.00	0.00	0.00	0.00	0		
231	POSTAGE	3,500.00	0.00	280.97	1,507.72	1,992.28	43	----	
M-070523-317	.19037 PITNEY BOWES	202306	Schmidt	200.00	POSTAGE		-		A
M-070523-317	.12708 PITNEY BOWES PI	202306	Schmidt	80.97	POSTAGE		-		A
232	OFFICE SUPPLIES	8,500.00	0.00	359.57	2,931.20	5,568.80	34	---	
M-070523-317	.19471 AMZN MKTP US UD19M2GM3	202306	Dobrovolny	29.94	OFFICE SUPPLIES		-		A
M-070523-317	.19477 AMZN MKTP US FO75T9GO3	202306	Dobrovolny	95.94	OFFICE SUPPLIES		-		A
M-070523-317	.12708 PITNEY BOWES PI	202306	Schmidt	79.48	OFFICE SUPPLIES		-		A
M-070523-317	.12434 WAL-MART #1483	202306	Dobrovolny	3.88	OFFICE SUPPLIES		-		A
M-070523-317	.19485 AMZN MKTP US 320CS3M53	202306	Dobrovolny	29.98	OFFICE SUPPLIES		-		A
M-070523-317	.16450 HY-VEE YANKTON 1899	202306	Dobrovolny	11.27	OFFICE SUPPLIES		-		A
M-070523-317	.19505 AMZN MKTP US 8A16R7Z23	202306	Dobrovolny	21.95	OFFICE SUPPLIES		-		A
J-073123-371	JULY JOURNAL ENTRIES	JE 134		87.13	COPY PAPER CHARGES		-		A
233	PRINTING & BINDING	0.00	0.00	0.00	0.00	0.00	0		
234	COPIES	0.00	0.00	0.00	0.00	0.00	0		
235	SUBSCRIPTIONS & PUBLICATIONS	9,500.00	0.00	3,193.14	3,243.14	6,256.86	34	---	
M-070523-317	.17207 GAN 1085ARGUSLEADCIRC	202306	Schmidt	370.76	NEWSPAPER SUBSCRIPTION		-		A
M-070523-317	.14599 NATIONAL AUDUBON SOCIE	202306	Schmidt	30.00	MAGAZINE SUBSCRIPTION		-		A
M-070523-317	.14968 RIVISTAS SUBSCRIPTION	202306	Schmidt	2,792.38	MAGAZINE SUBSCRIPTIONS		-		A
236	JANITORIAL SUPPLIES	3,000.00	0.00	327.17	1,164.60	1,835.40	38	---	
M-070523-317	.19471 AMZN MKTP US UD19M2GM3	202306	Dobrovolny	109.25	JANITORIAL SUPPLIES		-		A
M-070523-317	.19505 AMZN MKTP US 8A16R7Z23	202306	Dobrovolny	157.98	JANITORIAL SUPPLIES		-		A
M-070523-317	.19507 AMZN MKTP US S19ES8XX3	202306	Dobrovolny	59.94	JANITORIAL SUPPLIES		-		A

		ANNUAL		ACT MTD POSTED	ACT YTD POSTED	REMAINING			
		REVISED BUDGET	ENCUMBERED	AND IN PROCESS	AND IN PROCESS	BALANCE	PCT		
SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REF/REC/CHK	INVOICE	AMOUNT	DESCRIPTION	P.O.	F	9	FIL
101	GENERAL FUND								
142	COMMUNITY LIBRARY OTHER CURRENT EXPENDITURES								
242	PROGRAM SUPPLIES	5,000.00	0.00	177.50	1,688.90	3,311.10	33	---	
M-070523-317	.17680 CITYOFYANKTON	202306 Schmidt		177.50	PROGRAMMING		-		A
244	UNIFORMS & DRY GOODS	0.00	0.00	0.00	0.00	0.00	0		
248	PHOTOGRAPHY/AUDIO-VISUAL	0.00	0.00	0.00	0.00	0.00	0		
255	COVID EXPENSE	0.00	0.00	0.00	0.00	0.00	0		
261	MEMBERSHIP DUES	1,000.00	0.00	0.00	180.00	820.00	18	-	
263	TRAVEL EXPENSE	3,000.00	0.00	273.52	273.52	2,726.48	9		
M-070523-317	.19465 HYATT REGENCY CHICAGO	202306 Schmidt		273.52	TRAVEL EXPENSE		-		A
265	CONFERENCE & MEETINGS	1,500.00	0.00	0.00	149.00	1,351.00	9		
271	TELEPHONE	2,300.00	0.00	216.56	1,055.20	1,244.80	45	----	
M-070523-317	.18669 BLUEPEAK	202306 Lockwood		156.06	PHONE		-		A
J-070723-346	PAYROLL JULY 7, 2023			60.50	LIBRARY-TELEPHONE		P		A
272	ELECTRICITY	20,000.00	0.00	1,586.95	7,375.52	12,624.48	36	---	
M-073123-303	00455 NORTHWESTERN ENERGY	202319 6.29.23		1,586.95	ELECTRICITY	002795 P	-		A
273	FUEL-HEATING	6,000.00	0.00	0.00	4,198.35	1,801.65	69	-----	
274	WATER SERVICE	3,500.00	0.00	222.47	525.81	2,974.19	15	-	
M-073123-303	00109 CITY UTILITIES	202319 6.19.23		222.47	WATER/WW	002642 P	-		A
275	SEWER SERVICE	1,200.00	0.00	44.73	230.45	969.55	19	-	
M-073123-303	00109 CITY UTILITIES	202319 6.19.23		44.73	WATER/WW	002642 P	-		A
276	LANDFILL	500.00	0.00	32.00	232.00	268.00	46	----	
J-073123-371	JULY JOURNAL ENTRIES	JE 142		32.00	DUMPSTER CHARGES-JULY 23				A
277	RUBBLE	0.00	0.00	0.00	0.00	0.00	0		
TOTAL: OTHER CURRENT EXPENDITURES		149,333.00	0.00	10,777.78	69,768.18	79,564.82	46	----	
CAPITAL OUTLAY									
301	CAPITAL REPAIR & MAINTENANCE	175,000.00	0.00	0.00	0.00	175,000.00	0		
320	BUILDINGS	25,000.00	0.00	0.00	0.00	25,000.00	0		
340	BOOKS	53,000.00	0.00	249.33	17,027.12	35,972.88	32	---	
M-070523-317	.19471 AMZN MKTP US UD19M2GM3	202306 Dobrovolny		89.67	BOOKS		-		A
M-070523-317	.19472 AMZN MKTP US 8M6K493U3	202306 Dobrovolny		52.96	BOOKS		-		A
M-070523-317	.19486 AMZN MKTP US Q02D38HQ3	202306 Dobrovolny		15.75	BOOK		-		A
M-070523-317	.19503 AMZN MKTP US YB48M25N3	202306 Dobrovolny		5.50	BOOK		-		A
M-070523-317	.19505 AMZN MKTP US 8A16R7Z23	202306 Dobrovolny		46.23	BOOKS		-		A
M-070523-317	.19533 AMZN MKTP US 340TB5YB3	202306 Dobrovolny		39.22	BOOKS		-		A

		ANNUAL		ACT MTD POSTED	ACT YTD POSTED	REMAINING	PCT		
		REVISED BUDGET	ENCUMBERED	AND IN PROCESS	AND IN PROCESS	BALANCE			
SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REF/REC/CHK	INVOICE	AMOUNT	DESCRIPTION	P.O.	F 9		FIL
101	GENERAL FUND								
142	COMMUNITY LIBRARY CAPITAL OUTLAY								
342	AV - CAPITAL	10,000.00	0.00	174.16	4,004.85	5,995.15	40	----	
M-070523-317	.19471 AMZN MKTP US UD19M2GM3	202306	Dobrovolny	19.96	DVD		-		A
M-070523-317	.19500 AMZN MKTP US RC4QF9AU3	202306	Dobrovolny	23.96	DVD		-		A
M-070523-317	.19501 AMZN MKTP US IM3YY7MW3	202306	Dobrovolny	39.91	DVD'S		-		A
M-070523-317	.19505 AMZN MKTP US 8A16R7Z23	202306	Dobrovolny	34.92	DVD'S		-		A
M-070523-317	.12434 WAL-MART #1483	202306	Dobrovolny	19.96	DVD		-		A
M-070523-317	.19533 AMZN MKTP US 340TB5YB3	202306	Dobrovolny	35.45	DVD'S		-		A
350	EQUIPMENT	2,400.00	0.00	0.00	0.00	2,400.00	0		
355	COVID CAPITAL EXPENSE	0.00	0.00	0.00	0.00	0.00	0		
TOTAL:	CAPITAL OUTLAY	265,400.00	0.00	423.49	21,031.97	244,368.03	7		
OTHER EXPENDITURES									
530	REFUNDS & REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00	0		
TOTAL:	OTHER EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0		
TOTAL:	COMMUNITY LIBRARY	1,051,798.00	0.00	56,849.73	412,410.02	639,387.98	39	---	
TOTAL:	GENERAL FUND	1,051,798.00	0.00	56,849.73	412,410.02	639,387.98	39	---	



		ANNUAL	ACT MTD POSTED	ACT YTD POSTED	REMAINING			
		REVISED BUDGET	ENCUMBERED	AND IN PROCESS	AND IN PROCESS	BALANCE	PCT	
SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REF/REC/CHK	INVOICE	AMOUNT	DESCRIPTION	P.O.	F 9	FILE
701	LIBRARY TRUST							
701	LIBRARY TRUST							
	OTHER CURRENT EXPENDITURES							
202	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0	
221	REP. & MAINT. - EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0	
223	REP. & MAINT. - BUILDINGS	0.00	0.00	0.00	0.00	0.00	0	
232	OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0	
235	SUBSCRIPTIONS & PUBLICATIONS	0.00	0.00	0.00	0.00	0.00	0	
242	RECREATION SUPPLIES	0.00	0.00	2,753.56	9,080.87	9,080.87-9999		-----]]]]
M-070523-317	.12434 WAL-MART #1483	202306	Dobrovolny	5.96	STAFF APPRECIATION	-		A
M-070523-317	.19499 AMZN MKTP US IC7Y29H93	202306	Dobrovolny	40.91	EAR BUDS	-		A
M-070523-317	.13843 OVERDRIVE DIST	202306	Schmidt	198.15	EBOOKS FROM DONATION	-		A
M-070523-317	.19505 AMZN MKTP US 8A16R7Z23	202306	Dobrovolny	58.98	SUMMER PROGRAM SUPPLIES	-		A
M-070523-317	.18973 CKE MUDDY MOS COFFEE	202306	Dobrovolny	31.00	SUMMER READING PROGRAM	-		A
M-070523-317	.11937 ROYAL SPORT SHOP	202306	Dobrovolny	95.00	SUMMER READING PROGRAM	-		A
M-070523-317	.12434 WAL-MART #1483	202306	Yankton Librar	7.97	TEEN EVENT	-		A
M-070523-317	.16450 HY-VEE YANKTON 1899	202306	Dobrovolny	11.98	CEMETERY WALK SUPPLIES	-		A
M-070523-317	.16450 HY-VEE YANKTON 1899	202306	Dobrovolny	16.90	STAFF APPRECIATION	-		A
M-070523-317	.19533 AMZN MKTP US 340TB5YB3	202306	Dobrovolny	33.98	SUMMER READING PROGRAM	-		A
M-070523-317	.16699 OTC BRANDS INC	202306	Schmidt	52.73	KIDS ART FEST	-		A
D-071023-302	07608 YANKTON COMMUNITY LIBRAR	068581	6.13.23	625.00	SUMMER PROGRAM	023699	P -	A
D-071023-302	07608 YANKTON COMMUNITY LIBRAR	068581	6.20.23	175.00	MEMORIAL GIFT	023694	P -	A
D-071023-302	07385 MEAD CULTURAL EDUCATION	068540	6.13.23	625.00	SUMMER PROGRAM	023695	P -	A
M-073123-316	07755 BRENT ALLAN ENTERTAINMEN	008882	7.17.23	375.00	LIBRARY SUMMER PROGRAM	023696	P N	A
M-073123-316	07440 ABSOLUTE SCIENCE	008889	7.24.23	400.00	RIVERSIDE PARK EVENT	023971	P N	A
248	PHOTOGRAPHY/AUDIO-VISUAL	0.00	0.00	0.00	0.00	0.00	0	
TOTAL:	OTHER CURRENT EXPENDITURES	0.00	0.00	2,753.56	9,080.87	9,080.87-9999		-----]]]]
CAPITAL OUTLAY								
301	ALA GRANT EXPENSES	0.00	0.00	0.00	0.00	0.00	0	
340	BOOKS	0.00	0.00	18.26	18.26	18.26-9999		-----]]]]
M-070523-317	.19505 AMZN MKTP US 8A16R7Z23	202306	Dobrovolny	18.26	BOOKS	-		A
342	AV - CAPITAL	0.00	0.00	0.00	0.00	0.00	0	
350	EQUIPMENT	0.00	0.00	0.00	1,229.99	1,229.99-9999		-----]]]]
TOTAL:	CAPITAL OUTLAY	0.00	0.00	18.26	1,248.25	1,248.25-9999		-----]]]]
TOTAL:	LIBRARY TRUST	0.00	0.00	2,771.82	10,329.12	10,329.12-9999		-----]]]]
TOTAL:	LIBRARY TRUST	0.00	0.00	2,771.82	10,329.12	10,329.12-9999		-----]]]]

## Director's Report—August 2023

**Summer Reading:** We just wrapped up another fantastic Summer Reading Program at YCL! It was a jam-packed summer with the library offering 99 programs for all ages during June and July! There was a total of 3,420 in attendance at our programs which included crafts, LEGOs, performers, engaging activities, presenters and more! Not only did the library offer fun and free activities for community members and visitors, but creating fun and positive experiences at the library can also lead to children becoming life-long readers and library users. With a huge amount of generosity and support from business and individuals in the community, the library was able to give away over 100 prizes to participants that logged their reading and activities throughout the summer. There were 180,230 minutes (youth) and 1,953 books (teens and adults) logged this summer! The library staff were rock stars again this year as they put on program after program and engaged with library users to promote the programs and encourage reading all summer long (along with keeping all the normal library business running smoothly)!

**Community Conversations:** As part of the ALA's accessibility grant that we were awarded, the library hosted two community conversations in early August. There is also an online and paper survey available through the end of August to receive feedback from community members about the general accessibility of our building and about the proposed projects which include adding automated doors to the east entrance and making improvements to the accessible bathroom. The library is partnering with South Dakota Rehabilitation and Yankton's building official to complete the projects.

**Library Card Sign-Up Month:** September is Library Card Sign Up Month. The staff are working on ways to encourage new library users to get a library card and highlighting all the awesome things that come along with having a library card.

**Dog Days of Summer:** In celebration of the dog days of summer, the library is partnering with the Heartland Humane Society (HHS) to offer a doggie meet and greet on Monday, August 7 from 9:30-11:30. Then at 12pm, Verna Boyd, from the SD Humanities Council, will share *How Dogs Have Shaped SD Life*. The library also has a dog themed display with a poster of dogs that are available for adoption at HHS. Thank you to HHS for this fun partnership!

**Therapeutic Writing Group:** The therapeutic writing group, led by Licensed Professional Counselor, Keley Smith-Keller, Ed.D will focus on finding purposeful and intentional use of life-based writing to further emotional well-being. By working through a series of prompts, participants will work to make sense of their thoughts and experiences and organize them in a meaningful way. The act of journaling can help you recognize patterns in thoughts, feelings, and behavior and may enhance your mood and physical well-being.

**Costume Swap:** We will again be offering a Halloween Costume Swap at the library in early October. Participants can drop off gently used costumes during the week of September 25-30. The swap will take place on October 7 & 8. We offered this swap for the first time in 2022 with a tremendous amount of positive feedback from participants. Last year we took in over 100 items and ended the swap by opening it up to all for remaining items. We hope to see this program grow this year!

## JULY 2023 PROGRAM STATISTICS

Elementary Events	Date	Time	Kids	Adults
Lego Club	July 6	2:00 PM	27	9
Binary Code Craft	July 12	2:00 PM	15	5
Lego Club	July 13	2:00 PM	30	10
Rainbow of Kindness	July 18	2:00 PM	14	4
Bubble Program	July 19	2:00 PM	56	18
Lego Club	July 20	2:00 PM	9	4
Craft Buffet	July 25	2:00 PM	11	4
Park Rangers	July 26	2:00 PM	24	9
Lego Club	July 27	2:00 PM	15	10
<b>Total:</b>			<b>201</b>	<b>73</b>

Storytime	Date	Time	Kids	Adults
Movement Storytime	July 6	10:00 AM	7	4
Friendship	July 11	10:00 AM	8	4
	July 13	10:00 AM	7	5
Nature	July 18	10:00 AM	24	8
	July 20	10:00 AM	6	2
Happiness	July 25	10:00 AM	27	8
	July 27	10:00 AM	12	6
<b>Total:</b>			<b>91</b>	<b>37</b>

Stay and Play	Date	Time	Kids	Adults
	July 5	9-11 AM	6	4
	July 12	9-11 AM	13	6
	July 19	9-11 AM	16	7
	July 26	9-11 AM	4	8
<b>Total:</b>			<b>39</b>	<b>25</b>

## JULY 2023 PROGRAM STATISTICS

Teen Events	Date	Time	Kids
Book Tasting	July 6	3:30 PM	4
Friendship Bracelets	July 13	3:30 PM	4
Splatter Art	July 20	3:30 PM	5
After Hours	July 26	5:30-8:30 PM	22
Thumbprint Self Portrait	July 27	3:30 PM	6

**Total: 41**

Adult Programs	Date	Time	Adults	Virtual
First Friday Coffee	July 7	9 AM-12 PM	8	NA
Movie: Are You There God...	July 8	2:00 PM	17	N/A
Seed Library	July 11	10:00 AM	12	1
Seed Library	July 11	6:00 PM	10	1
Therapeutic Writing Group	July 15	10:00 AM	4	NA
Adult Craft	July 18	6:00 PM	13	NA

**Total: 64 2**

Video Views for Previous Month	Date	Video Views
Flash Mob Dance	June - July	1017
Drones 101	6/28	11
Sarah Campbell	6/19	45
Seed Lib	6/13	7

**Total: 1080**

Book Clubs	Date	Time	Adults
Readers Anonymous	July 11	2:00 PM	6
Between The Lines	July 25	4:30 PM	5

**Total: 11**



## JULY 2023 USAGE & CIRCULATION STATISTICS

Total Circulation Statistics*			
	2023	2022	2021
Adult	7,156	7,374	6,809
Juvenile	8,733	6,943	5,531
<b>Total</b>	<b>15,889</b>	<b>14,317</b>	<b>12,340</b>

\*Includes physical collection, ILL, and eBooks

Physical Collection Circulation			
	2023	2022	2021
Adult	4,775	5,072	4,642
Juvenile	8,387	4,398	5,524
<b>Total</b>	<b>13,162</b>	<b>9,470</b>	<b>10,166</b>

Interlibrary Loan			
	2023	2022	2021
Requested	101	105	103
Supplied	15	31	20
<b>Total</b>	<b>116</b>	<b>136</b>	<b>123</b>

Electronic Resources			
	2023	2022	2021
OverDrive Adult	2,265	2,166	2,044
OverDrive Juvenile	335	373	NA
TumbleBooks	11	6	7
<b>Total</b>	<b>2,611</b>	<b>2,545</b>	<b>2,051</b>

Adult Outreach			
	2023	2022	2021
Locations	10	7	4
Patrons	44	38	10
Circulations	154	136	69

Daycare Outreach			
	2023	2022	2021
Locations	NA	NA	NA
Patrons	NA	NA	NA
Circulations	NA	NA	NA

Current Cards			
	2023	2022	2021
Resident	4078	3,418	4,282
Non-Resident	227	189	241
Mount Marty	19	9	37
Teacher	45	37	54
Yankton County	842	744	985
<b>Total</b>	<b>5,211</b>	<b>4,397</b>	<b>5,599</b>

Public Computer Use			
	2023	2022	2021
Uses	595	525	475
Hours	363	305	246

WiFi Usage			
	2023	2022	2021
Sessions	1010	252	1,206
Total Session Hours	1070	200	913
Unique Users	290	132	281

Meeting Room Use			
	2023	2022	2021
Library Uses	40	36	38
Library Hours	73.5	84	72
Non-Library Uses	28	13	6
Non-Library Hours	38.5	17	10

Study Room Use			
	2023	2022	2021
Uses	30	28	30
Hours	87	48.5	56

Notary			
	2023	2022	2021
Requests	n/a	2	3

Proctor			
	2023	2022	2021
Tests	3	8	7

Genealogy Requests			
	2023	2022	2021
Patrons	0	1	0
Hours	0	1	0

Teacher Requests			
	2023	2022	2021
Patrons	0	0	1

Courier			
	2023	2022	2021
Total Incoming	129	127	131
Total Outgoing	164	150	102
<b>Total</b>	<b>293</b>	<b>277</b>	<b>233</b>

## JULY 2023 USAGE & CIRCULATION STATISTICS

New Cards			
	2023	2022	2021
Resident Adult	49	59	60
Resident Youth (<18)	7	16	5
County	14	14	63
County (Households)	13	10	47
Non-resident	4	3	11
Non-resident (households)	4	3	9
<b>Total New Cards</b>	<b>74</b>	<b>92</b>	<b>139</b>
<b>Total New Households</b>	<b>17</b>	<b>13</b>	<b>56</b>

30 Day Trial Cards			
	2023	2022	2021
In-Town New	0	2	6
County -New	0	3	4
County-Renewal	0	3	2
Nonresident-New	1	0	0
Nonresident-Renewal	0	0	0
Online Signup	0	0	0
<b>Total</b>	<b>1</b>	<b>8</b>	<b>12</b>

Door Counts	
East entry	3,968
South entry	6,141
<b>Total</b>	<b>10,109</b>

Collection			
	2023	2022	2021
Items Added	229	437	571
Items Deleted	168	214	220

Curbside Pick-Ups			
	2023	2022	2021
	7	24	37





Food For Fines			
	2023	2022	2021
	72	109	38

Book a Librarian			
	2023	2022	2021
Time (minutes)	130	155	NA
Number of Sessions	5	7	NA

Summer Reading Registration			
	2023	2022	2021
	534	568	393

Pass Checkouts			
	2023	2022	2021
State Park Pass	6	NA	NA
Mead Museum Pass	3	NA	NA
Summit Pass	7	NA	NA
Huether Pass	100	NA	NA

# Yankton Community Library • August 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
 515 Walnut St. 605-668-5275 <a href="http://library.cityofyankton.org">http://library.cityofyankton.org</a> Email: library@cityofyankton.org			2 Stay & Play 9—11 am	3 LEGO Club 3:45pm Community Conversations 6:30 pm	4 1 <sup>st</sup> Friday Coffee 9am—12pm Community Conversations 10 am	
6 Library Closed	7 Dog Days of Summer Dog Meet & Greet 9:30am-11:30am How Dogs Have Shaped SD Life 12 pm	8 Seed Library 2 pm & 6 pm	9 Stay & Play 9—11 am Library Board Meeting 5:30 pm	10 Board Games 3:45pm Wild About Flowers 6 pm	11	12 Therapeutic Writing Group 10 am Movie: <i>Book Club: The Next Chapter</i> 2pm
13 Library Closed	14 Special Storytime with author 10 am Medicaid Expansion 1-4 pm	15	16 Stay & Play 9—11 am Who Lived in that House? 6pm *	17 LEGO Club 3:45pm		19 Riverboat Days Library Closed Visit YCL booth at the park 12-4pm
20 Library Closed		22	23 Stay & Play 9—11 am	24 Movie: <i>Beethoven</i> 3:45pm	25	26
27 Library Closed	28	29	30 Stay & Play 9—11 am	31 LEGO Club 3:45pm	Summer Hours: Mon-Tues, 9a-8p; Wed-Sat, 9a-5p; Sun Closed	Food for Fines: Peanut Butter & Jelly

All Ages—Purple | Adults—Red | Teen—Green | K-5 Orange | Preschool—Blue \*Registration Required

# Yankton Community Library • September 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
 515 Walnut St. 605-668-5275	<a href="http://library.cityofyankton.org">http://library.cityofyankton.org</a> Email: library@cityofyankton.org Fall /Winter Hours: Mon-Thurs, 9a-8p; Fri-Sat, 9a-5p; Sun 1-5p		Food for Fines: Pancake Mix		1 1 <sup>st</sup> Friday Coffee 9am—12pm	2 Friends of the Library Book Sale 9am—1pm
3 Library Closed	4 Labor Day Library Closed	5 Fall Hours Begin Storytime 10 am Stay & Play 5-7 pm	6 Stay & Play 9—11 am Who Lived in that House? 6pm *	7 Storytime 10 am LEGO Club 3:45 pm	8	
	11 Storytime 6 pm	12 Storytime 10 am Seed Library 2 pm & 6 pm Stay & Play 5-7 pm	13 Stay & Play 9—11 am Library Board Meeting 5:30 pm	14 Storytime 10 am K-5 Craft 3:45 pm	15	16 Therapeutic Writing Group 10 am Outdoor Movie 7:30 pm
17	18 Storytime 6 pm	19 Storytime 10 am Adult Craft 6 pm* Stay & Play 5-7 pm	20 Stay & Play 9—11 am Teen Time 3:45pm	21 Storytime 10 am K-5 STEAM 3:45 pm	22	23
24	25 Storytime 6 pm Costume Swap Drop-off	26 Storytime 10 am Stay & Play 5-7 pm Costume Swap Drop-off	27 Stay & Play 9—11 am Costume Swap Drop-off	28 Storytime 10 am Movie 3:45 pm Costume Swap Drop-off	29 Costume Swap Drop-off	30 Costume Swap Drop-off

All Ages—Purple | Adults—Red | Teen—Green | K-5—Orange | Preschool—Blue \*Registration Required



## Proctor Policy for Yankton Community Library

Effective 1/1/19

The Yankton Community Library (YCL) has a commitment to support lifelong learning. The library offers proctoring services to help facilitate this goal. The staff at the Yankton Community Library strives to meet the needs of the students and academic institutions to support continued education. This service is based on the availability of personnel, facilities and technology to do so. While the test proctoring service is available to all patrons, the library reserves the right to limit or deny this service. As such, the following requirements are set out:

### Student Responsibilities:

Make initial contact with ~~the Circulation Manager~~ YCL's proctoring coordinator to set up proctor services, including providing student contact information and class details.

Have an active library card with Yankton Community Library.

Make arrangements with the academic institution to set up the proctoring process, including sharing this policy with the institution or teacher.

Schedule test times *at least* 24 hours in advance. Failure to do so may result ~~in the library ending the proctor agreement.~~ **in the inability of the library staff to accommodate the request.**

Provide a valid driver's license or photo ID for verification of identity prior to *each exam*.

Arrive prepared with the necessary supplies to take the exam, which may include student ID number, passwords, & laptop.

While there is no charge for the proctoring service, students are responsible for any fees acquired for printing, scanning, faxing or mailing exam as required by the professor.

### Costs:

Printing: \$.10 per page

Faxing: \$1.00 per page

Scanning to email **by YCL staff**: \$3.00 per exam

Mailing: Postage plus \$1

### Library guidelines:

Though students will test in areas visible to library staff, there will **not** be someone in the same room to continuously monitor the student during testing.

Testing must be done during library business hours.

**Any items that are not necessary or allowed for testing including cell phones, smart watches, books, notes, backpacks, etc. will be held at the circulation desk during testing.**

Proctors will enforce any time limits that are placed on the exam as well as other rules set forth in the examination materials, including reporting any suspected academic dishonesty.

The library will try to provide quiet areas for testing, but because of other library activities, silence is not guaranteed.

The ~~Circulation Manager~~ proctoring coordinator will be the main contact for students and academic institutions, but other library supervisors may assist the student in scheduling or starting exams.

**If this policy does not meet the student's needs or the academic institutions requirements, arrangements should be made for another testing facility.**