



2023_08_14

**CITY COMMISSION
MEETING**



Mission Statement

To provide exemplary experiences, services & spaces that create opportunities for everyone to learn, engage and thrive.

YANKTON BOARD OF CITY COMMISSIONERS

Work Session Meeting beginning at 5:30 P.M.

Monday, August 14, 2023

City of Yankton Community Meeting Room

Located at the Career Manufacturing Technical Education Academy formerly known as Technical Education Center • **1200 W. 21st Street • Room 114**

If you would like to watch the City Commission meeting you can do so by accessing the City of Yankton's YouTube Live Channel.

<https://www.youtube.com/channel/UCD1a1hf1dIkiLVSXnmdRQg/live>

Rebroadcast Schedule: Tuesday following meeting at 1:00 p.m. and Monday following meeting at 7:03 p.m. on Midco Channel 3 and Bluepeak Channel 98.

1. **Roll Call**
2. **Public Appearances**
3. **Presentation by City Manager Amy Leon of Proposed 2024 Budget**
4. **Determination if 2nd Night is needed for Budget Workshop**
5. **Other Business**

Other business is a time for City Commissioners to address the commission regarding matters not on the agenda. These items will be deliberated by the governing body and will not be acted upon at this time. Items mentioned may be added to a future City Commission meeting or work session for deliberation or action.

6. **Adjourn the Work Session of August 14, 2023**



Mission Statement
To provide exemplary experiences, services & spaces that create opportunities for everyone to learn, engage and thrive.

YANKTON BOARD OF CITY COMMISSIONERS

Regular City Commission Meeting beginning at 7:00 P.M.

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Rebroadcast Schedule: Tuesday following meeting at 1:00 p.m. and Monday following meeting at 7:03 p.m. on Midco Channel 3 and Bluepeak Channel 98.

I. ROUTINE BUSINESS

1. **Roll Call**
2. **Approve Minutes of Regular Meeting of July 24, 2023** **Attachment I-2**
3. **Schedule of Bills** **Attachment I-3**
4. **City Manager's Report** **Attachment I-4**
5. **Public Appearances**
- Riverboat Days Proclamation

Public appearances is a time for persons to address the City Commission on items not listed on the agenda. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Each person has up to three minutes to speak. Comments made during the Public Appearance Comment period of the agenda may be on any subject. There shall be no personal attacks against the Mayor, members of the City Commission, City Staff, or any other individual.

II. CONSENT ITEMS

Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the City Commission at one time, without discussion. Approval constitutes following the recommendation of the City Manager on each item.

1. **Establishing Public Hearing for Sale of Alcoholic Beverages**
Establish August 28, 2023 as the date for the public hearing on the request for a Special Events Malt Beverage (on-sale) Retailers License and a Special (on-sale) Wine Retailers License for 1 day, September 9, 2023 from The Center (Kriss Thury, Executive Director), 900 Whiting Drive, Yankton, South Dakota.

Attachment II-1

2. Work Session

Setting date of August 28, 2023 at 6:00 PM in Room #114 of the Career Manufacturing Technical Education Academy for the next work session of the Yankton City Commission.

III. OLD BUSINESS

Old business includes items that have previously appeared on the City Commission's agenda and require further consideration or action by the board.

1. Public Hearing for Sale of Alcoholic Beverages

Consideration of Memorandum #23-144 regarding the request for a Special Events Malt Beverage (on-sale) Retailers License and a Special (on-sale) Wine Retailers License for 1 day, September 17, 2023 from The Center (Kriss Thury, Executive Director), 900 Whiting Drive, Yankton, SD.

Attachment III-1

2. Public Hearing for Sale of Alcoholic Beverages

Consideration of Memorandum #23-145 regarding the request for a Special Events Retail (on-sale) Liquor License for 1 day, September 22, 2023 from VFW, 209 Cedar Street, Yankton, SD at The Avera Pavillion, 409 Summit Street, Yankton, SD.

Attachment III-2

3. Public Hearing for Transfer of Alcoholic Beverages License

Consideration of Memorandum #23-146 regarding the request for the transfer of ownership and location of a Retail (on-off sale) Malt Beverage & SD Farm Wine License for June 30, 2023 to July 1, 2024 from Mule Train (Dave Tunge, President), 901 Broadway Ave Suite A, Yankton, SD to MG Oil Company d/b/a 777 Casino & Liquor (Troy Erickson, President), 901 Broadway Avenue Suite A, Yankton, SD.

Attachment III-3

4. Public Hearing for Transfer of Alcoholic Beverages License

Consideration of Memorandum #23-147 regarding the request for the transfer of ownership and location of a Retail (on-off sale) Malt Beverage & SD Farm Wine License for June 30, 2023 to July 1, 2024 from Kankota's (Dave Tunge, President), 901 Broadway Ave Suite B, Yankton, SD to MG Oil Company d/b/a 777 Casino & Liquor (Troy Erickson, President), 901 Broadway Avenue Suite B, Yankton, SD.

Attachment III-4

5. Public Hearing for Transfer of Alcoholic Beverages License

Consideration of Memorandum #23-148 regarding the request for the transfer of ownership and location of a Retail (on-off sale) Malt Beverage & SD Farm Wine License for June 30, 2023 to July 1, 2024 from Sportsman's (Dave Tunge, President), 901 Broadway Ave Suite C, Yankton, SD to MG Oil Company d/b/a 777 Casino & Liquor (Troy Erickson, President), 901 Broadway Avenue Suite C, Yankton, SD.

Attachment III-5

6. Public Hearing for Transfer of Alcoholic Beverages License

Consideration of Memorandum #23-149 regarding the request for the transfer of ownership and location of a Retail (on-off sale) Package Liquor License for January 1,

2023 to December 31, 2023 from Sportsman's Spirits and Fine Wines (Dave Tunge, Owner), 901 Broadway, Yankton, SD to MG Oil Company d/b/a 777 Casino & Liquor, (Troy Erickson, President), 901 Broadway Avenue, Yankton, SD.

Attachment III-6

7. Second Reading and Public Hearing

The City Commission acting as the Zoning Board of Adjustment; public hearing to consider a special permit for a parking lot in a residence zone. Address: 408 Burleigh Street. Yankton Real Estate, LLC., owner. This is a quasi-judicial action.

Attachment III-7

IV. NEW BUSINESS

New business items are those that have not been discussed by the Commission previously.

1. Yankton County EMS Study-Request for Funding

Consideration of Memorandum #23-150 recommending that the City Commission discuss the Yankton County EMS study and make a motion specifying what amount, if any, the City should support the funding of the study.

Attachment IV-1

2. Recommendation for Vehicle Purchase for the Environmental Services Department from the State Bid List

Consideration of Memorandum #23-141 recommending the purchase of one 2023 Ford Explorer in the amount of \$40,050.00 for the Environmental Services Department from Lewis and Clark Ford of Yankton, South Dakota from the state bid contract.

Attachment IV-2

3. Recommendation for Vehicle Purchase for the Environmental Services Department from the Brookings Municipal Utilities Bid Department

Consideration of Memorandum #23-142 recommending the purchase of one 2023 Ford Transit Van in the amount of \$60,000.00 for the Environmental Services Department from Flexible Pipe Tool & Equipment of Cold Spring, Minnesota from the Brookings Municipal Utilities bid.

Attachment IV-3

4. Recommendation for Sewer Camera Purchase for the Environmental Services Department from the Minnesota State Contract

Consideration of Memorandum #23-143 recommending the purchase of one 2023 sewer camera in the amount of \$204,488.00 for the Environmental Services Department from Flexible Pipe Tool & Equipment of Cold Spring, Minnesota from the Minnesota State Contract #187482.

Attachment IV-4

5. Bid Award – Annual Supply of Bulk De-Icing Salt

Consideration of Memorandum #23-151 regarding Bid Award for 2023-2024 Annual Supply of Bulk De-Icing Salt.

Attachment IV-5

6. Establish Road Tax Rate for 2023

Consideration of Memorandum #23-154 in support of Resolution #23-43 setting the 2023 Yankton Road Tax Rate.

Attachment IV-6

7. **Change Orders #2 and #3 on Marne Creek Bank Stabilization Project**
Consideration of Memorandum #23-155 recommending approval of Change Orders #2 and #3 on the Marne Creek bank stabilization project.

Attachment IV-7
8. **Vehicle Purchase from the State of South Dakota Bid List for the City of Yankton Street Department for a 1- Ton Chassis Truck**
Consideration of Memorandum #23-153 recommending approval of the purchase of a 2024 Chevrolet 4X4 1-ton chassis truck in the amount of \$50,359.00 for the Department of Public Works, Street Department from Lamb Chevrolet of Onida, South Dakota based on the state bid.

Attachment IV-8
9. **1402 Ash Street Transfer for Redevelopment**
Consideration of Memorandum #23-156 recommending the approval of Resolution #23-44 for the acquisition of the property at 1402 Ash Street and subsequent transfer of the property to Yankton Thrive for the purpose of redevelopment and authorize the City Manager to sign all documents associated with the transfers.

Attachment IV-9
10. **Leadership Training Program for City Employees**
Consideration of Memorandum #23-157 recommending approval for funding of a Leadership Training program for City of Yankton employees.

Attachment IV-10

V. OTHER BUSINESS

Other business is a time for City Commissioners to address the commission regarding matters not on the agenda. These items will be deliberated by the governing body and will not be acted upon at this time. Items mentioned may be added to a future City Commission meeting or work session for deliberation or action.

VI. ADJOURN INTO EXECUTIVE SESSION TO DISCUSS PERSONNEL MATTERS UNDER SDCL 1-25-2

Any official action concerning such matters shall be made at an open official meeting.

VII. RECONVENE AS BOARD OF CITY COMMISSIONERS

1. Roll Call

VIII. ADJOURN THE MEETING OF AUGUST 14, 2023

The City of Yankton Community Meeting Room is accessible to everyone. If you have any additional accommodation requirements, please call 668-5221.

Should you have any reason to believe an open meetings law has been violated please contact the Open Meetings Commission at the South Dakota Office of the Attorney General at: 1302 E. Hwy 14, Suite 1, Pierre, SD 57501-8501 or by phone at 605-773-3215.

**CHAMBER OF THE BOARD OF CITY COMMISSIONERS
YANKTON, SOUTH DAKOTA
JULY 24TH, 2023**

Board of City Commissioners of the City of Yankton was called to order by Mayor Stephanie Moser.

Roll Call: Present: Commissioners Benson, Brunick, Hunhoff, Johnson, Schramm, Villanueva and Webber. City Attorney Den Herder and City Manager Leon were also present. Absent: Commissioner Miner, Quorum present.

Action 23-178

Moved by Commissioner Villanueva, seconded by Commissioner Webber, to approve the Minutes of the regular City Commission meeting of July 10th, 2023.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 23-179

Moved by Commissioner Schramm, seconded by Commissioner Benson, that the Schedule of Bills be approved and warrants be issued.

A-OX WELDING - FUEL - \$509.45; ACE HARDWARE - EBIKES & EQUIPMENT- \$11,330.81; BIRSCHBACH EQUIP & SUPPLY - ROAD MATERIALS - \$2,158.43; CEDAR KNOX PUBLIC POWER – UTILITIES - \$1,432.30; CENTRAL SQUARE TECH - SUBSCRIPTION \$877.97; CENTURLINK - PHONE BILL - \$1,414.96; CHESTERMAN COMPANY - CONCESSIONS - \$541.00; CITY OF YANKTON-PARKS - LANDFILL CHARGES - \$543.19; CITY OF YANKTON-SOLID WASTE - COMPACTED GARBAGE - \$18,940.86; CITY OF YANKTON-WATER – GARBAGE - \$91.25; CIVICPLUS – SOFTWARE - \$16,562.50; DEN HERDER LAW - LEGAL SERVICES - \$2,148.00; DEPT OF HEALTH – LAB - \$649.00; DIESEL MACHINERY – PARTS - \$2,458.51; FEJFAR PLUMBING - FIRE STATION - \$157.15; FLEX TRAILERS - TRAILER - \$16,905.00; G&H DISTRIBUTING – PARTS - \$921.77; GERSTNER OIL - JET FUEL - \$29,134.69; GRAYMONT – LIME - \$7,703.25; HANSEN LOCKSMITHING - AUTO OPENING - \$56.34; HANSON BRIGGS – SUPPLIES - \$245.09; HARN RO SYSTEMS - FILTERS - \$11,364.95; HAWKINS – CHEMICALS - \$88,771.73; JEBRO – ASPHALT - \$16,275.55; JOHNSON CONTROLS - SERVICE AGREEMENT - \$6,563.53; KLEINS TREE SERVICE - TREE REMOVAL - \$7,000.00; KNIFE RIVER - ROAD MATERIALS - \$3,582.50; KOLETZKY IMPLEMENT - PARTS & LABOR - \$440.50; MCLAURY ENGINEERING - PROFESSIONAL SERVICES - \$3,500.00; MERKEL ELECTRIC – ELECTRICAL - \$4,629.45; OBSERVER - NEWSPAPER ADS - \$60.00; ONE OFFICE – SUPPLIES - \$510.00; PONCA STATE PARK - SUMMER PROGRAM - \$644.00; PRECISION PLUMBING - SPRINKLER - \$1,287.51; PRESS & DAKOTAN – PUBLICATIONS - \$792.90; RON'S AUTO - BASEBALL CONCESSIONS 660.00; THIRD MILLENNIUM - UTILITY BILLING - \$729.67; TOMS ELECTRIC - SERTOMA CONCESSIONS - \$6,123.50; TRAFFIC CONTROL - BATTERY BACKUP CABINET - \$8,778.00; TRANSOURCE - HOSE/ HANDSPRAY - \$1,029.31; TRUCK TRAILER - PARTS & LABOR - \$8,133.22; WHOLESALE SUPPLY – CONCESSIONS - \$4,531.35; WWGOETSCH ASSOCIATES -

MOTOR - \$524.08; YANKTON BASEBALL - RIVERSIDE PAINT SUPPLIES- \$751.26;
YANKTON REDI MIX - QUARTZ RIVERSIDE - \$438.75; YANKTON TRANSIT - SUMMER
PROGRAM - \$696.50

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

City Manager Leon submitted a written report giving an update on community projects and items of interest.

Citizen Jim Means appeared to speak to the Commission about concerns with the Paradigm Development Project. No formal Commission action occurred at this time.

Prior to any action on the consent agenda, Commissioner Brian Hunhoff requested that consent item #1 be moved to New Business #10.

Action 23-180

Moved by Commissioner Johnson, seconded by Commissioner Hunhoff, to approve the following consent agenda items:

2. Establishing Public Hearing for Sale of Alcoholic Beverages

Establish August 14, 2023 as the date for the public hearing on the request for a Special Events Retail (on-sale) Liquor License for 1 day, September 22, 2023 from VFW, 209 Cedar Street, Yankton, SD at The Avera Pavillion, 409 Summit Street, Yankton, South Dakota.

3. Establishing Public Hearing for Sale of Alcoholic Beverages

Establish August 14, 2023 as the date for the public hearing on the request for a Special Events Malt Beverage (on-sale) Retailers License and a Special (on-sale) Wine Retailers License for 1 day, September 17, 2023 from The Center (Kriss Thury, Executive Director), 900 Whiting Drive, Yankton, South Dakota.

4. Establishing Public Hearing for Transfer of Alcoholic Beverages License

Establish August 14, 2023 as the date for the public hearing on the request for the transfer of ownership of a Retail (on-off sale) Malt Beverage & SD Farm Wine License for June 30, 2023 to July 1, 2024 from The Mule (Dave Tunge, Owner) to MG Oil Company d/b/a 777 Casino & Liquor (Troy Erickson, Owner), 901 Broadway Avenue Suite A, Yankton, South Dakota.

5. Establishing Public Hearing for Transfer of Alcoholic Beverages License

Establish August 14, 2023 as the date for the public hearing on the request for the transfer of ownership of a Package (off-sale) Liquor License for January 1, 2023 to December 31, 2023 from Sportsman’s Spirits and Fine Wines (Dave Tunge, Owner) to MG Oil Company (Troy Erickson, Owner) d/b/a 777 Casino & Liquor, 901 Broadway Avenue, Yankton, South Dakota.

6. Establishing Public Hearing for Transfer of Alcoholic Beverages License

Establish August 14, 2023 as the date for the public hearing on the request for the transfer of ownership of a Retail (on-off sale) Malt Beverage & SD Farm Wine License for June 30, 2023 to July 1, 2024 from Sportsman's (Dave Tunge, Owner) to MG Oil Company d/b/a 777 Casino & Liquor-3 (Troy Erickson, Owner), 901 Broadway Avenue, Suite C, Yankton, SD.

7. Establishing Public Hearing for Transfer of Alcoholic Beverages License

Establish August 14, 2023 as the date for the public hearing on the request for the transfer of ownership of a Retail (on-off sale) Malt Beverage & SD Farm Wine License for June 30, 2023 to July 1, 2024 from Kankota's (Dave Tunge, Owner), to MG Oil Company d/b/a 777 Casino & Liquor-2 (Troy Erickson, Owner), 901 Broadway Avenue, Suite B, Yankton, SD.

Roll Call: All members present voting "Aye;" voting "Nay:" None.
Motion adopted.

While the City Commission was acting as the Zoning Board of Adjustment, Commissioner Benson introduced and Mayor Moser read the title of Memorandum 23-131, a request for a special permit to construct a parking lot in a residence zone. Address: 408 Burleigh Street. Yankton Real Estate, LLC., owner. This is a quasi-judicial action. The Zoning Board of Adjustment sets August 14, 2023 as the date for a public hearing to consider the special permit.

Action 23-181

Moved by Commissioner Benson, seconded by Commissioner Webber, to enter into an agreement with Connecting Cultures for translation services and Authorize the City Manager to sign said agreement, determine whether to continue the agreement after an evaluation is made at the end of the year, and, if so, renew said agreement for 2024 (Memorandum 23-132). Sara Brandt, President of Connecting Cultures appeared to Request Commission Support for the service agreement.

Roll Call: All members voting "Aye;" Commissioners Benson, Brunick, Hunhoff, Schramm, Villanueva, Webber and Mayor Moser, voting "Nay:" None. Abstain: Commissioner Johnson
Motion adopted.

Action 23-182

Moved by Commissioner Villanueva, seconded by Commissioner Johnson, to approve Change Order No. 1, accept the completed reconstruction on the Douglas Avenue Reconstruction project and authorize the Finance Officer to issue a manual check to Masonry Components, Inc. in the amount of \$332,091.48 (Memorandum 23-134)

Roll Call: All members present voting "Aye;" voting "Nay:" None.
Motion adopted.

Action 23-183

Moved by Commissioner Johnson, seconded by Commissioner Villanueva, to approve Change Order No 1. Marne Creek Bank Stabilization Project. (Memorandum 23-135)

Roll Call: All members present voting "Aye;" voting "Nay:" None.
Motion adopted.

Action 23-184

Moved by Commissioner Benson, seconded by Commissioner Johnson, to authorize the City Manager to sign grant agreements to act as the sub-recipient for grant funding to abate asbestos at Sacred Heart Church and Link Auditorium, and sign any related documentation or agreements.
(Memorandum 23-136)

Roll Call: All members voting “Aye;” Commissioners Benson, Brunick, Hunhoff, Johnson, Schramm, Webber and Mayor Moser, voting “Nay:” None. Abstain: Commissioner Villanueva
Motion adopted.

Action 23-185

Moved by Commissioner Benson, seconded by Commissioner Schramm, to approve two 2024 Applications for Bridge Improvement Grant (BIG) PE Funds or Local Federal Bridge Replacement or Removal Funds for the Cedar Street Bridge SN 68-121-204 and the 23rd Street Bridge SN 68-119-190 through the South Dakota Department of Transportation, and approve the Bridge Improvement Grant / Local Federal Bridge Programs Resolution Authorizing Submission of Applications #23-40
(Memorandum 23-137)

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 23-186

Moved by Commissioner Hunhoff, seconded by Commissioner Johnson, to approve Resolution #23-41. (Memorandum 23-138)

RESOLUTION #23-41

Resolution in Support of an Application for Financial Assistance to the South Dakota Housing Development Authority by Yankton Thrive for the Benefit of Multifamily Development

WHEREAS, the City of Yankton and Yankton Thrive have determined it is necessary to proceed with improvements to the City's infrastructure, thus enabling additional multifamily units to be constructed in the city limits of Yankton; and

WHEREAS, the City and Developer have determined financial assistance will be necessary to undertake the Project and an application for financial assistance to the South Dakota Housing and Development Authority shall be prepared by Yankton Thrive for the proposed development; and

WHEREAS, the City will work with the Developer's engineer to ensure the preliminary project infrastructure plans meet the City's requirements for adequate drinking water, water treatment capacity and distribution, storm sewer, and all other necessary improvements as needed; and

WHEREAS, the City has adequate treatment facilities and water supply to accommodate the proposed development; and

WHEREAS, the City is committed to the ownership and long-term maintenance of said public infrastructure upon acceptance and the conditions set forth in the certificate of completion that the said infrastructure and system shall meet the specifications, materials and equipment set forth as shown on

the approved plans in said agreement; and

WHEREAS, the 2022 Yankton Housing Study identified the need for additional multifamily housing in the moderate to market price range, an increase in the variety of housing types, designs, and densities; and

WHEREAS, the City acknowledges that there is a significant housing shortage in City of Yankton and this proposed development will help, but not resolve the housing shortage.

NOW, THEREFORE, BE IT RESOLVED by the City of Yankton as follows:

1. The City hereby supports the submission of an Application for financial assistance by Yankton Thrive, to the South Dakota Housing and Development Authority.
2. City officials of the City of Yankton are hereby authorized to deliver such other documents as necessary, to assist with the application.

Nancy Wenande, CEO for Yankton Thrive appeared to thank the Commission for previous Commission support for housing projects, and request passage of this resolution and support for this project.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 23-187

Moved by Commissioner Johnson, seconded by Commissioner Benson, to approve the request for a public firework display hosted by Riverboat Days and Summer Arts Committees on August 18, 2023. (Memorandum 23-139)

Roll Call: All members voting “Aye;” Commissioners Benson, Brunick, Hunhoff, Johnson, Schramm, Webber and Mayor Moser, voting “Nay:” None, Abstain: Commissioner Villanueva.
Motion adopted.

Action 23-188

Moved by Commissioner Benson, seconded by Commissioner Villanueva, to approve Resolution #23-42. (Memorandum 23-140)

RESOLUTION #23-42

WHEREAS, SDCL 6-13-1 requires a municipality owning personal property which is no longer necessary, useful, or suitable for municipal purposes shall, by resolution, declare it surplus and may, by resolution, order the sale, trade, destruction or other disposals of said personal property.

NOW, THEREFORE, BE IT RESOLVED that the following personal property be declared no longer necessary, useful, or suitable for municipal purposes and said property shall be disposed of in accordance with SDCL 6-13-1, et sequential:

PROPERTY TO BE DECLARED SURPLUS

Expiring Vests

Safariland Vest Ser# 10180266744 exp. Date 8/31/2023
Safariland Vest Ser# 10180126060/1018021443 exp. Date 10/23/23
Safariland Vest Ser# 10180256599/10180256698 exp. Date 8/31/2023
Safariland Vest Ser# 10180237763 exp. Date 10/23/2023
Safariland Vest Ser# 10180295750 exp. Date 10/23/2023

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 23-189

Moved by Commissioner Hunhoff, to deny previous consent item for the Special Events Dance Permit for Dayhuff Enterprises, motion died for lack of a second. Then moved by Commissioner Benson seconded by Commissioner Webber, to approve the request for The Special Events Dance Permit for Dayhuff Enterprises.

Roll Call: All members voting “Aye;” Commissioners Benson, Brunick, Johnson, Schramm, Villanueva, Webber and Mayor Moser voting “Nay:” Commissioner Hunhoff.
Motion adopted.

Action 23-190

Moved by Commissioner Villanueva, seconded by Commissioner Johnson, to adjourn into Executive Session at 7:58 p.m. to discuss **contractual, litigation and personnel matters** under SDCL 1-25-2.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Regular meeting of the Board of City Commissioners of the City of Yankton was reconvened by Mayor Moser.

Roll Call: Present: Commissioners Benson, Hunhoff, Johnson, Schramm and Webber. City Attorney Den Herder and City Manager Leon were also present. Absent: Commissioners Brunick, Miner and Villanueva
Quorum present.

Action 23-191

Moved by Commissioner Hunhoff, seconded by Commissioner Benson, to adjourn at 9:20 p.m.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

July 24th, 2023

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Stephanie Moser
Mayor

ATTEST:

Al Viereck
Finance Officer

Published August 4th, 2023

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
ACADEMY OF DANCE INC	SUMMER PROGRAM	475.20	PROFESSIONAL SERVICES	203.203.202		07/27/2023	023812	P	355	00054
ANDERSON REALTY LLC	FACADE GRANT REIMBURSE	9,022.92	HISTORIC DOWNTOWN YANKTO	211.231.549		63480	023230	P	355	00002
ASCAP	LICENSE FEE	16.25	PROFESSIONAL SERVICES	203.203.202		7.25.23	022004	P	355	00001
BANNER ASSOCIATES INC	MARNE CREEK RESTORATION	27,425.54	FEMA 2019	204.204.323		40119	020857	P	355	00055
BARB BUSS	MEMBERSHIP REFUND	27.50	ANNUAL MEMBERSHIPS	203.3740		8/2/2023	080938	P	355	00111
	MEMBERSHIP REFUND	1.98	SALES TAX PAYABLE	203.2073		8/2/2023	080938	P	355	00112
		29.48	*VENDOR TOTAL							
CENGAGE LEARNING INC/GAL	LEARNING MATERIALS	200.77	BOOKS	101.142.340		13702.38375	023662	P	351	00003
CENTURYLINK	PHONE BILL	15.22	TELEPHONE	101.102.271		7/31/2023	002262	P	355	00056
	PHONE BILL	27.32	TELEPHONE	101.104.271		7/31/2023	002262	P	355	00057
	PHONE BILL	12.44	TELEPHONE	101.122.271		7/31/2023	002262	P	355	00058
	PHONE BILL	66.49	TELEPHONE	101.111.271		7/31/2023	002262	P	355	00059
	PHONE BILL	35.09	TELEPHONE	101.114.271		7/31/2023	002262	P	355	00060
	PHONE BILL	0.89	TELEPHONE	101.115.271		7/31/2023	002262	P	355	00061
	PHONE BILL	3.78	TELEPHONE	101.123.271		7/31/2023	002262	P	355	00062
	PHONE BILL	5.77	TELEPHONE	101.127.271		7/31/2023	002262	P	355	00063
	PHONE BILL	14.66	TELEPHONE	201.201.271		7/31/2023	002262	P	355	00064
	PHONE BILL	15.77	TELEPHONE	601.601.271		7/31/2023	002262	P	355	00065
	PHONE BILL	7.99	TELEPHONE	611.611.271		7/31/2023	002262	P	355	00066
	PHONE BILL	5.33	TELEPHONE	637.637.271		7/31/2023	002262	P	355	00067
	PHONE BILL	11.33	TELEPHONE	801.801.271		7/31/2023	002262	P	355	00068
		222.08	*VENDOR TOTAL							
CHESTERMAN COMPANY	CONCESSIONS	688.00	MISCELLANEOUS CONCESSION	202.202.728		7/26/2023	080936	P	355	00069
	CONCESSIONS	205.50	MISCELLANEOUS CONCESSION	202.202.728		8/2/2023	080942	P	355	00113
		893.50	*VENDOR TOTAL							
CITY OF VERMILLION	JOINT POWER TRANSFER	82,905.60	COST OF SERVICE PROVIDED	637.637.206		8/1/2023	003067	P	355	00116
CITY OF YANKTON-PARKS	SOLID WASTE	647.90	LANDFILL	201.201.276		8/2/2023	003889	P	355	00114
CITY OF YANKTON-SOLID WA	COMPACTED GARBAGE	18,484.99	LANDFILL TIPPING FEE	631.631.219			005524	P	355	00115

Schedule of Bills

VENDOR NAME	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
CITY OF YANKTON-WATER CARTRIDGE DISPOSAL	55.48	REP. & MAINT. - PLANT	601.601.221		393418	230166	P	355	00003
CREDIT COLLECTION SERVIC COLLECTION WATER	27.52	PROFESSIONAL SERVICES	601.601.202		7.17.23	001858	P	355	00004
COLLECTION SEWER	9.73	PROFESSIONAL SERVICES	611.611.202		7.17.23	001858	P	355	00005
COLLECTION SOLID WASTE	9.39	PROFESSIONAL SERVICES	631.631.202		7.17.23	001858	P	355	00006
	46.64	*VENDOR TOTAL							
DANKO EMERGENCY EQUIPMEN HOSE REPAIR	267.87	REP. & MAINT. - EQUIPMEN	101.114.221		130299	235559	P	355	00117
DEPT OF HEALTH WATER SAMPLES	250.00	PROFESSIONAL SERVICES	601.601.202		10610938	230163	P	355	00008
SAC WATER SAMPLES	165.00	PROFESSIONAL SERVICES	203.203.202		10610938	230163	P	355	00009
	415.00	*VENDOR TOTAL							
DESIGN SOLUTIONS & INTEG SERVICE CALL	320.00	REP. & MAINT. - PLANT	601.601.221		60267	230165	P	355	00007
DOUBLE H PAVING INC TAXIWAY	360,979.02	DESIGN/CONST NORTH TAXIW	502.511.390		C-7-23	233017	P	355	00070
ECOWATER SYSTEMS OF YANK RENTAL CONTRACT	108.00	REP. & MAINT. - EQUIPMEN	101.142.221		70710	023671	P	351	00002
ERIC BARTZ TRAINING INSTRUCTOR PAY	318.01	LEARNING	101.114.264		8/1/2023	235552	P	355	00118
FEJFAR PLUMBING INC GAS SHUT OFF	74.49	REP. & MAINT. - BUILDING	101.123.223		57632	230009	P	355	00010
FENTON CONSTRUCTION MARNE CREEK BANK RESTORE	530,763.75	FEMA 2019	204.204.323		C-18-22	233003	P	355	00071
GEOTEK ENG & TESTING SER TESTING	855.00	15TH, BILL BAGGS TO ALUM	506.574.361		61984	233008	P	355	00074
TESTING	756.00	CEDAR STREET 10TH TO 17T	506.574.371		61985	233009	P	355	00075
TESTING	12,142.50	PROFESSIONAL SERVICES	516.588.202		62066	233014	P	355	00076
TESTING	11,033.50	PROFESSIONAL SERVICES	516.588.202		62827	233014	P	355	00079
TESTING	264.00	CEDAR STREET 10TH TO 17T	506.574.371		62828	233009	P	355	00077
TESTING	132.00	15TH, BILL BAGGS TO ALUM	506.574.361		62829	233008	P	355	00078
	25,183.00	*VENDOR TOTAL							
GERSTNER OIL CO AVIATION GAS	30,835.80	GARAGE GASOLINE & LUBRIC	101.127.238		193638	023912	P	355	00012
FUEL	22,226.06	GARAGE GASOLINE & LUBRIC	101.127.238		193743	023913	P	355	00073
FUEL	677.00	REP. & MAINT. - CENTRAL	621.621.224		70594	080944	P	355	00119
	53,738.86	*VENDOR TOTAL							

Schedule of Bills

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
GOLDSTAR PRODUCTS SHOP SUPPLIES	399.00	REP. & MAINT. - VEHICLES	101.114.222		8/1/2023	235556	P	355	00120
GRAYBAR ELECTRIC COMPANY PARTS	50.26	REP. & MAINT. - PLANT	601.601.221		9331882333	230157	P	355	00011
GREATLIFE GOLF & FITNESS SUMMER PROGRAM	1,100.80	PROFESSIONAL SERVICES	203.203.202		7/27/2023	023818	P	355	00072
HAAS/JOHN AND TERESA SIDEWALK REIMBURSEMENT	873.60	BUILDINGS & STRUCTURES	101.123.320		7.20.23	023231	P	355	00017
HANSON BRIGGS ADVERTISIN PATROL BOOKLETS	619.40	PROFESSIONAL SERVICES	101.111.202		31434	231540	P	355	00016
PARKING TICKETS	294.98	PRINTING & BINDING	101.111.233		31682	231543	P	355	00013
	914.38	*VENDOR TOTAL							
HAWKINS INC CHEMICALS	2,708.36	CHEMICALS & GASES	601.601.240		6523019	230162	P	355	00014
POOL CHEMICALS	3,402.26	CHEMICALS & GASES	202.202.240		6524190	080488	P	355	00015
CHEMICALS	25,257.72	CHEMICALS & GASES	601.601.240		6529038	7411 230168	P	355	00080
CHEMICALS	4,604.62	CHEMICALS & GASES	202.202.240		6532076	080490	P	355	00082
CHEMICALS	2,717.55	CHEMICALS & GASES	611.611.240		6537168	231019	P	355	00081
CHEMICALS	5,351.60	CHEMICALS & GASES	202.202.240		6537929	080489	P	355	00121
	44,042.11	*VENDOR TOTAL							
HERITAGE HOMES INC. SPECIAL APPROPRIATION	1,250.00	CRAMER-KENYON HOUSE	211.231.558		8//2/2023	023148	P	355	00122
J & H CARE & CLEANING CO JANITORIAL SERVICES	3,000.00	CONTRACTED SERVICES	203.203.204		1015006	080931	P	355	00084
JANITORIAL SERVICES	1,200.00	CONTRACTED SERVICES	101.142.204		101502B	023697	P	351	00005
	4,200.00	*VENDOR TOTAL							
JACK'S UNIFORMS SAFETY VESTS	6,250.28	EQUIPMENT	101.111.350		108064A	231544	P	355	00083
JJ BENJI'S HAT	17.00	UNIFORMS	101.111.244		21722	231541	P	355	00018
UNIFORMS	250.00	UNIFORMS & DRY GOODS	201.201.244		21733	080935	P	355	00085
	267.00	*VENDOR TOTAL							
JOHNSON CONTROLS, INC. ELECTRICAL	349.04	REP. & MAINT. - BUILDING	202.202.223		7/21/2023	080943	P	355	00123
KENDELL DOORS & HARDWARE KEY CORE FOR DOOR	185.84	REP. & MAINT. - BUILDING	101.127.223		80061	023235	P	355	00086
LEWIS & CLARK THEATRE CO SPECIAL APPROPRIATION	1,250.00	LEWIS AND CLARK THEATRE	211.231.563		8/2/2023	023149	P	355	00125

Schedule of Bills

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
MACQUEEN EMERGENCY CLEANER	140.39	REP. & MAINT. - EQUIPMEN	101.114.221		P10469	235550	P	355	00020
MASONRY COMPONENTS INC LEVEE TO 2ND	321,230.78	DOUGLAS AVE, LEVEE TO 2N	506.572.371		C-3-23	233007	F	355	00087
LEVEE TO 2ND	6,015.21	DOUGLAS AVE, LEVEE TO 2N	602.602.336		C-3-23	233007	F	355	00088
LEVEE TO 2ND	4,845.49	DOUGLAS AVE, 2ND TO LEVE	611.611.338		C-3-23	233007	F	355	00089
	332,091.48	*VENDOR TOTAL							
MCARTHUR SHEET METAL WOR EXHAUST VENT/HOOD	17,500.00	REP. & MAINT. - COLLECTI	611.611.226		7/28/2023	230167	P	355	00090
MEAD CULTURAL EDUCATION TRAIN CAR MOVED TO MEAD	6,350.00	SPECIAL PROJECTS	211.231.599		1000	023378	P	355	00019
MERNIN/KELLY SIDEWALK REIMBURSEMENT	900.48	BUILDINGS & STRUCTURES	101.123.320		7.19.23	023229	P	355	00021
MIDAMERICAN ENERGY FUEL	1,306.47	FUEL-HEATING	611.611.273		7/26/2023	002904	P	355	00092
MIDWEST TAPE SUPPLIES	39.99	AV - CAPITAL	101.142.342		504005460	023954	P	351	00004
MW MINI MELTS LLC CONCESSIONS	2,880.00	MISCELLANEOUS CONCESSION	202.202.728		1088	080934	P	355	00091
ONE OFFICE SOLUTION OFFICE SUPPLIES	7.84	OFFICE SUPPLIES	101.102.232		522835-00	024002	P	355	00093
OVERHEAD DOOR CO KEYPAD	180.00	REP. & MAINT. - BUILDING	101.125.223		88834	023236	P	355	00094
PARKWAY CONSTRUCTION MCVAY FAMILY REFLECTION	14,128.20	WESTSIDE PARK SUNDIAL	503.545.321		C-14-22	233000	P	355	00095
PATRICK KAFFAR TRAINING INSTRUCTOR PAY	318.01	LEARNING	101.114.264		8/1/2023	235553	P	355	00124
PHEASANTLAND INDUSTRIES MERIDIAN DIST BANNERS	5,771.98	PROFESSIONAL SERVICES	211.231.202		88182	023227	P	355	00023
POWER SOURCE ELECTRIC ELECTRICAL	65.00	REP. & MAINT. - BUILDING	203.203.223		S-68168	080941	P	355	00126
PRO TRACK AND TENNIS, IN SAC TENNIS COURTS	69,600.00	COMMON BLDG EQUIPMENT	506.571.350		2346	022559	P	355	00022
QUADIENT LEASING USA INC POSTAGE	33.90	POSTAGE	101.102.231		N10034275	012407	P	355	00024
POSTAGE	33.90	POSTAGE	101.104.231		N10034275	012407	P	355	00025

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
QUADIEN T LEASING USA INC										
	POSTAGE	61.02	POSTAGE	101.111.231		N10034275	012407	P	355	00026
	POSTAGE	162.72	POSTAGE	101.122.231		N10034275	012407	P	355	00027
	POSTAGE	183.06	POSTAGE	601.601.231		N10034275	012407	P	355	00028
	POSTAGE	115.26	POSTAGE	611.611.231		N10034275	012407	P	355	00029
	POSTAGE	67.80	POSTAGE	631.631.231		N10034275	012407	P	355	00030
	POSTAGE	20.34	POSTAGE	637.637.231		N10034275	012407	P	355	00031
		678.00	*VENDOR TOTAL							
RACOM CORPORATION										
	BEON ACCESS	35.80	PROFESSIONAL SERVICES	101.111.202		RI230332	210004	P	355	00096
SIOUX FALLS TWO WAY RADI										
	REPLACE FIRE PAGER	485.99	REP. & MAINT. - EQUIPMEN	101.114.221		129263	235555	P	355	00127
SMITH INSURANCE INC/MT &										
	NOTARY BOND	80.00	PROFESSIONAL SERVICES	208.208.202		819	023068	P	355	00098
STOCKWELL ENGINEERS INC										
	ENGINEERING	27,200.00	PROFESSIONAL SERVICES	516.588.202		15187	223005	P	355	00097
THIRD MILLENNIUM ASSO IN										
	UTILITY BILLING	331.08	PROFESSIONAL SERVICES	601.601.202		30240	003880	P	355	00033
	UTILITY BILLING	316.35	PROFESSIONAL SERVICES	611.611.202		30240	003880	P	355	00034
	UTILITY BILLING	88.27	PROFESSIONAL SERVICES	631.631.202		30240	003880	P	355	00035
		735.70	*VENDOR TOTAL							
TOMS ELECTRIC										
	NEW POOL PUMP	95.66	REP. & MAINT. - BUILDING	203.203.223		5198	080932	P	355	00100
	CONCESSIONS	153.06	REP. & MAINT. - BUILDING	201.201.223		5200	080930	P	355	00099
		248.72	*VENDOR TOTAL							
TRE ENVIRONMENTAL STRATE										
	3RD QTR TESTING	950.00	PROFESSIONAL SERVICES	611.611.202		4478	231017	P	355	00032
TRI-STATE TURF										
	IRRIGATION	11,943.00	CAPITAL REPAIR & MAINTEN	101.127.301		7414	023915	P	355	00128
TROPHY PLACE										
	TROPHIES	270.00	AWARDS	203.203.784		2885	080491	P	355	00129
TROPICAL CREATIONS INC										
	SERVICE FEE	301.00	RECREATION SUPPLIES	701.701.242		207670	023953	P	351	00001
UNITED STATES POSTAL SER										
	POSTAGE	93.48	POSTAGE	101.122.231		8/1/2023	002989	P	355	00131
	POSTAGE	148.59	POSTAGE	101.104.231		8/1/2023	002989	P	355	00132
	POSTAGE	11.94	POSTAGE	101.111.231		8/1/2023	002989	P	355	00133
	POSTAGE	30.24	POSTAGE	201.201.231		8/1/2023	002989	P	355	00134
	POSTAGE	6.22	POSTAGE	101.122.231		8/1/2023	002989	P	355	00135
	POSTAGE	51.54	POSTAGE	637.637.231		8/1/2023	002989	P	355	00136

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
UNITED STATES POSTAL SER	POSTAGE	12.93	POSTAGE	101.102.231		8/1/2023	002989	P	355	00137
	POSTAGE	51.96	POSTAGE	101.106.231		8/1/2023	002989	P	355	00138
	POSTAGE	16.29	POSTAGE	101.107.231		8/1/2023	002989	P	355	00139
	POSTAGE	1.89	POSTAGE	203.203.231		8/1/2023	002989	P	355	00140
	POSTAGE	0.63	POSTAGE	101.114.231		8/1/2023	002989	P	355	00141
	POSTAGE	122.19	POSTAGE	601.601.231		8/1/2023	002989	P	355	00142
	POSTAGE	116.76	POSTAGE	611.611.231		8/1/2023	002989	P	355	00143
	POSTAGE	32.58	POSTAGE	631.631.231		8/1/2023	002989	P	355	00144
		697.24	*VENDOR TOTAL							
VESSCO, INC.	PARTS	382.42	REP. & MAINT. - PLANT	601.601.221		90622	230164	P	355	00036
WEEK/THOMAS LYNN	TRAILS	300.00	PROFESSIONAL SERVICES	204.204.202		01	080933	P	355	00101
WHOLESALE SUPPLY INC	CONCESSIONS	624.40	MISCELLANEOUS CONCESSION	202.202.728		456283	080940	P	355	00145
	CONCESSIONS	877.15	MISCELLANEOUS CONCESSION	202.202.728		456368	080939	P	355	00146
	CONCESSIONS	3,912.60	MISCELLANEOUS CONCESSION	202.202.728		7/26/2023	080937	P	355	00102
		5,414.15	*VENDOR TOTAL							
WILLIAMS & COMPANY PC	AUDIT	6,913.80	AUDIT	101.101.203		182445	005659	P	355	00037
	AUDIT	4,993.30	AUDIT	601.601.203		182445	005659	P	355	00038
	AUDIT	4,993.30	AUDIT	611.611.203		182445	005659	P	355	00039
	AUDIT	1,152.30	AUDIT	631.631.203		182445	005659	P	355	00040
	AUDIT	1,152.30	AUDIT	637.637.203		182445	005659	P	355	00041
		19,205.00	*VENDOR TOTAL							
XEROX FINANCIAL SERVICES	COPIER LEASE & COPIES	410.99	COPIES	101.105.234		4502478	021748	P	355	00042
	COPIER LEASE & COPIES	230.82	COPIES	101.105.234		4502478	021748	P	355	00043
	COPIER LEASE & COPIES	141.94	CONTRACTED SERVICES	203.203.204		4502478	021748	P	355	00044
	COPIER LEASE & COPIES	103.81	COPIES	203.203.234		4502478	021748	P	355	00045
	COPIER LEASE & COPIES	141.94	COPIES	101.111.234		4502478	021748	P	355	00046
	COPIER LEASE & COPIES	25.58	COPIES	101.111.234		4502478	021748	P	355	00047
	COPIER LEASE & COPIES	141.94	COPIES	101.104.234		4502478	021748	P	355	00048
	COPIER LEASE & COPIES	108.82	COPIES	101.104.234		4502478	021748	P	355	00049
		1,305.84	*VENDOR TOTAL							
YANKTON COUNTY AUDITOR	SAFETY CENTER SHARE	10,142.24	RENT FOR SAFETY CENTER	101.111.212		Q2 2023	023377	P	355	00052
YANKTON FIRE & SAFETY CO	EXTINGUISHER MAINTENANCE	44.00	PROFESSIONAL SERVICES	101.111.202		28755	231542	P	355	00053
	EXTINGUISHER MAINTENANCE	44.00	PROFESSIONAL SERVICES	101.111.202		28827	231539	P	355	00050
		88.00	*VENDOR TOTAL							

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
YANKTON SCHOOL DISTRICT	2023 2ND QUARTER	33,280.44	COST OF SERVICE PROVIDED	203.203.206		6/30/2023	023811	P	355	00109
	2023 2ND QUARTER	20,322.81	COMMON BLDG EQUIPMENT	506.571.350		6/30/2023	023811	P	355	00110
		53,603.25	*VENDOR TOTAL							
YANKTON SCHOOL DISTRICT	SUMMER PROGRAM	3,017.50	PROFESSIONAL SERVICES	203.203.202		7/27/2023	023817	P	355	00103
	SUMMER PROGRAM	2,603.55	PROFESSIONAL SERVICES	203.203.202		7/27/2023	023816	P	355	00104
	SUMMER PROGRAM	1,446.70	PROFESSIONAL SERVICES	203.203.202		7/27/2023	023815	P	355	00105
	SUMMER PROGRAM	1,478.15	PROFESSIONAL SERVICES	203.203.202		7/27/2023	023814	P	355	00106
	SUMMER PROGRAM	408.85	PROFESSIONAL SERVICES	203.203.202		7/27/2023	023813	P	355	00107
		8,954.75	*VENDOR TOTAL							
YANKTON THRIVE	CONFERENCE	30.00	CONFERENCE & MEETINGS	101.106.265		7/27/2023	024001	P	355	00108
YANKTON THRIVE	SPECIAL APPROPRIATION	115,000.00	YANKTON THRIVE	211.231.551		209	023146	P	355	00147
YANKTON TITLE CO.	ABATEMENT	159.30	ABATEMENT	101.106.204		8/1/2023	023237	P	355	00148
YANKTON VOL FIRE DEPARTM	FIRE CALL PAY	1,020.00	PROFESSIONAL SERV.-VOLUN	101.114.202		7.18.23	235551	P	355	00051
302 W 3RD LLC	FACADE GRANT	13,000.00	HISTORIC DOWNTOWN YANKTO	211.231.549		7/24/2023	023233	P	355	00130

Schedule of Bills

VENDOR NAME	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
DESCRIPTION							
REPORT TOTALS:	1,897,236.90						

RECORDS PRINTED - 000153

FUND RECAP :

FUND	DESCRIPTION	DISBURSEMENTS
101	GENERAL FUND	98,136.61
201	PARKS AND RECREATION	1,095.86
202	HUETHER FAMILY AQUATICS CTR	22,895.17
203	SUMMIT ACTIVITY CENTER	47,700.22
204	MARNE CREEK	558,489.29
208	911/DISPATCH	80.00
211	LODGING SALES TAX	151,644.90
502	AIRPORT CAPITAL	360,979.02
503	PARK CAPITAL	14,128.20
506	SPECIAL CAPITAL IMPROV	413,160.59
516	MEAD PROPERTY DEVELOPMENT	50,376.00
601	WATER OPERATION	34,697.16
602	WATER RENEWAL/REPLACEMENT	6,015.21
611	WASTE WATER OPERATION	32,878.90
621	CEMETERY OPERATION	677.00
631	SOLID WASTE	19,835.33
637	JOINT POWER	84,135.11
701	LIBRARY TRUST	301.00
801	CENTRAL GARAGE	11.33
TOTAL ALL FUNDS		1,897,236.90

BANK RECAP :

BANK	NAME	DISBURSEMENTS
1DAK	FIRST DAKOTA NAT'L BANK CORP	1,897,236.90
TOTAL ALL BANKS		1,897,236.90

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE APPROVED BY

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CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P	ID	LINE
AFSCME COUNCIL 65		06454							
	EMPLOYEE DEDUCTIONS	465.20	MISC. EMP. DED.	711.2079	7.21.23			352	00089
	EMPLOYEE DEDUCTIONS	465.20	MISC. EMP. DED.	711.2079	7.7.23			352	00013
		930.40	*TOTAL						
AMERICAN FAMILY LIFE COR		00025							
	PREMIUMS	5,645.18	CANCER & ICU SUPPLEMENTA	711.2075	526778	001234	P	352	00105
AVERA HEALTH PLANS		05140							
	PREMIUMS	85,145.68	HEALTH INSURANCE	711.2068	7.5.23	005122	P	352	00015
	RETIREE PREMIUMS	549.62	HEALTH INSURANCE	711.2068	7.5.23	005122	P	352	00016
		85,695.30	*TOTAL						
CITY UTILITIES		00109							
	WATER/WW	416.43	WATER SERVICE	101.114.274	6.19.23	002642	P	352	00059
	WATER/WW	41.86	SEWER SERVICE	101.114.275	6.19.23	002642	P	352	00060
	WATER/WW	167.11	WATER SERVICE	101.125.274	6.19.23	002642	P	352	00054
	WATER/WW	78.73	SEWER SERVICE	101.125.275	6.19.23	002642	P	352	00055
	WATER/WW	480.40	WATER SERVICE	101.127.274	6.19.23	002642	P	352	00051
	WATER/WW	434.45	WASTEWATER SERVICE	101.127.275	6.19.23	002642	P	352	00052
	WATER/WW	47.22	LANDFILL	101.127.276	6.19.23	002642	P	352	00053
	WATER/WW	211.21	WATER SERVICE	101.141.274	6.19.23	002642	P	352	00074
	WATER/WW	126.33	SEWER SERVICE	101.141.275	6.19.23	002642	P	352	00075
	WATER/WW	222.47	WATER SERVICE	101.142.274	6.19.23	002642	P	303	00001
	WATER/WW	44.73	SEWER SERVICE	101.142.275	6.19.23	002642	P	303	00002
	WATER/WW	15,309.48	WATER SERVICE	201.201.274	6.19.23	002642	P	352	00066
	WATER/WW	601.89	SEWER SERVICE	201.201.275	6.19.23	002642	P	352	00067
	WATER/WW	9,997.03	WATER SERVICE	202.202.274	6.19.23	002642	P	352	00068
	WATER/WW	3,061.06	SEWER SERVICE	202.202.275	6.19.23	002642	P	352	00069
	WATER/WW	649.11	WATER SERVICE	203.203.274	6.19.23	002642	P	352	00070
	WATER/WW	241.93	SEWER SERVICE	203.203.275	6.19.23	002642	P	352	00071
	WATER/WW	4,740.96	WATER SERVICE	601.601.274	6.19.23	002642	P	352	00072
	WATER/WW	952.61	WATER SERVICE	611.611.274	6.19.23	002642	P	352	00073
	WATER/WW	49.06	WATER SERVICE	631.631.274	6.19.23	002642	P	352	00064
	WATER/WW	17.53	SEWER SERVICE	631.631.275	6.19.23	002642	P	352	00065
	WATER/WW	396.22	WATER	637.637.274	6.19.23	002642	P	352	00056
	WATER/WW	313.86	WW SERVICE	637.637.275	6.19.23	002642	P	352	00057
	WATER/WW	23.61	LANDFILL	637.637.276	6.19.23	002642	P	352	00058
	WATER/WW	80.22	WATER PURCHASED	801.801.274	6.19.23	002642	P	352	00061
	WATER/WW	62.26	SEWER SERVICE	801.801.275	6.19.23	002642	P	352	00062
	WATER/WW	23.61	LANDFILL	801.801.276	6.19.23	002642	P	352	00063
		38,791.38	*TOTAL						
DEPT OF SOCIAL SERVICES		01681							
	CHILD SUPPORT	1,227.92	MISC. EMP. DED.	711.2079	7.21.23			352	00084
	CHILD SUPPORT	1,227.92	MISC. EMP. DED.	711.2079	7.7.23			352	00008
		2,455.84	*TOTAL						
FIRST DAKOTA NAT'L BANK		07493							
	HSA CONTRIBUTIONS	3,537.73	HSA EMPLOYER CONTRIBUTIO	711.2052	7.21.23			352	00082
	HSA CONTRIBUTIONS	2,123.85	HSA EMPLOYEE CONTRIBUTIO	711.2053	7.21.23			352	00083
	CONTRIBUTIONS	3,537.73	HSA EMPLOYER CONTRIBUTIO	711.2052	7.7.23			352	00006

ACH Payment Register

CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P	ID	LINE
FIRST DAKOTA NAT'L BANK	07493								
	CONTRIBUTIONS	2,123.85	HSA EMPLOYEE CONTRIBUTIO	711.2053	7.7.23			352	00007
		11,323.16	*TOTAL						
FIRST NATIONAL BANK FSA	07494								
	CAFETERIA PLAN	598.33	FLEX DAYCARE	711.2054	7.21.23			352	00087
	CAFETERIA PLAN	281.25	FLEX MEDICAL	711.2055	7.21.23			352	00088
	CAFETERIA PLAN	598.33	FLEX DAYCARE	711.2054	7.7.23			352	00011
	CAFETERIA PLAN	281.25	FLEX MEDICAL	711.2055	7.7.23			352	00012
		1,759.16	*TOTAL						
ICMA RETIREMENT TRUST -	00287								
	CONTRIBUTIONS	1,657.26	ICMA DEFERRED COMPENSATI	711.2067	7.21.23			352	00081
	CONTRIBUTIONS	1,657.26	ICMA DEFERRED COMPENSATI	711.2067	7.7.23			352	00005
		3,314.52	*TOTAL						
LUMEN	07496								
	FIBER INTERNET	347.36	INTERNET ACCESS	101.105.270	644705247	023065	P	352	00017
MIDAMERICAN ENERGY	00303								
	FUEL	15.97	FUEL-HEATING	101.114.273	7.7.23			352	00040
	FUEL	16.18	FUEL-GENERATOR	101.115.273	7.7.23			352	00039
	FUEL	653.52	ROAD MATERIALS	101.123.239	7.7.23			352	00045
	FUEL	35.38	FUEL-HEATING	101.125.273	7.7.23			352	00041
	FUEL	55.27	FUEL-HEATING	101.127.273	7.7.23			352	00037
	FUEL	93.89	FUEL-HEATING	101.141.273	7.7.23			352	00044
	FUEL	97.82	FUEL-HEATING	201.201.273	7.7.23			352	00043
	FUEL	1,792.95	FUEL-HEATING	202.202.273	7.7.23			352	00042
	FUEL	495.16	FUEL-HEATING	601.601.273	7.7.23			352	00047
	FUEL	98.95	HEATING FUEL - GAS	637.637.273	7.7.23			352	00046
	FUEL	62.55	FUEL-HEATING	801.801.273	7.7.23			352	00038
		3,417.64	*TOTAL						
MINNESOTA LIFE INSURANCE	06544								
	PREMIUMS	657.98	LIFE INSURANCE	711.2069	7.21.23	005179	P	352	00092
MONEY MOVERS INC	07676								
	SAC MAINTENANCE FEE	11.50	PROFESSIONAL SERVICES	203.203.202	7.14.23	023072	P	352	00049
MORROW/JOSEPH C.	03823								
	DESIGN WORK	1,980.00	PROFESSIONAL SERVICES	101.125.202	158	203537	P	352	00002
	DESIGN WORK	1,980.00	PROFESSIONAL SERVICES	101.125.202	159	203537	P	352	00103
		3,960.00	*TOTAL						
NEBRASKA DOR - WH INCOME	07502								
	INCOME TAX WITHHOLDING	1,342.16	NEBRASKA INCOME TAX	711.2057	444349	005222	P	352	00048
	WITHHOLDING TAX	1,429.27	NEBRASKA INCOME TAX	711.2057	7.21.23	005222	P	352	00104
		2,771.43	*TOTAL						
NORTHWESTERN ENERGY	00455								
	ELECTRICITY	1,586.95	ELECTRICITY	101.142.272	6.29.23	002795	P	303	00003
	ELECTRICITY	608.00	ELECTRICITY	101.114.272	7.10.23			352	00029
	ELECTRICITY	77.72	ELECTRICITY	101.115.272	7.10.23			352	00028
	ELECTRICITY	644.92	ELECTRICITY	101.123.272	7.10.23			352	00033
	ELECTRICITY	2,366.03	ELECTRICITY	101.125.272	7.10.23			352	00027
	ELECTRICITY	28,239.78	ELECTRICITY-STREET LIGHT	101.126.272	7.10.23			352	00022

CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P	ID	LINE
	NORTHWESTERN ENERGY	00455							
	ELECTRICITY	943.45	ELECTRICITY	101.127.272	7.10.23			352	00024
	ELECTRICITY	2,079.95	ELECTRICITY	101.141.272	7.10.23			352	00032
	ELECTRICITY	4,511.48	ELECTRICITY	201.201.272	7.10.23			352	00023
	ELECTRICITY	8,707.16	ELECTRICITY	202.202.272	7.10.23			352	00031
	ELECTRICITY	38,672.77	ELECTRICITY	601.601.272	7.10.23			352	00035
	ELECTRICITY	10,033.23	ELECTRICITY	611.611.272	7.10.23			352	00036
	ELECTRICITY	39.55	ELECTRICITY	621.621.272	7.10.23			352	00025
	ELECTRICITY	229.67	ELECTRICITY	637.637.272	7.10.23			352	00030
	ELECTRICITY	398.58	ELECTRICITY	637.637.272	7.10.23			352	00034
	ELECTRICITY	829.22	ELECTRICITY	801.801.272	7.10.23			352	00026
		99,968.46	*TOTAL						
	PAYMENT SERVICES NETWORK	07677							
	MERCHANT FEES	29.20	PROFESSIONAL SERVICES	601.601.202	279116.311	023066	P	352	00018
	MERCHANT FEES	27.91	PROFESSIONAL SERVICES	611.611.202	279116.311	023066	P	352	00019
	MERCHANT FEES	7.79	PROFESSIONAL SERVICES	631.631.202	279116.311	023066	P	352	00020
	MERCHANT FEES	4.95	PROFESSIONAL SERVICES &	637.637.202	279116.311	023066	P	352	00021
		69.85	*TOTAL						
	PRINCIPAL LIFE INSURANCE	07491							
	INSURANCE PREMIUMS	6,811.96	DENTAL INSURANCE	711.2059	7.21.23	003190	P	352	00050
	RETIREMENT, SD	00519							
	CONTRIBUTIONS	91,945.82	SD RETIREMENT SYSTEM	711.2066	JULY 2023	002809	P	352	00091
	SDSRP	04992							
	RETIREMENT CONTRIBUTIONS	4,287.00	ROTH 457 SDRS-SRP	711.2056	7.21.23			352	00086
	RETIREMENT CONTRIBUTIONS	4,687.88	SDRS SUPPLEMENTAL RETIRE	711.2058	7.21.23			352	00085
	RETIREMENT CONTRIBUTIONS	4,144.50	ROTH 457 SDRS-SRP	711.2056	7.7.23			352	00010
	RETIREMENT CONTRIBUTIONS	4,687.88	SDRS SUPPLEMENTAL RETIRE	711.2058	7.7.23			352	00009
		17,807.26	*TOTAL						
	SOUTH DAKOTA DEPT OF LAB	00636							
	UNEMPLOYMENT INSURANCE	1,930.76	UNEMPLOYMENT	711.2076	7.6.23	002981	P	352	00001
	STANDARD INSURANCE COMPA	05508							
	INSURANCE PREMIUMS	667.96	VISION INSURANCE	711.2078	7.26.2023	005313	P	352	00106
	U.S. POST OFFICE-UTIL	00642							
	UTILITY BILLING POSTAGE	1,183.81	PROFESSIONAL SERVICES	601.601.202	JUNE 2023	001855	P	352	00076
	UTILITY BILLING POSTAGE	1,131.20	PROFESSIONAL SERVICES	611.611.202	JUNE 2023	001855	P	352	00077
	UTILITY BILLING POSTAGE	315.68	PROFESSIONAL SERVICES	631.631.202	JUNE 2023	001855	P	352	00078
		2,630.69	*TOTAL						
	UKG WORKFORCE READY	07490							
	PAYROLL SOFTWARE	1,399.27	PROFESSIONAL SERVICES	101.107.202	12102103.3205	203533	P	352	00093
	PAYROLL SOFTWARE	1,140.07	PROFESSIONAL SERVICES	101.107.202	12102103.3205	203533	P	352	00098
	PAYROLL SOFTWARE	172.74	PROFESSIONAL SERVICES	601.601.202	12102103.3205	203533	P	352	00094
	PAYROLL SOFTWARE	140.74	PROFESSIONAL SERVICES	601.601.202	12102103.3205	203533	P	352	00099
	PAYROLL SOFTWARE	51.83	PROFESSIONAL SERVICES	611.611.202	12102103.3205	203533	P	352	00095
	PAYROLL SOFTWARE	42.23	PROFESSIONAL SERVICES	611.611.202	12102103.3205	203533	P	352	00100
	PAYROLL SOFTWARE	51.83	PROFESSIONAL SERVICES	631.631.202	12102103.3205	203533	P	352	00096
	PAYROLL SOFTWARE	42.23	PROFESSIONAL SERVICES	631.631.202	12102103.3205	203533	P	352	00101
	PAYROLL SOFTWARE	51.83	PROFESSIONAL SERVICES &	637.637.202	12102103.3205	203533	P	352	00097
	PAYROLL SOFTWARE	42.23	PROFESSIONAL SERVICES &	637.637.202	12102103.3205	203533	P	352	00102
		3,135.00	*TOTAL						

ACH Payment Register

CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P ID LINE
	UNITED STATES TREASURY	07526					
	FEDERAL WITHHOLDING	36,685.42	WITHHOLDING	711.2064	7.21.23		352 00079
	FEDERAL WITHHOLDING	67,102.84	OASI	711.2065	7.21.23		352 00080
	FEDERAL WITHHOLDING	34,895.41	WITHHOLDING	711.2064	7.7.23		352 00003
	FEDERAL WITHHOLDING	65,469.64	OASI	711.2065	7.7.23		352 00004
		204,153.31	*TOTAL				
	UNITED WAY	00918					
	EMPLOYEE CONTRIBUTIONS	86.00	UNITED FUND	711.2070	7.21.23		352 00090
	EMPLOYEE CONTRIBUTIONS	86.00	UNITED FUND	711.2070	7.7.23		352 00014
		172.00	*TOTAL				
		590,373.92	**CLAIMS TOTAL				

ACH Payment Register

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CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P ID LINE
REPORT TOTALS:		590,373.92					

RECORDS PRINTED - 000109

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
101	GENERAL FUND	46,534.65
201	PARKS AND RECREATION	20,520.67
202	HUETHER FAMILY AQUATICS CTR	23,558.20
203	SUMMIT ACTIVITY CENTER	902.54
601	WATER OPERATION	45,435.38
611	WASTE WATER OPERATION	12,239.01
621	CEMETERY OPERATION	39.55
631	SOLID WASTE	484.12
637	JOINT POWER	1,559.90
711	EMPLOYEE BENEFIT	438,042.04
801	CENTRAL GARAGE	1,057.86
TOTAL ALL FUNDS		590,373.92

BANK RECAP:

BANK	NAME	DISBURSEMENTS
1DAK	FIRST DAKOTA NAT'L BANK CORP	590,373.92
TOTAL ALL BANKS		590,373.92

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE APPROVED BY

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Manual Check Register

CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P	ID	LINE
	ABSOLUTE SCIENCE	07440							
	RIVERSIDE PARK EVENT	400.00	RECREATION SUPPLIES	701.701.242	7.24.23	023971	P	316	00027
	ADAMS/BRIAN	07530							
	MUSIC AT THE MERIDIAN	1,200.00	SPECIAL EVENTS - ACTIVIT	211.231.575	072020233	023794	P	316	00026
	MUSIC AT THE MERIDIAN	1,200.00	SPECIAL EVENTS - ACTIVIT	211.231.575	072720233	023783	P	316	00024
	MUSIC AT THE MERIDIAN	1,200.00	SPECIAL EVENTS - ACTIVIT	211.231.575	0803202303	023798	P	316	00031
	MUSIC AT THE MERIDIAN	1,200.00	SPECIAL EVENTS - ACTIVIT	211.231.575	7132023	023793	P	316	00012
		4,800.00	*TOTAL						
	BERINGER/ERIC	07541							
	MUSIC AT THE MERIDIAN	150.00	SPECIAL EVENTS - ACTIVIT	211.231.575	07202023	023780	P	316	00017
	BRENT ALLAN ENTERTAINMEN	07755							
	LIBRARY SUMMER PROGRAM	375.00	RECREATION SUPPLIES	701.701.242	7.17.23	023696	P	316	00021
	CHAMPAGNE SUNDAY	07750							
	MUSIC AT THE MERIDIAN	1,000.00	SPECIAL EVENTS - ACTIVIT	211.231.575	713202302	023778	P	316	00011
	CHARACTORS, LLC	07751							
	FAMILY NIGHT	420.00	SPECIAL EVENTS - ACTIVIT	211.231.575	7.11.23	080926	P	316	00015
	DEAN/JAMES	07520							
	MUSIC AT THE MERIDIAN	150.00	SPECIAL EVENTS - ACTIVIT	211.231.575	0727202301	023781	P	316	00022
	GULICK/MONTE	07749							
	MUSIC AT THE MERIDIAN	150.00	SPECIAL EVENTS - ACTIVIT	211.231.575	0713202301	023777	P	316	00010
	GUSSO/GREG	07653							
	TRAVEL EXPENSE	11.00	TRAVEL EXPENSE	611.611.263	7.10.23	023067	P	316	00013
	HANSON BRIGGS ADVERTISING	05866							
	OFFICE SUPPLIES	851.39	OFFICE SUPPLIES	101.104.232	31572.73.74.88	023375	P	316	00014
	HOYER/JOSH	07752							
	MUSIC AT THE MERIDIAN	2,250.00	SPECIAL EVENTS - ACTIVIT	211.231.575	07202023	023779	P	316	00016
	LAMB MOTOR COMPANY	05549							
	2023 FORD CREW CAB	43,491.00	EQUIPMENT	101.114.350	07/21/2023	235549	P	316	00025
	MCALLISTER/RANDY	07704							
	MUSIC AT THE MERIDIAN	1,375.00	SPECIAL EVENTS - ACTIVIT	211.231.575	0803202302	023797	P	316	00030
	SCHRECHT LLC	07439							
	TID REIMBURSEMENT	32,010.72	PAYMENT TO SCHRECHT, LLC	512.588.204		023976	P	316	00009
	STARTZ/JAMES	07758							
	MUSIC AT THE MERIDIAN	150.00	SPECIAL EVENTS - ACTIVIT	211.231.575	0803202301	023796	P	316	00029
	TRAVIS JAMISON MUSIC	07756							
	MUSIC AT THE MERIDIAN	2,000.00	SPECIAL EVENTS - ACTIVIT	211.231.575	072720232	023795	P	316	00023
	UNITED REPUBLIC BANK	07665							
	TID #9 REIMBURSEMENT	505.34	PAYMENT YANKTON DEVELOPM	514.588.204		023978	P	316	00006
	WELL365	.19543							
	WELL365	648.00	PROFESSIONAL SERVICES	101.107.202	2393	203533	P	316	00001
	WELL365	80.00	PROFESSIONAL SERVICES	601.601.202	2393	203533	P	316	00002
	WELL365	24.00	PROFESSIONAL SERVICES	611.611.202	2393	203533	P	316	00003
	WELL365	24.00	PROFESSIONAL SERVICES	631.631.202	2393	203533	P	316	00004
	WELL365	24.00	PROFESSIONAL SERVICES &	637.637.202	2393	203533	P	316	00005
		800.00	*TOTAL						
	YANKTON DEVELOPMENT ENTE	07484							
	TID REIMBURSEMENT	72,257.67	PAYMENT YANKTON DEVELOPM	513.588.204		023977	P	316	00007

Manual Check Register

CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P	ID	LINE
	YANKTON SCHOOL DISTRICT	02233							
	2023-2024 YEARLY LEASE	17,600.00	PROFESSIONAL SERVICES	101.101.202	6.20.23	005659	P	316	00019
	BASKETBALL/FOOTBALL PROG	5,083.85	PROFESSIONAL SERVICES	203.203.202	6.21.23	023810	P	316	00020
		22,683.85	*TOTAL						
	YANKTON THRIVE	00939							
	SALES TAX REIMB 2ND QTR	118,759.67	PROFESSIONAL SERVICES	506.572.202		024012	P	316	00028
	YANKTON THRIVE	07525							
	TID REIMBURSEMENT	201,922.69	PAYMENT TO YAPG	511.588.566		023975	P	316	00008
		506,513.33	**CLAIMS TOTAL						

Manual Check Register
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CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P ID LINE
REPORT TOTALS:		506,513.33					

RECORDS PRINTED - 000031

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
101	GENERAL FUND	62,590.39
203	SUMMIT ACTIVITY CENTER	5,083.85
211	LODGING SALES TAX	12,445.00
506	SPECIAL CAPITAL IMPROV	118,759.67
511	TID #6 WESTBROOK ESTATES	201,922.69
512	TID #7 WEST 10TH STREET	32,010.72
513	TID #8 WESTBROOK PHASE 2	72,257.67
514	TID #9 YANKTON MALL	505.34
601	WATER OPERATION	80.00
611	WASTE WATER OPERATION	35.00
631	SOLID WASTE	24.00
637	JOINT POWER	24.00
701	LIBRARY TRUST	775.00
TOTAL ALL FUNDS		506,513.33

BANK RECAP:

BANK	NAME	DISBURSEMENTS
1DAK	FIRST DAKOTA NAT'L BANK CORP	506,513.33
TOTAL ALL BANKS		506,513.33

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE APPROVED BY

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Credit Card Schedule of Bills

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
ADOBE ACROPRO SUBS ADOBE SUBSCRIPTION	19.99	SUBSCRIPTIONS & PUBLICAT	101.106.235		Bies		382 00332
ADOBE CREATIVE CLOUD COMPUTER PROGRAM	58.40	CONTRACTED SERVICES - OP	201.201.204		McHenry		382 00400
ADOBE PRODUCTS TRIAL PROMOTIONAL FLYERS	106.49	PUBLIC EDUCATION EXPENDI	101.111.251		Foote		382 00399
ALS TECHNOLOGIES INC AMMUNITION	119.95	AMMUNITION	101.111.267		Rothenberger		382 00032
AMAZON.COM I06U31NX3 A CLEANING TOWELS	122.52	JANITORIAL SUPPLIES	203.203.236		McHenry		382 00199
AMAZON.COM RS9HG0M53 DVD	19.96	AV - CAPITAL	101.142.342		Dobrovolny		382 00069
AMAZON.COM TW8XL1RQ0 BABY CHANGING TABLES	299.90	RECREATION SUPPLIES - O	201.201.242		McHenry		382 00270
AMAZON.COM 1B6Y27Q53 FIRE TRAINING BOOK	35.00	LEARNING	101.114.264		Linke		382 00182
AMAZON.COM 1Y6M70EN3 SOAP DISPENSERS	134.54	JANITORIAL SUPPLIES	601.601.236		Chytka		382 00094
AMAZON.COM 706D94RV3 OFFICE SUPPLIES	27.16	OFFICE SUPPLIES	101.142.232		Dobrovolny		382 00195
JANITORIAL SUPPLIES	20.94	JANITORIAL SUPPLIES	101.142.236		Dobrovolny		382 00196
BOOKS	16.71	BOOKS	101.142.340		Dobrovolny		382 00197
DVD'S	47.88	AV - CAPITAL	101.142.342		Dobrovolny		382 00198
	112.69	*VENDOR TOTAL					
AMERICAN RED CROSS LIFEGUARD CERTIFICATE	41.00	RECREATION SUPPLIES	203.203.242		Wattier		382 00375
AMZN MKTP US OFFICE SUPPLIES RETURN	16.95CR	OFFICE SUPPLIES	101.142.232		Dobrovolny		382 00416
AMZN MKTP US AL2HO5TT3 SIGNAGE	29.87	REP. & MAINT. - BUILDING	601.601.223		Rothermel		382 00273
AMZN MKTP US BY8CT0ID3 ICE MACHINE WATER FILTER	43.45	REP. & MAINT. - EQUIPMEN	101.111.221		Foote		382 00457
AMZN MKTP US B79KP7OW3 ABSORBING WATER PILLOW	100.76	REP. & MAINT. - BUILDING	201.201.223		McHenry		382 00235

Credit Card Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
AMZN MKTP US D37LC5373	OFFICE SUPPLIES	59.95	OFFICE SUPPLIES	101.142.232		Dobrovolny		382 00306
	BOOKS	96.04	BOOKS	101.142.340		Dobrovolny		382 00307
	DVD 'S	25.68	AV - CAPITAL	101.142.342		Dobrovolny		382 00308
	SUMMER READING PROGRAM	33.22	RECREATION SUPPLIES	701.701.242		Dobrovolny		382 00309
		214.89	*VENDOR TOTAL					
AMZN MKTP US FG2I404S3	GOGGLES	43.47	MERCHANDISE	202.202.766		McHenry		382 00076
AMZN MKTP US G420866Z3	OFFICE SUPPLIES	79.32	OFFICE SUPPLIES	101.142.232		Dobrovolny		382 00288
AMZN MKTP US IU3D93KM3	CLEANING TOWELS	119.70	JANITORIAL SUPPLIES	203.203.236		McHenry		382 00390
AMZN MKTP US KB1CR27L3	BURNING BUILDING BOOK	75.86	SUBSCRIPTIONS & PUBLICAT	101.114.235		Linke		382 00387
AMZN MKTP US MG8GA2013	VACUUM CLEANER	149.99	JANITORIAL SUPPLIES	203.203.236		McHenry		382 00230
AMZN MKTP US NH2PV63Y3	OFFICE SUPPLIES	23.80	OFFICE SUPPLIES	101.104.232		Yardley		382 00205
AMZN MKTP US OB3SJ8NG3	ICE MACHINE CLEANER	46.95	REP. & MAINT. - EQUIPMEN	101.111.221		Foote		382 00374
AMZN MKTP US OS15Q6Q43	OFFICE SUPPLIES	121.50	OFFICE SUPPLIES	101.142.232		Dobrovolny		382 00277
AMZN MKTP US O064K1GS3	WHISTLES	36.97	RECREATION SUPPLIES	202.202.242		Wattier		382 00291
AMZN MKTP US RJ3PJ14V3	GOGGLES	122.95	MERCHANDISE	202.202.766		Wattier		382 00389
AMZN MKTP US SC6H28WS3	OFFICE SUPPLIES	33.95	OFFICE SUPPLIES	101.104.232		Yardley		382 00222
AMZN MKTP US SN1V978M3	FIRST AID KITS FOR BIKES	42.87	MEDICAL & SAFETY SUPPLIE	101.111.243		Rothenberger		382 00396
AMZN MKTP US TG2036AD3	OFFICE SUPPLIES	14.57	OFFICE SUPPLIES	101.104.232		Yardley		382 00168
AMZN MKTP US TU3VN81U3	PHONE CABLES	7.39	OFFICE SUPPLIES	208.208.232		Peters		382 00378

Credit Card Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
AMZN MKTP US TX0L210I3	WALKIE TALKIES	127.97	RECREATION SUPPLIES	202.202.242		McHenry		382 00463
AMZN MKTP US T60B26SB2	CABLE SLEEVE	24.00	PC NETWORK SUPPLIES	101.105.230		Johnson		382 00033
AMZN MKTP US T619Z3S02	BOOKS	89.10	BOOKS	101.142.340		Dobrovolny		382 00025
	DVD'S	29.16	AV - CAPITAL	101.142.342		Dobrovolny		382 00026
		118.26	*VENDOR TOTAL					
AMZN MKTP US T638U5XM0	AIR QUALITY MONITOR	106.14	REP. & MAINT. - BUILDING	101.125.223		Homstad		382 00061
AMZN MKTP US T659S1240	BOOKS	30.41	BOOKS	101.142.340		Dobrovolny		382 00002
	DVD'S	13.98	AV - CAPITAL	101.142.342		Dobrovolny		382 00003
	SUMMER PROGRAM SUPPLIES	38.17	RECREATION SUPPLIES	701.701.242		Dobrovolny		382 00004
		82.56	*VENDOR TOTAL					
AMZN MKTP US W05JO21E3	CHEMICALS	30.48	CHEMICALS & GASES	202.202.240		McHenry		382 00145
AMZN MKTP US W14LE94X3	IPAD CASE	64.59	OFFICE SUPPLIES	101.105.232		Peters		382 00395
AMZN MKTP US X97CS9063	OFFICE SUPPLIES	61.71	OFFICE SUPPLIES	101.104.232		Yardley		382 00169
AMZN MKTP US YF21G1RJ3	OFFICE SUPPLIES	149.80	OFFICE SUPPLIES	201.201.232		McHenry		382 00085
AMZN MKTP US YP64P2YK3	VINYL FOR POLICE HELMETS	22.94	REP. & MAINT. - EQUIPMEN	101.111.221		Foote		382 00409
AMZN MKTP US Y068V7FZ3	DVD'S	37.94	AV - CAPITAL	101.142.342		Dobrovolny		382 00189
AMZN MKTP US ZM5QX94P3	DRY ERASE BOARDS	119.59	OFFICE SUPPLIES	101.114.232		Bailey		382 00393
AMZN MKTP US 0E4KX1FW3	PICKLEBALL TAPE	135.96	RECREATION SUPPLIES	203.203.242		McHenry		382 00276
AMZN MKTP US 1H4F60A93	VACUUM BAGS	49.60	JANITORIAL SUPPLIES	201.201.236		McHenry		382 00065
AMZN MKTP US 1J41V0UQ3	TRAVEL EXPENSE	38.94	TRAVEL EXPENSE	101.111.263		Rothenberger		382 00192

Credit Card Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
AMZN MKTP US 6S3TG2XI3	BARBELL CLAMPS	107.40	RECREATION SUPPLIES	203.203.242		McHenry		382 00434
AMZN MKTP US 709JK5BP3	SOAP REFILLS	98.00	JANITORIAL SUPPLIES	601.601.236		Chytka		382 00218
ATT BILL PAYMENT								
	CELL PHONE	80.37	TELEPHONE	201.201.271		Bailey		382 00300
	CELL PHONE	27.80	TELEPHONE	601.601.271		Bailey		382 00301
	MOBILE DATA	95.65	PROFESSIONAL SERVICES -	101.127.202		Peters		382 00294
	MOBILE DATA	45.31	PROFESSIONAL SERVICES	101.122.202		Peters		382 00295
	MOBILE DATA	45.31	PROFESSIONAL SERVICES	101.123.202		Peters		382 00296
	MOBILE DATA	40.04	PROFESSIONAL SERVICES	601.601.202		Peters		382 00297
	MOBILE DATA	913.74	PROFESSIONAL SERVICES	101.111.202		Peters		382 00298
		1,248.22	*VENDOR TOTAL					
AUTEL.US INC								
	SOFTWARE UPDATE	1,379.18	PROFESSIONAL SERVICES	801.801.202		Potts		382 00170
AUTOZONE #3795								
	ANTIFREEZE, WIPER BLADES	249.81	GARAGE PARTS	801.801.249		Kulhavy		382 00055
	THREADLOCKER (2)	37.11	GARAGE PARTS	801.801.249		Nowak		382 00080
		286.92	*VENDOR TOTAL					
AXVOICE INC								
	DIALER SERVICE	21.44	PROFESSIONAL SERVICES	601.601.202		Chytka		382 00384
BLUEPEAK								
	PHONE	238.49	TELEPHONE	202.202.271		Lockwood		382 00259
	PHONE	30.77	TELEPHONE	101.104.271		Lockwood		382 00346
	PHONE	40.86	TELEPHONE	101.111.271		Lockwood		382 00347
	PHONE	72.48	TELEPHONE	101.123.271		Lockwood		382 00348
	PHONE	153.05	TELEPHONE	101.142.271		Lockwood		382 00349
	PHONE	87.88	TELEPHONE	203.203.271		Lockwood		382 00350
	PHONE	92.38	TELEPHONE	601.601.271		Lockwood		382 00351
	PHONE	44.77	TELEPHONE	611.611.271		Lockwood		382 00352
	PHONE	30.92	TELEPHONE	637.637.271		Lockwood		382 00353
	PHONE	226.94	TELEPHONE	101.105.271		Lockwood		382 00356
	PHONE	19.82	TELEPHONE	101.111.271		Lockwood		382 00357
	PHONE	54.38	TELEPHONE	101.114.271		Lockwood		382 00358
	PHONE	298.35	TELEPHONE	201.201.271		Lockwood		382 00359
	PHONE	42.98	TELEPHONE	202.202.271		Lockwood		382 00360
	PHONE	306.56	TELEPHONE	203.203.271		Lockwood		382 00361
	PHONE	19.57	TELEPHONE	601.601.271		Lockwood		382 00362
	PHONE	72.65	TELEPHONE	101.102.271		Lockwood		382 00363
	PHONE	245.01	TELEPHONE	101.104.271		Lockwood		382 00364
	PHONE	137.20	TELEPHONE	101.105.271		Lockwood		382 00365
	PHONE	191.09	TELEPHONE	101.106.271		Lockwood		382 00366
	PHONE	72.65	TELEPHONE	101.107.271		Lockwood		382 00367
	PHONE	145.31	TELEPHONE	101.122.271		Lockwood		382 00368
	INTERNET ACCESS	701.99	INTERNET ACCESS	101.105.270		Lockwood		382 00369

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VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
BLUEPEAK								
	PHONE	275.25	TELEPHONE	601.601.271		Yardley		382 00043
	PHONE	155.18	TELEPHONE	101.127.271		Yardley		382 00123
	PHONE	38.80	TELEPHONE	101.123.271		Yardley		382 00124
		3,795.33	*VENDOR TOTAL					
BOLLER PRINTING								
	MURAL	110.08	SPECIAL EVENTS - ACTIVIT	211.231.575		Youmans		382 00383
BOMGAARS #2 YANKTON								
	TRUCK HITCH	90.97	REP. & MAINT. -VEHICLES	621.621.222		Bornitz		382 00007
	WEED KILLER	119.99	AGRICULTURAL SUPPLIES	621.621.241		Bornitz		382 00225
	SPRAYER PUMP	310.97	REP. & MAINT. - EQUIPMEN	621.621.221		Bornitz		382 00271
	SHOP FAN	49.99	REP. & MAINT. - BUILDING	201.201.223		Jensen		382 00044
	INSECT KILLER	16.98	AGRICULTURAL SUPPLIES	201.201.241		Knutson		382 00420
	FASTENERS	1.38	REP. & MAINT. - PLANT	601.601.221		Miles		382 00391
	PICKUP TOOL BOX	849.99	EQUIPMENT	101.114.350		Nickles		382 00001
	TAP, DRILL BIT	29.33	GARAGE PARTS	801.801.249		Nowak		382 00256
	EARMUFFS	32.99	MEDICAL,SAFETY, & LAB. S	601.601.243		Robinson		382 00167
	PRESSURE WAND, FITTINGS	112.20	REP. & MAINT. - COLLECTI	611.611.226		Robinson		382 00376
	FITTING FOR VAC TRUCK	11.26	REP. & MAINT. - COLLECTI	611.611.226		Robinson		382 00386
	HERBICIDE	57.97	AGRICULTURAL SUPPLIES	101.127.241		Ryken		382 00088
	INSECT KILLER	159.54	AGRICULTURAL SUPPLIES	101.127.241		Ryken		382 00427
	BOX FAN	18.99	OFFICE SUPPLIES	101.123.232		Ulmer		382 00052
	WOOD POST	107.96	REP. & MAINT. - TRAIL	204.204.223		Walsh		382 00327
		1,970.51	*VENDOR TOTAL					
BOSCH AUTOMOTIVE SERVI								
	SOFTWARE UPDATE	781.90	PROFESSIONAL SERVICES	801.801.202		Potts		382 00172
BOUND TREE MEDICAL LLC								
	SAFETY SUPPLIES	25.58	MEDICAL & SAFETY SUPPLIE	101.107.243		Bailey		382 00236
BUNYANS LLC								
	TRAVEL EXPENSE	50.00	TRAVEL EXPENSE	101.111.263		O'Farrell		382 00193
C & B YANKTON								
	MOWER PARTS	30.41	REP. & MAINT. - PLANT	611.611.221		Ballard		382 00084
	MOWER PARTS	35.43	REP. & MAINT. - PLANT	611.611.221		Ballard		382 00107
	FUEL PUMP	75.41	GARAGE PARTS	801.801.249		Nowak		382 00010
	EDGER BLADES	120.00	AGRICULTURAL SUPPLIES	601.601.241		Peterson		382 00137
		261.25	*VENDOR TOTAL					
CANVA I03846-0972365								
	COMPUTER PROGRAM	119.40	CONTRACTED SERVICES - OP	201.201.204		McHenry		382 00174
CENTER POINT LARGE PRI								
	LARGE PRINT BOOKS	94.68	BOOKS	101.142.340		Schmidt		382 00093
	LARGE PRINT BOOKS	141.42	BOOKS	101.142.340		Schmidt		382 00450
		236.10	*VENDOR TOTAL					

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VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
CORNWELL D-P TOOLS INC	TAP	27.95	REP. & MAINT. - EQUIPMEN	101.123.221		Nowak		382 00125
CRESCENT ELECTRIC 029	ELECTRICAL SUPPLIES	20.87	REP. & MAINT. - EQUIPMEN	101.126.221		Ryken		382 00019
	ELECTRICAL SUPPLIES	152.81	REP. & MAINT. - EQUIPMEN	101.126.221		Ryken		382 00020
	ELECTRICAL SUPPLIES	177.72	REP. & MAINT. - EQUIPMEN	101.126.221		Ryken		382 00039
	ELECTRICAL SUPPLIES	59.24	REP. & MAINT. - EQUIPMEN	101.126.221		Ryken		382 00148
		410.64	*VENDOR TOTAL					
DOWNTOWN SCREEN PRINTI	SUMMER PROGRAMS SINGERS	170.00	RECREATION SUPPLIES	203.203.242		McHenry		382 00371
EBAY O 10-10305-11852	BATTERY	24.99	OFFICE SUPPLIES	101.114.232		Peters		382 00155
ECHO ELECTRIC SUPPLY	LED PANEL	570.00	REP. & MAINT. - BUILDING	101.142.223		Mastalir		382 00079
	BALLAST LAMP	376.86	REP. & MAINT. - BUILDING	101.141.223		Mastalir		382 00180
	LED PANEL	570.00	REP. & MAINT. - BUILDING	101.142.223		Mastalir		382 00441
	LIGHTBULB REPAIR	211.90	REP. & MAINT. - BUILDING	101.114.223		Nickles		382 00194
		1,728.76	*VENDOR TOTAL					
EL TAPATIO FAMILY MEXI	SUMMER READING PROGRAM	44.98	RECREATION SUPPLIES	701.701.242		Yankton Librar		382 00287
ESRI	ARCGIS ONLINE CREDITS	240.00	SUBSCRIPTIONS & PUBLICAT	101.105.235		Yonke		382 00212
FERGUSON ENTERPRISES28	3" TURBINE & REGISTER	2,400.00	METER TECHNOLOGY UPGRADE	602.602.351		Robinson		382 00177
	4" TURBINE & REGISTER	2,710.27	METER TECHNOLOGY UPGRADE	602.602.351		Robinson		382 00448
		5,110.27	*VENDOR TOTAL					
FIMCO SCHABEN AGSPRAY	TRAIL SUPPLIES	183.33	REP. & MAINT. - BUILDING	203.203.223		Walsh		382 00029
FRONTIER MILLS	LAWN MIX	276.30	AGRICULTURAL SUPPLIES	201.201.241		Kirchner		382 00344
G.I. TRAILER, INC.	REPAIR TRAILER	3,256.09	GARAGE PARTS	801.801.249		Nowak		382 00068
GERSTNER OIL	MOTOR OIL	277.40	REP. & MAINT. - EQUIPMEN	201.201.221		Jensen		382 00207
GLOCK PROFESSIONAL INC	GLOCK TRAINING COURSE	500.00	LEARNING	101.111.264		Rothenberger		382 00459

Credit Card Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
GRAHAM TIRE #19 YANKTO	O-RINGS	16.95	GARAGE PARTS	801.801.249		Nowak		382 00278
H &K OIL INC OFFICE	OIL FITLER	25.88	GARAGE PARTS	801.801.249		Nowak		382 00119
HACH COMPANY	REAGENTS	272.56	CHEMICALS & GASES	601.601.240		Chytka		382 00152
	LAB SUPPLIES	159.19	MEDICAL,SAFETY, & LAB. S	611.611.243		Hoilien		382 00130
	LAB SUPPLIES	50.79	MEDICAL,SAFETY, & LAB. S	611.611.243		Hoilien		382 00171
	LAB SUPPLIES	97.25	MEDICAL,SAFETY, & LAB. S	611.611.243		Hoilien		382 00216
		579.79	*VENDOR TOTAL					
HOLIDAY INN EXPRESS	LODGING	196.00	SPECIAL EVENTS - ACTIVIT	211.231.575		McHenry		382 00208
HY-VEE YANKTON 1899	EMPLOYEE APPRECIATION	53.93	EMPLOYEE COMMITTEE	101.107.141		Bailey		382 00104
	ALOE, BURN SPRAY	26.96	MEDICAL & SAFETY SUPPLIE	101.123.243		Goeden		382 00016
	FREEZE POPS	44.97	OFFICE SUPPLIES	101.123.232		Goeden		382 00017
	ALOE, BURN SPRAY	26.95	MEDICAL & SAFETY SUPPLIE	101.123.243		Goeden		382 00021
	FREEZE POPS	44.97	OFFICE SUPPLIES	101.123.232		Goeden		382 00022
	EMPLOYEE PICNIC COOKIES	67.88	EMPLOYEE COMMITTEE	101.107.141		Orr		382 00234
	CONCESSIONS	4.98	MISCELLANEOUS CONCESSION	202.202.728		Wattier		382 00335
	LIFEGUARD APPRECIATION	70.24	RECREATION SUPPLIES	202.202.242		Wattier		382 00373
	SUMMER READING PROGRAM	35.98	RECREATION SUPPLIES	701.701.242		Yankton Librar		382 00112
	STAFF APPRECIATION	15.98	RECREATION SUPPLIES	701.701.242		Yankton Librar		382 00113
		392.84	*VENDOR TOTAL					
IN ADVANCED GRAPHIX,	VEHICLE GRAPHICS	74.50	REP. & MAINT. -VEHICLES	101.111.222		Rothenberger		382 00078
IN POWERS PORT A POT	PORTA POT	135.00	CONTRACTED SERVICES - OP	201.201.204		McHenry		382 00261
J & M AIRCRAFT SUPPLY	RUNWAY LIGHTS	1,004.68	REP & MAINT - RUNWAY & A	101.127.225		Ryken		382 00109
JACKS UNIFORMS & EQUI	UNIFORM PANTS	171.90	UNIFORMS	101.111.244		Rothenberger		382 00023
	UNIFORM PANTS	200.72	UNIFORMS	101.111.244		Rothenberger		382 00028
	BIKE PANTS	99.95	UNIFORMS	101.111.244		Rothenberger		382 00031
	BIKE PANTS	99.95	UNIFORMS	101.111.244		Rothenberger		382 00038
	UNIFORM PANTS	171.90	UNIFORMS	101.111.244		Rothenberger		382 00041
	BIKE PANTS	99.95	UNIFORMS	101.111.244		Rothenberger		382 00047
	FLEX BADGE	48.99	REP. & MAINT. - EQUIPMEN	101.111.221		Rothenberger		382 00462
		893.36	*VENDOR TOTAL					
JCL SOLUTIONS-SIOUX FA	CLEANING SUPPLIES	89.55	JANITORIAL SUPPLIES	201.201.236		Kirchner		382 00106
	CLEANING SUPPLIES	1,041.12	JANITORIAL SUPPLIES	201.201.236		Kirchner		382 00221

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VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
JCL SOLUTIONS-SIOUX FA	REFUND	47.68CR	JANITORIAL SUPPLIES	201.201.236		Kirchner		382 00244
	CLEANING SUPPLIES	390.45	JANITORIAL SUPPLIES	201.201.236		Kirchner		382 00446
	CLEANING SUPPLIES	271.79	JANITORIAL SUPPLIES	202.202.236		McHenry		382 00227
	CLEANING SUPPLIES	212.78	JANITORIAL SUPPLIES	203.203.236		McHenry		382 00240
		1,958.01	*VENDOR TOTAL					
JLC PIANO STUDIO	YOUTH CHOIR PROGRAM	75.00	RECREATION SUPPLIES	203.203.242		McHenry		382 00173
JOANN STORES JOANN.COM	SUMMER READING PROGRAM	12.00	RECREATION SUPPLIES	701.701.242		Yankton Librar		382 00149
	POSTAGE	3.94	POSTAGE	101.142.231		Yankton Librar		382 00150
		15.94	*VENDOR TOTAL					
JONES FOOD CENTER 848	TRAVEL EXPENSE	52.36	TRAVEL EXPENSE	101.111.263		O'Farrell		382 00183
J2 METROFAX	FAX SERVICE	11.95	PROFESSIONAL SERVICES	601.601.202		Chytka		382 00406
KAISER REFRIGERATION I	EDGING BLADES	9.98	REP. & MAINT. - EQUIPMEN	101.123.221		Gobel		382 00067
	WEED TRIMMER SUPPLIES	76.97	REP. & MAINT. - PLANT	611.611.221		Hanson		382 00239
	WEEDEATER STRING	66.97	REP. & MAINT. - EQUIPMEN	201.201.221		Kirchner		382 00049
	SHOP SUPPLIES	158.99	REP. & MAINT. - BUILDING	201.201.223		Knutson		382 00443
	WEEDEATER REPAIR	159.48	REP. & MAINT. - EQUIPMEN	101.127.221		Ryken		382 00381
	POLY BLADES	23.98	REP. & MAINT. - EQUIPMEN	101.123.221		Ulmer		382 00166
		496.37	*VENDOR TOTAL					
KARLS TV AND APPLIANCE	LAB DISHWASHER	949.98	EQUIPMENT	611.611.350		Hanson		382 00323
KOLETZKY IMPLEMENT INC	COVER ASSEMBLY	119.00	GARAGE PARTS	801.801.249		Nowak		382 00253
	BRAKE OIL	37.75	GARAGE GASOLINE & LUBRIC	801.801.238		Nowak		382 00405
		156.75	*VENDOR TOTAL					
KOPETSKYS ACE HDWE	BRIDGE CHAIN	50.15	RECREATION SUPPLIES - O	201.201.242		Groves		382 00372
	FILTER FOR LIFT STATION	22.99	REP. & MAINT. - COLLECTI	611.611.226		Hallock		382 00120
	SHOP SUPPLIES	25.99	REP. & MAINT. - BUILDING	201.201.223		Kirchner		382 00057
	SHOP SUPPLIES	61.57	REP. & MAINT. - BUILDING	201.201.223		Kirchner		382 00178
	SHOP SUPPLIES	25.99	REP. & MAINT. - BUILDING	201.201.223		Kirchner		382 00282
	SHOP SUPPLIES	54.98	REP. & MAINT. - BUILDING	201.201.223		Kirchner		382 00319
	OFFICE SUPPLIES	19.99	OFFICE SUPPLIES	201.201.232		Kortan		382 00342
	LIGHTWEIGHT LADDER	279.99	PREVENTION	101.114.268		Linke		382 00418
	PUTTY KNIFE, SPACKLE	18.17	REP. & MAINT. - BUILDING	101.125.223		Mastalir		382 00214
	WEED TRIMMER PARTS	58.99	REP. & MAINT. - PLANT	611.611.221		Monson		382 00164

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VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
KOPETSKYS ACE HDWE								
	STICKY TRAPS	11.18	OFFICE SUPPLIES	208.208.232		Morrow		382 00157
	WALL ANCHORS	9.59	REP. & MAINT. - BUILDING	101.114.223		Nickles		382 00233
	BOCCE BALL COURT	19.98	REP. & MAINT. - BUILDING	201.201.223		Pavel		382 00012
	SHOP SUPPLIES	17.99	REP. & MAINT. - BUILDING	201.201.223		Pavel		382 00098
	STUMP KILLER	14.99	AGRICULTURAL SUPPLIES	601.601.241		Rothermel		382 00008
	NUT DRIVE SET	17.99	SMALL TOOLS & HARDWARE	101.126.247		Ryken		382 00186
	TRAIL SUPPLIES	6.99	REP. & MAINT. - TRAIL	204.204.223		Walsh		382 00283
	CONCESSIONS	18.25	MISCELLANEOUS CONCESSION	202.202.728		Wattier		382 00275
	WEED KILLER	14.99	CHEMICALS & GASES	203.203.240		Youmans		382 00411
		750.76	*VENDOR TOTAL					
KULLY SUPPLY								
	SMALL TOOL	36.58	SMALL TOOLS & HARDWARE	201.201.247		Pavel		382 00231
LANGUAGE LINE								
	TRANSLATION SERVICES	104.22	PROFESSIONAL SERVICES	101.111.202		Foote		382 00266
LARRYS HEATING AND COO								
	FILTERS	592.60	REP. & MAINT. - EQUIPMEN	101.126.221		Ryken		382 00051
LESLIES POOLMART WEB								
	POOL REMOTE	133.75	REP. & MAINT. - BUILDING	203.203.223		Youmans		382 00114
LEWIS AND CLARK VETERI								
	VET BILL	280.21	PROFESSIONAL SERVICES	101.111.202		Rothenberger		382 00092
MCDONALDS F31268								
	TRAVEL EXPENSE	22.78	TRAVEL EXPENSE	601.601.263		Termansen		382 00213
MCMASTER-CARR								
	GBT DUMP VALVE	622.88	REP. & MAINT. - PLANT	611.611.221		Hanson		382 00424
	GBT POLYMER PLUMBING	126.25	REP. & MAINT. - PLANT	611.611.221		Hanson		382 00472
		749.13	*VENDOR TOTAL					
MEAD LUMBER YANKTON								
	GRIDMARKER	599.20	REP. & MAINT. - BUILDING	201.201.223		Knutson		382 00320
MENARDS YANKTON SD								
	PLUMBING SUPPLIES	34.35	REP. & MAINT. - PLANT	611.611.221		Ballard		382 00099
	GARBAGE BAGS, CLEANER	34.97	JANITORIAL SUPPLIES	601.601.236		Bush		382 00404
	ELECTRICAL CONNECTORS	32.42	REP. & MAINT. - PLANT	601.601.221		Chytka		382 00377
	CONCRETE	35.97	ROAD MATERIALS	101.123.239		Gobel		382 00423
	REFUND	20.21CR	REP. & MAINT. - BUILDING	203.203.223		Groves		382 00013
	POOL REPAIRS	50.90	REP. & MAINT. - BUILDING	202.202.223		Groves		382 00048
	HARDWARE	1.69	SMALL TOOLS & HARDWARE	203.203.247		Groves		382 00097
	HARDWARE	15.99	SMALL TOOLS & HARDWARE	203.203.247		Groves		382 00338
	HARDWARE	2.49	SMALL TOOLS & HARDWARE	203.203.247		Groves		382 00379
	GYM SUPPLIES	9.23	REP. & MAINT. - BUILDING	203.203.223		Groves		382 00474

Credit Card Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
MENARDS YANKTON SD								
	GBT DRAIN	50.32	REP. & MAINT. - PLANT	611.611.221		Hanson		382 00237
	GBT DRAIN	72.88	REP. & MAINT. - PLANT	611.611.221		Hanson		382 00243
	AERATION BLDG PLUMBING	70.17	REP. & MAINT. - BUILDING	611.611.223		Hanson		382 00311
	GBT PLUMBING	58.62	REP. & MAINT. - PLANT	611.611.221		Hanson		382 00336
	GBT PLUMBING	5.29	REP. & MAINT. - PLANT	611.611.221		Hanson		382 00467
	COPPER ATTACHMENTS	41.34	REP. & MAINT. - BUILDING	101.141.223		Homstad		382 00072
	COPPER ATTACHMENTS	149.99	REP. & MAINT. - BUILDING	101.125.223		Homstad		382 00073
	CLEANER	18.96	JANITORIAL SUPPLIES	101.125.236		Homstad		382 00074
	HOOKS, POSTER STRIPS	40.86	REP. & MAINT. - BUILDING	101.125.223		Homstad		382 00075
	PAINT BRUSHES, CABLE TIE	60.30	REP. & MAINT. - BUILDING	101.125.223		Homstad		382 00190
	POOL SUPPLIES	25.99	REP. & MAINT. - BUILDING	203.203.223		Knutson		382 00281
	POOL REPAIRS	35.96	REP. & MAINT. - BUILDING	203.203.223		Knutson		382 00293
	WEED KILLER	40.68	AGRICULTURAL SUPPLIES	201.201.241		Knutson		382 00422
	WEED KILLER	87.15	AGRICULTURAL SUPPLIES	201.201.241		Knutson		382 00428
	WEED CONTROL	183.95	AGRICULTURAL SUPPLIES	201.201.241		Kortan		382 00118
	JANITORIAL SUPPLIES	75.35	JANITORIAL SUPPLIES	201.201.236		Kortan		382 00206
	AGRICULTURAL SUPPLIES	45.07	AGRICULTURAL SUPPLIES	201.201.241		Kortan		382 00466
	GLUE, SUPPLIES	22.86	REP. & MAINT. - BUILDING	101.125.223		Mastalir		382 00101
	SAW, WEED KILLER	60.67	REP. & MAINT. - BUILDING	101.125.223		Mastalir		382 00127
	GROMMETS	19.97	REP. & MAINT. - BUILDING	101.142.223		Mastalir		382 00247
	CLOSER	57.99	REP. & MAINT. - BUILDING	101.125.223		Mastalir		382 00340
	FILTERS	81.90	REP. & MAINT. - BUILDING	101.141.223		Mastalir		382 00398
	FLY TRAP	17.97	REP. & MAINT. - BUILDING	101.125.223		Mastalir		382 00417
	DUSTER, DRILLBIT	40.88	REP. & MAINT. - BUILDING	101.125.223		Mastalir		382 00436
	PLUMBING FITTINGS	8.94	REP. & MAINT. - PLANT	601.601.221		Miles		382 00382
	SHOP SUPPLIES	92.46	REP. & MAINT. - BUILDING	201.201.223		Pavel		382 00018
	WESTSIDE SENSORY PANELS	55.89	REP. & MAINT. - BUILDING	201.201.223		Pavel		382 00139
	SHOP SUPPLIES	21.72	REP. & MAINT. - BUILDING	201.201.223		Pavel		382 00219
	CLUBHOUSE REPAIRS	21.96	REP. & MAINT. - BUILDING	641.641.223		Pavel		382 00246
	SERTOMA IRRIGATION	19.11	AGRICULTURAL SUPPLIES	201.201.241		Pavel		382 00337
	IRRIGATION SUPPLIES	20.57	AGRICULTURAL SUPPLIES	201.201.241		Pavel		382 00407
	IRRIGATION SUPPLIES	19.94	AGRICULTURAL SUPPLIES	201.201.241		Pavel		382 00431
	SHOP SUPPLIES	41.99	REP. & MAINT. - BUILDING	201.201.223		Pavel		382 00440
	SHOP SUPPLIES	53.95	REP. & MAINT. - BUILDING	201.201.223		Pavel		382 00477
	PVC FITTINGS, HANGERS	18.94	REP. & MAINT. - PLANT	601.601.221		Peterson		382 00108
	PVC FITTINGS	58.64	REP. & MAINT. - PLANT	601.601.221		Peterson		382 00187
	PAINT ROLLERS	43.54	ROAD MATERIALS	101.123.239		Potts		382 00082
	SHOP TOWELS	167.86	GARAGE PARTS	801.801.249		Potts		382 00132
	CLOCK, POND WELL SUPPLY	44.77	REP. & MAINT. - DISTRIBU	601.601.226		Robinson		382 00179
	CONNECTOR	13.99	REP. & MAINT. - PLANT	601.601.221		Rothermel		382 00086
	INSECT REPELLENT/KILLER	38.91	AGRICULTURAL SUPPLIES	601.601.241		Rothermel		382 00100
	LETTERING	2.49	REP. & MAINT. - BUILDING	601.601.223		Rothermel		382 00121
	JANITORIAL SUPPLIES	49.92	JANITORIAL SUPPLIES	601.601.236		Rothermel		382 00385
	GALVANIZED PIPE FITTINGS	17.07	REP. & MAINT. - PLANT	601.601.221		Schantz		382 00232
	FILL STATION PIPE REPAIR	53.77	REP. & MAINT. - PLANT	601.601.221		Schantz		382 00251
	HARDWARE	6.96	SMALL TOOLS & HARDWARE	201.201.247		Thompson		382 00083
	AIR FILTER	39.95	JANITORIAL SUPPLIES	101.123.236		Ulmer		382 00455
	CLEANING SUPPLIES	221.19	JANITORIAL SUPPLIES	202.202.236		Wattier		382 00334

Credit Card Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
MENARDS YANKTON SD								
	POOL BLOWER REPAIR	37.25	REP. & MAINT. - BUILDING	203.203.223		Youmans		382 00248
	SUPPLIES	25.12	REP. & MAINT. - BUILDING	203.203.223		Youmans		382 00303
		2,759.82	*VENDOR TOTAL					
MG SCIENTIFIC INC								
	LAB STILL HEAT ELEMENT	754.89	REP. & MAINT. - PLANT	611.611.221		Hanson		382 00134
MIDWEST LABORATORIES I								
	WASTEWATER TESTING	1,112.83	PROFESSIONAL SERVICES	611.611.202		Hanson		382 00310
MIDWEST RADIATOR								
	GAS FOR WELDER	62.70	REP. & MAINT. - DISTRIBU	601.601.226		Kuehler		382 00184
MIDWEST TURF & IRRIGAT								
	HARNES WIRE ADAPTER	306.80	REP. & MAINT. - EQUIPMEN	201.201.221		McHenry		382 00126
	GROUNDMASTER REPAIR	4,051.88	REP. & MAINT. - EQUIPMEN	641.641.221		Youmans		382 00115
		4,358.68	*VENDOR TOTAL					
NAPA AUTO PARTS								
	MOWER REPAIRS	39.81	REP. & MAINT. - EQUIPMEN	201.201.221		Jensen		382 00191
	V-BELTS	56.65	GARAGE PARTS	801.801.249		Nowak		382 00063
	BELT AND BATTERY	74.95	GARAGE PARTS	801.801.249		Nowak		382 00313
	SURFACE CONDITION DISKS	47.32	GARAGE PARTS	801.801.249		Nowak		382 00322
	HEX WRENCH AND BIT KIT	25.50	SMALL TOOLS & HARDWARE	801.801.247		Nowak		382 00421
	POWER STERING PARTS	66.25	REP. & MAINT. -VEHICLES	101.127.222		Ryken		382 00415
	GREASE FITTING	35.25	REP. & MAINT. - EQUIPMEN	101.127.221		Ryken		382 00432
		345.73	*VENDOR TOTAL					
NORTHTOWN AUTOMOTIVE								
	PAD,COVER,LABOR	507.37	GARAGE PARTS	801.801.249		Kulhavy		382 00136
NRA MEMBERSHIP INTERNE								
	NRA MEMBERSHIP	20.00	MEMBERSHIP DUES	101.111.261		Rothenberger		382 00143
	NRA MEMBERSHIP	20.00	MEMBERSHIP DUES	101.111.261		Rothenberger		382 00151
	NRA MEMBERSHIP	20.00	MEMBERSHIP DUES	101.111.261		Rothenberger		382 00154
	NRA MEMBERSHIP	20.00	MEMBERSHIP DUES	101.111.261		Rothenberger		382 00159
		80.00	*VENDOR TOTAL					
OLSONS PEST TECHNICIAN								
	PEST CONTROL	185.00	PROFESSIONAL SERVICES	202.202.202		McHenry		382 00162
	PEST CONTROL	330.00	CONTRACTED SERVICES - OP	201.201.204		McHenry		382 00315
	PEST CONTROL	93.00	PROFESSIONAL SERVICES	101.142.202		Schmidt		382 00102
	PEST CONTROL	93.00	PROFESSIONAL SERVICES	101.142.202		Schmidt		382 00435
		701.00	*VENDOR TOTAL					
OREILLY AUTO PARTS 32								
	STEP BARS, FLOOR LINER	688.01	EQUIPMENT	101.114.350		Kulhavy		382 00005
	THERMOSTAT, RADIATOR	519.81	GARAGE PARTS	801.801.249		Kulhavy		382 00147
	THERMOSTAT, COOLANT HOSE	519.81	GARAGE PARTS	801.801.249		Kulhavy		382 00156
	RETURN - CORE CHARGE	90.00CR	GARAGE PARTS	801.801.249		Kulhavy		382 00200

Credit Card Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
OREILLY AUTO PARTS 32								
	RETURN - CORE CHARGE	84.00CR	GARAGE PARTS	801.801.249		Kulhavy		382 00203
	BRACKETED CAL/CORE CHG	96.23	GARAGE PARTS	801.801.249		Kulhavy		382 00211
	BRACKETED CAL/CORE CHG	148.82	GARAGE PARTS	801.801.249		Kulhavy		382 00217
	OIL DRAIN PLUG, BATTERY	312.19	GARAGE PARTS	801.801.249		Kulhavy		382 00220
	STARTER	200.91	GARAGE PARTS	801.801.249		Kulhavy		382 00238
	MOTOR OIL	75.98	GARAGE GASOLINE & LUBRIC	801.801.238		Kulhavy		382 00254
	DIRT BUSTER	162.30	GARAGE PARTS	801.801.249		Kulhavy		382 00299
	WAX	14.99	GARAGE PARTS	801.801.249		Kulhavy		382 00413
	BATTERY	132.62	GARAGE PARTS	801.801.249		Kulhavy		382 00476
	BATTERY	4.99	GARAGE PARTS	801.801.249		Nowak		382 00116
		2,702.66	*VENDOR TOTAL					
OVERDRIVE DIST								
	E-BOOKS	10.03	E-BOOKS	101.142.209		Schmidt		382 00447
	E-BOOKS	729.70	E-BOOKS	101.142.209		Schmidt		382 00454
	E-BOOKS	867.95	E-BOOKS	101.142.209		Schmidt		382 00468
		1,607.68	*VENDOR TOTAL					
PB LEASING								
	POSTAGE	122.00	POSTAGE	101.142.231		Schmidt		382 00414
PFEIFER IMPLEMENT CO.								
	EQUIPMENT SUPPLIES	20.00	REP. & MAINT. - EQUIPMEN	201.201.221		McHenry		382 00142
PHEASANTLAND INDUSTRIE								
	SAFETY CLOTHING	44.70	UNIFORMS & DRY GOODS	101.123.244		Bailey		382 00257
PIZZA RANCH - YANKTON								
	EMPLOYEE APPRECIATION	789.06	EMPLOYEE COMMITTEE	101.107.141		Bailey		382 00060
	CONCESSIONS	6,054.97	MISCELLANEOUS CONCESSION	202.202.728		McHenry		382 00059
	CONCESSIONS	87.00	MISCELLANEOUS CONCESSION	202.202.728		McHenry		382 00062
		6,931.03	*VENDOR TOTAL					
PLAYAWAY PRODUCTS LLC								
	WONDERBOOKS-AV	775.07	AV - CAPITAL	101.142.342		Schmidt		382 00426
PRIME VIDEO EZ7489D33								
	DIGITAL MOVIE	21.23	PROGRAM SUPPLIES	101.142.242		Dobrovolny		382 00292
PUSH PEDAL PULL-CORPOR								
	EQUIPMENT REPAIRS	369.30	REP. & MAINT. - EQUIPMEN	203.203.221		McHenry		382 00224
RIVERSIDE HYDRAULICS I								
	EQUIPMENT REPAIRS	176.18	REP. & MAINT. - EQUIPMEN	204.204.221		Jensen		382 00318
	HYDRAULIC ENDS, HOSES	30.20	GARAGE PARTS	801.801.249		Nowak		382 00122
	HYDRAULIC ENDS, HOSES	202.38	GARAGE PARTS	801.801.249		Nowak		382 00175
	CARTRIDGE, ELBOW, FREIGHT	201.10	GARAGE PARTS	801.801.249		Nowak		382 00255
	HOSE, FITTING, ENDS	92.86	GARAGE PARTS	801.801.249		Nowak		382 00269
	FITTINGS/FLEX WIRE HOSE	161.39	GARAGE PARTS	801.801.249		Nowak		382 00465

Credit Card Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
RIVERSIDE HYDRAULICS I	FLUSHER TRUCK COUPLER	58.24	REP. & MAINT. - COLLECTI	611.611.226		Robinson		382 00110
		922.35	*VENDOR TOTAL					
SAMSLUB.COM	CONCESSIONS	332.88	MISCELLANEOUS CONCESSION	202.202.728		Wattier		382 00410
SD PROPERTY MANAGEMENT	AMERICAN FLAGS	114.65	REP. & MAINT. - BUILDING	101.125.223		Kuenzli		382 00430
SHELL OIL10015518011	FUEL	68.66	TRAVEL EXPENSE	101.111.263		Osborne		382 00394
SHERWIN WILLIAMS 70301	PAINTER'S TAPE	19.89	ROAD MATERIALS	101.123.239		Gobel		382 00274
	ROAD PAINT	279.20	ROAD MATERIALS	101.123.239		Gobel		382 00412
	SHOP SUPPLIES	154.92	REP. & MAINT. - BUILDING	201.201.223		Kirchner		382 00333
	PAINT, BRUSH	32.07	REP. & MAINT. - BUILDING	101.125.223		Mastalir		382 00249
	PAINT	125.47	REP. & MAINT. - EQUIPMEN	101.126.221		Ryken		382 00128
	PAINT SUPPLIES	144.99	REP. & MAINT. - EQUIPMEN	101.126.221		Ryken		382 00312
		756.54	*VENDOR TOTAL					
SHERWIN WILLIAMS 72146	SPRAYER CHROMEX ROD	235.00	REP. & MAINT. - EQUIPMEN	101.123.221		Gobel		382 00419
SOUTH DAKOTA HUMANITIE	PROGRAMMING	50.00	PROGRAM SUPPLIES	101.142.242		Schmidt		382 00135
SP THE CUP STORE	MUSIC AT MERIDIAN CUPS	674.43	SPECIAL EVENTS - ACTIVIT	211.231.575		McHenry		382 00262
SQ BUHLS CLEANERS	TOWELS CLEANING	155.20	CONTRACTED SERVICES	203.203.204		McHenry		382 00117
SQ DINO ODELL	BOOK	20.00	BOOKS	101.142.340		Yankton Librar		382 00263
SQ HANSON BRIGGS INC.	OFFICE SUPPLIES	238.58	OFFICE SUPPLIES	601.601.232		Goeden		382 00437
	WHITE CARDS	592.09	OFFICE SUPPLIES	101.123.232		Goeden		382 00438
		830.67	*VENDOR TOTAL					
STAX ZOBEAN, INC.	BEANSTACK	795.00	PROFESSIONAL SERVICES	101.142.202		Schmidt		382 00095
STURDEVANTS-YANKTON #1	TRUCK REPAIRS	114.99	REP. & MAINT. -VEHICLES	201.201.222		Jensen		382 00090
	MOWER REPAIRS	22.99	REP. & MAINT. - EQUIPMEN	201.201.221		Jensen		382 00111
	MOWER OIL	20.56	REP. & MAINT. - EQUIPMEN	201.201.221		Jensen		382 00223
	ENGINE OIL	81.35	REP. & MAINT. - EQUIPMEN	201.201.221		Jensen		382 00345

Credit Card Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
STURDEVANTS-YANKTON #1								
	WATER TANK REPAIRS	20.47	REP. & MAINT. - EQUIPMEN	201.201.221		Kortan		382 00027
	AIR HOSE PARTS	19.67	REP. & MAINT. - EQUIPMEN	801.801.221		Nowak		382 00024
	SNOWPLOW PAINT	157.30	REP. & MAINT. - EQUIPMEN	801.801.221		Nowak		382 00046
	WINDOW LIFTS	29.71	GARAGE PARTS	801.801.249		Nowak		382 00321
	OIL FILTERS	7.92	GARAGE PARTS	801.801.249		Nowak		382 00355
	BARRICADE MPI FUEL LINE	72.49	GARAGE GASOLINE & LUBRIC	801.801.238		Nowak		382 00370
	FILTERS	349.06	GARAGE PARTS	801.801.249		Potts		382 00058
	FILTERS	445.09	GARAGE PARTS	801.801.249		Potts		382 00161
	FILTERS	381.30	GARAGE PARTS	801.801.249		Potts		382 00314
	FILTERS	203.59	GARAGE PARTS	801.801.249		Potts		382 00470
		1,926.49	*VENDOR TOTAL					
TELEDYNE INSTRUMENTS I								
	SAMPLER TUBING	526.00	REP. & MAINT. - PLANT	611.611.221		Hoilien		382 00444
TESSMAN COMPANY SIOUX								
	CHEMICALS	2,974.31	CHEMICALS & GASES	201.201.240		Kirchner		382 00475
THE ICEE COMPANY								
	CONCESSIONS	71.44	MISCELLANEOUS CONCESSION	202.202.728		McHenry		382 00036
	CONCESSIONS	1,214.32	MISCELLANEOUS CONCESSION	202.202.728		McHenry		382 00252
	CONCESSIONS	175.48	MISCELLANEOUS CONCESSION	202.202.728		McHenry		382 00429
		1,461.24	*VENDOR TOTAL					
THE UPS STORE 6716								
	WET TEST SHIPPING	554.63	PROFESSIONAL SERVICES	611.611.202		Hoilien		382 00289
TITAN MACHINERY-YANKTO								
	BOBCAT REPAIRS	77.54	REP. & MAINT. - EQUIPMEN	201.201.221		Jensen		382 00140
	FILTERS	179.00	GARAGE PARTS	801.801.249		Nowak		382 00181
	SWEEPER PARTS	1,454.60	GARAGE PARTS	801.801.249		Nowak		382 00305
		1,711.14	*VENDOR TOTAL					
TMA YANKTON								
	TRACTOR REPAIRS	11.20	REP. & MAINT. - EQUIPMEN	201.201.221		Jensen		382 00030
	TRUCK REPAIRS	695.90	REP. & MAINT. -VEHICLES	201.201.222		Jensen		382 00089
	MOWER REPAIRS	104.00	REP. & MAINT. - EQUIPMEN	201.201.221		Jensen		382 00228
	MOWER REPAIRS	77.00	REP. & MAINT. - EQUIPMEN	201.201.221		Jensen		382 00265
	TIRE	138.00	REP. & MAINT. - EQUIPMEN	201.201.221		Jensen		382 00449
	TRUCK TIRE	212.44	REP. & MAINT. - EQUIPMEN	201.201.221		Jensen		382 00453
	ALIGNMENT	83.15	GARAGE PARTS	801.801.249		Kulhavy		382 00056
	INDUSTRIAL TIRES	1,200.00	GARAGE PARTS	801.801.249		Nowak		382 00066
		2,521.69	*VENDOR TOTAL					
TRACTOR-SUPPLY-CO #026								
	TREE SUPPLIES	9.99	AGRICULTURAL SUPPLIES	201.201.241		Kortan		382 00146
	PLANT TIES	9.99	AGRICULTURAL SUPPLIES	201.201.241		Kortan		382 00461
	K-9 SUPPLIES	103.98	K-9 UNIT MEDICAL CARE	101.111.246		Wilson		382 00040
		123.96	*VENDOR TOTAL					

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VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
TRIPLE I SOLUTIONS	SMUGGLERS CLASS	249.00	LEARNING	101.111.264		Rothenberger		382 00226
	TRAINING	249.00	LEARNING	101.111.264		Rothenberger		382 00328
		498.00	*VENDOR TOTAL					
TRK HOSTING	WEB HOSTING	7.95	INTERNET ACCESS	101.105.270		Johnson		382 00284
TRUCK TRAILER SALES & HOSES		28.50	GARAGE PARTS	801.801.249		Nowak		382 00006
	AIR HOSE	140.50	GARAGE PARTS	801.801.249		Nowak		382 00009
	RELIEF VALVE	42.62	GARAGE PARTS	801.801.249		Nowak		382 00070
	COILED CABLE	287.00	GARAGE PARTS	801.801.249		Nowak		382 00141
	HOSE SETS	160.00	GARAGE PARTS	801.801.249		Nowak		382 00341
	FILTERS	221.70	GARAGE PARTS	801.801.249		Nowak		382 00388
		880.32	*VENDOR TOTAL					
TURFWERKS - DAVIS EQUI EQUIPMENT REPAIRS		358.15	REP. & MAINT. - EQUIPMEN	201.201.221		Jensen		382 00324
UJS CIRCUIT COURT YANK COURT FILING		2.00	PUBLISHING	101.106.211		Bies		382 00469
USABLUEBOOK	UTILITY PUMP	196.40	REP. & MAINT. - BUILDING	201.201.223		Kirchner		382 00279
	FLUSHER TRUCK TIGER TAIL	98.59	REP. & MAINT. - COLLECTI	611.611.226		Robinson		382 00035
	HOSE REPAIR	1,191.56	REP. & MAINT. - COLLECTI	611.611.226		Robinson		382 00037
		1,486.55	*VENDOR TOTAL					
USPS PO 4698100078	POSTAGE	40.25	POSTAGE	101.111.231		Hansen		382 00325
	POSTAGE	38.70	POSTAGE	101.111.231		O'Farrell		382 00158
	POSTAGE	37.80	POSTAGE	101.142.231		Schmidt		382 00397
		116.75	*VENDOR TOTAL					
VCN YANKTONRODCTR DEED FILING		32.50	PUBLISHING	101.106.211		Bies		382 00452
VESSCO INC GBT POLYMER PUMP PARTS		936.65	REP. & MAINT. - PLANT	611.611.221		Hanson		382 00442
VIDDLER INC VIDEO HOSTING		41.49	PROFESSIONAL SERVICES	101.101.202		Johnson		382 00264
VISTAPRINT	BUSINESS CARDS	34.99	OFFICE SUPPLIES	101.111.232		Johnson		382 00210
	SUMMER READING PROGRAM	297.93	RECREATION SUPPLIES	701.701.242		Schmidt		382 00316
	POSTAGE	17.99	POSTAGE	101.142.231		Schmidt		382 00317
		350.91	*VENDOR TOTAL					

Credit Card Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
VWR INTERNATIONAL INC	LAB SUPPLIES	246.56	MEDICAL,SAFETY, & LAB. S	611.611.243		Hoilien		382 00165
VZWRLSS MY VZ VB P	INTERNET ACCESS	80.02	TELEPHONE	101.114.271		Johnson		382 00129
	INTERNET ACCESS	80.02	INTERNET ACCESS	101.105.270		Johnson		382 00131
	INTERNET ACCESS	57.14	INTERNET ACCESS	101.105.270		Johnson		382 00260
	INTERNET ACCESS	1,136.36	INTERNET ACCESS	101.105.270		Johnson		382 00267
	IPADS	719.98	EQUIPMENT	101.105.350		Johnson		382 00268
	INTERNET ACCESS	57.08	INTERNET ACCESS	101.105.270		Johnson		382 00433
	INTERNET ACCESS	80.02	TELEPHONE	101.114.271		Johnson		382 00445
	INTERNET ACCESS	80.02	INTERNET ACCESS	101.105.270		Johnson		382 00451
	INTERNET ACCESS	986.79	INTERNET ACCESS	101.105.270		Johnson		382 00456
		3,277.43	*VENDOR TOTAL					
WAL-MART #1483	HARDWARE	3.96	SMALL TOOLS & HARDWARE	202.202.247		Groves		382 00229
	DOUBLE SIDED TAPE	12.24	OFFICE SUPPLIES	201.201.232		Larson		382 00245
	SUMMER PROGRAM SUPPLIES	2.00	RECREATION SUPPLIES	203.203.242		McHenry		382 00064
	OFFICE SUPPLY	9.76	OFFICE SUPPLIES	101.114.232		Nickles		382 00241
	BATTERIES, ENVELOPES	23.46	OFFICE SUPPLIES	101.111.232		Rothenberger		382 00258
	CONCESSIONS	114.58	MISCELLANEOUS CONCESSION	202.202.728		Wattier		382 00045
	BANDAGES	63.33	MEDICAL,SAFETY, & LAB. S	202.202.243		Wattier		382 00054
	CONCESSIONS	93.94	MISCELLANEOUS CONCESSION	202.202.728		Wattier		382 00209
	CONCESSIONS	36.09	MISCELLANEOUS CONCESSION	202.202.728		Wattier		382 00272
	CLEANING SUPPLIES	232.52	JANITORIAL SUPPLIES	202.202.236		Wattier		382 00290
	CONCESSIONS	19.66	MISCELLANEOUS CONCESSION	202.202.728		Wattier		382 00343
	CONCESSIONS	126.58	MISCELLANEOUS CONCESSION	202.202.728		Wattier		382 00354
	CLEANING SUPPLIES	72.26	JANITORIAL SUPPLIES	202.202.236		Wattier		382 00392
	GUARDROOM SUPPLIES	99.52	OFFICE SUPPLIES	203.203.232		Wattier		382 00401
	CONCESSIONS	20.86	MISCELLANEOUS CONCESSION	202.202.728		Wattier		382 00402
	MEDICAL SUPPLIES	65.35	MEDICAL,SAFETY, & LAB. S	202.202.243		Wattier		382 00403
		996.11	*VENDOR TOTAL					
WALGREENS #9806	CLEANING SUPPLIES	8.98	JANITORIAL SUPPLIES	202.202.236		Wattier		382 00250
WALMART.COM	REIMBURSED EXPENSE	211.94	PROFESSIONAL SERV.-VOLUN	101.114.202		Nickles		382 00460
WENGER CORPORATION	STAGE REPAIRS	3,587.97	SPECIAL EVENTS - ACTIVIT	211.231.575		Kirchner		382 00204
WM SUPERCENTER #1483	EMPLOYEE PICNIC	83.74	EMPLOYEE COMMITTEE	101.107.141		Bailey		382 00285
	OFFICE SUPPLIES	12.91	OFFICE SUPPLIES	201.201.232		Kortan		382 00464
	OFFICE SUPPLIES	11.84	OFFICE SUPPLIES	203.203.232		McHenry		382 00103
	FRUIT/SUMMER PROGRAMS	55.17	RECREATION SUPPLIES	203.203.242		McHenry		382 00105
	CUPS	8.52	SPECIAL EVENTS - ACTIVIT	211.231.575		McHenry		382 00201
	FRUIT, BATTERIES	45.07	RECREATION SUPPLIES	203.203.242		McHenry		382 00202
	SAFETY CITY SUPPLIES	20.84	RECREATION SUPPLIES	203.203.242		McHenry		382 00242

Credit Card Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
WM SUPERCENTER #1483								
	CONCESSIONS	12.96	MISCELLANEOUS CONCESSION	203.203.728		McHenry		382 00329
	FRUIT	30.52	RECREATION SUPPLIES	203.203.242		McHenry		382 00330
	EVENTS	4.26	SPECIAL EVENTS - ACTIVIT	211.231.575		McHenry		382 00331
	FRUIT/PROGRAMS	150.50	RECREATION SUPPLIES	203.203.242		McHenry		382 00425
	DATA STORAGE	248.64	OFFICE SUPPLIES	101.111.232		O'Farrell		382 00176
	FAMILY FUN NIGHT	31.93	SPECIAL EVENTS - ACTIVIT	211.231.575		Wattier		382 00015
	CONCESSIONS	11.91	MISCELLANEOUS CONCESSION	202.202.728		Wattier		382 00077
	CONCESSIONS	76.56	MISCELLANEOUS CONCESSION	202.202.728		Wattier		382 00087
	CONCESSIONS	132.45	MISCELLANEOUS CONCESSION	202.202.728		Wattier		382 00096
	CONCESSIONS	13.80	MISCELLANEOUS CONCESSION	202.202.728		Wattier		382 00163
	CLEANING SUPPLIES	44.36	JANITORIAL SUPPLIES	202.202.236		Wattier		382 00304
	CONCESSIONS	6.63	MISCELLANEOUS CONCESSION	202.202.728		Wattier		382 00339
	CONCESSIONS	22.08	MISCELLANEOUS CONCESSION	202.202.728		Wattier		382 00408
	SWIM LESSON AWARDS	78.40	RECREATION SUPPLIES	203.203.242		Wattier		382 00458
	SUMMER READING PROGRAM	61.35	RECREATION SUPPLIES	701.701.242		Yankton Librar		382 00014
	OFFICE SUPPLIES	6.98	OFFICE SUPPLIES	203.203.232		Youmans		382 00138
		1,171.42	*VENDOR TOTAL					
YANKTON JANITORIAL								
	JANITORIAL SUPPLIES	264.15	JANITORIAL SUPPLIES	101.127.236		Ryken		382 00034
YANKTON THRIVE								
	MEETING	30.00	CONFERENCE & MEETINGS	101.111.265		Foote		382 00050
	STAFF TRAINING	300.00	CONFERENCE & MEETINGS	101.142.265		Schmidt		382 00133
		330.00	*VENDOR TOTAL					
YANKTON WINNELSON CO								
	RESTROOM HANDLE ASSEMBLY	27.60	REP. & MAINT. - BUILDING	201.201.223		Pavel		382 00326
	RIVERSIDE IRRIGATION	82.08	AGRICULTURAL SUPPLIES	201.201.241		Pavel		382 00439
		109.68	*VENDOR TOTAL					
YANKTONMEDIAINC								
	NEWSPAPER SUBSCRIPTION	133.09	SUBSCRIPTIONS & PUBLICAT	101.142.235		Schmidt		382 00153
1 OFFICE SOLUTION								
	COPY PAPER	6,900.00	ACCOUNTS RECEIVABLE	713.1311		Bailey		382 00091
	OFFICE SUPPLIES	119.99	OFFICE SUPPLIES	101.123.232		Bailey		382 00160
	CHAIR MAT	79.49	OFFICE SUPPLIES	101.102.232		Homstad		382 00188
	OFFICE SUPPLIES	144.48	OFFICE SUPPLIES	201.201.232		McHenry		382 00215
	OFFICE SUPPLIES	605.00	OFFICE SUPPLIES	101.142.232		Schmidt		382 00144
		7,848.96	*VENDOR TOTAL					

Credit Card Schedule of Bills

VENDOR NAME								
DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID LINE
REPORT TOTALS:	99,507.93							

RECORDS PRINTED - 000465

Credit Card Schedule of Bills

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
101	GENERAL FUND	27,146.74
201	PARKS AND RECREATION	11,544.98
202	HUETHER FAMILY AQUATICS CTR	10,567.65
203	SUMMIT ACTIVITY CENTER	3,032.67
204	MARNE CREEK	291.13
208	911/DISPATCH	18.57
211	LODGING SALES TAX	4,613.19
601	WATER OPERATION	1,891.65
602	WATER RENEWAL/REPLACEMENT	5,110.27
611	WASTE WATER OPERATION	8,170.94
621	CEMETERY OPERATION	521.93
637	JOINT POWER	30.92
641	GOLF COURSE	4,073.84
701	LIBRARY TRUST	539.61
713	COPIES & POSTAGE	6,900.00
801	CENTRAL GARAGE	15,053.84
TOTAL ALL FUNDS		99,507.93

BANK RECAP:

BANK	NAME	DISBURSEMENTS
1DAK	FIRST DAKOTA NAT'L BANK CORP	99,507.93
TOTAL ALL BANKS		99,507.93

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE APPROVED BY

.....

.....



OFFICE OF THE CITY MANAGER

www.cityofyankton.org

VOL. 58 NUMBER 15

Commission Information Memorandum

The Yankton City Commission meeting on Monday, August 14, 2023 will begin at 7:00 pm.

Non-Agenda Items of Interest

1) Community and Economic Department Update

The summer of 2023 has been very productive for two façade grant projects that faced supply chain and logistical challenges, delaying their progress. The Anderson Realty building at 122 West 3rd Street was awarded a façade grant to remove awnings and siding covering the brick façade of their building and to replace missized windows with properly proportioned, appropriately sized windows. The owners still plan to complete masonry/brick repairs, but they have completed the work outlined in the grant application and have finalized their grant reimbursement.

The Abraham Lincoln Building at 303 West 3rd Street has nearly completed work on the south façade of the building. The property was awarded a façade grant to remove paint and make repairs to window openings and the storefronts on the south side of the building. The owners plan to do more work on the façade, including masonry repairs but have completed the work outlined in the grant and have finalized their grant reimbursement. Before and after photographs of both projects are included in this packet.

2) Human Resources & Employee Engagement Department Update

We are accepting applications for full time Police Officers and this position will remain open until it is filled. Interested applicants can visit cityofyankton.org and click on the Employment tab for information, or directly contact the Human Resource Department.

We continue to accept applications for a Library Circulation Assistant. This is a part- time position and will remain open until filled.

The City of Yankton’s August presentation by Well 365 out of Sioux Falls will focus on “Sleep Matters” to learn how to supercharge your sleep as it is critically important to your health. The presentation will be available to employees the third week of August.

The Annual City of Yankton Employee night at the Huether Family Aquatics Center was held on August 7.

The Health Insurance Committee will be meeting with Midwest Benefits later in August to review the renewal rates and quotes for the upcoming year.

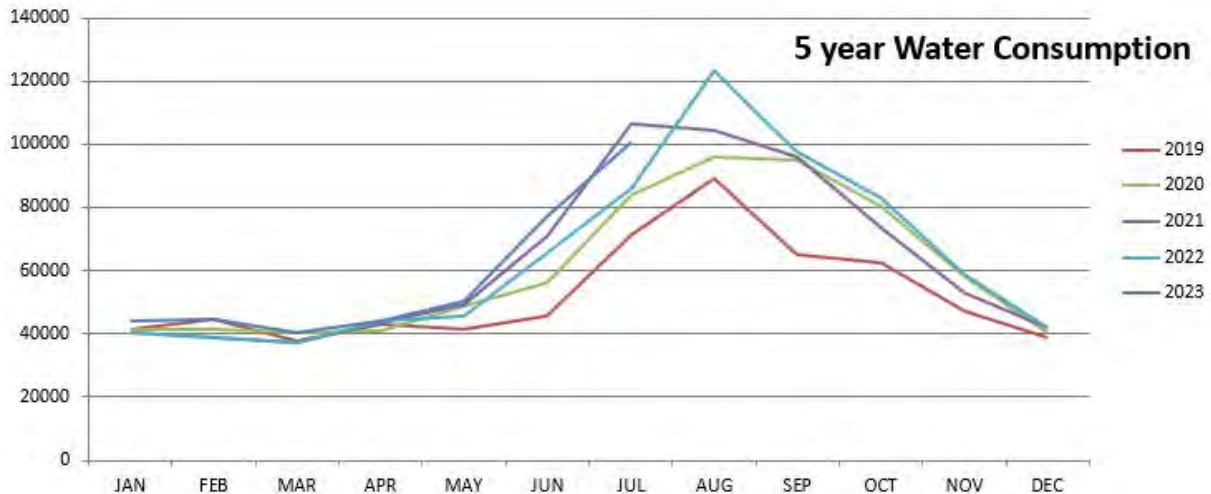
3) Parks and Recreation Department Update

Enclosed in your packet is an update on the various activities in the Parks & Recreation Department.

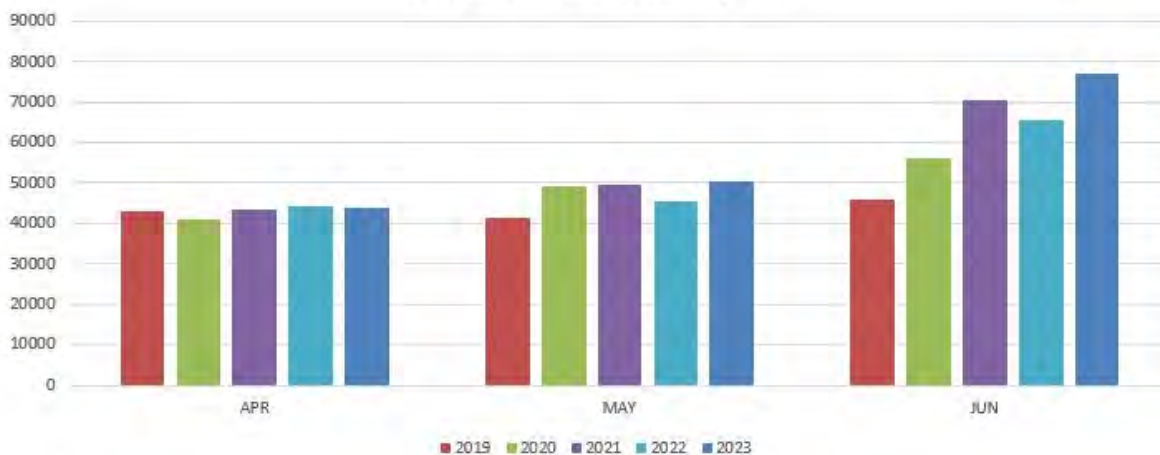
4) Finance Department Update

The SD Department of Legislative Audit has completed their internal review on our 2021 audited financial reports. Williams & Company, P.C. will present this audit at the August 28th City Commission meeting. After this presentation, this report will be published in our official newspaper pursuant to SDCL 9-22-21.

Monthly water consumption billed to utility customers on July 18 ran 17.6% more than the same month a year ago. The year-to-date consumption is approximately 12% ahead of last year. YTD total billed water consumption through July is at 401,540,000 gallons compared to 357,185,000 gallons in 2022.



2nd Quarter Water Consumption



The SD Secretary of State updated their voter registration form which may be found on their website: <https://sdsos.gov/elections-voting/voting/register-to-vote/default.aspx>. Another new form that was put into rule is the Voter Cancellation Form. City finance offices are an official voter registration site. If a citizen turns this form into our office, it would be stamped and sent to the Yankton County Auditor.

The Finance Office is beginning to review assets and compile the annual surplus property listing of vehicles, equipment and other miscellaneous items that have been determined to be no longer

necessary, useful or suitable for the purpose for which they were acquired. Surplus property may be sold, traded, loaned, destroyed or otherwise disposed of pursuant to SDCL 6-13-1.

5) Library Update

We just wrapped up another fantastic Summer Reading Program at YCL! It was a jam-packed summer with the library offering 99 programs for all ages during June and July. There was a total of 3,420 in attendance at our programs which included crafts, LEGOs, performers, engaging activities, presenters and more. The library offers fun and free activities for community members and visitors. Creating fun and positive experiences at the library can lead to children becoming life-long readers and library users. With a huge amount of generosity and support from business and individuals in the community, the library was able to give away over 100 prizes to participants that logged their reading and activities throughout the summer. There were 180,230 minutes (youth) and 1,953 books (teens and adults) logged this summer. The library staff were rock stars again this year. Along with keeping all the normal library business running smoothly, they put on program after program and engaged with library users to promote the programs and encourage reading all summer long!

6) Public Works Department Update

Street Department crews continue asphalt patching at various locations throughout the city. Crews are also painting pavement markings in the streets and parking lots, and mowing various right-of-way locations in the city. Crews will resume seal coating streets scheduled for sealing in 2023.

Marne Creek Bank Stabilization: The stabilization project on Marne Creek is complete. The maintenance trail is back open for pedestrian use. There have been some weeds that have started growing in the newly seeded grass areas. City staff is waiting on the grass to be more established before they start addressing the weeds. The City will be working with Banner Associates and Fenton Construction to get the project finalized.

3rd Street & Green Street Reconstruction: Work has commenced on the 3rd Street & Green Street project. The subcontractor has completed the street removals and has installed about half of the water main. The sanitary sewer and storm sewer are yet to be installed, so the underground portion of the project will still take some time.

Elm Street from 20th Street to 21st Street: Staff will soon be scheduling a preconstruction meeting with the contractor to discuss scheduling for this project.

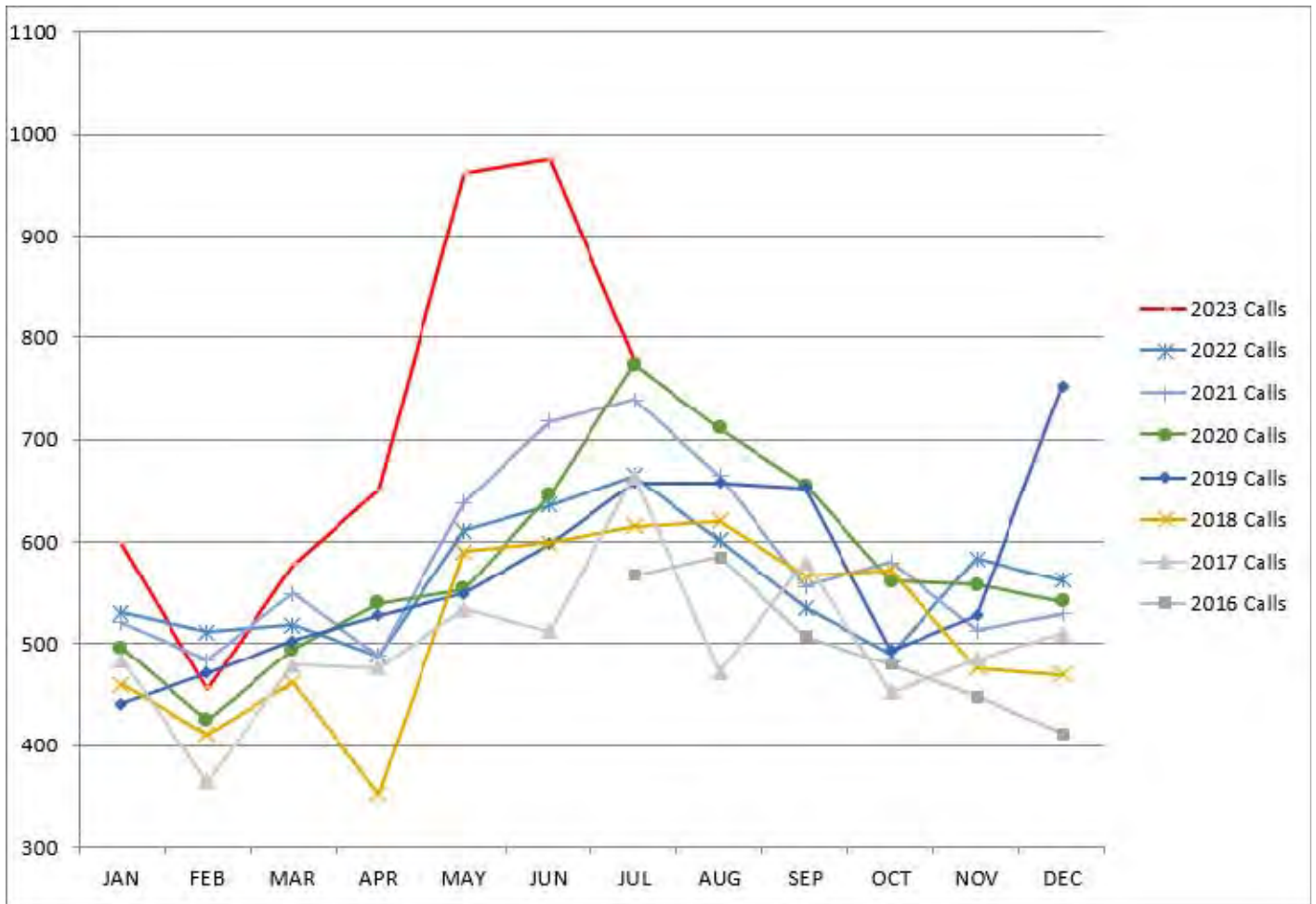
15th Street from Bill Baggs to Alumax Road: Although the street has been installed for some time now, this project contract remains open. This area does not have any local irrigation system; therefore, the seeding was put on hold until the weather is more conducive.

Airport North Hangar Taxilane, Access Road, and Runway 20 Turnaround: Crews have been preparing the sub grade for paving, installing underdrain and storm sewer, and installing the new gate in the new hangar, taxiway, and entrance road area off Douglas Avenue. Asphalt paving is scheduled to begin August 9 and is anticipated to take three days to complete. A majority of this project's work is anticipated to be completed the week of August 14.

Airport: Chan Gurney Municipal Airport wrapped up its Oshkosh AirVenture promotion on July 30. For eleven days, pilots traveling to and from AirVenture in Oshkosh, Wisconsin were treated to food, drinks, and fuel discount. Approximately 256 aircraft with 500 pilots/passengers made Yankton a stop during their travels to and from the airshow.

7) Information and Technology Services Department Update

911 calls continue to run just over 26% above the same time last year. July call volume was still above historic totals but down from June's record setting 974 calls to 911.



8) Environmental Services Department Update

John T. Jones is back onsite at the wastewater plant. The contractor is working on replacing a couple of underground valves approximately 24-feet deep. They are also finishing up the work in the aeration building. The equipment for the inlet building upgrades are onsite. John T. Jones is planning to begin work in the inlet building in the next few weeks. The contractor is still waiting on electrical equipment including a major switch gear.

The first major delivery of water meters is expected to be delivered in September. Staff will be working with the Ferguson Water Works installation team to begin installing meters this fall. Staff will be sending letters to property owners to schedule meter changes. Staff will be using social media to educate the public on the water meter project. The installation team will also be completing service line and sump pump inspections.

9) Police Department Update

We are working on new cop cards and have been taking photos for these cards, hoping to have them printed later this year. Officers have been using our beautiful Riverside Park for a back drop, trying to be creative in the poses to give the kids in our community something fun and interesting to collect.

We completed another bike patrol training that was put on by the University of South Dakota Police Department. Cpl. Austin Campbell came to Yankton and led this training at Yankton Fire Station #2 for Sgt. Buechler and Chief Foote.

Chief Foote spoke with Yankton Thrive program “Yankton 101” on August 3. Chief Foote talked about the structure of the Police Department and what each division in the department works on, the department budget, and special programs within the department.

Also on August 3, Chief Foote and Commander Rothenberger spoke with KYNT about the department’s therapy dog, Murphy. Murphy is handled and owned by Commander Rothenberger and his wife, and is currently in training. Murphy does make appearances at the department giving a boost to morale. Murphy will continue to work towards his official certification as a therapy dog. We will keep everyone updated on his progress.

We continue to work on preparing for Riverboat Days. There are lots of activities that weekend and staffing is always a concern. This year we will partner with the Yankton County Sheriff’s office during the parade. The Sheriff’s office will follow the PD in the parade and will provide some deputies to help with traffic control.

10) Fire Department Update

The past few weeks have shown an uptick in activity for Yankton Firefighters. Of particular note was a hay bale fire east of Gayville. Yankton volunteers shuttled several tanks of water to assist in protecting structures still standing. The City “Flusher” truck, also known to us as “Tanker 5”, was placed into operation during the tanker shuttle as it has a 3000-gallon water tank. This particular apparatus is used once or twice per year and is typically driven by a City employee who is also a volunteer trained in its operation. Personnel responded to a few vehicle accidents within the City limits including one at 23rd and Green that required the use of the Jaws of Life for extrication. Last week a driver in the Hy-Vee parking lot struck the side of the building near the south entrance. Paid staff from the Fire Department responded this incident to support YPD and Yankton County EMS. Damage to the building was minor and did not cause any structural instability.

As of August 7, Yankton Fire personnel have responded to 263 incidents this year compared to 184 incidents during the same time frame last year. Much of the increased activity can be attributed to an uptick in lake area first responder incidents (two of our members living in the lake area provide this service) and an increase in false alarms (61 this year compared to 30 last year). We are using a new reporting software to capture information and Chief Linke is comparing data transferred from the old system to the new.

Yankton Firefighters took advantage of the warmer weather and attended a drill at an acquired structure outside of Gayville. Yankton and Gayville members spent a few hours training on performing vertical ventilation on an old house slated for demolition. Vertical ventilation is one of many tactics used to remove smoke and heat from a structure that is on fire. It requires a great deal of training and agility to perform, so the opportunity to practice on a real structure was useful in identifying some of the challenges involved.

Chief Linke conducted a second leadership training for officers and members on July 24. A total of 17 members participated. The three-hour training included a review of the Mastering Fireground Command course, structural fire strategy and tactics, and a leadership assessment. Our goal is to conduct additional leadership training at least 2-3 times per year during months that have a fifth Monday.

Yankton Volunteers celebrated the annual Bosses' Night on August 7. Members of the department invite their boss for an evening of wonderful food and fellowship. This tradition is a small token of gratitude for employers who allow volunteers to leave work for call response. A community of Yankton's size is fortunate to maintain a volunteer department and this is in large part due to the support from employers who recognize the vital role they play.

11) Monthly reports

The monthly Building, Salary and Yankton Police Department Reports are included for your review. Minutes from the Planning Commission meeting are also included.

Have an enjoyable weekend and do not hesitate to contact us if you have any questions about these or other issues. If you will not be able to attend the Commission meeting on Monday, please inform my office.

Sincerely,

Amy Leon
City Manager







Commission Information Memorandum

PARKS AND RECREATION DEPARTMENT

SUMMIT ACTIVITIES CENTER and RECREATION PROGRAMS

Summit Activities Center Membership Information:

	Current	Last	Change
○ Active & Fit/Renew Active/Silver Sneakers	128	128	0
○ Adult Annual	70	69	1
○ Adult EFT	46	44	2
○ Adult Monthly	132	124	8
○ City of Yankton Single	56	56	0
○ Firefighter Single	19	19	0
○ 10 Use Punch card	60	57	3
○ Individual Annual	95	95	0
○ Individual Monthly	5	5	0
○ Radio	41	41	0
○ Youth Annual	39	38	1
○ Youth EFT	13	16	-3
○ Youth Monthly	70	75	-5
Total # of Active Members	774	767	7

- Mid-February 2023- total memberships peaked at 861.
 - Last year at the end of July we had 688 active memberships.
 - In July of 2019 (pre-pandemic), we had 1,036 memberships on the books.
- Attendance – 2,790 (2,080 SAC, 710 GL); Month of July total 5,147 (3,809 SAC, 1,338 GL).
 - Total Cash Revenue at the SAC 7/16-31/23 – \$8,801.99 (\$19,974.57 – July) compared to \$5,404.31/\$12,560.98 in July 2022
 - Great Life Reimbursement Payment:
 - June 2023: \$1,978.50 (\$1,422.00 – June 2022)

Additional SAC Information for Second Half of July:

- **Aqua Zumba**
 - Participation – 20 Participants (55 for the Month)
- **Power Abs**
 - Participation – 33 Participants (51 for the Month)
- **Power Yoga**
 - Participation – 12 Participants (32 for the Month)

- **Prime Time Senior Class**
 - Participation – 54 Participants (103 for the Month)
- **Strength & Flexibility**
 - Participation – 22 Participants (34 for the Month)
- **Tabata**
 - Participation – 33 Participants (51 for the Month)
- **Trim & Tone**
 - Participation – 10 Participants (10 for the Month)
- **Turbo Kick**
 - Participation – 0 Participants (0 for the Month)
- **Wake UP**
 - Participation – 14 Participants (18 for the Month)
- **Water Aerobics Classes**
 - Participation – 86 Participants (186 for the Month)
- **Work Out Express Class**
 - Participation – 10 Participants (22 for the Month)
- **Yoga**
 - Participation – 13 Participants (27 for the Month)
- **Zumba**
 - Participation – 24 Participants (40 for the Month)
- **Zumba Gold**
 - Participation – 67 Participants (117 for the Month)
- **Birthday Party Rentals**
 - Participation – 0 Birthday Parties (0 for the Month)
- **Auxiliary/Main Gym Rentals**
 - Hours Rented – 0 Hours (0 Hours for the Month)
- **Theater Rentals**
 - Hours Rented – 0 Hours (28 Hours for the Month)
- **Meeting Rooms**
 - Hours Rented – 0 Hours (0 Hours for the Month)

- **City Hall Rentals**
 - Hours Rented – 0 Hours (72 Hours for the Month)
- **Capital Building Rentals**
 - Days Rented – 7 (12 Dates for the Month)
- **Park Shelters**
 - Riverside - 5 Rentals
 - Memorial – 6 Rentals
 - Westside – 0 Rental
 - Meridian Bridge – 0 Rental

Huether Aquatic Fitness Classes: Second Half of July

- **Aqua Zumba**
 - Participation – 43 Participants (51 for the Month)
- **Water Fitness**
 - Participation – 30 Participants (55 for the Month)
- **Yoga**
 - Participation – 15 Participants (25 for the Month)
- Total Huether Family Aquatics Center Passes Sold: 3,633 (3,949 – 2022)

**Thursday, July 16-31, 2023
The Huether Family Aquatics Center
Library and Utility Passes**

	Library Pass			Utility Pass		
	Adults	kids	coupon	Adults	Kids	coupon
7/16/2023						
7/17/2023	4	6	2			
7/18/2023						
7/19/2023	2	3	1			
7/20/2023	1		1			
7/21/2023				2	3	2
7/22/2023						
7/23/2023	1		1			
7/24/2023				1	1	1
7/25/2023				1	4	1
7/26/2023						
7/27/2023				2	6	1
7/28/2023						
7/29/2023						
7/30/2023						
7/31/2023						

PARKS

A donated bench has been placed on the island at Westside Park.

The tennis courts at the SAC were resurfaced and work was completed in July. The contractor is now working on the courts at Fantle Memorial Park. The four courts at the park will have pickleball lines added to them also as a part of the resurfacing project.

The City has not received any notification yet on the status of the Land, Water, Conservation Fund grant for resurfacing the courts in Westside Park and converting them into pickleball courts.

Music at the Meridian has been well attended this year. The last night for concerts is Thursday, August 17.

Luke is working with outside organizations and their special event applications and events for this fall.

The ball fields at Sertoma Park, Summit Activities Center, and Riverside Park are being dragged and prepared each weekday according to practice and game schedules submitted to the Parks Department.

The Parks staff has and will move bleachers, benches, goals, trash cans, and other items for youth baseball, youth softball, youth soccer, and swim team events which will be taking place in Yankton on weekends in the fall.

The Parks staff has and will be moving picnic tables, trash cans, barricades, and other needed items for the events that take place in the community in the fall.

City of Yankton Building Report

Permits Issued in the month of July, 2023

Issue Date	Permit #	Owner Name & Address	Use	Valuation	Contractor Name & Address	Fees
07/05/2023	BLDG-23-0129	JODEAN CORP 2809 BROADWAY AVE	Demolition	\$0.00	Feimer Construction 901 W. 19th St. Yankton, SD 57078	\$20.00
07/05/2023	BLDG-23-0130	IVERSON, CHARLES K 310 EAST 21 ST	Single Family Home - Accessory- Shade Structure	\$2,000.00	IVERSON, CHARLES K 310 EAST 21 ST YANKTON, SD 57078	\$37.50
07/06/2023	BLDG-23-0131	WHITNEY, DAVID L 513 CEDAR ST	Exterior-Roofing	\$2,500.00	Stefani Construction 2900 Mulligan Dr YANKTON, SD 57078	\$20.00
07/06/2023	BLDG-23-0132	KIRBY HOFER CONST CO INC 3000 Wedgewood Dr.	Single Family Home - New	\$352,280.00	KIRBY HOFER CONST CO INC 30992 430 AVE TABOR, SD 57063	\$716.50
07/07/2023	BLDG-23-0133	KIRBY HOFER CONST CO INC 800 CASTLEWOOD CIR	Single Family Home - New	\$374,627.60	KIRBY HOFER CONST CO INC 30992 430 AVE TABOR, SD 57063	\$749.50
07/11/2023	BLDG-23-0134	DROTZMANN, STEVE 1401 Millie Lane	Single Family Home - New	\$123,261.40	C. DROTZMANN CONSTRUCTION 1403 Millie Lane YANKTON, SD 57078	\$373.00
07/11/2023	BLDG-23-0135	DROTZMANN, STEVE 1200 West 12th Street	Single Family Home - New	\$143,676.20	C. DROTZMANN CONSTRUCTION 1403 Millie Lane YANKTON, SD 57078	\$403.00
07/11/2023	BLDG-23-0136	Bornitz, Michael 807 Birch Rd.	Multi Family Home - New- 5 plex	\$425,000.00	Logan Construction PO Box 192 Volin, SD 57072	\$824.50
07/12/2023	BLDG-23-0137	KOLETZKY, ROBERT TRUST 2509 BURLEIGH ST	Exterior-Roofing	\$10,500.00	Jansen Construction 89072 WEST 2 ST CROFTON, NE 68730	\$20.00
07/12/2023	BLDG-23-0138	KOHLES, JOHN M 612 EAST 15 ST	Exterior-Roofing	\$10,000.00	Soberanis Construction 29606 SD HWY 25 Scotland, SD 57059	\$20.00
07/12/2023	BLDG-23-0139	CABALKA, LINDA E 1002 WEST 14 ST	Exterior-Siding	\$20,000.00	Kisch Construction P.O. Box 1004 Yankton, SD 57078	\$20.00
07/14/2023	BLDG-23-0140	MAGUIRE, RAY 1402 WEST 26 ST	Single Family Home - Alteration/Repair- Basement Finish	\$1,000.00	MAGUIRE, RAY 1402 WEST 26 ST YANKTON, SD 57078	\$22.50
07/14/2023	BLDG-23-0141	EVERSLEY, BRENDA M 300 EAST 23 ST	Single Family Home - Accessory Structure- Gazebo	\$3,000.00	Steffen, Randy xx YANKTON, SD 57078	\$36.50

07/20/2023	BLDG-23-0142	SCHRAMM, KATELYN E 517 PINE ST	Exterior-Windows	\$10,000.00	Miller Home Projects 409 spruce YANKTON, SD 57078	\$20.00
07/21/2023	BLDG-23-0143	Stanton, Leo 405 PINE ST	Exterior-Roofing	\$36,944.51	Woods Roofing INC. PO Box 353 CANTON, SD 57013	\$20.00
07/21/2023	BLDG-23-0144	THORSON, LEDGEND RONNIE 604 BURLEIGH ST	Single Family Home - Accessory Structure- Deck	\$2,560.00	THORSON, LEDGEND RONNIE 604 BURLEIGH ST YANKTON, SD 57078	\$36.50
07/21/2023	BLDG-23-0145	SLOWEY, YAVONNE C 2505 BURLEIGH ST	Exterior-Siding	\$50,000.00	Rothluebber Construction P.O. Box 105 Fordyce, NE 68736	\$20.00
07/21/2023	BLDG-23-0146	KOTALIK, STACY K 1112 CEDAR ST	Exterior-Windows	\$3,400.00	Your Home Improvement 614 2nd Street South WAITE PARK, MN 56387	\$20.00
07/25/2023	BLDG-23-0147	PHIL SPADY CHRYSLER-JEEP-DOD 308 CAPITAL ST	Commercial - Alteration/Repair- Roofing	\$143,932.00	Guaranteed Roofing LLC 2005 4th Street SIOUX CITY, IA 51101	\$403.00
07/25/2023	BLDG-23-0148	SFP-E, LLC 2809 BROADWAY AVE	Commercial - New	\$3,500,000.00	SFP-E, LLC P.O. BOX 5350 BEND, OR 97708	\$5,437.00
07/27/2023	BLDG-23-0149	PEKAS, JEFF 101 DONOHOE BLVD	Single Family Home - Alteration/Repair- Enclosed Porch	\$8,000.00	Lyons Construction LLC 179 Sherwood Dr. Yankton, SD 57078	\$84.50
07/28/2023	BLDG-23-0150	GILSON, JUNIOR MELVIN 3208 MULLIGAN DR	Single Family Home - Accessory Structure- Utility Shed	\$6,242.86	Junior Gilson 3208 Mulligan Dr SD, 57078	YANKTON \$52.50
07/31/2023	BLDG-23-0151	Paradigm Technologies 3100 First Dakota Dr.	Commercial - New- Foundation	\$189,601.00	Hoogendoorn Construction 47895 282 St. US-18 CANTON, SD 57013	\$472.00

(July 2023) Total Valuation: \$5,418,525.57

Total Fees: \$9,828.50

(July 2022) Total Valuation: \$3,871,860.00

(2023) to Date Valuation: \$73,403,273.07

(2022) to Date Valuation: \$16,007,616.81

Salaries by Department: July 2023

ADMINISTRATION	\$58,047.60
FINANCE	\$37,089.31
COMMUNITY	
DEVELOPMENT	\$30,162.82
POLICE/DISPATCH	\$205,008.61
FIRE	\$15,049.46
ENGINEERING / SR.	
CITIZENS	\$52,138.29
STREETS	\$60,220.91
SNOW & ICE	\$0.00
TRAFFIC CONTROL	\$4,703.34
LIBRARY	\$36,429.81
PARKS / SAC	\$107,509.67
HUETHER AQUATICS	\$108,820.68
MARNE CREEK	\$9,035.00
WATER	\$47,057.09
WASTEWATER	\$47,039.92
CEMETERY	\$6,931.04
SOLID WASTE	\$30,046.65
LANDFILL / RECYCLE	\$25,327.52
CENTRAL GARAGE	\$8,923.17
	\$889,540.89

Personnel Changes

New Hires

Public Works Department: Robert Hoefs, Sanitation Truck Operator, \$1,634.80 biweekly; Parks, Recreation and City Events Department: Sue Hill, Youth Program Instructor, \$14.00/hr; Housing Department: Katrina Lauritsen, Housing Part Time Temporary, \$16.00/hr.

Wage Changes

Parks, Recreation and City Events Department: Braxton Adams, Lifeguard, \$13.00 to \$14.00/hr; Samantha Aune, Lifeguard, \$16.25 to \$17.25/hr; Brianna Berger, Lifeguard, \$16.00 to \$17.00/hr; Tate Beste, Cashier, \$11.00 to \$12.00/hr; Addison Brodeur, Cashier, \$11.00 to \$12.00/hr; Ella Brummer, Lifeguard, \$15.00 to \$16.00/hr; Cami Buehlmann, Cashier, \$11.00 to \$12.00/hr; Abram Chance, Cashier, \$13.00 to \$14.00/hr; Hunter Cotton, Lifeguard, \$15.00 to \$16.00/hr; Porter Cuka, Cashier, \$14.00 to \$15.00/hr; Sienna Cuka, Cashier, \$11.00 to \$12.00/hr; Lily Diedrichsen, Lifeguard, \$16.25 to \$17.25; Max Diedrichsen, Lifeguard, \$15.00 to \$16.00/hr; Allie Dilts, Facility Manager/Lifeguard, \$19.00 to \$20.00/hr; Chayse Drotzmann, Lifeguard, \$16.00 to \$17.00/hr; Macy Drotzmann, Lifeguard, \$15.00 to \$16.00/hr; Ava Dryden, Cashier, \$11.00 to \$12.00/hr; Emma Eichacker, Lifeguard, \$16.00 to \$17.00/hr;

Melania Enfield, Lifeguard, \$13.00 to \$14.00/hr; Kate Fanta, Cashier, \$11.00 to \$12.00/hr; Coleman Frank, Lifeguard Manager, \$18.00 to \$19.00/hr; Savannah Frank, Lifeguard, \$16.00 to \$17.00/hr; Emiliana Garza, Lifeguard, \$13.00 to \$14.00/hr; Kellie Geigle, Lifeguard, \$15.00 to \$16.00/hr; Kaylee Goeden, Lifeguard, \$13.00 to \$14.00/hr; Samuel Gokie, Cashier, \$11.00 to \$12.00/hr; Carson Haak, Facility Manager, \$19.00 to \$20.00/hr; Thomas Harrell, Lifeguard, \$15.00 to \$16.00/hr; Emily Hejna, Water Park Attendant, \$13.00 to \$14.00/hr; Aubrey Herbolsheimer, Lifeguard, \$15.00 to \$16.00/hr; Tatum Hohenthauer, Lifeguard, \$16.00 to \$17.00/hr; Jordan Houdek, Lifeguard, \$16.00 to \$17.00/hr; Rachel Houdek, Facility Manager, \$21.00 to \$22.00/hr; Milo Johnson, Cashier, \$13.00 to \$14.00/hr; Deiken Johnson, Cashier, \$11.00 to \$12.00/hr; Mya Johnson, Cashier, \$13.00 to \$14.00/hr; Hannah Jussel, Lifeguard, \$16.25 to \$17.25/hr; Lucas Kampshoff, Water Park Attendant, \$13.00 to \$14.00/hr; Mark Kathol, Cashier, \$13.00 to \$14.00/hr; Karlyn Koerner, Cashier, \$11.00 to \$12.00/hr; Isabella Koerner, Cashier, \$11.00 to \$12.00/hr; Kobe Koletzky, Lifeguard, \$13.00 to \$14.00/hr; Natalie Konrad, Lifeguard, \$13.00 to \$14.00/hr; Karson Kral, Cashier, \$11.00 to \$12.00/hr; Claire Kramer, Lifeguard, \$13.00 to \$14.00/hr; Kevin Kuhl, Lifeguard, \$15.00 to \$16.00/hr; Remy Kusel-Wenzlaff, Cashier, \$11.00 to \$12.00/hr; Emilee LaBarge, Cashier, \$16.00 to \$17.00/hr; Nevaeh Leonard, Water Park Attendant, \$13.00 to \$14.00/hr; Elizabeth Logue, Lifeguard, \$15.00 to \$16.00/hr; Kaylor Luellman, Water Park Attendant, \$11.00 to \$12.00/hr; Brie Luken, Lifeguard, \$13.00 to \$14.00/hr; Cade Manzanara, Lifeguard, \$15.00 to \$16.00/hr; Claire Martinson, Lifeguard, \$17.00 to \$18.00/hr; Micah Maska, Lifeguard, \$13.00 to \$14.00/hr; Camille McDermott, Lifeguard, \$16.00 to \$17.00/hr; Chloe McDermott, Lifeguard, \$16.25 to \$17.25/hr; Sarah Messler, Cashier, \$11.00 to \$12.00/hr; Christian Mickelson, Lifeguard, \$13.00 to \$14.00/hr; Tryker Myers, Cashier, \$11.00 to \$12.00/hr; Alaina Nelson, Cashier, \$11.00 to \$12.00/hr; Claire Noehren, Cashier, \$11.00 to \$12.00/hr; Abe O'Brien, Cashier, \$11.00 to \$12.00/hr; Bergen O'Brien, Cashier, \$14.00 to \$15.00/hr; Taylor Olson, Lifeguard, \$15.00 to \$16.00/hr; Claire Osborne, Cashier, \$11.00 to \$12.00/hr; Eva Paulson, Lifeguard, \$13.00 to \$14.00/hr; Dylan Prouty, Cashier, \$14.00 to \$15.00/hr; Tyson Prouty, Cashier, \$14.00 to \$15.00/hr; Traci Peterson, Cashier, \$14.00 to \$15.00/hr; Rosina Phillips, Cashier, \$11.00 to \$12.00/hr; Courtney Pinkelman, Lifeguard, \$15.00 to \$16.00/hr; Jaden Plooster, Lifeguard, \$16.00 to \$17.00/hr; Willow Reese, Cashier, \$13.00 to \$14.00/hr; Tanner Rohde, Lifeguard, \$14.00 to \$15.00/hr; Molly Savey, Water Park Attendant, \$13.00 to \$14.00/hr; Auviana Seiler, Cashier, \$11.00 to \$12.00/hr; Rebekah Sharples-Schmidt, Lifeguard, \$15.00 to \$16.00/hr; Josh Sheldon, Cashier, \$13.00 to \$14.00/hr; Matt Sheldon, Cashier, \$13.00 to \$14.00/hr; Brynn Simonsen, Cashier, \$11.00 to \$12.00/hr; Milo Johnson, Cashier, \$13.00 to \$14.00/hr; Jackson Slowey, Lifeguard, \$15.00 to \$16.00/hr; Sam Slowey, Cashier, \$11.00 to \$12.00/hr; Abigail Schmidt, Lifeguard, \$16.25 to \$17.25/hr; Olivia Schmidt, Lifeguard, \$17.00 to \$19.00/hr; Rori Schmidt, Lifeguard, \$17.00 to \$18.00/hr; Nathaniel Schoenfelder, Water Park Attendant, \$13.00 to \$14.00/hr; Zayne Schramm, Lifeguard, \$13.00 to \$14.00/hr; Jillian Schulte, Cashier, \$14.00 to \$15.00/hr; Cora Schurman, Cashier, \$13.00 to \$14.00/hr; Joshua Stapish, Lifeguard, \$13.00 to \$14.00/hr; Abigail Steffen, Lifeguard, \$17.00 to \$18.00/hr; Carly Sternhagen, Cashier, \$11.00 to \$12.00/hr; Alexa Suing, Cashier, \$11.00 to \$12.00/hr; Lauren Tereshinski, Lifeguard, \$16.00 to \$17.00/hr; Emily Tramp, Lifeguard, \$13.00 to \$14.00/hr; Hannah Tramp, Lifeguard, \$17.00 to \$18.00/hr; Timothy Upton, Lifeguard, \$16.00 to \$17.00/hr; Hayley Van Essen, Cashier, \$11.00 to \$12.00/hr; Cayson Ward, Cashier, \$11.00 to \$12.00/hr; Taylor Wenzlaff, Lifeguard, \$15.00 to \$16.00/hr; Caden Wieman, Water Park Attendant, \$13.00 to \$14.00/hr; Isabelle Wintz, Lifeguard, \$13.00 to \$14.00/hr; Jackson Wintz, Water Park Attendant, \$13.00 to \$14.00/hr; Olivia Wintz, Lifeguard, \$13.00 to \$14.00/hr; Frances Kouri, Water Park Attendant and Youth Program Instructor, \$13.50 to \$15.00/hr; Luke Youmans, Recreation and City Events Manager, \$3,153.35 to \$3,233.31 biweekly; Environmental Services Department: Tanner Termansen, Distribution and Collection Operation Specialist, \$1,828.50 to \$1,851.53 biweekly; Hunter Hallock, Distribution and Collection Operation Specialist, \$1,783.26 to \$1,805.73 biweekly.

Position Changes

None

August 2023

YPD

Calls For Service

911 HANG UP	4
911 OPEN	6
ALARM	30
ALCOHOL	6
AMBULANCE	30
ANIMAL	80
ASSAULT	9
ASSIST	5
ATTEMPT TO LOCATE	8
BANK ALARM	2
BURGLARY RESIDENTIAL	3
CHILD ABUSE	2
CHILD CUSTODY	10
CITY SERVICES	1
CIVIL DISPUTE	28
CRIMINAL ENTRY OF MV	5
DISORDERLY CONDUCT	25
DOMESTIC VIOLENCE	16
DRIVING COMPLAINT	27
DRIVING COMPLAINT 911	10
DRUG	11
ESCORT	5
EVENT STANDBY	2
EX PATRL	6
FAMILY OFFENSE	12
FIGHT	3
FIRE ALL CALL	8
FIRE ON CALL	4
FIREWORKS	52
FOREIGN AID	20
FRAUD	13
GAS LEAK	1
HARASS	27
HAZMAT	1
HIT&RUN	10
INDECENT EXPOSURE	2
INFORMATION	44
INSPECT	1
JAIL ISSUES	3
JUV	13
LITTER	1
LOST & FOUND	20
MENTAL ILLNESS	19
MISC	5
MISSING PERSON	8
MOTOR ASSIST	26
NOISE COMPLAINT	11
PARKING	22
PAROLE/PROBATION	13
PRIVATE PROPERTY COLLISION	9
PROPERTY	14
PROTECTION ORDER	9
PUBLIC INTOX	4
PURSUIT	1
REQUEST	1
RUNAWAY	2
SAFETY TALK	1
SEX CRIME	8
SEX OFFENDER VIOLATION	1
SIG 2	14
SIGNAL 1 INJURY	3
SUICIDE	9
SUSP ACTIVITY	28
SUSPICIOUS PERSON/VEHICLE	67
THEFT	55
THREAT	12
TRAFFIC CONTROL	8
TRAFFIC HAZARD	5
TRAFFIC STOP	412
TRESPASS	22
VANDALISM	10
VEHICLE/ROAD COMPLAINT	5
WARRANT	15
WEAPONS	6
WELFARE CHECK	77
Total	1468

Adult Arrests:
Individuals Arrested: 88
Of Charges: 123

Juvenile Arrests:
Individuals Arrested: 9
Of Charges: 12

Citations: 193

July 2023
YPD
Activity Report

	GENERAL SUMMARY			
	This Month		Year To Date	
	This Year	Last Year	This Year	Last Year
POLICE INCIDENTS	1468	1110	7856	6516
SHERIFF INCIDENTS	366	274	1953	1397
AMBULANCE CALLS (YPD)	30	38	188	175
FIRE / HAZMAT CALLS	12	8	38	54
FOREIGN AID CALLS	20	12	118	87
ALARMS	30	16	99	98
ANIMAL CALLS / COMPLAINTS	80	65	424	367
ANIMALS CLAIMED OR IMPOUNDED (HHS)	19	29	103	90
ANIMALS DISPOSED	0	1	0	1

	Accident Summary			
	This Year		Year To Date	
	This Year	Last Year	This Year	Last Year
STATE REPORTABLE	21	22	114	123
NON REPORTABLE AND HIT & RUN	38	26	133	156
SIGNAL 1 INJURY	4	4	22	25
# PERSONS INJURED	3	4	23	21
FATALITIES	0	0	0	0
PEDESTRIAN ACCIDENT	0	1	0	2

July 2023
YPD
Citations

			THIS MONTH		YEAR TO DATE	
	This Month Juv / Adult		Total This Year	Total Last Year	Total This Year	Total Last Year
SUSPENDED, EXPIRED OR UNLICENSED DRIVER	2	34	36	22	197	155
CARELESS DRIVING		3	3	1	19	6
EXHIBITION DRIVING			0	1	4	7
SPEEDING	3	75	78	16	352	177
STOP SIGN, RED LIGHT VIOLATION		7	7	7	41	35
ANIMALS AT LARGE			0	0	0	1
MAINTENANCE OF FINANCIAL RESPONSIBILITY		13	13	9	68	61
OPEN CONTAINER		1	1	1	13	21
CONSUMPTION UNDERAGE (18-20 yoa)			0	3	2	16
LIQUOR VIOLATIONS / FURNISHING ALCOHOL TO A MINOR		5	5	0	5	5
MISDEAMEANOR DRUG VIOLATIONS (POSS. OF DRUG PARAPH)	1	12	13	13	93	122
TOBACCO VIOLATIONS	1		1	1	32	33
PETTY THEFT UNDER \$400			0	12	9	43
INTENTIONAL DAMAGE TO PROPERTY			0	0	0	2
OTHER VIOLATIONS	5	31	36	18	174	168
TOTAL TRAFFIC CITATIONS	12	181	193	104	1009	852

July 2023
YPD
Adult Arrest

	THIS MONTH		YEAR TO DATE	
	This Year	Last Year	This Year	Last Year
HOMICIDE/MURDER	0	0	1	0
RAPE	0	0	0	0
ROBBERY	0	0	0	0
DUI	18	15	97	96
DRIVING UNDER REVOCATION	1	6	26	29
BURGLARY	1	0	2	5
ASSAULT AGGRAVATED	0	1	2	9
ASSAULT SIMPLE	1	2	15	17
CRIMES AGAINST FAMILY / DOMESTIC VIOLENCE	4	6	31	40
DISORDERLY CONDUCT	0	1	2	3
SEXUAL CONTACT/SEX OFFENSES	0	0	4	0
THEFT PETTY	0	0	4	7
THEFT GRAND	1	0	5	5
THEFT AUTO	0	2	2	3
FORGERY & COUNTERFEITING	0	0	6	4
FRAUD	0	0	0	0
EMBEZZLEMENT	0	0	0	0
INTENTIONAL DAMAGE	1	1	3	7
NARCOTIC DRUG CHARGES	20	11	139	100
LIQUOR ARRESTS	1	0	3	8
WEAPONS VIOLATION	0	0	4	6
WARRANTS	29	24	165	143
PROTECTIVE CUSTODY	0	0	0	0
ALL OTHER OFFENSES	46	47	266	257
TOTAL ADULT ARRESTS	123	116	777	739

July 2023
YPD
Juvenile Arrests

	THIS MONTH		YEAR TO DATE	
	This Year	Last Year	This Year	Last Year
CURFEW	4	0	7	9
RUNAWAY	2	4	11	11
MIC	3	4	16	23
DUI	0	0	2	1
LIQUOR ARRESTS	0	0	0	0
MURDER	0	0	0	0
RAPE	0	0	0	0
ROBBERY	0	0	0	0
BURGLARY	0	0	0	0
ASSAULT AGGRAVATED	0	0	0	0
ASSAULT SIMPLE	0	0	5	1
CRIMES AGAINST FAMILY/ DOMESTIC VIOLENCE	0	0	0	1
DISORDERLY CONDUCT DISTURBANCE OF SCHOOL	0	0	18	21
SEXUAL CONTACT / SEX OFFENSES	0	0	0	0
THEFT PETTY	2	0	2	0
THEFT GRAND	0	1	0	1
THEFT AUTO	0	0	0	0
FORGERY & COUNTERFEITING	0	0	0	0
FRAUD	0	0	0	0
EMBEZZLEMENT	0	0	0	0
INTENTIONAL DAMAGE	0	0	0	0
NARCOTIC DRUG CHARGES	0	0	7	8
WEAPONS VIOLATIONS	0	0	0	0
ALL OTHER OFFENSES	1	8	10	14
TOTAL JUVENILE ARRESTS	12	17	78	90

CITY of YANKTON
PLANNING COMMISSION MEETING MINUTES
for
July 10, 2023

Chairwoman Specht called the meeting to order at 5:30PM.

ROLL CALL:

Present: Evie Sime, Warren Erickson, Dave Carda, Marc Mooney, Lynn Peterson, Chairwoman Specht.

Unable to attend: Steve Pier, Brad Wenande and City Commissioner Liaison Schramm

Arrival time of John Kraft at 5:33PM noted in minutes.

Chairwoman Specht acknowledged others in attendance and asked them if they wished to address the Planning Commission about any item that is not on the agenda. They did not.

MINUTES – May 8, 2023

23-16 **MOTION** - It was moved by Commissioner Mooney and seconded by Commissioner Sime to approve the minutes from May 8, 2023.

VOTE - Voting “Aye” – all members present. Voting “Nay” – none.

MOTION – PASSED

CONSENT ITEMS

None.

OLD BUSINESS:

None.

ADJOURN SINE DIE:

Chairwoman Specht asked if there was a motion to Adjourn Sine Die.

23-17 **MOTION** - It was moved by Commissioner Sime and seconded by Commissioner Carda to Adjourn Sine Die.

ROLLCALL VOTE:

VOTE - Voting “Aye” – all members present. Voting “Nay” – none.

MOTION – PASSED

Welcome returning Planning Commission members Evie Sime, Marc Mooney and Brad Wenande. City Commissioner Mason Schramm has been reappointed by the Mayor and City Commission to serve another year as the Planning Commission's liaison to the City Commission.

Commissioner John Kraft arrived.

ROLL CALL:

Present: John Kraft, Evie Sime, Lynn Peterson, Warren Erickson, Marc Mooney, Dave Carda, Chairwoman Specht.

Unable to attend: Steve Pier, Brad Wenande and City Commissioner Liaison Schramm.

ELECTION OF CHAIRMAN AND VICE-CHAIRMAN:

Mr. Mingo asked if there were any nominations for Chair and or/ vice-chair.

Commissioner Carda nominated Deb Specht for Planning Commission Chairwoman and nominated Brad Wenande for Planning Commission Vice-Chair and further moved that all nominations cease, and a unanimous ballot be cast.

- 23-18 **MOTION** - It was moved by Commissioner Carda and seconded by Commissioner Peterson to cease nominations for Planning Commission Chair and Vice-Chair and elect Deb Specht and Brad Wenande as Chair and Vice-Chair.

ROLLCALL VOTE: Voting "Aye" - Kraft, Sime, Peterson, Erickson, Mooney, Carda, Specht. Voting "Nay" - none.

MOTION – PASSED

NEW BUSINESS:

1. **Action Item** - Plat review of Lots 17, 18, 19, 77, 78 and 79, Crestview Homes Subdivision in the NE 1/4 of Section 21, T93N, R56W of the 5th P.M., Yankton County, South Dakota. Location, the South side of the 100 Block of Orchid Drive. White Cranes Estates, owner.

Mr. Mingo stated this plat is not eligible as an administrative plat, we ask going forward, the subdivision plan be considered an approved preliminary plat, therefore making subsequent plats eligible for administrative approval.

Chairwoman Specht asked about the green space south of Lot 17. Mr. Mingo stated he is not aware of a green space plan, and that the city's review jurisdiction is only for extension of the street grid.

- 23-19 **MOTION** - It was moved by Commissioner Sime and seconded by Commissioner Erickson to recommend approval of the proposed plat and approval of the unplatted parcels as a preliminary plat.

ROLLCALL VOTE: Voting “Aye” - Peterson, Kraft, Sime, Erickson, Mooney, Carda, Chairwoman Specht. Voting “Nay” - none.

MOTION - PASSED

2. **Action Item** - Plat review of Lots 1, 2 and 3 in Block 17 of Ridgeway North Subdivision to the City of Yankton, South Dakota. Location, the North side of the 800 block of East 29th Street. Kirby Hofer Construction Company Inc., owner.

Mr. Mingo stated the proposed plat creates three additional lots on the north side of East 29th Street.

Chairwoman Specht asked for clarification that the proposed plat was not adjacent to the Early Childhood Development Center. Mr. Mingo stated that was correct.

- 23-20 **MOTION** - It was moved by Commissioner Mooney and seconded by Commissioner Peterson to recommend approval of the proposed plat.

ROLLCALL VOTE: Voting Aye - Carda, Erickson, Sime, Kraft, Peterson, Mooney and Chairwoman Specht. Voting “Nay” - none.

MOTION - PASSED

3. **Action Item** - Consideration of a “Special Permit” for a commercial parking lot in a residence zone adjacent to a commercial district. Address 408 Burleigh Street. Yankton Real Estate, LLC, owner. This is a Quasi-Judicial action.

Mr. Mingo stated location was previously an apartment building and portions of the area considered were already used as a parking lot. Property owners within 350 ft. have received notice of the request. The applicant will include a retaining wall to the north and hedge on top to shield business activities.

Commissioner Sime asked as zoned; what else could become of the location. Mr. Mingo stated only a parking lot or residential. Anything else the location would need to be rezoned. This is not a rezoning so the proposal would not allow any activity on the site other than parking.

Chairwoman Specht asked about the Southeast parking lot. Mr. Mingo stated this would stay as additional parking lot space.

At this time Jeff Nelson owner of Total Stop took the podium to give an overview of the parking lot proposal and take questions from the Planning Commission. Mr. Nelson stated that the proposal is just to pave what is currently gravel. The site does not have the space for truck access and the Total Stop does not have pumps for big trucks. There is an agreement in place that the residents of the apartments to the north will be able to use the north row of the parking area for their vehicles.

Chairwoman Specht asked about flood plan in the location. Mr. Mingo stated the remapping validates the proposal.

Commissioner Sime asked about a drive coming off Burleigh Street. Mr. Nelson stated there would be no change to street access, it would remain the same.

- 23-21 **MOTION** - It was moved by Commissioner Erickson and seconded by Commissioner Peterson to recommend approval of the special permit for a parking lot in a residence district be approved. **ROLLCALL VOTE:** Voting Aye - Erickson, Sime, Kraft, Peterson, Mooney, Carda and Chairwoman Specht. Voting "Nay" – none.
MOTION – PASSED

4. **Action Item** - Review of the draft Five Year Capital Improvement Plan. City Manager, Amy Leon.

City Manager Amy Leon approached the podium at this time and provided highlights of the Five Year Capital Improvement Plan to the Planning Commission.

Commissioner Carda asked about where the initial funds for the TID 12 will come from. City Manager Leon stated it would be from multiple sources based on the individual infrastructure components.

Chairwoman Specht questioned the four sets of bleachers per year. City Manager Leon stated the bleachers are in need to be updated as ADA compliant. The city will purchase a few every year until all have been replaced.

Commissioner Mooney questioned the city costs with the Summit Activities Center. City Manager Leon stated there are formulas for determining shared costs based on location and use in the building. Future discussions with Dr. Wayne Kindle to clarify the agreement of shared costs of the Summit Activity Center are planned.

Chairwoman Specht complimented the work completed at West Side Park including the addition to bilingual and ASL interactive signs.

Commissioner Sime asked about turf cost associated with River Side Park. City Manager Leon mentioned the amount references the softball fields and the projects may or may not occur, Todd Larson is looking for partnerships.

Commissioner Specht asked about the 15th Street from Summit Street to Dakota Street project being pushed back. City Manager Leon stated its private development driven and it would remain on the radar as part of the long-term plan.

City Manager Amy Leon thanked the Planning Commission. There were no further questions from the Planning Commission.

- 23-22 **MOTION** - It was moved by Commissioner Erickson and seconded by Commissioner Peterson to recommend approval of the draft Five Year Capital Improvement Plan as presented.
ROLLCALL VOTE: Voting Aye - Sime, Kraft, Peterson, Mooney, Carda, Erickson, Chairwoman Specht. Voting "Nay" – none.
MOTION – PASSED

OTHER BUSINESS:

June 2023 Building Report review. Mr. Mingo acknowledged a typo on the agenda for the incorrect month of July typed for the building report. Mr. Mingo stated we have had huge building projects come through. Our current mid-year valuation exceeds the previous all-time record for a full year. Several large building projects are still expected this year. Single-family housing starts are slow, but we are exceeding in multifamily builds.

Commissioner Specht asked about construction date of Lewis and Clark Behavioral Health Facility. Mr. Mingo stated no date is yet confirmed.

ADJOURNMENT:

- 23-23 **MOTION** – It was moved by Commissioner Sime and seconded by Commissioner Erickson to adjourn at 6:35 PM.
VOTE - Voting "Aye" - all members present. Voting "Nay"-- none.
MOTION - PASSED

Respectfully submitted,



Dave Mingo, Secretary

Publishing Dates: August 3 & 10, 2023

NOTICE TO BIDDERS

Sealed bids will be received by the City Commission of the City of Yankton, South Dakota, at the office of the City Finance Officer of said City until 3:00 PM or may be hand delivered to the place of opening at 3:00 PM on August 16, 2023 at which time they will be publicly opened and read in Meeting Room A located at 416 Walnut Street in Yankton, South Dakota. Disposition of said bids is expected to be held on August 28, 2023 after 7:00 PM, in the Technical Education Center at 1200 W. 21st Street, Yankton, South Dakota.

Bids will be received on the following:

COMMUNITY LIBRARY ROOF REPLACEMENT

Estimated quantities of the installation are listed below:

TO BE DETERMINED

Copies of the specifications and bidding forms can be obtained at the office of the Community Development Department, 416 Walnut St., Yankton, South Dakota 57078 or by telephoning (605) 668-5251. All bids must be submitted on forms provided by the City of Yankton.

Payment shall be in cash based on 90% monthly payments for all completed work including the actual cost (exclusive of overhead and profit to the contractor and subcontractors) of materials suitably stored at the site.

The City of Yankton, South Dakota reserves the right to reject any or all bids and to waive any informalities therein to determine which is the best and lowest bid and to approve the bond.

Gregg Homstad
Building Official
City of Yankton, South Dakota

Dated: August 1, 2023

-THE CITY OF YANKTON IS AN EQUAL OPPORTUNITY EMPLOYER-

NOTICE OF HEARING UPON APPLICATION
FOR SALE OF ALCOHOLIC BEVERAGES

NOTICE IS HEREBY GIVEN that an application has been received by the Board of City Commissioners of the City of Yankton, South Dakota for a Special Events Malt Beverage (on-sale) Retailers License and a Special (on-sale) Wine Retailers License for 1 day, September 9, 2023 from The Center (Kriss Thury, Executive Director), 900 Whiting Drive, Yankton, South Dakota.

NOTICE IS FURTHER GIVEN that a Public Hearing upon the application will be held on Monday, August 28th, 2023 at 7:00 p.m. in the City of Yankton Community Meeting Room at the Career Manufacturing Technical Education Academy, 1200 West 21st Street, Yankton, South Dakota, where any person or persons interested in the approval or rejection of the above application may appear and be heard.

Dated at Yankton, South Dakota
this 14th day of August, 2023.



Al Viereck
FINANCE OFFICER

Memorandum #23-144

To: City Manager
From: Finance Department
Date: July 28, 2023
Subject: Special Events Malt Beverage/Wine License –The Center

We have received an application for a Special Events Malt Beverage (on-sale) Retailers License and a Special (on-sale) Wine Retailers License for 1 day, September 17, 2023 from The Center (Kriss Thury, Executive Director), 900 Whiting Drive, Yankton, S.D.

The above applicant is in compliance with the City Code of Ordinances, as checked by the Department of Finance. A police check on the applicant revealed no felony convictions or wants. The applicant is in compliance with all building and fire codes.



Al Viereck
Finance Officer

Memorandum #23-145

To: City Manager
From: Finance Department
Date: July 28, 2023
Subject: Special Events Liquor License for VFW

We have received an application for a Special Events Retail (on-sale) Liquor License for 1 day, September 22, 2023 from VFW, 209 Cedar Street, Yankton, SD at The Avera Pavillion, 409 Summit St, Yankton, SD.

The above applicant is in compliance with the City Code of Ordinances, as checked by the Department of Finance. A Police check on the Applicant revealed no felony convictions or wants. An inspection by the Building Inspector and Fire Marshal has been done and the premises are in compliance with building and fire codes.



Al Viereck
Finance Officer

Memorandum #23-146

To: City Manager
From: Finance Department
Date: July 28, 2023
Subject: Transfer Retail (on-off sale) Malt Beverage

We have received an application for a transfer of ownership and location of a Retail (on-off sale) Malt Beverage & SD Farm Wine License for June 30, 2023 to July 1, 2024 from Mule Train (Dave Tunge, President), 901 Broadway Ave Suite A, Yankton, SD to MG Oil Company d/b/a 777 Casino & Liquor (Troy Erickson, President), 901 Broadway Ave Ste A, Yankton S.D.

The above applicant is in compliance with the City Code of Ordinances, as checked by the Department of Finance. A police check on the applicant revealed no felony convictions or wants. The applicant is in compliance with all building and fire codes.



Al Viereck
Finance Officer

Memorandum #23-147

To: City Manager
From: Finance Department
Date: July 28, 2023
Subject: Transfer Retail (on-off sale) Malt Beverage

We have received an application for a transfer of ownership and location of a Retail (on-off sale) Malt Beverage & SD Farm Wine License for June 30, 2023 to July 1, 2024 from Kankota's (Dave Tunge, President), 901 Broadway Ave Suite B, Yankton, SD to MG Oil Company d/b/a 777 Casino & Liquor (Troy Erickson, President), 901 Broadway Ave Suite B, Yankton S.D.

The above applicant is in compliance with the City Code of Ordinances, as checked by the Department of Finance. A police check on the applicant revealed no felony convictions or wants. The applicant is in compliance with all building and fire codes.



Al Viereck
Finance Officer

Memorandum #23-148

To: City Manager
From: Finance Department
Date: July 28, 2023
Subject: Transfer Retail (on-off sale) Malt Beverage

We have received an application for a transfer of ownership and location of a Retail (on-off sale) Malt Beverage & SD Farm Wine License for June 30, 2023 to July 1, 2024 from Sportsman's (Dave Tunge, President), 901 Broadway Ave Suite C, Yankton, SD to MG Oil Company d/b/a 777 Casino & Liquor (Troy Erickson, President), 901 Broadway Ave Suite C, Yankton S.D.

The above applicant is in compliance with the City Code of Ordinances, as checked by the Department of Finance. A police check on the applicant revealed no felony convictions or wants. The applicant is in compliance with all building and fire codes.



Al Viereck
Finance Officer

Memorandum #23-149

To: City Manager
From: Finance Officer
Date: July 28, 2023
Subject: Transfer (on-off sale) Liquor License –Sportsman’s Spirits and Wine

We have received an application for a transfer of a ownership and location of a Retail (on-off sale) Package Liquor License for January 1, 2023 to December 31, 2023 from Sportsman’s Spirits and Fine Wines (Dave Tunge, Owner), 901 Broadway, Yankton, SD to MG Oil Company d/b/a 777 Casino & Liquor (Troy Erickson, President), 901 Broadway Ave, Yankton, S.D.

The above application is in compliance with the City Code of Ordinances, as checked by the Department of Finance. A Police check on the applicant revealed no felony convictions or wants. An inspection by the Building Inspector and Fire Marshal has been done and the premises are in compliance with building and fire codes.


Al Viereck
Finance Officer

***Zoning Board of Adjustment
Second Reading and Public Hearing
Special Permit for Parking***

Memorandum #23-152

To: Amy Leon, City Manager
From: Dave Mingo, AICP Community and Economic Development Director
Subject: Public Hearing / Zoning Board of Adjustment Action
Date: August 7, 2023

SPECIAL PERMIT
Parking Lot in a Residence District

ACTION NUMBER: 23-21

E.T.J. MEMBER ACTION REQUIRED: No

APPLICANT / OWNER: Yankton Real Estate, LLC.

ADDRESS / LOCATION: 408 Burleigh Street

PROPERTY DESCRIPTION: Outlot 88 except the south 88 feet, Auditor's Outlots in the City and County of Yankton, South Dakota.

ZONING DISTRICT: R-4 Multiple Family District.

SPECIAL PERMIT REQUEST: This is a quasi-judicial action. The applicant is requesting permission to extend their parking lot to the north onto an adjacent parcel they own. The primary business, the "Total Stop" (formerly Gramp's), is located at 700 East 4th Street. The adjacent lot is the former location of a small apartment building and has an address of 408 Burleigh Street.

PREVIOUS ACTION: None.

COMMENTS: The City zoning ordinance includes provisions for a "special permit" to construct a parking lot in a residence zone. This is uniquely not a rezoning, conditional use permit or variance process, but rather a separately defined process of consideration. The public notification required is very extensive. Property owners within 300 feet have received notice of the request. This is even further than the 250 feet required for a rezoning request. The proposed location has functioned as an apartment and somewhat of a commercial parking lot for many years. As the previous location of a small apartment building, portions of the area were already used as a parking lot for several of the adjacent land uses.

The proposal includes a barrier / retaining wall that would shield the apartment to the north from vehicles crossing the property line. The applicant is also planning to plant a

_____ Roll Call (requires 2/3's for approval)

hedge at the top of the retaining wall to further assist in shielding the activities of the business from the apartment building to the north. That will also help with headlights shining at the building at night. The applicant has an agreement with the owner of the apartment building to the north that will allow the tenants there to park in the north row of stalls on the new lot, if approved. As can be seen on the enclosed image, the tenants are already parking there on gravel so the pavement would improve their parking situation.

Any additional commercial activities in the above described lot would not be permitted. The area could not be used for displays or signage. A rezoning would be required for commercial activities to occur. Although not a variance request (our ordinance does not allow use variances) the code dictates that the processing of the special permit request follow the process that a variance request would.

Staff has received several contacts after sending out the mailing. There seems to be some confusion about this process. Some have assumed that this permit would somehow allow the expansion of the store or the conduct of commercial business in the permit area. The permit would not do that. The property would have to be rezoned through a separate hearing process for commercial activities to occur on the parcel. The proposal does not include any additional access to Burleigh Street or the creation of a turning radius that would allow for large trucks beyond the ones that currently deliver fuel to the store. An initial email received after the first mailing, prior to the Planning Commission meeting, is attached. As of the date this memo was prepared, which is after the second and more descriptive mailing prior to the City Commission consideration, we have not received further comment.

The proposed permit is very specific to parking only. And, as previously mentioned, the lot would improve the parking situation for the apartments to the north. All the phone contact conversations have ended with the caller being satisfied and "OK" with the proposal once they have a better understanding of the process. We did receive the attached email comments after the first mailing when there was some confusion. Two mailings are required, and staff has provided further clarification in the second mailing.

Staff recommends that the special permit for a parking lot in a residence district be approved.

HEARING SCHEDULE:

- | | |
|------------------|--|
| July 10, 2023: | Planning Commission hears testimony and makes a recommendation to the Zoning Board of Adjustment. |
| July 24, 2023: | Zoning Board of Adjustment sets August 14, 2023 as the date for a public hearing to consider the special permit. |
| August 14, 2023: | Zoning Board of Adjustment hears testimony and makes final decision. Granting of a special permit. |

Planning Commission results: The Planning Commission recommended approval of the proposed Special Permit.

_____ Roll Call (requires 2/3's for approval)



City of Yankton

Proposed Parking Lot Map

Outlot 88 Except the South 45 feet, Auditor's Outlots
City of Yankton, South Dakota

Dave Mingo

From: May Cornelia Grant <grantmay6318@gmail.com>
Sent: Friday, July 7, 2023 12:04 PM
To: Dave Mingo
Cc: Jack Grant; Grant, Justin Truett
Subject: EXTERNAL: Planning Commission Expanded Parking Lot 7-10-23
Attachments: YSD Planning Commission 7-10-23 Spec Parking Lot.pdf

Caution: This email originated outside the City of Yankton. Do not click links or open attachments unless you recognize the sender and know the content is safe. When in doubt, contact the IT Department.


TO: Dave Mingo, Yankton Community and Economic Development Director
FROM: Mrs. May Grant, Owner of 508 E. 5th St, Yankton.
Jack Grant, also Owner (residence: 85 Oakland Ave, Seekonk, MA).
Justin Grant, our Son, also Owner

For Files of: Kevin J. Loftus, Kennedy Pier Loftus & Reynolds, LLP

Thank you for notifying us as owners of property within 350 feet of a proposed Expanded Parking Lot at 408 Burleigh Street (copy attached). Although we cannot attend Monday's meeting, please register the following objections to this expansion:

- Our property has remained in the family for nearly 50 years. My late mother, Mabel Harrison Lloyd (born in adjacent Bon Homme County) retired to the single-family home in 1979; she was an active member of the community. Our son Justin has helped paint and maintain the property. The current resident has been a tenant for the past 10 years. We have a vested interest in that area of Yankton.
- Apparently the owner of Total Stop gas station (zoned commercial) has purchased the adjacent property (zoned multi-family) and plans to replace needed residential property with parking. Such parking could also include very large commercial vans and semi-trailers.
- Our property, near the corner of 5th & Picotte a block away, could therefore be subject, day & night, to loud vehicles and expanded air pollution.
- As Yankton taxpayers and supporters, we previously accepted the conversion of a nearby small motel (where we often stayed) on 4th Street, Highway 50, to be a homeless shelter. However we vigorously object to the proposed "special permit" conversion of a residential area for commercial purposes.

Memorandum #23-150

TO: City Commission
FROM: Amy Leon, City Manager 
DATE: August 9, 2023
RE: Yankton County EMS Study-Request for Funding

A number of years ago Yankton County established a taskforce associated with County EMS. At that time, it was clear that the county ambulance service was facing a number of challenges including recruiting and retaining staff, capital costs, and operational costs. Billing and reimbursements were also identified as an issue. No long term plan was established. These issues have continued to be obstacles and to my knowledge have worsened. Since that time inflation and payer mix have continued to challenge and stretch the capabilities of the staff.

Recently, members of the public have suggested to the County Commission that this be further addressed. Yankton County Commissioners and staff have discussed this with the City/County Planning Committee and have met with City staff that has some knowledge of ambulance services on what might be a path forward. In discussing the issue with County Commissioner Dan Klimisch and County Development Services Director Gary Vetter, it was suggested that a consultant be procured to study the current EMS services and provide options for Yankton County to consider in the future.

Chief Linke was able to connect Yankton County with a few names of individuals that he was familiar with that might perform this type of work. Through this investigation, Yankton County received the attached proposal for AP Triton, LLC out of Sheridan, Wyoming.

The cost for this proposal is \$48,820. Yankton County is curious if the City Commission would be willing to pay for half of the cost of the study.

As you will see the study is divided up into two phases. Phase One is a detailed review of the current revenue structure including rates, fees, payer mix, reimbursements, costs, and transport volume. This analysis will provide insights into the financial aspects of the ambulance system, helping to identify any potential issues or areas for improvement. Additionally, a Geographic Information System (GIS) review of workload will be performed. This will provide valuable information about the distribution and intensity of ambulance calls throughout the County.

Phase Two of the study is optional and will focus on exploring options to improve system stability. One of the options that will be evaluated is the establishment of an Ambulance District which would take over the service responsibilities from the County. This phase will involve a comprehensive evaluation of the feasibility and potential benefits of creating an Ambulance District. It will consider factors such as governance, funding mechanisms, operational efficiency, and service quality. The aim of Phase Two is to

provide Yankton County with a clear understanding of the potential advantages and challenges associated with implementing an Ambulance District.

While it is a big investment, I do find the proposal competitive in cost and will produce the information Yankton County needs to move forward.

Nearly the entire state is facing challenges with EMS services. I certainly believe a study needs to be conducted, but I am not certain what responsibility the City should have in paying for the study. As an unbudgeted item, this expense would need to be supplemented if you should so choose to fund any portion of this. If Yankton County moves forward with the study, I think both phases would be important to pursue.

Recommendation:

It is recommended that the City Commission discuss the proposal and make a motion specifying what amount, if any, the City should support the funding the study.



1309 Coffeen Avenue, Suite 3178 • Sheridan, WY 82801 • 833.251.5824 • www.aptriton.com

June 16, 2023

Gary Vetter, Development Services Director
Yankton County
(605) 260-4445
gary@co.yankton.sd.us

RE: EMS System Valuation & Modeling Analysis Proposal

Dear Mr. Vetter:

AP Triton, LLC (Triton) is pleased to submit a proposal to conduct a comprehensive study of the emergency medical ambulance system and services provided by Yankton County. Our team understands the County's desire to evaluate the current system and explore options for improving its stability and effectiveness.

At Triton, we bring extensive experience in conducting in-depth analyses and providing strategic recommendations for emergency medical services (EMS) systems. We have a dedicated team of professionals who specialize in EMS consulting, operational assessments, and financial analysis. Our goal is to assist Yankton County in optimizing its EMS system to ensure the highest quality of care and operational efficiency.

Our proposed study will be conducted in two phases, with the second phase optional. Phase One will focus on a comprehensive review of the current system, including an analysis of revenue, costs, transport volume, payer mix, GIS workload review, and budget evaluation. We will diligently gather pertinent information and data, including previous studies, demographic data, service delivery practices, inventory of ambulances and equipment, incident records, patient outcomes (in compliance with HIPAA), and other relevant records.

In Phase Two (optional), we will evaluate alternative options to enhance the stability of the system. This will involve assessing governance structures, and alternative service delivery models, and addressing regulatory, legal, and political considerations.

Our proposed work plan includes a detailed breakdown of tasks, responsible team members, allocated resources, and methods for evaluating study results. We will collaborate closely with the Yankton County project team throughout the process to ensure a clear understanding of goals, effective communication, and logistical coordination.



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Following the completion of the study, we will provide a comprehensive final report that includes a summary of findings, detailed analyses, supportive charts, graphs, GIS maps, and diagrams where appropriate. The report will present clear recommendations and actionable insights to guide decision-making and support the improvement of the emergency medical ambulance system in Yankton County.

We understand the importance of this project and its potential impact on the community. Our team is committed to delivering high-quality results within the agreed-upon timeline and budget. We bring a client-centric approach, ensuring that your needs and objectives remain at the forefront throughout the study.

We welcome the opportunity to discuss our proposal in more detail and address any questions or concerns you may have. Please do not hesitate to contact your Project Manager, Tim Maybee, at (916) 812-1915 or tmaybee@aptriton.com, or Triton's Director of Project Operations, Melissa Vazquez Swank at (503) 708-4282 or mswank@aptriton.com.

Thank you for considering Triton as your partner in conducting this vital study. We look forward to the possibility of working together to enhance the emergency medical ambulance system and services in Yankton County.

Sincerely,

A handwritten signature in blue ink, appearing to read "KPH", is positioned above the printed name of Kurt P. Henke.

Kurt P. Henke
Principal/Managing Partner



Yankton County

South Dakota

Proposal to Conduct an

EMS SYSTEM VALUATION & Modeling Analysis

June 2023



AP TRITON
VISION • INNOVATION • SOLUTIONS

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ABOUT AP TRITON

Contact Information

The headquarters of AP Triton, LLC is located in Sheridan, Wyoming. Consultants and other subject matter experts (SME) are located throughout the United States.



Address: 1309 Coffeen Avenue Suite 3178, Sheridan, WY 82801



Phone: 833.251.5824 (toll free)



E-Mail: info@aptriton.com



Website: www.aptriton.com

About AP Triton

Established in 2014, AP Triton has a wide range of experience in the fire service, emergency medical services, law enforcement, special events and filming, fire prevention, and life-safety programs. Our consultants have conducted numerous studies involving Master Plans, Community Risk Assessments/Standards of Cover, Strategic Plans, Fire Department Consolidation Studies, EMS Systems Analyses, Staffing Studies, Agency Evaluations, Fire Station Location, and Engineering Studies, as well as other unique Fire Service and EMS studies.

AP Triton was founded on the need to provide innovative solutions to public safety departments. For too many agencies, creative thinking is not part of the status quo. AP Triton is able to bring our experience to enable long-term, creative, and sustainable solutions specialized to your local issues. With decades of experience in public safety departments of all sizes, AP Triton is the best choice for evaluating the Yankton County EMS system as it is today and delivering the best strategies and recommendations for the future.



TRITON'S BEST PRACTICES

AP Triton utilizes a multi-faceted approach to providing recommendations for our clients. The following encompasses our best practices:

- **Understand client needs:** Triton begins by thoroughly understanding the specific needs and goals of your EMS agency. This allows us to tailor our recommendations accordingly.
- **Develop a work plan:** Triton collaborates with the client to develop a work plan that outlines the goals, objectives, and action steps required to achieve desired outcomes of the project. This ensures the plan is realistic, measurable, and aligned with industry standards and best practices.
- **Engage stakeholders:** Triton involves key stakeholders, including EMS personnel, management, and community representatives, throughout the consulting process. Their input and buy-in are crucial for the successful implementation and sustainability of any recommended changes.
- **Conduct a comprehensive assessment:** Triton conducts a thorough assessment of the existing EMS system, including operational processes, equipment, staffing, training, and compliance with regulations. We identify areas for improvement and prioritize them based on their impact and feasibility.
- **Enhance operational efficiency:** Triton identifies opportunities to optimize operational processes.
- **Focus on continuous training and education:** Triton emphasizes the importance of ongoing training and education for EMS personnel. We promote a culture of continuous learning, keeping up with the latest medical advancements, protocols, and technologies.
- **Incorporate data-driven decision-making:** Triton utilizes data and analytics to drive decision-making in EMS operations.
- **Foster collaboration and partnerships:** Triton encourages collaboration between EMS agencies, hospitals, fire departments, and other healthcare providers. These relationships facilitate information sharing, coordination, and mutual support to enhance patient care and outcomes.
- **Ensure compliance with regulations:** Triton strives to stay current with local, state, and federal regulations pertaining to EMS services.
- **Monitor and evaluate progress:** Triton assists our clients in establishing systems for monitoring and evaluating the implementation of recommendations and the overall performance of the EMS system.

Every EMS organization is unique; therefore, AP Triton adapts these best practices to fit the specific context and needs of your agency.

Conflict of Interest Statement

Triton has neither directly nor indirectly entered into any agreement, participated in any collusion or collusion activity, or otherwise taken any action which in any way restricts or restrains the competitive nature of this solicitation including, but not limited to, the prior discussion of terms, conditions, pricing, or other offer parameters required by this solicitation.

Triton is not presently suspended or otherwise prohibited by any government from participating in this solicitation or any other contract to follow thereafter. Neither Triton nor anyone associated with Triton has any potential conflict of interest because of or due to any other clients, contracts, or property interests in this solicitation or the resulting project. If a conflict of interest is identified in the provision of services, Triton will immediately notify the client in writing.

PROJECT UNDERSTANDING & APPROACH

The following represents the Scope of Work (SOW) prepared by Triton based on the requirements of your organization's request for proposal. The various sections and tasks have been developed specifically for this project. Each task is assigned to specific subject matter experts or to the project team.

PROJECT UNDERSTANDING

AP Triton, LLC (Triton) is committed to conducting a comprehensive study of the emergency medical ambulance system and services provided by Yankton County. The study will be conducted in two phases to ensure a thorough analysis and provide recommendations for system improvement.

Phase One of the study will involve a detailed review of the current revenue structure, including rates, fees, payer mix, reimbursements, costs, and transport volume. This analysis will provide insights into the financial aspects of the ambulance system, helping to identify any potential issues or areas for improvement. Additionally, a Geographic Information System (GIS) review of workload will be performed, which will provide valuable information about the distribution and intensity of ambulance calls throughout the county. This data will assist in understanding the demand patterns and resource allocation needs.

Furthermore, the study will include an examination of the current budget of the ambulance system. This budget analysis will help identify the allocation of resources and potential areas for cost savings or reallocation. By understanding the financial landscape, Triton will be able to provide recommendations to optimize the financial sustainability of the system.

Phase Two of the study is optional and will focus on exploring options to improve system stability. One of the options that will be evaluated is the establishment of an Ambulance District, which would take over the service responsibilities from the County. This phase will involve a comprehensive evaluation of the feasibility and potential benefits of creating an Ambulance District. It will consider factors such as governance, funding mechanisms, operational efficiency, and service quality. The aim of Phase Two is to provide Yankton County with a clear understanding of the potential advantages and challenges associated with implementing an Ambulance District.

Throughout both phases of the study, Triton will work closely with Yankton County to ensure a collaborative approach. The findings and recommendations resulting from the study will serve as a valuable resource for the county in making informed decisions about the future of its emergency medical ambulance system.

Best Practices & National Standards

Based on the type of project and study requirements, Triton will refer to and utilize current industry best practices, along with relevant national standards promulgated by a wide variety of associations and organizations that develop consensus standards for the fire service, EMS, communications, and other related services. These may include the *National Fire Protection Association (NFPA)*, *Center for Public Safety Excellence (CPSE)*, *Commission on Accreditation of Ambulance Services (CAAS)*, and other organizations.

PHASE ONE: EMS VALUATION & MODELING ANALYSIS

SECTION ONE—PROJECT INITIATION

Task 1-A: Project Initiation & Development of a Work Plan

Triton will virtually meet with the Yankton County project team. The purpose will be to develop a complete understanding of the goals, and expectations for the project. Triton's Project Manager will develop and refine a proposed work plan that will guide the Project Team. This work plan will be developed identifying:

- Project team members responsible for each task
- Major tasks to be performed
- Resources to be utilized
- Methods for evaluating study results
- Any potential constraints or issues related to accomplishing specific tasks

The benefits of this process will be to develop working relationships between the Triton project team and Yankton County's project team, determine communications processes, and identify logistical needs for the project.

Task 1-B: Procurement of Information & Data

Triton will request pertinent information and data as necessary. This information is critical and will be used extensively in the various analyses and development of the report. Thoroughly researched and relevant studies will be included during Triton's review. The documents and information relevant to this project will include, but not be limited to, the following:

- Any previous studies
- Yankton County census and demographic data
- Current emergency medical services organizational chart

- Yankton County Standard Operating Guidelines (SOG) and service delivery and deployment practices; including policies regarding EMS quality improvement methods
- Any Memorandum of Understanding (MOU) between the County and IAFF emergency medical services employees
- Inventory of Yankton County ambulances, including station assignment
- Inventory of capital medical equipment (e.g., cardiac monitor/defibrillators; powered stretchers, etc.)
- Historical records management data, including National Fire Incident Reporting System (NFIRS) incident data exported to an Excel spreadsheet format
 - Incident records to include locations by latitude/longitude (if available) and full address, timestamps to allow for calculation of response times, turnout times, call-processing times, and response mode to scene
 - Ambulance transport and hospital turnaround times; including transport mode (lights & siren vs. no lights & siren) to hospital; number of patient refusals; and other data elements which may be requested
 - Patient records (without any identifying information and in accordance with HIPAA) that include EMS provider impression, level of care provided (ALS vs. BLS), and patient outcomes (if available)
 - Any other electronic records that may be useful for this project
 - Computer-Aided Dispatch (CAD) incident records
 - Wages and benefits for each position rank and title (not to include names of individuals)
- List of most common hospitals and tertiary facilities, and their physical locations, to which patients are transported and who provide online medical control
- Local geographic information systems (GIS) data and shapefiles (specific details will be provided)
 - Historical patient billing and collection records, including payor mix, write-offs, contractual allowances, adjustments, refunds, and annual number of billable patient transports
 - Current fee schedule and revenue offset
- Automatic and mutual aid agreements related to patient transport and ambulances
- Any other documents and records necessary for the successful completion of the project

SECTION TWO—SYSTEM VALUATION

Tasks 2-A: Cost/Revenue Analysis and Payor Mix

Conduct cost/revenue analysis, including insured and non-insured payor mix categories, to determine the maximum value of the emergency medical services (EMS) system. The valuation will analyze the federal reimbursement programs available and provide estimates. Triton will review Yankton County's current budget for emergency ambulance services.

SECTION THREE—EVALUATION OF EMS OPERATIONS

In the following section, Triton will evaluate the various elements related to EMS operations. While the emphasis will be on the delivery of EMS to Yankton County, it will be necessary to analyze the impact of other operations on the EMS system.

Task 3-A: Service Delivery & Performance

To the extent data is available, Triton will review and observe areas affecting service levels and operational performance. These will include but are not limited to:

- **EMS Service Demand**
 - Analysis and Geographical Information Systems (GIS) display of current service demand by incident type
 - Review of EMS calls dispatched versus patients transported, and hospital destinations
 - Analysis and GIS display of current service demand by temporal variation
 - GIS display of historical incident density locations
 - Projected service demand due to growth
- **EMS Resource Distribution**
 - Overview of current facility deployment strategies, analyzed through GIS software as appropriate, with identification of service gaps and redundancies
- **Response Reliability**
 - Analysis of current workload, including unit hour utilization and time on task of individual companies (to the extent data is complete)
 - Analysis of call concurrency and the impact on EMS system effectiveness

- **Response Performance Analysis**
 - Analysis of actual Yankton County ambulance turnout time performance analyzed by individual components (to the extent data is available)
 - Analysis of other components in the response time continuum, including call processing times
 - Patient transport and hospital turnaround times
- Analysis of patient care records, to include levels of acuity, and ratios of Basic Life Support (BLS) versus Advanced Life Support (ALS) cases (if available)
 - Patient outcome results if available

Task 3-B: Capital Equipment

This task focuses on reviewing the current major capital assets, such as ambulances and relevant equipment. Triton will evaluate:

Ambulances—Review the current fleet inventory of Yankton County ambulances, other units as indicated, and relevant equipment. Items to be reviewed include:

- Age, condition, and serviceability
- Distribution and deployment

Capital Medical Equipment—Review the current inventory of capital medical equipment utilized by RFD on ambulances and other apparatus (e.g., cardiac monitor/defibrillators, patient gurneys, automated external defibrillators, etc.)

Task 3-C: Population Growth Projections & Future Service Demand

Triton will determine population growth projections for Yankton County and forecast future service demand based on those projections.

Task 3-D: Summary of All Findings & Observations

Triton will develop a summary that highlights critical issues, findings, and observations. The summary will identify any regulatory or other constraints and describe less critical or minor issues that may require attention.

SECTION FOUR—EMS SYSTEM DESIGN

Task 4-A: Determine the Number of Unit Hours Needed in Gross Using Time on Task (TOT)

Triton will determine annual system TOT, determine workload unit hour utilization (WUHU), and determine the number of units for static deployment to meet the desired service performance of Yankton County.

Task 4-B: Determine the Costs of the System

AP Triton will provide costs of the EMS system, including:

- General EMS delivery and medical first response
- Staffing and deployment modeling
 - **Personnel costs** (assigned to delivery of service in the field): salaries, benefits, overtime, etc.
 - **Administrative costs** (supporting delivery of service, i.e., EMS chief, nurse, CQI, etc.): salaries, benefits, overtime, contracting services, billing, etc.
 - **Overhead costs:** Indirect Cost Reports (ICR) if available, establishing an ICR, cost allocation plan

Task 4-C: Cost Recovery

AP Triton will provide general strategies for cost recovery in the EMS system, including:

- Funding, fees, taxation, other financial resources, and collection rates
- Analyze and provide estimates for the reimbursement programs available
- Alternative revenue sources and/or methods of cost recovery

Task 4-D: Other Issues

- Regulatory and legal requirements
- Political issues and other potential constraints

SECTION FIVE—DEVELOPMENT, REVIEW & DELIVERY OF FINAL REPORT

Task 5-A: Development & Review of the Draft Report

Triton will develop and produce an electronic version of the draft written report for technical review by representatives of Yankton County. This feedback is a very important aspect of this project, and Triton will provide adequate opportunities for review and discussion of the draft report prior to finalization. The report will include:

- Clearly designated recommendations
- Detailed narrative analysis of each report element clearly written and presented in sections with explanatory support to ensure an understanding by all readers
- Supportive charts, graphs, GIS maps and analyses, and diagrams, where appropriate

Task 5-B: Publication of the Final Report

Following a final technical review and approval by Yankton County, Triton will provide an electronic version (PDF format) of the report.

Task 5-C: Presentation of the Final Report

Triton will conduct a final virtual presentation of the components of the report to representatives of Yankton County and any other individuals or groups as requested.

PHASE TWO: ALTERNATIVES FOR SYSTEM STABILITY (OPTIONAL)

SECTION SIX—REVIEW SYSTEM GOVERNANCE ALTERNATIVES

Task 6-A: Evaluation of Current System Stability

In this task, Triton will evaluate the long-term stability of the current EMS system structure. The analysis will include:

- Identification of budget impacts to Yankton County and other services resulting from the current system
- Assessment of service levels that are sustainable under the current structure
- Determination of the costs required to fully operate the EMS system as desired

Task 6-B: Alternative Service Delivery Models

Triton will identify and evaluate alternative service delivery models for the EMS system. This analysis will consider various options, such as:

- Potential cost-effective, sustainable, and efficient alternative EMS delivery models
- Contracting the EMS services to another government agency
- Contracting the EMS services to a private provider

Task 6-C: Alternative Governance Structures

In this task, Triton will explore alternative governance structures for the EMS system. This analysis may involve considering options like:

- Creating an ambulance service district to oversee and govern the EMS system
- Transferring the responsibility for EMS services to an existing entity or organization

Task 6-D: Other Issues

Triton will address additional considerations, such as regulatory and legal requirements, political issues, and any other potential constraints that may impact the evaluation and implementation of alternative governance structures.

Note: The alternatives presented in Phase Two are optional and can be undertaken based on the specific needs and preferences of Yankton County. If chosen, this phase will be incorporated into the final report of Phase One.

ESTIMATED PROJECT TIMELINE & FEE PROPOSAL

Project Completion Timeline

Triton offers the following project timeline, which is subject to change based on the mutual agreement of Yankton County and AP Triton. The timeline will not begin until Triton has been provided with all information and data necessary for the successful completion of the project. Triton will make every effort to complete the project in less time than anticipated.

Estimated Time to Complete the Project: 4-5 months

Project Fee Proposal

AP Triton, LLC presents the following formal cost proposal for the project outlined in the Scope of Work. The fee is inclusive of expenses:

Project Section	Fees & Expenses
Section 1: Project Initiation	\$5,720
Section 2: System Valuation	\$3,980
Section 3: Evaluation of EMS Operations	\$11,500
Section 4: EMS System Design	\$7,900
Section 5: Development, Review & Delivery of Final Report	\$10,220
Proposed Project Fee (excluding optional Phase Two, will not exceed):	\$39,320
Section 6: Review System Governance Alternatives (OPTIONAL)	\$9,500
Proposed Project Fee (including optional Phase Two, will not exceed):	\$48,820

Payment Schedule & Invoicing

- 10% payment due upon signing of the contract
- Monthly invoicing thereafter as work progresses until 95% of project has been completed
- Final 5% due upon project completion
- Additional hours will be billed at a rate of \$190/hour for the Project Manager and \$150/hour for consultants plus any additional travel expenses

Cost Quotation Information

- The bid quotation is valid for 90 days
- Triton Federal Employer Identification Number: 47-2170685

PROJECTS & EXPERIENCE

The following is a *partial* list of Triton’s current and former clients. An expanded list can be provided upon request.

- Aberdeen Fire Department (WA)
- City of Alameda Fire Department (CA)
- Alameda County FPD (CA)
- Alameda County Fire Chiefs Association (CA)
- Alaska Fire Chiefs Association (AK)
- Albany Fire Department (OR)
- Anaheim Fire and Rescue (CA)
- Berkeley Fire Department (CA)
- Bethel Fire Department (AK)
- Blaine County (ID)
- Brattleboro Fire Department (VT)
- Brea Fire Department (CA)
- Brigham City Fire Department (UT)
- Fremont Fire Department (CA)
- California Fire Chiefs Association (CA)
- California Metro Chiefs Association (CA)
- Carlsbad Fire Department (CA)
- Carroll County Ambulance District (MO)
- Carson City Fire Department (NV)
- Central Jackson County FPD (MO)
- Central Fire District of Santa Cruz County (CA)
- Central Kitsap Fire & Rescue (WA)
- Central Pierce Fire Protection (WA)
- Chariton County Ambulance District (MO)
- Chico Fire Department (CA)
- Chula Vista Fire Department (CA)
- City of Costa Mesa Fire Department (CA)
- Coalinga Fire Department (CA)
- Contra Costa County FPD (CA)
- Cowlitz 2 Fire & Rescue (WA)
- DeKalb County Fire Rescue (GA)
- City of Downey Fire Department (CA)
- Dixon Fire Department (CA)
- Douglas Okanogan County FD 15 (WA)
- El Dorado Hills Fire Department (CA)
- Fort Myers Fire Department (FL)
- Eureka Fire Protection District (MO)
- Fairfield Fire Department (CA)
- Fort Myers Fire Department (FL)
- City of Fresno Fire Department (CA)
- Golden Fire Department (CO)
- Grand River Regional Ambulance (MO)
- Gray’s Harbor Fire District #5 (WA)
- Hawaii Fire Chiefs Association (HI)
- Hermosa Beach Fire Department (CA)
- Huntington Beach Fire Department (CA)
- Idaho Fire Chiefs Association (ID)
- Kennewick Fire & Ambulance (WA)
- Kern County Fire Department (CA)
- Lake Ozark FPD (MO)
- La Verne Fire Department (CA)
- Lincoln Fire & Rescue (NE)
- City of Long Beach (CA)
- Milwaukee Fire Department (WI)
- City of Napa Fire Department (CA)
- City of Pflugerville (TX)
- Placer LAFCO (CA)
- San Bernardino County JPA (CA)
- City of San Diego Fire Department (CA)
- Santa Barbara County Fire Chiefs Association (CA)
- Santa Clara LAFCO (CA)
- Santa Cruz County Fire Department (CA)
- Santa Cruz LAFCO (CA)
- Seattle Fire Department (WA)
- Solano County Fire Chiefs Association (CA)
- Sonoma County Fire District (CA)
- Sonoma Valley Fire Department (CA)
- Stockton Fire Department (CA)
- Sunnyside Fire Department (WA)
- Tacoma Fire Department (WA)
- Tualatin Valley Fire & Rescue (OR)
- Ukiah Valley Fire Authority (CA)
- Umatilla Fire Department (OR)
- Utah Fire Chiefs Association (UT)
- Vacaville Fire Department (CA)
- Valley Center Fire Protection District (CA)
- Ventura County Fire Department (CA)
- Washington Fire Chiefs Association (WA)
- Watsonville Fire Department (CA)
- Webster Fire Department (TX)

Project Types

The following is a *partial* list of projects in which the members of the Project Team for this study have either served as the Project Manager or participated in. Our team has participated in dozens of studies throughout the United States.

Project Description

- Ambulance Services Optimization Study:
- Ambulance Services Optimization Study:
- Ambulance Services Study:
- Ambulance Services RFP:
- Annexation Study (three districts):
- BLS Ambulance System Valuation:
- Community Risk Assessment/SOC:
- Community Risk Assessment/SOC:
- Community Risk Assessment/SOC:
- Community Risk Assessment/SOC:
- Community Risk Assessment/SOC:
- Community Risk Assessment/SOC:
- Community Risk Assessment/SOC:
- Community Risk Assessment/SOC:
- Community Risk/Service Delivery Analysis:
- Consolidation Feasibility Study:
- Cooperative Services Study:
- Countywide Fire Service Review:
- Emergency Operations Plan:
- EMS Feasibility & Optimization Study:
- EMS Feasibility Study:
- EMS Optimization Study:
- EMS Optimization Study & Transition Plan:
- EMS Strategic Assessment & Analysis:
- EMS Sub-Contractor RFP Response:
- EMS Sub-Contractor RFP Response:
- EMS Optimization and Feasibility Study:
- EMS System Evaluation:
- Financial Analysis:
- EMS System Valuation:
- EMS Transportation & Optimization Study:

Organization

- Alameda County Fire Chiefs Association (CA)
- Santa Barbara County Fire Department (CA)
- Modesto FD/Stanslaus County OES (CA)
- Sonoma County Fire District (CA)
- Contra Costa County FPD (CA)
- Seattle Fire Department (WA)
- Coalinga Fire Department (CA)
- Davidson Fire Department (NC)
- La Verne Fire Department (CA)
- Medford Fire Department (OR)
- San Ramon Valley Fire Protection District (CA)
- Santa Barbara (City) Fire Department (CA)
- Santee Fire Department (CA)
- Elk Creek Fire Protection District (CO)
- Clifton FPD/Grand Junction FD (CO)
- Santa Clara LAFCO (CA)
- Carolina Panthers, Bank of America Stadium
- Webster Fire Department (TX)
- Brattleboro Fire Department (VT)
- Burbank Fire Department (CA)
- Carson City Fire Department (NV)
- City of Ontario/San Bernardino County (CA)
- CONFIRE JPA (CA)
- Santa Barbara County Fire Department (CA)
- San Diego Fire Department (CA)
- Truckee Meadows Fire Protection District (NV)
- Long Beach Fire Department (CA)
- San Luis Obispo Fire Chiefs Association (CA)
- Alameda County Fire Chiefs Association (CA)

Project Description

- EMS Transportation & Optimization Study:
- Facilities Master Plan:
- Fire Department Cooperative Services Study:
- Fire District Consolidation Study:
- Fire Services Analysis:
- Fire Services Special Study:
- Fire Station Location Study:
- Fire Station & CRA/SOC Study:
- Fire/EMS Assessment:
- First Responder Fee Study:
- First Responder Fee Study:
- First Responder Fee Study:
- Long-Range Fire Department Master Plan:
- Long-Range Master Plan:
- Management Audit:
- Master Plan:
- Master Plan:
- Master Plan:
- Master Plan & Community Risk Assessment:
- Master Plan & CRA-SOC:
- Master Plan & Strategic Plan:
- Organizational & Operational Analysis:
- Municipal Service Review & SOI Study:
- Municipal Service Review & SOI Study:
- Optimization Study:
- Organizational Analysis:
- Prevention Fee Study:
- Regional Ambulance Study:
- Staffing Study & Operational Analysis:
- Strategic Plan:
- Strategic Plan:
- Strategic Plan:
- Strategic Plan:
- Valuation Study:

Organization

- Solano County Fire Chiefs Association (CA)
- Redmond Fire Department (OR)
- Golden/Fairmount/Pleasant View FDs (CO)
- Clackamas Fire District 1 (OR)
- Williston Fire Department (VT)
- Santa Cruz LAFCO (CA)
- Portland Fire Department (TX)
- Montecito FPD (CA)
- Pflugerville Fire Department (TX)
- Merced Fire Department (CA)
- Napa Fire Department (CA)
- Truckee Meadows Fire Protection District (NV)
- Templeton Fire & Emergency Services (CA)
- Fairfield Fire Department (CA)
- Menlo Park Fire Protection District (CA)
- American Canyon Fire Protection District (CA)
- Orting Valley Fire-Rescue (WA)
- Whitefish Fire Department (MT)
- Brigham City Fire Department (UT)
- Central Fire District of Santa Cruz County (CA)
- Redmond Fire & Rescue (OR)
- City of Napa Fire Department (CA)
- Placer LAFCO (CA)
- Nevada LAFCO (CA)
- Alameda County Fire Chiefs Association (CA)
- Grand Junction Fire Department (CO)
- Suisun City Fire Department (CA)
- Eastern Placer County JPA (CA)
- Derby Fire Department (KS)
- Aspen Fire Department (CO)
- Blaine County Ambulance Service District (ID)
- Davidson Fire Department (NC)
- Central Fire District of Santa Cruz County (CA)
- Pflugerville Fire Department (TX)

CLIENT REFERENCES

The following are several references and projects out of the hundreds of projects and studies previously completed by Triton. Additional references can be provided.

Webster Fire Department (Texas)			
Project Title & Description: EMS Feasibility & Optimization Study			
AP Triton, LLC (Triton) recognizes that the City of Webster Fire Department (WFD) desires to retain a qualified and experienced consulting firm to conduct an EMS Feasibility Study with specific, actionable, and quantifiable benchmarks, and subsequently make recommendations specifically for the WFD in terms of the best staffing model for the current and future needs of the community.			
Client Contact:	Dean Spencer, Fire Chief	Year:	2022
Client Phone:	281-316-3744	Client E-Mail:	dspencer@websterfd.com
Project Manager:	Richard Buchanan	Status:	Completed

Brattleboro Fire Department (Vermont)			
Project Title & Description: EMS Feasibility Study & Operations Analysis			
Triton conducted an EMS Feasibility Study with specific, actionable, and quantifiable benchmarks, and subsequently made recommendations in terms of the best staffing model for the current and future needs of the community. The study and detailed analyses provided the BFD with assistance in identifying the costs, risks, and vulnerabilities associated with staffing paramedic EMS ambulance services for the Brattleboro Fire Department and made recommendations for future staffing and service delivery needs of both the EMS service, as well as the fire response for the Town and community.			
Client Contact:	Chief Leonard Howard	Year:	2022
Client Phone:	802-254-4831	Client E-Mail:	lhoward@brattleboro.org
Project Manager:	Rich Buchanan	Status:	Completed

City of Pflugerville (Texas)			
Project Title & Description: Fire/EMS System Analysis & Options for Service Delivery			
Fire & EMS Assessment of Services Options including identification of services, Cost/benefit analysis and implementation strategies with legal and financial considerations.			
Contact Name/Title:	Sereniah Breland, City Manager	Year:	2021
Client Phone:	512-990-6103	Client E-Mail:	sereniahb@pflugervilletx.gov
Project Manager:	Rich Buchanan	Status:	Completed

Sonoma County Fire District (California)

Project Title & Description: Ambulance Subcontractor RFP Development, Process, & Response

Sonoma County Fire District retained AP Triton to design and develop a Request for Proposals for an ambulance services provider, assist in the RFP process, and provide subject matter expertise support during the written submission evaluations and the oral presentation evaluations, and assist with the contracting of a selected provider. In addition, Triton provided consulting services and assistance to Sonoma County Fire District in the development and preparation of a response to an RFP from Sonoma County for emergency ambulance transportation services. Sonoma County Fire District was the successful bidder on the County’s RFP.

Contact Name/Title:	Mark Heine, Fire Chief	Years:	2021–2023
Client Phone:	707.838.1170	Status:	Complete
Client E-Mail:	mheine@sonomacountyfd.org		

City of San Diego Fire & Rescue (California)

Project Title & Description: EMS Optimization & Feasibility Study

The City of San Diego Fire and Rescue contracted AP Triton to review the ambulance transport system within the city. Triton’s report provides an in-depth review of the current contract, performance of the contractor, correspondence between the City of San Diego and Falck, and options for contract amendments, or emergency actions to ensure continued public safety.

San Diego Fire and Rescue has additionally retained Triton to conduct a comprehensive study of the various components that comprise the EMS delivery system of the San Diego Fire-Rescue Department (SDFRD). The study will result in a detailed analysis and recommendations including, but not limited to, system models that would produce increased efficiency, cost-effectiveness, operational and patient-care quality improvement, long-term sustainability, and more.

Contact Name/Title:	Jodie Pierce, Deputy Fire Chief EMS	Year:	2021–
Client Phone:	619-279-4467	Status:	Ongoing
Client E-Mail:	jlpierce@sandiego.gov		

CLIENT TESTIMONIALS

- Exceptional product and process! Very pleased with the experience with AP Triton. The Project Manager and Project Team were extremely knowledgeable, professional, and exceptional to work with. I would like to bring them back for more projects in the future.
—Blaine County, Idaho
- It was a pleasure working with your staff. [Our Project Manager] did a fantastic job, and the others on the team were very good to work with. All were knowledgeable and experienced in their fields. The well-rounded team ensured a complete and accurate report. We hope to work with your team again in the future.
—Brigham City Fire Department, Utah
- The AP Triton team provided well-researched information that I believe will help my Commission make informed decisions. My Commission was pleased with the outcome of the financial analysis and recently contracted AP Triton for a much more comprehensive study.
—Placer County LAFCO, California
- I highly recommend them to any fire department or EMS agency looking to get perspective from consultants that use data and many years of experience and wisdom to make informed determinations. It is obvious that they know their stuff. We are very pleased with the results.
—North View Fire District, Utah
- [AP Triton] communicated clear timelines from the outset and provided multiple opportunities for us to clarify and adjust the scope of our project. Most impressively, the AP Triton team remained responsive and assisted the Seattle Fire Department well beyond the completion of our evaluation. AP Triton's reputation as a leader in the industry is well earned.
—Seattle Fire Department, Washington

PROJECT TEAM QUALIFICATIONS

AP Triton takes pride in contracting with only the most experienced and qualified public safety consultants. In addition, we possess a pool of individuals with a wealth of knowledge to meet other needs if they should arise. Triton approaches every project as if it were our sole priority. AP Triton is the best choice to provide you with the most reliable EMS System Valuation Modeling Analysis to meet your needs now and in the future.

Our Project Team has extensive experience throughout the United States. Our unique approach to assigning Project Teams considers each associate's background, education, experience, and expertise and matches them to specific tasks necessary to complete your agency's specific needs successfully. As noted in the following biographies and resumes, each team member brings unique skills and past experience that will benefit Yankton County's EMS System Valuation & Modeling Analysis.

Project Management Structure

While managing multiple projects can be demanding, AP Triton's project teams have developed strong organizational skills and adaptability to effectively balance their workload and ensure successful outcomes across various engagements. Triton manages multiple projects simultaneously while ensuring high-quality work and meeting client expectations with the following strategies:

- **Team:** Triton customizes each team, matching our associates' skills and expertise to each client's specific needs. We delegate specific tasks or engage a team to assist with certain aspects of the project. By leveraging the expertise and skills of others, we can distribute the workload and maintain productivity.
- **Time Management & Task Prioritization:** Effective time management is crucial for consultants. They prioritize tasks, set deadlines, and allocate dedicated time blocks for each project. This helps them stay organized and focused on delivering results.
- **Project Planning:** Triton creates work plans that outline key deliverables, milestones, and timelines for each project. This provides us with a clear roadmap and ensures we remain on track with our commitments.
- **Effective Communication:** Clear and proactive communication with clients is essential. Triton keeps our clients informed about project timelines, progress, and any potential challenges. This transparency fosters trust and helps us manage client expectations.

- **Leveraging Technology:** Consultants utilize various tools and technologies to enhance their productivity and efficiency. Project management software, communication platforms, and collaborative tools enable seamless coordination, document sharing, and real-time updates.
- **Efficient Work Processes:** Triton is constantly evaluating quality assurance and quality improvement. We develop efficient work processes and methodologies based on our experience and industry best practices. We strive to streamline repetitive tasks, leverage templates and frameworks, and adopt standardized approaches to optimize our workflow.
- **Prioritization & Focus:** Triton's designated Project Manager is available for the duration of the assigned project. They lead the team and assist our associates and subject matter experts in prioritizing their tasks based on project urgency, client needs, and strategic importance.
- **Collaboration:** Our project teams do not operate in a silo. We possess a pool of expertise and resources. Our project teams collaborate to share insights, seek advice, and leverage collective knowledge to deliver high-quality results.

Timothy E. Maybee

Project Manager



Summary of Qualifications:

Tim has worked in the fire service, EMS, and EMS education for over 30 years with numerous levels of work assignments. He worked as the EMS Division Chief for Sacramento County Fire District and Sacramento Metropolitan Fire District and Retired in 2012 as Fire Captain/Paramedic.

Tim has a very strong skill set of experiences in both the administrative and operational levels. These include budgeting, personnel, union negotiations, and emergency management preparedness along with incident action planning. Consulting assignments have been throughout California, Washington, and Nebraska.

Educational Background

- American River College, Sacramento, Associate of Science of Fire Technology
- UC Davis Medical Center, Sacramento, EMT II-Paramedic education
- California State Fire Marshal Office, Firefighter/Fire Officer certifications
- National Fire Academy, Emmitsburg MD, EMS and Chief Officer courses

Professional Experience

- Project Coordinator, AP Triton Consulting
- Paramedic, 911 responses and patient care for commercial ambulance companies
- Adjunct faculty instructor, American River College, Paramedic and EMS Education program
- Adjunct faculty instructor, National Fire Academy, EMS leadership courses and curriculum
- Office of Homeland Security, Regional office Sacramento, Training Division
- Fire service operational assignments; Firefighter/Paramedic, Division Chief EMS, Public Information Officer, Training Division, EMS Supervisor, Technical Rescue companies and Company Officer assignments.

Relevant Experience

- Local and regional emergency management task forces, working on Incident Action Plans
- EMS related committees at the local, state, and national levels
- Curriculum design at the National Fire Academy, Advanced Issues in EMS Leadership
- Extensive experience in implementation and operations of fire-based EMS transport programs
- Chair EMS Officers, Sacramento County Fire Chiefs Association

Associated Professional Accomplishments:

- Guest speaker at JEMS EMS Today and Fire Rescue West conferences
- Working task force groups at the local, state, and national levels, fire service position papers
- Lead labor representative for union negotiations
- Implementation of American River College paramedic education program
- Implementation of Task Force-7 CA, Urban Search and Rescue team
- EMS, Subject Matter Expert at the local, state, and national levels

John A. Stouffer

Senior Associate/Business Unit Leader



Summary of Qualifications

Mr. Stouffer began his career in public safety in 1976 as a Firefighter/EMT with Yakima County (WA) Fire District #10, where he established the first EMS program in the department. In 1980, he attended the Paramedic Program at Central Washington University and obtained a position with Yakima (WA) Medic One becoming a field paramedic and the organization's first Training Officer. In 1988, he was offered the position of the Director of the Yakima County (WA) Department of Emergency Medical Services. After holding that position for nine years, he took a position with Gresham (OR) Fire & Emergency Services as the EMS Coordinator, occasionally serving as the acting Chief of the Training Division, until his retirement in 2009. Since 1992, in addition to his other employment, he has been providing a wide variety of public safety consulting services to clients throughout the U.S. and Canada.

Professional Experience

- Business Unit Leader/Senior Project Manager, AP Triton, LLC (2020–present)
- Western Region Manager, Emergency Services Consulting International (ESCI) (2018–2020)
- Project Manager/Associate Consultant, ESCI
- Technical Advisor/Program Developer, Vision 20/20 & Institution of Fire Engineers
- EMS Research Investigator/Coordinator, Oregon Health & Science University
- EMS Coordinator (Captain), Gresham Fire & Emergency Services
- CEO/Senior Consultant, Pacific Northwest Associates, LLC
- Director, Yakima County Department of Emergency Medical Services
- Training Officer/Paramedic, Yakima Medic One
- Firefighter/EMT-Paramedic/Medical Services Officer, Yakima County Fire District #10
- More than 40 years of diverse experience in fire and emergency medical services

Educational Background & Certifications

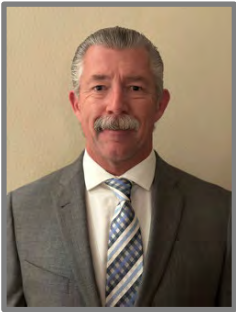
- Central Washington University
- Yakima Valley Community College
- Western Oregon University
- National Fire Academy Incident Command for EMS
- Seattle/King County Resuscitation Academy Fellowship
- Multiple instructor certifications (NFPA I & II, ACLS, PHTLS, WFSST Instructor II, EZ-IO Instructor)
- Numerous advanced-level EMS certifications
- More than 250 hours of fire service education, Washington State Fire Service Training

Associated Professional Accomplishments

- Project Manager and consultant on many fire and EMS projects around the U.S. and Canada
- Co-authored and published several international prehospital studies (available on request)
- Authored two guides on Community Risk Reduction for Vision 20/20 (available on request)
- Project Co-Director, King LT Airway Implementation Project for Multnomah County (OR)
- Author, Phases I & II of the Yakima County EMS Master Plan
- Earned fourteen professional awards during his career (available on request)

Chris Coates, EFO, BA

Senior Associate



Summary of Qualifications

Chris is a highly respected Chief officer with over 27 years of fire service experience with expertise in various areas. Preceding his career as a firefighter/paramedic, Chris worked as an in-house ambulance operator (AO) for a large county agency and currently oversees the administrative, training, and operations of the ambulance operator program within Costa Mesa Fire & Rescue, resulting in a well-versed knowledge of an EMT ambulance operator program. As a Training Officer, with an unwavering collaborative mindset, Chris is skilled in planning, organizing, and managing programs and projects. Currently, Chris serves as a Battalion Chief

overseeing many significant programs and projects where he is known for his commitment to continuous improvement. Chris' involvement includes, but is not limited to, serving as the Urban Search & Rescue manager, developing and spearheading the Peer Support program, active participant in achieving accreditation, and currently guiding a committee in updating all policies and procedures.

Notably, and during a time of transition, Chris brought stability to the EMS and training division when he developed a results-oriented plan (EMS and training) that was in alignment with national, state, and local regulations. In addition, Chris developed, facilitated, and managed several recruit academies for probationary firefighters from the ground up while working closely with the Office of the State Fire Marshal's State Fire Training to award Firefighter 1 & 2, Fire Control 3, and Driver Operator 1A certificates.

Professional Development & Education

- Graduate of the Executive Fire Officer program, National Fire Academy
- Bachelor of Arts, Brandman University
- Associates of Arts, Coastline Community College
- Training in fire department administration, budget, fire ground command and control, management, leadership, and safety

Licensure & Certifications

- Numerous state certifications ranging from technical rescue to Chief Officer
- Public Information Officer (PIO-3), California Incident Command Certification System

Professional Experience

- 27 years in public safety experience, several years as a Chief Officer
- Administrative Captain managing Training and Safety, EMS, and PIO
- Orange County Fire Chiefs EMS Committee
- Program Manager Urban Search & Rescue
- Adjunct Instructor, Santa Ana College

Associated Professional Affiliations & Activities

- Southern Director, California Fire Chiefs Association Operations
- Past President, California Fire Chiefs Association Training Officers (CATO)
- Statewide Training and Education Committee (STEAC)
- Costa Mesa Fire & Rescue Peer Support Oversight
- Recipient of Various Department Recognition awards and distinctions
- Leadership Tomorrow, Orange County, CA

Other Project Experience

- Salinas FD, Master Plan (EMS, Dispatch)
- South Placer FPD, Master Plan (EMS)
- Montgomery County EMS, TX (EMS)

Laura Robinson BA

Senior Associate



Summary of Qualifications

Laura Robinson has over 15 years of experience as a GIS and data analyst in the fire service. Over the 15 years, she has used advanced analysis to guide growth, analyzed and determined the locations of ten future fire stations, shown the need for alternative response units and where they would be most effective, and identified performance gaps across service areas.

She understands the complexity of deployment, risk management, and planning. With this knowledge, she helps leadership make data-informed decisions.

GIS & Data Analyst

Experience: 15+ years

Professional Development & Education

- California State University, Chico BA, Physical and Environmental Geography & Geographic Information Systems
- S-341 GIS Specialist for Incident Management – Wildfire
- FAA Drone Pilot Certification – part 107
- CPSE Quality Improvement for the Fire and Emergency Services Workshop – Accreditation

Professional Experience

- GIS & Data Analyst at Poudre Fire Authority, June 2019–Present
- Member of the DHS National First Responder Resource Group, 2020–Present
- Operations Analyst at Tualatin Valley Fire & Rescue, June 2008–May 2019
- GIS Specialist at the Geographic Information Center, June 2007–May 2008
- Project Experience
- Compiled data for over ten Standards of Coverage documents.
- Assisted with CFAI Accreditation documentation.
- Use demographic and incident data to identify vulnerable populations to target community outreach.
- Advanced data analysis using statistical and spatial geoprocessing tools and models.
- Identify future station locations using ESRI Network Analyst, demographic data, city comprehensive plans, and incident data.
- Analysis of the transportation network, apparatus, and first responders to determine the district's effective response force and proper deployment.
- Built ArcGIS Online interactive web maps to present data and reports.
- Built ArcGIS dashboards using Python and SQL to show current data trends.

Melissa Vazquez Swank MA, BA
Senior Associate



Summary of Qualifications

Melissa Vazquez Swank possesses over 10 years of experience in project management and administration. She is an expert in administrative functions of project-related assignments, including overall planning, tracking, and documentation of numerous projects from the project proposal (RFP) phase to project closeout.

She plays a crucial role in business by ensuring that all products meet professional thresholds. Melissa works to improve the project’s efficiency by reducing time or product waste. Melissa’s professional experience, keen eye for detail, and training qualify her to provide the highest level of project management and support. She has a passion for accuracy and fact-checking that permeates all aspects of her professional tasks.

Director of Project Operations

Experience: 10+ years

Professional Development & Education

- Portland State University MA, Public History/Native American History, 2010–2013
- Portland State University BA, History, 2007–2009

Professional Experience

- Director of Project Operations at AP Triton, November 2022–Present
- Professional Services Manager at AP Triton, September 2021–October 2022
- Owner of 3:17 Associates, Principal Consultant, 2021–Present
- Quality Assurance & Recruitment Specialist at Emergency Services Consulting International (ESCI), January 2020–August 2021
- Recruitment Specialist at ESCI, July 2017–January 2020
- Technical Proofer and Quality Assurance Specialist at ESCI, March 2015–January 2020
- Adjunct Research Assistant at Portland State University, December 2015–2018
- Freelance Virtual Assistant, December 2014–Present
- Project Administrator at ESCI, September 2013–June 2014

Executive Recruitment Experience

- Anoka, MN—Fire Chief
- Astoria, OR—Fire Chief
- Charleston, SC—Fire Chief
- City of Pasco, WA—Deputy Fire Chief
- Georgetown, CA—Fire Chief
- La Grande FD, OR—Fire Chief
- Lyons, CO—Fire Chief
- Pierce County, WA—Fire District Secretary
- Skagit County, WA—EMS Director
- South Whidbey Island, WA—Fire Chief
- Spokane Fire District #10, WA—Fire Chief
- West Linn, OR—Police Chief
- Yreka, CA—Fire Chief

Other Project Experience

- Alameda City FD, CA—CRA-SOC
- Central FD (Santa Cruz County, CA)—Master Plan & Strategic Plan
- Central Pierce FR, WA—Strategic Plan
- McMinnville PD, OR—Strategic Plan
- Napa County FD, CA—Master Plan
- Orange County FR, FL—Strategic Plan
- Pasco FD, WA—Master Plan & Strategic Plan
- Redmond FD, OR—Master & Strategic Plan
- Sandy-Clackamas FDs, OR—Cooperative Efforts Feasibility Study
- Santa Barbara FD—CRA-SOC
- Santa Clara LAFCO, CA—MSR-SOI Update

Laurie Cantus, BS

Project Support



Summary of Qualifications

Laurie Cantus is an experienced administrative professional with over 24 years of experience in various roles. During her 12 years of military service, she honed her ability to lead and work collaboratively with others, demonstrating a strong commitment to both leadership and teamwork. She has superb organizational skills, creative approaches to problem-solving, and easily works with diverse groups of people and personalities.

She is highly observant and detail-oriented, and is the go-to “can you check this before I send it out?” person amongst her friends and family. Laurie works in Microsoft Word and PowerPoint at an expert level (and has pushed almost every button on every menu).

Experience: 24+ years

Laurie brings a wealth of professional experience to the table, and is adept at handling tight or changing deadlines with ease. With a dedication to accuracy and precision, she takes great pride in ensuring that every project she works on is completed to the highest standard. Her commitment to delivering outstanding project support is second to none.

Professional Development & Education

- University of Phoenix, BS, Human Services Management, 2006

Professional Experience

- Project Support, AP Triton, 8/2022–Present
- Owner, Go2Girls (www.yourgotogirls.com), 8/2006–Present
- Executive Assistant/Special Projects, Warnaco Swimwear Group, 5/2003–8/2006
- Broadband Technician, AT&T Broadband, 12/2001–10/2002
- BNCOIC Instructor, U.S. Army Reserves, 11/2001–8/2005
- Wire Systems Installer/Supervisor/Administrative Specialist, U.S. Army, 2/1995–11/2001
- Wire Systems Installer, Colorado National Guard, 6/1993–2/1995

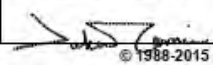
Other Project Experience


- San Bernardino FD—RFP for Exclusive Ambulance Services Provider
- Napa County FD—Master Plan
- Carson City FD—EMS Study
- Sonoma County FD—RFP for Exclusive Ambulance Services Provider
- LAFCO Milpitas Profile
- San Ramon Valley—CRA-SOC
- Derby FD—Staffing & Operational Study
- Santa Barbara FD—CRA-SOC
- San Mateo FD—CRA-SOC
- Santa Barbara FD—RFP for Exclusive Ambulance Services Provider
- Alameda County—Transportation & Optimization Study
- San Bruno FD—CRA-SOC

TRITON'S CERTIFICATES OF INSURANCE & LITIGATION

AP Triton, LLC maintains liability insurance as shown in the following pages. Triton has no past and/or pending litigation or unresolved lawsuits. Since AP Triton utilizes an entirely independent pool of contractors, we are exempt from carrying Workers' Compensation insurance. Each of our contractors carries their own liability insurance.

ACORD		CERTIFICATE OF LIABILITY INSURANCE			DATE (MM/DD/YYYY) 03/21/2023		
<p>THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.</p> <p>IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).</p>							
PRODUCER USI INSURANCE SERVICES LLC/PHS 41715154 The Hartford Business Service Center 3600 Wiseman Blvd San Antonio, TX 78251				CONTACT NAME: PHONE (A/C, No, Ext): (866) 467-6730 FAX (A/C, No): E-MAIL: ADDRESS:			
INSURED AP TRITON, LLC 1309 COFFEEN AVE STE 3178 SHERIDAN WY 82801-5777				INSURER(S) AFFORDING COVERAGE NAIC# INSURER A : Atain Speciality Insurance Company 17159 INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :			
COVERAGES		CERTIFICATE NUMBER:		REVISION NUMBER:			
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN. THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.							
INSR LTR	TYPE OF INSURANCE	ADDD INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A.	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:			CIP422953	03/27/2023	03/27/2024	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000 MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COM/POF AGG \$1,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)
	<input type="checkbox"/> UMBRELLA LIAB EXCESS LIAB <input type="checkbox"/> OCCUR CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE AGGREGATE
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y/N <input checked="" type="checkbox"/> N/A (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) Those usual to the Insured's Operations.							
CERTIFICATE HOLDER FOR INFORMATIONAL PURPOSES 1309 COFFEEN AVE STE 3178 SHERIDAN WY 82801-5777				CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Susan S. Castaneda</i>			
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Client#: 1626412		APTRI				
ACORD		CERTIFICATE OF LIABILITY INSURANCE				
			DATE (MM/DD/YYYY) 3/21/2023			
<p>THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.</p> <p>IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).</p>						
PRODUCER USI Insurance Services, LLC 2375 E. Camelback Road, Suite 250 Phoenix, AZ 85016 877 468-6516		CONTACT NAME: Tracy Bennett PHONE (A/C, No, Ext): 818.251.3045 FAX (A/C, No): E-MAIL ADDRESS: Tracy.Bennett@usi.com				
		INSURER(S) AFFORDING COVERAGE				
		INSURER A: StarStone National Insurance Company	NAIC # 25496			
		INSURER B: Continental Casualty Company	20443			
		INSURER C:				
		INSURER D:				
		INSURER E:				
		INSURER F:				
INSURED AP Triton, LLC 1309 COFFEEN AVE STE 3178 Sheridan, WY 82801						
COVERAGES		CERTIFICATE NUMBER:				
		REVISION NUMBER:				
<p>THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.</p>						
LINE LTR	TYPE OF INSURANCE	ADDL NBR	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:					EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> HIRE AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$		78295D221ALI	03/27/2023	03/27/2024	EACH OCCURRENCE \$2,000,000 AGGREGATE \$2,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
B	Professional Liab		596516681	03/27/2023	03/27/2024	\$3,000,000
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)						
CERTIFICATE HOLDER				CANCELLATION		
Evidence Of Insurance				SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.		
				AUTHORIZED REPRESENTATIVE 		
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						BFMZP




CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
 12/21/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER  Rigo Delatorre 8827 Elk Grove Blvd. Elk Grove CA 956241766 INSURED AP TRITON LLC 1309 COFFEEN AVE STE 3178 SHERIDAN WY 828015777	CONTACT NAME: Rigo Delatorre PHONE (A/C, No, Ext): 916-685-3973 FAX (A/C, No): E-MAIL ADDRESS: rigo.delatorre.cyy1@statefarm.com INSURER(S) AFFORDING COVERAGE NAIC # INSURER A: State Farm Mutual Automobile Insurance Company (inclu 25151 INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:
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COVERAGES	CERTIFICATE NUMBER:	REVISION NUMBER:
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THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADD INSD	SUB WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GENL AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO <input type="checkbox"/> SUBJECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$
A	AUTOMOBILE LIABILITY ANY AUTO: <input type="checkbox"/> OWNER AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON OWNED AUTOS ONLY	N	N	474 3415-A01-55M	01/01/2023	07/01/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y <input checked="" type="checkbox"/> N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below:			N/A			PER STATUTE OTH-ER \$ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)							

CERTIFICATE HOLDER	CANCELLATION
	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <div style="text-align: right; font-size: 8px;">This form was system-generated on 12/21/2022</div>

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Memorandum #23-141

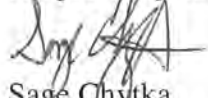
To: Amy Leon, City Manager
From: Sage Chytka, Water Plant Superintendent
Date: August 10, 2023
Subject: Recommendation for Vehicle Purchase from the State Bid List for the Environmental Services Department

The 2023 budget provides for the purchase of a replacement vehicle for the Environmental Services Department. The vehicle to be replaced is a 2006 Dodge Caravan with 90,403 miles. Replacement of this vehicle meets the approved equipment replacement plan for ten years or 100,000 miles. The department will pass on the vehicle to another department or it will be surplus.

The State of South Dakota has completed their bidding for 2022 or newer models. Lewis and Clark Ford of Yankton, South Dakota has agreed to match the state bid contract for the proposed vehicle which allows the City to purchase the new vehicle from Lewis and Clark Ford at the state bid price. The vehicle requested for purchase is a 2023 Ford Explorer. The Ford Explorer has a base price of \$40,050.00. The 2023 budget provides \$50,000 for this vehicle.

Therefore, it is recommended the commission approve the vehicle be purchased from Lewis and Clark Ford of Yankton, South Dakota based on the state bid amount. Delivery of the vehicle will be approximately 60-240 days.

Respectfully submitted,

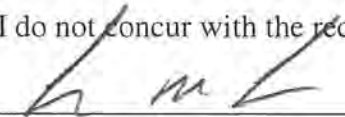


Sage Chytka
Water Plant Superintendent

Recommendation: It is recommended that the City Commission approve Memorandum #23-141 for the purchase of one 2023 Ford Explorer in the amount of \$40,050.00 for the Environmental Services Department from Lewis and Clark Ford of Yankton, South Dakota from the state bid contract.

I concur with the recommendation.

I do not concur with the recommendation.



Amy Leon
City Manager

____ Roll Call

MEMORANDUM #23-142

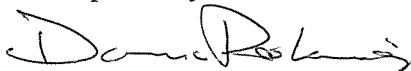
To: Amy Leon, City Manager
From: Donnie Robinson, Distribution Collection Superintendent
Date: August 10, 2023
Subject: Recommendation for Vehicle Purchase from the Brookings Municipal Utilities Bid for the Environmental Services Department

The 2023 budget provides for the purchase of a replacement sewer camera for the Environmental Services Department. The current sewer camera is installed in an enclosed trailer. The new sewer camera will be installed in a van for better access to manholes and safety. This vehicle will be purchased separately from the sewer camera. The total budget for the sewer camera is \$275,000.00.

Brookings Municipal Utilities has completed their bidding for a 2023 van. Flexible Pipe Tool & Equipment of Cold Spring, Minnesota was awarded the bid. State law allows the City of Yankton to purchase off another municipal bid. The vehicle requested for purchase is a 2023 Ford Transit 350 high roof extended length van. The van has a base price of \$60,000.00. The van and camera purchase will total \$264,488.00.

Therefore, it is recommended the commission approve the vehicle be purchased from Flexible Pipe Tool & Equipment of Cold Spring, Minnesota based on the Brookings Municipal Utilities bid. Delivery of the vehicle will be approximately 60-240 days.

Respectfully submitted,

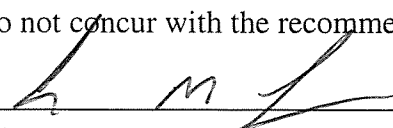


Donnie Robinson
Distribution Collection Superintendent

Recommendation: It is recommended that the City Commission approve Memorandum #23-142 for the purchase of one 2023 Ford Transit Van in the amount of \$60,000.00 for the Environmental Services Department from Flexible Pipe Tool & Equipment of Cold Spring, Minnesota from the Brookings Municipal Utilities bid.

I concur with the recommendation.

I do not concur with the recommendation.



Amy Leon
City Manager

MEMORANDUM #23-143

To: Amy Leon, City Manager
From: Donnie Robinson, Distribution Collection Superintendent
Date: August 10, 2023
Subject: Recommendation for Sewer Camera Purchase from the Minnesota State Contract #187482 for the Environmental Services Department

The 2023 budget provides for the purchase of a replacement sewer camera for the Environmental Services Department. The camera will be purchased separately from the van. The total budget for the sewer camera is \$275,000.00. The current sewer camera is installed in an enclosed trailer. The new sewer camera will be installed in a van for better access to manholes and safety. The current camera is 17 years old.

Flexible Pipe Tool & Equipment of Cold Spring, Minnesota was awarded the Minnesota State contract. State law allows the City of Yankton to purchase off the Minnesota State contract. The camera requested for purchase is a 2023 Aries CCTV Voyager Command Center mounted in separately purchased Ford transit van. The camera has a base price of \$204,488.00. The van and camera purchase will total \$264,488.00. Therefore, it is recommended the City Commission approve the camera be purchased from Flexible Pipe Tool & Equipment of Cold Spring, Minnesota based on the Minnesota State contract #187482. Delivery of the vehicle will be approximately 60-240 days.

Respectfully submitted,

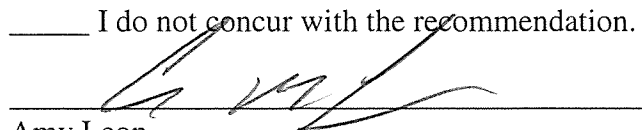


Donnie Robinson
Distribution Collection Superintendent

Recommendation: It is recommended that the City Commission approve Memorandum #23-143 for the purchase of one 2023 sewer camera in the amount of \$204,488.00 for the Environmental Services Department from Flexible Pipe Tool & Equipment of Cold Spring, Minnesota from the Minnesota State contract #187482.

I concur with the recommendation.

I do not concur with the recommendation.



Amy Leon
City Manager

Roll Call

Memorandum 23-151

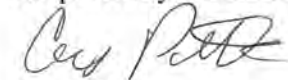
To: Amy Leon, City Manager
From: Corey Potts, Public Works Manager
Subject: Bid Award 2023-2024 Annual Supply of Bulk De-Icing Salt
Date: August 7, 2023

Ten bid packets were sent out for bids and two bids were received for the 2023-2024 annual supply of bulk de-icing salt required during winter snow removal operations. The two bids received and the respective unit prices are listed as follows:

BlackStrap, Inc., Neligh, NE	\$65.50 per ton
Central Salt, Lyons, KS	\$69.49 per ton

The lowest bid received is from BlackStrap, Inc., Neligh, NE and does meet specifications. Therefore, staff recommends that the contract for the 2023-2024 annual supply of bulk de-icing salt be awarded to BlackStrap Inc. for the price of \$65.50 per ton. The 2022-2023 winter season salt price paid by the City was \$66.21 per ton. Approximately 700 tons are used in an average year for de-icing efforts.

Respectfully submitted,

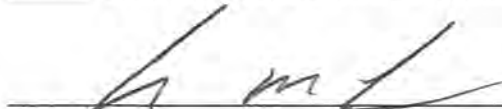


Corey Potts
Public Works Manager

Recommendation: It is recommended that the City Commission approve Memorandum #23-151 and the contract be awarded to BlackStrap Inc., Neligh, NE in the amount of \$65.50 per ton for the annual supply of bulk de-icing salt for the 2023-2024 winter season.

I concur with this recommendation.

I do not concur with this recommendation.



Amy Leon
City Manager

Roll Call

Memorandum #23-154

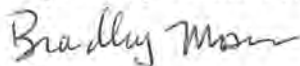
To: Amy Leon, City Manager
From: Bradley Moser, Civil Engineer
Subject: 2023 Yankton Road Tax (YRT) Resolution of Necessity
Date: August 8, 2023

The attached Resolution of Necessity #23-43 establishes the Yankton Road Tax (YRT) assessment rate to be applied for in 2023 and collected in 2024. The annual assessment to properties is reviewed each year in conjunction with the City of Yankton budget preparation.

The YRT Resolution of Necessity #23-43 provides for the maintenance of the City of Yankton streets. This resolution sets the rate at which property will be assessed for maintenance items such as grading, crack filling, spall repair, patching, chip sealing and other items that are accomplished annually on the City street system.

City staff recommends that there be no change to the rate at this time. The anticipated annual revenue received at the established 50 cents per foot rate is \$438,494.12. The rate will be applied consistent with the procedure outlined by state law.

Respectfully submitted,

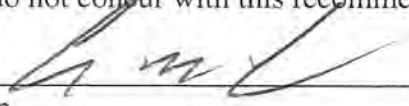


Bradley Moser
Civil Engineer

Recommendation: It is recommended that the City Commission adopt Resolution of Necessity #23-43 which establishes the Yankton Road Tax (YRT) assessment rate for 2023.

I concur with this recommendation.

I do not concur with this recommendation.



Amy Leon
City Manager

cc: Al Viereck, Finance Officer
Adam Haberman, Public Works Director

____ Roll Call

RESOLUTION OF NECESSITY #23-43
(Yankton Road Tax)

WHEREAS, the Board of City Commissioners of the City of Yankton has deemed that the City streets, alleys and roadways must be properly reconstructed and repaired, and;

WHEREAS, the City of Yankton's streets are repaired by grading, crack filling, spall repair, patching and chip sealing, and;

WHEREAS, a yearly inventory of City streets is conducted in order to determine the streets in need of repair,

NOW, THEREFORE, BE IT RESOLVED, that for the purpose of maintaining and repairing the streets, and surfacing thereof, that an assessment of fifty cents per front foot be levied upon all parcels or portions of parcels fronted or abutting streets and fifty cents per front foot be levied upon parcels or portions of parcels fronted or abutting alleys within the City of Yankton.

The City Finance Officer is hereby directed to certify such assessments together with the regular assessments for 2023, collectable in 2024, to the County Auditor to be collected as municipal taxes for general purposes.

Adopted:

Stephanie Moser
Mayor

ATTEST:

Al Viereck
Finance Officer

Memorandum #23-155

To: Amy Leon, City Manager
From: Bradley Moser, Civil Engineer
Subject: Change Order Number 2 & Change Order 3 for the Marne Creek Bank Stabilization Project
Date: August 8, 2023

Banner & Associates has submitted, for your consideration, the attached two change orders CO#2 & CO#3 for the Marne Creek Bank Stabilization project. If approved, Change Order #2 will increase the project cost by \$114,758.09 and Change Order #3 will increase the project cost by \$34,045.09. The total increase to the project will be \$148,803.18. As per the funding agreement, the City of Yankton would be responsible for 15% of these costs, which amounts to \$22,320.47.

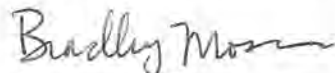
Both change orders involve additional trail being removed and replaced. More specifically, Change Order #2 represents the area called Reach A. Reach A is the section of trail that is located in Paddlewheel Point. In this section, the additional trail replacement was needed because of the proximity of the existing trail to the work area. The trail was too close to the proposed work area making it necessary for the contractor to either work on or cross over the trail to perform their duties. Doing so created significant chipping and cracking. Even though the contractor did take some precautions, there was still damage.

The second location was in Reach C. This is the section from Pine Street to Burleigh Street. This area had access issues because the adjacent properties are privately owned. The contractor was forced to utilize some of the existing trail as a haul route. Although the contractor did utilize much smaller equipment to complete the required tasks, the continuous loads over the trail created damage. There was also some areas of the trail in Reach C where the base course was found to be saturated/soft. The heavier traffic on the trail caused these sections to fail.

There was no request by the contractor for a time extension on the project.

City staff has reviewed the request and recommends that the additional work be added to the contract.

Respectfully submitted,

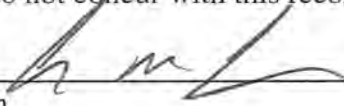


Bradley Moser
Civil Engineer

Recommendation: It is recommended that the City Commission approve Change Order No. 2 and Change Order No. 3 as detailed in Memorandum #23-155.

I concur with this recommendation.

I do not concur with this recommendation.



Amy Leon
City Manager

cc: Adam Haberman (electronic)
file

____ Roll Call

CHANGE ORDER NO. 2

Owner:	City of Yankton	Owner's Project No.:	2020-014
Engineer:	Banner Associates, inc.	Engineer's Project No.:	23371.00
Contractor:		Contractor's Project No.:	
Project:	Marne Creek Bank Stabilization		
Contract Name:			
Date Issued:		Effective Date of Change Order:	

The Contract is modified as follows upon execution of this Change Order:

Description:

Reach A - Concrete Trail Removal and Replacement and Relocation of Turnaround.

Attachments:

RFI #3 and Cost Breakdown

Change in Contract Price	Change in Contract Times [State Contract Times as either a specific date or a number of days]
Original Contract Price: \$ 4,059,654.93	Original Contract Times: Substantial Completion: June 30, 2023 Ready for final payment: July 28, 2023
[Increase] [Decrease] from previously approved Change Orders No. 1 to No. ____: \$ 0.00	[Increase] [Decrease] from previously approved Change Orders No.1 to No. <u>1</u> : Substantial Completion: July 13, 2023 Ready for final payment: July 28, 2023
Contract Price prior to this Change Order: \$ 4,059,654.93	Contract Times prior to this Change Order: Substantial Completion: July 13, 2023 Ready for final payment: July 28, 2023
[Increase] [Decrease] this Change Order: \$ 114,758.09	[Increase] [Decrease] this Change Order: Substantial Completion: July 13, 2023 Ready for final payment: July 28, 2023
Contract Price incorporating this Change Order: \$ 4,174,413.02	Contract Times with all approved Change Orders: Substantial Completion: July 13, 2023 Ready for final payment: July 28, 2023

Recommended by Engineer (if required)	Authorized by Owner
By: <u>Kent R. Johnson, PE</u>	_____
Title: <u>Project Manager</u>	_____
Date: <u>07/19/2023</u>	_____
<u>Authorized by Owner</u>	<u>Approved by Funding Agency (if applicable)</u>
By: _____	_____
Title: _____	_____
Date: _____	_____

CHANGE ORDER NO. 3

Owner:	City of Yankton	Owner's Project No.:	2020-014
Engineer:	Banner Associates, inc.	Engineer's Project No.:	23371.00
Contractor:		Contractor's Project No.:	
Project:	Marne Creek Bank Stabilization		
Contract Name:			
Date Issued:		Effective Date of Change Order:	

The Contract is modified as follows upon execution of this Change Order:

Description:

Reach C - Concrete Trail Removal and Replacement. Time 2 days added for added work at Hwy 50 bridge.

Attachments:

RFI #4 and Cost Breakdown

Change in Contract Price	Change in Contract Times [State Contract Times as either a specific date or a number of days]
Original Contract Price: \$ <u>4,059,654.93</u>	Original Contract Times: Substantial Completion: <u>June 30, 2023</u> Ready for final payment: <u>July 28, 2023</u>
[Increase] [Decrease] from previously approved Change Orders No. 1 to No. <u> </u> : \$ <u>114,759.09</u>	[Increase] [Decrease] from previously approved Change Orders No.1 to No. <u>1</u> : Substantial Completion: <u>July 13, 2023</u> Ready for final payment: <u>July 28, 2023</u>
Contract Price prior to this Change Order: \$ <u>4,174,413.02</u>	Contract Times prior to this Change Order: Substantial Completion: <u>July 13, 2023</u> Ready for final payment: <u>July 28, 2023</u>
[Increase] [Decrease] this Change Order: \$ <u>34,045.09</u>	[Increase] [Decrease] this Change Order: Substantial Completion: <u>July 15, 2023</u> Ready for final payment: <u>July 28, 2023</u>
Contract Price incorporating this Change Order: \$ <u>4,208,458.11</u>	Contract Times with all approved Change Orders: Substantial Completion: <u>July 15, 2023</u> Ready for final payment: <u>July 28, 2023</u>

	Recommended by Engineer (if required)	Authorized by Owner
By:	<u>Kent R. Johnson, PE</u>	_____
Title:	<u>Project Manager</u>	_____
Date:	<u>7/26/2023</u>	_____
	Authorized by Owner	Approved by Funding Agency (if applicable)
By:	_____	_____
Title:	_____	_____
Date:	_____	_____

Memorandum # 23-153


To: Amy Leon, City Manager
From: Corey Potts, Public Works Manager
Subject: Vehicle Purchase from the State of South Dakota Bid List for the City of Yankton, Public Works Department, Street Department, for a 1- Ton Chassis Truck
Date: August 7, 2023

The adopted 2023 budget provides funding for the purchase of a replacement one-ton truck. The vehicle to be replaced is Unit #14, a 2001 Ford 550 1-ton chassis truck with dump box which will be surplusd after the new chassis is delivered.

Lamb Chevrolet of Onida, South Dakota has the State Bid Contract which allows the City to purchase the new 1-ton chassis from this dealer. The vehicle to be purchased is a new 2024 Chevrolet 4X4 1-ton chassis truck for \$50,359.00. The budgeted amount for this truck purchase is \$60,000.00. The remaining budget will be used to put a dump body on the chassis.

Therefore, it is recommended the truck be purchased from Lamb Chevrolet of Onida, South Dakota based on the state bid amount. Delivery of the new vehicle will be approximately 56-140 days.

Respectfully submitted,


 Corey Potts
 Public Works Manager

Recommendation: It is recommended that the City Commission approve Memorandum #23-153 for the purchase a 2024 Chevrolet 4X4 1-ton chassis truck in the amount of \$50,359.00 for the Department of Public Works, Street Department from Lamb Chevrolet of Onida, South Dakota based on the state bid.

I concur with this recommendation.
 I do not concur with this recommendation.


 Amy Leon, City Manager

Memorandum #23-156

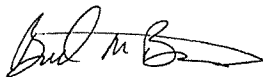
To: Amy Leon, City Manager
From: Brad Bies, Community Development Manager
Date: August 8, 2023
Subject: 1402 Ash Street Transfer for Redevelopment

City staff was approached by a Yankton County Commissioner regarding a property in the corporate limits at 1402 Ash Street that Yankton County had previously acquired for non-payment of property taxes. The property did not receive a bid at the tax auction. You may recall that the County has been transferring similar properties to the cities in the county in recent years to facilitate redevelopment and clean up those properties. The existing structures on the property are in poor condition. Redevelopment is further complicated by the issuance of preliminary risk maps by the Federal Emergency Management Agency showing the property mapped into the special flood hazard area.

This property has been problematic to code enforcement efforts in prior years. As you know, properties that we as a City have to address from a code enforcement standpoint are also properties that often have liens and unpaid taxes that make them very unattractive for redevelopment. By the time our demolition and abatement costs are included, these properties often spend 5 to 10 years generating zero tax revenue while also not providing much needed housing stock.

Community and Economic Development staff have been talking with Habitat for Humanity of Clay and Yankton Counties about the possibility of receiving the property, demolishing the structures, and constructing a new home on the site. Habitat will assume all costs associated with demolition and redevelopment. City staff is proposing that Yankton County transfer the property and the City in turn transfer the property to Yankton Thrive who would partner with Habitat for Humanity to facilitate the redevelopment of the property. Thrive would simply serve as the pass through agency with no financial gain or loss. The County and City have both previously forgiven all back taxes and assessments on the property.

Respectfully submitted,



Brad Bies
 Community Development Manager

Recommendation: Staff recommends the City Commission approve Resolution 23-44 for the acquisition of the property at 1402 Ash Street and subsequent transfer of the property to Yankton Thrive for the purpose of redevelopment and authorize the City Manager to sign all documents associated with the transfers.

I concur with the recommendation.

I do not concur with the recommendation.



Amy Leon, City Manager

_____ Roll Call

RESOLUTION 23-44

WHEREAS, the City of Yankton desires to encourage the redevelopment of blighted properties, and

WHEREAS, the Yankton County is the owner of 1402 Ash Street; Lot Eleven (11), Block One (1), Haney's Addition, City and County of Yankton, State of South Dakota, and

WHEREAS, Yankton Thrive desires to facilitate redevelopment of the property and encourage the creation of new housing units, and

WHEREAS, the Yankton Board of City Commissioners desires to request that Yankton County transfer the property to the City of Yankton, and

WHEREAS, the Yankton Board of City Commissioners further desires to transfer the property to Yankton Thrive for the purpose of redevelopment.

NOW THEREFORE BE IT RESOLVED, that the City Manager is authorized to execute all documents associated with the described acquisition, transfer, and redevelopment of the described property.

Adopted:

Stephanie Moser, Mayor

ATTEST:

Al Viereck, Finance Officer



City of Yankton

Property Location Map

1402 Ash Street
City of Yankton, Yankton County, SD

0 25 50 100
Feet



Memorandum #23-157

To: Amy Leon, City Manager
From: Brittany Orr, Director of Human Resources and Employee Engagement
Subject: Leadership Training
Date: August 14, 2023

The City of Yankton knows the importance of investing in our managers and supervisors. Leadership training in our organization can improve engagement, productivity and retention which yields increased confidence and improved assistance in managing challenging situations. The City of Yankton wants to develop individuals into leaders for the future of our organization. It is in our best interest to develop leaders and give them the tools to guide our organization.

Rick Melmer, with RVM Consulting, is a Leadership Coach and a certified DISC trainer and former Director of Leadership South Dakota. DISC is a personal assessment tool for individuals to learn their personal leadership style to help improve teamwork, communication and productivity in the workplace.

The Leadership Training program from RVM Consulting includes a leadership workbook for all participants, DISC assessment for each, four quarterly sessions delivered in person at 4 hours per session, and a mid-program one-on-one coaching session for each participant to focus on personal and professional growth. This proposal best matched our goals for a leadership program.

Total request for funds for the program is \$7,750. This amount was not budgeted but would be split up among the departments based on the number of attendees participating in the program. There are 29 employees across all departments who have committed to participating in this program.

Respectfully submitted,

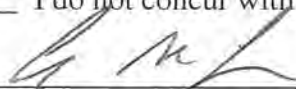


Brittany Orr
 Director of Human Resources and Employee Engagement

Recommendation: It is recommended the City Commission approve the funding for Leadership Training program for the City of Yankton.

I concur with this recommendation.

I do not concur with this recommendation.



 Amy Leon, City Manager

_____ Roll call



**CITY OF YANKTON
LEADERSHIP TRAINING PROPOSAL – 2023 - 24**

ACTIVITY	ACTIVITY/SUGGESTED TIMELINE	NOTES/INVESTMENT
Materials	Development of Leadership Workbook – Develop – Design – Print DISC assessments for any participants who have not taken the DISC assessment recently.	Material Development – Design and Printing. DISC Assessments \$1500
Leadership Training	Q1 - Leading Self – Fall 2023 Q2 - Leading Others – Winter 2023 Q3 - Leading a Team – Winter 2024 Q4 - Leading with Purpose – Spring 2024	Sessions delivered in person. Four sessions at 4 hours each. \$1000/session - \$4000 (Includes travel time and expenses and facilitation time)
SUBTOTAL		\$5500
Leadership Coaching 1:1	Each leader will receive a mid-program 1:1 coaching session. Sessions are virtual, one hour with a focus on personal and professional growth. Based on 25 – 30 participants Winter 2023 – Winter - 2024	(Estimated 30 contact hours. Prep time before and after built into investment) \$2250
TOTAL		\$7750
NOTES: <ul style="list-style-type: none"> • All travel costs as well as material costs are built into the proposal. • Coaching sessions are confidential with results being shared only with permission of the leader involved in the coaching session. 		