

## MINUTES OF THE BOARD OF TRUSTEES MEETING

### YANKTON COMMUNITY LIBRARY

Wednesday, June 14, 2023, 5:30 pm

**Virtual Meeting – GoToMeeting interface and physical location in Yankton Community Library Meeting Room, 515 Walnut St. Yankton, SD 57078**

The meeting was called to order by President Sarah Mechtenberg at 5:30 pm. Present were Christine Tielke, Sue Otterman, David Koerner, Jean Huff, Yankton City Commissioner Jerry Webber, Library Director Dana Schmidt, and Assistant Library Director Linda Dobrovolny. Absent with regrets was Yankton County Commissioner Ryan Heine. Huff left the meeting at 5:40.

**Approval of May 10, 2023 minutes:** Webber made a motion to approve the May 10, 2023 minutes with a second by Koerner. Unanimous approval.

**Public Comment Period:** No comments.

**Discussion of bills/Accept Financial Report:** Schmidt noted the receipt of \$20,000 for the Libraries Transforming Communities: Accessible Small and Rural Communities grant. Community conversations are being planned for August in preparation for work on the project to begin. Roof replacement is anticipated for October. Webber made a motion to approve the financial report with a second by Tielke. Unanimous approval.

**Communications and correspondence:** A note of thanks was received from Southeast CASA for the partnership on the *What Happened To You?* book discussion. Schmidt also noted positive comments received from patrons for the pool pass program and the Kitchen Swap event.

**Director's Report:** In addition to the written report, Schmidt noted an upcoming Summer Reading fundraiser at Ben's Brew Station on June 15.

#### Old Business

- **Staff Training Day-**Schmidt reported on the Mental Health First Aid training attended by staff on Friday, May 26.
- **Collection Development Policy –** Webber made a motion to approve the Collection Development policy with a second by Otterman. Unanimous approval.
- **Meeting Room-** Tielke made a motion to approve the Meeting Room policy with a second by Webber. Unanimous approval.

## **New Business**

- **Foundation update**-Kathy Wibbels and Ann Clough, president and vice president respectively, of the Yankton Community Library Foundation board gave an update about recent Foundation meetings and upcoming tasks for the Foundation.
- **Limitations of Services Policy**-Webber made a motion to approve the Limitations of Services policy with a second by Otterman. Unanimous approval.
- **Board Member transitions**-Schmidt thanked Tielke for her service on the library board for two terms and well as leading as the board president for two years. Schmidt thanked Mechtenberg for agreeing to serve another three-year term on the library board and announced newly appointed board member, Mary Pat Bierle.
  - The board discussed officers for the upcoming 2023-2024 term. The suggested slate of officers included Koerner as president and Otterman as vice president. No action was taken.

**Other Business:** None

**Public Comment Period:** No comments.

**Adjourn the meeting of June 14, 2023:** Tielke made a motion to adjourn the meeting at 6:30 pm with a second by Koerner. Unanimous approval.