

**YANKTON COMMUNITY LIBRARY  
BOARD OF TRUSTEES MEETING  
Regular Meeting  
Wednesday, November 9, 5:30 pm  
Virtual Meeting – GoToMeeting Interface &  
Yankton Community Library Meeting Room, 515 Walnut St. Yankton, SD 57078**

**AGENDA**

**Call to order**

**Additions to the agenda**

**Approval of September 14, 2022 minutes**

**Public Comment Period**

**Discussion of bills/Accept Financial Report**

**Communications and correspondence**

**Director's Report**

**Old Business**

- **Photography/Filming in the Library Policy**

**New Business**

- **2023 calendar**
- **County Agreement for the Provision of Library Services**
- **Collection Development Policy-1<sup>st</sup> review**

**Other Business:**

**Public Comment Period**

**Adjourn the meeting of November 9, 2022**

The Yankton Community Library meeting room is accessible to everyone. If you have any additional accommodation requirements, please call 668-5276.

## MINUTES OF THE BOARD OF TRUSTEES MEETING

### YANKTON COMMUNITY LIBRARY

Wednesday, September 14, 2022, 5:30 pm

**Virtual Meeting – GoToMeeting interface and physical location in Yankton Community Library Meeting Room, 515 Walnut St. Yankton, SD 57078**

The meeting was called to order by President Sarah Mechtenberg at 5:30 pm. Present were Jean Huff, Christine Tielke, Sue Otterman, Yankton City Commissioner Jerry Webber, Library Director Dana Schmidt, and Assistant Library Director Linda Dobrovolny. Absent with regrets were David Koerner and Yankton County Commissioner Dan Klimisch.

**Approval of August 10, 2022 minutes:** Webber made a motion to approve the August 10, 2022 minutes with a second by Tielke. Unanimous approval.

**Public Comment Period:** no comments

**Discussion of bills/Accept Financial Report:** Schmidt noted an expense for repair of the south door and commented that current revenue for non-resident cards is above projection. Motion by Tielke to accept the financial report with a second by Huff. Unanimous approval.

**Communications and correspondence:** none

**Director's Report:** In addition to the written report, Schmidt noted that a part time position has been advertised. She met with staff from River City Domestic Violence Center and arranged for clients and staff to receive library cards. She also highlighted upcoming September/October programs including a showing of *Where the Crawdads Sing*, the Friends of the Library book sale and customer appreciation event, and a presentation about the Cuban Missile Crisis. Dobrovolny discussed a recent ransomware attack on Baker and Taylor, the library's main book supplier.

#### Old Business

- **AV/Circulation Policy** – Webber made a motion to approve the policy as presented with a second by Tielke. Unanimous approval.
- **Photography/Filming in the Library Policy** – Policy has been presented to City Attorney DenHerder for comments.
- **Banned Books/Censorship Training** – Discussion (15 minutes) was held regarding recently viewed webinars. Members felt the information was valuable and will

take it into consideration as the Collection Development Policy is reviewed. Schmidt commented that staff have also viewed the trainings and will discuss.

**New Business**

- Motion by Webber with second by Huff to close the library early at 6:00pm on October 31.
- By-laws were reviewed. No changes were made.

**Other Business:** none

**Public Comment Period:** no comments

**Adjourn the meeting of September 14, 2022:** Tielke made a motion to adjourn the meeting at 6:20 pm with a second by Huff. Unanimous approval.

Schedule of Bills (Fund/Dept)  
 BY FUND AND DEPARTMENT

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT CLAIM	INVOICE	PO#	F/P ID LINE
GENERAL FUND	*****					
COMMUNITY LIBRARY	.....					
A & B BUSINESS EQUIPMENT COPIER RENTAL	341.34	RENTALS & XEROX SUPPLIES	101.142.212	978629	022714	P 815 00001
DALSIN COMPANY/MJ LIBRARY ROOF REPAIRS	2,000.00	REP. & MAINT. - BUILDING	101.142.223	12681	022929	P 799 00034
HANSON BRIGGS ADVERTISIN LIBRARY CARD	135.00	OFFICE SUPPLIES	101.142.232	29670	022716	P 815 00003
HILTON M BRIGGS LIBRARY LOST BOOK	24.00	PROFESSIONAL SERVICES	101.142.202	9.20.22	022710	P 815 00004
J & H CARE & CLEANING CO JANITORIAL SERVICES	1,200.00	CONTRACTED SERVICES	101.142.204	101072	022713	P 815 00005
LAWRENCE PUBLIC LIBRARY DAMAGED BOOK	20.15	PROFESSIONAL SERVICES	101.142.202	9.20.22	022711	P 815 00006
MIDWEST TAPE AV	79.98	AV - CAPITAL	101.142.342	9.15.22	022708	P 815 00007
	3,800.47	.....				

Schedule of Bills (Fund/Dept)  
 BY FUND AND DEPARTMENT

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT CLAIM	INVOICE	PO#	F/P ID LINE
LIBRARY TRUST	*****					
LIBRARY TRUST	.....					
FLETCHER/THOMAS PETER PROGRAM	400.00	RECREATION SUPPLIES	701.701.242	9.28.22	022709	P 815 00002
TROPICAL CREATIONS INC FISH TANK RENTAL	301.00	RECREATION SUPPLIES	701.701.242	207552	022712	P 815 00008
	701.00	.....				
LIBRARY TRUST	701.00	*****				

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE ..... APPROVED BY .....

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Schedule of Bills (Fund/Dept)  
 BY FUND AND DEPARTMENT

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT CLAIM	INVOICE	PO#	F/P ID LINE
GENERAL FUND	*****					
COMMUNITY LIBRARY	.....					
A & B BUSINESS EQUIPMENT CONTRACT CHARGES	349.29	RENTALS & XEROX SUPPLIES	101.142.212	10.28.22	023649	P 872 00001
BERING SALES NAME BADGES	32.00	OFFICE SUPPLIES	101.142.232	1522	023650	P 872 00002
NAME BADGES	6.00	POSTAGE	101.142.231	1522	023650	P 872 00003
	38.00	*VENDOR TOTAL				
CITY UTILITIES WATER-WW CHARGES	80.56	WATER SERVICE	101.142.274		002793	P 871 00001
WATER-WW CHARGES	45.22	SEWER SERVICE	101.142.275		002793	P 871 00002
WATER-WW CHARGES	438.01	WATER SERVICE	101.142.274		002793	P 871 00003
	563.79	*VENDOR TOTAL				
HANSON BRIGGS ADVERTISIN REPLACE SIGN VINYL	86.71	OFFICE SUPPLIES	101.142.232	29430	022717	P 872 00006
NOTE CARDS	121.67	OFFICE SUPPLIES	101.142.232	30873	023651	P 872 00005
	208.38	*VENDOR TOTAL				
J & H CARE & CLEANING CO JANITORIAL SERVICES	1,200.00	CONTRACTED SERVICES	101.142.204	101105	022718	P 872 00007
MIDWEST TAPE AV	59.99	AV - CAPITAL	101.142.342	502849994	023648	P 872 00008
NORTHWESTERN ENERGY ELECTRICITY	1,594.43	ELECTRICITY	101.142.272		002795	P 871 00004
	4,013.88	.....				
GENERAL FUND	4,013.88	*****				

Schedule of Bills (Fund/Dept)  
BY FUND AND DEPARTMENT

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT CLAIM	INVOICE	PO#	F/P ID LINE
LIBRARY TRUST	*****					
LIBRARY TRUST	.....					
CONNECTING CULTURES WELCOME DECAL	100.00	RECREATION SUPPLIES	701.701.242	9.28.22	022715 P	872 00004
	100.00	.....				
LIBRARY TRUST	100.00	*****				



Schedule of Bills (Fund/Dept)  
BY FUND AND DEPARTMENT

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT CLAIM	INVOICE	PO#	F/P ID LINE
REPORT TOTALS:	4,113.88					

RECORDS PRINTED - 000012

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
101	GENERAL FUND	4,013.88
701	LIBRARY TRUST	100.00
TOTAL ALL FUNDS		4,113.88

BANK RECAP:

BANK	NAME	DISBURSEMENTS
1DAK	FIRST DAKOTA NAT'L BANK CORP	4,113.88
TOTAL ALL BANKS		4,113.88

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE ..... APPROVED BY .....  
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Schedule of Bills (Fund/Dept)  
 BY FUND AND DEPARTMENT

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT CLAIM	INVOICE	PO#	F/P ID LINE
GENERAL FUND	*****					
COMMUNITY LIBRARY	.....					
AMZN MKTP US BOOK REFUND	9.99CR	BOOKS	101.142.340	Dobrovolny		825 00018
POSTAGE REFUND	3.99CR	POSTAGE	101.142.231	Dobrovolny		825 00020
	13.98CR	*VENDOR TOTAL				
AMZN MKTP US L85NG2TS3 POSTAGE	3.99	POSTAGE	101.142.231	Dobrovolny		825 00468
DVD	9.97	AV - CAPITAL	101.142.342	Dobrovolny		825 00469
	13.96	*VENDOR TOTAL				
AMZN MKTP US YA81P74P3 POSTAGE	3.99	POSTAGE	101.142.231	Dobrovolny		825 00441
DVD	19.95	AV - CAPITAL	101.142.342	Dobrovolny		825 00442
	23.94	*VENDOR TOTAL				
AMZN MKTP US 1F1C27S70 PROGRAM SUPPLIES	21.39	PROGRAM SUPPLIES	101.142.242	Dobrovolny		825 00228
AMZN MKTP US 1F4WK7AJ2 PROGRAM SUPPLIES	96.37	PROGRAM SUPPLIES	101.142.242	Dobrovolny		825 00263
BOOKS	14.99	BOOKS	101.142.340	Dobrovolny		825 00264
DVD'S	38.94	AV - CAPITAL	101.142.342	Dobrovolny		825 00265
	150.30	*VENDOR TOTAL				
AMZN MKTP US 1F5S37VX0 OFFICE SUPPLIES	22.66	OFFICE SUPPLIES	101.142.232	Dobrovolny		825 00251
AMZN MKTP US 1F6HL8DZ0 THRESHOLD	79.99	REP. & MAINT. - BUILDING	101.142.223	Homstad		825 00224
AMZN MKTP US 1F6493UV1 OFFICE SUPPLIES	29.99	OFFICE SUPPLIES	101.142.232	Dobrovolny		825 00255
PROGRAM SUPPLIES	172.25	PROGRAM SUPPLIES	101.142.242	Dobrovolny		825 00256
BOOK	11.26	BOOKS	101.142.340	Dobrovolny		825 00257
DVD'S	41.16	AV - CAPITAL	101.142.342	Dobrovolny		825 00258
	254.66	*VENDOR TOTAL				
AMZN MKTP US 1F7MD4EH1 DVD'S	39.58	AV - CAPITAL	101.142.342	Dobrovolny		825 00316
AMZN MKTP US 1F80N7XL2 OFFICE SUPPLIES	22.59	OFFICE SUPPLIES	101.142.232	Dobrovolny		825 00218
BOOK	14.50	BOOKS	101.142.340	Dobrovolny		825 00219
DVD'S	95.33	AV - CAPITAL	101.142.342	Dobrovolny		825 00220
	132.42	*VENDOR TOTAL				

Schedule of Bills (Fund/Dept)  
 BY FUND AND DEPARTMENT

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT CLAIM	INVOICE	PO#	F/P ID LINE
GENERAL FUND	*****					
COMMUNITY LIBRARY	.....					
AMZN MKTP US 1F91V6R72 JANITORIAL SUPPLIES	269.41	JANITORIAL SUPPLIES	101.142.236	Dobrovolny		825 00152
BOOKS	26.29	BOOKS	101.142.340	Dobrovolny		825 00153
DVD	19.59	AV - CAPITAL	101.142.342	Dobrovolny		825 00154
	315.29	*VENDOR TOTAL				
AMZN MKTP US 1J85L1YC1 POSTAGE	3.99	POSTAGE	101.142.231	Dobrovolny		825 00462
DVD	6.99	AV - CAPITAL	101.142.342	Dobrovolny		825 00463
	10.98	*VENDOR TOTAL				
AMZN MKTP US 1M15V6SF0 BOOK	17.99	BOOKS	101.142.340	Dobrovolny		825 00113
DVD	11.99	AV - CAPITAL	101.142.342	Dobrovolny		825 00114
	29.98	*VENDOR TOTAL				
AMZN MKTP US 1M43O24Y2 DVD'S	39.92	AV - CAPITAL	101.142.342	Dobrovolny		825 00132
AMZN MKTP US 1M7AY6D01 DVD	19.95	AV - CAPITAL	101.142.342	Dobrovolny		825 00133
AMZN MKTP US 1M8RB9VD2 OFFICE SUPPLIES	103.42	OFFICE SUPPLIES	101.142.232	Dobrovolny		825 00105
JANITORIAL SUPPLIES	70.39	JANITORIAL SUPPLIES	101.142.236	Dobrovolny		825 00106
PROGRAM SUPPLIES	24.67	PROGRAM SUPPLIES	101.142.242	Dobrovolny		825 00107
BOOKS	82.52	BOOKS	101.142.340	Dobrovolny		825 00108
	281.00	*VENDOR TOTAL				
AMZN MKTP US 1M92B3BO2 DVD'S	65.91	AV - CAPITAL	101.142.342	Dobrovolny		825 00085
AMZN MKTP US 1M96W2LR1 DVD	17.49	AV - CAPITAL	101.142.342	Dobrovolny		825 00232
AMZN MKTP US 1U98U5O12 OFFICE SUPPLIES	157.64	OFFICE SUPPLIES	101.142.232	Dobrovolny		825 00022
AMZN MKTP US 1V2A779T2 OFFICE SUPPLIES	133.32	OFFICE SUPPLIES	101.142.232	Dobrovolny		825 00275
AMZN MKTP US 1V6675Y71 DVD	11.29	AV - CAPITAL	101.142.342	Dobrovolny		825 00340

Schedule of Bills (Fund/Dept)  
 BY FUND AND DEPARTMENT

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT CLAIM	INVOICE	PO#	F/P ID LINE
GENERAL FUND	*****					
COMMUNITY LIBRARY	.....					
BAKER-TAYLOR						
POSTAGE	33.26	POSTAGE	101.142.231	Schmidt		825 00008
PROFESSIONAL SERVICES	435.60	PROFESSIONAL SERVICES	101.142.202	Schmidt		825 00009
BOOKS	3,476.54	BOOKS	101.142.340	Schmidt		825 00010
	3,945.40	*VENDOR TOTAL				
BLUEPEAK						
PHONE	76.92	TELEPHONE	101.142.271	Yardley		825 00388
PHONE	45.06	TELEPHONE	101.142.271	Yardley		825 00406
	121.98	*VENDOR TOTAL				
CENTER POINT LARGE PRI LARGE PRINT BOOKS	141.42	BOOKS	101.142.340	Schmidt		825 00164
ECHO ELECTRIC SUPPLY -						
BALLAST	99.70	REP. & MAINT. - BUILDING	101.142.223	Mastalir		825 00031
PANEL, BALLAST ELECTRIC	99.70	REP. & MAINT. - BUILDING	101.142.223	Mastalir		825 00077
BALLASTS	70.11	REP. & MAINT. - BUILDING	101.142.223	Mastalir		825 00117
BALLAST	46.74	REP. & MAINT. - BUILDING	101.142.223	Mastalir		825 00371
	316.25	*VENDOR TOTAL				
FINDAWAY						
WONDERBOOKS	99.73	AV - CAPITAL	101.142.342	Schmidt		825 00148
GIH GLOBALINDUSTRIALEQ WATER FILTERS	599.00	REP. & MAINT. - BUILDING	101.142.223	Homstad		825 00012
HY-VEE YANKTON 1899 PROGRAM SUPPLIES	16.68	PROGRAM SUPPLIES	101.142.242	Schmidt		825 00171
MELISSA AND DOUG B2B PROGRAM SUPPLIES	43.96	PROGRAM SUPPLIES	101.142.242	Schmidt		825 00087
MENARDS YANKTON SD BATTERIES	210.96	REP. & MAINT. - BUILDING	101.142.223	Homstad		825 00272
MIDAMERICA BOOKS						
POSTAGE	58.66	POSTAGE	101.142.231	Schmidt		825 00155
BOOKS	1,372.70	BOOKS	101.142.340	Schmidt		825 00156
	1,431.36	*VENDOR TOTAL				
NE CO UT LIFE MAGS						
MAGAZINE REFUND	44.00CR	SUBSCRIPTIONS & PUBLICAT	101.142.235	Schmidt		825 00058
MAGAZINE SUBSCRIPTION	44.00	SUBSCRIPTIONS & PUBLICAT	101.142.235	Schmidt		825 00162
	0.00	*VENDOR TOTAL				

Schedule of Bills (Fund/Dept)  
 BY FUND AND DEPARTMENT

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT CLAIM	INVOICE	PO#	F/P ID LINE
GENERAL FUND	*****					
COMMUNITY LIBRARY	.....					
OLSONS PEST TECHNICIAN PEST CONTROL	93.00	PROFESSIONAL SERVICES	101.142.202	Schmidt		825 00212
OTC BRANDS INC PROGRAM SUPPLIES	32.97	PROGRAM SUPPLIES	101.142.242	Schmidt		825 00253
OVERDRIVE DIST						
E-BOOKS	445.28	E-BOOKS	101.142.209	Schmidt		825 00043
E-BOOK	42.45	E-BOOKS	101.142.209	Schmidt		825 00091
E-BOOKS	1,827.21	E-BOOKS	101.142.209	Schmidt		825 00158
E-BOOKS	59.99	E-BOOKS	101.142.209	Schmidt		825 00281
E-BOOKS	494.68	E-BOOKS	101.142.209	Schmidt		825 00314
	2,869.61	*VENDOR TOTAL				
PB LEASING POSTAGE	122.00	POSTAGE	101.142.231	Schmidt		825 00026
PITNEY BOWES PBP POSTAGE	200.00	POSTAGE	101.142.231	Schmidt		825 00304
QUILL CORPORATION OFFICE SUPPLIES	26.99	OFFICE SUPPLIES	101.142.232	Schmidt		825 00203
SD LIBRARY ASSOCIATION						
SDLA MEMBERSHIP	40.50	MEMBERSHIP DUES	101.142.261	Dobrovolny		825 00447
SDLA CONFERENCE	195.00	CONFERENCE & MEETINGS	101.142.265	Dobrovolny		825 00452
SDLA CONFERENCE	195.00	CONFERENCE & MEETINGS	101.142.265	Schmidt		825 00446
SDLA CONFERENCE	195.00	CONFERENCE & MEETINGS	101.142.265	Schmidt		825 00479
SDLA MEMBERSHIP FEE	115.00	MEMBERSHIP DUES	101.142.261	Schmidt		825 00481
	740.50	*VENDOR TOTAL				
SOUTH DAKOTA HUMANITIE PROGRAMMING OBSD	50.00	PROGRAM SUPPLIES	101.142.242	Dobrovolny		825 00378
SOUTH DAKOTA STATE HIS MICROFILM FEE	10.00	PROFESSIONAL SERVICES	101.142.202	Schmidt		825 00206
SP A KIDS BOOK ABOUT BOOKS	94.80	BOOKS	101.142.340	Dobrovolny		825 00438
SHIPPING	12.98	POSTAGE	101.142.231	Dobrovolny		825 00439
	107.78	*VENDOR TOTAL				
THE STAR TRIBUNE CIRCU NEWSPAPER SUBSCRIPTION	574.50	SUBSCRIPTIONS & PUBLICAT	101.142.235	Schmidt		825 00151

Schedule of Bills (Fund/Dept)  
 BY FUND AND DEPARTMENT

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT CLAIM	INVOICE	PO#	F/P ID LINE
GENERAL FUND	*****					
COMMUNITY LIBRARY	.....					
USPS PO 4698100078 POSTAGE	13.70	POSTAGE	101.142.231	Schmidt		825 00001
WAL-MART #1483 PROGRAMMING SUPPLIES	32.04	PROGRAM SUPPLIES	101.142.242	Dobrovolny		825 00337
PROGRAM SUPPLIES	16.89	PROGRAM SUPPLIES	101.142.242	Schmidt		825 00014
PROGRAM SUPPLIES	11.74	PROGRAM SUPPLIES	101.142.242	Schmidt		825 00128
	60.67	*VENDOR TOTAL				
YANKTON COUNTY OBSERVE NEWSPAPER SUBSCRIPTION	35.00	SUBSCRIPTIONS & PUBLICAT	101.142.235	Schmidt		825 00252
1 OFFICE SOLUTION OFFICE SUPPLIES	56.60	OFFICE SUPPLIES	101.142.232	Schmidt		825 00208
POSTAGE	5.50	POSTAGE	101.142.231	Schmidt		825 00209
	62.10	*VENDOR TOTAL				
	13,733.25	.....				

Schedule of Bills (Fund/Dept)  
 BY FUND AND DEPARTMENT

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT CLAIM	INVOICE	PO#	F/P ID LINE
LIBRARY TRUST	*****					
LIBRARY TRUST	.....					
AMZN MKTP US 1F6493UV1 CRAFT NIGHT SUPPLIES	72.98	RECREATION SUPPLIES	701.701.242	Dobrovolny		825 00259
AMZN MKTP US 1F80N7XL2 BOOK	10.29	BOOKS	701.701.340	Dobrovolny		825 00221
CKE BRO BRGR BAR YANKT STAFF APPRECIATION	174.04	RECREATION SUPPLIES	701.701.242	Schmidt		825 00477
HY-VEE YANKTON 1899 STAFF APPRECIATION	25.43	RECREATION SUPPLIES	701.701.242	Schmidt		825 00172
	282.74	.....				
LIBRARY TRUST	282.74	*****				



THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE ..... APPROVED BY .....

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Schedule of Bills (Fund/Dept)  
 BY FUND AND DEPARTMENT

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT CLAIM	INVOICE	PO#	F/P ID LINE
GENERAL FUND	*****					
COMMUNITY LIBRARY	.....					
AMERICAN LIBRARY ASSOC STAFF TRAINING	79.00	CONFERENCE & MEETINGS	101.142.265	Dobrovolny		869 00155
STAFF TRAINING	79.00	CONFERENCE & MEETINGS	101.142.265	Dobrovolny		869 00159
	158.00	*VENDOR TOTAL				
AMZN MKTP US DVD REFUND	31.98CR	AV - CAPITAL	101.142.342	Dobrovolny		869 00440
AMZN MKTP US HT8T89HB0 POSTAGE	4.88	POSTAGE	101.142.231	Dobrovolny		869 00196
DVD	20.99	AV - CAPITAL	101.142.342	Dobrovolny		869 00197
	25.87	*VENDOR TOTAL				
AMZN MKTP US HT9S12ZG0 DVD	8.68	AV - CAPITAL	101.142.342	Dobrovolny		869 00224
AMZN MKTP US H83YV3FG0 OFFICE SUPPLIES	8.79	OFFICE SUPPLIES	101.142.232	Dobrovolny		869 00180
AMZN MKTP US H89A64FY0 PROGRAM SUPPLIES	38.98	PROGRAM SUPPLIES	101.142.242	Dobrovolny		869 00177
BOOKS	50.77	BOOKS	101.142.340	Dobrovolny		869 00178
	89.75	*VENDOR TOTAL				
AMZN MKTP US 1K4EZ7PR1 OFFICE SUPPLIES	127.23	OFFICE SUPPLIES	101.142.232	Dobrovolny		869 00278
PROGRAM SUPPLIES	36.96	PROGRAM SUPPLIES	101.142.242	Dobrovolny		869 00279
BOOKS	38.74	BOOKS	101.142.340	Dobrovolny		869 00280
DVD	14.99	AV - CAPITAL	101.142.342	Dobrovolny		869 00281
	217.92	*VENDOR TOTAL				
AMZN MKTP US 1K8011RG2 POSTAGE	8.88	POSTAGE	101.142.231	Dobrovolny		869 00191
OFFICE SUPPLIES	71.25	OFFICE SUPPLIES	101.142.232	Dobrovolny		869 00192
	80.13	*VENDOR TOTAL				
AMZN MKTP US 1U4P24IE1 BOOKS	127.72	BOOKS	101.142.340	Dobrovolny		869 00490
AMZN MKTP US 1U6N10Q22 DVD'S	32.55	AV - CAPITAL	101.142.342	Dobrovolny		869 00464
AMZN MKTP US 141D24E31 DVD	19.96	AV - CAPITAL	101.142.342	Dobrovolny		869 00417

Schedule of Bills (Fund/Dept)  
 BY FUND AND DEPARTMENT

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT CLAIM	INVOICE	PO#	F/P ID LINE
GENERAL FUND	*****					
COMMUNITY LIBRARY	.....					
AMZN MKTP US 141T648S2 PROGRAM SUPPLIES	7.56	PROGRAM SUPPLIES	101.142.242	Dobrovolny		869 00365
AMZN MKTP US 1458U0DD2 JANITORIAL SUPPLIES	39.99	JANITORIAL SUPPLIES	101.142.236	Dobrovolny		869 00335
AMZN MKTP US 148H307V1 DVD	27.99	AV - CAPITAL	101.142.342	Dobrovolny		869 00360
BAKER-TAYLOR BOOKS	3,240.18	BOOKS	101.142.340	Schmidt		869 00008
POSTAGE	30.01	POSTAGE	101.142.231	Schmidt		869 00009
	3,270.19	*VENDOR TOTAL				
BHM WORLD HERALD NEWSP NEWSPAPER SUBSCRIPTION	619.93	SUBSCRIPTIONS & PUBLICAT	101.142.235	Schmidt		869 00114
BLUEPEAK PHONE	79.81	TELEPHONE	101.142.271	Yardley		869 00382
PHONE	45.06	TELEPHONE	101.142.271	Yardley		869 00401
	124.87	*VENDOR TOTAL				
BOLLER PRINTING OFFICE SUPPLIES	347.32	OFFICE SUPPLIES	101.142.232	Schmidt		869 00357
CENTER POINT LARGE PRI LARGE PRINT BOOKS	95.88	BOOKS	101.142.340	Schmidt		869 00124
DOLLAR TREE OFFICE SUPPLIES	8.75	OFFICE SUPPLIES	101.142.232	Schmidt		869 00337
PROGRAM SUPPLIES	7.50	PROGRAM SUPPLIES	101.142.242	Schmidt		869 00338
	16.25	*VENDOR TOTAL				
ECHO ELECTRIC SUPPLY - BALLAST	116.85	REP. & MAINT. - BUILDING	101.142.223	Mastalir		869 00182
FINDAWAY WONDERBOOK	52.24	AV - CAPITAL	101.142.342	Schmidt		869 00389
WONDERBOOKS	704.77	AV - CAPITAL	101.142.342	Schmidt		869 00481
	757.01	*VENDOR TOTAL				
HOLIDAY INN EXP & SUIT TRAVEL EXPENSE-SDLA	253.90	TRAVEL EXPENSE	101.142.263	Schmidt		869 00419
TRAVEL EXPENSE-SDLA	253.90	TRAVEL EXPENSE	101.142.263	Schmidt		869 00420
TRAVEL EXPENSE-SDLA	253.90	TRAVEL EXPENSE	101.142.263	Schmidt		869 00428
	761.70	*VENDOR TOTAL				

Schedule of Bills (Fund/Dept)  
 BY FUND AND DEPARTMENT

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT CLAIM	INVOICE	PO#	F/P ID LINE
GENERAL FUND	*****					
COMMUNITY LIBRARY	.....					
HY-VEE YANKTON 1899 POSTAGE	36.00	POSTAGE	101.142.231	Schmidt		869 00091
IN DATA443 RISK MITIG SMART SHIELD	182.81	PROFESSIONAL SERVICES	101.142.202	Schmidt		869 00213
MENARDS YANKTON SD SHELVES	74.95	REP. & MAINT. - BUILDING	101.142.223	Mastalir		869 00443
OLSONS PEST TECHNICIAN PEST CONTROL	93.00	PROFESSIONAL SERVICES	101.142.202	Schmidt		869 00185
OTC BRANDS INC PROGRAM SUPPLIES	77.10	PROGRAM SUPPLIES	101.142.242	Schmidt		869 00271
PROGRAM SUPPLIES	73.90	PROGRAM SUPPLIES	101.142.242	Schmidt		869 00465
	151.00	*VENDOR TOTAL				
OVERDRIVE DIST						
E-BOOKS	150.00	E-BOOKS	101.142.209	Schmidt		869 00021
E-BOOKS	270.74	E-BOOKS	101.142.209	Schmidt		869 00055
E-BOOKS	335.67	E-BOOKS	101.142.209	Schmidt		869 00074
E-BOOKS	315.77	E-BOOKS	101.142.209	Schmidt		869 00111
E-BOOKS	769.54	E-BOOKS	101.142.209	Schmidt		869 00147
E-BOOKS	114.99	E-BOOKS	101.142.209	Schmidt		869 00263
E-BOOKS	281.00	E-BOOKS	101.142.209	Schmidt		869 00292
E-BOOKS	586.13	E-BOOKS	101.142.209	Schmidt		869 00340
	2,823.84	*VENDOR TOTAL				
SOUTH DAKOTA STATE HIS MICROFILM RENTAL	10.00	PROFESSIONAL SERVICES	101.142.202	Schmidt		869 00229
SQ INDIGENOUS ENTERPR BOOKS	44.90	BOOKS	101.142.340	Schmidt		869 00445
WM SUPERCENTER #1483 PROGRAM SUPPLIES	14.02	PROGRAM SUPPLIES	101.142.242	Schmidt		869 00023
PROGRAM SUPPLIES	38.88	PROGRAM SUPPLIES	101.142.242	Schmidt		869 00319
	52.90	*VENDOR TOTAL				
YANKTONMEDIAINC CLASSIFIED AD	190.80	SUBSCRIPTIONS & PUBLICAT	101.142.235	Bailey		869 00237
1 OFFICE SOLUTION OFFICE SUPPLIES	135.00	OFFICE SUPPLIES	101.142.232	Schmidt		869 00119
	10,718.13	.....				

Schedule of Bills (Fund/Dept)  
 BY FUND AND DEPARTMENT

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT CLAIM	INVOICE	PO#	F/P ID LINE
LIBRARY TRUST	*****					
LIBRARY TRUST	.....					
AMZN MKTP US 1U4P24IE1 PROGRAM SUPPLIES	15.98	RECREATION SUPPLIES	701.701.242	Dobrovolny		869 00491
DOLLAR TREE, INC. ADULT CRAFT	30.00	RECREATION SUPPLIES	701.701.242	Schmidt		869 00409
MENARDS YANKTON SD LIBRARY LANDSCAPE	146.80	PROFESSIONAL SERVICES	701.701.202	Kortan		869 00060
LIBRARY LANDSCAPE	146.80	PROFESSIONAL SERVICES	701.701.202	Kortan		869 00073
	293.60	*VENDOR TOTAL				
	339.58	.....				

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE ..... APPROVED BY .....

.....

.....

	ADOPTED BUDGET	REVISED BUDGET	ANNUAL ACT AND IN PROCESS	MTD POSTED AND IN PROCESS	YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
101 GENERAL FUND							
INTERGOVERNMENTAL REVENUES							
3380 COUNTY SHARE OF LIBRARY BUDG	15,000.00	15,000.00	0.00	6,000.00	9,000.00	40	-----
TOTAL: INTERGOVERNMENTAL REVENUES	15,000.00	15,000.00	0.00	6,000.00	9,000.00	40	-----
GOODS AND SERVICES							
3450 LIBRARY COPY FEES	0.00	0.00	0.00	0.00	0.00	0	
3451 NON-RESIDENT LIBRARY CARDS	6,800.00	6,800.00	1,035.00	8,020.00	1,220.00-	117	-----]
3452 LIBRARY A.V. FEES	500.00	500.00	0.00	73.00	427.00	14	--
3453 LIBRARY LONG OR (SHORT)	10.00	10.00	0.00	2.65-	12.65	26	--
3454 SALE OF WITHDRAWN ITEMS	200.00	200.00	5.56	320.90	120.90-	160	-----]]]]
3455 OTHER-LIBRARY REVENUES	1,500.00	1,500.00	39.00	600.50	899.50	40	-----
3456 PC PRINTING	6,000.00	6,000.00	603.80	4,920.35	1,079.65	82	-----
3490 SALE OF MATERIALS	100.00	100.00	0.00	0.00	100.00	0	
3491 OTHER NON-TAXABLE	2,000.00	2,000.00	165.60	4,726.44	2,726.44-	236	-----]]]]
3492 OTHER TAXABLE	0.00	0.00	0.00	0.00	0.00	0	
TOTAL: GOODS AND SERVICES	17,110.00	17,110.00	1,848.96	18,658.54	1,548.54-	109	-----
FINES							
3510 COURT FINES	1,600.00	1,600.00	95.55	2,668.77	1,068.77-	166	-----]]]]
3511 PARKING FINES	2,000.00	2,000.00	0.00	540.00	1,460.00	27	--
3520 LIBRARY FINES	650.00	650.00	57.15	544.63	105.37	83	-----
TOTAL: FINES	4,250.00	4,250.00	152.70	3,753.40	496.60	88	-----
MISCELLANEOUS							
3610 INTEREST	40,000.00	40,000.00	22,472.19	78,061.64	38,061.64-	195	-----]]]]
3611 UTILITY REFUNDS	0.00	0.00	0.00	0.00	0.00	0	
3612 SALE OF FIXED ASSETS	10,000.00	10,000.00	0.00	0.00	10,000.00	0	
3613 IN LIEU OF TAX	0.00	0.00	0.00	0.00	0.00	0	
3614 BOND PROCEEDS	0.00	0.00	0.00	0.00	0.00	0	
3615 MISC REIMBURSEMENTS	4,000.00	4,000.00	3,126.59	19,836.02	15,836.02-	495	-----]]]]
3617 CAPITAL LEASE	0.00	0.00	0.00	0.00	0.00	0	
3618 USDA RURAL DEVELOPMENT LOAN	0.00	0.00	0.00	0.00	0.00	0	
3620 LAND RENT	0.00	0.00	0.00	0.00	0.00	0	
3640 COMPENSATION LOSS & DAMAGE	3,000.00	3,000.00	944.00	20,731.61	17,731.61-	691	-----]]]]
3641 LIBR COMP FOR LOSS & DAMAGE	1,500.00	1,500.00	104.42	1,070.69	429.31	71	-----
TOTAL: MISCELLANEOUS	58,500.00	58,500.00	26,647.20	119,699.96	61,199.96-	204	-----]]]]
TOTAL: GENERAL FUND	94,860.00	94,860.00	28,648.86	148,111.90	53,251.90-	177	-----]]]]

	ADOPTED BUDGET	REVISED BUDGET	ANNUAL ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
701 LIBRARY TRUST						
3342 JUMP START GRANT	0.00	0.00	0.00	0.00	0.00	0
3610 INTEREST	0.00	0.00	67.93	238.03	238.03-	9999 -----]]]]
3660 DONATIONS FROM PRIVATE	0.00	0.00	3,272.59	13,619.94	13,619.94-	9999 -----]]]]
TOTAL: LIBRARY TRUST	0.00	0.00	3,340.52	13,857.97	13,857.97-	9999 -----]]]]

	ANNUAL REVISED BUDGET	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
101 GENERAL FUND						
142 COMMUNITY LIBRARY						
PERSONNEL SERVICES						
101 REGULAR WAGES	384,262.00	0.00	46,900.84	293,329.57	90,932.43	76 -----
102 TEMPORARY WAGES	84,000.00	0.00	2,496.20	24,304.17	59,695.83	28 --
103 OVERTIME WAGES	350.00	0.00	74.66	351.70	1.70-	100 -----
111 OASI	35,849.00	0.00	3,710.88	23,637.16	12,211.84	65 -----
121 RETIREMENT	23,077.00	0.00	2,818.56	17,485.56	5,591.44	75 -----
131 WORKMENS COMPENSATION	2,796.00	0.00	0.00	30.00-	2,826.00	1
132 GROUP INSURANCE	99,678.00	0.00	4,210.02	35,915.93	63,762.07	36 ---
133 UNEMPLOYMENT INSURANCE	1,054.00	0.00	32.79	570.05	483.95	54 -----
TOTAL: PERSONNEL SERVICES	631,066.00	0.00	60,243.95	395,564.14	235,501.86	62 -----
OTHER CURRENT EXPENDITURES						
201 INSURANCE	13,433.00	0.00	0.00	10,769.09	2,663.91	80 -----
202 PROFESSIONAL SERVICES	9,900.00	0.00	363.00	9,278.48	621.52	93 -----
204 CONTRACTED SERVICES	16,000.00	0.00	1,200.00	8,400.00	7,600.00	52 -----
209 E-BOOKS	28,000.00	0.00	1,000.31	14,493.19	13,506.81	51 -----
211 PUBLISHING	2,000.00	0.00	0.00	0.00	2,000.00	0
212 RENTALS & XEROX SUPPLIES	4,500.00	0.00	356.24	3,624.99	875.01	80 -----
221 REP. & MAINT. - EQUIPMENT	3,000.00	0.00	0.00	0.00	3,000.00	0
223 REP. & MAINT. - BUILDINGS	4,000.00	0.00	621.12	2,222.37	1,777.63	55 -----
224 REP. & MAINT.-CENTRAL GARAGE	0.00	0.00	0.00	0.00	0.00	0
231 POSTAGE	3,000.00	0.00	93.81	2,370.21	629.79	79 -----
232 OFFICE SUPPLIES	9,500.00	0.00	141.85	2,579.75	6,920.25	27 --
233 PRINTING & BINDING	0.00	0.00	0.00	0.00	0.00	0
234 COPIES	0.00	0.00	0.00	0.00	0.00	0
235 SUBSCRIPTIONS & PUBLICATIONS	9,500.00	0.00	74.99	6,605.14	2,894.86	69 -----
236 JANITORIAL SUPPLIES	3,000.00	0.00	109.63	1,939.51	1,060.49	64 -----
242 PROGRAM SUPPLIES	5,000.00	0.00	462.88	2,175.11	2,824.89	43 ----
248 PHOTOGRAPHY/AUDIO-VISUAL	0.00	0.00	0.00	0.00	0.00	0
255 COVID EXPENSE	0.00	0.00	0.00	0.00	0.00	0
261 MEMBERSHIP DUES	1,000.00	0.00	32.00	32.00	968.00	3
263 TRAVEL EXPENSE	3,000.00	0.00	0.00	0.00	3,000.00	0
265 CONFERENCE & MEETINGS	1,500.00	0.00	129.00	260.63	1,239.37	17 -
271 TELEPHONE	2,300.00	0.00	177.92	1,509.48	790.52	65 -----
272 ELECTRICITY	20,000.00	0.00	1,846.30	11,958.58	8,041.42	59 -----
273 FUEL-HEATING	3,000.00	0.00	15.00	4,419.11	1,419.11-	147 -----]]]]
274 WATER SERVICE	3,500.00	0.00	442.97	1,687.61	1,812.39	48 ----
275 SEWER SERVICE	1,200.00	0.00	45.22	504.56	695.44	42 ----
276 LANDFILL	500.00	0.00	32.00	352.00	148.00	70 -----
277 RUBBLE	0.00	0.00	0.00	0.00	0.00	0
TOTAL: OTHER CURRENT EXPENDITURES	146,833.00	0.00	7,144.24	85,181.81	61,651.19	58 -----
CAPITAL OUTLAY						
301 CAPITAL REPAIR & MAINTENANCE	2,000.00	0.00	0.00	0.00	2,000.00	0
320 BUILDINGS	15,000.00	0.00	0.00	0.00	15,000.00	0



	ANNUAL REVISED BUDGET	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
101	GENERAL FUND					
142	COMMUNITY LIBRARY					
	CAPITAL OUTLAY					
340	BOOKS	53,000.00	0.00	6,237.32	31,890.31	21,109.69 60 -----
342	AV - CAPITAL	13,500.00	0.00	623.78	6,605.38	6,894.62 48 ----
350	EQUIPMENT	0.00	0.00	0.00	19,298.40	19,298.40- 9999 -----]]]]
355	COVID CAPITAL EXPENSE	0.00	0.00	0.00	4,345.96	4,345.96- 9999 -----]]]]
TOTAL:	CAPITAL OUTLAY	83,500.00	0.00	6,861.10	62,140.05	21,359.95 74 -----
	OTHER EXPENDITURES					
530	REFUNDS & REIMBURSEMENTS	0.00	0.00	0.00	0.00	0 0
TOTAL:	OTHER EXPENDITURES	0.00	0.00	0.00	0.00	0 0
TOTAL:	COMMUNITY LIBRARY	861,399.00	0.00	74,249.29	542,886.00	318,513.00 63 -----
TOTAL:	GENERAL FUND	861,399.00	0.00	74,249.29	542,886.00	318,513.00 63 -----

	ANNUAL REVISED BUDGET	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
701 LIBRARY TRUST						
701 LIBRARY TRUST						
OTHER CURRENT EXPENDITURES						
202 PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0
221 REP. & MAINT. - EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0
223 REP. & MAINT. - BUILDINGS	0.00	0.00	0.00	0.00	0.00	0
232 OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0
235 SUBSCRIPTIONS & PUBLICATIONS	0.00	0.00	0.00	0.00	0.00	0
242 RECREATION SUPPLIES	0.00	0.00	5.29	11,485.40	11,485.40-	9999 -----]]]]
248 PHOTOGRAPHY/AUDIO-VISUAL	0.00	0.00	0.00	0.00	0.00	0
TOTAL: OTHER CURRENT EXPENDITURES	0.00	0.00	5.29	11,485.40	11,485.40-	9999 -----]]]]
CAPITAL OUTLAY						
340 BOOKS	0.00	0.00	0.00	138.70	138.70-	9999 -----]]]]
342 AV - CAPITAL	0.00	0.00	0.00	0.00	0.00	0
350 EQUIPMENT	0.00	0.00	0.00	329.99	329.99-	9999 -----]]]]
TOTAL: CAPITAL OUTLAY	0.00	0.00	0.00	468.69	468.69-	9999 -----]]]]
TOTAL: LIBRARY TRUST	0.00	0.00	5.29	11,954.09	11,954.09-	9999 -----]]]]
TOTAL: LIBRARY TRUST	0.00	0.00	5.29	11,954.09	11,954.09-	9999 -----]]]]

----FUND---- 701 LIBRARY TRUST

ACCOUNT	BEGINNING BALANCE	ACTUAL-THIS MONTH	ACTUAL-THIS YEAR	ENDING BALANCE	
-----					
ASSETS					
-----					
CURRENT ASSETS:					
701.1012					
	NOW ACCOUNT - 1ST DAKOTA	35,131.24	3,335.23	3,427.93CR	31,703.31
	TOTAL CURRENT ASSETS:	35,131.24	3,335.23	3,427.93CR	31,703.31
	TOTAL ASSETS:	35,131.24	3,335.23	3,427.93CR	31,703.31
LIABILITIES AND FUND BALANCE					
-----					
CURRENT LIABILITIES:					
701.2011	ACCOUNTS PAYABLE	5,331.81CR	0.00	5,331.81	0.00
	TOTAL CURRENT LIABILITIES:	5,331.81CR	0.00	5,331.81	0.00
	TOTAL LIABILITIES:	5,331.81CR	0.00	5,331.81	0.00
FUND BALANCE:					
701.2511	FUND BALANCE - UNDESIGNATED	31,366.38CR	0.00	0.00	31,366.38CR
701.2900	REVENUE CONTROL	13,642.49CR	3,340.52CR	13,857.97CR	27,500.46CR
701.2910	EXPENDITURE CONTROL	15,209.44	5.29	11,954.09	27,163.53
	TOTAL FUND BALANCE:	29,799.43CR	3,335.23CR	1,903.88CR	31,703.31CR
	TOTAL LIABILITIES AND FUND BALANCE:	35,131.24CR	3,335.23CR	3,427.93	31,703.31CR
	TOTAL FUND:	0.00	0.00	0.00	0.00

	ADOPTED BUDGET	REVISED BUDGET	ANNUAL ACT AND IN PROCESS	MTD POSTED AND IN PROCESS	YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
101 GENERAL FUND							
INTERGOVERNMENTAL REVENUES							
3380 COUNTY SHARE OF LIBRARY BUDG	15,000.00	15,000.00	0.00	6,000.00	9,000.00	50	-----
TOTAL: INTERGOVERNMENTAL REVENUES	15,000.00	15,000.00	0.00	6,000.00	9,000.00	50	-----
GOODS AND SERVICES							
3450 LIBRARY COPY FEES	0.00	0.00	0.00	0.00	0.00	0	
3451 NON-RESIDENT LIBRARY CARDS	6,800.00	6,800.00	1,065.00	9,085.00	2,285.00-	133	-----]]]
3452 LIBRARY A.V. FEES	500.00	500.00	0.00	73.00	427.00	14	-----
3453 LIBRARY LONG OR (SHORT)	10.00	10.00	0.00	2.65-	12.65	26	-----
3454 SALE OF WITHDRAWN ITEMS	200.00	200.00	27.93	348.83	148.83-	174	-----]]]
3455 OTHER-LIBRARY REVENUES	1,500.00	1,500.00	45.00	645.50	854.50	43	-----
3456 PC PRINTING	6,000.00	6,000.00	430.40	5,350.75	649.25	89	-----
3490 SALE OF MATERIALS	100.00	100.00	0.00	0.00	100.00	0	
3491 OTHER NON-TAXABLE	2,000.00	2,000.00	312.00	5,038.44	3,038.44-	251	-----]]]]
3492 OTHER TAXABLE	0.00	0.00	0.00	0.00	0.00	0	
TOTAL: GOODS AND SERVICES	17,110.00	17,110.00	1,880.33	20,538.87	3,428.87-	120	-----]]]
FINES							
3510 COURT FINES	1,600.00	1,600.00	125.91	2,794.68	1,194.68-	174	-----]]]]
3511 PARKING FINES	2,000.00	2,000.00	25.00	565.00	1,435.00	28	-----
3520 LIBRARY FINES	650.00	650.00	36.00	580.63	69.37	89	-----
TOTAL: FINES	4,250.00	4,250.00	186.91	3,940.31	309.69	92	-----
MISCELLANEOUS							
3610 INTEREST	40,000.00	40,000.00	26,199.71	104,261.35	64,261.35-	260	-----]]]]
3611 UTILITY REFUNDS	0.00	0.00	0.00	0.00	0.00	0	
3612 SALE OF FIXED ASSETS	10,000.00	10,000.00	0.00	0.00	10,000.00	0	
3613 IN LIEU OF TAX	0.00	0.00	0.00	0.00	0.00	0	
3614 BOND PROCEEDS	0.00	0.00	0.00	0.00	0.00	0	
3615 MISC REIMBURSEMENTS	4,000.00	4,000.00	20,683.01	40,519.03	36,519.03-	1012	-----]]]]
3617 CAPITAL LEASE	0.00	0.00	0.00	0.00	0.00	0	
3618 USDA RURAL DEVELOPMENT LOAN	0.00	0.00	0.00	0.00	0.00	0	
3620 LAND RENT	0.00	0.00	0.00	0.00	0.00	0	
3640 COMPENSATION LOSS & DAMAGE	3,000.00	3,000.00	1,721.00	22,452.61	19,452.61-	748	-----]]]]
3641 LIBR COMP FOR LOSS & DAMAGE	1,500.00	1,500.00	152.44	1,223.13	276.87	81	-----
TOTAL: MISCELLANEOUS	58,500.00	58,500.00	48,756.16	168,456.12	109,956.12-	287	-----]]]]
TOTAL: GENERAL FUND	94,860.00	94,860.00	50,823.40	198,935.30	104,075.30-	241	-----]]]]

	ADOPTED BUDGET	REVISED BUDGET	ANNUAL ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
701 LIBRARY TRUST						
3342 JUMP START GRANT	0.00	0.00	0.00	0.00	0.00	0
3610 INTEREST	0.00	0.00	66.20	304.23	304.23-	9999 -----]]]]
3660 DONATIONS FROM PRIVATE	0.00	0.00	204.00	13,823.94	13,823.94-	9999 -----]]]]
TOTAL: LIBRARY TRUST	0.00	0.00	270.20	14,128.17	14,128.17-	9999 -----]]]]

	ANNUAL REVISED BUDGET	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT	
101	GENERAL FUND						
142	COMMUNITY LIBRARY						
	PERSONNEL SERVICES						
101	REGULAR WAGES	384,262.00	0.00	31,270.65	324,600.22	59,661.78	84 -----
102	TEMPORARY WAGES	84,000.00	0.00	2,319.11	26,623.28	57,376.72	31 ---
103	OVERTIME WAGES	350.00	0.00	182.23	533.93	183.93-	152 -----]]]]
111	OASI	35,849.00	0.00	2,509.85	26,147.01	9,701.99	72 -----
121	RETIREMENT	23,077.00	0.00	1,887.18	19,372.74	3,704.26	83 -----
131	WORKMENS COMPENSATION	2,796.00	0.00	0.00	30.00-	2,826.00	1
132	GROUP INSURANCE	99,678.00	0.00	4,210.02	40,125.95	59,552.05	40 ----
133	UNEMPLOYMENT INSURANCE	1,054.00	0.00	10.14	580.19	473.81	55 -----
TOTAL:	PERSONNEL SERVICES	631,066.00	0.00	42,389.18	437,953.32	193,112.68	69 -----
	OTHER CURRENT EXPENDITURES						
201	INSURANCE	13,433.00	0.00	0.00	10,769.09	2,663.91	80 -----
202	PROFESSIONAL SERVICES	9,900.00	0.00	582.75	9,861.23	38.77	99 -----
204	CONTRACTED SERVICES	16,000.00	0.00	1,200.00	9,600.00	6,400.00	60 -----
209	E-BOOKS	28,000.00	0.00	2,869.61	17,362.80	10,637.20	62 -----
211	PUBLISHING	2,000.00	0.00	0.00	0.00	2,000.00	0
212	RENTALS & XEROX SUPPLIES	4,500.00	0.00	341.34	3,966.33	533.67	88 -----
221	REP. & MAINT. - EQUIPMENT	3,000.00	0.00	0.00	0.00	3,000.00	0
223	REP. & MAINT. - BUILDINGS	4,000.00	0.00	3,206.20	5,428.57	1,428.57-	135 -----]]]]
224	REP. & MAINT.-CENTRAL GARAGE	0.00	0.00	0.00	0.00	0.00	0
231	POSTAGE	3,000.00	0.00	454.08	2,824.29	175.71	94 -----
232	OFFICE SUPPLIES	9,500.00	0.00	688.21	3,267.96	6,232.04	34 ---
233	PRINTING & BINDING	0.00	0.00	0.00	0.00	0.00	0
234	COPIES	0.00	0.00	0.00	0.00	0.00	0
235	SUBSCRIPTIONS & PUBLICATIONS	9,500.00	0.00	609.50	7,214.64	2,285.36	75 -----
236	JANITORIAL SUPPLIES	3,000.00	0.00	339.80	2,279.31	720.69	75 -----
242	PROGRAM SUPPLIES	5,000.00	0.00	518.96	2,694.07	2,305.93	53 -----
248	PHOTOGRAPHY/AUDIO-VISUAL	0.00	0.00	0.00	0.00	0.00	0
255	COVID EXPENSE	0.00	0.00	0.00	0.00	0.00	0
261	MEMBERSHIP DUES	1,000.00	0.00	155.50	187.50	812.50	18 -
263	TRAVEL EXPENSE	3,000.00	0.00	0.00	0.00	3,000.00	0
265	CONFERENCE & MEETINGS	1,500.00	0.00	585.00	845.63	654.37	56 -----
271	TELEPHONE	2,300.00	0.00	182.48	1,691.96	608.04	73 -----
272	ELECTRICITY	20,000.00	0.00	1,759.33	13,717.91	6,282.09	68 -----
273	FUEL-HEATING	3,000.00	0.00	30.00	4,449.11	1,449.11-	148 -----]]]]
274	WATER SERVICE	1,500.00	0.00	499.67	2,187.28	1,312.72	62 -----
275	SEWER SERVICE	1,200.00	0.00	45.22	549.78	650.22	45 ----
276	LANDFILL	500.00	0.00	32.00	384.00	116.00	76 -----
277	RUBBLE	0.00	0.00	0.00	0.00	0.00	0
TOTAL:	OTHER CURRENT EXPENDITURES	146,833.00	0.00	14,099.65	99,281.46	47,551.54	67 -----
	CAPITAL OUTLAY						
301	CAPITAL REPAIR & MAINTENANCE	2,000.00	0.00	0.00	0.00	2,000.00	0
320	BUILDINGS	15,000.00	0.00	0.00	0.00	15,000.00	0

	ANNUAL REVISED BUDGET	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
101 GENERAL FUND						
142 COMMUNITY LIBRARY						
CAPITAL OUTLAY						
340 BOOKS	53,000.00	0.00	5,243.02	37,133.33	15,866.67	70 -----
342 AV - CAPITAL	13,500.00	0.00	617.77	7,223.15	6,276.85	53 -----
350 EQUIPMENT	0.00	0.00	0.00	19,298.40	19,298.40-	9999 -----]]]]
355 COVID CAPITAL EXPENSE	0.00	0.00	0.00	4,345.96	4,345.96-	9999 -----]]]]
TOTAL: CAPITAL OUTLAY	83,500.00	0.00	5,860.79	68,000.84	15,499.16	81 -----
OTHER EXPENDITURES						
530 REFUNDS & REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00	0
TOTAL: OTHER EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0
TOTAL: COMMUNITY LIBRARY	861,399.00	0.00	62,349.62	605,235.62	256,163.38	70 -----
TOTAL: GENERAL FUND	861,399.00	0.00	62,349.62	605,235.62	256,163.38	70 -----

	ANNUAL REVISED BUDGET	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
701 LIBRARY TRUST						
701 LIBRARY TRUST						
OTHER CURRENT EXPENDITURES						
202 PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0
221 REP. & MAINT. - EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0
223 REP. & MAINT. - BUILDINGS	0.00	0.00	0.00	0.00	0.00	0
232 OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0
235 SUBSCRIPTIONS & PUBLICATIONS	0.00	0.00	0.00	0.00	0.00	0
242 RECREATION SUPPLIES	0.00	0.00	973.45	12,458.85	12,458.85-	9999 -----]]]]
248 PHOTOGRAPHY/AUDIO-VISUAL	0.00	0.00	0.00	0.00	0.00	0
TOTAL: OTHER CURRENT EXPENDITURES	0.00	0.00	973.45	12,458.85	12,458.85-	9999 -----]]]]
CAPITAL OUTLAY						
340 BOOKS	0.00	0.00	10.29	148.99	148.99-	9999 -----]]]]
342 AV - CAPITAL	0.00	0.00	0.00	0.00	0.00	0
350 EQUIPMENT	0.00	0.00	645.00	974.99	974.99-	9999 -----]]]]
TOTAL: CAPITAL OUTLAY	0.00	0.00	655.29	1,123.98	1,123.98-	9999 -----]]]]
TOTAL: LIBRARY TRUST	0.00	0.00	1,628.74	13,582.83	13,582.83-	9999 -----]]]]
TOTAL: LIBRARY TRUST	0.00	0.00	1,628.74	13,582.83	13,582.83-	9999 -----]]]]



----FUND---- 701 LIBRARY TRUST

ACCOUNT	BEGINNING BALANCE	ACTUAL-THIS MONTH	ACTUAL-THIS YEAR	ENDING BALANCE	
-----					
ASSETS					
-----					
CURRENT ASSETS:					
701.1012					
	NOW ACCOUNT - 1ST DAKOTA	35,131.24	1,358.54CR	4,786.47CR	30,344.77
	TOTAL CURRENT ASSETS:	35,131.24	1,358.54CR	4,786.47CR	30,344.77
	TOTAL ASSETS:	35,131.24	1,358.54CR	4,786.47CR	30,344.77
LIABILITIES AND FUND BALANCE					
-----					
CURRENT LIABILITIES:					
701.2011	ACCOUNTS PAYABLE	5,331.81CR	0.00	5,331.81	0.00
	TOTAL CURRENT LIABILITIES:	5,331.81CR	0.00	5,331.81	0.00
	TOTAL LIABILITIES:	5,331.81CR	0.00	5,331.81	0.00
FUND BALANCE:					
701.2511	FUND BALANCE - UNDESIGNATED	31,366.38CR	0.00	0.00	31,366.38CR
701.2900	REVENUE CONTROL	13,642.49CR	270.20CR	14,128.17CR	27,770.66CR
701.2910	EXPENDITURE CONTROL	15,209.44	1,628.74	13,582.83	28,792.27
	TOTAL FUND BALANCE:	29,799.43CR	1,358.54	545.34CR	30,344.77CR
	TOTAL LIABILITIES AND FUND BALANCE:	35,131.24CR	1,358.54	4,786.47	30,344.77CR
	TOTAL FUND:	0.00	0.00	0.00	0.00

		ANNUAL	ACT MTD POSTED	ACT YTD POSTED	REMAINING			
		REVISED BUDGET	AND IN PROCESS	AND IN PROCESS	BALANCE	PCT		
SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REF/REC/CHK	INVOICE	AMOUNT	DESCRIPTION	P.O.	F 9	FIL
101	GENERAL FUND							
142	COMMUNITY LIBRARY PERSONNEL SERVICES							
101	REGULAR WAGES	384,262.00	0.00	46,900.84	293,329.57	90,932.43	76	-----
J-090222-792	PAYROLL SEPT 2, 2022			15,635.31	LIBRARY-REG WAGES		P	A
J-091622-812	PAYROLL SEPT 16, 2022			15,630.20	LIBRARY-REG WAGES		P	A
J-093022-814	PAYROLL SEPT 30, 2022			15,635.33	LIBRARY-REG WAGES		P	A
102	TEMPORARY WAGES	84,000.00	0.00	2,496.20	24,304.17	59,695.83	28	--
J-090222-792	PAYROLL SEPT 2, 2022			692.11	LIBRARY-TEMP WAGES		P	A
J-091622-812	PAYROLL SEPT 16, 2022			913.78	LIBRARY-TEMP WAGES		P	A
J-093022-814	PAYROLL SEPT 30, 2022			890.31	LIBRARY-TEMP WAGES		P	A
103	OVERTIME WAGES	350.00	0.00	74.66	351.70	1.70	100	-----
J-090222-792	PAYROLL SEPT 2, 2022			66.96	LIBRARY OVERTIME		P	A
J-091622-812	PAYROLL SEPT 16, 2022			7.70	LIBRARY OVERTIME		P	A
111	OASI	35,849.00	0.00	3,710.88	23,637.16	12,211.84	65	-----
J-090222-792	PAYROLL SEPT 2, 2022			1,217.31	LIBRARY-OASI		P	A
J-091622-812	PAYROLL SEPT 16, 2022			1,229.35	LIBRARY-OASI		P	A
J-093022-814	PAYROLL SEPT 30, 2022			1,264.22	LIBRARY-OASI		P	A
121	RETIREMENT	23,077.00	0.00	2,818.56	17,485.56	5,591.44	75	-----
J-090222-792	PAYROLL SEPT 2, 2022			942.15	LIBRARY-RETIREMENT		P	A
J-091622-812	PAYROLL SEPT 16, 2022			938.28	LIBRARY-RETIREMENT		P	A
J-093022-814	PAYROLL SEPT 30, 2022			938.13	LIBRARY-RETIREMENT		P	A
131	WORKMENS COMPENSATION	2,796.00	0.00	0.00	30.00	2,826.00	1	---
132	GROUP INSURANCE	99,678.00	0.00	4,210.02	35,915.93	63,762.07	36	---
J-090222-792	PAYROLL SEPT 2, 2022			2,105.01	LIBRARY-GROUP INS		P	A
J-091622-812	PAYROLL SEPT 16, 2022			2,105.01	LIBRARY-GROUP INS		P	A
133	UNEMPLOYMENT INSURANCE	1,054.00	0.00	32.79	570.05	483.95	54	-----
J-090222-792	PAYROLL SEPT 2, 2022			11.78	LIBRARY-UNEMP INS		P	A
J-091622-812	PAYROLL SEPT 16, 2022			12.48	LIBRARY-UNEMP INS		P	A
J-093022-814	PAYROLL SEPT 30, 2022			8.53	LIBRARY-UNEMP INS		P	A
TOTAL: PERSONNEL SERVICES		631,066.00	0.00	60,243.95	395,564.14	235,501.86	62	-----
OTHER CURRENT EXPENDITURES								
201	INSURANCE	13,433.00	0.00	0.00	10,769.09	2,663.91	80	-----
202	PROFESSIONAL SERVICES	9,900.00	0.00	363.00	9,278.48	621.52	93	-----
M-090622-780	.13185 SOUTH DAKOTA STATE HIS	202208	Schmidt	10.00	RENTING MICROFILM		-	A
M-090622-780	.17952 SCALEFUSION	202208	Yonke	240.00	LIBRARY TABLET SOFTWARE		-	A

		ANNUAL		ACT MTD POSTED	ACT YTD POSTED	REMAINING			
		REVISED BUDGET	ENCUMBERED	AND IN PROCESS	AND IN PROCESS	BALANCE	PCT		
SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REF/REC/CHK	INVOICE	AMOUNT	DESCRIPTION	P.O.	F	9	FILE
101	GENERAL FUND								
142	COMMUNITY LIBRARY								
	OTHER CURRENT EXPENDITURES								
202	PROFESSIONAL SERVICES								
M-090622-780	.14274 OLSONS PEST TECHNICIAN	202208	Schmidt	93.00	PEST CONTROL		-		A
D-091222-777	.18782 MIKKELSEN LIBRARY	067509	8.29.22	20.00	LOST BOOK	022705	P	-	A
204	CONTRACTED SERVICES	16,000.00	0.00	1,200.00	8,400.00	7,600.00	52	-----	
D-091222-777	05937 J & H CARE & CLEANING CO	067489	100969-034	1,200.00	JANITORIAL SERVICES	022704	P	N	A
209	E-BOOKS	28,000.00	0.00	1,000.31	14,493.19	13,506.81	51	-----	
M-090622-780	.13843 OVERDRIVE DIST	202208	Schmidt	339.44	E-BOOKS		-		A
M-090622-780	.13843 OVERDRIVE DIST	202208	Schmidt	0.18	E-BOOKS		-		A
M-090622-780	.13843 OVERDRIVE DIST	202208	Schmidt	660.69	E-BOOKS		-		A
211	PUBLISHING	2,000.00	0.00	0.00	0.00	2,000.00	0		
212	RENTALS & XEROX SUPPLIES	4,500.00	0.00	356.24	3,624.99	875.01	80	-----	
D-091222-777	03445 A & B BUSINESS EQUIPMENT	067447	8.29.22	356.24	COPIER LEASE	022707	P	-	A
221	REP. & MAINT. - EQUIPMENT	3,000.00	0.00	0.00	0.00	3,000.00	0		
223	REP. & MAINT. - BUILDINGS	4,000.00	0.00	621.12	2,222.37	1,777.63	55	-----	
M-090622-780	.11774 QUILL CORPORATION	202208	Homstad	28.96	REPAIR SUPPLIES		-		A
M-090622-780	.11774 QUILL CORPORATION	202208	Homstad	57.91	REPAIR SUPPLIES		-		A
M-090622-780	.14179 MENARDS YANKTON SD	202208	Homstad	47.26	OUTLET/DECOR PLATE		-		A
M-090622-780	.14179 MENARDS YANKTON SD	202208	Mastalir	6.99	HANDLE		-		A
D-091222-777	03101 RON'S AUTO GLASS REPAIR	067525	100610	480.00	REPAIRS	022702	P	-	A
224	REP. & MAINT.-CENTRAL GARAGE	0.00	0.00	0.00	0.00	0.00	0		
231	POSTAGE	3,000.00	0.00	93.81	2,370.21	629.79	79	-----	
M-090622-780	.11798 BAKER-TAYLOR	202208	Schmidt	35.04	POSTAGE		-		A
M-090622-780	.16450 HY-VEE YANKTON 1899	202208	Schmidt	24.00	STAMPS		-		A
M-090622-780	.11798 BAKER-TAYLOR	202208	Schmidt	18.80	POSTAGE		-		A
M-090622-780	.18809 AMZN MKTP US CQ5NK91V3	202208	Dobrovolny	3.99	POSTAGE		-		A
M-090622-780	.18404 DOLLAR TREE, INC.	202208	Schmidt	0.80	SHIPPING		-		A
M-090622-780	.18404 DOLLAR TREE, INC.	202208	Schmidt	7.19	SHIPPING		-		A
M-090622-780	.18854 AMZN MKTP US BB5E91383	202208	Dobrovolny	3.99	POSTAGE		-		A
232	OFFICE SUPPLIES	9,500.00	0.00	141.85	2,579.75	6,920.25	27	--	
M-090622-780	.12434 WAL-MART #1483	202208	Schmidt	10.88	OFFICE SUPPLIES		-		A
M-090622-780	.18828 AMZN MKTP US RV5SV1YV3	202208	Dobrovolny	10.41	OFFICE SUPPLIES		-		A
M-090622-780	.18847 AMZN MKTP US 177JE2033	202208	Dobrovolny	40.85	OFFICE SUPPLIES		-		A
M-090622-780	.17169 1 OFFICE SOLUTION	202208	Schmidt	79.71	OFFICE SUPPLIES		-		A
233	PRINTING & BINDING	0.00	0.00	0.00	0.00	0.00	0		

		ANNUAL		ACT MTD POSTED	ACT YTD POSTED	REMAINING			
		REVISED BUDGET	ENCUMBERED	AND IN PROCESS	AND IN PROCESS	BALANCE	PCT		
SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REF/REC/CHK	INVOICE	AMOUNT	DESCRIPTION	P.O.	F	9	FIL
101	GENERAL FUND								
142	COMMUNITY LIBRARY OTHER CURRENT EXPENDITURES								
234	COPIES	0.00	0.00	0.00	0.00	0.00	0		
235	SUBSCRIPTIONS & PUBLICATIONS	9,500.00	0.00	74.99	6,605.14	2,894.86	69	-----	
M-090622-780	.18095 THE ATLANTIC	202208	Schmidt	74.99	MAGAZINE SUBSCRIPTION		-		A
236	JANITORIAL SUPPLIES	3,000.00	0.00	109.63	1,939.51	1,060.49	64	-----	
M-090622-780	.12434 WAL-MART #1483	202208	Schmidt	19.74	JANITORIAL SUPPLIES		-		A
M-090622-780	.15692 AMZN MKTP US	202208	Dobrovolny	16.88	REFUND		-		A
M-090622-780	.18789 AMZN MKTP US 4F8LT2K83	202208	Dobrovolny	91.86	JANITORIAL SUPPLIES		-		A
M-090622-780	.13320 WM SUPERCENTER #1483	202208	Schmidt	14.91	JANITORIAL SUPPLIES		-		A
242	PROGRAM SUPPLIES	5,000.00	0.00	462.88	2,175.11	2,824.89	43	----	
M-090622-780	.12434 WAL-MART #1483	202208	Schmidt	13.92	PROGRAMMING		-		A
M-090622-780	.18785 AMZN MKTP US FN1PZ5RM3	202208	Dobrovolny	211.89	PROGRAM SUPPLIES		-		A
M-090622-780	.18789 AMZN MKTP US 4F8LT2K83	202208	Dobrovolny	64.92	PROGRAM SUPPLIES		-		A
M-090622-780	.13320 WM SUPERCENTER #1483	202208	Schmidt	25.21	PROGRAM SUPPLIES		-		A
M-090622-780	.14377 KOPETSKYS ACE HDWE	202208	Schmidt	31.96	PROGRAM SUPPLIES		-		A
M-090622-780	.18828 AMZN MKTP US RV5SV1YV3	202208	Dobrovolny	14.98	PROGRAM SUPPLIES		-		A
M-090622-780	.18404 DOLLAR TREE, INC.	202208	Schmidt	10.00	PROGRAM SUPPLIES		-		A
M-090622-780	.18404 DOLLAR TREE, INC.	202208	Schmidt	90.00	PROGRAM SUPPLIES		-		A
248	PHOTOGRAPHY/AUDIO-VISUAL	0.00	0.00	0.00	0.00	0.00	0		
255	COVID EXPENSE	0.00	0.00	0.00	0.00	0.00	0		
261	MEMBERSHIP DUES	1,000.00	0.00	32.00	32.00	968.00	3		
M-090622-780	.16033 SD LIBRARY ASSOCIATION	202208	Dobrovolny	32.00	SDLA MEMBERSHIP DUES		-		A
263	TRAVEL EXPENSE	3,000.00	0.00	0.00	0.00	3,000.00	0		
265	CONFERENCE & MEETINGS	1,500.00	0.00	129.00	260.63	1,239.37	17	-	
M-090622-780	.11868 AMERICAN LIBRARY ASSOC	202208	Schmidt	129.00	STAFF TRAINING		-		A
271	TELEPHONE	2,300.00	0.00	177.92	1,509.48	790.52	65	-----	
J-090222-792	PAYROLL SEPT 2, 2022			60.50	LIBRARY-TELEPHONE		P		A
M-090622-780	.18669 BLUEPEAK	202208	Yardley	45.06	PHONE		-		A
M-090622-780	.18669 BLUEPEAK	202208	Yardley	72.36	PHONE		-		A
272	ELECTRICITY	20,000.00	0.00	1,846.30	11,958.58	8,041.42	59	-----	
M-093022-778	00455 NORTHWESTERN ENERGY	202221	8.29.22	1,846.30	ELECTRICITY	002795	P	-	A
273	FUEL-HEATING	3,000.00	0.00	15.00	4,419.11	1,419.11	147	-----]]]]	
M-093022-778	00303 MIDAMERICAN ENERGY	202221	8.29.22	15.00	FUEL	002794	P	-	A

		ANNUAL	ENCUMBERED	ACT MTD POSTED	ACT YTD POSTED	REMAINING	PCT		
		REVISED BUDGET		AND IN PROCESS	AND IN PROCESS	BALANCE			
SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REF/REC/CHK	INVOICE	AMOUNT	DESCRIPTION	P.O.	F	9	FIL
101	GENERAL FUND								
142	COMMUNITY LIBRARY OTHER CURRENT EXPENDITURES								
274	WATER SERVICE	3,500.00	0.00	442.97	1,687.61	1,812.39	48	----	
M-093022-778	00109 CITY UTILITIES	202221 8.29.22		31.50	WTR-WW CHARGES	002793 P	-		A
M-093022-778	00109 CITY UTILITIES	202221 8.29.22		49.06	WTR-WW CHARGES	002793 P	-		A
M-093022-778	00109 CITY UTILITIES	202221 8.29.22		362.41	WTR-WW CHARGES	002793 P	-		A
275	SEWER SERVICE	1,200.00	0.00	45.22	504.56	695.44	42	----	
M-093022-778	00109 CITY UTILITIES	202221 8.29.22		34.00	WTR-WW CHARGES	002793 P	-		A
M-093022-778	00109 CITY UTILITIES	202221 8.29.22		11.22	WTR-WW CHARGES	002793 P	-		A
276	LANDFILL	500.00	0.00	32.00	352.00	148.00	70	-----	
J-093022-819	SEPTEMBER JOURNAL ENTRY	JE 179		32.00	DUMPSTER CHARGES-SEPT 22				A
277	RUBBLE	0.00	0.00	0.00	0.00	0.00	0		
TOTAL: OTHER CURRENT EXPENDITURES		146,833.00	0.00	7,144.24	85,181.81	61,651.19	58	-----	
CAPITAL OUTLAY									
301	CAPITAL REPAIR & MAINTENANCE	2,000.00	0.00	0.00	0.00	2,000.00	0		
320	BUILDINGS	15,000.00	0.00	0.00	0.00	15,000.00	0		
340	BOOKS	53,000.00	0.00	6,237.32	31,890.31	21,109.69	60	-----	
M-090622-780	.11798 BAKER-TAYLOR	202208 Schmidt		3,720.50	BOOKS		-		A
M-090622-780	.18785 AMZN MKTP US FN1PZ5RM3	202208 Dobrovolny		9.99	BOOK		-		A
M-090622-780	.18789 AMZN MKTP US 4F8LT2K83	202208 Dobrovolny		150.79	BOOKS		-		A
M-090622-780	.11785 CENTER POINT LARGE PRI	202208 Schmidt		137.82	LARGE PRINT BOOKS		-		A
M-090622-780	.13524 SOUTH DAKOTA HISTORICA	202208 Dobrovolny		83.84	BOOKS		-		A
M-090622-780	.11798 BAKER-TAYLOR	202208 Schmidt		2,035.21	BOOKS		-		A
M-090622-780	.18818 AMZN MKTP US 7B5AC5063	202208 Dobrovolny		27.92	BOOK		-		A
M-090622-780	.18826 AMZN MKTP US YT3QW9FH3	202208 Dobrovolny		62.95	BOOKS		-		A
M-090622-780	.18854 AMZN MKTP US BB5E91383	202208 Dobrovolny		8.30	BOOK		-		A
342	AV - CAPITAL	13,500.00	0.00	623.78	6,605.38	6,894.62	48	----	
M-090622-780	.18783 AMZN MKTP US R081089X3	202208 Dobrovolny		13.73	DVD		-		A
M-090622-780	.18785 AMZN MKTP US FN1PZ5RM3	202208 Dobrovolny		73.12	DVD'S		-		A
M-090622-780	.18789 AMZN MKTP US 4F8LT2K83	202208 Dobrovolny		19.99	DVDS		-		A
M-090622-780	.18793 AMZN MKTP US MU9QP9VL3	202208 Dobrovolny		9.99	DVD		-		A
M-090622-780	.18809 AMZN MKTP US CQ5NK91V3	202208 Dobrovolny		27.99	DVD		-		A
M-090622-780	.18826 AMZN MKTP US YT3QW9FH3	202208 Dobrovolny		17.96	DVD		-		A
M-090622-780	.15692 AMZN MKTP US	202208 Dobrovolny		18.88	DVD REFUND		-		A
D-091222-777	04785 MIDWEST TAPE	067508 8502484677		204.95	AV	022703 P	-		A
D-091222-777	04785 MIDWEST TAPE	067508 502520753		274.93	AV	022703 P	-		A

		ANNUAL		ACT MTD POSTED	ACT YTD POSTED	REMAINING	PCT		
		REVISED BUDGET	ENCUMBERED	AND IN PROCESS	AND IN PROCESS	BALANCE			
SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REF/REC/CHK	INVOICE	AMOUNT	DESCRIPTION	P.O.	F 9	FIL	
101	GENERAL FUND								
142	COMMUNITY LIBRARY CAPITAL OUTLAY								
350	EQUIPMENT	0.00	0.00	0.00	19,298.40	19,298.40-9999	-----]]]]		
355	COVID CAPITAL EXPENSE	0.00	0.00	0.00	4,345.96	4,345.96-9999	-----]]]]		
TOTAL:	CAPITAL OUTLAY	83,500.00	0.00	6,861.10	62,140.05	21,359.95	74 -----		
	OTHER EXPENDITURES								
530	REFUNDS & REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00	0		
TOTAL:	OTHER EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0		
TOTAL:	COMMUNITY LIBRARY	861,399.00	0.00	74,249.29	542,886.00	318,513.00	63 -----		
TOTAL:	GENERAL FUND	861,399.00	0.00	74,249.29	542,886.00	318,513.00	63 -----		

		ANNUAL	ACT MTD POSTED	ACT YTD POSTED	REMAINING	PCT		
		REVISED BUDGET	AND IN PROCESS	AND IN PROCESS	BALANCE			
SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REF/REC/CHK	INVOICE	AMOUNT	DESCRIPTION	P.O.	F 9	FILE
101	GENERAL FUND							
142	COMMUNITY LIBRARY PERSONNEL SERVICES							
101	REGULAR WAGES	384,262.00	0.00	31,270.65	324,600.22	59,661.78	84	-----
J-101422-847	PAYROLL OCTOBER 14, 2022			15,635.32	LIBRARY-REG WAGES		P	A
J-102822-849	PAYROLL OCTOBER 28, 2022			15,635.33	LIBRARY-REG WAGES		P	A
102	TEMPORARY WAGES	84,000.00	0.00	2,319.11	26,623.28	57,376.72	31	---
J-101422-847	PAYROLL OCTOBER 14, 2022			1,095.36	LIBRARY-TEMP WAGES		P	A
J-102822-849	PAYROLL OCTOBER 28, 2022			1,223.75	LIBRARY-TEMP WAGES		P	A
103	OVERTIME WAGES	350.00	0.00	182.23	533.93	183.93-	152	-----]]]]
J-101422-847	PAYROLL OCTOBER 14, 2022			153.28	LIBRARY OVERTIME		P	A
J-102822-849	PAYROLL OCTOBER 28, 2022			28.95	LIBRARY OVERTIME		P	A
111	OASI	35,849.00	0.00	2,509.85	26,147.01	9,701.99	72	-----
J-101422-847	PAYROLL OCTOBER 14, 2022			1,254.74	LIBRARY-OASI		P	A
J-102822-849	PAYROLL OCTOBER 28, 2022			1,255.11	LIBRARY-OASI		P	A
121	RETIREMENT	23,077.00	0.00	1,887.18	19,372.74	3,704.26	83	-----
J-101422-847	PAYROLL OCTOBER 14, 2022			947.31	LIBRARY-RETIREMENT		P	A
J-102822-849	PAYROLL OCTOBER 28, 2022			939.87	LIBRARY-RETIREMENT		P	A
131	WORKMENS COMPENSATION	2,796.00	0.00	0.00	30.00-	2,826.00	1	
132	GROUP INSURANCE	99,678.00	0.00	4,210.02	40,125.95	59,552.05	40	----
J-101422-847	PAYROLL OCTOBER 14, 2022			2,105.01	LIBRARY-GROUP INS		P	A
J-102822-849	PAYROLL OCTOBER 28, 2022			2,105.01	LIBRARY-GROUP INS		P	A
133	UNEMPLOYMENT INSURANCE	1,054.00	0.00	10.14	580.19	473.81	55	-----
J-101422-847	PAYROLL OCTOBER 14, 2022			5.59	LIBRARY-UNEMP INS		P	A
J-102822-849	PAYROLL OCTOBER 28, 2022			4.55	LIBRARY-UNEMP INS		P	A
TOTAL:	PERSONNEL SERVICES	631,066.00	0.00	42,389.18	437,953.32	193,112.68	69	-----
OTHER CURRENT EXPENDITURES								
201	INSURANCE	13,433.00	0.00	0.00	10,769.09	2,663.91	80	-----
202	PROFESSIONAL SERVICES	9,900.00	0.00	582.75	9,861.23	38.77	99	-----
M-100422-825	.11798 BAKER-TAYLOR	202209	Schmidt	435.60	PROFESSIONAL SERVICES		-	A
M-100422-825	.13185 SOUTH DAKOTA STATE HIS	202209	Schmidt	10.00	MICROFILM FEE		-	A
M-100422-825	.14274 OLSONS PEST TECHNICIAN	202209	Schmidt	93.00	PEST CONTROL		-	A
D-101022-815	.18858 HILTON M BRIGGS LIBRARY	067598	9.20.22	24.00	LOST BOOK	022710	P	A
D-101022-815	.18859 LAWRENCE PUBLIC LIBRARY	067610	9.20.22	20.15	DAMAGED BOOK	022711	P	A

		ANNUAL	ACT MTD POSTED	ACT YTD POSTED	REMAINING	PCT		
		REVISED BUDGET	ENCUMBERED	AND IN PROCESS	AND IN PROCESS	BALANCE		
SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REF/REC/CHK	INVOICE	AMOUNT	DESCRIPTION	P.O.	F 9	FIL
101	GENERAL FUND							
142	COMMUNITY LIBRARY OTHER CURRENT EXPENDITURES							
204	CONTRACTED SERVICES	16,000.00	0.00	1,200.00	9,600.00	6,400.00	60	-----
D-101022-815	05937 J & H CARE & CLEANING CO	067599 101072		1,200.00	JANITORIAL SERVICES	022713	P N	A
209	E-BOOKS	28,000.00	0.00	2,869.61	17,362.80	10,637.20	62	-----
M-100422-825	.13843 OVERDRIVE DIST	202209 Schmidt		445.28	E-BOOKS		-	A
M-100422-825	.13843 OVERDRIVE DIST	202209 Schmidt		42.45	E-BOOKS		-	A
M-100422-825	.13843 OVERDRIVE DIST	202209 Schmidt		1,827.21	E-BOOKS		-	A
M-100422-825	.13843 OVERDRIVE DIST	202209 Schmidt		59.99	E-BOOKS		-	A
M-100422-825	.13843 OVERDRIVE DIST	202209 Schmidt		494.68	E-BOOKS		-	A
211	PUBLISHING	2,000.00	0.00	0.00	0.00	2,000.00	0	
212	RENTALS & XEROX SUPPLIES	4,500.00	0.00	341.34	3,966.33	533.67	88	-----
D-101022-815	03445 A & B BUSINESS EQUIPMENT	067560 978629		341.34	COPIER RENTAL	022714	P -	A
221	REP. & MAINT. - EQUIPMENT	3,000.00	0.00	0.00	0.00	3,000.00	0	
223	REP. & MAINT. - BUILDINGS	4,000.00	0.00	3,206.20	5,428.57	1,428.57-	135	-----]]]
M-100422-825	.18860 GIH GLOBALINDUSTRIALEQ	202209 Homstad		599.00	WATER FILTERS		-	A
M-100422-825	.17540 ECHO ELECTRIC SUPPLY -	202209 Mastalir		99.70	BALLAST		-	A
M-100422-825	.17540 ECHO ELECTRIC SUPPLY -	202209 Mastalir		99.70	PANEL, BALLAST ELECTRIC		-	A
M-100422-825	.17540 ECHO ELECTRIC SUPPLY -	202209 Mastalir		70.11	BALLASTS		-	A
M-100422-825	.18891 AMZN MKTP US 1F6HL8DZO	202209 Homstad		79.99	THRESHOLD		-	A
M-100422-825	.14179 MENARDS YANKTON SD	202209 Homstad		210.96	BATTERIES		-	A
M-100422-825	.17540 ECHO ELECTRIC SUPPLY -	202209 Mastalir		46.74	BALLAST		-	A
D-101022-799	05084 DAL SIN COMPANY/MJ	067581 12681		2,000.00	LIBRARY ROOF REPAIRS	022929	P -	A
224	REP. & MAINT.-CENTRAL GARAGE	0.00	0.00	0.00	0.00	0.00	0	
231	POSTAGE	3,000.00	0.00	454.08	2,824.29	175.71	94	-----
M-100422-825	.14781 USPS PO 4698100078	202209 Schmidt		13.70	POSTAGE		-	A
M-100422-825	.11798 BAKER-TAYLOR	202209 Schmidt		33.26	POSTAGE		-	A
M-100422-825	.15692 AMZN MKTP US	202209 Dobrovolny		3.99-	POSTAGE REFUND		-	A
M-100422-825	.17942 PB LEASING	202209 Schmidt		122.00	POSTAGE		-	A
M-100422-825	.15316 MIDAMERICA BOOKS	202209 Schmidt		58.66	POSTAGE		-	A
M-100422-825	.17169 1 OFFICE SOLUTION	202209 Schmidt		5.50	POSTAGE		-	A
M-100422-825	.16124 PITNEY BOWES PBP	202209 Schmidt		200.00	POSTAGE		-	A
M-100422-825	.18922 SP A KIDS BOOK ABOUT	202209 Dobrovolny		12.98	SHIPPING		-	A
M-100422-825	.18924 AMZN MKTP US YA81P74P3	202209 Dobrovolny		3.99	POSTAGE		-	A
M-100422-825	.18927 AMZN MKTP US 1J85L1YC1	202209 Dobrovolny		3.99	POSTAGE		-	A
M-100422-825	.18929 AMZN MKTP US L85NG2TS3	202209 Dobrovolny		3.99	POSTAGE		-	A
232	OFFICE SUPPLIES	9,500.00	0.00	688.21	3,267.96	6,232.04	34	---
M-100422-825	.18861 AMZN MKTP US 1U98U5012	202209 Dobrovolny		157.64	OFFICE SUPPLIES		-	A



		ANNUAL	ACT MTD POSTED	ACT YTD POSTED	REMAINING			
		REVISED BUDGET	AND IN PROCESS	AND IN PROCESS	BALANCE	PCT		
SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REF/REC/CHK	INVOICE	AMOUNT	DESCRIPTION	P.O.	F 9	FIL
101	GENERAL FUND							
142	COMMUNITY LIBRARY							
	OTHER CURRENT EXPENDITURES							
232	OFFICE SUPPLIES							
M-100422-825	.18876 AMZN MKTP US 1M8RB9VD2	202209	Dobrovolny	103.42	OFFICE SUPPLIES		-	A
M-100422-825	.11774 QUILL CORPORATION	202209	Schmidt	26.99	OFFICE SUPPLIES		-	A
M-100422-825	.17169 1 OFFICE SOLUTION	202209	Schmidt	56.60	OFFICE SUPPLIES		-	A
M-100422-825	.18890 AMZN MKTP US 1F80N7XL2	202209	Dobrovolny	22.59	OFFICE SUPPLIES		-	A
M-100422-825	.18896 AMZN MKTP US 1F5S37VX0	202209	Dobrovolny	22.66	OFFICE SUPPLIES		-	A
M-100422-825	.18898 AMZN MKTP US 1F6493UV1	202209	Dobrovolny	29.99	OFFICE SUPPLIES		-	A
M-100422-825	.18902 AMZN MKTP US 1V2A779T2	202209	Dobrovolny	133.32	OFFICE SUPPLIES		-	A
D-101022-815	05866 HANSON BRIGGS ADVERTISIN	067594	29670	135.00	LIBRARY CARD	022716	P -	A
233	PRINTING & BINDING	0.00	0.00	0.00	0.00	0.00	0	
234	COPIES	0.00	0.00	0.00	0.00	0.00	0	
235	SUBSCRIPTIONS & PUBLICATIONS	9,500.00	0.00	609.50	7,214.64	2,285.36	75	-----
M-100422-825	.11824 THE STAR TRIBUNE CIRCUC	202209	Schmidt	574.50	NEWSPAPER SUBSCRIPTION		-	A
M-100422-825	.12801 YANKTON COUNTY OBSERVE	202209	Schmidt	35.00	NEWSPAPER SUBSCRIPTION		-	A
236	JANITORIAL SUPPLIES	3,000.00	0.00	339.80	2,279.31	720.69	75	-----
M-100422-825	.18876 AMZN MKTP US 1M8RB9VD2	202209	Dobrovolny	70.39	JANITORIAL SUPPLIES		-	A
M-100422-825	.18885 AMZN MKTP US 1F91V6R72	202209	Dobrovolny	269.41	JANITORIAL SUPPLIES		-	A
242	PROGRAM SUPPLIES	5,000.00	0.00	518.96	2,694.07	2,305.93	53	-----
M-100422-825	.12434 WAL-MART #1483	202209	Schmidt	16.89	PROGRAM SUPPLIES		-	A
M-100422-825	.18874 MELISSA AND DOUG B2B	202209	Schmidt	43.96	PROGRAM SUPPLIES		-	A
M-100422-825	.18876 AMZN MKTP US 1M8RB9VD2	202209	Dobrovolny	24.67	PROGRAM SUPPLIES		-	A
M-100422-825	.12434 WAL-MART #1483	202209	Schmidt	11.74	PROGRAM SUPPLIES		-	A
M-100422-825	.16450 HY-VEE YANKTON 1899	202209	Schmidt	16.68	PROGRAM SUPPLIES		-	A
M-100422-825	.18892 AMZN MKTP US 1F1C27S70	202209	Dobrovolny	21.39	PROGRAM SUPPLIES		-	A
M-100422-825	.16699 OTC BRANDS INC	202209	Schmidt	32.97	PROGRAM SUPPLIES		-	A
M-100422-825	.18898 AMZN MKTP US 1F6493UV1	202209	Dobrovolny	172.25	PROGRAM SUPPLIES		-	A
M-100422-825	.18899 AMZN MKTP US 1F4WK7AJ2	202209	Dobrovolny	96.37	PROGRAM SUPPLIES		-	A
M-100422-825	.12434 WAL-MART #1483	202209	Dobrovolny	32.04	PROGRAMMING SUPPLIES		-	A
M-100422-825	.12593 SOUTH DAKOTA HUMANITIE	202209	Dobrovolny	50.00	PROGRAMMING OBSD		-	A
248	PHOTOGRAPHY/AUDIO-VISUAL	0.00	0.00	0.00	0.00	0.00	0	
255	COVID EXPENSE	0.00	0.00	0.00	0.00	0.00	0	
261	MEMBERSHIP DUES	1,000.00	0.00	155.50	187.50	812.50	18	-
M-100422-825	.16033 SD LIBRARY ASSOCIATION	202209	Dobrovolny	40.50	SDLA MEMBERSHIP		-	A
M-100422-825	.16033 SD LIBRARY ASSOCIATION	202209	Schmidt	115.00	SDLA MEMBERSHIP		-	A
263	TRAVEL EXPENSE	3,000.00	0.00	0.00	0.00	3,000.00	0	

		ANNUAL	ENCUMBERED	ACT MTD POSTED	ACT YTD POSTED	REMAINING	PCT		
		REVISED BUDGET		AND IN PROCESS	AND IN PROCESS	BALANCE			
SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REF/REC/CHK	INVOICE	AMOUNT	DESCRIPTION	P.O.	F	9	FILE
101	GENERAL FUND								
142	COMMUNITY LIBRARY OTHER CURRENT EXPENDITURES								
265	CONFERENCE & MEETINGS	1,500.00	0.00	585.00	845.63	654.37	56	-----	
M-100422-825	.16033 SD LIBRARY ASSOCIATION	202209	Schmidt	195.00	SDLA CONFERENCE		-		A
M-100422-825	.16033 SD LIBRARY ASSOCIATION	202209	Dobrovlny	195.00	SDLA CONFERENCE		-		A
M-100422-825	.16033 SD LIBRARY ASSOCIATION	202209	Schmidt	195.00	SDLA CONFERENCE		-		A
271	TELEPHONE	2,300.00	0.00	182.48	1,691.96	608.04	73	-----	
M-100422-825	.18669 BLUEPEAK	202209	Yardley	76.92	PHONE		-		A
M-100422-825	.18669 BLUEPEAK	202209	Yardley	45.06	PHONE		-		A
J-101422-847	PAYROLL OCTOBER 14, 2022			60.50	LIBRARY-TELEPHONE		P		A
272	ELECTRICITY	20,000.00	0.00	1,759.33	13,717.91	6,282.09	68	-----	
M-103122-816	00455 NORTHWESTERN ENERGY	202222		1,759.33	ELECTRICITY	002795	P	-	A
273	FUEL-HEATING	3,000.00	0.00	30.00	4,449.11	1,449.11-	148	-----]]]]	
M-103122-816	00303 MIDAMERICAN ENERGY	202222		30.00	FUEL	002794	P	-	A
274	WATER SERVICE	3,500.00	0.00	499.67	2,187.28	1,312.72	62	-----	
M-103122-816	00109 CITY UTILITIES	202222		80.56	WATER-WW CHARGES	002793	P	-	A
M-103122-816	00109 CITY UTILITIES	202222		419.11	WATER-WW CHARGES	002793	P	-	A
275	SEWER SERVICE	1,200.00	0.00	45.22	549.78	650.22	45	----	
M-103122-816	00109 CITY UTILITIES	202222		45.22	WATER-WW CHARGES	002793	P	-	A
276	LANDFILL	500.00	0.00	32.00	384.00	116.00	76	-----	
J-103122-842	OCTOBER JOURNAL ENTRIES	JE 210		32.00	DUMPSTER CHGS - OCTOBER				A
277	RUBBLE	0.00	0.00	0.00	0.00	0.00	0		
TOTAL:	OTHER CURRENT EXPENDITURES	146,833.00	0.00	14,099.65	99,281.46	47,551.54	67	-----	
CAPITAL OUTLAY									
301	CAPITAL REPAIR & MAINTENANCE	2,000.00	0.00	0.00	0.00	2,000.00	0		
320	BUILDINGS	15,000.00	0.00	0.00	0.00	15,000.00	0		
340	BOOKS	53,000.00	0.00	5,243.02	37,133.33	15,866.67	70	-----	
M-100422-825	.11798 BAKER-TAYLOR	202209	Schmidt	3,476.54	BOOKS		-		A
M-100422-825	.15692 AMZN MKTP US	202209	Dobrovlny	9.99-	BOOK REFUND		-		A
M-100422-825	.18876 AMZN MKTP US 1M8RB9VD2	202209	Dobrovlny	82.52	BOOKS		-		A
M-100422-825	.18879 AMZN MKTP US 1M15V6SF0	202209	Dobrovlny	17.99	BOOK		-		A
M-100422-825	.18885 AMZN MKTP US 1F91V6R72	202209	Dobrovlny	26.29	BOOKS		-		A
M-100422-825	.15316 MIDAMERICA BOOKS	202209	Schmidt	1,372.70	BOOKS		-		A
M-100422-825	.11785 CENTER POINT LARGE PRI	202209	Schmidt	141.42	LARGE PRINT BOOKS		-		A
M-100422-825	.18890 AMZN MKTP US 1F80N7XL2	202209	Dobrovlny	14.50	BOOK		-		A

		ANNUAL	ACT MTD POSTED	ACT YTD POSTED	REMAINING	PCT		
		REVISED BUDGET	AND IN PROCESS	AND IN PROCESS	BALANCE			
SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REF/REC/CHK	INVOICE	AMOUNT	DESCRIPTION	P.O.	F 9	FIL
101	GENERAL FUND							
142	COMMUNITY LIBRARY							
	CAPITAL OUTLAY							
340	BOOKS							
M-100422-825	.18898 AMZN MKTP US 1F6493UV1	202209	Dobrovolny	11.26	BOOK		-	A
M-100422-825	.18899 AMZN MKTP US 1F4WK7AJ2	202209	Dobrovolny	14.99	BOOKS		-	A
M-100422-825	.18922 SP A KIDS BOOK ABOUT	202209	Dobrovolny	94.80	BOOKS		-	A
342	AV - CAPITAL	13,500.00	0.00	617.77	7,223.15	6,276.85	53	-----
M-100422-825	.18873 AMZN MKTP US 1M92B3B02	202209	Dobrovolny	65.91	DVD'S		-	A
M-100422-825	.18879 AMZN MKTP US 1M15V6SF0	202209	Dobrovolny	11.99	DVD		-	A
M-100422-825	.18882 AMZN MKTP US 1M43O24Y2	202209	Dobrovolny	39.92	DVD'S		-	A
M-100422-825	.18883 AMZN MKTP US 1M7AY6D01	202209	Dobrovolny	19.95	DVD		-	A
M-100422-825	.16809 FINDAWAY	202209	Schmidt	99.73	WONDERBOOKS		-	A
M-100422-825	.18885 AMZN MKTP US 1F91V6R72	202209	Dobrovolny	19.59	DVD		-	A
M-100422-825	.18890 AMZN MKTP US 1F80N7XL2	202209	Dobrovolny	95.33	DVD'S		-	A
M-100422-825	.18893 AMZN MKTP US 1M96W2LR1	202209	Dobrovolny	17.49	DVD		-	A
M-100422-825	.18898 AMZN MKTP US 1F6493UV1	202209	Dobrovolny	41.16	DVD'S		-	A
M-100422-825	.18899 AMZN MKTP US 1F4WK7AJ2	202209	Dobrovolny	38.94	DVD'S		-	A
M-100422-825	.18906 AMZN MKTP US 1F7MD4EH1	202209	Dobrovolny	39.58	DVD'S		-	A
M-100422-825	.18910 AMZN MKTP US 1V6675Y71	202209	Dobrovolny	11.29	DVD		-	A
M-100422-825	.18924 AMZN MKTP US YA81P74P3	202209	Dobrovolny	19.95	DVD		-	A
M-100422-825	.18927 AMZN MKTP US 1J85L1YC1	202209	Dobrovolny	6.99	DVD		-	A
M-100422-825	.18929 AMZN MKTP US L85NG2TS3	202209	Dobrovolny	9.97	DVD		-	A
D-101022-815	04785 MIDWEST TAPE	067617	9.15.22	79.98	AV	022708	P -	A
350	EQUIPMENT	0.00	0.00	0.00	19,298.40	19,298.40-9999	-----]]]]	
355	COVID CAPITAL EXPENSE	0.00	0.00	0.00	4,345.96	4,345.96-9999	-----]]]]	
TOTAL: CAPITAL OUTLAY		83,500.00	0.00	5,860.79	68,000.84	15,499.16	81	-----
OTHER EXPENDITURES								
530	REFUNDS & REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00	0	
TOTAL: OTHER EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0	
TOTAL: COMMUNITY LIBRARY		861,399.00	0.00	62,349.62	605,235.62	256,163.38	70	-----
TOTAL: GENERAL FUND		861,399.00	0.00	62,349.62	605,235.62	256,163.38	70	-----

## Director's Report-November 2022

**Beautification Project:** Keep Yankton Beautiful (KYB) has been making progress on the beautification project on the south side of the library. New plants, trees and wood chips have been added to the landscaping. City employees also helped with the landscaping, planting and watering. The Friends made a donation to purchase a bench for the area and KYB will be purchasing a garbage receptacle. I'm excited to see the plants thrive and enjoy the colors throughout the year. This will all make the entrance of the library more welcoming and beautiful!

**Friends of the Library:** The Friends had their last sale of the year in the meeting room from October 13-16. The first evening (Thursday) of the sale was for members only. Friday was open to the public with \$1 for hardcovers, \$.50 for paperbacks and \$3 for puzzles. Saturday and Sunday was anything you could fit in a bag for \$3. The Friends were very happy to report nearly 40 new or renewed memberships and over \$1,300 in sales! On Monday, October 17, the Friends held an appreciation event. They offered all remaining books for free and provided light refreshments. Their next used book sale will be in January.

**October Book Talks:** In October, the library hosted Dr. Jamie Sullivan to discuss this year's One Book South Dakota title, *Our History is the Future* by Nick Estes. Additionally, author Christine Wevick joined us to talk about her newest book, *Someone Knows*. Both events were engaging and well attended.

**Family Halloween Party:** The library hosted a Halloween party on October 27 with over 150 in attendance! Thanks to Cassi, Sarah, our teen volunteers and all who worked to create fun activities for this event.

**Classical Guitarist:** On Thursday, November 10 at 7pm, the library will be hosting musician Peter Fletcher. Fletcher has studied guitar since he was seven and made his formal debut under the auspices of The Brasstown Concert Association in North Carolina in 1983. In addition to performing across the country, Fletcher has three recorded CDs and has made several radio and television appearances. We look forward to an evening of beautiful music. Light refreshments will be served during intermission. This event is sponsored by the Friends of the Library and they will be accepting free will donations.

**Family Lego Night:** The library is partnering with the Mead Cultural Education Center to kick off the holiday season with a night full of LEGOs and holiday spirit! Families will meet at the Mead to take on holiday-themed build challenges and enjoy light refreshments and holiday music. Their creations will then be on display at the Mead through December 31. With free admission for children during the month of December, participants can return with family and friends to show off their masterpieces. In addition, some spectacular pieces from Tom Cihak's LEGO collection will be featured in this display. Thank you to the Mead and to the Cihak's for partnering on this special event.

**Artist Talk and Pop-Up Show:** In honor of Native American Heritage month, the library will be hosting Indigenous artist, J. White on Saturday, November 19. A self-taught painter, White shares her culture through the lens of an urban Indian. White's work has been exhibited in Paris, Venice, and at the Smithsonian.

**Staffing:** We are excited to welcome two new part-time staff to our library team: Emilee LaBarge and Sue Olsen!

**Next Meeting:** Our next regularly scheduled meeting will be on Wednesday, December 14 at 5:30pm. We will meet in the library's meeting room and will also have a virtual option available.

## September 2022 Program Statistics

Elementary Events	Date	Time	Kids	Adults
Lego Club	Sept. 1	3:45 PM	12	5
Lego Club	Sept. 8	3:45 PM	20	6
Affirmation Apple Craft	Sept. 15	3:45 PM	13	4
Sky High Movie	Sept. 22	3:45 PM	3	1
STEAM Water Drop Science	Sept. 29	3:45 PM	11	5
<b>Total:</b>			<b>59</b>	<b>21</b>

Storytime	Date	Time	Kids	Adults
Apple Storytime	6-Sep	10:00 AM	8	5
	8-Sep	10:00 AM	7	5
Bug Storytime	12-Sep	6:30 PM	3	4
	13-Sep	10:00 AM	11	7
	15-Sep	10:00 AM	14	7
Superhero Storytime	19-Sep	6:30 PM	30	17
	20-Sep	10:00 AM	5	3
	22-Sep	10:00 AM	13	7
Family Storytime	26-Sep	6:30 PM	0	0
	27-Sep	10:00 AM	5	3
	29-Sep	10:00 AM	6	4
<b>Total:</b>			<b>102</b>	<b>62</b>

	Date	Time	Kids	Adults
Stay and Play	6-Sep	6:30 PM	0	0
	7-Sep	9:00 AM	7	5
	13-Sep	6:30 PM	1	1
	14-Sep	9:00 AM	14	7
	20-Sep	6:30 PM	1	1
	21-Sep	9:00 AM	8	5
	27-Sep	6:30 PM	5	3
	28-Sep	9:00 AM	9	6
<b>Total:</b>			<b>45</b>	<b>28</b>

Teen Events	Date	Time	Kids
TAB	7-Sep	4:00 PM	3
Teen Donut Craft	21-Sep	3:45 PM	5
<b>Total:</b>			<b>8</b>

Costume Swap	Donated:	<b>159</b>
	Shoppers:	<b>104</b>

<b>Adult Programs</b>	<b>Date</b>	<b>Time</b>	<b>Adults</b>	<b>Virtual</b>	<b>Video Views</b>
Who Lived in that House	7-Sep	6:00 PM	14	N/A	N/A
Bingo For A Book	11-Sep	2:00 PM	19	N/A	N/A
Seed Library	15-Sep	2:00 PM	20	2	10
Seed Library	15-Sep	6:00 PM	12	N/A	N/A
Adult Craft	21-Sep	6:00 PM	16	N/A	N/A
Outdoor Movie-Lightyear	24-Sep	7:30 PM	35	N/A	N/A
Where the Crawdads Sing-Movie	25-Sep	2:00 PM	65	N/A	N/A
Estate Planning 101	28-Sep	6:30 PM	37	3	7
<b>Total:</b>			<b>226</b>	<b>5</b>	<b>17</b>

<b>Book Clubs</b>	<b>Date</b>	<b>Time</b>	<b>Adults</b>
Readers Anonymous	13-Sep	2:00 AM	5
<b>Total:</b>			<b>5</b>

<b>Food for Fines:</b>	22-Sep	<b>70</b>
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**October 2022 Program Statistics**

<b>Elementary Events</b>	<b>Date</b>	<b>Time</b>	<b>Kids</b>	<b>Adults</b>
Lego Club	6-Oct	3:45 PM	14	5
K-5 Craft	13-Oct	3:45 PM	25	6
Movie-Hocus Pocus	20-Oct	3:45 PM	8	6
<b>Total:</b>			<b>47</b>	<b>17</b>

<b>Storytime</b>	<b>Date</b>	<b>Time</b>	<b>Kids</b>	<b>Adults</b>
Bilingual Storytime	3-Oct	6:30 PM	18	9
	4-Oct	10:00 AM	14	7
	6-Oct	10:00 AM	0	0
Story Time	10-Oct	6:30 PM	1	1
	11-Oct	10:00 AM	0	0
	13-Oct	10:00 AM	8	6
Story Time	17-Oct	6:30 PM	8	4
	18-Oct	10:00 AM	5	4
	20-Oct	10:00 AM	3	2
Story Time	24-Oct	6:30 PM	11	9
	25-Oct	10:00 AM	12	5
	27-Oct	10:00 AM	4	4
<b>Total:</b>			<b>84</b>	<b>51</b>

	<b>Date</b>	<b>Time</b>	<b>Kids</b>	<b>Adults</b>
<b>Stay and Play</b>	4-Oct	6:30 PM	7	5
	5-Oct	9:00 AM	18	8
	11-Oct	6:30 PM	0	0
	12-Oct	9:00 AM	2	4
	18-Oct	6:30 PM	16	8
	19-Oct	9:00 AM	13	6
	25-Oct	6:30 PM	2	0
	26-Oct	9:00 AM	2	2
<b>Total:</b>			<b>60</b>	<b>33</b>

<b>Teen Events</b>	<b>Date</b>	<b>Time</b>	<b>Kids</b>
TAB	5-Oct	4:00 PM	5
Teen Craft	19-Oct	3:45 PM	8
<b>Total:</b>			<b>13</b>

<b>Adult Programs</b>	<b>Date</b>	<b>Time</b>	<b>Adults</b>	<b>Virtual</b>
Who Lived in That House?	4-Oct	6:00 PM	24	N/A
Cuban Missile Crisis	9-Oct	2:00 PM	19	4
Seed Library	20-Oct	2:00 PM	17	2
Seed Library	20-Oct	6:30 PM	10	N/A
Adult Craft	19-Oct	6:00 PM	15	N/A
OBSD Book Discussion	26-Oct	6:30 PM	8	2
Author Visit: Chris Wevik	29-Oct	2:00 PM	25	4
<b>Total:</b>			<b>130</b>	<b>12</b>

<b>Video Views for Previous Month</b>	<b>Date</b>	<b>Video Views</b>
Seed Library	15-Sep	21
Estate Planning 101	28-Sep	10

**31**

<b>Book Clubs</b>	<b>Date</b>	<b>Time</b>	<b>Adults</b>
Readers Anonymous	11-Oct	2:00 PM	6
Between The Lines	25-Oct	4:00 PM	3

**Total: 9**

<b>Family Events:</b>		<b>Time</b>	<b>Kids</b>	<b>Adults</b>
Day of the Dead Celebration	22-Oct	2PM	34	21
Spooky Movie Sunday: Young Frankenstein	23-Oct	1:30 PM	2	2
Spooky Movie Sunday: Gremlins	23-Oct	3:15 AM	0	3
Family Halloween Party	27-Oct	6PM	90	66
Spooky Movie Sunday: Frankenweenie	30-Oct	1:30 PM	3	3
Spooky Movie Sunday: Corpse Bride	30-Oct	3:00 PM	1	2

**Total: 130 Kids 97 Adults**



## SEPTEMBER 2022 USAGE & CIRCULATION STATISTICS

Total Circulation Statistics*			
	2022	2021	2020
Adult	5800	6,556	4,208
Juvenile	3837	4,210	2,444
<b>Total</b>	<b>9637</b>	<b>10,766</b>	<b>6,652</b>

\*Includes physical collection, ILL, and eBooks

Physical Collection Circulation			
	2022	2021	2020
Adult	4859	4,470	2,672
Juvenile	3518	3,982	2,359
<b>Total</b>	<b>8377</b>	<b>8,452</b>	<b>5,031</b>

Interlibrary Loan			
	2022	2021	2020
Requested	80	131	78
Supplied	24	42	38
<b>Total</b>	<b>104</b>	<b>173</b>	<b>116</b>

Electronic Resources			
	2022	2021	2020
OverDrive Adult	837	1,913	1,420
OverDrive Juvenile	60	N/A	N/A
TumbleBooks	259	228	85
<b>Total</b>	<b>1156</b>	<b>2,141</b>	<b>1,505</b>

Adult Outreach			
	2022	2021	2020
Locations	8	5	4
Patrons	44	25	7
Circulations	148	92	52

Daycare Outreach			
	2022	2021	2020
Locations	n/a	8	2
Patrons	n/a	94	40
Circulations	n/a	184	80

Current Cards			
	2022	2021	2020
Resident	3530	4,360	4,060
Non-Resident	197	251	218
Mount Marty	12	39	36
Teacher	37	54	52
Yankton County	760	993	922
<b>Total</b>	<b>4536</b>	<b>5,697</b>	<b>5,288</b>

New Cards			
	2022	2021	2020
Resident Adult	43	25	N/A
Resident Youth (<18)	4	9	N/A
County	5	3	28
County (Households)	5	3	24
Non-resident	4	6	11
Non-resident (households)	4	5	N/A

30 Day Trial Cards			
	2022	2021	2020
In-Town New	2	5	14
County -New	2	0	3
County-Renewal	0	2	23
Nonresident-New	0	1	0
Nonresident-Renewal	0	0	2
Online Signup	3	N/A	N/A
<b>Total</b>	<b>7</b>	<b>8</b>	<b>42</b>

Public Computer Use			
	2022	2021	2020
Uses	545	518	95
Hours	303	256	42

WiFi Usage			
	2022	2021	2020
Sessions	831	918	725
Total Session Hours	969	738	922
Unique Users	295	224	158

Meeting Room Use			
	2022	2021	2020
Library Uses	33	34	0
Library Hours	77	62.5	0
Non-Library Uses	18	16	0
Non-Library Hours	24	22.0	0

Study Room Use			
	2022	2021	2020
Uses	27	15	0
Hours	51	29.5	0.0

Notary			
	2022	2021	2020
Requests	19	2	0

Proctor			
	2022	2021	2020
Tests	4	4	8

Genealogy Requests*			
	2022	2021*	2020
Patrons	0	0	0
Hours	0	0	0

\*Microfilm out to be digitized.

Teacher Requests			
	2022	2021	2020
Patrons	0	0	2

Courier			
	2022	2021	2020
Total Incoming	124	127	109
Total Outgoing	154	132	86
<b>Total</b>	<b>278</b>	<b>259</b>	<b>195</b>

Collection			
	2022	2021	2020
Items Added	397	584	361
Items Deleted	259	376	137

Curbside Pick-Ups			
	2022	2021	2020
	11	39	747

Book a Librarian			
	2022		
Time (minutes)	235		
Sessions	11		

**October 2022 USAGE & CIRCULATION STATISTICS**

Total Circulation Statistics*			
	2022	2021	2020
Adult	6805	6,849	4,677
Juvenile	4528	4,115	2,423
<b>Total</b>	<b>11,333</b>	<b>10,964</b>	<b>7,100</b>

\*Includes physical collection, ILL, and eBooks

Physical Collection Circulation			
	2022	2021	2020
Adult	4655	4,684	3,340
Juvenile	4052	3,943	2,369
<b>Total</b>	<b>8,707</b>	<b>8,627</b>	<b>5,709</b>

Interlibrary Loan			
	2022	2021	2020
Requested	89	105	101
Supplied	37	23	20
<b>Total</b>	<b>126</b>	<b>128</b>	<b>121</b>

Electronic Resources			
	2022	2021	2020
OverDrive Adult	2024	2,037	1,216
OverDrive Juvenile	247	N/A	N/A
TumbleBooks	229	172	54
<b>Total</b>	<b>2500</b>	<b>2,209</b>	<b>1,270</b>

Adult Outreach			
	2022	2021	2020
Locations	9	5	4
Patrons	43	34	13
Circulations	145	137	65

Daycare Outreach			
	2022	2021	2020
Locations	4	4	4
Patrons	46	46	80
Circulations	80	18	80

Current Cards			
	2022	2021	2020
Resident	3593	4,380	4,080
Non-Resident	199	254	219
Mount Marty	12	39	36
Teacher	37	54	52
Yankton County	770	997	934
<b>Total</b>	<b>4611</b>	<b>5,724</b>	<b>5,321</b>

New Cards			
	2022	2021	2020
Resident Adult	44	31	N/A
Resident Youth (<18)	18	4	N/A
County	8	2	37
County (Households)	7	2	31
Non-resident	2	2	15
Non-resident (households)	2	2	NA

30 Day Trial Cards			
	2022	2021	2020
In-Town New	3	8	1
County -New	1	1	4
County-Renewal	3	0	15
Nonresident-New	0	0	0
Nonresident-Renewal	0	1	1
Online Signup	2	0	0
<b>Total</b>	<b>9</b>	<b>10</b>	<b>21</b>

Public Computer Use			
	2022	2021	2020
Uses	583	577	154
Hours	341	277	69

WiFi Usage			
	2022	2021	2020
Sessions	740	1,028	885
Total Session Hours	871	792	922
Unique Users	275	275	175

Meeting Room Use			
	2022	2021	2020
Library Uses	39	31	0
Library Hours	121	51.0	0
Non-Library Uses	22	22	0
Non-Library Hours	65	25.0	0

Study Room Use			
	2022	2021	2020
Uses	20	18	0
Hours	40	32.0	0.0

Notary			
	2022	2021	2020
Requests	3	1	0

Proctor			
	2022	2021	2020
Tests	5	6	9

Genealogy Requests			
	2022	2021	2020
Patrons	0	*	*
Hours	0	*	*

\*Microfilm out to be digitized.

Teacher Requests			
	2022	2021	2020
Patrons	1	0	4

Courier			
	2022	2021	2020
Total Incoming	124	123	80
Total Outgoing	179	162	97
<b>Total</b>	<b>303</b>	<b>285</b>	<b>177</b>


Collection			
	2022	2021	2020
Items Added	510	514	512
Items Deleted	205	202	126
<b>TOTAL COLLECTION</b>	<b>84,560</b>	<b>82,723</b>	<b>80,709</b>

Curbside Pick-Ups			
	2022	2021	2020
	7	39	747

Food For Fines			
	2022	2021	2020
	63	60	27

Book a Librarian			
	2022		
Time (minutes)	180		
Sessions	9		

# Yankton Community Library • DINO-VEMBER 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<b>Food for Fines:</b> <b>Any Non-Perishable Items</b> Donations going to Pathways		1 Storytime 10 am Stay & Play 6:30 pm	2 Stay & Play 9–11 am TAB Meeting 4 pm	3 Storytime 10 am LEGO Club 3:45 pm	4	5
6	7 Storytime 6:30 pm	8 Storytime 10 am Stay & Play 6:30 pm	9 Stay & Play 9–11 am Library Board Meeting 5:30 pm	10 Storytime 10 am Craft 3:45 pm Classical Guitarist Peter Fletcher 7pm	11 Veterans Day Library Closed	12
13	14 Storytime 6:30 pm	15 Storytime 10 am Stay & Play 6:30 pm	16 Stay & Play 9–11 am Teen Craft: 3:45pm Adult Craft: 6 pm	17 Storytime 10 am Good Dinosaur Movie 3:45 pm Family LEGO Event @ the Mead 6-7:30pm	18 Teen After-Hours: 5:30-8:30 pm	19 Indigenous Artist J. White: 2 pm
20	21 Storytime 6:30 pm	22 Storytime 10 am Stay & Play 6:30 pm	23 Stay & Play 9–11 am Free Birds Movie 2 pm Closing @ 5pm	24 Thanksgiving Library Closed	25 Library Closed	26
27	28 Storytime 6:30 pm	29 Storytime 10 am Stay & Play 6:30 pm	30 Stay & Play 9–11 am	 <p>YANKTON COMMUNITY LIBRARY BOOKS ARE JUST THE BEGINNING 515 Walnut St. 605-668-5275</p> <p><a href="http://library.cityofyankton.org">http://library.cityofyankton.org</a>                      Email: <a href="mailto:library@cityofyankton.org">library@cityofyankton.org</a>  <b>Fall /Winter Hours:</b>                      Mon-Thurs, 9a-8p;                      Fri-Sat, 9a-5p; Sun 1-5p</p>		

Family—Purple | Adults—Red | Teen—Green | K-5—Orange | Preschool—Blue

# Yankton Community Library • December 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
 <p>YANKTON COMMUNITY LIBRARY BOOKS ARE JUST THE BEGINNING 515 Walnut St. 605-668-5275</p>	<a href="http://library.cityofyankton.org">http://library.cityofyankton.org</a> Email: <a href="mailto:library@cityofyankton.org">library@cityofyankton.org</a> <b>Fall /Winter Hours:</b> Mon-Thurs, 9a-8p; Fri-Sat, 9a-5p; Sun 1-5p		<b>Food for Fines:</b> <b>Socks</b>	1 Storytime 10 am Holiday Coloring Sheets 3:45 pm Holiday Festival of Lights 6 pm	2	3
4	5 Storytime 6:30 pm	6 Storytime 10 am Stay & Play 6:30 pm	7 Stay & Play 9–11 am TAB Meeting 4pm Library Board Meeting 5:30 pm	8 Storytime 10 am Santa's Workshop 3:45 pm	9	10
11	12 Winter Reading Starts! Get a take & make kit with registration!	13 Stay & Play 6:30 pm	14 Stay & Play 9–11 am Teen Craft: 3:45pm Library Board Meeting 5:30 pm	15 Movie 3:45 pm	16	17
18	19	20 Stay & Play 6:30 pm	21 Stay & Play 9–11 am	22 Movie 3:45 pm	23	24 Christmas Eve Library Closed
25 Christmas Library Closed	26 Library Closed	27 Board Games & Wii 1-3 pm Stay & Play 6:30 pm	28 Stay & Play 9–11 am Maker Day 1-3 pm Teen Take Apart 3:30	29 Craft Buffet 1-3 pm	30 Family New Year's Eve Party 11 am	31

Family—Purple | Adults—Red | Teen—Green | K-5—Orange | Preschool—Blue

## **Library Photography and Video Policy**

Yankton Community Library strives to maintain a safe, non-threatening environment that allows patrons to freely and safely access library information and resources. This requires the library to maintain policies that protect the privacy of patrons and staff members and ensures their freedom from harassment, intimidation, and threats to their safety and well-being. In order to provide appropriate safeguards against such behavior and enforce policies and procedures addressing that behavior when it occurs, YCL has adopted the following policy regarding the taking of photographs or videos inside and outside the library building.

### **General Policy**

Library staff members may stop any photography or video recording that appears to interfere with the library's ability to conduct business, or that compromises public safety or security.

Photographers/videographers are asked to be respectful of other library users and to observe the following:

- Refrain from disturbing other library users. Any persons filming, photographing, and/or recording on library premises have sole responsibility for gaining all necessary releases and permissions from persons who are filmed, photographed or recorded.
- Taking photos/video of specific, copyrighted (or otherwise protected) materials for the purpose of redistribution is not permitted.
- Taking photos, video, or audio of any other person in restrooms is not permitted.
- Entering STAFF ONLY areas is not permitted.
- Members of the media are asked to notify the Library Director prior to or upon entering the library to alert staff of the intent to photograph or video inside the library. When possible, staff in the facility will be notified in advance to avoid potential interruption of library services and operations.

Persons taking photographs and videos shall not:

- Compromise a patron or staff member's right to privacy
- Harass, intimidate, or threaten a patron or staff member
- Block library aisles, walkways, doors, or exits

### **Exterior Photography and Videos**

Taking photographs and videos outside of the library building and/or of the library grounds does not require permission. However, the activity may not impede patrons or staff entering or exiting the library building and must abide by the General Policy outlined above.

### **Library Photography, Videos, and Recording**

The Library reserves the right to document its services and the public's use of the Library building and grounds. These photographs, videos, and audio recordings may be copied, displayed, televised, and published (including on any Library web site or social media site). Any individual that does not wish the Library to use a photograph or video of them or their child should inform a Library staff member prior to or while such photographs or videos are being taken. Library staff will make every effort to notify members of the public when photography and video recording is taking place.

### **Right Subject to Compliance with Policy**

The Library reserves the right to ask any individual or group violating this policy to cease the taking of photographs or videos.

# 2023

Check Date



End of Pay Period



City Commission Meeting



Holidays



## January

S	M	T	W	T	F	S
	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

## February

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

## March

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

## April

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

## May

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

## June

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

## July

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

## August

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

## September

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

## October

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

## November

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

## December

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

There will be 4 floating Holidays this year, the fourth is from the Christmas Eve Holiday.

**Yankton Community Library  
Holiday Calendar & Board Schedule 2023**

<b>Date</b>	<b>Holiday</b>	<b>Closing</b>
Sunday, January 1 Monday, January 2	New Year's Day	All Day
Monday, January 16	Martin Luther King Jr. Day	All Day
Monday, February 20	Presidents' Day	All Day
Sunday, April 9	Easter	All Day
<b>Summer Hours begin May 28, 2023</b>		
Sunday, May 28 Monday, May 29	Memorial Day	All Day
Tuesday, July 4	Independence Day	All Day
Saturday, August 19	Riverboat Days	All Day
Monday, September 4	Labor Day	All Day
<b>Winter Hours resume September 5, 2023</b>		
Friday, November 10 Saturday, November 11	Veterans Day	All Day
Thursday, November 23 Friday, November 24	Thanksgiving	5 pm on 11/22
Sunday, December 24 Monday, December 25	Christmas	All Day
Monday, January 1, 2024	New Year's Day	All Day

Staff has four additional personal, floating holidays of their choosing with two (2) weeks advance notice to the Director and upon approval by the Director. The fourth floating holiday is the result of Christmas Eve being on a Sunday.

**Yankton Community Library Board of Trustees 2022 Meeting Schedule**

(Meetings on second Wednesday of each month, 5:30 p.m., at the Library)

January 11	July 12
February 8	August 9
March 8	September 13
April 12	October 11
May 10	November 8
June 14	December 13

Adopted by the Yankton Community Library Board on November 9, 2022.

## Agreement for the Provision of Library Services

This Agreement made this \_\_\_\_ day of \_\_\_\_\_, 2022 between the City of Yankton, a municipal corporation, acting through its Board of Library Trustees and its Board of City Commissioners and Yankton County, a political subdivision, acting through its Board of County Commissioners.

The parties do agree as follows:

1. The City of Yankton will provide the same library services to all residents of Yankton County living outside of the corporate limits of the City of Yankton as it provides for citizens of the City.
2. Yankton County will pay \$15,000 to the City of Yankton to provide library services for all Yankton County residents from January 1, 2023 until December 31, 2023. The City of Yankton will bill Yankton County semi-annually (April and October – See County Commission Minutes, 01/11/00)
3. Additionally, every household must pay an annual \$20.00 out-of-pocket charge directly to the Library, upon issuance or renewal, for a nonresident Yankton County card (for individuals living outside of the corporate limits of the City of Yankton but within Yankton County). Library cards may also be purchased for a 3-month membership (\$5) or a 6-month membership (\$10). Nonresident (outside of Yankton County) cards are issued at \$40.00 per household per year.
4. While the Library agrees to verify that each person or family to whom a card issued is a resident of Yankton County by using a current means of identification and proof of address, both the County and Library have agreed upon the following definition of a county resident that is eligible to purchase a County card:

*“Person or persons owning residential or business property within Yankton County or, through rent or lease, paying property taxes to the County and County youth, high school freshmen through seniors. Verification of property tax payment may be additionally required for persons renting or leasing. The property owners (residing within the county or not) as well as the renter/lessee have the same right to obtain a library card.”*

5. During the contract period, the Library will track the utilization of library services by county residents and provide patron database numbers, renewal and new card figures, and circulation percentages upon request to the Board of County Commissioners.
6. The Board of County Commissioners is entitled to appoint an additional member to the Board of Library Trustee of the City of Yankton as provided in SDCL 14 2-36. Said member shall have all of the powers and responsibilities granted to members of the Library Board of Trustees under state law and city code/ordinance. The term of the county representative shall be tied to this contract date as well as the term and appointment calendar for County Commissioners. If the contract is terminated for any reason, the County Commissioner’s representative on the

Library Board of Trustee will end upon the date of contract termination.

7. This agreement shall be effective and binding on January 1, 2023 extending until December 31, 2023 unless amended or terminated by either/or both parties. A mutual resolution for extension may also be included.

Approved this \_\_\_\_ day of \_\_\_\_\_, 2022, Yankton Community Library Board of Trustees.

\_\_\_\_\_  
Sarah Mechtenberg  
Board President

Attest:

\_\_\_\_\_  
Dana Schmidt  
Library Director

Approved this \_\_\_\_ day of \_\_\_\_\_, 2022, Board of Commissioners, Yankton County.

\_\_\_\_\_  
Cheri Loest  
Chairman

Attest:

\_\_\_\_\_  
Patty Hojem  
Auditor

Approved this \_\_\_\_ day of \_\_\_\_\_, 2022, City of Yankton.

\_\_\_\_\_  
Stephanie Moser  
Mayor

Attest:

\_\_\_\_\_  
Amy Leon  
City Manager



## **Collection Development Policy**

### **The Role of the Library in the Community**

The mission of the Yankton Community Library is to uphold the public's freedom of access to information by providing a dynamic collection in a variety of formats and technologies, and to respond to the needs of the community through timely services and programs. We seek to foster an atmosphere of free inquiry and to provide information without bias or discrimination. We cooperate with other agencies and institutions in an effort to enhance and expand public awareness and access to information. Libraries should challenge censorship in the fulfillment of their responsibility to provide information and enlightenment.

### **Materials Selection Policy**

Widespread interest and usage are the most powerful influence on the library's collection. The Yankton Community Library upholds the right of the individual to access information, even though the content may be controversial, unorthodox or unacceptable to others. In considering which materials to place in the library, we judge each item on the basis of its overall content or style, not by isolated or random portions. Therefore, we will not automatically include or exclude an item based on any of the following criteria:

- Race, religion, nationality or political views of an author
- Frankness or coarseness of language
- Controversial nature of an item
- Endorsement or disapproval of an item by any individual or organization in the community

### **How We Decide What to Buy**

The library staff makes recommendations for the purchase of items, with the Library Director having the authority and responsibility for the final selection. Professional sources are consulted to determine the value of the material to the collection. The following criteria are considered when selecting materials:

- reviews from professional journals, popular magazines, newspapers and websites
- expressed or anticipated patron demand
- timeliness or permanence of the material
- quality, accuracy or authenticity of materials
- inclusion of materials in a special bibliography or index
- scope and depth of our present collection or the availability of materials at other libraries
- reputation or authority of the author or publisher
- format and price of material as well as space available to house it
- appropriateness to the interests and skills of the intended user

No single criterion is used to justify a purchase; materials selectors consider all the criteria in the selection process.

### **How You Can Have a Say**

Suggestions and donations are encouraged and are given serious consideration using the same criteria as ordinarily used in selecting items.

From time to time, a person may be concerned about a particular book or other material in the library. If a person wants us to reconsider material that is in our collection, a Request for Reconsideration of Library Materials form may be requested from the staff. This form should be filled out and either returned to the staff member or the director. A written response from the director will be sent within ten (10) days.

The individual may appeal the decision of the library director to the Library Board of Trustees by making a written request for a hearing to the President of the Board of Trustees. This request must be made not more than sixty (60) calendar days after the date of the reply from the library director. A hearing will be scheduled by the Board of Trustees at its next regularly scheduled Board meeting. The Board of Trustees will arrive at a decision regarding the Request for Reconsideration at the regularly scheduled meeting following the meeting at which the hearing was held. The Board President will notify the individual of the board's decision by formal letter that will also be entered into the public record. A single title may be challenged by the same person one time per year.

### **Intellectual Freedom Statements**

We support the American Library Association's Library Bill of Rights, the Freedom to Read Statement, the Freedom to View Statement, and Access to Library Resources and Services for Minors in providing free and open access to our materials for all age groups. These statements are included as a part of this policy.

### **Electronic Resources**

The Library Board recognizes that the formats in which information is stored and transmitted are expanding and that as the library collects materials in new formats, there will be duplication. Many of the new resources that will make up collections in the library will not physically be in the library building, but will be hosted on servers somewhere else and be delivered through the Internet. The library will select these resources using the same types of criteria as is used for physical materials. When the library is a part of a cooperative group for purchasing electronic resources, we will use the selection criteria of the cooperative group.

### **South Dakota and Yankton Area Collections**

The purpose of the South Dakota and Yankton Area collections is to collect a varied representation of works by South Dakota and regional authors that have made significant contributions to the regional literature and/or historical information of South Dakota. While works from all over the state will be considered, the focus is primarily upon the contiguous counties to Yankton County. Works meeting the following criteria will be included in the collection:

1. Material created by a state/regional individual but is not necessarily about South Dakota/Yankton. Works should meet 2a, b, or c also.
2. Material dealing with a South Dakota/Yankton setting, topic, area, theme or history if that author's work:
  - a) contributes significantly to the literature;
  - b) becomes regarded as a "classic" and/or;
  - c) is irreplaceable, meaning it's published by a small, local or vanity press or out-of-print.

Other acquired works that do not fully meet the above criteria will be placed in the regular collection. These works may be considered for future inclusion in the South Dakota/Yankton collection based on their historical value. Weeding of these materials will be based on the above criteria as well as all applicable criteria in the Collection Development Policy.

### **Withdrawal of Materials**

To ensure a vital collection of continued value to the community, materials that have outlived their usefulness are withdrawn. Materials will be disposed of according to all current city, county, and state laws governing such disposal and surplus property.

### **Criteria for Withdrawal of Nonfiction**

1. Age/copyright date
2. Physical condition
3. Content accuracy/datedness
4. Use/circulation
5. Format
6. Changes in/adherence to Library collection development philosophy
7. Recognized standard library sources, bibliographies, indexes

### **Criteria for Withdrawal of Fiction**

1. Physical condition
2. Format
3. Genre
4. Circulation
5. Representation in collection compared to copy circulation of other author's books.
6. Significance of author in genre
7. Recognized standard library sources, bibliographies, indexes

## **Children and the Library**

Libraries must meet the diverse needs of everyone in the community, including children and teens. Children mature at different rates. They have different backgrounds and interests, and they have different reading levels and abilities. Parents and guardians are responsible for deciding what library items are appropriate for their children. The library encourages parents to help their children choose items that match their own family's values. This policy reflects the American Library Association's Library Bill of Rights which states that "a person's right to use a library should not be abridged because of origin, age, background or views."

The Yankton Community Library allows individuals in high school (9<sup>th</sup> grade and up) to obtain a library card without a parent's approval. At this point, parents are no longer responsible for any fines or fees that accrue on their child's card. Once in high school, individuals may also choose to not list a parent or guardian as an authorized user and are entitled to their privacy regarding which items they are checking out. Like adults, children and teenagers have the right to seek and receive the information that they choose. It is the right and responsibility of parents/guardians to guide their own family's library use, while allowing other parents/guardians to do the same.

Parents/guardians should discuss rules regarding library use with their children. If you are concerned they will not respect your wishes, it is your responsibility to visit the library with them.

## **American Library Association**

The Yankton Community Library endorses and abides by the following documents set forth by the American Library Association:

### **Library Bill of Rights:**

<http://www.ala.org/advocacy/intfreedom/librarybill/>

### **Freedom to Read Statement:**

<http://www.ala.org/advocacy/intfreedom/freedomreadstatement>

### **Freedom to View Statement:**

<http://www.ala.org/advocacy/intfreedom/freedomviewstatement>

### **Access to Library Resources and Services for Minors:**

<http://www.ala.org/advocacy/intfreedom/librarybill/interpretations/access-library-resources-for-minors>