

**CHAMBER OF THE BOARD OF CITY COMMISSIONERS  
YANKTON, SOUTH DAKOTA  
JULY 10TH, 2023**

Board of City Commissioners of the City of Yankton was called to order by Mayor Stephanie Moser.

**Roll Call:** Present: Commissioners Benson, Brunick, Hunhoff, Johnson, Miner, Schramm, Villanueva and Webber. City Attorney Den Herder and City Manager Leon were also present. Quorum present.

Action 23-162

Moved by Commissioner Webber, seconded by Commissioner Johnson, to approve the Minutes of the regular City Commission meeting of June 26, 2023.

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Action 23-163

Moved by Commissioner Miner, seconded by Commissioner Webber, that the Schedule of Bills be approved and warrants be issued.

1 OFFICE-RULE SIGNS-\$62.84; A&B BUSINESS-COPIER LEASE-\$558.19; A BAILEY CREATIVE-MURAL DESIGN-\$800.00; ADAMS/BRIAN-MUSIC AT THE MERIDIAN-\$1,200.00; ADOBE-SUBSCRIPTION-\$14.99; ADOBE-COMPUTER PROGRAM-\$58.56; AFSCME COUNCIL 65-EMPLOYEE DEDUCTIONS-\$930.40; ALLIED SYSTEMS-MECHANICAL SEAL-\$2,377.42; AMAZON-WEIGHT ROOM CHALK-\$44.34; AMAZON-OFC SUPPLIES-\$18.16; AMERICAN FAMILY-PREMIUMS-\$5,683.08; AMERICAN FENCE CO-FENCE REPAIR-\$6,427.00; AMERICAN RED CROSS-LIFEGUARD CERTIFICATION-\$123.00; AMERICINN LODGE-TRAVEL EXPENSE-\$153.52; AMZN MKTP-KEY FOB SHELLS-\$7.88; AMZN MKTP-DESK RISER-\$138.59; AMZN MKTP-SLIDE MAINTENANCE-\$151.83; AMZN MKTP-HEATER FAN-\$215.23; AMZN MKTP-CHEMICALS-\$21.51; AMZN MKTP-BOOK-\$15.75; AMZN MKTP-DVD-\$23.96; AMZN MKTP-JANITORIAL SUPPLIES-\$59.94; AMZN MKTP-EVIDENCE TAGS-\$51.94; AMZN MKTP-JANITORIAL SUPPLIES-\$248.82; AMZN MKTP-BOOK-\$5.50; AMZN MKTP-TOWELS-\$269.90; AMZN MKTP-CHEMICALS-\$10.01; AMZN MKTP-OFC SUPPLIES-\$29.98; AMZN MKTP-CHEMICALS-\$35.30; AMZN MKTP-AEROBIC DUMBBELLS-\$218.40; AMZN MKTP-OFC SUPPLIES-\$95.94; AMZN MKTP-EAR BUDS-\$40.91; AMZN MKTP-DVD-\$39.91; AMZN MKTP-QUICK FIST CLAMPS-\$83.99; AMZN MKTP-CHEMICALS-\$12.78; AMZN MKTP-MEDICAL SUPPLIES-\$38.94; AMZN MKTP-CHEMICALS-\$20.97; AMZN MKTP-COFFEE-\$90.11; AMZN MKTP-CHEMICALS-\$20.52; AMZN MKTP-4TH OF JULY SUPPLIES-\$76.17; AMZN MKTP-HEATER FAN-\$103.02; AMZN MKTP-OFC SUPPLIES-\$110.44; AMZN MKTP-BATTERIES-\$238.00; AMZN MKTP-STAMP-\$11.99; AMZN MKTP-SLIDE MAINTENANCE-\$109.99; AMZN MKTP-CHEMICALS-\$20.32; AMZN MKTP-AEROBICS DUMBBELLS-\$252.54; AMZN MKTP-CHEMICALS-\$11.49; AMZN MKTP-BOOKS-\$108.65; AMZN MKTP-CHAIR CYLINDER-\$43.47; AMZN MKTP-POOL CHEMICALS-\$20.82; AMZN MKTP-ELEVATOR KEY-\$13.35; AMZN MKTP-JANITORIAL SUPPLIES-\$338.32; AMZN MKTP-BOOKS-\$52.96; AMZN MKTP-GOGGLES-\$149.90; AMZN MKTP-VOLLEYBALL SCORESTAND-\$65.98; AQUA LOGIC-UV LAMP CONTROLLER-\$1,049.37; ARGUSLEADER-SUBSCRIPTION-\$370.76; ASCAP-LICENSE FEE-\$16.25; ASSOCIATED SUPPLY-POOL

REPAIRS- \$572.95; ATT-MOBILE DATA-\$1,248.36; AUTOZONE-WASHER FLUID-\$166.22; AVERA EDUCATION & STAFFING-LIFE SAVINGS SKILLS PROG-\$620.00; AVERA HEALTH PLANS-HEALTH INS PREMIUMS-\$86,282.95; AVERA SACRED HEART-CDL TESTING-\$427.00; AXVOICE-DIALER SERVICE-\$21.44; BANNER ASSOCIATES-ENGINEERING-\$23,691.08; BBG CONSTRUCTION LAW-PROFESSIONAL SERVICES-\$1,890.70; BEST WESTERN-LODGING-\$196.00; BLUEPEAK-INTERNET SERVICE-\$3,926.24; BMI-ANNUAL MUSIC CONTRACT-\$421.00; BOMGAARS-FLOOR DRY-\$4,881.25; BONEFISH GRILL-TRAVEL EXPENSE-\$107.23; BRAD MORGAN-MUSIC AT THE MERIDIAN-\$1,800.00; BRUCE AND TONYA SCHILD-TREE REIMBURSEMENT-\$100.00; BSN SPORTS-VOLLEYBALLS-\$472.00; BUHLS CLEANERS-TOWEL CLEANING SERVICE- \$347.84; BUTLER MACHINERY -PARTS-\$160.81; C & B YANKTON-STARTER-\$1,046.43; CARR/TODD-SPECIAL EVENTS-\$1,200.00; CECO INDUSTRIAL SOLUTIONS-CONTROL BLOWER-\$8,329.50; CEDAR KNOX PUBLIC POWER-WATER ELECTRIC-\$1,124.50; CENEX-FUEL-\$48.10; CENTURYLINK-PHONE-\$1,080.46; CHESTERMAN CO-CONCESSIONS-\$428.00; CHS-DEF BULK-\$250.00; CITY OF VERMILLION-JOINT POWER TRANSFER-\$81,612.58; CITY OF YANKTON-PARKS-LANDFILL CHARGES-\$404.80; CITY OF YANKTON-WATER-GARBAGE-\$265.72; CITY UTILITIES-WATER-WW-\$12,255.46; CITYOFYANKTON-PROGRAMMING-\$177.50; CLARKS RENTALS-HONDA BELT-\$24.48; COFFEE SHOP-TRAVEL EXPENSE-\$13.23; CORNWELL D-P TOOLS-PLASTIC WELDING MACHINE-\$323.76; COUNTRY INN AND SUITES-LODGING-\$359.50; CREATIVE FORMS & CONCEPTS-ACCOUNTS PAYABLE CHECKS-\$367.25; CREDIT COLLECTION SERV-UTIL COLL MAY 23-\$20.00; CRESCENT ELECTRIC-SUPPLIES-\$283.27; D & G CONCRETE-15TH ST CONSTRUCTION-\$259,370.39; DAGWOODS SUBS-FIRE SCHOOL-\$13.85; DASH MEDICAL-GLOVES-\$113.85; DATHER/ROGER-TRAVEL ADVANCE-\$180.00; DATHER/ROGER-TRAVEL ADVANCE-\$100.00; DEPT OF AG-PERMIT FEES-\$6,429.83; DEPT OF SOCIAL SERVICES-CHILD SUPPORT-\$1,395.84; DESIGN SOLUTIONS-PLC UPGRADE-\$21,314.76; DIAMOND VOGEL-ROAD MATERIALS-\$81.50; DOUBLE H PAVING-AIRPORT CONSTRUCTION-\$197,489.25; DUNHAMS-LIFE JACKETS-\$132.96; ECHO ELECTRIC-BREAKERS-\$2,358.33; EHRESMANN ENGINEERING-ROUND BAR-\$46.38; FASTENAL CO-DISPOSABLE GLOVES-\$1,826.20; FEDEX-SHIPPING-\$10.61; FEJFAR PLUMBING-BREAKER REPAIR-\$157.15; FENTON CONSTRUCTION-MARNE CREEK CONSTRUCTION-\$985,981.05; FIMCO SCHABEN AGSPRAY-SPRAYER PARTS-\$34.37; FIRST DAKOTA-HSA CONTRIBUTIONS-\$11,380.95; FIRST NATIONAL-CAFETERIA PLAN-\$1,759.16; FLEEK/JULIE-FISHING CLINIC REFUND-\$26.63; FRONTIER PRECISION-SUBSCRIPTION RENEWAL-\$1,650.00; GDP HARD DRIVE OUTLET-PRINTER FEES-\$66.05; GEOTEK-TESTING-\$4,115.00; GERSTNER OIL-FUEL-\$64,392.82; GILBERTSON/JAROD-MUSIC AT THE MERIDIAN-\$150.00; GIRTON ADAMS CO-BOILER MODUTROL MOTOR-\$1,795.32; GLASDON-PARK SUPPLIES-\$186.05; GOTOMEETING-SOFTWARE-\$1,344.00; GRAINGER-BEARING-\$41.18; GRANZOW-COIL-\$87.61; GRANZOW-SUPPLIES-\$306.72; GRAYBAR ELECTRIC-ELECTRICAL RELAYS-\$139.04; GRAYMONT-LIME-\$7,617.33; GREATLIFE-SUMMER PROGRAMS-\$137.60; GREEN ACRES TOWNHOMES-IRRIGATION REPAIR-\$101.53; GUARDIAN FLEET SAFETY-PATROL EQUIPMENT-\$18,296.80; GULF OIL-FUEL-\$62.90; GULF OIL-FUEL-\$93.49; H & K OIL-BALANCE TRUCK TIRES-\$51.75; HACH CO -LAB METERS-\$2,254.51; HAMPTON INNS-LODGING-\$690.26; HANSON BRIGGS-TRESPASS NOTICES-\$71.16; HANSON BRIGGS-ENVELOPES-\$1,089.97; HARN RO SYSTEMS -CHEMICALS-\$6,590.00; HAWKINS-CHEMICALS-\$54,294.07; HDR ENGINEERING-ENGINEERING-\$26,127.81; HEIMAN FIRE EQUIPMENT-GEAR REPAIR-\$394.53; HOLIDAY INN-LODGING-\$369.03; HOUSE OF BRANDS-LEAGUE SHIRTS-\$910.00; HYATT REGENCY-

TRAVEL EXPENSE-\$273.52; HY-VEE F&F-FUEL-\$32.88; HYVEE YANKTON-MEETING SUPPLIES-\$254.50; ICMA-CONTRIBUTIONS-\$3,314.52; J&H CARE & CLEANING-JANITORIAL SERVICES-\$4,200.00; JACKS UNIFORMS & EQUI-BADGES-\$204.99; JCL SOLUTIONS-JANITORIAL SUPPLIES-\$2,381.88; JEBRO-ASPHALT-\$48,745.56; JEO CONSULTING GROUP-MERIDIAN BRIDGE COLUMNS-\$4,978.75; JJ BENJI'S-SAFETY CITY SHIRTS-\$1,031.25; JONES CONSTRUCTION-WWTP-\$353,345.89; KAISER HEATING & COOLING-HVAC INSTALLATION-\$3,318.37; KAISER REFRIGERATION-WEEDEATER PARTS-\$433.83; KENDELL DOORS & HARDWARE-AIRPORT KEYS-\$65.00; KLEINS TREE SERVICE-TREE REMOVAL-\$10,000.00; KLJ ENGINEERING-TAXIWAY DESIGN-\$40,930.36; KNIFE RIVER-ROAD MATERIALS-\$1,843.16; KOLETZKY IMPLEMENT-CATERPILLAR PARTS-\$167.16; KOPETSKYS ACE-WEED KILLER-\$1,197.61; KYNT-ADVERTISING-\$2,524.50; LANGUAGE LINE-TRANSLATION SERVICES-\$414.85; LEISURE WORLD-SHOCK FOUNTAINS-\$13.90; LEWIS AND CLARK VET-CORONA VET BILL-\$140.58; LOCATORS & SUPPLIES-SIGNS-\$3,228.00; LUMEN-INTERNET SERVICE-\$347.36; MAYER SIGNS - GRAPHICS-\$1,000.61; MCGRATH NORTH-ATTORNEY FEES-\$211.50; MCHENRY/MARY-TREE REIMBURSEMENT-\$100.00; MCMASTER-CARR-POLYMER SYSTEM PLUMBING-\$947.14; MEAD CULTURAL EDUCATION CENTER-SUMMER PROGRAM-\$625.00; MEAD LUMBER-TRAILER REPAIRS-\$42.90; MENARDS-MULCH-\$4,206.87; MERKEL ELECTRIC-OUTLETS ON THE LAWN-\$6,654.24; METROFAX-FAX SERVICE-\$11.95; MICROSOFT-TABLET-\$2,002.18; MIDAMERICAN ENERGY-FUEL-\$1,899.67; MIDAMERICAN ENERGY-FUEL-\$2,200.31; MIDAMERICAN RESEARCH-DRAIN CHEMICAL-\$182.00; MIDWEST ALARM COMPANY-SECURITY INSTALLATION-\$2,159.50; MIDWEST LABORATORIES-NUTRIENT TESTING-\$974.87; MIDWEST TURF & IRRIGAT-MOWER BLADES-\$396.83; MILLENIUM RECYCLING-SINGLE STREAM FEE-\$2,160.20; MINERVAS-TRAVEL EXPENSE-\$34.73; MINNESOTA LIFE INSURANCE-PREMIUMS-\$650.46; MONEY MOVERS-MAINTENANCE FEE-\$23.25; MORROW/JOSEPH C-DESIGN WORK-\$3,690.00; MOTOROLA-BODY CAMERA-\$269.00; MOUNT MARTY UNIVERSITY-SUMMER PROGRAMS-\$986.85; MUDDY MOS-SUMMER READING PROGRAM-\$31.00; MUTT MITT-MUTT MITTS-\$2,814.75; MW MINI MELTS-CONCESSIONS-\$3,840.00; MY PLACE-LODGING-\$333.00; MYERS TIRE SUPPLY-PARTS-\$1,254.47; NAPA AUTO-GREASE GUN-\$305.15; NATIONAL AUDUBON SOCIETY-MAGAZINE SUBSCRIPTION-\$30.00; NIHCA-MEMBERSHIP DUES-\$99.00; NISSEN/ROBERT-UTILITY REFUND-\$800.00; NJ CRIMINAL-SOCIAL MEDIA CLASS-\$225.00; NORTHLAND TRUST SERV-AGENT FEE-\$495.00; NORTHWEST ELECTRIC-SERVICE CALL-\$2,034.38; NORTHWESTERN ENERGY-ELECTRICITY-\$76,445.70; NURSERY WHOLESALERS-TRAIL PLANTS-\$823.55; NYE/TRAVIS-KIDS IN THE PARK-\$500.00; OASIS PUMP N PAK-TRAVEL EXPENSE-\$39.86; OBSERVER-ADVERTISEMENTS-\$48.00; OLSONS PEST-PEST CONTROL-\$94.00; OLSONS PEST TECHNICIAN-PEST CONTROL-\$185.00; OREILLY AUTO PARTS-BRAKE ROTORS & PADS-\$730.99; OSBORNE/JERICHO-TRAVEL ADVANCE-\$70.00; OSP LLC-KIDS IN THE PARK-\$2,650.00; OTC BRANDS-SUMMER PROGRAMS-\$119.47; OVERDRIVE DIST-EBOOKS-\$919.90; OVERHEAD HOIST & CRANE-CRANE INSPECTION-\$975.00; PAINT SPRAYERS ULMT-ROAD PAINT-\$201.35; PARKWAY CONSTRUCTION-MCVAY GARDEN CONST-\$115,435.80; PAYMENT SERVICES NETWORK PSN-MERCHANT FEES-\$69.85; PAYPAL CREATIVE-BADGE STICKERS-\$308.95; PAYPAL ESCREEN-ANNUAL FEE-\$300.00; PFEIFER IMPLEMENT-EQUIPMENT SUPPLIES-\$677.28; PFS HEALTHWORKS-CDL TESTING-\$70.36; PHIL BAKER MUSIC-FAMILY NIGHT ACTIVITY-\$500.00; PITNEY BOWES-POSTAGE-\$200.00; PITNEY BOWES-POSTAGE-\$160.45;

PIZZA RANCH-TRAVEL EXPENSE-\$43.50; PIZZA RANCH-CONCESSIONS-\$550.00; PONCA STATE PARK-SUMMER PROGRAMS-\$594.00; POSITIVE PROMOTIONS-GLOW STICKS-\$914.18; POWER SOURCE ELECTRIC-ELECTRICAL REPAIR-\$1,580.93; POWERS PORT A POT-PORTA POTS-\$135.00; PRESS DAKOTAN-ADVERTISEMENT-\$2,315.34; PRINCIPAL LIFE INSURANCE-PREMIUMS-\$6,778.44; PUSH PEDAL PULL-CORPOR-EQUIPMENT REPAIRS-\$1,763.12; RACOM CORPORATION-BEON ACCESS-\$35.80; RECREATION SUPPLY -GUARD TUBES-\$292.80; RIVERSIDE HYDRAULICS-MOTOR-\$1,952.21; RIVISTAS-MAGAZINE SUBSCRIPTIONS-\$2,792.38; RONS AUTO GLASS-SCREENS-\$166.40; RON'S AUTO GLASS-WINDSHIELD-\$940.00; ROYAL SPORT SHOP-PITCHER PLATE-\$222.75; RYKEN/ANDREA-IRRIGATION REPAIRS-\$504.09; SAM LLC-GPS DATA COLLECTION-\$3,380.00; SAMSCLUB-CONCESSIONS-\$333.68; SAMS CLUB-CONCESSIONS-\$319.83; SANITATION PRODUCTS-PARTS-\$4,277.51; SCALEFUSION-SOFTWARE-\$264.00; SD ATTORNEY GENERAL-DCI CHECK-\$80.25; SD DEPT OF TRANSPORTATION-CEDAR ST BRIDGE-\$5,651.16; SD DMV-TITLE & LICENSING-\$26.70; SD FIREFIG-FIRE SCHOOL REGISTRATION-\$40.00; SD NETWORK AGAINST-MEMBERSHIP-\$200.00; SD ONE CALL 811 -ONE CALL-\$278.25; SD RETIREMENT-SPECIAL PAY-\$8,304.64; SD RETIREMENT-CONTRIBUTIONS-\$91,958.72; SDSRP-CONTRIBUTIONS-\$17,614.76; SHELL OIL-FUEL-\$56.63; SHERWIN WILLIAMS-ROAD REPAIR PAINT-\$493.99; SLEEVE SUPPLY PROMOTIONAL CUPS-\$1,011.49; SLIM CHICKENS-TRAVEL EXPENSE-\$9.45; SLOWEY CONSTRUCTION-MEAD CONSTRUCTION- \$438,907.99; SPRINKLER WAREHOUSE-IRRIGATION SUPPLIES-\$96.38; STANDARD INSURANCE-PREMIUMS-\$650.80; STEVENS CONSTRUCTION-WESTSIDE PARK-\$5,107.00; STOCKWELL ENGINEERS-MEAD ENGINEERING-\$32,640.00; STOCKWELL ENGINEERS-MCVAY GARDEN-\$3,480.00; STRYKER SALES-AED SERVICE-\$1,208.40; STURDEVANTS-FILTERS-\$471.90; SUNCOAST IDENTIFIC-FISH KEYTAGS-\$1,140.00; SWIMOUTLET-UNIFORMS-\$410.44; TESSMAN COMPANY-AGRICULTURAL SUPPLIES-\$6,247.24; THE BOAT HOUSE-CONCESSIONS-\$150.00; THE CUP STORE-PROMOTIONAL CUPS-\$396.56; THE HOTEL STURGIS-HOTEL-\$111.00; THE ICEE COMPANY-CONCESSIONS-\$1,065.61; THE UPS STORE-SHIPPING-\$92.82; TITAN MACHINERY-AIR FILTER-\$29.72; TMA-TIRES-\$4,569.58; TRACTOR-SUPPLY-K9 FOOD-\$88.99; TRANSOURCE-PARTS-\$1,052.22; TRITECH SOFTWARE SYSTEMS - SUBSCRIPTION-\$877.97; TRK HOSTING-INTERNET HOSTING-\$7.95; TRUCK TRAILER-LIGHT,GROMMETS-\$109.50; UKG-PAYROLL SOFTWARE-\$2,757.00; UNITED STATES TREASURY-FEDERAL WITHHOLDING-\$202,403.23; UNITED WAY- 1/4 SP APPROPRIATIONS-\$9,831.25; UNITED WAY-EMPLOYEE CONTRIBUTIONS-\$172.00; UPSBATTERYCENTERLTD-UPS BATTERIES-\$211.90; USABLUEBOOK-PH PROBE-\$714.77; USPS-POSTAGE-\$144.73; USPS-POSTAGE-\$595.78; USPS-UTILITY BILLING POSTAGE-\$2,472.21; UTILITY EQUIPMENT-BRASS FITTINGS-\$786.11; VIDDLER-VIDEO HOSTING-\$41.44; VWR INTERNATIONAL-LAB SUPPLIES-\$499.05; WALMART-KICKBOARDS-\$127.42; WALMART-CONCESSIONS-\$2,204.38; WHOLESALE SUPPLY-CONCESSIONS-\$6,621.90; WILLIAMS & COMPANY-AUDIT-\$16,810.00; WM SUPERCENTER-CONCESSIONS-\$1,221.10; WNAX-ADVERTISEMENT-\$900.00; XEROX FINANCIAL SERV-LEASE/COPIES-\$1,551.33; YANKTON COMMUNITY LIBRARY- SUMMER PROGRAM-\$800.00; YANKTON FIRE & SAFETY-SYSTEM SERVICE- \$506.00; YANKTON JANITORIAL-JANITORIAL SUPPLIES-\$662.40; YANKTON MEDICAL CLINIC-PRE EMPLOYMENT PHYSICALS-\$476.00;YANKTON MEDICAL CLINIC-EXAMINATIONS-\$650.00; YANKTON NURSERIES- DOWNTOWN PLANTS-\$224.85; YANKTON REGISTER OF DEEDS-FEES-\$65.00; YANKTON SCHOOL DIST-YEARLY LEASE-\$23,218.50; YANKTON SHARP SHOOTERS-

RANGE RENTAL-\$100.00; YANKTON THRIVE-EMPLOYEE RETIREMENT-\$100.00; YANKTON VOL FIRE DEPT-FIRE CALLS MAY/JUNE-\$640.00; YANKTON WINNELSON-DRINKING FOUNTAIN-\$5,971.45; YANKTONMEDIA -CLASSIFIED AD-\$323.89; YESWAY-FUEL-\$63.80

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.  
Motion adopted.

Salaries by Department: June 2023: Administration \$58,101.15; Finance \$49,828.73; Community Development \$30,162.81; Police/Dispatch \$205,284.27; Fire \$15,049.46; Engineering/Sr. Citizens \$50,871.90; Streets \$59,020.11; Snow & Ice \$0.00; Traffic Control \$4,744.88; Library \$37,095.46; Parks / Sac \$113,163.10; Huether Aquatics \$90,122.32; Marne Creek \$9,820.80; Water \$48,412.57; Wastewater \$47,457.57; Cemetery \$6,981.04; Solid Waste \$26,555.56; Landfill / Recycle \$25,747.51; Central Garage \$8,950.84

#### New Hires

Parks, Recreation and City Events Department: Adam Thompson, Grounds Maintenance, \$1,556.08 biweekly; Matias Romero, Youth Summer Program Instructor, \$13.50/hr; Cohen Pietz, Park Maintenance – Summer, \$13.00/hr; Kendra Horsley, Volleyball Referee, \$25.00/game; Shane Miller, Softball Umpire, \$25.00/game; Gracie Rock, Lifeguard, \$14.00/hr; Department of Public Works: Jack Schaa, Sanitation Truck Operator, \$1,634.81 biweekly; Housing Department: Tamiah Barnett, PT Office Assistant, \$18.00/hr.

#### Wage Changes

Police Department: Garrett Anderson, Police Officer, \$2,127.73 to \$2,184.34 biweekly; Ryan Eddy, Police Officer, \$2,127.73 to \$2,184.34 biweekly; Adam Goodwillie, Police Officer, \$2,127.73 to \$2,184.34 biweekly. Parks, Recreation and City Events Department: Taylor Olson, Lifeguard/Safety City Instructor, \$14.00 to \$15.00/hr; Shana Platt, Aerobics Instructor, \$15.00 to \$15.25/hr; Marissa Caballero, Receptionist, \$14.00 to \$14.25/hr; Sarah Liebig, Lifeguard, \$15.00 to \$16.00/hr; Jaycee Fischer, Summer Program Instructor, \$12.75 to \$13.50/hr; Jordyn Fischer, Summer Program Instructor, \$12.75 to \$13.00/hr; Olivia Schmidt, Lifeguard, \$15.50 to \$16.50/hr; Camille McDermott, Lifeguard, \$15.00 to \$16.00/hr; Jillian Schulte, Cashier, \$13.00 to \$14.00/hr.

#### Position Changes

Parks, Recreation and City Events Department: Brandon Pavel, Grounds Maintenance to Senior Grounds Maintenance, \$1,763.65 to \$1,898.50 biweekly; Jordan Groves, Grounds Maintenance to Aquatics Maintenance Technician/Grounds Maintenance, \$1,831.15 to \$1,898.50 biweekly; Department of Public Works: Garrett Carda, Equipment Operator to Senior Equipment Operator, \$1,718.76 to \$1,804.50 biweekly; James Haas, Sanitation Truck Operator to Equipment Operator, \$1,655.42 to \$1,655.42 biweekly.

City Manager Leon submitted a written report giving an update on community projects and items of interest.

Citizen Jim Means expressed concerns with Paradigm and Dr. Kenfield’s background. Other citizens speaking to the issue included Ann Smith, Paul Harens, Scotty Borman, Judy Vanderhule and Barb Black. Attorney Eric Hardy, representing Paradigm, Inc. and Dr. Kenfield, answered some questions

and invited citizens to contact him with any further questions or concerns. City Manager Leon, Community Development Director Mingo, City Attorney Den Herder, and Commissioners also discussed the Paradigm project and asked and answered questions. No official Commission action occurred at this time.

#### Action 23-164

Prior to taking any action on the consent agenda items, consent item number one was removed from the agenda. Moved by Commissioner Webber, seconded by Commissioner Miner, to approve the following consent agenda items:

#### **2. Budget Workshop Meeting Date**

Setting dates of August 14, 2023 (and August 15, 2023, if needed) at 5:30 pm in Room #114 of the Career Manufacturing Technical Education Academy for the next budget workshop meeting.

#### **3. Transfer Transient Merchant License**

Consideration of Memorandum #23-123 recommending approval of the application for the transfer of a Transient Merchant License from Martha's Crafts originally approved for the JoDean's parking lot from August 4, 2023 thru September 4, 2023, now moving to the bowling alley parking lot (3010 Broadway Avenue) due to the closure and sale of JoDean's.

#### **4. Approving Current Volunteer Firefighter List**

Consideration of Memorandum #23-125 recommending approval of the current list of Volunteer Firefighters per Workers' Compensation and SDCL requirements.

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.  
Motion adopted.

#### Action 23-165

This was the time and place for the public hearing on the request for the transfer of ownership and location of a Retail (on-off sale) Malt Beverage & SD Farm Wine License for June 30, 2023 to July 1, 2024 from Morgen LLC d/b/a South Point Gaming Lounge (Kirby Muilenburg, President), 1101 Broadway, Suite 109 to Morgen, LLC d/b/a South Point Gaming Lounge 5 (Kirby Muilenburg, President), 1101 Broadway Suite 107B, Yankton, South Dakota.

The above applicant is in compliance with the City Code of Ordinances, as checked by the Department of Finance. A police check on the applicant revealed no felony convictions or wants. The applicant is in compliance with all building and fire codes. (Memorandum 23-120)

Moved by Commissioner Johnson, seconded by Commissioner Webber, to approve the license.  
**Roll Call:** All members present voting "Aye;" voting "Nay:" None.  
Motion adopted.

#### Action 23-166

This was the time and place for the public hearing on the request for the transfer of ownership and location of a Retail (on-off sale) Liquor License for January 1, 2023 to December 31, 2023 from JoDean Corp. d/b/a JoDean's (John Nielson, Owner), 2809 Broadway, Yankton, S.D. to Morgan, LLC

d/b/a South Point Gaming Lounge 5 (Kirby Muilenburg, President), 1101 Broadway Suite 109, Yankton, S.D.

The above applicant is in compliance with the City Code of Ordinances, as checked by the Department of Finance. A police check on the applicant revealed no felony convictions or wants. The applicant is in compliance with all building and fire codes. (Memorandum 23-121)

Moved by Commissioner Webber, seconded by Commissioner Miner, to approve the license.

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Action 23-167

This was the time and place for the public hearing on the request for a Special Events Malt Beverage (on-sale) Retailers License and a Special (on-sale) Wine Retailers License for 1 day, August 12th, 2023 from The Center (Kriss Thury, Executive Director), 900 Whiting Drive, Yankton, S.D.

The above applicant is in compliance with the City Code of Ordinances, as checked by the Department of Finance. A police check on the applicant revealed no felony convictions or wants. The applicant is in compliance with all building and fire codes. (Memorandum 23-122)

Moved by Commissioner Hunhoff, seconded by Commissioner Johnson, to approve the license.

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Action 23-168

Moved by Commissioner Villanueva, seconded by Commissioner Johnson, to approve Resolution #23-26 (Memorandum 23-126)

**RESOLUTION #23-26**

Resolution in Support of an Application for Financial Assistance to the South Dakota Housing Development Authority by Stencil Group, LLC, and / or its Affiliates, Agents, or Assigns, for the Benefit of Multifamily Development

**WHEREAS**, the City of Yankton and Stencil Group, LLC have determined it is necessary to proceed with improvements to the City's infrastructure, thus enabling additional multifamily units to be constructed in the city limits of Yankton; and

**WHEREAS**, the City and Developer have determined financial assistance will be necessary to undertake the Project and an application for financial assistance to the South Dakota Housing and Development Authority shall be prepared by Stencil Group, LLC (Developer) for the proposed development; and

**WHEREAS**, the City will work with the Developer's engineer to ensure the preliminary project infrastructure plans meet the City's requirements for adequate drinking water, water treatment capacity and distribution, storm sewer, and all other necessary improvements as needed; and

**WHEREAS**, the City has adequate treatment facilities and water supply to accommodate the

proposed development; and

**WHEREAS**, the City is committed to the ownership and long-term maintenance of said public infrastructure upon acceptance and the conditions set forth in the certificate of completion that the said infrastructure and system shall meet the specifications, materials and equipment set forth as shown on the approved plans in said agreement; and

**WHEREAS**, the 2022 Yankton Housing Study identified the need for additional multifamily housing in the moderate to market price range, an increase in the variety of housing types, designs, and densities; and

**WHEREAS**, the City acknowledges that there is a significant housing shortage in City of Yankton and this proposed development will help, but not resolve the housing shortage.

**NOW, THEREFORE, BE IT RESOLVED** by the City of Yankton as follows:

1. The City hereby supports the submission of an Application for financial assistance by Stencil Group, LLC, to the South Dakota Housing and Development Authority.
2. City officials of the City of Yankton are hereby authorized to deliver such other documents as necessary, to assist with the Application.

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.  
Motion adopted.

Action 23-169

This was the time and place for the bid award for the 2023-2024 Annual Supply of Transport/Tankwagon Petroleum Products. Two bids were received. The low bidder provided the following bid:

<i>Transport/Tank wagon Petroleum Products:</i>	<i>Supplier</i>	<i>Proposed 2023- 2024 Price</i>	<i>2022- 2023 Price</i>
Gasoline – Lead Free (Transport)	Gerstner Oil	<b>\$0.0349gal</b>	\$0.0299
- Lead Free (Tankwagon)	Gerstner Oil	<b>\$0.1539gal</b>	\$0.1419
Diesel Fuel:			
Dyed:			
No. 1 (Transport)	Gerstner Oil	<b>\$0.0399 gal</b>	\$0.0329
No. 1 (Tankwagon)	Gerstner Oil	<b>\$0.1539gal</b>	\$0.1419
No 2 (Transport)	Gerstner Oil	<b>\$0.0399gal</b>	\$0.0329
No. 2 (Tankwagon)	Gerstner Oil	<b>\$0.1539gal</b>	\$0.1419
<i>Clear or Hwy</i>			
No. 1 (Transport)	Gerstner Oil	<b>\$0.0399 gal</b>	\$0.0329
No. 2 (Transport)	Gerstner Oil	<b>\$0.0399 gal</b>	\$0.0329



Moved by Commissioner Miner, seconded by Commissioner Villanueva, to award the bid to Gerstner Oil. (Memorandum #23-119)

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.  
Motion adopted.

Action 23-170

Moved by Commissioner Johnson, seconded by Commissioner Benson, to accept the completed McVay Family Sundial and Reflection Garden Project, and authorize the Finance Officer to issue a manual check to Parkway Construction, in the amount of \$14,128.20. (Memorandum 23-124)

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.  
Motion adopted.

Action 23-171

Moved by Commissioner Villanueva, seconded by Commissioner Miner, to approve Resolution #23-27. (Memorandum 23-128)

**RESOLUTION #23-27**

**Plat**

WHEREAS, it appears from an examination of the plat of Lots 17, 18, 19, 77, 78 and 79, Crestview Homes Subdivision, in the NE 1/4 of Section 21, T93N, R56W of the 5th P.M., Yankton County, South Dakota prepared by John L. Brandt, a registered land surveyor in the state of South Dakota, and

WHEREAS, such plat has been prepared according to law and is consistent with the City’s overall Comprehensive Development Plan.

NOW, THEREFORE BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota, that the plat for the above described property is hereby approved, and

BE IT FURTHER RESOLVED that the submittal illustrating the remaining unplatted parcels constitutes a preliminary plat and are from this time forward, eligible for the administrative plat approval process.

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.  
Motion adopted.

Action 23-172

Moved by Commissioner Johnson, seconded by Commissioner Benson, to approve Resolution #23-28. (Memorandum 23-129)

**RESOLUTION #23-28**

**Plat**

WHEREAS, the plat of Lots 1, 2 and 3 in Block 17 of Ridgeway North Subdivision to the City of Yankton, South Dakota has been prepared by Brett R. Kennedy, a registered land surveyor in the state of South Dakota, and

WHEREAS, said lots fall within the legal description covered by a previously approved Developer's Agreement, and

WHEREAS, such plat has been prepared according to law and is consistent with the City's overall Comprehensive Development Plan.

NOW, THEREFORE BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota, that the plat and Developer's Agreement for the above described property is hereby approved.

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.  
Motion adopted.

Action 23-173

Moved by Commissioner Villanueva, seconded by Commissioner Miner, to approve Resolution #23-29. (Memorandum 23-127)

**RESOLUTION #23-29**

**A RESOLUTION TERMINATING APPROPRIATION OF FUNDS FOR  
ACTIVE NETWORK CONTRACT**

**WHEREAS** the City currently utilizes ACTIVE Network to provide an online portal to the public to sell its public recreation programs and facility memberships, and to process credit and debit card payments for such purchases by the public; and

**WHEREAS**, the City's Staff have not been fully satisfied with the services provided and the regular charging of additional fees by ACTIVE Network, and have been researching alternative service providers; and

**WHEREAS**, the City's Staff has found a suitable alternative service provider to Active Network and has begun the process of orientation and implementation with the new provider so the replacement services are active upon the expiration of the current term with Active Network on September 24, 2023; and

**WHEREAS**, according to the current Policies and Terms of the ACTIVE Network adherence contract, the existing agreement automatically renews for an additional three (3) years beginning September 24, 2023, unless the Board of City Commissioners takes an action to cease appropriating funds as of the date of renewal.

**NOW, THEREFORE, BE IT RESOLVED** by the Yankton Board of City Commissioners that the City of Yankton will not authorize any Renewal Terms for any agreement for services

provided by ACTIVE Network and no funds of the City of Yankton shall be appropriated for any services provided by ACTIVE Network applicable to any period of time beginning on and after September 24, 2023; and

**IT IS ALSO HEREBY FURTHER RESOLVED** that no funds shall be issued by the City of Yankton to ACTIVE Network to pay for any portion of any invoice or bill for services applicable to any service period on and after September 24, 2023, regardless of the date the invoice or bill is submitted to the City of Yankton, and City Staff are directed to place a stop-payment with the City's bank to prevent ACTIVE Network from automatically withdrawing or collecting funds from the City of Yankton for any services applicable to any period on and after September 24, 2023.

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.  
Motion adopted.

Action 23-174

This was the time and place for the bid opening for 31<sup>st</sup> Street 5 Year Haying Lease. The following bids were received and opened on June 29, 2023 at 3:00 p.m. (Memorandum 23-130) The bids received are listed below:

Jacob Hacecky	\$50.37 per acre/per year
Nelson Supply	\$80.90 per acre/per year
Richard List	\$100.00 per acre/per year
Jacob Warriner	\$110.00 per acre/per year

Moved by Commissioner Webber, seconded by Commissioner Johnson, to accept the bid from Jacob Warriner, 304 Mulberry Street, Yankton, South Dakota in the amount of \$110.00 per acre for each year of the five-year lease.

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.  
Motion adopted.

Action 23-175

Moved by Commissioner Hunhoff to add an item to the next agenda to discuss policies involving incentivised projects. This Motion died for lack of a second.

After further Commission discussion, Hunhoff moved to add a work session on August 28, 2023 to discuss policies involving incentivised projects. Commissioner Benson seconded the motion.

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.  
Motion adopted.

Action 23-176

Moved by Commissioner Villanueva, seconded by Commissioner Webber, to adjourn into Executive Session at 8:50 p.m. to discuss **contractual, litigation and personnel matters** under SDCL 1-25-2.

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.  
Motion adopted.

Regular meeting of the Board of City Commissioners of the City of Yankton was reconvened by Mayor Moser.

**Roll Call:** Present: Commissioners Benson, Hunhoff, Johnson, Miner, Villanueva and Webber. City Attorney Den Herder and City Manager Leon were also present. Absent: Commissioner Brunick and Commissioner Schramm. Quorum present.

Action 23-177

Moved by Commissioner Johnson, seconded by Commissioner Benson, to adjourn at 9:32 p.m.

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

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Stephanie Moser  
Mayor

ATTEST:

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Al Viereck  
Finance Officer

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