

**CHAMBER OF THE BOARD OF CITY COMMISSIONERS  
YANKTON, SOUTH DAKOTA  
AUGUST 28TH, 2023**

Board of City Commissioners of the City of Yankton was called to order by Mayor Moser. Mayor Moser started by thanking Riverboat Days Committee, City Staff, and all of the community volunteers for their efforts during the recent Riverboat Days Celebration.

**Roll Call:** Present: Commissioners Benson, Brunick, Hunhoff, Johnson, Miner, Schramm, and Villanueva. City Attorney Den Herder and City Manager Leon were also present. Absent: Commissioner Webber. Quorum present.

Action 23-215

Moved by Commissioner Brunick, seconded by Commissioner Benson, to approve Minutes of Budget Workshop of August 14<sup>th</sup>, 2023 and Minutes of regular meeting of August 14<sup>th</sup>, 2023.

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.  
Motion adopted.

Action 23-216

Moved by Commissioner Miner, seconded by Commissioner Benson, that the Schedule of Bills be approved and warrants be issued.

Allington/Christopher - Travel Advance - \$192.00; A-Ox Welding - Propane - \$144.25; Automatic Building Controls - Annual Fire Alarm Test - \$1,885.00; Bbg Construction Law - Attorney Fees - \$1,277.50; Bies/Brad - Tree Reimbursement - \$100.00; Bmo - Monitor Mount - \$651.50; Boston Shoes To Boots - Facade Grant - \$9,685.00; Brightway Electric - Repair Light Fixtures - \$1,780.90; Carrol Langeland Estate - Hangar Overpayment - \$250.00; Cedar Knox Public Power - Electricity - \$1,379.79; Central Square Tech - Annual Maintenance - \$2,227.88; Centurylink - Phone - \$1,167.82; Chesterman - Concessions - \$488.00; Coy - Solid Waste - \$12.00; Coy - Solid Waste - \$92.71; Danko - Fire Boots - \$731.26; Dmv - Title & License - \$26.70; Electrical Engineering - Generator - \$43,975.00; Equipment Blades - Snow Plow Blades - \$32,894.50; Fenton Construction - Marne Creek Construction - \$446,442.35; Gerstner Oil - Fuel - \$53,155.76; Graymont - Pebble Lime - \$7,630.39; Hanson Briggs - Notices - \$71.17; Harn Ro Systems - Filters - \$17,755.66; Hawkins - Chemicals - \$19,808.03; Hdr Engineering - Wtr Treatment Plant - \$13,839.75; Hussein/Julia - Travel Advance - \$118.00; Jebro - Asphalt - \$72,196.04; Kleins Tree Service - Tree Removal - \$1,500.00; Knife River - Road Materials - \$18,396.62; Locators & Supplies - Barricades - \$5,831.60; Macqueen Emergency - Gas Detector - \$1,060.89; Midwest Alarm - Alarm Monitoring - \$141.00; Millenium - Single Stream Fee - \$2,246.30; Miracle Recreation - Playground Repair - \$126.33; Mw Mini Melts - Pool Concessions - \$1,728.00; Olson's Pest - Pest Control - \$219.00; P&D - Legal Publication - \$844.15; Pheasant Country Fools - Conference Registration - \$370.00; Pheasantland - Awareness Signage - \$316.86; Pitney Bowes - Postage Machine Lease - \$641.00; Racom - Batteries - \$371.73; Riverside Technologies - Monitors - \$5,325.00; Saber Shred Solutions - Tire Disposal - \$3,649.80; Schmidt/Dana - Travel Stipend - \$300.00; Sdml - Conference Registration - \$625.00; Sioux Falls Two Way Radio - Antenna Parts - \$108.94; Storgaard/Kim - Travel Advance - \$118.00; Tegra Group - Cmar Services - \$5,985.00; Titan Machinery - Parts - \$826.93; Traffic Solutions - Road Materials -

\$7,343.64; Transource - Parts - \$2,794.78; Trittech Software Systems - Software Maintenance - \$18,259.95; Truck Trailer - Vehicle Repair - \$553.98; University Of Louisville - Training - \$323.68; Us Bank - Drinking Water - \$751,946.45; Wholesale Supply - Pool Concessions - \$2,736.65; Wood/Alexis - Program Refund - \$10.00; Xtreme Car Wash - Vehicle Washes - \$553.20;

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.  
Motion adopted.

City Manager Leon submitted a written report giving an update on community projects and items of interest.

A public appearance was made by Eagle Scout Hunter Haas, who gave a short explanation of his proposed ice skate rink project for the Sertoma outdoor ice rink. Citizen Scott O’Neal also presented the commission with traffic concerns about the entries and exits of customers at the Scooter’s location on North Broadway. Next Citizen Andy Holst presented the commission with concerns about the economic development efforts of the Commission.

Action 23-217

Moved by Commissioner Johnson, seconded by Commissioner Brunick, to approve the following consent agenda items:

**1. Transient Merchant License**

Consideration of Memorandum #23-162 recommending approval of the application from Country Fresh Farms for a Transient Merchant License for September 13-16, 2023 on Menard’s Frontage, 3210 Broadway Avenue.

**Attachment II-1**

**2. Establishing Public Hearing for Sale of Alcoholic Beverages**

Establish September 11, 2023 as the date for the public hearing on the request for a New Retail (on-off sale) Malt Beverage & SD Wine License for July 1, 2023 to June 30, 2024 from Event Central (Matt Evans, Owner), 2101 Broadway Ave, Yankton, South Dakota.

**Attachment II-2**

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.  
Motion adopted.

Action 23-218

This was the time and place for the public hearing on the application for a Special Malt Beverage (on-sale) Retailers License and a Special (on-sale) Wine Retailers License for 1 day, September 9, 2023 from The Center (Kriss Thury, Executive Director), 900 Whiting Drive, Yankton, S.D.

The above applicant is in compliance with the City Code of Ordinances, as checked by the Department of Finance. A police check on the applicant revealed no felony convictions or wants. The applicant is in compliance with all building and fire codes.

Moved by Commissioner Miner, seconded by Commissioner Brunick, to approve the license.

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.  
Motion adopted.

Action 23-219

Commissioner Schramm introduced and Mayor Moser read the title of Ordinance No. 1074-2024 Annual Appropriation Ordinance, and set the date of the second reading and public hearing as September 11<sup>th</sup>, 2023

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.  
Motion adopted.

Action 23-220

Moved by Commissioner Villanueva, seconded by Commissioner Miner, to approve the tuition reimbursement in the amount of \$5,921.47. This amount is included in the 2023 budget.

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.  
Motion adopted.

Action 23-221

Moved by Commissioner Johnson, seconded by Commissioner Miner, to approve Resolution #23-45 and authorize Mayor Moser to sign the Addendum to Collective Bargaining Agreement Between the City of Yankton and the American Federation of State, County, and Municipal Employees, AFL-CIO Local 3968 for wages effective January 1, 2024.

**Roll Call:** voting “Aye;” Commissioners Benson, Brunick, Hunhoff, Johnson, Miner, Schramm and Villanueva. voting “Nay:” None. Abstain: Mayor Moser  
Motion adopted.

Action 23-222

Moved by Commissioner Hunhoff, seconded by Commissioner Miner, to approve Resolution #23-50 and authorize Mayor Moser to sign the Addendum to Collective Bargaining Agreement Between the City of Yankton and the American Federation of State, County, and Municipal Employees, AFSCME Local 3968 for addition of language for volunteer firefighters effective October 7, 2023.

**Roll Call:** voting “Aye;” Commissioners Benson, Brunick, Hunhoff, Johnson, Miner, Schramm and Mayor Moser. voting “Nay:” None. Abstain: Commissioner Villanueva.  
Motion adopted.

Action 23-223

This was the time and place for the bid opening for the Yankton Community Library Roof Repair Project. The following bids were received and opened on August 16<sup>th</sup>, 2023 at 3:00 p.m.

Boone Bros. Commercial Roofing, Sioux City, IA	
Base bid for roof replacement	\$205,400.00
Alternate for post removal	<u>\$4,900.00</u>
Total base bid with alternate	\$210,300.00
MJ Dalsin Roofing, Sioux Falls South Dakota	
Base bid for roof replacement	\$197,589.00

Alternate for post removal	<u>\$3,590.00</u>
Total base bid with alternate	\$201,179.00

Moved by Commissioner Villanueva, seconded by Commissioner Brunick, to award the bid plus alternate from MJ Dalsin Roofing of Sioux Falls, South Dakota be accepted in the amount of \$201,179.00 as detailed in Memorandum #23-163.

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.  
Motion adopted.

Action 23-224

Matt Evans, owner of Investinme LLC. Was present to answer questions and request commission support of the proposed agreement.

Moved by Commissioner Johnson, seconded by Commissioner Miner, to discuss the proposal and take action on the proposed sales tax rebate request as described in the Agreement and Resolution #23-47.

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.  
Motion adopted.

Action 23-225

Moved by Commissioner Brunick, seconded by Commissioner Schramm, to approve Change Orders No. 2 and No. 3 for the Mead Property Development project as detailed in Memorandum #23-166.

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.  
Motion adopted.

Action 23-226

Moved by Commissioner Villanueva, seconded by Commissioner Benson, to approve Change Order No. 1 for the Chan Gurney Airport project in the amount of \$1,471.53 as detailed in Memorandum #23-167.

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.  
Motion adopted.

Action 23-227

Moved by Commissioner Johnson, seconded by Commissioner Miner, to discuss the offer and take action on the proposed Real Estate Purchase Agreement. If approved, it is also recommended that the City Manager be authorized to execute all documents associated with the ROFR and / or Purchase Agreement as described therein.

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.  
Motion adopted.

Action 23-228

Moved by Commissioner Villanueva, seconded by Commissioner Miner, to pass Resolution #23-51 naming Lisa Yardley as Interim Finance Officer and setting the salary as stated.

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.  
Motion adopted.

Action 23-229

Moved by Commissioner Miner, seconded by Commissioner Johnson, to discuss the current quantity of Package Off-Sale Liquor licenses and, if so desired, adopt Resolution #23-52 authorizing an additional new license in 2024.

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.  
Motion adopted.

Action 23-230

Moved by Commissioner Brunick, seconded by Commissioner Schramm, to approve Memorandum #23-171 authorizing the City Manager to sign the referenced FAA Project Closeout Report for FAA Grant AIP #3-46-0062-033-2021.

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.  
Motion adopted.

Action 23-231

Moved by Commissioner Villanueva, seconded by Commissioner Miner, to adjourn at 8:31 p.m.

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.  
Motion adopted.

---

Stephanie Moser  
Mayor

ATTEST:

\_\_\_\_\_  
Al Viereck  
Finance Officer