

MINUTES OF THE BOARD OF TRUSTEES MEETING

YANKTON COMMUNITY LIBRARY

Wednesday, March 8, 2023 5:30 pm

Virtual Meeting – GoToMeeting interface and physical location in Yankton Community Library Meeting Room, 515 Walnut St. Yankton, SD 57078

The meeting was called to order by President Sarah Mechtenberg at 5:30 pm. Present were Christine Tielke, Sue Otterman, David Koerner, Jean Huff, Yankton County Commissioner Ryan Heine (virtual), Library Director Dana Schmidt, and Assistant Library Director Linda Dobrovolny. Absent with regrets was Yankton City Commissioner Jerry Webber.

Approval of February 8, 2023 minutes: Otterman made a motion to approve the February 8, 2023 minutes. Koerner seconded the motion. Unanimous approval.

Public Comment Period: No comments.

Discussion of bills/Accept Financial Report: Schmidt noted that the revenue report includes all the city departments. The lines pertaining to the library are highlighted in yellow. She also noted that 2022 year-end reports are included in this month's packet. The majority of the remainder of funds from 2022 were assigned to staff salary. She explained that this is due in large part to the limited availability of part time staff. Motion by Koerner to accept the financial report with a second by Tielke. Unanimous approval.

Communications and correspondence: Schmidt shared several congratulations from patrons and former staff members for the 50th anniversary celebration held in February.

Director's Report: In addition to the written report, Schmidt reported that the High Five fundraiser event for the YCL Foundation was successful. YCL has received a South Dakota State Park Pass that will be made available in the near future for patrons to check out. She also highlighted two upcoming events: a book discussion in partnership with Southeast CASA and the annual Weekend at the Oscars movie marathon.

Old Business

- **Unattended Child Policy** – Motion to approve by Koerner with second by Huff. Unanimous approval.

New Business

- **State Library Annual Report** – Schmidt will send out for review when completed. Deadline for submission is March 31.

Other Business: Schmidt noted that YCL is on track with requirements for accreditation.

Public Comment Period: No comments.

Adjourn the meeting of March 8, 2023: Tielke made a motion to adjourn the meeting at 6:00 pm with a second by Huff. Unanimous approval.