



OFFICE OF THE CITY MANAGER

www.cityofyankton.org

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Commission Information Memorandum

The Yankton City Commission meeting on Monday, July 10, 2023 will begin at 7:00 pm.

Non-Agenda Items of Interest

1) Community & Economic Department Update

We are only halfway through 2023 and we are already sitting at a record year for building permit issuance valuation. At this point in 2022 and 2021 we had a total valuation of about \$12.5 million while this year we are currently at \$68 million. Our records show that 2017 was our previous biggest year with a 12-month total of \$59.2 million.

A drive around town reveals several commercial projects that are in various stages of progress including the Early Childhood Development Center, Lewis and Clark Behavioral Health, 2nd and Pearl offices, Runza, Clark's Rentals, Piper St. storage and the Manitou addition. Work at the 2809 Broadway project has been permitted but not yet started. There are a couple of other large commercial projects pending. Work from last year which has not yet reached completion includes the Hillcrest clubhouse, some multi-family units (25) and single-family homes in Westbrook Estates.

In the second half of the year, we anticipate seeing several multi-family projects breaking ground which have the potential to add 150+ units to our local housing stock. So far single-family home starts are down slightly from previous years with six having been issued. This is possibly due in part to increased interest rates and reduced contractor/labor availability since material prices are down relative to the past few years.

This is an exciting time for our local economy. We expect this trend to even out over the next couple years with commercial numbers next year that more closely align with our historic averages.

2) Library Update

Our staff has put together a great summer calendar of events centered around the theme "All Together Now". During the month of June we welcomed over 2000 visitors of all ages for over 50 programs. We hosted at least one program every day we were open. We have enjoyed 12 teen volunteers who have logged 70 hours of time helping with all the details. The Huether Family Aquatics Center and Summit Center passes have been extremely popular. We regularly hear how grateful people are for the opportunity to check out those passes.

July's calendar is also loaded with events ranging from crafts to comedy. We will be venturing out of the Library to Riverside Park for Lakota hoop dancer Starr Chief Eagle and a fun wrap-up party. As always, check our Facebook page for the latest info on more fun events, book recommendations, and all things Library related!

3) **Human Resources & Employee Engagement Department Update**

We are accepting applications for full time Police Officers. This position will remain open until filled. Interested applicants can visit cityofyankton.org (click on Employment tab) or contact the Human Resource Department.

We are accepting applications for Library Circulation Assistant. This part-time position will remain open until filled.

July's presentation by Well 365 out of Sioux Falls will focus on "Looking Beyond the Scale" to learn how else can we measure success beyond the number on the scale.

The Annual Employee Picnic will be held July 12th from 11am-1pm at Riverside Park.

Robert (Matt) Hoefs began work as a Sanitation Truck Operator on July 3.

Annual negotiations for both our employee union (AFSCME) and police union (FOP) will be held in July. These are wage openers for both unions.

4) **Finance Department Update**

The auditing process with Williams & Company, P.C. continues. The final draft timeline is unknown at this time.

5) **Parks and Recreation Department Update**

Enclosed in your packet is an update on the various activities in the Parks & Recreation Department.

6) **Public Works Department Update**

Street Department crews are asphalt patching at various locations throughout the city. Crews are also painting pavement markings in the streets and parking lots and mowing various right-of-way locations in the city. As the temperatures get hot, crews are also addressing concrete heaves in the streets. The proposed Street Department chip seal list for 2023 is provided on the next page.

Marne Creek Bank Stabilization: The contractor is spread out along the trail completing tasks. Trail installation and grading is ongoing in the lower reaches of the project. The work will take more time in Reach C as there is little access and minimal area in which to work. The contractor is unable to utilize the larger equipment in the repair areas along this reach. Gabion basket repair is happening in Reach G, adjacent to Morgen Park.

Elm Street 20th to 21st: Contract documents are currently being executed. A preconstruction meeting will soon be scheduled to begin the project and to lay out the contractor's proposed schedule of work.

Third Street & Green Street: Contract documents are currently being executed. A preconstruction meeting will soon be scheduled to begin the project and to lay out the contractor's proposed schedule of work.

Airport North Hangar Taxilane, Access Road, and Runway 20 Turnaround: The Runway 20 turnaround has been paved and the grading work around the new pavement is complete. The electrical contractor will follow with installation of new lights in this location. Crews will begin grading work on the new hangar, taxiway, and entrance road area next.

2023 Chip Seal Projects

Number	Street Name	From/To
1	31st Street	Douglas Avenue to Airport Terminal Road
2	31st Street	Airport Terminal Road to Peninah Street
3	Peninah Street	21st Street to Peninah Street By-Pass
4	Ruth Street	Lakeview Road to 29th Street
5	Belmont Avenue	Applewood Drive to 29th Street
6	Preakness Avenue	Applewood Drive to 29th Street
7	Kentucky Avenue	Applewood Drive to 29th Street
8	Applewood Drive	Ruth Street to Arlington Avenue
9	Picotte Street	3rd Street to 4th Street
10	Pearl Street	6th Street to 7th Street
11	7th Street	Pearl Street to Picotte Street
12	Picotte Street	6th Street to 7th Street
13	Maple Street	Riverside Drive to 3rd Street
14	Riverside Drive	Maple Street to Green Street
15	2nd Street	Locust Street to Broadway Avenue
16	9th Street	Walnut Street to Douglas Avenue
17	10th Street	Pine Street to Burleigh Street
18	13th Street	Burleigh Street to Peninah Street
19	13th Street	Peninah Street to Ferdig Avenue
20	Pearl Street	15th Street to 18th Street
21	Picotte Street	16th Street to 19th Street
22	16th Street	Pearl Street to Picotte Street
23	17th Street	Mulberry Street to Burleigh Street
24	18th Street	Pearl Street to Burleigh Street
25	19th Street	Broadway Avenue to Douglas Avenue
26	19th Street	Douglas Avenue to Mulberry Street
27	19th Street	Mulberry Street to Burleigh Street
28	19th Street	Burleigh Street to Peninah Street
29	James Place	Mulberry Street to Burleigh Street
30	Piper Street	31st to Cul-de-Sac
31	Alley	Maple East to Dead end/ 7th & 8th Streets
32	Alley	3rd to 4th Street/ Spruce to Maple
33	Alley	Spruce to Maple / 3rd & 4th Streets
34	Alley	20th to 21st Streets / Walnut to Douglas
35	Alley	21st to 22nd Streets / Walnut to Douglas

7) Fire Department Update

The Fire Chief and Fire Marshal assisted a unified group of City and County teammates with evacuating and securing the apartment building at 500 Douglas Avenue after it was discovered to be in a state of active collapse. One of the strategic priorities of the Fire Department during the next five years is to ensure that every response agency in Yankton County is proficient in unified command principles. The incident at 500 Douglas was a good opportunity for leaders of different disciplines to exercise decision making and resource management in a timely manner.

Yankton Fire has responded to a total of 159 incidents during the first six months of 2023. This total includes all incident types both inside the City limits and in the rural fire district. An interesting note is that 96 of these incidents (60%) occurred outside of the normal Monday through Friday 8:00 AM to 5:00 PM workday. The Fire Chief and Fire Marshal share on-call shifts for a week at a time to ensure a command officer is present at every incident. Volunteer officers (Assistant Chief and Captains) also cover call time on occasion. Chief Linke is working to involve the officers in other areas outside of traditional response (including regular on-call time) as an organizational development and succession management tool.

Chief Linke has implemented Friday training for the volunteers using QR codes that can be scanned with a cell phone camera in order to play a video on their device. The QR codes are posted in prominent locations at the fire stations and also sent out via email.

The new backup generator for Station 2 that was ordered in the first part of 2022 has finally arrived. The current generator has water in the fuel, rendering it difficult to use. Fire Station 2 serves as a backup communications center for 911 and requires a backup generator for potential power outages.

Three new volunteers will begin their service with Yankton Fire on July 17th.

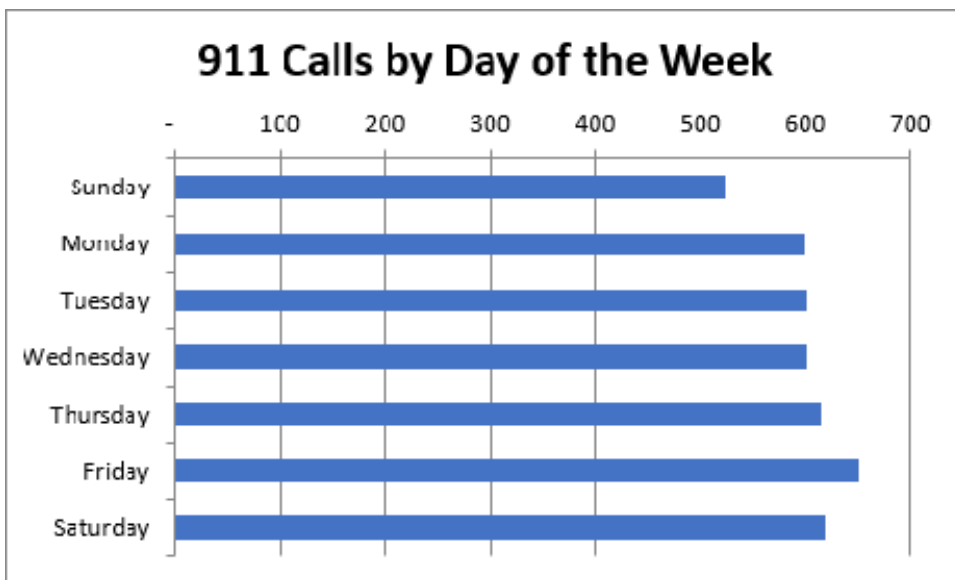
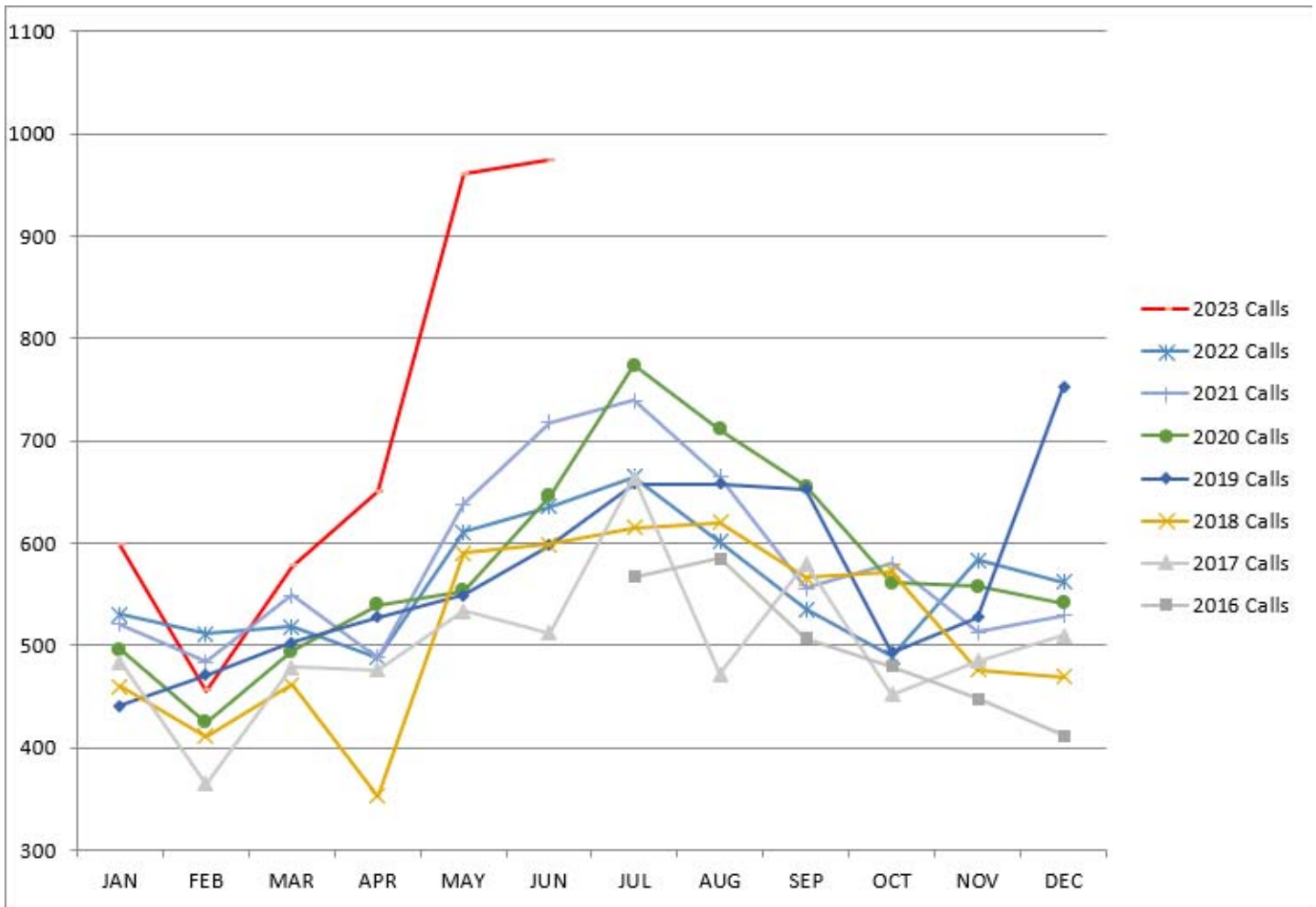
8) Environmental Services Department Update

John T. Jones Construction Company continues to move forward with the EDA project at the wastewater plant. The contractor completed most of the work in the aeration building last week. The aeration pump replacement was completed and the bypass pumping can now be removed. The contractor continues to experience supply chain issues. The equipment for the inlet building portion of the project will not be delivered until this fall. Some of the electrical equipment will not be delivered until early next year. John T. Jones has demobilized and plans to be back onsite this fall when the inlet building equipment is delivered.

There are several issues at the water plant that we continue to work through. Staff is working with John T. Jones to schedule the pipe replacement at the water plant. Staff is getting prices on a pump repair at the collector well and some HVAC improvements at the water plant. We are in the process of obtaining estimates for the repairs. The cost of the repairs is coming in higher than expected. We are still attempting to get estimates from additional contractors. However, many contractors already have full schedules and are not interested in taking on repair work.

9) Information & Technology Services Department Update

June was another very busy month for 911 calls. Surpassing May's all time high of 960 calls, June's call volume was 974. 2023's call volume is up 28% over 2022. The graph below outlines call volume from 2016 – 2023.



10) Police Department Update

Law changes which went into effect July 1, 2023 are being updated in the YPD software.

Members of the Special Response Team were in Vermillion on June 27 to train with the South Dakota Highway Patrol Alpha Team.

Detective Osborne and Officer Maxon attended training on firearm repair held in Pierre June 28-29. YPD handed out red, white and blue glow stick bracelets to children at Riverside Park prior to the fireworks display held on July 5th.

11) Monthly Reports

The monthly Building Report and Salary Report are included for your review. Minutes from the Planning Commission meeting are also included.

Have an enjoyable weekend and do not hesitate to contact us if you have any questions about these or other issues. If you will not be able to attend the Commission meeting on Monday, please inform my office.

Sincerely,

Amy Leon
City Manager