



The MISSION of the City of Yankton is to provide exemplary experiences, services & spaces that create opportunities for everyone to learn, engage, and thrive.

AGENDA

YANKTON PARK ADVISORY BOARD

**Monday, May 15, 2023, 5:30 PM, in the Community Room
CMTEA Building, 1200 W. 21st Street**

I. ROUTINE BUSINESS

- A. Roll Call. Jason Tellus is board President. Elizabeth Healy will be absent.
- B. Consideration of November 21, 2022, minutes. (attachment)
- C. Public Appearances. Public appearance is a time for persons to address The Board on items not listed on the agenda. Nicholas Ambrosion- proposed Eagle Scout Project for some Yankton Parks.

II. OLD BUSINESS

- A. 2022 Capital projects update.

New play equipment has been installed in Westside Park and now the fall material surfacing will be put in place the week of May 29.

The Yankton Territorial Museum will be moving the caboose and remaining buildings in the coming months. The area will be seeded in with grass.

The Westside improvements project has some items completed and others ongoing. The meditative garden, sun dial, and labyrinth project has been started with work ongoing (attachment with full details).

The Marne Creek trail project to repair flood damage from 2019 and to replace sections of the trail that were damaged in 2019, through FEMA, started this spring and is on-going.

III. NEW BUSINESS

- A. The Parks Department had a new grounds maintenance employee start on Monday, May 15. This position was available with the retirement of Brian Frick in April. The Parks Staff is looking forward to being full-staffed again now.

The Parks Department has a different plan for weekend coverage in 2023. There is still an on-call employee that will be working on Saturday and Sunday mornings, but now we have scheduled a second full-time parks employee to also work those morning hours alongside the on-call employee. The Department use to rely on state in-mates and seasonal workers to be the second worker on the weekends but that system had become unreliable.

- B. Luke Youmans, Sonya Wattier, and Becky Eskens are the department's aquatics team and they are now working on getting The Huether Family Aquatics Center prepared for the 2023 season. The facility is scheduled to open Saturday, May 27. We feel grateful as there has

been a sufficient number of applicants for lifeguarding and all the positions we need to fill during the summer months.

There are a couple of operational changes that are being implemented for the summer of 2023. An evening day pass rate starting at 5:00pm that is \$6 versus the all-day pass rate of \$11. This is an effort to help with the feedback we have heard about the facility not being affordable for all in the community. Evenings are typically less attended than other hours in the day so this is a marketing effort to try and increase evening attendance. Also, on Tuesday, Thursday, and Sunday evenings, after the last scheduled break at 5:50 – 6:00pm, the lazy river will be reserved for water walking for adults and youth. We've had a lot of request to have water walking in the evenings over the past two summers. The facility will also be hosting a few "family nights" throughout the 2023 season.

- C. A citizen task force for the Summit Activities Center operations brought some recommendations to the City Commission (attachment). An item for the PAB is to find out how many board members are SAC members, or GL members and utilize the SAC facility?

The SAC has added quite a few fitness classes through winter. Hours of operation were adjusted for the winter to offer more hours on the weekends. There will be changes to weekend hours in the summer for 2023 also. The facility will be doing marketing through the radio stations in town by trading out season passes or facility annual memberships versus paying cash.

Out of this task force discussion, has come two new marketing initiatives for both the SAC and The Huether Family Aquatics Center. New water utility sign-ups at City Hall will receive a free day pass for both facilities. The goal is to have people come use the facilities and see what value they have for patrons. The second initiative is to have day passes for both facilities available for check-out at the Community Library. This is an outreach program to help those who may not have the financial means to purchase season passes or even day passes.

- D. There is also a Special Events Task Force that has been meeting and working through the handbook and application the City currently utilizes. The documents are being updated but the task force is also looking at fees and how they should be utilized as the City works with private groups that are administering the special events.
- E. A citizens committee is being formed to help plan for the Meridian Bridge's 100th birthday in 2024. It will have its first meeting in June of 2023. The birthday would occur in October of 2024.

- F. 2023 Capital Projects update.

ABI Force ball-field groomer has been added to our equipment fleet. The Department will utilize this piece of equipment in the fall to do laser guided leveling of the dirt infields on the softball and baseball fields.

The SAC and Fantle Memorial Park tennis courts will be resurfaced this summer.

The Department is working with engineers to get a topographical map of the Riverside Softball field. The map will be utilized to write specifications for receiving bids on an infield artificial turf project. This project, depending on the affordability of the bids, would be funded by the City and both Yankton Youth Softball and Mount Marty University would participate with funding also.



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Sertoma Park projects. The concession stand has a new metal roof. The comfort station on the north complex has a new metal roof. The concession stand has new cabinets, counters, and hardware. A new drink cooler was installed in the concession stand. Electrical upgrades and outlets were completed in the north comfort station storage area to help accommodate the concessions sales that take place utilizing that space. The Yankton Youth Softball group is building a new open-air shelter on the south complex and will be including a secured storage area connected to it. Both MMU softball and YSD softball utilized the north fields in the spring. Youth baseball, youth softball, and adult softball will utilize the park fields throughout the summer season.

Cemetery shop building has a new metal roof, gutters, and downspouts.

When time allows, the overhead part of the open-air structure at Rotary Park will be taken down. It has deteriorated to the point of needing to be removed.

IV. OTHER BUSINESS

A. General discussion items.

- Commission Information Memorandums. (2 CIM attachments for previous month)
- Other completed work projects for the department are noted in the CIMs.
- Next Meeting Monday, July 17, 2023.

V. ADJOURN

Should you have any reason to believe an open meetings law has been violated please contact the Open Meetings Commission at the South Dakota Office of the Attorney General at: 1302 E. Hwy 14, Suite 1, Pierre, SD 57501-8501 or by phone at 605-773-3215.



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MINUTES
YANKTON PARK ADVISORY BOARD
Monday, November 21, 2022, 5:30PM, in the Community Room
CMTEA Building, 1200 W. 21st Street

I. ROUTINE BUSINESS

Roll Call:

Present: Nick Severson, Tom Bixler, Elizabeth Healy, and Dan Prendable.

Absent: Jeannine Economy, Jason Tellus, and Commissioner Bridget Benson.

Also present Director of Parks and Recreation Todd Larson, and Parks Secretary Chasity McHenry.

Public Appearances: None.

Minutes: July 18, 2022 minutes approved. Bixler motioned. Healy second. Motion passed 4-0.

II. OLD BUSINESS

A. 2022 Capital projects update.

New play equipment will be installed in Westside Park and this probably going to now be in spring of 2023. Current ship date for the new equipment is end of November which some has been delivered. Equipment was ordered in December 2021.

The Yankton Territorial Museum removed buildings this past week. The caboose and remaining buildings will be moved late November. The area will be seeded in with grass.

The Westside improvements project has some items completed and others ongoing. The meditative garden, sun dial, and labyrinth project has been started with work ongoing. There has been a public upset with the no edge around the pond. Currently in the process of working this issue.

An Eagle Scout Project to enhance the skate park is currently ongoing. A new piece of equipment (a pyramid) is being assembled and will sit next to the current ramps in the middle of the skate park. The spine ramp has been removed and will be rebuilt over the winter. The half-pipe was taken to RTEC and the training classes cut it down in height, by about 2 feet, and then welded the top ledge pieces back on. The half-pipe modifications was a request from the skate park users and had been sought for the past decade.

All asphalt trails in Fantle Memorial Park have been replaced. From here on out we'll keep an eye out for cracks in the sidewalk to be replaced.

The Marne Creek trail project, through FEMA was awarded at the November 14 City Commission meeting. A pre-construction meeting has not been set at this time.



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III. NEW BUSINESS

- A. Christmas lighting at Riverside Park by Optimists Club. The club has secured another grant and purchased some displays that will be placed to the west of the Capitol Building. The Optimists still plan to do the Santa Claus house in the Capitol on the weekends of December 3 & 4 and December 10 & 11. The Optimists want more lighting in Riverside Park in the years to come and this is a small start to that long-term vision. They are also going to be having a kiddie train run through the park.
- B. A citizen task force is being formed to examine the Summit Activities Center operations. This task force will make recommendations to the City Commission on future operations at the facility in regards to fitness, classes, programming, and membership ideas. The task force idea came out of the public discussions when it was announced the SAC would stop fitness operations in 2023. The SAC has added quite a few fitness classes this fall. Hours of operation were adjusted for the winter to offer more hours on the weekends. Open swims are being offered during the week and on the weekends. Pickleball courts have been taped down on one of the auxiliary gym courts and hours for pickleball are being offered in the mornings at the facility for the first time this winter. It is open Monday through Friday, 6:00am to Noon, and Saturday and Sundays, 8:00am to noon. The facility has been doing a lot of marketing through Facebook as we try to build a solid membership base this winter season.
- C. The Holiday Festival of Lights and Parade took place Thursday, December 1. Luke Youmans had been working with downtown businesses for parade activities, from 4:00pm to 6:00pm that entertained families prior to the parade at 6:00pm. The lighting of the Christmas Tree by the Meridian Bridge took place at 7:00pm and then the fireworks were shot from the top level of the Meridian Bridge.
- D. A citizens committee is being formed to help plan for the Meridian Bridge's 100th birthday in 2024. Names are currently being collected from people who are interested in serving on the committee. It will have its first meeting in January or February of 2023. The birthday would occur in October of 2024.
- E. General Discussion. Bid for the Sertoma Concession stands closed November 30th with at least one person interest in running it.

The City needs to continue to focus on ADA ramps on all intersections in town and having them installed when new sidewalks or current sidewalks are being constructed with street projects in town.

IV. OTHER BUSINESS

- A. Commission information Memorandums (4 CIM attachments).
- B. Next Meeting: Monday, January 17, 2022.

V. ADJOURN

Severson motioned, Bixler second. Motion carried 4-0.

Westside Park Projects Update

Pond Repair

The Contractor began to pump existing water out of the pond on April 21st, it is anticipated that will be complete this week. GeoTek is scheduled to be on site on April 26th to take samples for permeability testing. Permeability testing may take up to 3 weeks, so they are expecting results around May 18th. Once the permeability testing results are received, the contractor will begin addressing any areas that need reworking.

The additional clay material and landscape rock work around the island and overlook will begin in May and is expected to take at least 2 weeks to complete.

All areas that were seeded last year will be re-evaluated in the middle of May to determine if proper germination has taken place. Any current disturbed areas and areas found to not have germinated will be reseeded. The landscaped plantings will also be evaluated, and any plant materials that did not survive the winter will be replaced.

McVay and Labyrinth Project

The concrete sidewalks have been completed. Earthwork and grading will follow up the concrete work in May. Landscaping, lighting, and seeding are scheduled for the week of May 15th. Final masonry work and setting the pavers & cast stone is anticipated the week of June 5th. Substantial completion deadline for the project is June 15th, 2023 with final completion deadline June 29th, 2023.

Once the project is complete we will work on a dedication ceremony for the project.

Light Poles

Northwest Energy is working to get power to the meter. Once that is done Johnson electric can get the electricity to the poles. Parks will have to coordinate with Johnson Electric so that they can level the dirt for the correct depth of the trench for the poles.

Play Areas

The poured-in-place rubber installer is scheduled for the week of May 29 so the daytime and nighttime temperatures are where they need to be for the product to cure properly.

Miracle Play Equipment sent the wrong tube slide, so the correct one has been delivered and needs to be installed by the contractor. There will be a lady bug climber that will be installed by the tall slide also. The department was hoping to re-use the old steel, straight slide but it was not going to be in good enough shape to install it. Once the slide and lady bug are installed the wood chips will be installed in that area. We do not have a clear timeline yet on all of these elements yet, however.

The play equipment project is Land, Water, Conservation Fund Grant money awarded from a few years ago. It has to be completed by June 30, 2023, to get the \$90,000 reimbursement.

Sidewalks

Sidewalk/trail connectors have been installed to connect the play areas with the existing sidewalks/trails.

Seeding

Grass seed was spread in the areas of the former museum site. These areas also had protective rope put up to keep vehicles and people off them. Hopefully, with some timely rains this spring, we will get some nice-looking green space added to the park. The park is not irrigated, so we rely on mother nature to help us out here.

Born Learning Trail

We also have a couple more items to place along the Born Learning Trail. These are not funded by a grant and we have no timeline or deadline for losing funding. We will install these items along the Born Learning Trail as our staff gets time to work it in this spring.

Pickleball Courts

The City has three grants outstanding on the pickle ball court conversion project. We will know about the status of all of these by July. Once we know what has been or has not been granted, we will begin to plan the court conversion project.

Please understand these are “planned” timelines and schedules for work.

SAC TASK FORCE RECOMMENDATIONS

SAC Operation Adjustments since Fall of 2022:

- Worked with YSD to keep doors locked at bottom of stairs so YHS athletes and students cannot get upstairs to fitness area without checking in at front desk.
 - Will work with YSD to have door handles changed at school hallway entrance so they are not push-panic doors and the high school students won't have access to our facility through that hallway. We want everyone to come in through the front doors to help with "everyone needs to be a member or purchase a day pass" efforts.
- Locked door to upstairs office and do not allow part-time staff into the office during their work shifts.
- Cleaned up, painted, and started utilizing the Yankton College Office space for fitness classes.
- Free fruit and coffee on Fridays in the lobby.
- Added a full line-up of fitness classes- both on land and in water (approximately 14 different classes)
 - Added Yoga
- Added pickle ball courts in SAC Aux. gym
- Created an SAC mission statement: Provide everyone with an affordable, indoor, family-friendly fitness and recreation facility
- Promoting the fact that a day-pass can be used to access all fitness classes on that day.
- Created a day pass to give to new utility customers at City Hall to try and get them into the SAC facility to see all that it has to offer.
 - Goal: convert to memberships because the facility sells itself.
- Implementing QR codes on marketing materials so people can get to our website with mobile devices.

SAC Task Force Recommendations for future changes:

- Weekend hours- expand summer weekend hours to 7:00pm on weekends.
- Weekend hours all year long- open at 7:00am instead of 8:00am.
- Have a fitness facility and equipment industry rep examine facility and give recommendations on how to make the upstairs areas more appealing to all users.
 - Move cardio and selectorized weight equipment to fitness side to create more space on free-weights equipment side.
 - Surplus hack squat machine and add a leg press.
 - Replace the majority of dumbbells.
 - Replace weight equipment side carpet with a sport flooring.
 - Replace cardio equipment in future.
- Create new rate structure including memberships and day passes.
 - Stay family friendly and affordable.
- Each year at budget preparation time (April – June), analyze the past year's SAC financials and then determine operation plan for upcoming year.
- Analyze SAC Membership rates annually at budget preparation time (April – June).

SAC Task Force Recommendations for future changes continued:

- Do a member survey to see if there is interest in spin class or aqua spin class.
- Do a member survey to see if members would like fitness social groups to join with tracking and rewards (triathlon club, running-club, walking-club, mile-club, swim-club)
- Add- Mom & Me, Dad & Me- introductory to fitness classes.
- Add- Equipment demonstration classes.
- Introductory classes for proper equipment and weight use upstairs
- Work with KYNT, WNAX, and KVHT to market the SAC on radio.
 - Heaviest amount of marketing for SAC will be in September through February. March through August will be minimal but will still maintain a presence.
 - The gym industry nationwide is only predicted to have a [growth rate](#) of 7.21% per year through 2030.
 - 800 members x 10% growth = 80 new members in a year.
 - In the United States, **39% of Americans** hold gym memberships
 - 22,000 population in Yankton county= 8,580 gym members.
- Examine costs to have a banner on Press & Dakotan website.
- Utilize city utility billing for marketing a couple of times a year
- Create a day pass check-out for library patrons. Good for admitting two adults and up to six children.
 - Limited to twice a month per adult library card.
 - Get people into SAC and then convert to memberships because the facility sells itself.
 - Realize this program is more of an outreach program for those who may not be able to afford a membership or day pass for their families.
- Add Hoyer lift to aquatics area.
- Update TV's upstairs.
- Create a new brand for the SAC (logo, tag line, marketing)
- Utilize logos and tag lines on walls throughout facility to try and change the institutional feel.
- Participate in public events to boost exposure of facility:
 - Parades: RBD, homecoming, Lancer Days, Parade of Lights, other events
 - Booth at City events (Kids in the Park, Music at the Meridian, Touch-A-Truck)
- Negotiate with YSD for new 5-year Common Use Facility agreement and have the Yankton College Office space in the agreement as City of Yankton use for that 5-year term.
- Negotiate with GL for a larger check-in fee or end GL affiliate relationship at the SAC.
- When City bids health insurance each year, have the SAC written in as a wellness benefit.
- Partnership with health insurance so SAC is a membership option like GL is currently:
 - Avera Health
 - Yankton Medical Clinic
 - Horizon Health
 - Other medical in Yankton?
- Sponsorship advertising in SAC facility (lobby, fitness room, aquatics area, weight and fitness area).
 - Would need to be approved by School District.

PARKS AND RECREATION DEPARTMENT

SUMMIT ACTIVITIES CENTER and RECREATION PROGRAMS

Summit Activities Center Membership Information:

	Current	Last	Change
○ Active & Fit/Renew Active/Silver Sneakers	118	114	4
○ Adult Annual	50	41	9
○ Adult EFT	46	41	5
○ Adult Monthly	175	182	-7
○ City of Yankton Single	46	46	0
○ Firefighter Single	18	17	1
○ 10 Use Punch card	57	55	2
○ Individual Annual	117	155	-38
○ Individual Corporate	0	0	0
○ Individual Monthly	24	32	-8
○ Youth Annual	28	24	4
○ Youth EFT	17	16	1
○ Youth Monthly	97	111	-14
Total # of Active Members	793	834	-41

- Mid-February 2023- total memberships was up to 861.
 - We are down 68 memberships since that high.
 - Last year at the end of March we had 746 active memberships.
 - In March of 2019 (pre-pandemic), we had 1,081 memberships on the books.

- Attendance – 3,171 (2,182 SAC, 989 GL) compared to 1,740 in 2022
- Total Cash Revenue at the SAC 4/1-15/23 – \$22,886.18 compared to \$11,140.60 in 2022
 - Great Life Reimbursement Payment:
 - March 2023: \$3,450.00 (\$2,610.00– March 2022)

- Aqua Zumba
 - Participation – 49 Participants

- H2O Sculpt
 - Participation – 25 Participants

- Power Abs
 - Participation – 50 Participants

- Prime Time Senior Class
 - Participation – 36 Participants

- **Strength & Flexibility**
 - Participation – 26 Participants
- **STRONG Nation**
 - Participation – 7 Participants
- **Tabata**
 - Participation – 52 Participants
- **Trim & Tone**
 - Participation – 33 Participants
- **Turbo Kick**
 - Participation – 12 Participants
- **Water Aerobics Classes**
 - Participation – 131 Participants
- **Work Out Express Class**
 - Participation – 11 Participants
- **Yoga**
 - Participation – 23 Participants
- **Zumba**
 - Participation – 33 Participants
- **Zumba Gold**
 - Participation – 64 Participants
- **Birthday Party Rentals**
 - Participation – 13 Birthday Parties
- **Auxiliary/Main Gym Rentals**
 - Hours Rented – 3 Hours
- **Theater Rentals**
 - Hours Rented – 0 Hours
- **Meeting Rooms**
 - Hours Rented – 1 Hours
- **City Hall Rentals**
 - Hours Rented – 0 Hours

- **Capital Building Rentals**
 - Days Rented – 3

- **Park Shelters**
 - Riverside - 2 Rentals
 - Memorial – 0 Rentals
 - Westside – 0 Rental
 - Meridian Bridge – 0 Rental

- The Recreation Staff have the digital summer recreation brochure for 2023 posted on the City’s website. Summer recreation registration is set to begin April 24th for SAC members and April 25th for the general public.

- Todd and the Recreation Staff worked with the Utility Billing Staff at City Hall to create one-time use passes for the SAC and The Huether Family Aquatics Center. New utility customers (not snowbirds or shutoffs) get a free pass to the SAC and The Huether Family Aquatics Center. The SAC pass will be stamped with an expiration of one month. The aquatic center pass is good for any day in 2023. Our goal is to get new residents to learn more about our city facilities and help increase our memberships. The belief is that both facilities can sell themselves if we get people in the door to experience the amenities.
The Recreation Department will be tracking these passes when they are turned back in to determine the success of this new marketing program.

- Todd and the Recreation Staff are also working on an SAC day pass and a day pass for The Huether Family Aquatics Center that will be available for check-out to Yankton Community Library card holders starting in May of 2023. Our goal is to provide the opportunity for adults and their children, that may not have the financial means to pay for entry into the facilities, a chance to experience each facility at no cost. This program is modeled after library programs that already exist in regards to checking out passes at no cost for the Mead Cultural Education Center and also the State Parks.
The Recreation Department will be tracking these passes when they are turned back in to determine the success of this new community outreach program.

Tuesday, April 13, 2023

- **SAC Spring Swim Lessons**
 - Participants – 72
 - Revenue - \$3,240
 - Expenses - \$1,568

Thursday, April 6, 2023

- **No School Special 1-5pm**
 - Participants – 45 (paid)

Friday, April 7, 2023

- **No School Special 1-5pm**
 - Participants – 61 (paid)

Monday, April 10, 2023

- **No School Special 1-5pm**
 - Participants – 55 (paid)

PARKS

With the nice daytime temperatures in the forecast, we will start to get requests for restrooms to be opened up in the parks system. Forecasted nighttime temperatures are the determining factor on turning on water in the parks and not daytime temperatures. So, we will be monitoring the 10-day forecast and will start to turn on water in the parks system as the forecast allows. The majority of the brick and concrete restroom buildings in our parks systems do not have any heat in them. That type of building stays cold long into spring and it can easily freeze water pipes if turned on too early.

The Parks Staff started to turn on water and open up restrooms the week of April 10. Unfortunately, people at the SAC comfort station kicked in the vent grates on the bottom of the locked doors so someone could crawl inside and unlock the doors prior to our turning on the water to the facility. People then went into the restrooms and used them with no running water in the urinals or toilets. It was a very unfortunate situation. The grates will cost approximately \$300 to replace on multiple doors.

The job announcement for a full-time grounds maintenance position, which will be created with the retirement of Brian Frick on April 28, closed on April 7. The staff will be going through applications and scheduling interviews over the course of the next few weeks.

On April 11, the playground installer began installation at Westside Park. The play system and other play equipment are part of a Land, Water, and Conservation Fund Grant for \$90,000. The project, including the installation of poured-in-place rubber fall material, and one area having engineered wood-fiber fall material, must be completed prior to June 30, 2023, as a stipulation on the grant. Miracle Recreation Equipment sent the wrong slide. The slide that was supposed to be ordered has been and will be shipped as soon as it is ready. The slide was going to be placed in the area with engineered wood fiber for fall material, so this will not slow down the installation of the poured in place rubber that will go under two of the three new areas.

The artificial turf installation was completed at Riverside Baseball on Wednesday, April 12. The Parks Staff is working to put the fence back up on both the west and east sides of the field.

The ABI Force ground preparation and leveling machine was delivered on April 13. Parks staff and a couple of employees from the engineering department were trained on the equipment by the company representatives that delivered it.

The Parks Department picked up and installed the new bench for the library that is located on the south side of the building.

Les is working with Northwestern Energy to get power to the tall light poles that are in Westside Park. They have not been functional for a couple of years. With the new play equipment and addition of the meditative garden and pathways, appropriate evening lighting will be needed in the park.

The Parks Department dismantled two sets of bleachers at Riverside Baseball Stadium and removed them from the facility. The bleachers no longer meet safety standards. Three replacement sets of bleachers were delivered the week of April 10. Staff will need to assemble the bleachers and install them at Riverside Baseball stadium.

The Parks Staff had the contractor on-site that utilized water and vacuuming to create holes for the footings for the shade structures at Sertoma Park. A couple of the holes were moved from their original planned location due to underground utilities being found during the clean-out for the footing holes. The concrete contractor has been on site and is installing the rebar cages that will be in the holes and contain the bolts that will hold the shade structures. Installation of the above ground components will take place once the footings have cured.

Parks Staff have painted the south Welcome to Yankton sign blue to match the north sign that was painted last the fall.

Todd is waiting on an engineer's topographic map of Riverside Softball Field to be completed this spring. That map will be used to help in writing bid specifications for an infield turf project at Riverside Softball Field.

The Parks Department is working with the Street Department to take down dead, diseased, or hazardous trees on City property and in street ROW's. Parks staff are trimming trees in parks and green spaces maintained by the City. The Street Department helps in this effort with large limbs. Ash trees are being removed also as a part of the Emerald Ash Borer Mitigation Plan for ROW's, boulevards, and City owned property. The goal is to take approximately 100 Ash trees each year for six years to avoid having to take down an overwhelming number of Ash trees once the EAB is in our area.

PARKS AND RECREATION DEPARTMENT

SUMMIT ACTIVITIES CENTER and RECREATION PROGRAMS

Summit Activities Center Membership Information:

	Current	Last	Change
○ Active & Fit/Renew Active/Silver Sneakers	119	118	1
○ Adult Annual	53	50	3
○ Adult EFT	43	46	-3
○ Adult Monthly	152	175	-23
○ City of Yankton Single	48	46	2
○ Firefighter Single	19	18	1
○ 10 Use Punch card	60	57	3
○ Individual Annual	112	117	-5
○ Individual Corporate	0	0	0
○ Individual Monthly	9	24	-15
○ Youth Annual	29	28	1
○ Youth EFT	16	17	-1
○ Youth Monthly	88	97	-9
Total # of Active Members	748	793	-45

- Mid-February 2023- total memberships peaked at 861.
 - Last year at the end of April we had 705 active memberships.
 - In April of 2019 (pre-pandemic), we had 1,057 memberships on the books.

- Attendance – 2,075 SAC compared to 1,600 in 2022. We do not have GL numbers at the time of this report.

- Total Cash Revenue at the SAC 4/16-30/23 – \$68,187.43 (\$91,073.61 – April) compared to \$64,777.83/\$75,918.43 in April 2022

- **Aqua Zumba**
 - Participation – 54 Participants (96 for the Month)

- **H2O Sculpt**
 - Participation – 38 Participants (63 for the Month)

- **Power Abs**
 - Participation – 44 Participants (94 for the Month)

- **Prime Time Senior Class**
 - Participation – 45 Participants (81 for the Month)

- **Power Yoga**
 - Participation – 22 Participants (22 for the Month)
- **Strength & Flexibility**
 - Participation – 30 Participants (56 for the Month)
- **STRONG Nation**
 - Participation – 7 Participants (14 for the Month)
- **Tabata**
 - Participation – 46 Participants (98 for the Month)
- **Trim & Tone**
 - Participation – 37 Participants (70 for the Month)
- **Turbo Kick**
 - Participation – 10 Participants (22 for the Month)
- **Water Aerobics Classes**
 - Participation – 107 Participants (238 for the Month)
- **Work Out Express Class**
 - Participation – 14 Participants (25 for the Month)
- **Yoga**
 - Participation – 23 Participants (46 for the Month)
- **Zumba**
 - Participation – 34 Participants (67 for the Month)
- **Zumba Gold**
 - Participation – 57 Participants (121 for the Month)
- **Birthday Party Rentals**
 - Participation – 8 Birthday Parties (21 for the Month)
- **Auxiliary/Main Gym Rentals**
 - Hours Rented – 5 Hours (8 Hours for the Month)
- **Theater Rentals**
 - Hours Rented – 33.5 Hours (33.5 Hours for the Month)
- **Meeting Rooms**
 - Hours Rented – 3 Hours (4 Hours for the Month)

- **City Hall Rentals**
 - Hours Rented – 2 Hours (2 Hours for the Month)
- **Capital Building Rentals**
 - Days Rented – 4 (7 Date for the Month)
- **Park Shelters**
 - Riverside - 2 Rentals
 - Memorial – 0 Rentals
 - Westside – 0 Rental
 - Meridian Bridge – 0 Rental
- Todd and the Recreation Staff worked with the Utility Billing Staff at City Hall to create one-time use passes for the SAC and The Huether Family Aquatics Center. New utility customers (not snowbirds or shutoffs) get a free pass to the SAC and The Huether Family Aquatics Center. The SAC pass will be stamped with an expiration of one month. The aquatic center pass is good for any day in 2023. Our goal is to get new residents to learn more about our city facilities and help increase our memberships. The belief is that both facilities can sell themselves if we get people in the door to experience the amenities.
The Recreation Department will be tracking these passes when they are turned back in to determine the success of this new marketing program.
- Todd and the Recreation Staff are also working on an SAC day pass and a day pass for The Huether Family Aquatics Center that will be available for check-out to Yankton Community Library card holders starting in May of 2023. Our goal is to provide the opportunity for adults and their children, that may not have the financial means to pay for entry into the facilities, a chance to experience each facility at no cost. This program is modeled after library programs that already exist in regards to checking out passes at no cost for the Mead Cultural Education Center and also the State Parks.
The Recreation Department will be tracking these passes when they are turned back in to determine the success of this new community outreach program.

PARKS

The Parks Department has started to prepare The Huether Family Aquatics Center for the 2022 summer season.

The Parks Staff have water turned on and restrooms opened. There are still drinking fountains that have not been turned on due to the cold nighttime temperatures.

The department has hired a full-time grounds maintenance position which was created with the retirement of Brian Frick. The new employee will begin with the Parks Department on Monday, May 15.

The majority of play equipment has been installed at Westside Park. The play system and other play equipment are part of a Land, Water, and Conservation Fund Grant for \$90,000. The project, including the installation of poured-in-place rubber fall material, and one area having engineered wood-fiber fall material, must be completed prior to June 30, 2023, as a stipulation on the grant. Miracle Recreation Equipment sent the wrong slide. The slide that was supposed to be ordered will be shipped as soon as it is ready. The slide was going to be placed in the area with engineered wood fiber for fall material, so this will not slow down the installation of the poured in place rubber that will go under two of the three new areas. The poured-in-place rubber installer is planning to be on-site the week of May 29.

Les is working with Northwestern Energy to get power to the tall light poles that are in Westside Park. They have not been functional for a couple of years. With the new play equipment and addition of the meditative garden and pathways, appropriate evening lighting will be needed in the park.

Parks Department staff will be assembling three sets of bleachers and installing them at Riverside Baseball stadium.

The Parks Staff had the contractor on-site that utilized water and vacuuming to create holes for the footings for the shade structures at Sertoma Park. A couple of the holes were moved from their original planned location due to underground utilities being found during the clean-out for the footing holes. The concrete contractor has been on site and is installing the rebar cages that will be in the holes and contain the bolts that will hold the shade structures. Installation of the above ground components will take place once the footings have cured.

Todd is waiting on an engineer's topographic map of Riverside Softball Field to be completed this spring. That map will be used to help in writing bid specifications for an infield turf project at Riverside Softball Field.

The Urban Forestry staff had the annual Arbor Day tree planting, which was postponed due to inclement weather, at Westside Park Monday morning, May 1, amid cool, breezy but sunny conditions. This year, city staff planted a Fort McNair Red Horse Chestnut tree as part of the renovations ongoing at the park. The tree grows to about 40 feet tall with a 20-foot span. Urban Forestry Specialist Lisa Kortan told the planting group that the tree gets pink flowers in the spring and turns yellow in the fall, and it does produce chestnuts. The planting was sponsored by the Yankton Parks Department and Keep Yankton Beautiful to celebrate the city's 39th year as a Tree City USA community.

The Parks Department is preparing Riverside Park for the Missouri River Watershed Educational Festival on Thursday, May 4.

The Parks Department is working to prepare Riverside Baseball Field for the exhibition game between the Sioux Falls and Sioux City professional teams for Monday, May 8.

The ball fields at Sertoma Park, Summit Activities Center, and Riverside Park are being dragged and prepared each weekday according to practice and game schedules submitted to the Parks Department.

The parks staff has and will move bleachers, benches, goals, trash cans, and other items for youth baseball, youth softball, youth soccer, and swim team events which will be taking place in Yankton on weekends in May, June and July.