



CITY OF YANKTON

2022_11_28

**CITY COMMISSION
MEETING**



Mission Statement
To provide exemplary experiences, services & spaces that create opportunities for everyone to learn, engage and thrive.

YANKTON BOARD OF CITY COMMISSIONERS

Regular City Commission Meeting beginning at 7:00 P.M.

Monday, November 28, 2022

City of Yankton Community Meeting Room

Located at the Career Manufacturing Technical Education Academy formerly known as Technical Education Center • **1200 W. 21st Street • Room 114**

If you would like to watch the City Commission meeting you can do so by accessing the City of Yankton's YouTube Live Channel.

<https://www.youtube.com/channel/UCD1a1hf1dIkiLVSvXnmdRQg/live>

Rebroadcast Schedule: Tuesday @ 7:30pm, on channels 3 & 45

I. ROUTINE BUSINESS

1. Roll Call

2. Approve Minutes of regular meeting of November 14, 2022

Attachment I-2

3. City Manager's Report

Attachment I-3

4. Public Appearances

Public appearances is a time for persons to address the City Commission on items not listed on the agenda. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Each person has up to three minutes to speak. Comments made during the Public Appearance Comment period of the agenda may be on any subject. There shall be no personal attacks against the Mayor, members of the City Commission, City Staff, or any other individual.

II. CONSENT ITEMS

Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the City Commission at one time, without discussion. Approval constitutes following the recommendation of the City Manager on each item.

1. **Renewal of Private Collector of Refuse License for 2023**

Consideration of Memorandum #22-232 recommending approval of the renewal of applications for Private Collector of Refuse Licenses for the year 2023 (January 1, 2023– December 31, 2023) licensing period.

Attachment II-1

2. **Renewal of 2023 City Dance License Applications**

Consideration of Memorandum #22-230 recommending approval of the renewal of applications for 2023 City Dance Licenses.

Attachment II-2

3. **Establish Public Hearing for sale of alcoholic beverages**
Establish December 12, 2022 as the date for the public hearing on the request for a Special Events Retail (on-sale) Liquor License for 1 day, January 21, 2023, from Riverside Roadhouse, Inc. d/b/a/ Riverside Roadhouse, 44368 309th Street, Mission Hill, SD 57046 at The Meridian Venue, 101 E. 3rd Street, Yankton, SD.
Attachment II-3
4. **Naming SAC Taskforce**
Consideration of Memorandum #22-237 regarding the Mayor's appointments to the Summit Activities Center Taskforce.
Attachment II-4

III. **OLD BUSINESS**

Old business includes items that have previously appeared on the City Commission's agenda and require further consideration or action by the board.

1. **Public Hearing for sale of alcoholic beverages**
Consideration of Memorandum #22-228 regarding the request for a Special Events Retail (on-sale) Liquor License for 1 day, December 10, 2022 from VFW, 209 Cedar Street, Yankton, SD at The Meridian Venue, 101 E. 3rd Street, Yankton, SD.
Attachment III-1
2. **Public Hearing for sale of alcoholic beverages**
Consideration of Memorandum #22-229 regarding the request for a Special Events Retail (on-sale) Liquor License for 1 day, December 2, 2022 from Stripes, Inc. d/b/a Mojo's 3rd Street, 106 E 3rd St, Yankton, SD at The Meridian Venue, 101 E. 3rd Street, Yankton, South Dakota.
Attachment III-2

Adoption of an ordinance is typically a two-meeting process. At the first meeting, an ordinance is introduced, and the first reading is held. During the second meeting, the ordinance is discussed by the commission and the public and then considered for adoption.

IV. **NEW BUSINESS**

New business items are those that have not been discussed by the Commission previously.

1. **Budget Supplement**
Memorandum supporting first reading of Memorandum #22-227 supporting Ordinance #1013, the second supplement to the 2022 annual appropriation Ordinance #1067 and setting December 12, 2022 as second reading and public hearing of said Ordinance.
Attachment IV-1
2. **Uncollectible Utility Accounts**
Consideration of Memorandum #22-224 recommending that the City write off Uncollectible Utility Accounts.
Attachment IV-2
3. **Water Service Agreement for the Mead's Addition**
Consideration of Memorandum #22-225 regarding a Water System Limited Joint Development Agreement between the City of Yankton and B-Y Water District for the provision of water service to the Mead's Addition and adjacent Yankton Youth Soccer Association Project.
Attachment IV-3

4. **Library Agreement renewal between City of Yankton and Yankton County**
Consideration of Memorandum #22-207 and Resolution #22-58 regarding Library contract between City of Yankton and Yankton County.

Attachment IV-4
 5. **Chan Gurney Municipal Airport Hangar Sub-Lease**
Consideration of Memorandum #22-226 regarding Chan Gurney Municipal Airport Hangar Sub-Lease Location #15.

Attachment IV-5
 6. **Vehicle Purchase (2023 Dodge Durango SUV) from Broadway Motors for YPD**
Consideration of Memorandum #22-231 and Resolution #22-60 regarding vehicle purchase (one 2023 Dodge Durango SUV) from Broadway Motors for the Yankton Police Department.

Attachment IV-6
 7. **Sertoma Shade Structures Request**
Consideration of Memorandum #22-216 regarding funding request for commercial shade structures at Sertoma Park.

Attachment IV-7
 8. **Riverside Baseball Request**
Consideration of Memorandum #22-217 regarding funding request for Riverside Park Baseball Field.

Attachment IV-8
 9. **Change Order Approval – 5th Street from Green Street to Spruce Street**
Consideration of Memorandum #22-233 regarding the change order for the 5th Street – Green Street to Spruce Street Construction Project.

Attachment IV-9
 10. **Project Close Out – Active Transportation Sidewalk Installations**
Consideration of Memorandum #22-235 regarding the change order, final project acceptance and final payment for Active Transportation Sidewalk Installations.

Attachment IV-10
 11. **Surplus Property**
Consideration of Memorandum #22-236 and Resolution #22-61 regarding surplus property.

Attachment IV-11
 12. **Mead Property Development Bid Award**
Consideration of Memorandum #22-220 regarding Bid Award for Mead Property Development.

Attachment IV-12
- V. **OTHER BUSINESS**

Other business is a time for City Commissioners to address the commission regarding matters not on the agenda. These items will be deliberated by the governing body and will not be acted upon at this time. Items mentioned may be added to a future City Commission meeting or work session for deliberation or action.

VI. **ADJOURN INTO EXECUTIVE SESSION TO DISCUSS
CONTRACTUAL, LITIGATION AND PERSONNEL MATTERS
UNDER SDCL 1-25-2**

Executive or closed meetings may be held by a majority vote of the governing body for the sole purposes of:

- *Discussing the qualifications, competence, performance, character or fitness of any public officer or employee.*
- *Consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters.*
- *Preparing for contract negotiations or negotiating with employees or employee representatives.*
- *Discussing marketing or pricing strategies by a board or commission of a business owned by the City, when public discussion may be harmful to the competitive position of the business.*

Any official action concerning such matters shall be made at an open official meeting.

VII. RECONVENE AS BOARD OF CITY COMMISSIONERS

1. Roll Call

VI. ADJOURN THE MEETING OF NOVEMBER 28, 2022

The City of Yankton Community Meeting Room is accessible to everyone. If you have any additional accommodation requirements, please call 668-5221.

Should you have any reason to believe an open meetings law has been violated please contact the Open Meetings Commission at the South Dakota Office of the Attorney General at: 1302 E. Hwy 14, Suite 1, Pierre, SD 57501-8501 or by phone at 605-773-3215.

**CHAMBER OF THE BOARD OF CITY COMMISSIONERS
YANKTON, SOUTH DAKOTA
November 14, 2022**

Board of City Commissioners of the City of Yankton was called to order by Mayor Moser.

Roll Call: Present: Commissioners Brunick, Maibaum, Schramm, Webber and Villanueva. City Attorney Den Herder and City Manager Leon were also present. Absent: Commissioners Benson, Johnson, Miner. Quorum present.

Action 22-276

Moved by Commissioner Villanueva, seconded by Commissioner Schramm, to approve Minutes of Work Session Meeting, and regular meeting of October 24th, 2022.

Roll Call: All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Action 22-277

Moved by Commissioner Brunick, seconded by Commissioner Webber, that the Schedule of Bills be approved and warrants be issued.

5.11 - UNIFORM - \$70.00 ; MUDDY MOS - COFFEE - \$20.13 ; REDI MIX - MATERIAL - \$402.50 ; WINNELSON - H2O FOUNTAIN - \$9,991.90 ; A & B BUS EQUIP - CONTRACT \$349.29 ; A1 AUTO - EQUIPT - \$8,774.51 ; ACTION ELEC - MATERIALS - \$2,437.65 ; ACUITY - LIGHT - \$1,240.00 ; ADOBE - SUBSCRIP - \$14.99 ; ADOBE - PRGRAM - \$31.94 ; ADOBE - SOFTWARE - \$638.87 ; AFSCME COUNCIL 65 - DEDUCT - \$902.00 ; AM FAM LIFE - PREM - \$5,741.30 ; AM LIBRARY - TRAIN - \$158.00 ; AMZN - BARRIER - \$76.29 ; AMZN - SUPPLIES - \$81.77 ; AMZN - DVD - \$19.96 ; AMZN - SUPPLIES - \$7.56 ; AMZN - SUPPLIES - \$39.99 ; AMZN - SUPPLIES - \$12.88 ; AMZN - DVD - \$27.99 ; AMZN - SUPPLIES - \$25.89 ; AMZN - SUPPLIES - \$464.69 ; AMZN - SUPPLIES - \$217.92 ; AMZN - SUPPLIES - \$80.13 ; AMZN - SUPPLIES - \$10.98 ; AMZN - BOOK - \$143.70 ; AMZN - DVD - \$32.55 ; AMZN - SUPPLIES - \$35.80 ; AMZN - SUPPLIES - \$8.79 ; AMZN - SUPPLIES - \$149.94 ; AMZN - SUPPLIES - \$664.96 ; AMZN - BOOK - \$89.75 ; AMZN - DVD - \$25.87 ; AMZN - DVD - \$8.68 ; AOX - BLADES - \$462.76 ; A-OX - PROPANE - \$108.25 ; ASSOC SUPPLY - SUPPLIES - \$542.81 ; ATT - BILL - \$1,235.05 ; AUTOZONE - MAINT - \$642.39 ; AVENU - UPGRADE - \$80,160.81 ; AVERA - INS - \$88,629.03 ; AVERA - SUPPLIES - \$191.91 ; AXVOICE - SERVICE - \$21.44 ; BAK-TAY - BOOK - \$3,270.19 ; BANNER - SERVICE - \$1,896.40 ; BB&T - HFAC BOND - \$674,969.69 ; BECKER BODY SHOP - HEADLGH - \$1,982.95 ; BERING - BADGE - \$38.00 ; BLUE BOOK - LAB - \$1,124.69 ; BLUPEAK - SERVICE - \$3,877.68 ; BOMGAARS - SEED - \$2,266.55 ; BP - SUPPLY - \$347.32 ; BUHLS - CLEAN - \$311.04 ; BUTLER MACH - PARTS - \$896.22 ; CASEYS - FUEL - \$60.00 ; CASEYS - EXPENSE - \$36.49 ; CB - PARTS - \$2,696.97 ; CCS - UT COLL - \$237.29 ; CENEX - GAS - \$81.59 ; CENEX - GAS - \$73.75 ; CENTRL SALT - SALT - \$8,775.48 ; CHRISTENSEN RADIATOR - PARTS - \$68.25 ; CHS - DEF - \$270.00 ; CLARKS - RENTALS - \$44.00 ; CNTRYLINK - PHONE - \$1,296.99 ; CONN CULTURES - DECAL - \$100.00 ; CONOCO - TRAVEL - \$56.63 ; COY - RUBBISH - \$36.00 ; COY - LF CHARGES - \$299.55 ; COY - GARBAGE - \$16,854.70 ; COY - RUBBISH - \$51.10 ; COY - FILTER - \$70.81 ; COY - UTILITIES - \$51,333.53 ; CPR - BOOK - \$95.88 ; CRESCENT - HEATER - \$2,807.41 ; CST - FIELD OPS - \$687.98 ; CTY OF VERM - DUMP - \$70,668.66 ; CUBBYS - TRAVL - \$62.84 ; CULVERS - TRAINING - \$10.31 ; CULVERS OF MITCHELL - TRAVL - \$21.91 ; DAK BUTCH

STEAK - TRAVEL - \$96.11 ;DEN HERDER. - SERVICES - \$1,097.34 ;DESIGN SOLUTIONS - DESIGN - \$240.00 ;DIESEL MACHINERY - PARTS - \$948.58 ;DISCOUNT FUELS - TRAVEL - \$58.03 ;DOC - WORK PRGRM - \$707.63 ;DOE - 2017L-REC-403 SW - \$63,173.59 ;DOH - H2O SMPLS - \$962.00 ;DOLLAR TREE - SUPPLIES - \$16.25 ;DOLLAR TREE, INC. - CRAFT - \$30.00 ;DRF - SLUDGE - \$63,672.00 ;DSS - CHILD SUPPRT - \$2,234.84 ;DTMW - FACADE REIM - \$22,000.00 ;DWYER INSTRU - SWITCH - \$105.75 ;EBAY - TONER - \$125.00 ;ECHO - STORAGE - \$1,462.16 ;EHRESMANN - REPAIRS - \$329.09 ;ELECTRIC PUMP - PUMP - \$2,544.14 ;FACEBK - ADS - \$50.00 ;FACEBK - ADS - \$50.00 ;FAIRBK EQUIPT - CLAMPS - \$10.65 ;FASTENAL - SUPPLYS - \$15.45 ;FD NAT'L - HAS - \$7,315.70 ;FD NAT'L - DEBT SERV - \$159,127.50 ;FEDEX - MAIL - \$15.68 ;FERGUSON - METERS - \$2,120.00 ;FINDAWAY - WNDRBOOK - \$757.01 ;FM - SEED - \$208.16 ;FNB - CAF PLAN - \$1,450.00 ;FSE - MATRL - \$1,330.00 ;GEOTEK - H2O EDA PROJ - \$8,985.75 ;GERSTNER - OIL - \$112.10 ;GERSTNER - GAS - \$105,273.46 ;GPSI - GPS - \$1,920.00 ;GRANGR - LIFT STRAP - \$149.86 ;GRAYMNT - LIME - \$6,337.97 ;GREATMATSCOM - FLOOR - \$1,666.20 ;H BRIGGS - PERMIT - \$472.90 ;H&K - TIRES - \$51.75 ;HACH - RAGNTS - \$216.54 ;HAFFNER - REIMBURS - \$773.96 ;HARDEES - TRAVEL - \$20.67 ;HARN RO SYSTEM - CHEM - \$6,590.00 ;HAWKIN - CHEM - \$63,322.91 ;HDC - SHREDDER - \$2,199.00 ;HDR ENG - IMPROV - \$48,933.49 ;HHS - REMODEL - \$20,000.00 ;HOB - MATERIAL - \$384.25 ;HOLIDAY INN - TRAVEL - \$761.70 ;HOLIDAY INN - LODGE - \$703.78 ;HOLIDAY INN - LODGE - \$296.12 ;HORN - REIM - \$16,757.18 ;HUNTLEY - REIMB - \$773.96 ;HYVEE - PROG - \$162.58 ;ICC - BOOK - \$51.00 ;ICMA - CONTRIB - \$2,985.22 ;ICP - SHIRTS - \$1,842.95 ;IDRM - SHIELD - \$182.81 ;J&H - SUPPLY - \$4,100.00 ;J&M - LIGHT - \$1,499.73 ;JACKS - UNIFORMS - \$389.99 ;JACKS UNIFORMS & EQUI - SUPPLIES - \$2,767.78 ;JCL - SUPPLIES - \$778.27 ;JIMMY JOHNS - MEETING - \$47.09 ; JIMMY JOHNS - TRAVL - \$10.61 ;JIMMY JOHNSL - TRAVL - \$13.63 ;JJ BENJI - SHIRTS - \$3,416.00 ;JJ BENJIS - APPAREL - \$851.40 ; JONES CONST - CONSTR - \$1,003,830.21 ;KAISERS - SHEAR - \$498.97 ;KENDELL - LOCKS - \$446.84 ;KLEINS - MOW - \$500.00 ;KLJ - SERVICE - \$7,810.86 ;KNIFE RIVER - MATERIAL - \$57,051.29 ;KOLETZKY IMP - REPAIRS - \$126.93 ;KOPETSKYS - REPAIR - \$715.87 ;L&C BHS - APPROP - \$10,000.00 ;L&C FORD - REPAIR - \$591.46 ;LAIRD - GC RTRN - \$10.00 ;LARRYS - REPAIRS - \$1,101.60 ;LARRYS - FILTER - \$127.80 ;LILYCREST - REIMB - \$8,899.05 ;LLRMI - TRAINING - \$175.00 ;MARATHON - FUEL - \$89.47 ;MARSHALL - PUMP - \$2,160.16 ;MCAFFEE - SUPPLIES - \$127.79 ;MCDONALDS - TRAINING - \$10.20 ;MEAD LUMB - REPAIRS - \$457.40 ;MENARDS - MIRROR - \$2,083.24 METROFAX - FAX - \$11.95 ;MEYER - FIBER - \$3,083.32 ; MG SCI - ELEMNT - \$784.46 ;MIDAM - FUEL - \$2,475.55 ;MIDAM - FUEL - \$7,434.01 ; MIDWEST - TESTING - \$598.84 ;MIDWEST - AV - \$59.99 ;MIDWEST - MOWER - \$70,839.00 ; MILLENIUM - RECYCLING - \$2,147.95 ;MN LIFE INS - INS - \$599.91 ;MORROW - WORK - \$4,650.00 ;MOTOROLA - EQUIPT - \$229.00 ;MSNRY COMP - RECONST - \$59,267.89 ; MSNRY COMP - 21ST - \$27,808.82 ;NAPA - PARTS - \$1,142.50 ;NE DOR - STATE WITHHLDING - \$756.40 ;NEB PUB POWR DIST - ELECT - \$1,266.28 ;NEDC - PARTS - \$278.72 ;NLD - BANNERS - \$5,818.75 ;NORTHEY - REIMB - \$100.00 ;NORTHTOWN - APPLIQUE - \$78.58 ;NORTHWSTRN - ELECT - \$95,340.09 ;NTE - DUMP BOX - \$23,614.00 ;OBSERVER - ADS - \$60.00 ;OFC - CHAIR - \$644.85 ;OFFICE OF W&M - TESTING - \$103.00 ;OLD CHICAGO - TRAVEL - \$33.91 ;OLSONS - CONTRL - \$278.00 ;OLSONS - CONTRL - \$125.00 ;OREILLYS - LIGHT - \$791.95 ;OTC BRAND - SUPPLIES - \$151.00 ;OVERDRIVE - BOOK - \$2,823.84 ; P&D - ORD - \$1,001.62 ;PANERA - TRAVL - \$41.69 ;PARKWAY - CONST - \$667,531.87 ; PATHWAY - CDBG - \$28,965.35 ;PFEIFER - EQUIPT REPAIR - \$379.98 ;PIC - PICT LIDR - \$64,523.94 ;POWERS - PORTA POT - \$375.00 ;PRINCIPAL - INSURANCE - \$6,773.96 ;

PROVANTAGE - ANTIVIRUS - \$2,079.00 ;PT EMBLEMS - PURPLE PATCHES - \$650.00 ;
 QUADIENT - POSTAGE - \$678.00 ;RACOM CORP - RADIO - \$35.80 ;RAMKOTA - LODGING -
 \$707.00 ;RETIREMENT - RETIR - \$87,278.79 ;RIVERSIDE HYD - SHAFT - \$749.14 ;RONS -
 GLASS - \$748.80 ;RONS - GLASS - \$345.00 ;S EQUIP - SUPPLY - \$24.32 ;SAM - GPS -
 \$32,000.00 ;SCHIEFFER - REIMB - \$130.00 ;SD DOT - BRIDGE - \$1,069.21 ;SDML WC - WC -
 \$180,462.00 ;SDPRA - SW - \$400.00 ;SDSPLS - SDSPLS CONF - \$180.00 SDSRP - SD RETIR
 PLAN - \$15,244.00 ;SF 2 WAY RADIO - PROG - \$504.98 ;SIGN SOL - SIGNS - \$490.28 ;
 SMITH INS - INS - \$1,872.00 ;SNYDER - REIMB - \$130.00 ;SQ INDI - BOOKS - \$44.90 ;
 SQ NATL TACT - MEMBERSHIP - \$245.00 ;STANDARD INS - INS - \$690.32 ;STARBUCKS -
 TRAVEL - \$19.89 ;STATE - REIMB LAND ACQ - \$6,630.21 ;STATE - MICROFILM - \$10.00 ;
 STATE SUPPLY - VALVE - \$454.68 ;STEVENS CONST - CONST - \$14,028.00 ;STOCKWELL -
 CONTRCT - \$19,700.00 ;STOCKWELL - MEAD PROP DEV - \$65,280.00 ;STURDEVANTS -
 FILTERS - \$1,235.48 ;SUBWAY - TRAVEL - \$14.05 ;SW - SIGN - \$177.41 ;TESSMAN -
 CHEMICAL - \$1,313.00 ;THRIVE - APPROP - \$109,930.75 ;THRIVE - RETIR - \$140.00 ;
 THRIVE - SALE TAX REIMB - \$105,194.76 ;THRIVE - SALES TAX REIMB - \$4,312.93 ;
 TITAN - TRACKING - \$234.50 ;TMA - UTLTY BILL - \$2,000.59 ;TMA - TIRES - \$7,262.93 ;
 TR - LOCL GOVT - \$1,294.00 ;TRACTR SUPPLY - SUPPLY - \$141.46 ;TRANSOURCE - TIRES -
 \$16,896.39 ;TRIBUTE - MEMORIAL - \$87.92 ;TRITECH FORENS - EVID BOX - \$83.08 ;
 TRK HOSTING - INTERNET HOSTING - \$7.95 ;TRUCK TRAIL - GEAR - \$3,131.68 ;TUFF GO -
 SUPPLY - \$645.00 ;UKG - PAYROLL - \$5,127.75 ;UNITED WAY - APPROP - \$9,831.25 ;
 UNITED WAY - UNITED WAY - \$172.00 ;UPS - SHIPPING - \$590.52 ;URB - TID - \$5,661.54 ;
 US BANK - H2O - \$2,896,860.41 ;US TREASUR - FED WITHHOLDING - \$164,995.41 ;
 USPS - POSTAGE - \$829.83 ;USPS - POSTAGE - \$157.15 ;USPS - POSTAGE - \$2,401.71 ;
 VCN - RECORDING - \$62.50 ;VIDDLER - VIDEO HOST - \$41.39 ;VOELTZ - REIMB - \$128.00 ;
 VOGT - REFUND - \$42.60 ;VOL FIRE DEPT - CALLS/DRILLS - \$1,040.00 ;VWR - SUPPLIES -
 \$512.44 ;VZWRLSS - INTERNET - \$1,213.44 ;W&C - AUDIT - \$4,600.00 ;WALGREENS -
 SUPPLY - \$6.73 ;WALMART - T&T - \$443.79 ;WALMART - SUPPLIES - \$121.55 ;
 WALMART - SUPPLIES - \$746.57 WINNELSON - PIPE FITTING - \$39.64 ;
 WRLD HERLD NEWSP - SUBS - \$619.93 ;XEROX - COPIER - \$1,434.83 ;XTREME - CAR
 WASH - \$453.60 ;YAA - APPROP - \$2,500.00 ;YESWAY - FUEL - \$60.92 ;YKT JANITORIAL -
 SUPPLIES - \$931.27 ;YMC - EXAM - \$4,078.00 ;YMC - PHYSICAL - \$762.00 ;YMI - ADS -
 \$257.28 ;

Roll Call: All members present voting "Aye;" voting "Nay:" None.
 Motion adopted.

Salaries by Department: October 2022: Administration \$52,418.50; Finance \$35201.88; Community
 Development \$28,037.46; Police/Dispatch \$198,557.93; Fire \$14,005.30; Engineering/ SR. Citizens
 \$46,067.54; Streets \$50,412.03; Snow & Ice \$0.00; Traffic Control \$4,382.86; Library \$33,981.99;
 Parks/SAC \$81,633.14; Huether Aquatics \$0.00; Marne Creek \$7,486.47; Water \$43,638.61;
 Wastewater \$43,000.70; Cemetery \$4,935.24; Solid Waste \$25,073.31; Landfill/ Recycle \$23,600.70;
 Central Garage \$8,313.10.

New Hires

Park, Rec and City Events Dept: Shana Platt, Aerobics Instructor, \$14/hr; Mary Loecker, Aerobics
 Instructor \$14.25/hr; Douglas Sharples-Schmidt, Water Safety Instructor \$13/hr; Kamrynn

Brumbaugh, Lifeguard, \$13/hr. Library: Suzanne Olsen, Circulation Assistant, \$13/hr. City Manager Department, Jean Barkley, City Manager's Assistant, \$1,814.23 biweekly.

Wage Changes

Human Resource Dept: Colleen Bailey, Payroll-Benefits Specialist, \$2,438.46 to \$2,532.54 biweekly; Park, Recreation and City Events Dept: Tracy Raab, Fitness Instructor, \$14.25 to \$16.00/hr; Nancy Leonard, Receptionist, \$11 to \$11.50/hr.

Position Changes

Police Dept: Sarah O'Farrell, Detective to Investigative Sergeant, \$2,526.46 to \$2,581.57 biweekly; Jeremy McNinch, Police Officer to Police Sergeant, \$2,288.84 to \$2,324.23 biweekly; Library: Emilee LaBarge, Crossing Guard (Will continue these duties) and Circulation Assistant, \$13/hr. Park, Recreation and City Events Dept: Adam Lange, Parks Maintenance to Weight Room Attendant, \$14.50 to \$12.25/hr.

Mayor Moser read a Proclamation regarding Giving Tuesday.

City Manager Leon submitted a written report giving an update on community projects and items of interest.

There were no public appearances at that time.

Action 22-278

Moved by Commissioner Villanueva, seconded by Commissioner Webber, to approve the following consent agenda items:

- 1. Possible Quorum Event:** November 30, 2022 at 1:30 pm, Drug/DUI Court graduation at the Yankton County Safety Center, Courtroom A; no official commission action.
- 2. Possible Quorum Event:** December 2, 2022 for City of Yankton Christmas party; no official commission action.
- 3. Establish Public Hearing for sale of alcoholic beverages:** Establish November 28, 2022 as the date for the public hearing on the request for a Special Events Retail (on-sale) Liquor License for 1 day, December 2, 2022 from Stripes, Inc. d/b/a Mojo's 3rd Street, 106 E 3rd St, Yankton, SD at The Meridian Venue, 101 E. 3rd Street, Yankton, South Dakota.
- 4. Establish Public Hearing for sale of alcoholic beverages:** Establish November 28, 2022 as the date for the public hearing on the request for a Special Events Retail (on-sale) Liquor License for 1 day, December 10, 2022 from VFW, 209 Cedar Street, Yankton, SD at The Meridian Venue, 101 E. 3rd Street, Yankton, SD.

Roll Call: All members present voting "Aye;" voting "Nay;" None.

Motion adopted.

The following consent agenda item was removed by the Commission:

- 5. Possible Work Session:** Setting date of November 28, 2022 at 6:00 pm in Room #114 of the Career Manufacturing Technical Education Academy for the next work session of the Yankton City Commission.

Action 22-279

Moved by Commissioner Maibaum, seconded by Commissioner Webber, to approve Resolution 22-54. (Memorandum 22-222)

RESOLUTION #22-54

A RESOLUTION APPROVING THE 2022 SPECIAL ASSESSMENT ROLL FOR
DAKOTA STREET FROM 12TH STREET TO 15TH STREET

BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota:

SECTION 1. That the special assessment roll of contributing properties, for the Dakota Street pavement installation from Twelfth Street to Fifteenth Street, in the City of Yankton, South Dakota, is hereby approved and the assessments as set out in said special assessment roll, approved this date, are hereby levied against such property upon filing of said special assessment roll in the office of the City Finance Officer.

SECTION 2. Said assessment may be paid in ten (10) annual installments and shall be collected under Plan Two "Collection by City Finance Officer", as provided in SDCL 9-43.

The above assessments may be paid without interest to the City Finance Officer on or before December 14, 2022, thereafter, the entire assessment may be paid with interest from the date of filing with the City Finance Officer at the rate established by resolution of the Board of City Commissioners.

Roll Call: All members present voting "Aye;" voting "Nay:" None.
Motion adopted.

Action 22-280

This was the time and place for the public hearing on the application for a Special Malt Beverage (on-sale) Retailers License and a Special (on-sale) Wine Retailers License for 1 day, December 17, 2022, from The Center (Kriss Thury, Executive Director), 900 Whiting Drive, Yankton, S.D. The above applicant is in compliance with the City Code of Ordinances, as checked by the Department of Finance. A police check on the applicant revealed no felony convictions or wants. The applicant is in compliance with all building and fire codes. (Memorandum 22-211) No one was present to speak for or against the application.

Moved by Commissioner Brunick, seconded by Commissioner Villanueva, to approve the license.

Roll Call: All members present voting "Aye;" voting "Nay:" None.
Motion adopted.

Action 22-281

This was the time and place for the public hearing on the application for a Special Malt Beverage (on-sale) Retailers License and a Special (on-sale) Wine Retailers License for 1 day, December 31, 2022, from The Center (Kriss Thury, Executive Director), 900 Whiting Drive, Yankton, S.D.

The above applicant is in compliance with the City Code of Ordinances, as checked by the Department of Finance. A police check on the applicant revealed no felony convictions or wants. The applicant is in compliance with all building and fire codes. (Memorandum 22-212) No one was present to speak for or against the application.

Moved by Commissioner Villanueva, seconded by Commissioner Webber, to approve the license.

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 22-282

This was the time and place for the public hearing on the renewal of Alcoholic Beverage Licenses for the 2023 Licensing period.

RETAIL (ON-SALE) LIQUOR-FULL SERVICE RESTAURANT

Czeckers, Inc. d/b/a Czeckers, Inc., 407 Walnut St.

El Tapatio Family Mexican, Inc. d/b/a El Tapatio Family Mexican, Inc., 2502 Fox Run Pkwy.

To Be Free, LLC d/b/a RB Beers & Burgers & River Rocks Event Center, 2901 Broadway Ave.

Bernard Properties, LLC d/b/a Riverfront Events Center & Emporium, 121 W. 3rd St.

RETAIL (ON-SALE) LIQUOR

Hanten, Inc. d/b/a Ben's Brewing Company, 222 W. 3rd St.

Black Steer, Inc. d/b/a The Black Steer, 300 E. 3rd St.

Boomer's, Inc. d/b/a Boomer's Lounge, 100 E. 3rd St.

B.P.O. Elks Lodge 994, 504 W. 27th St.

Hillcrest Golf-Country Club, 2206 Mulberry St.

JoDeans Corp. d/b/a JoDeans, 2809 Broadway Ave.

WR Capital I, LLC d/b/a Minerva's Grill & Bar, 1607 E. Hwy 50,

Strips, Inc. d/b/a MoJo's Pizza & Spirits, 102-104 E. 3rd St.

Lucky Irish, Inc. d/b/a O'Malley's Bar, 204 W. 3rd St.

Shree, LLC d/b/a Shree, Ste 3, 821 Broadway Ave., Suite 3

Bernard Properties, LLC d/b/a The Brewery, 200-204 Walnut St.

Lady Bird, Inc. d/b/a The Cockatoo Bar & Zebra Club, 110 E. 3rd St.

Flusswerks, LLC d/b/a The Landing, 104 Capital St.

Upper Deck, Inc. d/b/a Upper Deck, 311-315 Broadway Ave.

VFW Post 791, 209 Cedar St.

Walnut Tavern, Inc. 100 W. 3rd St.

Yankton Bowl, Inc. 3010 Broadway Ave., & Suite 1

PACKAGE (OFF-SALE) LIQUOR

Cork 'N Bottle, Inc. d/b/a Cork 'N Bottle, 1500 Broadway Ave.

Hy-Vee Food Stores, Inc. d/b/a Hy-Vee Wine & Spirits, 2100 N. Broadway Ave.

T C Corner, LLC d/b/a JR's Oasis, 2404 E. SD Hwy 50

Annis Properties, Inc. d/b/a Patriot Express, 2217 Broadway Ave.

Annis Properties, Inc. d/b/a Prairie Pumper, 909 Broadway Ave.

ZACCON, Inc. d/b/a Roadrunner Convenience Mart, 300 W. 23rd St.

Theresa Wick d/b/a Sportsman's Spirits & Fine Wines, 901 Broadway Ave.

Lady Bird, Inc. d/b/a The Cockatoo Bar & Zebra Club, 110 E. 3rd St.

The Fox Stop, Inc. d/b/a The Fox Stop, 1316 W. 30th St.

Wal-Mart Stores, Inc. d/b/a Wal-Mart Store #1483, 3001 Broadway Ave.

Yankton Drug, Inc. d/b/a Yankton Drug Co., 109 W. 3rd St.

RETAIL (ON-OFF SALE) WINE & CIDER

Hanten, Inc. d/b/a Ben's Brewing Co., 719 Walnut St.

Charlies Pizza House, Inc. d/b/a Charlie's Pizza House, 804 Summit St.

Czeckers, Inc. d/b/a Czeckers Inc., 407 Walnut St.

The Fox Stop, Inc. d/b/a The Fox Stop, 1316 W. 30th St.

SYMS, LLC d/b/a Holiday Inn Express, PO Box 113

San Jose, Inc. d/b/a Mexico Viejo, 1809 Broadway Ave.

TST, Inc. d/b/a Phinney's Pub & Casino, Yankton Mall

Morgen, LLC d/b/a South Point Gaming Lounge, 1101 Broadway Ave., Suite 109

Five Futures d/b/a The Boat House, 301 E. 3rd St.

Flusswerks, LLC d/b/a The Landing, 104 Capital St.

The Mint Yankton, LLC d/b/a The Mint, 318 Douglas Ave.

Tokyo Japanese Cuisine of Ykt, Inc. d/b/a Tokyo Japanese Cuisine, 2007 Broadway Ave. Ste. J

Wal-Mart Stores, Inc. d/b/a Wal-Mart Store #1483, 3100 Broadway Ave.

Walgreen Co. d/b/a Walgreen #9806, 2020 Broadway Ave.

Willa B's LLC d/b/a Willa B's, 215 West 3rd St.

The above applications are in compliance with the City Code of Ordinances, as checked by the Department of Finance. A police check has been done on all the above applicants by the Yankton Police Department. The applicants are in compliance with all Building and Fire Codes. Memorandum 22-213) No one was present to speak for or against the application

Moved by Commissioner Brunick, seconded by Commissioner Webber, to approve the licenses.

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 22-283

Moved by Commissioner Maibaum, seconded by Commissioner Schramm, to approve Change Order No. 1, accept the completed installation of the water main on Jacqueline Drive & Jo Lane and authorize the Finance Officer to issue a manual check to Feimer Construction, Inc. in the amount of \$77,732.50 as detailed in (Memorandum 22-223).

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 22-284

Moved by Commissioner Webber, seconded by Commissioner Schramm, to approve the 2023 Lease Agreement between The City of Yankton and The Area Senior Citizens Center. (Memorandum 22-208)

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 22-285

Moved by Commissioner Villanueva, seconded by Commissioner Brunick, to approve the purchase of

the Toro ProLine H800 Direct Collect Mower for the Parks Department. (Memorandum 22-206)

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 22-286

Moved by Commissioner Schramm, seconded by Commissioner Brunick, to authorize the City Manager to execute the attached contract for legal services with BBG Construction law and retainer fee of \$10,000.00. (Memorandum 22-209)

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 22-287

Moved by Commissioner Maibaum, seconded by Commissioner Brunick, to authorize the City Manager to execute the attached contract for professional services with TEGRA Group in an amount no to exceed \$10,000.00. (Memorandum 22-210).

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 22-288

Moved by Commissioner Brunick, seconded by Commissioner Villanueva, to approve Resolution 22-59. (Memorandum 22-214)

RESOLUTION #22-59

WHEREAS, the City of Yankton desires to improve and maintain the associated Permanent Right of Way and Utility Easement, and a Storm Water Drainage and Management Easement in the Mead’s Addition and Soccer Complex area, and

WHEREAS, The State of South Dakota has executed said easements to assist the City in preparing for the planned infrastructure and storm water management improvement projects.

NOW, THEREFORE BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota, the refenced easements in Section 36, T96N, R56W of the 5th P.M., Yankton County South Dakota are hereby accepted.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 22-289

Moved by Commissioner Webber, seconded by Commissioner Brunick, to retain KLJ Engineering as the consultant for engineering services at the Chan Gurney Municipal Airport for up to the next five years. (Memorandum 22-218)

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 22-290

Moved by Commissioner Schramm, seconded by Commissioner Webber, to award the Marne Creek Bank Stabilization Project contract to Fenton Construction of Sioux City, IA in the amount of \$4,059,654.93. (Memorandum 22-219)

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 22-291

Moved by Commissioner Villanueva, seconded by Commissioner Maibaum, to adjourn into executive session at 7:45p.m. to discuss contractual, litigation and personnel matters under SDCL 1-25-2.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Regular meeting of the Board of City Commissioners of the City of Yankton was reconvened by Mayor Moser.

Roll Call: Present: Commissioners Brunick, Maibaum, Schramm, Webber and Villanueva. City Attorney Den Herder and City Manager Leon were also present. Absent: Commissioner Benson, Johnson, and Miner. Quorum present.

Action 22-292

Moved by Commissioner Villanueva, seconded by Commissioner Schramm, to adjourn at 8:12p.m.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Stephanie Moser
Mayor

ATTEST:

Al Viereck
Finance Officer



OFFICE OF THE CITY MANAGER

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VOL. 57 NUMBER 22

Commission Information Memorandum

The Yankton City Commission meeting on Monday, November 28, 2022 will begin at 7:00 pm.

Non-Agenda Items of Interest

1) Community & Economic Department Update

Now is a good time to make plans for sidewalk snow removal before our first big snowstorm of the year arrives. Ordinance requires that property owners remove snow from adjacent public sidewalks within 24 hours after the end of a snow event. Staff works each year to educate property owners and, when necessary, abates nuisance sidewalk snow from public sidewalks. Notice is published in the newspaper of record annually before the first snow fall, and public outreach efforts are coordinated seasonally using local print and radio as well as social media outlets. Overall, the community has done an outstanding job in recent years keeping these important pedestrian links clear. An area that staff continues to emphasize in our outreach efforts is reminding property owners that it is a violation to place snow from private property onto or across the street. We also promote taking special care to clear snow from around fire hydrants to ensure they are useable by first responders in emergencies. Fire hydrant access is especially problematic when we receive very large snowfalls or several significant snowfall events over a relatively short period of time.

2) Police Department Update

On November 17 Adam Goodwillie was sworn in as our newest Police Officer. Adam is a Mount Marty University student who will graduate next May. Adam played baseball for the Lancers. He gave up his last year of eligibility playing baseball to accept a position with the Yankton Police Department. Adam will be attending the South Dakota Law Enforcement Training Center starting November 28 along with Officers Garrett Anderson and Ryan Eddy. Graduation is scheduled for February 24, 2023.

On November 18 Max (Jordan) Maxon and Brett Fishel graduated from the South Dakota Law Enforcement Training Center. Officers Maxon and Fishel will begin PTO training on November 21. Their expected completion of training will be March 3 at which time they would be out on their own patrolling.

On November 18 we hosted a taser instructor class at Fire Station 2. We currently have two instructors that will be able to recertify our officers yearly in the use of their taser. In return for hosting this class, we were able to get two free spots, saving approximately \$1000.00.

YPD is preparing for the Holiday Parade of Lights. More to come on that in the future.

3) Human Resources & Employee Engagement Department Update

We continue to accept applications for a permanent Part Time Water Reclamation Plant Operator position which is open until filled. We are still accepting applications for Part Time Lifeguard and Water Safety Instructors for the Summit Activities Center.

The annual open enrollment for all City of Yankton Employees for the 2023 plan year has been completed. The online platform worked well, and we had good feedback about processing all open enrollments online. We are working on getting all benefit plans updates reflected into UKG, our payroll software.

The City of Yankton Employee Christmas Party is scheduled for Friday, December 2 at Meridian Venue in the Meridian District.

4) Finance Department Update

Our online surplus auction will be hosted by Purple Wave on November 29th. All bids must be placed by 10 a.m. To view online, please visit:

<https://www.purplewave.com/sellerAlt/0e60f3621bd16f53870673fcccb8514e>.

Electronic utility bills on PSN (Payment Services Network's website) are being reprogrammed to correct a few utility charge names and address a meter read date error. For example, the sewer surcharge shows as "service" on the PSN bill. The charge amounts are still the same; however, the Finance Office aims to provide the same information whether or not it is mailed or retrieved electronically.

The Finance Office is evaluating its guidelines for capital budgeting and purchases. The current capitalization threshold is \$500 which precedents as far back as 1996. Due to the affect capital assets have on financial statements, we recommend to wait until the 2023 fiscal year to make any official changes.

The Snow & Ice Removal General Fund Account 124 has been discontinued; however, the City of Yankton still has the capability to track snowstorm costs. For example, the Street Department has a white card system and the City's electronic timesheets can differentiate activity hours. Snow and ice removal is to be funded from the general fund and shown in the respective department's budget. Second penny funds do not qualify.

Please see the enclosed Monthly Finance Report and the monthly Revenue and Expenditure Report for October.

5) Parks and Recreation Department Update

Enclosed in your packet is an update on the various activities in the Parks and Recreation Department.

6) Public Works Department Update

With the recent milder weather, Street Department crews have been able to resume fall maintenance operations which includes crack filling on asphalt streets throughout the community. Crews have also been transferring yard waste from the drop off pile to the compost pad at the transfer station.

5th Street from Green to Spruce: Other than some cosmetic work to be accomplished, this project is complete. The contractor needs to provide a coating on the retaining wall. With the temperature restrictions associated with the product, this may not be done until next spring.

Westside Park: The contractor continues to work on the reflection garden/labyrinth project installing retaining wall and site grading. They also hope to install the footing/piers for the shade structure before cold weather returns.

2022 City Projects: Engineering staff has started design work for next year's projects and hope to have a couple ready for bid by the end of December or early January. It is anticipated that the 15th Street Pavement Replacement project, from Bill Baggs Road to Alumax Road, will be the first to be advertised.

7) Environmental Services Department Update

The Wastewater Treatment Plant EDA project continues to have issues with long lead times on equipment. John T. Jones, the general contractor, has demobilized until after the first of the year. The contractor will mobilize back onsite once equipment has been delivered. That could be as late as March. The electrical subcontractor will continue to be onsite. This is not the preferred situation but staff and HDR feel the project can be managed remotely by John T. Jones' project manager. The City's contract is with John T. Jones so staff will have to be extremely careful not to direct any of the subcontractors who will be onsite. Any communication that would involve directing any of the subcontractor's staff has to go through the general contractor. Based on the limited amount of work onsite, HDR will also be limiting time onsite. Staff will be scheduling remote meetings weekly with the general contractor and HDR until the general contractor has mobilized back onsite.

8) Information Services Department Update

The transition for City Hall to voice over IP telephone services is complete. We encountered a few issues with the switch over of the fire alarm system to different lines but we think have resolved them and successfully tested the fire alarm after the transition. We are continuing to have some issues system-wide in routing of incoming long-distance calls. We are actively working with Blue Peak to sort those issues out and work with the 3rd party call routing carriers to identify and resolve any problems. We have also begun cleanup of old phone and networking cabling in the building. We will need to move a few phone services that are routed thru City Hall to the safety center building.

9) Fire Department Update

The Yankton Fire Department responded to a reported garage fire at the intersection of 3rd and Linn on Sunday the 13th. Firefighters encountered high winds during the blaze which was brought under control in about an hour. The cause, while not confirmed, is thought to be electrical.

Firefighters conducted a search drill at the old Care Center on 8th Street last week. This facility has proven to be very useful for training and Mount Marty staff have been gracious in allowing us access while the structure still stands.

10) Library Update

During the month of November, we had two special guest programs. On the evening of Thursday, November 10, we had classical guitarist Peter Fletcher at the library. Fletcher has studied guitar since he was seven and made his formal debut under the auspices of The Brasstown Concert Association in North Carolina in 1983. The performance featured pieces by accomplished composers such as Bach and Giuliani as well as Polish composer Alexander Tansman. The Yankton Community Library was one of 18 stops in his most recent musical tour across the county. This program was sponsored by our Friends of the Library.

On Saturday, November 19, internationally recognized Indigenous artist J. White presented an artist talk and pop-up show at the library. J. White is an artist of the Arikara Nation, born on the prairies of Yankton, SD. White is the owner/curator of Post Pilgrim Gallery in Sioux Falls, SD where she holds space for Native artists to be held in reverence. A self-taught painter, White shares her culture through the lens of an urban Indian. White's work has been exhibited in Paris, Venice, and at the Smithsonian. In her 12-year career as a professional artist, White has received numerous awards for her work as a painter and culture bearer for her Native community.

Both events were well attended with lots of positive feedback from attendees. We pride ourselves in offering a wide variety of programs to the public and making them very accessible to all.

11) Monthly reports

The Joint Powers Solid Waste and Yankton Police Department monthly reports, as well as the Airport Board Minutes, are included for your review.

Have an enjoyable weekend and do not hesitate to contact us if you have any questions about these or other issues. If you will not be able to attend the Commission meeting on Monday, please inform my office.

Sincerely,

Amy Leon
City Manager

FINANCE MONTHLY REPORT

| ACTIVITY | OCTOBER 2022 | OCTOBER 2021 | OCTOBER 2022 YTD | OCTOBER 2021 YTD |
|------------------------------------|-----------------------|-----------------------|------------------------|------------------------|
| UTILITY BILLING: | | | | |
| Water | | | | |
| Water Sold (in gallons per 1,000) | 83,019 M | 73,400 M | 668,712 M | 660,001 M |
| Water Billed | \$772,427.09 | \$705,735.29 | \$6,577,851.54 | \$6,528,661.74 |
| Basic Water Fee/Rate per 1000 gal. | \$27.51/6.30 | \$27.51/6.30 | | |
| Number of Accounts Billed | 5,724 | 5,673 | 55,721 | 55,260 |
| Number of Bills Mailed | 5,724 | 5,673 | 55,721 | 55,260 |
| Total Meters Read | 5,950 | 5,893 | 59,246 | 58,623 |
| Meter Changes/pulled | 1 | 5 | 51 | 62 |
| Total Days Meter Reading | 1 | 1 | 10 | 10 |
| Misreads found prior to billing | 0 | 0 | 0 | 0 |
| Customers requesting Rereads | 0 | 0 | 0 | 1 |
| Sewer | | | | |
| Sewer Billed | \$391,532.29 | \$377,677.56 | \$3,726,501.72 | \$3,633,499.52 |
| Basic Sewer Fee/Rate per 1000 gal. | \$11.22/\$6.80 | \$11.22/\$6.80 | | |
| Solid Waste | | | | |
| Solid Waste Billed | \$110,202.50 | \$109,592.98 | \$1,094,409.74 | \$1,084,957.54 |
| Basic Solid Waste Fee | \$23.61 | \$23.61 | | |
| Tax Billed | \$7,127.13 | \$7,083.11 | \$70,764.84 | \$70,118.89 |
| Misc. Billed | \$510.00 | \$630.00 | \$12,120.00 | \$14,987.98 |
| Total Utility Billing: | \$1,281,799.01 | \$1,200,718.94 | \$11,481,647.84 | \$11,332,225.67 |
| Adjustment Total: | (\$614.89) | (\$69.33) | (\$3,661.91) | (\$1,880.12) |
| Misread Adjustments | \$0.00 | \$0.00 | \$0.00 | (\$424.60) |
| Other Adjustments | \$5.11 | (\$19.33) | (\$2,381.91) | (\$750.52) |
| Penalty Adjustments OFF | (\$680.00) | (\$70.00) | (\$1,500.00) | (\$875.00) |
| Penalty Adjustments ON | \$60.00 | \$20.00 | \$220.00 | \$170.00 |
| New Accounts/Connects | 56 | 67 | 777 | 842 |
| Accounts Finaled/Disconnects | 98 | 105 | 593 | 665 |
| New Accounts Set up | 2 | 2 | 43 | 57 |
| Delinquent Notices | 522 | 386 | 3,954 | 3,653 |
| Doorknockers | 150 | 160 | 1,393 | 1,275 |
| Delinquent Call List | 92 | 92 | 671 | 652 |
| Notice of Termination Letters | 14 | 19 | 102 | 146 |
| Shut-off for Non-payment | 7 | 11 | 54 | 72 |
| Delinquent Notice Penalties | \$5,220.00 | \$3,860.00 | \$39,540.00 | \$36,530.00 |
| Doorknocker Penalties | \$1,500.00 | \$1,600.00 | \$13,930.00 | \$12,750.00 |
| Other Office Functions: | | | | |
| Interest Income | \$147,796.58 | \$16,749.03 | \$702,751.28 | \$164,522.02 |
| Interest Rate-Checking Account | 3.44% | 0.40% | | |
| Interest Rate-CDs | N/A | N/A | | |
| # of Monthly Vendor Checks | 108 | 83 | | |
| Payments Issued to Vendors | \$5,893,357.99 | \$1,565,979.47 | \$29,767,218.16 | \$22,156,238.51 |
| # of Employees on Payroll | 188 | 172 | | |
| Monthly Payroll | \$497,343.43 | \$694,403.61 | \$5,720,282.25 | \$4,703,409.33 |

3 pay periods

Commission Information Memorandum

PARKS AND RECREATION DEPARTMENT

SUMMIT ACTIVITIES CENTER and RECREATION PROGRAMS

- SAC check-ins for Nov. 1 - 15– 3,393 visits (2,275 SAC & 1,118 GL)
(SAC only= 2021- 1,506; 2020- 875; 2019- 2,854 visits; 2018- 2,661 visits)

- **Summit Activities Center Membership Information:**
 - Active & Fit/Renew Active/Silver Sneakers – 75
 - Adult Annual – 6
 - Adult EFT – 34
 - Adult Monthly - 49
 - City of Yankton Single – 56
 - Firefighter Single - 20
 - 10 Use Punch card – 53
 - Individual Annual – 258 (memberships bought prior to Nov. 1)
 - Individual Corporate – 16 (memberships bought prior to Nov. 1)
 - Individual EFT – 11 (memberships bought prior to Nov. 1)
 - Individual Monthly – 133 (memberships bought prior to Nov. 1)
 - Youth Annual – 4
 - Youth EFT – 10
 - Youth Monthly - 62

Total # of Active Members – 787

- **Total Cash Revenue Nov. 1-15, 2022-** \$14,925.94 (\$14,815.55 in 2021).
 - **Great Life Reimbursement Payment:**
 - **September 2022:** \$1,579.50 (\$849.00.00 – September 2021)

- | | |
|--------------------------------------|------------------|
| • Aquat Zumba- | 55 participants |
| • Power Abs- | 60 participants |
| • Prime Time Senior Class- | 46 participants |
| • Strong Nation- | 6 participants |
| • Tabata- | 68 participants |
| • Trim & Tone- | 32 participants |
| • Turbo Kick- | 14 participants |
| • Water Aerobics- | 119 participants |
| • Work Out Express- | 14 participants |
| • Zumba- | 41 participants |
| • Zumba Gold- | 54 participants |
| • Birthday party rentals at the SAC- | 2 rentals. |
| • Auxiliary Gym/Main Gym rentals- | 5 rentals. |
| • Theater Rentals- | 14 hours. |
| • Meeting Room Rentals- | 0 hours. |
| • City Hall Rentals- | 7 hours. |

- Friday, November 11- No School Special. 47 paid participants.
- Saturday and Sunday, November 12 & 13 - the SAC pool hosted the Yankton Swim Team Invitational meet.
- Pickle ball courts are available at the SAC for morning play. They became available on Wednesday, November 16.
- The Federal Prison Camp had a flooding issue with their gymnasium/weight room. The City is working with them to allow federal employees access to the SAC through Dec. 24 as they repair their facility. The federal employees will be allowed to use our facility at no charge. The hope is to have some of these users be converted into memberships once they experience all the SAC has to offer.
- Men's basketball league registration- 9 teams registered (11 teams in 2021).
- For the holiday season 2023 pass sales marketing of The Huether Family Aquatics Center- planning on direct mailings through the post office in the small communities around Yankton, Facebook ads, Press & Dakotan ads. Passes are on sale for the 2022 rate until December 31.
- Kristin, in IT, and Luke, have been working on updating information and the appearance of the SAC webpages. Kristin has designed a Holiday Festival of Lights webpage that will be housed on the City's webpage.

Capital Building Rentals

- Days Rented – 3 Dates

Park Shelter Rentals

- Riverside- 0 Rentals
- Memorial – 0 Rentals
- Westside – 0 Rentals
- Meridian Bridge – 0 Rentals

PARKS

Todd worked with the Eagle Scout Project group to have the first work day with Boy Scout volunteers to put the new skate park pyramid ramp together and place it alongside the current equipment. Todd and the group worked five hours on Sunday, November 6. A second work day was scheduled for Monday, November 7, for three hours after school. Brandon Pavel and Jordan Groves, from the Parks Department, worked with the volunteer group on November 7. Additional days will be scheduled when they Eagle Scout Project group has availability and the forecasted high temperatures are above 40 degrees.

The parks staff have started placing the holiday snowflakes, holiday banners, and the garland with bows along Broadway. They will also be working on decorations on the outside of the Capitol Building in Riverside Park. The bucket truck will be serviced in November and some of the decorations around the community need to be placed prior to the bucket truck not being available.

The City will work with the Yankton Optimist Club to have a Santa House for children's activities located at the Capitol Building in Riverside Park this December on a few weekends. The Santa House will happen on December 2-3 and 10-11. The Optimist Club has provided more holiday decorations to be installed in Riverside Park around the grounds of the Capitol Building.

The Parks Department has a couple of more features to add along the Born Learning Trail in Westside Park. We have all items now but this install will wait until spring. The play equipment on order for Westside Park has been pushed to late November for delivery.

The Parks Department has completed the prep work and installed a monster block retaining wall around three sides of the north play structure area and the south play structure area. These areas are now ready for play equipment installation by Miracle. This will most likely be a spring install as well.

An electrician needs to examine the lights that are on wood poles throughout the middle of the park around our new play areas and basketball court. NW Energy has confirmed there is power to the meter so there is a problem from the meter to the poles. NW Energy is ordering new lights for these poles and will install them.

Luke is finalizing the 2022 Holiday Festival of Lights. The theme is "A Gingerbread Christmas." There will be activities in the Meridian District from 4:00pm to 6:00pm at participating businesses. The parade will be at 6:00pm. The tree lighting and fireworks will happen at approximately 7:00pm.

The Spaces and Places team cut volunteer trees and bushes around the detention pond at the entryway to Fox Run Golf Course. The team also cut volunteer trees and bushes around the other four ponds found on the golf course.

The Parks staff placed posts around the Veteran's monument in Fantle Memorial Park. Veteran's biographies were placed on the posts for Veteran's Day weekend.

The parks staff have finished winterizing facilities and equipment.

| Description | Yankton Transfer | Vermillion Landfill | Total Joint | 10 Month Budget | Legal 2022 Budget |
|---------------------------------------|---------------------|------------------------|---------------------|-----------------------|-----------------------|
| Joint Power Transfer/Landfill | | | | | |
| <i>Total Revenue</i> | \$1,439,236.81 | \$921,319.70 | \$2,360,556.51 | \$1,969,483.33 | \$2,363,380.00 |
| <i>Expenses:</i> | | | | | |
| Personal Services | 305,705.95 | 328,354.44 | 634,060.39 | 663,780.00 | 796,536.00 |
| Operating Expenses | 308,746.29 | 434,327.93 | 743,074.22 | 803,794.17 | 964,553.00 |
| Depreciation (est) | 163,027.36 | 215,074.60 | 378,101.96 | 379,746.67 | 455,696.00 |
| Trench Depletion | 0.00 | 224,828.18 | 224,828.18 | 199,166.67 | 239,000.00 |
| Closure/Postclosure Resrv | 0.00 | 11,066.94 | 11,066.94 | 20,833.33 | 25,000.00 |
| Amortization of Permit | 0.00 | 1,780.86 | 1,780.86 | 1,250.00 | 1,500.00 |
| <i>Total Operating Expenses</i> | <u>777,479.60</u> | <u>1,215,432.95</u> | <u>1,992,912.55</u> | <u>2,068,570.83</u> | <u>2,482,285.00</u> |
| <i>Non Operating Expense-Interest</i> | <u>7,762.78</u> | <u>27,054.33</u> | <u>34,817.11</u> | <u>65,538.33</u> | <u>78,646.00</u> |
| <i>Landfill Operating Income</i> | <u>653,994.43</u> | <u>(321,167.58)</u> | <u>332,826.85</u> | <u>(164,625.83)</u> | <u>(197,551.00)</u> |
| Joint Recycling Center | | | | | |
| <i>Total Revenue</i> | 0.00 | 128,625.58 | 128,625.58 | 83,750.00 | 100,500.00 |
| <i>Expenses:</i> | | | | | |
| Personal Services | 0.00 | 193,409.70 | 193,409.70 | 207,481.67 | 248,978.00 |
| Operating Expenses | 0.00 | 108,949.83 | 108,949.83 | 109,125.00 | 130,950.00 |
| Depreciation (est) | 0.00 | 29,945.28 | 29,945.28 | 31,666.67 | 38,000.00 |
| <i>Total Operating Expenses</i> | <u>0.00</u> | <u>332,304.81</u> | <u>332,304.81</u> | <u>348,273.33</u> | <u>417,928.00</u> |
| <i>Non Operating Expense-Interest</i> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| <i>Recycling Operating Income</i> | <u>0.00</u> | <u>(203,679.23)</u> | <u>(203,679.23)</u> | <u>(264,523.33)</u> | <u>(317,428.00)</u> |
| <i>Total Operating Income</i> | <u>\$653,994.43</u> | <u>(\$524,846.81)</u> | <u>\$129,147.62</u> | <u>(\$429,149.17)</u> | <u>(\$514,979.00)</u> |
| Tonage in Trench: | <u>10/31/2021</u> | <u>10/31/2022</u> | | | |
| Asbestos | 116.40 | 96.03 | 96.03 | 41.67 | 50.00 |
| Centerville | 298.38 | 262.63 | 262.63 | 916.67 | 1,100.00 |
| Beresford | 0.00 | 0.00 | 0.00 | 1,166.67 | 1,400.00 |
| Clay County Garbage | 12,708.87 | 14,575.25 | 14,575.25 | 12,083.33 | 14,500.00 |
| Elk Point | 922.93 | 885.80 | 885.80 | 216.67 | 260.00 |
| Yankton County Garbage | 20,804.23 | 21,069.63 | 21,069.63 | 19,916.67 | 23,900.00 |
| <i>Total Tonage in Trench</i> | <u>34,850.81</u> | <u>36,889.34</u> | <u>36,889.34</u> | <u>34,341.67</u> | <u>41,210.00</u> |
| Operating Cost per ton | | | <u>\$54.02</u> | <u>\$62.14</u> | <u>\$62.14</u> |

This report is based on the following:

Revenue accrual thru October 31, 2022

Expenses cash thru October 31, 2022 with November's bills

Joint Powers Solid Waste Authority
Financial Report Thru October 31, 2022

| Description | Yankton Transfer | Vermillion Landfill | Total Joint | 10 Month Budget | Legal 2022 Budget |
|---------------------------------------|-----------------------|------------------------|-----------------------|-----------------------|-----------------------|
| Source of Funds | | | | | |
| <i>Beginning Balance</i> | (\$472,259.00) | \$2,906,126.00 | \$2,433,867.00 | \$1,785,196.00 | \$1,785,196.00 |
| <i>Operating Revenue:</i> | | | | | |
| Net Income | 653,994.43 | (524,846.81) | 129,147.62 | (429,149.17) | (514,979.00) |
| Depreciation | 163,027.36 | 245,019.88 | 408,047.24 | 411,413.33 | 493,696.00 |
| Trench Depletion | 0.00 | 224,828.18 | 224,828.18 | 199,166.67 | 239,000.00 |
| Amortization of Permit | 0.00 | 1,780.86 | 1,780.86 | 1,250.00 | 1,500.00 |
| <i>Non Operating Revenue:</i> | | | | | |
| Grant | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Loan Proceeds | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Contributed Capital | 0.00 | 1,920.00 | 1,920.00 | 4,166.67 | 5,000.00 |
| Sale Proceeds | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Comp. for Loss & Damage | 17,324.91 | 0.00 | 17,324.91 | 0.00 | 0.00 |
| Fire Related Expenses | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Interest | 0.00 | 10,441.40 | 10,441.40 | 4,166.67 | 5,000.00 |
| <i>Cash Flow Transfer:</i> | | | | | |
| Joint Power Transfer/Landfill | (118,418.30) | 118,418.30 | 0.00 | 1,450,000.00 | 1,740,000.00 |
| Joint Recycling Center | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Funds Available | 243,669.40 | 2,983,687.81 | 3,227,357.21 | 3,426,210.17 | 3,754,413.00 |
| Application of Funds Available | | | | | |
| <i>Joint Power Transfer/Landfill</i> | | | | | |
| Equipment | 469,376.41 | 260,051.33 | 729,427.74 | 681,666.67 | 818,000.00 |
| Trench | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Closure/Postclosure Cash Res. | 0.00 | 11,066.94 | 11,066.94 | 20,833.33 | 25,000.00 |
| <i>Joint Recycling Center</i> | | | | | |
| Equipment | 0.00 | 31,756.56 | 31,756.56 | 47,500.00 | 57,000.00 |
| <i>Payment Principal</i> | 65,212.84 | 66,438.48 | 131,651.32 | 285,619.17 | 342,743.00 |
| <i>Appropriation to Reserve</i> | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Applied | 534,589.25 | 369,313.31 | 903,902.56 | 1,035,619.17 | 1,242,743.00 |
| Ending Balance | (\$290,919.85) | \$2,614,374.50 | \$2,323,454.65 | \$2,390,591.00 | \$2,511,670.00 |

| Joint Power Transfer/Landfill Description | Yankton Transfer | Vermillion Landfill | Total Joint | 10 Month Budget | Legal 2022 Budget |
|--|-----------------------------|--------------------------------|------------------------|----------------------------|------------------------------|
| <i>Revenue: (accrual)</i> | | | | | |
| Asbestos | \$0.00 | \$6,242.01 | \$6,242.01 | \$5,000.00 | \$6,000.00 |
| Elk Point | 0.00 | 47,634.77 | 47,634.77 | 52,000.00 | \$62,400.00 |
| Centerville | 0.00 | 14,120.37 | 14,120.37 | 11,483.33 | 13,780.00 |
| Beresford | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Clay County Garbage | 0.00 | 820,791.33 | 820,791.33 | 687,500.00 | 825,000.00 |
| Compost-Yd Waste-Wood | 0.00 | 5,195.27 | 5,195.27 | 7,916.67 | 9,500.00 |
| Contaminated Soil | 0.00 | 5,266.42 | 5,266.42 | 6,250.00 | 7,500.00 |
| White Goods | 0.00 | 3,142.88 | 3,142.88 | 5,000.00 | 6,000.00 |
| Tires | 0.00 | 16,710.72 | 16,710.72 | 4,166.67 | 5,000.00 |
| Electronics | 0.00 | 1,738.43 | 1,738.43 | 5,000.00 | 6,000.00 |
| Other Revenue | 152.79 | 477.50 | 630.29 | 12,583.33 | 15,100.00 |
| Cash long | (6.51) | 0.00 | (6.51) | 0.00 | 0.00 |
| Rubble | 63,299.82 | 0.00 | 63,299.82 | 43,333.33 | 52,000.00 |
| Transfer Fees | 1,365,810.80 | 0.00 | 1,365,810.80 | 1,125,000.00 | 1,350,000.00 |
| Metal | 9,979.91 | 0.00 | 9,979.91 | 4,166.67 | 5,000.00 |
| Other Operational - Solid Waste | 0.00 | 0.00 | 0.00 | 83.33 | 100.00 |
| Total Revenue | 1,439,236.81 | 921,319.70 | 2,360,556.51 | 1,969,483.33 | 2,363,380.00 |
| <i>Expenses: (cash)</i> | | | | | |
| Personal Services | 305,705.95 | 328,354.44 | 634,060.39 | 663,780.00 | 796,536.00 |
| Insurance | 18,851.44 | 10,964.03 | 29,815.47 | 27,190.00 | 32,628.00 |
| Professional Service/Fees | 44,838.06 | 78,377.81 | 123,215.87 | 150,000.00 | 180,000.00 |
| Non Professional Fees | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Processing- Reduction | 0.00 | 6,650.25 | 6,650.25 | 8,333.33 | 10,000.00 |
| State Fees | 0.00 | 36,889.34 | 36,889.34 | 38,750.00 | 46,500.00 |
| Professional - Legal/Audit | 3,580.15 | 2,518.65 | 6,098.80 | 2,291.67 | 2,750.00 |
| Publishing & Advertising | 162.62 | 1,790.01 | 1,952.63 | 2,333.33 | 2,800.00 |
| Rental | 0.00 | 0.00 | 0.00 | 416.67 | 500.00 |
| Hauling fee | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Equipment repair | 710.61 | 70,637.94 | 71,348.55 | 50,833.33 | 61,000.00 |
| Motor vehicle repair | 0.00 | 2,969.81 | 2,969.81 | 20,000.00 | 24,000.00 |
| Vehicle fuel & maintenance | 141,134.97 | 59,817.47 | 200,952.44 | 175,000.00 | 210,000.00 |
| Equip, Mat'l & Labor | 41,685.31 | 0.00 | 41,685.31 | 54,166.67 | 65,000.00 |
| Building repair | 29,215.91 | 2,552.82 | 31,768.73 | 20,000.00 | 24,000.00 |
| Facility repair & maintenance | 0.00 | 15,885.71 | 15,885.71 | 29,166.67 | 35,000.00 |
| Postage | 472.55 | 154.88 | 627.43 | 708.33 | 850.00 |
| Office supplies | 489.59 | 1,169.70 | 1,659.29 | 2,916.67 | 3,500.00 |
| Copy supplies | 75.80 | 185.07 | 260.87 | 312.50 | 375.00 |
| Uniforms | 128.00 | 7,051.68 | 7,179.68 | 5,416.67 | 6,500.00 |
| Small Tools & Hardware | 279.99 | 0.00 | 279.99 | 208.33 | 250.00 |
| Travel & Training | 0.00 | 4,058.86 | 4,058.86 | 3,750.00 | 4,500.00 |
| Operating supply | 487.61 | 104,164.28 | 104,651.89 | 152,166.67 | 182,600.00 |
| Electricity | 6,279.67 | 13,704.34 | 19,984.01 | 25,833.33 | 31,000.00 |
| Heating Fuel - Gas | 16,468.63 | 12,446.23 | 28,914.86 | 27,083.33 | 32,500.00 |
| Water | 1,921.00 | 1,090.65 | 3,011.65 | 2,916.67 | 3,500.00 |
| WW service | 809.20 | 0.00 | 809.20 | 1,083.33 | 1,300.00 |
| Landfill | 236.10 | 0.00 | 236.10 | 250.00 | 300.00 |
| Telephone | 919.08 | 1,248.40 | 2,167.48 | 2,666.67 | 3,200.00 |
| Depreciation (est) | 163,027.36 | 215,074.60 | 378,101.96 | 379,746.67 | 455,696.00 |
| Trench Depletion | | 224,828.18 | 224,828.18 | 199,166.67 | 239,000.00 |
| Closure/Postclosure Resrv | | 11,066.94 | 11,066.94 | 20,833.33 | 25,000.00 |
| Amortization of Permit | | 1,780.86 | 1,780.86 | 1,250.00 | 1,500.00 |
| Total Op Expenses | 777,479.60 | 1,215,432.95 | 1,992,912.55 | 2,068,570.83 | 2,482,285.00 |

Joint Powers Solid Waste Authority
Financial Report Thru October 31, 2022

| Joint Power Transfer/Landfill Description | Yankton Transfer | Vermillion Landfill | Total Joint | 10 Month Budget | Legal 2022 Budget |
|--|---------------------|------------------------|----------------|--------------------|----------------------|
| <i>Non Operating Expense-Interest</i> | 7,762.78 | 27,054.33 | 34,817.11 | 65,538.33 | 78,646.00 |
| <i>Bond Issuance Costs</i> | 0.00 | 0.00 | \$0.00 | 0.00 | 0.00 |
| <i>Operating Income (Loss)</i> | \$653,994.43 | (\$321,167.58) | \$332,826.85 | (\$164,625.83) | (\$197,551.00) |
| <i>Capital:</i> | | | | | |
| Capital Outlay | \$469,376.41 | \$260,051.33 | \$729,427.74 | \$681,666.67 | \$818,000.00 |
| Landfill Development | 0.00 | 0.00 | 0.00 | 61,666.67 | \$74,000.00 |
| Capital Lease | 0.00 | 0.00 | 0.00 | 0.00 | \$0.00 |
| <i>Total Capital Expenditures</i> | \$469,376.41 | \$260,051.33 | \$729,427.74 | \$743,333.33 | \$892,000.00 |
| <i>Grant Reimbursement</i> | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| <i>Federal Grant thru State</i> | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| <i>Equipment Sale Proceeds</i> | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| <i>Cash Flow Transfer</i> | (\$118,418.30) | \$118,418.30 | \$0.00 | \$0.00 | \$0.00 |
| <i>Tonage in Trench:</i> | | | | | |
| Asbestos | | 96.03 | 96.03 | 41.67 | 50.00 |
| Beresford | | 0.00 | 0.00 | 1,166.67 | 1,400.00 |
| Centerville Garbage | | 262.63 | 262.63 | 916.67 | 1,100.00 |
| Clay County Garbage | | 14,575.25 | 14,575.25 | 12,083.33 | 14,500.00 |
| Elk Point | | 885.80 | 885.80 | 216.67 | 260.00 |
| Yankton County Garbage | | 21,069.63 | 21,069.63 | 19,916.67 | 23,900.00 |
| <i>Total Tonage in Trench</i> | | 36,889.34 | 36,889.34 | 34,341.67 | 41,210.00 |
| Operating Cost per ton | | | \$54.02 | \$62.14 | \$62.14 |

| Joint Recycling Center Description | Yankton Transfer | Vermillion Center | Total Joint | 10 Month Budget | Legal 2022 Budget |
|---------------------------------------|---------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| <i>Revenue:</i> | | | | | |
| Tipping Fees | \$0.00 | 0.00 | \$0.00 | 0.00 | 0.00 |
| Metal/Tin | 0.00 | 0.00 | 0.00 | 2,083.33 | 2,500.00 |
| Plastic | 0.00 | 13,821.05 | 13,821.05 | 12,500.00 | 15,000.00 |
| Aluminum | 0.00 | 14,047.50 | 14,047.50 | 13,333.33 | 16,000.00 |
| Newsprint | 0.00 | 9,852.55 | 9,852.55 | 7,500.00 | 9,000.00 |
| Cardboard | 0.00 | 89,750.38 | 89,750.38 | 37,500.00 | 45,000.00 |
| High Grade Paper | 0.00 | 0.00 | 0.00 | 4,166.67 | 5,000.00 |
| Other Material | 0.00 | 1,154.10 | 1,154.10 | 6,666.67 | 8,000.00 |
| Contributions/Operating Grants | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Revenue | 0.00 | 128,625.58 | 128,625.58 | 83,750.00 | 100,500.00 |
| <i>Expenses:</i> | | | | | |
| Personal Services | 0.00 | 193,409.70 | 193,409.70 | 207,481.67 | 248,978.00 |
| Insurance | 0.00 | 2,133.85 | 2,133.85 | 2,000.00 | 2,400.00 |
| Professional Service/Fees | 0.00 | 622.30 | 622.30 | 416.67 | 500.00 |
| Hazardous Waste Collection | 0.00 | 39,611.57 | 39,611.57 | 41,666.67 | 50,000.00 |
| Professional-Legal | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Publishing & Advertising | 0.00 | 1,061.17 | 1,061.17 | 1,250.00 | 1,500.00 |
| Rental | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Equipment repair | 0.00 | 7,493.82 | 7,493.82 | 7,916.67 | 9,500.00 |
| Vehicle repair & maintenance | 0.00 | 943.85 | 943.85 | 500.00 | 600.00 |
| Vehicle fuel | 0.00 | 5,014.07 | 5,014.07 | 4,166.67 | 5,000.00 |
| Building repair & maintenance | 0.00 | 5,774.47 | 5,774.47 | 2,333.33 | 2,800.00 |
| Postage | 0.00 | 2.10 | 2.10 | 41.67 | 50.00 |
| Freight | 0.00 | 11,510.00 | 11,510.00 | 14,583.33 | 17,500.00 |
| Office supplies | 0.00 | 580.62 | 580.62 | 833.33 | 1,000.00 |
| Uniforms | 0.00 | 52.20 | 52.20 | 625.00 | 750.00 |
| Materials Purchases | 0.00 | 4,973.70 | 4,973.70 | 3,750.00 | 4,500.00 |
| Travel & Training | 0.00 | 1,613.40 | 1,613.40 | 1,666.67 | 2,000.00 |
| Operating Supplies | 0.00 | 7,346.64 | 7,346.64 | 8,333.33 | 10,000.00 |
| Copy Supply | 0.00 | 97.47 | 97.47 | 166.67 | 200.00 |
| Electricity | 0.00 | 4,965.00 | 4,965.00 | 5,416.67 | 6,500.00 |
| Heating Fuel-Gas | 0.00 | 5,497.12 | 5,497.12 | 3,958.33 | 4,750.00 |
| Water | 0.00 | 286.14 | 286.14 | 541.67 | 650.00 |
| WW service | 0.00 | 816.28 | 816.28 | 1,000.00 | 1,200.00 |
| Telephone | 0.00 | 637.79 | 637.79 | 708.33 | 850.00 |
| Revenue Sharing | 0.00 | 7,916.27 | 7,916.27 | 7,250.00 | 8,700.00 |
| Depreciation (est) | 0.00 | 29,945.28 | 29,945.28 | 31,666.67 | 38,000.00 |
| Total Op Expenses | 0.00 | 332,304.81 | 332,304.81 | 348,273.33 | 417,928.00 |
| <i>Non Operating Expense-Interest</i> | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Operating Income (Loss) | \$0.00 | (\$203,679.23) | (\$203,679.23) | (\$264,523.33) | (\$317,428.00) |
| Capital Outlay | \$0.00 | \$31,756.56 | \$31,756.56 | \$47,500.00 | \$57,000.00 |
| Grant Reimbursement/Donations | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Cash Flow Transfer | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |

This report is based on the following:

Revenue accrual thru October 31, 2022

Expenses cash thru October 31, 2022 with November's bills

2022 Joint Powers Total Operations Recap

| Month | Yankton Transfer | Vermillion Landfill | Total | Total Tons | \$ per ton | Recycling | | | Yankton Operations | Vermillion Operations | Total Operations |
|-----------|------------------|---------------------|-------------|------------|------------|-----------|--------------|--------------|--------------------|-----------------------|------------------|
| | | | | | | Yankton | Vermillion | Total | | | |
| January | 42,818.80 | (37,653.09) | 5,165.71 | 3,001.98 | 53.37 | 0.00 | 8,540.61 | 8,540.61 | 42,818.80 | (29,112.48) | 13,706.32 |
| February | 20,433.97 | (48,393.67) | (27,959.70) | 2,578.89 | 71.09 | 0.00 | (19,765.60) | (19,765.60) | 20,433.97 | (68,159.27) | (47,725.30) |
| Subtotal | 63,252.77 | (86,046.76) | (22,793.99) | 5,580.87 | 62.09 | 0.00 | (11,224.99) | (11,224.99) | 63,252.77 | (97,271.75) | (34,018.98) |
| March | 57,675.49 | (50,930.75) | 6,744.74 | 3,355.35 | 62.21 | 0.00 | (8,826.73) | (8,826.73) | 57,675.49 | (59,757.48) | (2,081.99) |
| Subtotal | 120,928.26 | (136,977.51) | (16,049.25) | 8,936.22 | 62.14 | 0.00 | (20,051.72) | (20,051.72) | 120,928.26 | (157,029.23) | (36,100.97) |
| April | 61,717.12 | (53,530.54) | 8,186.58 | 3,441.44 | 61.19 | 0.00 | (16,693.14) | (16,693.14) | 61,717.12 | (70,223.68) | (8,506.56) |
| Subtotal | 182,645.38 | (190,508.05) | (7,862.67) | 12,377.66 | 61.87 | 0.00 | (36,744.86) | (36,744.86) | 182,645.38 | (227,252.91) | (44,607.53) |
| May | 88,622.30 | (20,745.52) | 67,876.78 | 4,034.28 | 46.99 | 0.00 | (56,865.99) | (56,865.99) | 88,622.30 | (77,611.51) | 11,010.79 |
| Subtotal | 271,267.68 | (211,253.57) | 60,014.11 | 16,411.94 | 58.22 | 0.00 | (93,610.85) | (93,610.85) | 271,267.68 | (304,864.42) | (33,596.74) |
| June | 100,537.14 | (12,787.35) | 87,749.79 | 4,038.44 | 44.13 | 0.00 | (16,830.21) | (16,830.21) | 100,537.14 | (29,617.56) | 70,919.58 |
| Subtotal | 371,804.82 | (224,040.92) | 147,763.90 | 20,450.38 | 55.43 | 0.00 | (110,441.06) | (110,441.06) | 371,804.82 | (334,481.98) | 37,322.84 |
| July | 71,817.80 | (11,629.42) | 60,188.38 | 3,986.98 | 48.15 | 0.00 | (20,058.94) | (20,058.94) | 71,817.80 | (31,688.36) | 40,129.44 |
| Subtotal | 443,622.62 | (235,670.34) | 207,952.28 | 24,437.36 | 54.24 | 0.00 | (130,500.00) | (130,500.00) | 443,622.62 | (366,170.34) | 77,452.28 |
| August | 103,046.66 | (1,018.02) | 102,028.64 | 4,350.96 | 43.14 | 0.00 | (17,748.23) | (17,748.23) | 103,046.66 | (18,766.25) | 84,280.41 |
| Subtotal | 546,669.28 | (236,688.36) | 309,980.92 | 28,788.32 | 52.57 | 0.00 | (148,248.23) | (148,248.23) | 546,669.28 | (384,936.59) | 161,732.69 |
| September | 55,912.65 | (41,286.02) | 14,626.63 | 4,274.96 | 61.16 | 0.00 | (27,686.14) | (27,686.14) | 55,912.65 | (68,972.16) | (13,059.51) |
| Subtotal | 602,581.93 | (277,974.38) | 324,607.55 | 33,063.28 | 53.68 | 0.00 | (175,934.37) | (175,934.37) | 602,581.93 | (453,908.75) | 148,673.18 |
| October | 59,027.48 | (16,138.87) | 42,888.61 | 3,826.06 | 57.02 | 0.00 | (27,744.86) | (27,744.86) | 59,027.48 | (43,883.73) | 15,143.75 |
| Subtotal | 661,609.41 | (294,113.25) | 367,496.16 | 36,889.34 | 54.02 | 0.00 | (203,679.23) | (203,679.23) | 661,609.41 | (497,792.48) | 163,816.93 |

11/1/2022

City of Yankton Transfer Station
Landfill Tons

| Date | City | Licensed Haulers | | | | Sub-Total | All Other | Total Transfer |
|----------------|---------------------|------------------|---------------|------------------------|-----------------|-----------|-----------|----------------|
| | Compactors (577) | Janssen (547) | Arts (586) | Loren Fischer (648) | Kortan (673) | | | |
| January 2021 | 236.20 | 525.19 | 420.65 | 82.07 | 23.66 | 1,051.57 | 507.40 | 1,795.17 |
| February 2021 | 209.71 | 469.53 | 428.60 | 52.03 | 28.90 | 979.06 | 375.91 | 1,564.68 |
| March 2021 | 268.59 | 625.10 | 504.42 | 75.16 | 27.90 | 1,232.58 | 537.56 | 2,038.73 |
| April 2021 | 278.20 | 645.30 | 524.53 | 64.28 | 35.94 | 1,270.05 | 884.36 | 2,432.61 |
| May 2021 | 253.20 | 652.38 | 457.22 | 76.67 | 28.49 | 1,214.76 | 614.82 | 2,082.78 |
| June 2021 | 291.90 | 749.78 | 530.93 | 85.89 | 33.61 | 1,400.21 | 562.06 | 2,254.17 |
| July 2021 | 284.89 | 724.18 | 561.10 | 74.00 | 38.61 | 1,397.89 | 578.80 | 2,261.58 |
| August 2021 | 292.03 | 674.93 | 536.59 | 77.66 | 34.27 | 1,323.45 | 592.98 | 2,208.46 |
| September 2021 | 282.22 | 689.94 | 507.29 | 76.85 | 32.65 | 1,306.73 | 588.08 | 2,177.03 |
| October 2021 | 257.29 | 665.67 | 491.96 | 63.53 | 38.04 | 1,259.20 | 555.98 | 2,072.47 |
| November 2021 | 279.00 | 668.48 | 485.90 | 68.71 | 31.24 | 1,254.33 | 496.57 | 2,029.90 |
| December 2021 | 283.07 | 570.11 | 445.12 | 84.57 | 38.20 | 1,138.00 | 432.06 | 1,853.13 |
| 2021 Total | 3,216.30 | 7,660.59 | 5,894.31 | 881.42 | 391.51 | 14,827.83 | 6,726.58 | 24,770.71 |
| January 2022 | 258.69 | 515.97 | 411.98 | 59.08 | 29.31 | 1,016.34 | 331.11 | 1,606.14 |
| February 2022 | 217.91 | 548.02 | 370.93 | 67.84 | 29.20 | 1,015.99 | 304.16 | 1,538.06 |
| March 2022 | 262.23 | 665.38 | 479.74 | 61.13 | 35.34 | 1,241.59 | 536.56 | 2,040.38 |
| April 2022 | 249.31 | 581.31 | 446.18 | 65.70 | 36.42 | 1,129.61 | 682.08 | 2,061.00 |
| May 2022 | 279.47 | 705.94 | 565.54 | 64.83 | 36.49 | 1,372.80 | 680.16 | 2,332.43 |
| June 2022 | 284.91 | 790.62 | 532.96 | 55.20 | 45.33 | 1,424.11 | 664.58 | 2,373.60 |
| July 2022 | 266.85 | 664.17 | 513.64 | 71.59 | 41.42 | 1,290.82 | 685.21 | 2,242.88 |
| August 2022 | 299.82 | 727.50 | 588.65 | 62.56 | 36.52 | 1,415.23 | 650.07 | 2,365.12 |
| September 2022 | 279.11 | 666.71 | 464.24 | 91.13 | 43.62 | 1,265.70 | 738.06 | 2,282.87 |
| October 2022 | 257.32 | 657.02 | 481.32 | 78.30 | 32.91 | 1,249.55 | 571.62 | 2,078.49 |
| 2022 Total | 2,655.62 | 6,522.64 | 4,855.18 | 677.36 | 366.56 | 12,421.74 | 5,843.61 | 20,920.97 |

CITY OF VERMILLION
LANDFILL TONS

| | 2022 | Art's Garbage | City of Elk Point | Fischer Disposal | Loren Fischer | Herm's Sanitation | Turner County | Vermillion Garbage | Waste Mgmt of Sioux City | Other | 2022 Tons | |
|-----------------|-------|--------------------------|---------------------------|---------------------------|---------------------------|---------------------------|--------------------------|--------------------------|-----------------------------|---------------------------|----------------------------|----------------------------|
| \$53.00 PER TON | Jan | 18.45 | 77.97 | 192.36 | 439.25 | 25.79 | 16.64 | 66.39 | 199.67 | 217.79 | 1254.31 | |
| | Feb | 32.68 | 72.96 | 177.91 | 353.42 | 27.01 | 16.86 | 58.15 | 180.46 | 85.39 | 1004.84 | |
| | Mar | 8.25 | 98.62 | 213.95 | 458.65 | 35.35 | 26.46 | 57.19 | 224.86 | 179.16 | 1302.49 | |
| | April | 12.47 | 81.41 | 215.56 | 496.52 | 34.20 | 31.97 | 60.88 | 188.94 | 327.84 | 1449.79 | |
| | May | 29.00 | 105.65 | 266.28 | 711.14 | 52.88 | 32.39 | 70.24 | 241.82 | 231.86 | 1741.26 | |
| | June | 17.89 | 91.14 | 236.58 | 626.16 | 34.66 | 29.54 | 59.09 | 201.45 | 347.74 | 1644.25 | |
| | July | 32.06 | 83.13 | 216.39 | 580.54 | 45.24 | 28.40 | 56.90 | 200.28 | 520.05 | 1762.99 | |
| | Aug | 24.81 | 99.87 | 267.81 | 704.11 | 53.07 | 37.82 | 68.59 | 234.75 | 420.31 | 1911.14 | |
| | Sept | - | 92.38 | 238.37 | 560.29 | 46.39 | 11.55 | 97.32 | 240.87 | 695.82 | 1982.99 | |
| | Oct | - | 82.67 | 214.91 | 566.70 | 39.94 | 31.00 | 63.31 | 224.39 | 542.73 | 1765.65 | |
| | Nov | | | | | | | | | | | 0.00 |
| | Dec | | | | | | | | | | | 0.00 |
| | | | ----- 175.61 ===== | ----- 885.80 ===== | ----- 2240.12 ===== | ----- 5496.78 ===== | ----- 394.53 ===== | ----- 262.63 ===== | ----- 658.06 ===== | ----- 2137.49 ===== | ----- 3568.69 ===== | ----- 15819.71 ===== |
| | 2021 | Art's Garbage | City of Elk Point | Fischer Disposal | Loren Fischer | Herm's Sanitation | Turner County | Vermillion Garbage | Waste Mgmt of Sioux City | Other | 2021 Tons | |
| \$51.00 PER TON | Jan | 26.78 | 80.53 | 177.08 | 491.69 | 23.71 | 20.96 | 58.58 | 125.47 | 110.82 | 1115.62 | |
| | Feb | 27.53 | 75.95 | 163.93 | 401.90 | 21.21 | 22.79 | 53.88 | 167.56 | 78.31 | 1013.06 | |
| | Mar | 12.87 | 102.80 | 228.01 | 605.13 | 30.59 | 28.11 | 64.98 | 170.23 | 116.10 | 1358.82 | |
| | April | 38.29 | 95.35 | 208.06 | 592.76 | 48.35 | 26.63 | 62.06 | 211.00 | 259.65 | 1542.15 | |
| | May | 29.03 | 92.80 | 240.31 | 664.31 | 42.35 | 35.57 | 60.34 | 188.88 | 190.19 | 1543.78 | |
| | June | 10.99 | 92.29 | 214.10 | 770.61 | 54.73 | 41.94 | 51.76 | 186.03 | 339.63 | 1762.08 | |
| \$53.00 PER TON | July | 22.00 | 96.64 | 213.24 | 528.51 | 46.06 | 39.74 | 46.21 | 177.70 | 73.47 | 1243.57 | |
| | Aug | 32.62 | 103.66 | 247.46 | 570.97 | 52.15 | 32.74 | 71.74 | 172.08 | 205.96 | 1489.38 | |
| | Sept | 46.10 | 99.21 | 229.47 | 621.38 | 36.07 | 14.75 | 85.56 | 180.12 | 176.37 | 1489.03 | |
| | Oct | - | 83.70 | 220.79 | 533.32 | 35.35 | 35.15 | 61.13 | 227.63 | 111.91 | 1308.98 | |
| | Nov | 9.16 | 96.44 | 277.77 | 536.71 | 45.65 | 34.48 | 65.84 | 224.22 | 315.73 | 1606.00 | |
| | Dec | 9.40 | 93.61 | 228.93 | 519.25 | 31.98 | 14.84 | 72.70 | 208.72 | 91.87 | 1271.30 | |
| | | ----- 264.77 ===== | ----- 1112.98 ===== | ----- 2649.15 ===== | ----- 6836.54 ===== | ----- 468.20 ===== | ----- 347.70 ===== | ----- 754.78 ===== | ----- 2239.64 ===== | ----- 2070.01 ===== | ----- 16743.77 ===== | |

| October 2022 | |
|----------------------------|-------------|
| YPD | |
| Calls For Service | |
| 911 HANG UP | 6 |
| 911 OPEN | 2 |
| ALARM | 21 |
| ALCOHOL | 3 |
| AMBULANCE | 16 |
| ANIMAL | 55 |
| ASSAULT | 6 |
| ASSIST | 2 |
| ATTEMPT TO LOCATE | 5 |
| BANK ALARM | 1 |
| BURGLARY RESIDENTIAL | 4 |
| CHILD ABUSE | 4 |
| CHILD CUSTODY | 2 |
| CITY SERVICES | 1 |
| CIVIL DISPUTE | 14 |
| CRIMINAL ENTRY OF MV | 5 |
| DEATH | 1 |
| DISORDERLY CONDUCT | 33 |
| DOMESTIC VIOLENCE | 16 |
| DRIVING COMPLAINT | 30 |
| DRIVING COMPLAINT 911 | 8 |
| DRUG | 13 |
| ESCAPE | 1 |
| ESCORT | 10 |
| EVENT STANDBY | 8 |
| EX PATRL | 13 |
| FAMILY OFFENSE | 2 |
| FIGHT | 9 |
| FIRE ALL CALL | 3 |
| FIRE ON CALL | 2 |
| FIRE/WEATHER DRILL | 3 |
| FOREIGN AID | 14 |
| FRAUD | 4 |
| HARASS | 12 |
| HAZMAT | 1 |
| HIT&RUN | 9 |
| INFORMATION | 27 |
| INSPECT | 1 |
| JUV | 33 |
| LITTER | 4 |
| LOCK DOWN DRILL | 2 |
| LOST & FOUND | 15 |
| MENTAL ILLNESS | 10 |
| MOTOR ASSIST | 13 |
| NOISE COMPLAINT | 14 |
| OPN DOOR | 1 |
| PARKING | 24 |
| PAROLE/PROBATION | 9 |
| PRIVATE PROPERTY COLLISION | 8 |
| PROPERTY | 9 |
| PROTECTION ORDER | 3 |
| PURSUIT | 2 |
| RUNAWAY | 3 |
| SAFETY TALK | 14 |
| SEX CRIME | 7 |
| SIG 2 | 22 |
| SIGNAL 1 INJURY | 5 |
| SUICIDE | 12 |
| SUSP ACTIVITY | 18 |
| SUSPICIOUS PERSON/VEHICLE | 55 |
| THEFT | 45 |
| THREAT | 13 |
| TRAFFIC CONTROL | 2 |
| TRAFFIC HAZARD | 2 |
| TRAFFIC STOP | 206 |
| TRESPASS | 15 |
| TRUANCY | 6 |
| VANDALISM | 19 |
| VEHICLE/ROAD COMPLAINT | 8 |
| WARRANT | 5 |
| WEAPONS | 6 |
| WELFARE CHECK | 65 |
| Total | 1042 |

| |
|----------------------------|
| Adult Arrests: |
| # Individuals Arrested: 70 |
| # Of Charges: 118 |

| |
|---------------------------|
| Juvenile Arrests: |
| # Individual Arrested: 13 |
| # Of Charges: 16 |

| |
|-----------------------------|
| Total Citations: 134 |
|-----------------------------|

October 2022
 YPD
 Activity Report

| | GENERAL SUMMARY | | | |
|---|------------------------|------------------|---------------------|------------------|
| | THIS MONTH | | Year To Date | |
| | This Year | Last Year | This Year | Last Year |
| POLICE INCIDENTS | 1042 | 1027 | 9809 | 10283 |
| SHERIFF INCIDENTS | 247 | 178 | 2135 | 1631 |
| AMBULANCE CALLS (YPD) | 16 | 25 | 253 | 269 |
| FIRE / HAZMAT CALLS | 6 | 1 | 70 | 51 |
| FOREIGN AID CALLS | 14 | 10 | 136 | 159 |
| ALARMS | 21 | 20 | 153 | 123 |
| ANIMAL CALLS / COMPLAINTS | 56 | 61 | 558 | 476 |
| ANIMALS CLAIMED OR IMPOUNDED (HHS) | 17 | 23 | 150 | 139 |
| ANIMALS DISPOSED | 0 | 0 | 1 | 0 |

| | ACCIDENT SUMMARY | | | |
|---|-------------------------|------------------|---------------------|------------------|
| | THIS MONTH | | Year To Date | |
| | This Year | Last Year | This Year | Last Year |
| STATE REPORTABLE | 19 | 8 | 179 | 140 |
| NON REPORTABLE AND HIT & RUN | 17 | 32 | 226 | 257 |
| SIGNAL 1 INJURY | 5 | 4 | 48 | 32 |
| # PERSONS INJURED | 5 | 4 | 40 | 28 |
| FATALITIES | 0 | 0 | 0 | 0 |
| PEDESTRIAN ACCIDENT | 1 | 1 | 4 | 4 |

October 2022

YPD

Citations

| | This Month | | THIS MONTH | | YEAR TO DATE | |
|--|------------|-------|-----------------|-----------------|-----------------|-----------------|
| | Juv | Adult | Total This Year | Total Last Year | Total This Year | Total Last Year |
| SUSPENDED, EXPIRED OR UNLICENSED DRIVER | 0 | 25 | 25 | 30 | 228 | 194 |
| CARELESS DRIVING | 1 | 1 | 2 | 1 | 11 | 10 |
| EXHIBITION DRIVING | 2 | 0 | 2 | 1 | 13 | 10 |
| SPEEDING | 1 | 25 | 26 | 18 | 291 | 295 |
| STOP SIGN, RED LIGHT VIOLATION | 2 | 11 | 13 | 11 | 72 | 60 |
| ANIMALS AT LARGE | 0 | 1 | 1 | 0 | 2 | 0 |
| MAINTENANCE OF FINANCIAL RESPONSIBILITY | 0 | 10 | 10 | 8 | 104 | 84 |
| OPEN CONTAINER | 0 | 2 | 2 | 1 | 28 | 21 |
| CONSUMPTION UNDERAGE (18-20 yoa) | 0 | 3 | 3 | 4 | 22 | 23 |
| LIQUOR VIOLATIONS / FURNISHING ALCOHOL TO A MINOR | 0 | 0 | 0 | 0 | 5 | 6 |
| MISDEAMEANOR DRUG VIOLATIONS (POSS. OF DRUG PARAPH) | 2 | 12 | 14 | 11 | 172 | 150 |
| TOBACCO VIOLATIONS | 9 | 2 | 11 | 13 | 56 | 78 |
| PETTY THEFT UNDER \$400 | 0 | 3 | 3 | 7 | 55 | 26 |
| INTENTIONAL DAMAGE TO PROPERTY | 0 | 0 | 0 | 1 | 2 | 3 |
| OTHER VIOLATIONS | 3 | 19 | 22 | 18 | 296 | 190 |
| TOTAL TRAFFIC CITATIONS | 20 | 114 | 134 | 124 | 1357 | 1150 |

October 2022

YPD

Adult Arrest

| | THIS MONTH | | YEAR TO DATE | |
|--|------------|-----------|--------------|-----------|
| | This Year | Last Year | This Year | Last Year |
| MURDER | 0 | 0 | 0 | 0 |
| RAPE | 0 | 0 | 0 | 0 |
| ROBBERY | 0 | 0 | 0 | 0 |
| DUI | 10 | 11 | 134 | 116 |
| DRIVING UNDER REVOCATION | 4 | 5 | 37 | 38 |
| BURGLARY | 0 | 0 | 5 | 2 |
| ASSAULT AGGRAVATED | 3 | 1 | 12 | 9 |
| ASSAULT SIMPLE | 2 | 4 | 25 | 28 |
| CRIMES AGAINST FAMILY / DOMESTIC VIOLENCE | 6 | 6 | 52 | 59 |
| DISORDERLY CONDUCT | 2 | 0 | 6 | 7 |
| SEXUAL CONTACT/SEX OFFENSES | 0 | 0 | 0 | 1 |
| THEFT PETTY | 1 | 1 | 9 | 18 |
| THEFT GRAND | 0 | 1 | 5 | 4 |
| THEFT AUTO | 0 | 0 | 4 | 5 |
| FORGERY & COUNTERFEITING | 0 | 0 | 4 | 0 |
| FRAUD | 0 | 0 | 0 | 0 |
| EMBEZZLEMENT | 0 | 0 | 0 | 0 |
| INTENTIONAL DAMAGE | 0 | 1 | 8 | 10 |
| NARCOTIC DRUG CHARGES | 32 | 9 | 153 | 109 |
| LIQUOR ARRESTS | 3 | 0 | 12 | 8 |
| WEAPONS VIOLATION | 0 | 1 | 7 | 7 |
| WARRANTS | 19 | 23 | 185 | 234 |
| PROTECTIVE CUSTODY | 0 | 0 | 0 | 0 |
| ALL OTHER OFFENSES | 36 | 34 | 331 | 312 |
| TOTAL ARRESTS | 118 | 97 | 989 | 967 |

October 2022
YPD
Juvenile Arrests

| | THIS MONTH | | YEAR TO DATE | |
|---|------------|-----------|--------------|-----------|
| | This Year | Last Year | This Year | Last Year |
| CURFEW | 0 | 0 | 11 | 6 |
| RUNAWAY | 1 | 1 | 15 | 16 |
| MIC | 0 | 0 | 26 | 16 |
| MURDER | 0 | 0 | 0 | 0 |
| RAPE | 0 | 0 | 0 | 0 |
| ROBBERY | 0 | 0 | 0 | 0 |
| BURGLARY | 0 | 0 | 0 | 0 |
| ASSAULT AGGRAVATED | 0 | 0 | 0 | 1 |
| ASSAULT SIMPLE | 0 | 0 | 5 | 1 |
| CRIMES AGAINST FAMILY/ DOMESTIC VIOLENCE | 0 | 0 | 2 | 0 |
| DISORDERLY CONDUCT DISTURBANCE OF SCHOOL | 9 | 0 | 36 | 4 |
| SEXUAL CONTACT / SEX OFFENSES | 0 | 0 | 0 | 0 |
| THEFT PETTY | 0 | 0 | 0 | 0 |
| THEFT GRAND | 0 | 0 | 2 | 0 |
| THEFT AUTO | 0 | 0 | 0 | 1 |
| FORGERY & COUNTERFEITING | 0 | 0 | 0 | 0 |
| FRAUD | 0 | 0 | 0 | 0 |
| EMBEZZLEMENT | 0 | 0 | 0 | 0 |
| INTENTIONAL DAMAGE | 0 | 0 | 1 | 0 |
| NARCOTIC DRUG CHARGES | 0 | 0 | 10 | 0 |
| LIQUOR ARRESTS | 0 | 0 | 0 | 0 |
| DUI | 0 | 0 | 1 | 3 |
| WEAPONS VIOLATIONS | 0 | 0 | 0 | 1 |
| ALL OTHER OFFENSES | 6 | 1 | 22 | 4 |
| TOTAL ARRESTS | 16 | 2 | 131 | 53 |

City of Yankton

Airport Advisory Board Meeting Minutes For September 21st. 2022

The September 21st, 2022 Airport Advisory Board Meeting was called to order at 8:00AM by Chairman Jim Cox.

ROLL CALL:

Present from the Airport Advisory Board: Jim Cox, Dan Specht, Steve Hamilton, Jake Hoffner, and City Commission Representative Tony Maibaum.

Present from the City of Yankton: Mike Roinstead, Adam Haberman, Brad Moser, and Brooke Goeden.

Unable to attend: Rick Daugherty and Mary Boyer.

Minutes from July 20th, 2022

22-07 MOTION -- It was moved by Specht and seconded by Hoffner to approve the minutes of the July 20th, 2022

VOTE - Voting "Aye" - all members present. Voting "Nay" - none.

MOTION – PASSED

Monthly Fuel Report

Mike Roinstead provided the monthly fuel report for August 2022. In August 2022, there were 96 transactions, totaling 6,185.80 gallons sold. For comparison, in August 2021, there were 93 transactions, totaling 4,326.10 gallons sold.

Staff Report

Adam Haberman gave an update on the airport parking lot project and stated the project has been completed. Haberman moved on to discuss the Airport Consultant Project, a 5-year term that renews in 2023. Thank you to Jake Hoffner and Tony Maibaum for representing the Airport Advisory Board with this effort.

Mr. Haberman announced that October 3, 2022 in Mitchell, SD will be the date of the annual meeting between SDDOT and City of Yankton Staff.

Taxiway “A” Rehab Project Update

Adam Haberman provided an update on the Taxiway “A” Rehab Project and stated project has been completed. Project close out reports are in progress.

2022 Oshkosh Air Show – Recap

Airport Manager, Mike Roinstad, stated there were 106 aircrafts that came through YKN during the 10-day period. For comparison, there were 123 aircrafts during the 2021 event. Delicious food and comfortable resting spots were very generously provided by Mike and Lori Roinstad again this year. THANK YOU to the Roinstad’s!

Recap of September 2022 Airport Breakfast

Steve Hamilton spoke about the 2022 Airport Breakfast and stated there were 469 people in attendance and 13 pilots that flew in for the event. A special thanks to the NFAA for providing 2 golf carts to drive guests around during the event. The 2022 Breakfast was, again, a great event!

Other Business

Adam Haberman stated the 5-year haying lease will be up for renewal beginning in 2023. Staff will handle bids and contracts.

Election of Officers

Jake Hoffner made a motion stating that the Chairman and Vice Chairman should remain the same for the next term. Hoffner also made a motion to close the nominations. Dan Specht seconded both motions. As a result, Jim Cox remains the Chairman of the Airport Advisory Board and Steve Hamilton will remain the Vice Chairman of the Airport Advisory Board.

Adjournment

22-08 MOTION –It was moved by Hoffner and seconded by Hamilton to adjourn the meeting.
VOTE – Voting “Aye” – all members present. Voting “Nay” – none.

Meeting adjourned at 8:32AM.

Respectfully Submitted,

Adam Haberman, Secretary

Yankton Taxable Sales and Sales Tax Receipts Due

Total Yankton Sales Tax (combined 1st penny, 2nd penny, and BBB)

| | 2018 | | 2019 | | 2020 | | 2021 | | 2022 | | |
|--------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|-----------------|----------------|
| | Total Tax Due | Total Tax Due | Total Tax Due | Total Tax Due | Total Tax Due | Total Tax Due | Total Tax Due | Total Tax Due | Total Tax Due | Monthly % Diff. | Accum. % Diff. |
| Jan | \$931,740 | \$887,586 | \$980,221 | \$1,033,945 | \$1,150,158 | | | | | 11.24% | |
| Feb | \$780,257 | \$790,238 | \$833,198 | \$854,659 | \$928,740 | | | | | 8.67% | 10.08% |
| Mar | \$701,758 | \$719,909 | \$781,998 | \$801,336 | \$901,278 | | | | | 12.47% | 10.79% |
| Apr | \$815,507 | \$846,048 | \$863,674 | \$1,017,050 | \$971,567 | | | | | -4.47% | 6.60% |
| May | \$810,439 | \$856,331 | \$798,764 | \$981,321 | \$1,011,653 | | | | | 3.09% | 5.87% |
| Jun | \$855,079 | \$937,489 | \$926,583 | \$1,020,579 | \$1,098,752 | | | | | 7.66% | 6.19% |
| Jul | \$930,480 | \$993,257 | \$1,013,493 | \$1,067,758 | \$1,229,591 | | | | | 15.16% | 7.60% |
| Aug | \$898,550 | \$933,860 | \$983,306 | \$1,076,103 | \$1,176,272 | | | | | 9.31% | 7.83% |
| Sep | \$942,296 | \$938,255 | \$892,708 | \$1,000,776 | \$1,185,268 | | | | | 18.43% | 9.03% |
| Oct | \$873,866 | \$943,660 | \$918,012 | \$1,026,275 | \$1,116,974 | | | | | 8.84% | 9.01% |
| Nov | \$851,380 | \$887,192 | \$874,158 | \$1,070,927 | | | | | | | |
| Dec | \$844,257 | \$903,591 | \$886,354 | \$999,579 | | | | | | | |
| Totals | \$10,235,607 | \$10,637,414 | \$10,752,470 | \$11,950,306 | \$10,770,253 | | | | | | 9.01% |

Top Ten First Class Cities Plus Vermillion

Oct

| Cities | 2021 | | 2022 | | Accum. | | Remote Sales | |
|----------------|--------------------|---------------------|------------------|------------------|--------------|--------------|---------------------|--------------|
| | Total Tax Due | Total Tax Due | Total*** Tax Due | Total*** Tax Due | % Diff. | % OF Total | Tax Due Included*** | % OF Total |
| Sioux Falls | \$140,737,353 | \$159,400,875 | | | 13.26% | 7.56% | \$12,045,371 | 7.56% |
| Rapid City | \$64,872,532 | \$70,110,058 | | | 8.07% | 5.42% | \$3,803,203 | 5.42% |
| Aberdeen | \$18,344,667 | \$19,230,700 | | | 4.83% | 5.96% | \$1,146,455 | 5.96% |
| Watertown | \$16,194,844 | \$18,105,042 | | | 11.80% | 5.11% | \$924,591 | 5.11% |
| Brookings | \$13,555,426 | \$15,745,596 | | | 16.16% | 6.74% | \$1,061,260 | 6.74% |
| Mitchell | \$11,100,026 | \$12,109,242 | | | 9.09% | 5.17% | \$626,125 | 5.17% |
| Yankton | \$9,879,800 | \$10,770,252 | | | 9.01% | 6.20% | \$668,090 | 6.20% |
| Pierre | \$8,186,976 | \$8,835,571 | | | 7.92% | 8.03% | \$709,263 | 8.03% |
| Spearfish | \$9,504,974 | \$10,503,172 | | | 10.50% | 5.48% | \$575,781 | 5.48% |
| Huron | \$7,033,403 | \$7,776,785 | | | 10.57% | 8.17% | \$635,404 | 8.17% |
| Vermillion | \$4,139,733 | \$4,237,408 | | | 2.36% | 6.48% | \$274,449 | 6.48% |
| Totals | \$303,549,734 | \$336,824,700 | | | 10.96% | 6.67% | \$22,469,992 | 6.67% |

11/16/2022

Yankton Taxable Sales and Sales Tax Receipts Due

Yankton Sales Tax (first and second penny combined)

| | 2019 | | 2020 | | 2021 | | 2022 | | Accum. % Diff. |
|---------------|--------------------------|--------------------|--------------------------|--------------------|--------------------------|--------------------|--------------------------|--------------------|-------------------|
| | General Taxable Sales | General Tax Due | General Taxable Sales | General Tax Due | General Taxable Sales | General Tax Due | General Taxable Sales | General Tax Due | |
| Jan | \$41,866,467 | \$837,794 | \$46,352,769 | \$928,136 | \$49,190,516 | \$983,882 | \$54,673,014 | \$1,093,836 | 11.18% |
| Feb | \$36,765,632 | \$738,274 | \$38,913,538 | \$778,686 | \$40,019,239 | \$801,015 | \$43,537,434 | \$878,214 | 9.64% |
| Mar | \$33,836,569 | \$677,909 | \$36,741,943 | \$735,389 | \$37,550,213 | \$753,209 | \$41,994,504 | \$839,995 | 11.52% |
| Apr | \$39,710,074 | \$794,821 | \$41,101,099 | \$822,338 | \$47,702,059 | \$958,441 | \$45,696,626 | \$914,953 | -4.54% |
| May | \$40,368,638 | \$807,621 | \$38,091,691 | \$763,000 | \$46,214,413 | \$924,484 | \$47,404,609 | \$949,847 | 2.74% |
| Jun | \$43,893,707 | \$877,878 | \$43,737,970 | \$875,295 | \$47,593,476 | \$952,372 | \$51,396,220 | \$1,028,251 | 7.97% |
| Jul | \$46,559,570 | \$932,479 | \$47,621,249 | \$953,568 | \$49,944,544 | \$999,045 | \$57,727,206 | \$1,154,907 | 15.60% |
| Aug | \$43,513,910 | \$870,548 | \$45,924,399 | \$919,315 | \$49,690,798 | \$995,369 | \$54,596,829 | \$1,098,768 | 10.39% |
| Sep | \$43,686,600 | \$874,821 | \$41,767,799 | \$835,488 | \$46,474,827 | \$929,909 | \$55,418,060 | \$1,108,413 | 19.20% |
| Oct | \$44,045,468 | \$881,733 | \$42,810,738 | \$856,392 | \$47,730,684 | \$955,354 | \$52,382,442 | \$1,047,832 | 9.68% |
| Nov | \$41,415,205 | \$830,624 | \$41,062,584 | \$821,273 | \$49,727,902 | \$1,008,465 | | | |
| Dec | \$42,514,582 | \$853,949 | \$41,952,374 | \$841,600 | \$47,125,254 | \$942,740 | | | |
| Totals | \$498,176,422 | \$9,978,451 | \$506,078,152 | \$10,130,482 | \$558,963,926 | \$11,204,286 | \$504,826,944 | \$10,115,015 | 9.32% |

Yankton BBB Sales Tax

| | 2019 | | 2020 | | 2021 | | 2022 | | Accum. % Diff. |
|---------------|----------------------|----------------|----------------------|----------------|----------------------|----------------|----------------------|----------------|-------------------|
| | BBB Taxable Sales | BBB Tax Due | BBB Taxable Sales | BBB Tax Due | BBB Taxable Sales | BBB Tax Due | BBB Taxable Sales | BBB Tax Due | |
| Jan | \$4,979,209 | \$49,792 | \$5,208,464 | \$52,085 | \$5,006,230 | \$50,062 | \$5,632,195 | \$56,322 | 12.50% |
| Feb | \$5,196,318 | \$51,963 | \$5,451,272 | \$54,513 | \$5,364,390 | \$53,653 | \$5,052,585 | \$50,526 | -5.83% |
| Mar | \$4,200,003 | \$42,000 | \$4,660,880 | \$46,609 | \$4,871,937 | \$48,127 | \$6,128,328 | \$61,283 | 27.34% |
| Apr | \$5,122,737 | \$51,227 | \$4,133,653 | \$41,337 | \$5,860,882 | \$58,609 | \$5,661,394 | \$56,614 | -3.40% |
| May | \$4,870,924 | \$48,709 | \$3,576,326 | \$35,763 | \$5,683,649 | \$56,836 | \$6,180,632 | \$61,806 | 8.74% |
| Jun | \$5,961,123 | \$59,611 | \$5,128,776 | \$51,288 | \$6,803,860 | \$68,206 | \$7,050,155 | \$70,502 | 3.37% |
| Jul | \$6,077,718 | \$60,777 | \$5,978,131 | \$59,925 | \$6,871,309 | \$68,713 | \$7,468,367 | \$74,684 | 8.69% |
| Aug | \$6,331,195 | \$63,312 | \$6,399,144 | \$63,991 | \$7,962,014 | \$80,734 | \$7,750,335 | \$77,503 | -4.00% |
| Sep | \$6,343,356 | \$63,434 | \$5,721,928 | \$57,219 | \$7,086,677 | \$70,867 | \$7,685,553 | \$76,856 | 8.45% |
| Oct | \$6,192,766 | \$61,928 | \$6,162,012 | \$61,620 | \$7,092,109 | \$70,921 | \$6,914,134 | \$69,141 | -2.51% |
| Nov | \$5,652,011 | \$56,567 | \$5,288,468 | \$52,885 | \$6,246,175 | \$62,462 | | | |
| Dec | \$4,964,237 | \$49,642 | \$4,473,969 | \$44,754 | \$5,683,972 | \$56,840 | | | |
| Totals | \$65,891,596 | \$658,963 | \$62,183,024 | \$621,988 | \$74,533,203 | \$746,031 | \$65,523,677 | \$655,237 | 4.55% |

Municipal Tax Due for Returns Filed in **October 2022 and 2021**

| CITY | 2022 | 2021 | % Change |
|-------------|---------------|---------------|----------|
| Sioux Falls | 16,888,073.24 | 15,082,945.66 | 11.97 |
| Aberdeen | 1,921,857.93 | 1,865,251.46 | 3.03 |
| Brookings | 1,710,279.07 | 1,434,333.81 | 19.24 |
| Spearfish | 1,182,541.39 | 1,022,049.22 | 15.70 |
| Pierre | 979,765.19 | 825,917.37 | 18.63 |

| CITY | 2022 | 2021 | % Change |
|----------------|---------------------|---------------------|-------------|
| Rapid City | 7,490,766.83 | 7,058,320.38 | 6.13 |
| Watertown | 1,901,048.03 | 1,664,897.93 | 14.18 |
| Mitchell | 1,300,679.34 | 1,140,122.47 | 14.08 |
| Yankton | 1,116,973.80 | 1,026,275.34 | 8.84 |
| Huron | 832,731.02 | 712,500.67 | 16.87 |

| CITY | 2022 | 2021 | % | CITY | 2022 | 2021 | % | CITY | 2022 | 2021 |
|----------------|------------|------------|--------|-------------|------------|------------|----------|--------------|------------|------------|
| Akaska | 3,515.72 | 2,982.12 | 17.89 | Crooks | 37,730.87 | 31,500.01 | 19.78 | Hill City | 184,738.55 | 210,004.72 |
| Alcester | 22,331.00 | 20,612.88 | 8.34 | Custer | 323,374.04 | 308,693.26 | 4.76 | Hitchcock | 3,014.52 | 1,865.07 |
| Alexandria | 12,790.01 | 12,760.62 | 0.23 | Dallas | 4,399.66 | 5,196.29 | -15.45 | Hosmer | 6,799.28 | 4,547.18 |
| Alpena | 23,187.90 | 17,972.73 | 29.02 | Dante | 2,549.21 | 2,018.50 | 26.29 | Hot Springs | 233,191.35 | 289,683.42 |
| Andover | 3,930.27 | 2,079.63 | 88.99 | Davis | 1,975.03 | 970.37 | 103.53 | Howard | 19,922.57 | 14,061.76 |
| Arlington | 67,982.22 | 61,036.39 | 11.38 | De Smet | 78,144.53 | 51,162.73 | 52.74 | Hudson | 48,747.85 | 48,820.51 |
| Armour | 27,029.57 | 26,581.92 | 1.68 | Deadwood | 632,056.31 | 540,574.54 | 16.92 | Humboldt | 13,476.29 | 12,539.77 |
| Artesian | 3,000.50 | 2,846.07 | 5.43 | Dell Rapids | 142,423.52 | 131,506.99 | 8.30 | Interior | 41,388.79 | 26,822.55 |
| Ashton | 2,958.76 | 1,368.57 | 116.19 | Delmont | 3,382.36 | 3,953.40 | -14.44 | Ipswich | 7,772.01 | 6,414.31 |
| Astoria | 25,620.92 | 4,671.94 | 448.40 | Dimock | 5,831.50 | 5,402.90 | 7.93 | Iroquois | 6,401.77 | 11,313.54 |
| Aurora | 11,289.15 | 10,155.86 | 11.16 | Doland | 4,598.08 | 4,394.31 | 4.64 | Irene | 54,982.22 | 45,407.97 |
| Avon | 13,947.98 | 14,609.18 | -4.53 | Dupree | 6,000.30 | 6,551.51 | -8.41 | Irrenee | 8,939.17 | 8,680.87 |
| Baltic | 35,615.02 | 22,782.41 | 56.33 | Eagle Butte | 86,424.32 | 60,055.55 | 43.91 | Jackson | 3,371.02 | 3,893.67 |
| Belle Fourche | 408,040.04 | 329,711.72 | 23.76 | Eden | 3,109.70 | 3,797.27 | -18.11 | Jacksonville | 12,505.09 | 10,243.62 |
| Belvidere | 652.12 | 1,729.97 | -62.30 | Edgemont | 28,289.38 | 51,687.47 | -45.27 | Java | 1,871.17 | 1,870.61 |
| Beresford | 114,922.00 | 125,019.14 | -8.08 | Egan | 5,242.47 | 4,966.61 | 5.55 | Jefferson | 18,391.55 | 26,561.21 |
| Big Stone City | 33,851.96 | 24,391.25 | 38.79 | Elk Point | 79,991.90 | 87,769.33 | -8.86 | Kadoka | 42,232.70 | 37,195.96 |
| Bison | 14,590.93 | 15,368.33 | -5.06 | Elkton | 29,814.47 | 22,316.48 | 33.60 | Kennebec | 15,804.68 | 12,877.93 |
| Blunt | 4,394.28 | 4,133.51 | 6.31 | Emery | 12,166.24 | 12,665.54 | -3.94 | Keystone | 165,878.73 | 201,486.84 |
| Bonesteel | 17,558.75 | 8,789.97 | 99.76 | Erwin | 589.29 | 1,193.72 | -50.63 | Kimball | 53,379.06 | 108,574.43 |
| Bowdle | 15,629.55 | 14,370.65 | 8.76 | Estelline | 21,907.05 | 21,488.11 | 1.95 | Kranzburg | 5,189.85 | 5,483.82 |
| Box Elder | 405,128.25 | 325,957.03 | 24.29 | Ethan | 9,324.91 | 7,956.18 | 17.20 | La Boit | 912.35 | 429.22 |
| Bradley | 4,177.04 | 3,817.67 | 9.41 | Eureka | 32,200.35 | 30,295.40 | 6.29 | Lake Andes | 21,939.09 | 24,944.86 |
| Brandon | 484,724.37 | 417,999.92 | 15.96 | Fairfax | 3,528.95 | 3,356.03 | 5.15 | Lake City | 1,328.33 | 963.26 |
| Brandt | 3,188.84 | 4,025.47 | -20.78 | Fairview | 1,014.93 | 593.01 | 71.15 | Lake Norden | 124,122.37 | 77,379.19 |
| Bridgewater | 11,796.79 | 8,503.52 | 38.73 | Faith | 26,724.70 | 26,903.96 | -0.67 | Lake Preston | 43,515.80 | 15,616.89 |
| Bristol | 6,636.00 | 6,453.66 | 2.83 | Faulton | 41,045.00 | 32,207.18 | 27.44 | Lane | 1,106.49 | |
| Britton | 78,638.28 | 63,880.67 | 23.10 | Flandreau | 90,089.12 | 67,569.34 | 33.33 | Langford | 8,702.01 | 4,644.93 |
| Bruce | 6,653.52 | 6,843.71 | -2.78 | Florence | 5,263.80 | 46,703.69 | -111.27 | Lead | 194,853.84 | 171,467.60 |
| Bryant | 34,424.41 | 24,897.12 | 38.27 | Fort Pierre | 213,203.04 | 148,481.64 | 43.59 | Lemmon | 67,631.74 | 67,709.53 |
| Buffalo | 23,962.55 | 23,277.74 | 2.94 | Frankfort | 1,741.08 | 1,656.44 | 5.11 | Lennox | 101,227.05 | 80,799.16 |
| Burke | 27,170.46 | 35,586.35 | -23.65 | Frederick | 5,081.60 | 3,118.22 | 62.96 | Leola | 8,433.93 | 7,920.55 |
| Camp Crook | 1,224.37 | 1,081.54 | 13.21 | Freeman | 74,334.20 | 57,931.97 | 28.31 | Lesterville | 2,472.21 | 1,491.99 |
| Canistota | 39,976.04 | 21,439.65 | 86.46 | Garretson | 52,875.62 | 46,581.67 | 13.51 | Letcher | 4,713.45 | 4,415.54 |
| Canova | 1,982.80 | 2,428.93 | -18.37 | Gary | 15,066.07 | 4,575.80 | 229.26 | Madison | 414,971.33 | 356,475.45 |
| Canton | 145,581.81 | 121,905.66 | 19.42 | Gayville | 6,930.16 | 453.65 | 1,627.64 | Marion | 34,875.18 | 26,207.94 |
| Carthage | 5,068.07 | 4,821.33 | 5.12 | Geddes | 10,979.25 | 9,456.10 | 16.11 | Martin | 63,277.46 | 61,926.40 |
| Castlewood | 27,967.45 | 12,220.38 | 128.81 | Gettysburg | 66,830.45 | 58,071.15 | 15.08 | McIntosh | 5,019.01 | 4,350.22 |
| Cavour | 2,662.10 | 2,390.03 | 11.38 | Glenham | 2,498.43 | 3,634.14 | -31.25 | McLaughlin | 21,273.20 | 18,683.62 |
| Centerville | 22,069.46 | 24,319.52 | -9.25 | Gregory | 91,539.34 | 72,228.68 | 26.74 | Mellee | 8,709.93 | 5,984.13 |
| Central City | 9,443.23 | 8,280.64 | 14.04 | Grenville | 3,433.95 | 2,335.19 | 47.05 | Menno | 28,195.07 | 22,532.07 |
| Chamberlain | 183,402.13 | 164,093.50 | 11.77 | Groton | 64,590.32 | 182,766.06 | -64.66 | Midland | 7,913.09 | 6,834.47 |
| Chancellor | 17,417.91 | 13,558.93 | 28.46 | Harrisburg | 332,451.16 | 237,669.85 | 39.88 | Milbank | 331,840.13 | 98,573.55 |
| Clark | 53,675.18 | 53,694.19 | -0.04 | Harrold | 4,621.38 | 4,385.14 | 5.39 | Miller | 92,570.74 | 78,959.70 |
| Clear Lake | 64,564.67 | 52,956.90 | 21.92 | Hartford | 142,737.02 | 108,278.45 | 31.82 | Mission | 58,051.27 | 66,029.47 |
| Colman | 39,623.68 | 22,003.39 | 80.08 | Hayti | 11,920.59 | 10,807.05 | 10.30 | Mobridge | 178,601.68 | 162,872.18 |
| Colome | 8,034.05 | 6,976.04 | 15.17 | Hazel | 1,986.26 | 1,955.95 | 1.55 | Monroe | 913.82 | 1,094.81 |
| Colton | 18,465.61 | 15,901.73 | 16.12 | Hecla | 4,732.91 | 4,083.48 | 15.90 | Monterose | 9,326.60 | 5,772.00 |
| Columbia | 5,192.00 | 2,592.01 | 100.31 | Henry | 7,954.48 | 2,344.48 | 239.29 | Morrison | 796.75 | 1,613.61 |
| Conde | 3,016.76 | 2,349.33 | 28.41 | Hermosa | 26,657.45 | 30,571.12 | -12.80 | Mound City | 1,436.32 | 1,995.62 |
| Corona | 1,809.52 | 3,668.79 | -50.68 | Herreid | 35,655.04 | 22,324.73 | 59.71 | Mount Vernon | 11,082.70 | 10,354.13 |
| Corsica | 37,908.29 | 34,082.49 | 11.23 | Highmore | 45,348.79 | 33,414.13 | 35.72 | Murdo | 47,633.03 | 57,733.22 |

Municipal Tax Due for Returns Filed in October 2022 and 2021

| CITY | 2022 | 2021 | % Change | CITY | 2022 | 2021 | % Change |
|-------------|---------------|---------------|----------|------------|--------------|--------------|----------|
| Sioux Falls | 16,888,073.24 | 15,082,945.66 | 11.97 | Rapid City | 7,490,766.83 | 7,058,320.38 | 6.13 |
| Aberdeen | 1,921,857.93 | 1,865,251.46 | 3.03 | Watertown | 1,901,048.03 | 1,664,897.93 | 14.18 |
| Brookings | 1,710,279.07 | 1,434,333.81 | 19.24 | Mitchell | 1,300,679.34 | 1,140,122.47 | 14.08 |
| Spearfish | 1,182,541.39 | 1,022,049.22 | 15.70 | Yankton | 1,116,973.80 | 1,026,275.34 | 8.84 |
| Pierre | 979,765.19 | 825,917.37 | 18.63 | Huron | 832,731.02 | 712,500.67 | 16.87 |

| CITY | 2022 | 2021 | % | CITY | 2022 | 2021 | % | CITY | 2022 | 2021 | % |
|------------------|------------|------------|----------|--------------------|------------|------------|--------|------|------|------|---|
| New Effington | 6,981.44 | 5,379.21 | 29.79 | Tulare | 8,201.98 | 6,569.44 | 24.85 | | | | |
| New Underwood | 13,268.72 | 14,987.93 | -11.47 | Tyndall | 38,369.81 | 24,934.17 | 53.88 | | | | |
| Newell | 28,251.99 | 30,540.14 | -7.49 | Utica | 770.08 | 638.28 | 20.65 | | | | |
| Nisland | 2,809.14 | 2,716.56 | 3.41 | Valley Springs | 15,961.97 | 19,612.17 | -18.61 | | | | |
| North Sioux City | 517,028.72 | 332,502.49 | 55.50 | Verblen | 9,193.35 | 6,732.68 | 36.55 | | | | |
| Oacoma | 76,176.30 | 70,498.43 | 8.05 | Vermillion | 463,244.86 | 472,705.66 | -2.00 | | | | |
| Oelrichs | 91,742.76 | 4,055.53 | 2,162.16 | Viborg | 34,825.00 | 31,431.42 | 10.80 | | | | |
| Oldham | 1,916.39 | 2,722.75 | -29.62 | Volga | 67,023.91 | 60,394.24 | 10.98 | | | | |
| Olivet | 705.74 | 890.84 | -20.78 | Volin | 2,104.84 | 1,882.13 | 11.83 | | | | |
| Onida | 6,342.43 | 29,494.89 | -78.50 | Wagner | 89,945.61 | 81,814.07 | 9.94 | | | | |
| Orient | 1,242.71 | 955.03 | 30.12 | Wakonda | 13,259.11 | 7,090.57 | 87.00 | | | | |
| Parker | 48,848.29 | 38,133.12 | 28.10 | Wall | 185,148.24 | 212,964.37 | -13.06 | | | | |
| Parkston | 73,938.70 | 62,047.60 | 19.16 | Wallace | 2,756.53 | 1,417.52 | 94.46 | | | | |
| Peever | 2,130.34 | 2,134.56 | -0.20 | Ward | 3,244.76 | 2,595.96 | 24.99 | | | | |
| Philip | 55,843.87 | 46,410.47 | 20.33 | Warner | 8,164.75 | 12,916.61 | -36.79 | | | | |
| Pickstown | 13,423.59 | 8,938.41 | 50.18 | Wasta | 463.60 | 859.24 | -46.05 | | | | |
| Piedmont | 36,573.30 | 33,750.89 | 8.36 | Waubay | 16,930.38 | 17,055.88 | -0.74 | | | | |
| Pierpont | 3,273.96 | 1,502.22 | 117.94 | Webster | 116,950.20 | 102,268.55 | 14.36 | | | | |
| Plankinton | 40,405.34 | 21,677.18 | 86.40 | Wentworth | 8,916.85 | 5,572.79 | 60.01 | | | | |
| Platte | 93,434.70 | 75,928.68 | 23.06 | Wessington | 9,726.04 | 7,418.25 | 31.11 | | | | |
| Pollock | 8,654.52 | 9,101.74 | -4.91 | Wessington Springs | 36,070.10 | 35,347.95 | 2.04 | | | | |
| Presho | 18,112.46 | 17,943.67 | 0.94 | Westport | 2,983.70 | 2,923.18 | 2.07 | | | | |
| Pringle | 3,876.67 | 3,420.24 | 13.34 | White | 9,663.99 | 10,610.14 | -8.92 | | | | |
| Pukwana | 5,512.45 | 5,116.93 | 7.73 | White Lake | 11,787.18 | 8,462.25 | 39.29 | | | | |
| Quinn | 1,653.91 | 1,686.90 | -1.96 | White River | 18,181.04 | 16,367.89 | 11.08 | | | | |
| Ramona | 2,297.86 | 2,007.10 | 14.49 | Whitewood | 35,319.98 | 34,133.19 | 3.48 | | | | |
| Redfield | 95,952.15 | 91,748.67 | 4.58 | Willow Lake | 8,286.90 | 8,746.55 | -5.26 | | | | |
| Reliance | 8,673.06 | 6,340.79 | 36.78 | Wilmot | 22,298.63 | 11,052.63 | 101.75 | | | | |
| Reville | 4,930.49 | 1,347.69 | 265.85 | Winner | 207,215.16 | 166,450.43 | 24.49 | | | | |
| Roscoe | 16,259.64 | 10,423.17 | 56.00 | Witten | 743.01 | 501.83 | 48.06 | | | | |
| Rosholt | 17,150.17 | 16,820.51 | 1.96 | Wolsley | 13,866.47 | 15,552.48 | -10.84 | | | | |
| Roslyn | 8,377.94 | 6,316.52 | 32.64 | Wood | 1,159.53 | 1,021.61 | 13.50 | | | | |
| Saint Lawrence | 5,268.10 | 678.81 | 676.08 | Woonsocket | 23,220.05 | 26,398.87 | -12.04 | | | | |
| Salem | 62,396.22 | 56,102.15 | 11.22 | Worthing | 33,144.76 | 14,695.94 | 125.54 | | | | |
| Scotland | 33,596.59 | 29,097.29 | 15.46 | Yale | 1,295.42 | 1,114.96 | 16.19 | | | | |
| Selby | 27,664.32 | 23,997.46 | 15.28 | | | | | | | | |
| Sherman | 1,175.76 | 714.64 | 64.52 | | | | | | | | |
| Sisseton | 125,532.25 | 102,015.04 | 23.05 | | | | | | | | |
| South Shore | 1,915.81 | 1,500.22 | 27.70 | | | | | | | | |
| Spencer | 2,529.11 | 2,003.52 | 26.23 | | | | | | | | |
| Springfield | 22,858.35 | 20,419.38 | 11.94 | | | | | | | | |
| Stickney | 23,143.60 | 14,326.09 | 61.55 | | | | | | | | |
| Stratford | 4,294.66 | 2,726.84 | 57.50 | | | | | | | | |
| Sturgis | 455,555.96 | 418,779.32 | 8.78 | | | | | | | | |
| Summerset | 99,998.04 | 81,642.17 | 22.48 | | | | | | | | |
| Summit | 30,282.94 | 23,709.11 | 27.73 | | | | | | | | |
| Tabor | 11,026.74 | 10,791.71 | 2.18 | | | | | | | | |
| Tea | 332,373.53 | 267,091.35 | 24.44 | | | | | | | | |
| Timber Lake | 27,511.14 | 23,231.63 | 18.42 | | | | | | | | |
| Toronto | 11,832.82 | 12,862.74 | -8.01 | | | | | | | | |
| Trent | 3,761.01 | 3,600.35 | 4.46 | | | | | | | | |
| Tripp | 18,163.02 | 10,140.80 | 79.11 | | | | | | | | |

The dollar amounts in this report are a result of municipal tax due and municipal gross receipts tax due reported on the SD tax returns. These figures include amounts paid through Audits.

Figures compiled by SD Dept. of Revenue

Memorandum #22-232

To: City Manager
From: Finance Officer
Date: November 15, 2022
Subject: Renew Private Collector of Refuse

We have received the following renewal applications for the 2023 city licenses:

Private Collectors (Refuse) - \$15.00 1st Veh. - \$10.00 Addl.

| | |
|---|---|
| Brett Davis d/b/a Art's Garbage Service, Inc. | 1801 Wood St., Norfolk, NE |
| Loren Fischer d/b/a Loren Fisher's Disposal, LLC | 31383 SD Hwy 19, Vermillion, SD |
| Lonnie Fischer d/b/a Fisher's Disposal | 46180 313 th St., Vermillion, SD |
| Chris Burke d/b/a Janssen's Garbage Service | PO Box 220, Yankton, SD |
| Bruce Kortan d/b/a Kortan Sanitary Service | 30422 421 st Ave., Tyndall, SD |
| Russell Williams d/b/a Williams Sanitation | 1503 Birch Street, Tyndall, SD |

The above applicant is in compliance with the City Code of Ordinances, as checked by the Department of Finance.



Al Viereck
Finance Officer

____ Voice Vote

Memorandum #22-230

To: City Manager
From: Finance Officer
Date: November 15, 2022
Subject: Dance Renewal

We have received the following renewal applications for 2023 City Dance licenses:

DANCE & DANCE HALL-\$50.00 + \$1,000 Bond or
Proof of Insurance in amount of \$100,000.00

| | |
|--|-------------------------------------|
| Yankton B.P.O. Elks Lodge #994-Type B | 504 West 27 th Street |
| Allison Gullickson d/b/a Happy Hourz-Type B | 311 Douglas Street |
| Hillcrest Golf & Country Club-Type B | 2206 Mulberry Street |
| WR Capital I, LLC d/b/a Minerva's Grill & Bar-Type B | 1607 E, Hwy 50, Suite-A |
| Bernard Properties, LLC d/b/a Riverfront Events Center-Type B | 113-121 West 3 rd Street |
| Bernard Properties, LLC d/b/a The Brewery-Type B | 200-204 Walnut Street |
| Upper Deck Inc. d/b/a Upper Deck-Type B | 311-315 Broadway Street |
| Veterans of Foreign Wars-Type B | 209 Cedar Street |
| Yankton Bowl Inc. d/b/a Yankton Bowl-Type B | 3010 Broadway Street |
| Lady Bird Inc. d/b/a Zebra Club & Cockatoo Bar-Type A | 102-112 E. 3rd Street |
| Flusswerks, LLC d/b/a 1872 Saloon/Old Mill Events Center-Type B | 106 Capitol Street |

_____Voice Vote

The above applications are in compliance with the City Code of Ordinances, as checked by the Department of Finance.

A police check has been done on all the above applicants by the Yankton Police Department. There are no felony convictions or wants for any of the applicants.

The applicants are in compliance with all Building and Fire Codes.

A handwritten signature in black ink, appearing to read "Al Viereck". The signature is cursive and somewhat stylized.

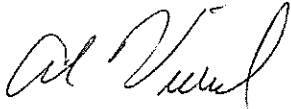
Al Viereck
Finance Officer

NOTICE OF HEARING UPON APPLICATION
FOR SALE OF ALCOHOLIC BEVERAGES

NOTICE IS HEREBY GIVEN that an application has been received by the Board of City Commissioners of the City of Yankton, South Dakota, for a Special Events Retail (on-sale) Liquor License for 1 day, January 21, 2023, from Riverside Roadhouse, Inc. d/b/a/ Riverside Roadhouse, 44368 309th Street, Mission Hill, SD 57046 at The Meridian Venue, 101 E. 3rd Street, Yankton, SD.

NOTICE IS FURTHER GIVEN that a Public Hearing upon the application will be held on Monday, December 12, 2022 at 7:00 p.m. in the City of Yankton Community Meeting Room at the Career Manufacturing Technical Education Academy, 1200 West 21st Street, Yankton, South Dakota, where any person or persons interested in the approval or rejection of the above application may appear and be heard.

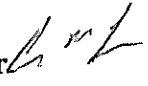
Dated at Yankton, South Dakota
this 28th day of November, 2022.



Al Viereck
FINANCE OFFICER

____ Voice Vote

Memorandum #22-237

To: City Commission
From: Amy Leon, City Manager 
Date: November 18, 2022
Subject: Mayor's Appointments to SAC Taskforce

The City of Yankton received a great deal of interest from citizens that wanted to serve on the SAC Taskforce. We appreciate everyone who volunteered to serve on the taskforce. Mayor Moser has named the following list of individuals to serve on this taskforce.

If the Commission approves the appointments, an organizational meeting will be held after the holidays.

- Brian Bertsch
- Jason Bietz-YSD Business Manager
- Charlie Gross
- Brian Hunhoff
- Vince Jenness
- Cody Kneifl
- Todd Larson, Parks and Recreation Director
- Sam Mason
- Mayor Stephanie Moser
- Jaclyn Mueller
- Larry Ness
- Tracy Raab
- Commissioner Mason Schramm
- Colleen Schurrer
- Luke Youmans, Aquatics, Recreation, and City Events Manager

Amy Leon-City Manager, as needed

Al Viereck/Lisa Yardley-Finance Officer/Deputy Finance Officer, as needed

____ Voice Vote

Memorandum #22-228

To: City Manager
From: Finance Department
Date: November 15, 2022
Subject: Special Events RETAIL (on-sale) Liquor License-VFW

We have received an application for a Special Events (on-sale) Liquor License for 1 day, December 10th, 2022 from VFW Post 791, 209 Cedar Street, Yankton, S.D., Meridian Venue, 101 E 3rd St, Yankton, S.D.

The above applicant is in compliance with the City Code of Ordinances, as checked by the Department of Finance. A police check on the applicant revealed no felony convictions or wants. The applicant is in compliance with all building and fire codes.



Al Viereck
Finance Officer

Memorandum #22-229

To: City Manager
From: Finance Department
Date: November 15, 2022
Subject: Special Events RETAIL (on-sale) Liquor License-Mojo's

We have received an application for a Special Events (on-sale) Liquor License for 1 day, December 2nd, 2022 from Stripes, Inc. dba Mojo's 3rd Street Pizza, (Jeff Dayhuff, Owner), 106 E. 3rd Street. Meridian Venue, 101 E 3rd St, Yankton, S.D.

The above applicant is in compliance with the City Code of Ordinances, as checked by the Department of Finance. A police check on the applicant revealed no felony convictions or wants. The applicant is in compliance with all building and fire codes.



Al Viereck
Finance Officer

MEMORANDUM #22-227

To: *City Commission*
From: *Finance Officer*
Date: *11/22/2022*
Subject: *Introduction and First Reading of Ordinance #1067 Amending Ordinance #1055, the 2022 Annual Appropriation Ordinance and setting December 12, 2022 as the Second Reading and Public Hearing of said Ordinance*

Attached to this Memorandum is Ordinance #1067, the second supplement to Ordinance #1055, the 2022 annual appropriation ordinance. The individual supplements are described, and the amounts are as such:

1. **City Commission** from \$35,000.00 to \$60,000.00, an increase of \$25,000.00 in account 101.101.202 Professional Services. This increases City Commission total appropriations from \$158,084.00 to \$183,084.00, an increase of \$25,000.00. Financing for this increase will be from an increase in un-appropriated fund balance carried forward from 2021.
2. **Finance** from \$1,000.00 to \$83,000.00, an increase of \$82,000.00 in account 101.104.350 Equipment for the AS400 Financial Software upgrade. This increases Finance total appropriations from \$744,747.00 to \$826,747.00 an increase of \$82,000.00. Financing for this increase will be from an increase in un-appropriated fund balance carried forward from 2021.
3. **Total General Government** from \$3,200,386.00 to \$3,307,386.00, an increase of \$107,000.00 as outlined in **numbers (1-2)** above.
4. **Civil Defense** from \$3,500.00 to \$7,500.00, an increase of \$4,000.00 in account 101.115.221 Repair and Maintenance Equipment for siren repairs. This increases Civil Defense total appropriations from \$4,960.00 to \$8,960.00, an increase of \$4,000.00. Financing for this increase will be from an increase in un-appropriated fund balance carried forward from 2021.
5. **Total Public Safety** from \$4,990,626.00 to \$4,994,626.00, an increase of \$4,000.00 as outlined in **number (4)** above.
6. **City Hall** from \$0.00 to \$60,000.00, an increase of \$60,000.00 in account 101.125.202 Professional Services for the consultant work for the City Hall data and wiring upgrades. This increases City Hall total appropriations from \$414,247.00 to \$474,247.00, an increase of \$60,000.00. Financing for this increase will be from an increase in un-appropriated fund balance carried forward from 2021.
7. **Chan Gurney Airport** from \$200,000.00 to \$300,000.00, an increase of \$100,000.00 in account 101.127.238 Garage Gasoline due to the increased expenses to purchase fuel for re-sale at the airport. This increases Chan Gurney total appropriations from \$839,238.00 to

\$939,238.00, an increase of \$100,000.00. Financing for this increase will be from an increase in un-appropriated fund balance carried forward from 2021.

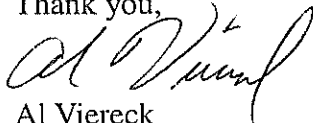
8. **Total Public Works** from \$5,362,129.00 to \$5,522,129.00, an increase of \$160,000.00 as outlined in **numbers (6-7)** above.
9. **Special Appropriations** from \$0.00 to \$45,000.00 an increase of \$45,000.00 in account 101.131.553 Heartland Humane Society for the Capital Addition and improvements previously approved by the City Commission. This increases Special Appropriations from \$138,206.00 to \$183,206.00, an increase of \$45,000.00. Financing for this increase will be from an increase in un-appropriated fund balance carried forward from 2021.
10. **Total General Fund Appropriations** from \$21,954,239.00 to \$22,270,239.00, an increase of \$316,000.00 as outlined in **numbers (1-9)** above.
11. **Un-appropriated Fund Balance** from \$7,537,487.00 to \$7,853,487.00, an increase of \$316,000.00 in un-appropriated fund balance (2021 carry-over) as outlined in **numbers (1-10)** above.
12. **Total Means of Finance** from \$21,954,239.00 to \$22,270,239.00, an increase of \$316,000.00 as outlined in **numbers (1-11)** above.
13. **Business Improvement District** from \$7,600.00 to \$15,000.00, an increase of \$7,400.00 in account 209.209.202 Professional Services for increased expenses approved by the BID Board and City Commission for Thrive / Yankton Convention and Visitor Bureau funding; from \$60,800.00 to \$120,000.00, an increase of \$59,200.00 in account 209.209.204 Contractual Services to Thrive / MMC for increased expenses approved by the BID Board and City Commission; from \$0.00 to \$75,000.00, an increase of \$75,000.00 in account 209.209.205 Contractual Services to Thrive / Yankton Youth Soccer Assoc. for expenses approved by the BID Board and City Commission; from \$0.00 to \$7,200.00, an increase of \$7,200.00 in account 209.209.206 Contractual Services to Thrive / NFAA for expenses approved by the BID Board and City Commission; and from \$1,520.00 to \$3,000.00, an increase of \$1,480.00 in account 209.209.610 Transfer to General Fund. This increases Business Improvement District total appropriations from \$69,920.00 to \$220,000.00, an increase of \$150,280.00. Financing for this increase will be from the Business Improvement District unappropriated fund balance carried forward from 2021.
14. **Lodging Sales Tax (BBB)** from \$8,000.00 to \$15,000.00, an increase of \$7,000.00 in account 211.231.567 Website; from \$0.00 to \$10,000.00, an increase of \$10,000.00 in account 211.231.574 Riverboat Days; from \$5,000.00 to \$15,000.00 an increase of \$10,000.00 in account 211.231.599 Special Projects. This increases Lodging Sales Tax (BBB) total appropriations from \$775,672.00 to \$802,672.00, an increase of \$27,000.00. Financing for this increase will be from the unappropriated fund balance in the Lodging Sales Tax (BBB) Fund carried forward from 2021.
15. **Special Revenue Total Appropriations** from \$12,868,549.00 to \$13,045,829.00, an increase of \$177,280.00 as explained in **numbers (13-14)** above.

16. **Special Revenue Unappropriated Fund Balance** from \$995,008.00 to \$1,172,288.00, an increase of \$177,280.00 as explained in **numbers (13-15)** above.
17. **Special Revenue Total Means of Finance** from \$13,762,915.00 to \$13,940,195.00, an increase of \$177,280.00 as explained in **numbers (13-16)** above.
18. **Public Improvement** from \$0.00 to \$900.00, an increase of \$900.00 in account 501.501.202 Contracted Services to survey land at Bill Baggs / Alumax Road; from \$0.00 to \$97,000.00, an increase of \$97,000.00 in account 501.501.388 RTEC / CDBG – CNA Training (pass through grant funding); from \$0.00 to 109,000.00, an increase of \$109,000.00 in account 501.501.391 Public Building Improvements to purchase the building at 601 East third Street formerly housing the business “Hardscapes”; and from \$0.00 to \$169,000.00, an increase of \$169,000.00 in account 501.501.394 Pathways Homeless Shelter pass through CDBG Grant. This increases Public Improvement total appropriations from \$0.00 to \$375,900.00, an increase of \$375,900.00. Funding for this increase will be from the Public Improvement unappropriated fund balance carried forward from 2021 of \$109,900.00 and increased grant revenues of \$266,000.00.
19. **Tax Increment District #6** from \$297,391.00 to \$400,000.00, an increase of \$102,609.00 in account 511.588.566 for Tax Increment reimbursement to Thrive (the developer for Westbrook Estates Phase 1). This increases Tax Increment #6 total appropriations from \$297,391.00 to \$400,000.00, an increase of \$102,609.00. Financing for this increase will be a from increased tax increment #6 revenues.
20. **Tax Increment District #7** from \$23,724.00 to \$70,000.00, an increase of \$46,276.00 in account 512.588.204 Payment to Schrecht, LLC for TID tax reimbursements. This increases Tax Increment District #7 total appropriations from \$23,724.00 to \$70,000.00, an increase of \$46,276.00. Financing for this increase will be from increased tax increment #7 revenues.
21. **Tax Increment District #8** from \$21,365.00 to \$100,000.00, an increase of \$78,635.00 in account 513.588.204 Payment to Yankton Development for TID tax reimbursements. This increases Tax Increment District #8 total appropriations from \$21,365.00 to \$100,000.00, an increase of \$78,635.00. Financing for this increase will be a from increased tax increment #8 revenues.
22. **Tax Increment District #9** from \$0.00 to \$10,000.00, an increase of \$10,000.00 in account 514.588.204 Payment to Yankton Development for TID tax reimbursements. This increases Tax Increment District #9 total appropriations from \$0.00 to \$10,000.00, an increase of \$10,000.00. Financing for this increase will be a from increased tax increment #9 revenues.
23. **Tax Increment District #12** from \$0.00 to \$827,154.00, an increase of \$827,154.00 in account 516.588.202 Professional Services for preliminary expenditures for preparing the site for development. This increases Tax Increment District #12 total appropriations from \$0.00 to \$827,154.00, an increase of \$827,154.00. Financing for this increase will be from an internal loan.
24. **Total Capital Appropriations** from \$12,065,662.00 to \$13,506,236.00, an increase of \$1,440,574.00 as explained in **numbers (18-23)** above.

- 25. **Unappropriated Fund Balance** from \$7,959,283.00 to \$8,069,183.00, an increase of \$109,900.00 as explained in **number (18)** above.
- 26. **Public Improvement Revenue** from \$0.00 to \$266,000.00 an increase of \$266,000.00 in CDBG grant revenues as explained in **number (18)** above
- 27. **Tax Increment District #6 Westbrook Estates Phase 1 Revenue** from \$297,391.00 to \$400,000.00, an increase of \$102,609.00 in TID #6 revenues as explained in **number (19)** above.
- 28. **Tax Increment District #7 West 10th Street Revenue** from \$26,216.00 to \$70,000.00 and increase of \$43,784.00 in TID #7 revenues as explained in **number (20)** above.
- 29. **Tax Increment District #8 Westbrook Phase 2 Revenue** from \$32,601.00 to \$100,000.00 and increase of \$67,399.00 in TID #8 revenues as explained in **number (21)** above.
- 30. **Tax Increment District #9 Yankton Mall Revenue** from \$900.00 to \$10,000.00 and increase of \$9,100.00 in TID #9 revenues as explained in **number (22)** above.
- 31. **Tax Increment District #12 Meade Property Development Revenue** from \$0.00 to \$827,154.00, an increase of \$827,154.00 in account 516.588.(loan).
- 32. **Total Capital Projects Revenue** from \$7,287,982.00 to \$8,604,028.00, an increase of \$1,316,046.00 as explained in **numbers (26-31)** above.
- 33. **Total Capital Projects Means of Finance** from \$16,724,985.00 to \$18,150,931.00, an increase of \$1,425,946.00 as explained in **numbers (26-32)** above.

It is recommended that the City Commission conduct the Introduction and First Reading and set December 12, 2022 as the Second Reading, and Public Hearing of Ordinance #1067 the second supplement to Ordinance #1055, the 2022 City of Yankton annual budget ordinance.

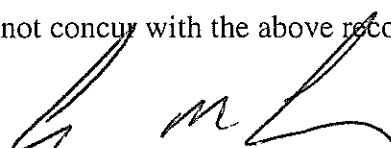
Thank you,



Al Viereck
Finance Officer

I concur with the above recommendation.

I do not concur with the above recommendation.



Amy Nelson, City Manager

ORDINANCE NO . 1067
 AN ORDINANCE AMENDING AND SUPPLEMENTING ORDINANCE #1055,
 THE 2022 ANNUAL APPROPRIATION ORDINANCE OF THE
 CITY OF YANKTON, SOUTH DAKOTA.

Be it ordained by the City of Yankton, South Dakota, that Ordinance #1055 is amended to wit:

| | Ord. #1055 | | Ord. #1058 | | Ord. #1067 |
|---------------------------------|------------------|-----|------------|------------------|--|
| <u>SECTION I - GENERAL FUND</u> | | | | | |
| A. Appropriations | | | | | |
| General Government: | | | | | |
| Board of City Commissioners | \$ 158,084 | 1. | | 25,000 | \$ 183,084 |
| City Manager | 277,926 | | | | |
| City Attorney | 130,984 | | | | |
| Finance Office | 744,747 | | | 2. | 82,000 |
| Information Services | 506,789 | 1. | 192,798 | 699,587 | \$ 826,747 |
| Community Development | 643,565 | | | | |
| Human Resources | 245,493 | | | | |
| Contingency | <u>300,000</u> | | | | |
| TOTAL GENERAL GOVERNMENT | <u>3,007,588</u> | 2. | 192,798 | <u>3,200,386</u> | 3. <u>107,000</u> <u>3,307,386</u> |
| Public Safety: | | | | | |
| Police Department | 4,016,505 | 3. | 39,854 | 4,056,359 | |
| Fire Department | 854,307 | 4. | 75,000 | 929,307 | |
| Civil Defense | <u>4,960</u> | | | | 4. 4,000 |
| TOTAL PUBLIC SAFETY | <u>4,875,772</u> | 5. | 114,854 | <u>4,990,626</u> | 5. 4,000 <u>8,960</u> <u>4,994,626</u> |
| Public Works: | | | | | |
| Engineering & Inspection | 814,131 | | | | |
| Street & Highways | 2,285,666 | 6. | 220,000 | 2,505,666 | |
| Snow & Ice Removal | 234,353 | | | | |
| City Hall | 349,014 | 7. | 65,233 | 414,247 | 6. 60,000 474,247 |
| Traffic Control | 554,494 | | | | |
| Chan Gurney Airport | <u>789,238</u> | 8. | 50,000 | <u>839,238</u> | 7. 100,000 939,238 |
| TOTAL PUBLIC WORKS | <u>5,026,896</u> | 9. | 335,233 | <u>5,362,129</u> | 8. 160,000 <u>5,522,129</u> |
| Special Appropriations | <u>138,206</u> | | | | 9. 45,000 183,206 |
| TOTAL SPECIAL APPROPRIATIONS | <u>138,206</u> | | | | 45,000 <u>183,206</u> |
| Culture - Recreation: | | | | | |
| Senior Citizens Center | 63,723 | 10. | 35,000 | 98,723 | |
| Community Library | <u>861,399</u> | | | | |
| TOTAL CULTURE - RECREATION | <u>925,122</u> | 11. | 35,000 | <u>960,122</u> | |

| | | | | | |
|--|----------------------|-----|-----------|----------------------|----------------------------------|
| | | | | Ord. #1067 | |
| Other Financing Uses / Transfers Out | <u>6,555,165</u> | 12. | 747,605 | <u>7,302,770</u> | |
| TOTAL OTHER FINANCING USES | <u>6,555,165</u> | 12. | 747,605 | <u>7,302,770</u> | |
| | | | | | |
| TOTAL APPROPRIATIONS | <u>\$ 20,528,749</u> | 13. | 1,425,490 | <u>\$ 21,954,239</u> | 10. 316,000 <u>\$ 22,270,239</u> |
| | | | | | |
| B. Means of finance | | | | | |
| Unappropriated Fund Balances | <u>\$ 6,111,997</u> | 14. | 1,425,490 | <u>\$ 7,537,487</u> | 11. 316,000 <u>\$ 7,853,487</u> |
| | | | | | |
| Current Property Taxes | 2,999,551 | | | | |
| Sales & Other Taxes | 7,727,831 | | | | |
| Licenses & Permits | 333,507 | | | | |
| Intergovernmental Revenue | 741,228 | | | | |
| Charges for Goods & Services | 2,286,850 | | | | |
| Fines & Forfeits | 4,250 | | | | |
| Miscellaneous Revenues | <u>59,000</u> | | | | |
| TOTAL REVENUE | <u>14,152,217</u> | | | | |
| | | | | | |
| Other Financing Sources / Transfers In | <u>264,535</u> | | | | |
| | | | | | |
| TOTAL MEANS OF FINANCE | <u>\$ 20,528,749</u> | 15. | 1,425,490 | <u>\$ 21,954,239</u> | 12. 316,000 <u>\$ 22,270,239</u> |

SECTION II - SPECIAL REVENUE

| | Ord. #1055 | Ord. #1058 | Ord. #1067 | |
|---|--------------------------|------------|--------------------------|------------------------------|
| A. Appropriations | | | | |
| Parks & Recreation | \$ 1,896,393 16. | 75,874 | \$ 1,972,267 | |
| Memorial Park Pool | 1,696,011 | | | |
| Summit Activies Center | 930,984 | | | |
| Marne Creek | 5,636,509 | | | |
| Casualty Reserve Fund | 5,000 | | | |
| Bridge & Street Fund | 160,000 | | | |
| 911/Dispatch | 926,735 17. | 650,731 | 1,577,466 | |
| Business Improvement District | 69,920 | | | 13. 150,280 220,200 |
| Lodging Sales Tax | 719,423 18. | 56,249 | 775,672 14. | 27,000 802,672 |
| Infrastructure Improvement Revolving - Transfer to Infr. Imp. Constr. | 44,720 | | | |
| TOTAL APPROPRIATIONS | <u>\$ 12,085,695 19.</u> | 782,854 | <u>\$ 12,868,549 15.</u> | <u>177,280 \$ 13,045,829</u> |
| B. Means Of Finance | | | | |
| Unappropriated Fund Balance | <u>\$ 938,759 20.</u> | 56,249 | <u>\$ 995,008 16.</u> | <u>177,280 \$ 1,172,288</u> |
| Parks & Recreation Revenue | 16,760 | | | |
| Memorial Pool Revenue | 583,300 | | | |
| Summit Activies Center Revenue | \$265,270 | | | |
| Marne Creek Revenue | 4,590,000 | | | |
| Casualty Reserve - Interest | 250 | | | |
| Bridge & Street Revenue | 41,497 | | | |
| 911/Dispatch | 152,776 | | | |
| Business Improvement District | 116,000 | | | |
| Lodging Tax | 714,110 | | | |
| Infrastructure Improvement Revolving | 44,720 | | | |
| TOTAL REVENUE | <u>6,524,683</u> | | | |
| Transfer From General Fund | <u>4,460,929 21.</u> | 726,605 | <u>5,187,534</u> | |
| Transfer From HFAC Capital Fund | 50,088 | | | |
| Transfer From Special Capital Fund | 1,005,602 | | | |
| TOTAL MEANS OF FINANCE | <u>\$ 12,980,061 22.</u> | 782,854 | <u>\$ 13,762,915 17.</u> | <u>177,280 \$ 13,940,195</u> |

SECTION III - CAPITAL PROJECT FUNDS

| | | Ord. #1055 | Ord. #1058 | | Ord. #1067 | |
|----|--|---------------------|---------------|----------------------|---------------|----------------------|
| A. | Appropriations | | | | | |
| | Public Improvement | \$ - | | 18. | 375,900 | 375,900 |
| | Airport Capital Projects | 1,100,000 | | | | |
| | Park Capital Projects | 1,587,000 | 23. 21,000 | 1,608,000 | | |
| | Infrastructure Improvement Construction | 100,000 | | | | |
| | Huether Aquatics Center Construction | 50,088 | 24. 2,850,771 | 2,900,859 | | |
| | Special Capital Improvement | 5,819,713 | | | | |
| | Tax Incr. District #5 Menards (510) | 194,610 | | | | |
| | Tax Incr. District #6 Westbrook Estates (511) | 297,391 | | 19. | 102,609 | 400,000 |
| | Tax Incr. District #7 West 10th Street (512) | 23,724 | | 20. | 46,276 | 70,000 |
| | Tax Incr. District #8 Westbrook Phase 2 (513) | 21,365 | | 21. | 78,635 | 100,000 |
| | Tax Incr. District #9 Yankton Mall (514) | - | | 22. | 10,000 | 10,000 |
| | Tax Incr. District #11 East Yankton (515) | - | | | | - |
| | Tax Incr. District #12 Meade Prop. Dev. (516) | - | | 23. | 827,154 | 827,154 |
| | TOTAL APPROPRIATIONS | <u>\$ 9,193,891</u> | 25. 2,871,771 | <u>\$ 12,065,662</u> | 24. 1,440,574 | <u>\$ 13,506,236</u> |
| B. | Means of Finance | | | | | |
| | Unappropriated Fund Balance | \$ 5,108,512 | 26. 2,850,771 | <u>\$ 7,959,283</u> | 25. 109,900 | <u>\$ 8,069,183</u> |
| | Public Improvement Revenue | \$ - | | 26. | 266,000 | 266,000 |
| | Airport Capital Projects | 1,028,500 | | | | |
| | Park Capital Revenue | 300,000 | | | | |
| | Infrastructure Improvement Construction | - | | | | |
| | Huether Aquatics Center Construction | 187,890 | | | | |
| | Special Capital Improvement | 5,270,809 | | | | |
| | Tax Incr. District #5 Menards (510) | 143,675 | | | | |
| | Tax Incr. District #6 Westbrook Estates (511) | 297,391 | | 27. | 102,609 | 400,000 |
| | Tax Incr. District #7 West 10th Street (512) | 26,216 | | 28. | 43,784 | 70,000 |
| | Tax Incr. District #8 Westbrook Phase 2 (513) | 32,601 | | 29. | 67,399 | 100,000 |
| | Tax Incr. District #9 Yankton Mall (514) | 900 | | 30. | 9,100 | 10,000 |
| | Tax Incr. District #11 East Yankton (515) | - | | | | |
| | Tax Incr. District #12 Meade Prop. Dev. (516) (Loan) | - | | 31. | 827,154 | |
| | TOTAL REVENUE | <u>\$ 7,287,982</u> | | 32. | 1,316,046 | 8,604,028 |

| | Ord. #1055 | | Ord. #1058 | | Ord. #1067 |
|---|----------------------|------------|------------|----------------------|----------------------|
| Transfer from General Fund | 1,287,000 | 27. | 21,000 | 1,308,000 | |
| Transfer from Summit Activity Center | 55,000 | | | | |
| Transfer from Park Improvement Fund | - | | | | |
| Transfer from BBB Fund | 70,000 | | | | |
| Transfer from Infrastructure Impr. Fund | 44,720 | | | | |
| Transfer from Special Capital Fund | - | | | | |
| Loan from General Fund | - | | | | |
| Loan from Special Capital Fund | - | | | | |
| TOTAL OTHER FINANCING SOURCES | <u>1,456,720</u> | 28. | 21,000 | <u>1,477,720</u> | |
| TOTAL MEANS OF FINANCE | <u>\$ 13,853,214</u> | 29. | 2,871,771 | <u>\$ 16,724,985</u> | 33. |
| | | | | <u>1,425,946</u> | <u>\$ 18,150,931</u> |

SECTION VII - EFFECTIVE DATE

This Ordinance being necessary for the support of the government of the City of Yankton and its existing institutions shall take effect upon its passage and publication.

Adopted:

Stephanie Moser, Mayor

ATTEST :

Al Viereck, Finance Officer

Introduction and first reading: November 28, 2022 Second reading : December 12, 2022

Published in the Yankton Daily Press and Dakotan, Official Newspaper: ??, 2022

I so certify

Al Viereck, Finance Officer

Memorandum #22-224

To: City Commission
From: Finance Officer
Date: November 15, 2022
Subject: Write Off of Uncollectible Utility Accounts

Attached is Departmental Correspondence from Deputy Finance Officer, Lisa Yardley. Lisa has reviewed the uncollectible accounts and is recommending a write off of \$1,888.04. This is \$1,134.86 more than the last write off done in in November 2021 and is completed on an annual basis if needed. This year's write offs are comprised of four residential customers and one business. The total amount represents approximately 0.013% of our total operating revenues (approximately \$13,681,313) for water, waste water, and solid waste collection for the one-year period.

I would like to point out at this time that the philosophy behind penalties and enforcement of shut-offs is to assess any increased expenses occurring from this process to the customers that caused these expenses rather than to absorb them and spread them among all the regular paying customers. When accounts are written off in the above manner, they technically become an expense to these regular customers. We currently have approximately 5,724 customers. This write off thus becomes an annual expense to these customers of approximately \$0.33 (compared to \$0.13 in 2021) per customer.

Attached is a list of accounts returned by the collection agency since December 2021 with the account holder's name and reason the account was returned.

It should be noted that although these accounts have been returned, the collection agency still keeps them on file for possible future collection. We also keep a list at the City Finance Office in case one of these customers attempts to receive City utilities in the future. At that time, we will require payment of the old amount plus a deposit before a new account is authorized.

Good accounting practice dictates we remove old accounts receivable from our records on a regular basis.

The following are explanations of the reasons used on the list:

- Skipped – customer has left town with no forwarding address and all attempts to locate them have been unsuccessful
- Imprisonment – customer in prison-unable to collect
- Bankruptcy-no legal ability to collect
- Deceased-no assets at time of death to allow collection
- Uncollectible – the collection agency has made numerous contacts with the customer but is unable to obtain payment. The agency notes that the individuals are uncooperative, refuse payment, are often credit abusers and cannot force payment. Litigation is at times filed to garnish wages but these attempts are unsuccessful.

The accounts in question were returned by the collection agency as uncollectible, so all possible avenues have been exhausted. Therefore, I request the Board of City Commissioners write off the uncollectible accounts as authorized by SDCL 9-22-4 (see below).

9-22-4. Assignment of delinquent accounts receivable--Disposition of uncollectible accounts. Every municipality may assign for collection any or all delinquent accounts receivable. After reasonable collection efforts the governing body may determine that an account is uncollectible, and by formal action direct that the uncollectible amount be removed from the records and disclosed on that year's financial report. Evidence of the debt removed from the records by the formal action of the governing body shall be retained by the municipality to support possible subsequent collection of that debt.

Source: SDC Supp 1960, § 45.0201-1 (23) as added by SL 1964, ch 138; SL 1974, ch 74; SL 1979, ch 57.

Recommendation: It is recommended that the City Commission authorize the write-off of \$1,888.04 as uncollectible per SDCL 9-22-4.

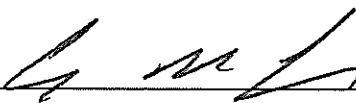
Respectfully Submitted,



Al Viereck
Finance Officer

I concur with this recommendation.

I do not concur with this recommendation.



Amy Leon
City Manager

____ Roll Call

Departmental Correspondence

To: Finance Officer
From: Deputy Finance Officer
Date: November 15, 2022
Subject: Utilities - Accounts Receivable Write Off

As authorized in SDCL 9-22-4, I am recommending the Board of Commissioners write off the attached utility accounts in the amount of \$1,888.04 against the reserve balance of \$87,072.46. Utility accounts were sent to a local collection agency and have been returned as uncollectible due to a number of reasons. Reasons they are uncollectible include: skipped-11%, bankruptcy-11%; in prison-11%; and deceased-67%. The \$1,888.04 has accumulated since the prior year write off and represents account balances from 2013 through November 2022 as follows: 2013-\$162.06, 2019-\$527.04, 2020-\$394.06, 2021-\$232.29 and 2022-\$572.59. This reflects 0.9% of all delinquent accounts receivable. Delinquent accounts are categorized as follows:

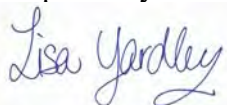
| | |
|---|----------------------|
| Customers on Service (30 days delinquent) | \$ 69,968.08 |
| Credit Collection Agency | \$ 131,296.39 |
| Uncollectible | \$ 1,888.04 |
| | |
| Total Delinquent Accounts Receivable | <u>\$ 203,152.51</u> |

The aged analysis of the accounts receivable remaining at the Credit Collection Service as of November 2022 is:

| | |
|-----------------|----------------------|
| 30 days or less | \$ 187.75 |
| 30 to 60 days | \$ 3,771.22 |
| 60 to 90 days | \$ 39,726.51 |
| Over 90 days | \$ 47,663.12 |
| Over 120 days | \$ 39,947.79 |
| | |
| Total | <u>\$ 131,296.39</u> |

I have attached documentation on those accounts that we request be removed from our records and to be disclosed on the City's 2022 financial report.

Respectfully submitted,



Lisa Yardley
Deputy Finance Officer

**City of Yankton
Utility Write Offs – November 2022**

| <u>ACCOUNT</u> | <u>AMOUNT</u> | <u>NAME</u> | <u>REASON</u> | <u>Year Sent to Collections</u> |
|----------------|--------------------|------------------------|---------------|-------------------------------------|
| 81-1464-01-01 | \$ 232.29 | Trundell, James | Deceased | 2021 |
| 81-1465-01-01 | \$ 162.06 | Gunhammer, Richard | Deceased | 2013 |
| 81-1466-01-01 | \$ 332.35 | Mitchell, Jameson | Imprisonment | 2019 |
| 81-1467-01-01 | \$ 254.71 | Christensen, Allen | Deceased | 2022 |
| 81-1468-01-01 | \$ 64.54 | Hopkins, Donald Estate | Deceased | 2022 |
| 81-1469-01-01 | \$ 75.63 | Ryder, Timothy | Deceased | 2020 |
| 81-1470-01-01 | \$ 318.43 | Mitchell, Ashlee | Bankruptcy | 2020 |
| 81-1471-01-01 | \$ 194.69 | Rasmussen, Alexis | Skipped | 2019 |
| 81-1472-01-01 | \$ 253.34 | Wright, Joan | Deceased | 2022 |
| TOTAL | \$ 1,888.04 | | | |

Memorandum #22-225

To: Amy Leon, City Manager
From: Dave Mingo, AICP, Community and Economic Development Director
Subject: Water Service Agreement for the Mead's Addition
Date: November 9, 2022

Attached is a "Water System Limited Joint Development Agreement" for the provision of water to the Mead's Addition northwest of the intersection of 31st Street and Broadway Avenue. The Mead's Addition is in the B-Y Water District's service territory. The agreement is written using the applicable portion of the previously approved residential service agreement language that governs how service is provided to Westbrook Estates.

The situation at the Mead's Addition is much the same as it was at Westbrooks Estates. The primary difference is that this is a commercial development area as opposed to residential. As such, B-Y Water was interested in having the agreement be specific to this location rather than it being a blanket agreement like we have for all residential development in B-Y's service territory. City staff agrees that this subdivision can provide a model for how water service is provided to commercial development in other B-Y service areas in the future. And, within a few years, this type of agreement will be modified as B-Y's trunk line projects around the community are completed.

Respectfully submitted,

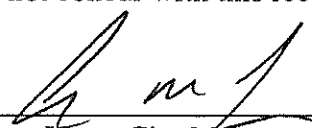


Dave Mingo, AICP
Community and Economic Development Director

Recommendation: It is recommended that the City Commission approve Memorandum #22-225 authorizing the Mayor to sign the Water System Limited Joint Development Agreement for the Mead's Addition.

I concur with this recommendation.

I do not concur with this recommendation.



Amy Leon, City Manager

Roll Call



City of Yankton

Plat Location Map

Lots 1-3 in Block 1 of Mead's Addition to the City of Yankton, South Dakota

WATER SYSTEM LIMITED JOINT DEVELOPMENT AGREEMENT
for
Lots 1-3, Block 1 of Mead's Addition to the
City of Yankton, South Dakota
and
The Adjacent Yankton Youth Soccer Association Project Located
West of Mead's Addition

This Water System Joint Development Agreement made and entered into this ____ day of _____, by and between the B-Y Water District [hereinafter "B-Y"] and the City of Yankton, South Dakota, a South Dakota Municipality [hereinafter "City"] provides as follows:

WHEREAS, the territory wherein B-Y may provide its water service was established within a "settlement memorandum" dated December 14, 2008, and by a consent decree entered by the Court on December 14, 2008.; and

WHEREAS, the parties share the intention of providing orderly growth in and around the City for decades to come; and

WHEREAS, the parties seek to set forth their agreement regarding the provision of water within the B-Y service territory. This Agreement shall only apply to the above described Mead's Addition.

NOW, THEREFORE, it is agreed between the City and B-Y herein as follows:

1. Definitions. This Agreement shall only apply to Lots 1, 2, and 3, Block 1, Mead's Addition to the City of Yankton, Yankton County, South Dakota and the adjacent Yankton Youth Soccer Association project located west of Mead's Addition (hereafter "Mead's Addition"), which subdivision is located within the City's municipal corporate limits. The following definitions shall apply throughout this Agreement:

- (a) "Customer or Member" is an individual or entity which requests "Water Service" in B-Y's territory and thereafter pays a "B-Y Membership Fee" and "Fire Service Fee" and is accepted by B-Y through B-Y's membership add-on process.

- (b) “Service Fee” is the monthly cost to the “Member” or “consumer” or “developer” for “Water Service.” The Service Fee shall not include, and B-Y shall not charge a monthly fee for “stub-ins” to empty lots. Disconnection of improved properties and termination of services shall be governed by the membership agreement between B-Y and its customers.
- (c) “Water service” is potable water with water mains providing sufficient water pressure to provide fire suppression water flow at a rate of at least 1,500 gpm for a continuous period of no less than two hours with a residual pressure of 20 psi. In the event that ISO requirements should change, the City and B-Y agree to cooperate with each other to explore solutions to maintain the City’s current ISO rating.

2. B-Y’s Federally Protected Water Territory. The parties agree that B-Y is entitled to provide water services to all consumers and members in Mead’s Addition and the adjacent Yankton You Soccer Association located west of the Mead’s Addition.

3. City will cooperate with B-Y. The parties agree that the City will cooperate with B-Y to assist B-Y in providing service to Customers and members in Mead’s Addition. The parties agree to cooperate and openly exchange information to facilitate inspection of the water systems for code and regulation compliance, ISO reviews, development proposals, and other economic development opportunities. The City and B-Y agree to work together in a cooperative spirit and submit timely development plans to each other’s engineers for review, comment and approval. The City and B-Y Water shall both be held to DENR approved water quality standards. The City agrees to include B-Y in the subdivision design approval process and the construction inspection and acceptance process in accordance with the right of B-Y to provide water to its service territory. B-Y agrees to accept the dedication to B-Y and take responsibility for all constructed and completed water mains and lateral lines constructed in accordance with the development and subdivision plans and designs approved by B-Y in Mead’s Addition. B-Y also accepts responsibility to maintain all accepted water mains and lateral lines in accordance with the standards and the system designs as accepted. All planned and unplanned repairs and water

service outages affecting B-Y Water customers within the City's corporate limits shall be immediately reported to each other's dispatch or on-call service.

Temporary Service. Within Mead Addition, B-Y elects to temporarily purchase bulk water from the City to provide temporary service to the customers or members in the Mead's Addition. In no event shall any such temporary service by the City remove any customer or member from the B-Y service territory or result in a forfeiture of the customer or member from B-Y.

4. Development Connection Area. The City agrees to construct the water lines within Mead's Addition in a manner that provides only one connection point for water service into Mead's Addition located northeast of the intersection of 33rd Street and Broadway Avenue. That connection point shall be designed for the future connection of a to-be-constructed B-Y water main. Said connection point shall include an air gap allowing for the connection transition to B-Y's water service to the Mead's Addition (and disconnection of the City's water service) when B-Y installs and connects its water main. B-Y Water shall bear no cost of the initial installation of the water lines in Mead's Addition. The City shall bear no cost for B-Y Water's future water main construction or connection to provide B-Y water service to Mead's Addition.

5. Meters & Billing. The parties agree that each customer or member served shall be connected to a meter, which shall be paid for by B-Y from proceeds originating from the B-Y Membership Fee, which meters shall be compatible with the read-heads for both parties' respective meter-reading systems. The parties agree that each customer or member shall be billed by B-Y for water service and by the City for sewer service. The City and B-Y shall cooperate to develop a system to efficiently transfer meter readings between them in accordance with the parties' respective billing cycles. At the City's request, B-Y agrees to shut off individual customer water service provided by B-Y due to non-payment of City-provided services only in accordance with garbage/sewer service agreements and applicable ordinances. B-Y agrees not to unilaterally restore water service to such customers and to cooperate with the City for such purposes.

The City agrees to fully defend, indemnify and hold B-Y harmless from any claims that may arise against B-Y as a result of water shut-off, or the failure to restore water service at the request of the City in accordance with this paragraph, including attorneys' fees and costs.

6. Temporary Service Billing. The parties agree that in the case of a temporary service connection to a customer or member by the City that the City shall notify B-Y of the City's meter reading, and B-Y shall thereafter reimburse the City for the cost of the water used by each such customer or member. The City agrees to sell water to B-Y at the same consumption rate the City charges to commercial customers.

7. Emergencies. If there is an emergency, such as a fire, main break or a leak, then B-Y agrees that the City may operate B-Y's water valves and hydrants; and the City agrees that the B-Y may operate the City's water valves. To the extent reasonably permitted under each emergency situation, the party operating the other party's facilities shall provide reasonable notice of the same to the other party. The parties agree to provide each other with 24/7 on-call assistance as needed in the event of an emergency, which contact numbers shall be provided to each other and shall be regularly updated.

8. Fire Protection Services. B-Y agrees to provide water for fire protection related services, up to 1500 GPM for 2 hours at a residual pressure of 20 psi. B-Y also agrees all hydrants within its service areas within City limits shall meet the same specifications applicable to the City's own water system. B-Y also agrees that the City's fire department shall be permitted to utilize all hydrants for purposes of fighting fires without providing prior notice to B-Y. The City's fire department shall also be permitted to paint, test and flush B-Y hydrants and utilize B-Y hydrants for fire department training purposes upon reasonable prior notice to B-Y.

9. Infrastructure Repairs. Each party agrees that it shall pay for the costs to repair any of the other party's infrastructure to meet the other party's applicable standards, if it directly and proximately causes damages to the other party's infrastructure. If for any reason B-Y is unable to respond in a reasonable time frame given the

urgency of the situation, the City shall be permitted to shut off B-Y water mains.

10. Notification. The Parties shall provide reasonable notice to each other of (i) any requests to repair any infrastructure allegedly damaged, (ii) any adopted infrastructure ordinances and construction specifications, and future amendments thereto.

11. Dispute Resolution. The Parties agree to use their best efforts to cooperate to resolve any issues that arise. Both parties agree to meet and confer regarding any issues or disputes arising under this agreement prior to pursuing any legal remedies.

12. Term & Termination. The “initial term” of this agreement shall begin upon the latter date that both parties execute this Agreement and shall continue for thirty (30) years thereafter.???

13. Amendments. This Agreement may only be supplemented or amended, wholly or in part, by a written agreement signed by both parties.

IN WITNESS WHEREOF, B-Y, based on supporting action by its Board of Directors has caused this Agreement to be signed this ___ day of _____, 2022.

By: _____
_____, Chairman, B-Y Water District

ATTEST: _____

IN WITNESS WHEREOF, the City, based on action by the Board of City Commissioners has caused this Agreement to be signed this ___ day of _____, 2022.

By: _____
Stephanie Moser, Mayor

ATTEST: _____

Memorandum #22-207

To: City Manager and City Commission
From: Dana Schmidt, Library Director
Subject: FY 2023 County Contract for Library Services
Date: November 28, 2022

The current contract with Yankton County for the Yankton Community Library to provide library services for residents living outside the corporate limits of the City of Yankton expires December 31, 2022.

Attached to this memorandum, please find a copy of Resolution #22-58 which would extend library services to Yankton County residents through Fiscal Year 2023.

Presently, the Yankton Community Library serves 777 cardholders residing outside of Yankton City limits and within Yankton County. Each member of the household may have their own card if they chose with only one payment required per household (not per card).

A non-resident library card (outside of Yankton County) is \$40 per household per year. Under this agreement, each Yankton County household pays \$20.00 per year for a library card and Yankton County provides \$15,000 per year to supplement the remaining costs. The current fee of \$20.00 per household per year was effective January 1, 2020.

Recommendation: The Yankton Community Library Board of Trustees formally recommends that the Yankton City Commission approve this Contract.


Respectfully submitted,



Dana Schmidt
Library Director

I concur with the recommendation.

I do not concur with the recommendation.



Amy Leon, City Manager

RESOLUTION #22-58

WHEREAS, the City of Yankton and Yankton County have entered into an agreement for the provision of library services for residents living outside corporate limits of the city; and,

WHEREAS, the current agreement is slated to expire December 31, 2022; and,

WHEREAS, Yankton County has contracted with the City of Yankton for library services since 1993; and,

WHEREAS, more than 777 Yankton County residents are cardholders at the Yankton Community Library; and,

WHEREAS, the current agreement between the City and County contains a provision for extending this service until December 31, 2023.

NOW, THEREFORE, BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota that the Agreement for the Provision of Library Services between the City and Yankton County be extended for the term January 1, 2023, through December 31, 2023.

Adopted:

Stephanie Moser, Mayor

ATTEST:

Al Viereck, Finance Officer

Agreement for the Provision of Library Services

This Agreement made this 9 day of November, 2022 between the City of Yankton, a municipal corporation, acting through its Board of Library Trustees and its Board of City Commissioners and Yankton County, a political subdivision, acting through its Board of County Commissioners.

The parties do agree as follows:

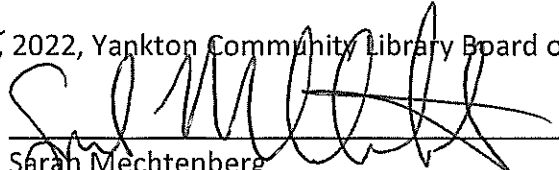
1. The City of Yankton will provide the same library services to all residents of Yankton County living outside of the corporate limits of the City of Yankton as it provides for citizens of the City.
2. Yankton County will pay \$15,000 to the City of Yankton to provide library services for all Yankton County residents from January 1, 2023 until December 31, 2023. The City of Yankton will bill Yankton County semi-annually (April and October – See County Commission Minutes, 01/11/00)
3. Additionally, every household must pay an annual \$20.00 out-of-pocket charge directly to the Library, upon issuance or renewal, for a nonresident Yankton County card (for individuals living outside of the corporate limits of the City of Yankton but within Yankton County). Library cards may also be purchased for a 3-month membership (\$5) or a 6-month membership (\$10). Nonresident (outside of Yankton County) cards are issued at \$40.00 per household per year.
4. While the Library agrees to verify that each person or family to whom a card issued is a resident of Yankton County by using a current means of identification and proof of address, both the County and Library have agreed upon the following definition of a county resident that is eligible to purchase a County card:

“Person or persons owning residential or business property within Yankton County or, through rent or lease, paying property taxes to the County and County youth, high school freshmen through seniors. Verification of property tax payment may be additionally required for persons renting or leasing. The property owners (residing within the county or not) as well as the renter/lessee have the same right to obtain a library card.”
5. During the contract period, the Library will track the utilization of library services by county residents and provide patron database numbers, renewal and new card figures, and circulation percentages upon request to the Board of County Commissioners.
6. The Board of County Commissioners is entitled to appoint an additional member to the Board of Library Trustee of the City of Yankton as provided in SDCL 14 2-36. Said member shall have all of the powers and responsibilities granted to members of the Library Board of Trustees under state law and city code/ordinance. The term of the county representative shall be tied to this contract date as well as the term and appointment calendar for County Commissioners. If the contract is terminated for any reason, the County Commissioner’s representative on the

Library Board of Trustee will end upon the date of contract termination.


7. This agreement shall be effective and binding on January 1, 2023 extending until December 31, 2023 unless amended or terminated by either/or both parties. A mutual resolution for extension may also be included.

Approved this 9 day of November, 2022, Yankton Community Library Board of Trustees.




Sarah Mechtenberg
Board President

Attest:



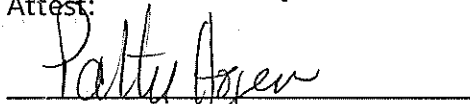
Dana Schmidt
Library Director

Approved this 15 day of November, 2022, Board of Commissioners, Yankton County.



Joe Healy
Chairman

Attest:



Patty Hojem
Auditor

Approved this ____ day of _____, 2022, City of Yankton.

Stephanie Moser
Mayor

Attest:

Amy Leon
City Manager

Memorandum #22-226

To: Amy Leon, City Manager
From: Mike Roinstead, Airport Supervisor
Subject: Chan Gurney Municipal Airport Hangar Sub-Lease Location #15
Date: November 10, 2022

Our Chan Gurney Municipal Airport Land Leases include a clause that allows the Lessee's to sub-lease their hangar with the approval of the City Commission. There are various reasons for a Lessee's desire to sub-lease a unit. In this case the original Lessee has multiple hangars and does not need this unit for a period of time.

The attached document acknowledges the original lease and documents the concurrence of the Lessee and the Sub-lessee that all terms of the original lease shall be followed by both parties. It also stipulates that the Lessor shall not upcharge or profit from the sub-lease agreement.

Respectfully submitted,

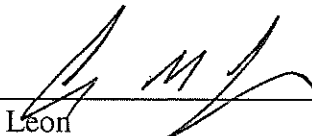


Mike Roinstead
Airport Supervisor

Recommendation: It is recommended that the City Commission approve Memorandum #22-226 which authorizes the sub-lease of Hangar #15 as described.

I concur with the recommendation.

I do not concur with the recommendation.



Amy Leon
City Manager

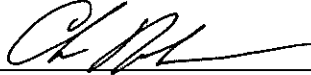
____ Roll Call

Chan Gurney Airport Hangar Land Lease Space

Request Permission to Sub-Lease Location # 15

I, Chris Nelson being a LESSEE in good
Printed Name

standing of Chan Gurney Municipal Airport Land Lease # 15 do hereby request, from the Yankton Board of City Commissioners, the right to sub-lease said location to a third party for the purposes of parking / storing their aircraft. I understand that as the LESSEE, I am ultimately responsible for maintaining a valid lease agreement with the LESSOR (City of Yankton), including meeting all of the provisions of the original Lease Agreement. I further understand that the lease rate I charge the third party shall be no greater than the rate the LESSOR charges on an annual basis.

LESSEE  10-17-2022
Signature Date

Sub-Lessee Statement

I, DALE W. BAKKE being the proposed SUB-LESSEE
Printed Name

of Chan Gurney Municipal Airport Hangar Location # 15, have received a copy of the Lease Agreement between the LESSOR and LESSEE and understand that if the sub-lease is approved by the Yankton Board of City Commissioners, I am subject to all of the provisions of the Lease Agreement.

SUB-LESSEE  10-17-22
Signature Date

Memorandum #22-231


To: Amy Leon, City Manager
From: Jason Foote, Chief of Police
Subject: Vehicle Purchase from Broadway Motors for the Yankton Police Department, One 2023 Dodge Durango SUV
Date: November 15, 2022

The adopted 2023 capital vehicle replacement budget is \$100,000.00. This budget provides funding for the purchase of one replacement vehicle for the Yankton Police Department. We will be replacing one vehicle in 2023. This vehicle will be a 2015 Ford Explorer with a current mileage of 112,079 and 10,860 idle hours. The excessive idle hours are due to this being an older K9 vehicle. Idle hours times the average speed the vehicle is driven can give you an estimate of mileage on an engine. We will replace a patrol vehicle and request a 2023 Dodge Durango Pursuit Rated vehicle.

Billion Auto of Sioux Falls, South Dakota and Broadway Motors of Yankton, South Dakota honored the same price for state bid contract as Wegner Auto out of Pierre, South Dakota for the proposed vehicle. This allows the City to purchase the new vehicle from Broadway Motors at the state bid price. The vehicle to be purchased is a 2023 Dodge Durango SUV in the total amount of approximately \$59,608.00 including parts and installation of new equipment.

Therefore, it is recommended the vehicle be purchased from Broadway Motors of Yankton, South Dakota based on honoring the state bid amount.

Respectfully submitted,



Jason Foote
Chief of Police

Recommendation: It is recommended that the City Commission approve Memorandum #22-231 for the purchase of one (1) 2023 Dodge Durango SUV plus installation and parts in the amount of approximately \$59,608.00 for the Yankton Police Department, Patrol Division from Broadway Motors of Yankton, South Dakota for the same price of the state bid contract.

I concur with this recommendation.

I do not concur with this recommendation.



Amy Leon, City Manager

____ Roll call

RESOLUTION #22-60

WHEREAS, SDCL 6-13-1 requires a municipality owning personal property which is no longer necessary, useful, or suitable for municipal purposes shall, by resolution, declare it surplus and may, by resolution, order the sale, trade, destruction or other disposals of said personal property.

NOW, THEREFORE, BE IT RESOLVED that the following personal property be declared no longer necessary, useful, or suitable for municipal purposes and said property shall be disposed of in accordance with SDCL 6-13-1, et sequential:

PROPERTY TO BE DECLARED SURPLUS

2015 Ford Explorer 1FM5K8ARXFGA94346

Adopted: This ____ day of November, 2022

Stephanie Moser
Mayor

ATTEST:

Al Viereck
Finance Officer

BROADWAY CHRYSLER, DODGE, JEEP, INC.
 2720 BROADWAY AVE
 YANKTON, SD 570784826

Configuration Preview

Date Printed: 2022-11-17 2:45 PM VIN:
 Estimated Ship Date: VON:

Quantity: 1
 Status: BA - Pending order
 FAN 1: 00CLZ City of Yanktor
 FAN 2:
 Client Code:
 Bid Number: TB3090
 PO Number:

Sold to:
 BROADWAY CHRYSLER, DODGE, JEEP, INC.
 (45382)
 2720 BROADWAY AVE
 YANKTON, SD 570784826

Ship to:
 BROADWAY CHRYSLER, DODGE, JEEP, INC. (45382)
 2720 BROADWAY AVE
 YANKTON, SD 570784826

Vehicle: 2023 DURANGO PURSUIT VEHICLE AWD (WDEE75)

| | Sales Code | Description | MSRP(USD) |
|-------------------|------------|--------------------------------------|-----------|
| Model: | WDEE75 | DURANGO PURSUIT VEHICLE AWD | 41,415 |
| Package: | 2BZ | Customer Preferred Package 2BZ | 0 |
| | ERC | 3.6L V6 24V VVT Engine Upg 1 w/ESS | 0 |
| | DFT | 8-Spd Auto 850RE Trans (Make) | 0 |
| Paint/Seat/Trim: | PXJ | DB Black Clear Coat | 0 |
| | APA | Monotone Paint | 0 |
| | *A7 | Cloth Bucket Seats W/Rear Vinyl | 135 |
| | -X9 | Black | 0 |
| Options: | 4DH | Prepaid Holdback | 0 |
| | 4ES | Delivery Allowance Credit | 0 |
| | MAF | Fleet Purchase Incentive | 0 |
| | 5N6 | Easy Order | 0 |
| | 4FM | Fleet Option Editor | 0 |
| | 4FT | Fleet Sales Order | 0 |
| | 174 | Zone 74-Denver | 0 |
| | 4EA | Sold Vehicle | 0 |
| Non Equipment: | 4FA | Special Bid-Ineligible For Incentive | 0 |
| Bid Number: | TB3090 | Government Incentives | 0 |
| Discounts: | YG1 | 7.5 Additional Gallons of Gas | 0 |
| Destination Fees: | | | 1,595 |

Total Price: 43,145

Order Type: Fleet
 Scheduling Priority: 1-Sold Order
 Salesperson:
 Customer Name:
 Customer Address:

PSP Month/Week:
 Build Priority: 99

Instructions:

USA

BROADWAY CHRYSLER
 PRICE
 39209
 + fee (399)

 \$ 39608

Note: This is not an invoice. The prices and equipment shown on this priced order confirmation are tentative and subject to change without prior notice. No claims against the content listed or prices quoted will be accepted. Refer to the vehicle invoice for vehicle content and pricing. Orders are accepted only when the vehicle is shipped by the factory.

27. TRUCK UTILITY FULL SIZE. 4 DOOR PURSUIT RATED; ALL WHEEL DRIVE

WEGNER AUTO
DODGE DURANGO PURSUIT RATED
CONTRACT #: 17620

All orders must be made by valid purchase order

- Engine, 5.7 Liter V-8 355 HP
- Seating Capacity 5 Passengers
- Cargo Volume 70 Cubic Feet
- Overall Length 201"
- Transmission, Automatic
- Police engine cooling package
- Bluetooth Capability
- 220 Amp Alternator
- 750 CCA Heavy duty battery
- Interior center mounted Police dome light with red and white illumination
- Backup Camera
- Power Door Locks
- Power Windows
- Power locks
- Radio, AM/FM with auxiliary audio port/usb
- Air Bags, Side Impact
- Rear Heat and Air Conditioning
- Police wiring and interior power supply for lighting/police equipment
- Cruise Control/Tilt
- Floor Covering, Carpet
- Guard, Skid Plate Package – Manufacturer's Standard (includes skid plates for the fuel tank, transfer case and front suspension)
- Towing Capacity 5000 pounds
- Heavy duty suspension, police rated (PPV)
- Tires, P265/60R18, All-Season
- Brakes – ABS, 4-wheel disc brakes
- Trailer Tow pkg., Cooler, Engine Oil Cooler, Cooler, Transmission
- Mirrors, Right & Left Outside
- Power Heated Mirrors
- Rear Window Defroster
- Seats, Front, Bucket, Cloth
- Power adjustable driver's seat
- Seat Covering heavy duty cloth
- Rear Seat, Cloth
- Wipers, Multiple Speed
- Wiper, Rear Window
- Dark tinted glass
- Standard Colors are Silver, Black, White, & Destroyer Gray (SILVER \$356.00; GRAY \$356.00)
- Factory Freight

40,333
 - 1,200

 39,133
 300

 39,433
 175

 \$39,608

Delivery 120 150 days

Base Cost \$40,333

- 3.6 L Pentastar Engine \$(-1200)
- Light, Spotlight, Post Mounted 6" (black housing) \$790
- Engine block heater \$425
- Daytime Running Lights \$200
- Full Size Spare \$300
- Rush Bar Sentina \$1450
- Full Center Console \$450
- Paint upgrade charge, dealer must specify which colors have an upgrade charge \$595
- Rear Vinyl Seat \$195
- Painted Aluminum Wheels \$595
- Driver's Side Ballistic Door Panel \$2,900

- ~~Passenger Side Ballistic Door Panel~~ ~~\$2,735~~
- ~~Rear Window Switches/Rear Door Locks/Handles Inoperable~~ ~~\$175~~
- ~~Splash Guards (4 wheels)~~ ~~\$245~~

Not Guaranteed

BILLION CHRYSLER JEEP DODGE RAM FIAT
 5910 S LOUISE AVE
 SIOUX FALLS, SD 571082242

Configuration Preview

Date Printed: 2022-11-10 12:36 PM VIN: Quantity: 1
 Estimated Ship Date: VON: Status: BA - Pending order
 FAN 1: State of South Dakota
 FAN 2:
 Client Code:
 Bid Number: TB3090
 PO Number:

Sold to: BILLION CHRYSLER JEEP DODGE RAM FIAT (63566)
 5910 S LOUISE AVE
 SIOUX FALLS, SD 571082242

Ship to: BILLION CHRYSLER JEEP DODGE RAM FIAT (63566)
 5910 S LOUISE AVE
 SIOUX FALLS, SD 571082242

Vehicle: 2023 DURANGO PURSUIT VEHICLE AWD (WDEE75)

| | Sales Code | Description | MSRP(USD) |
|-------------------|------------|--------------------------------------|-----------|
| Model: | WDEE75 | DURANGO PURSUIT VEHICLE AWD | 41,415 |
| Package: | 2BZ | Customer Preferred Package 2BZ | 0 |
| | ERC | 3.6L V6 24V VVT Engine Upg 1 w/ESS | 0 |
| | DFT | 8-Spd Auto 850RE Trans (Make) | 0 |
| Paint/Seat/Trim: | PXJ | DB Black Clear Coat | 0 |
| | APA | Monotone Paint | 0 |
| | *A7 | Cloth Bucket Seats W/Rear Vinyl | 135 |
| | -X9 | Black | 0 |
| Options: | 4DH | Prepaid Holdback | 0 |
| | 4ES | Delivery Allowance Credit | 0 |
| | MAF | Fleet Purchase Incentive | 0 |
| | 5N6 | Easy Order | 0 |
| | 4FM | Fleet Option Editor | 0 |
| | 4FT | Fleet Sales Order | 0 |
| | 174 | Zone 74-Denver | 0 |
| | 4EA | Sold Vehicle | 0 |
| | 4FA | Special Bid-Ineligible For Incentive | 0 |
| Non Equipment: | 4FA | Special Bid-Ineligible For Incentive | 0 |
| Bid Number: | TB3090 | Government Incentives | 0 |
| Discounts: | YG1 | 7.5 Additional Gallons of Gas | 0 |
| Destination Fees: | | | 1,595 |

Total Price: 43,145 .

Order Type: Fleet
 Scheduling Priority: 1-Sold Order
 Salesperson:
 Customer Name: CITY OF YANKTON
 Customer Address: 12356
 YANKTON SD 57078 USA

PSP Month/Week:
 Build Priority: 01

539,608^{LO}

Note: This is not an invoice. The prices and equipment shown on this priced order confirmation are tentative and subject to change or correction without prior notice. No claims against the content listed or prices quoted will be accepted. Refer to the vehicle invoice for final vehicle content and pricing. Orders are accepted only when the vehicle is shipped by the factory.

Standard Features - WDEE75-DURANGO PURSUIT VEHICLE AWD

| Code | Description |
|------|--------------------------------------|
| C1J | #7 Seat Foam Cushion |
| JKP | 12 Volt AUX Power Outlet - Front |
| JJM | 12 Volt AUX Power Outlet - Rear |
| JJ5 | 130 MPH Maximum Speed Calibration |
| JCF | 140 MPH Primary Cert. Speedometer |
| WBN | 18X8.0 Black Steel Wheels |
| DJC | 195MM Front Axle |
| DRH | 195MM Rear Axle |
| GXD | 2-Door Passive Entry, Frt Door Locks |
| BAJ | 220 Amp Alternator |
| NF4 | 24.6 Gallon Fuel Tank |
| TXQ | 255/60R18 BSW On/Off Road Tires |
| CFN | 2nd Row 60/40 Folding Seat |
| DLK | 3.45 Rear Axle Ratio |
| ERC | 3.6L V6 24V VVT Engine Upg 1 w/ESS |
| CYD | 5 Passenger Seating |
| NAS | 50 State Emissions |
| RCG | 6 Speakers |
| BCZ | 650 Amp AGM Battery |
| DFT | 8-Spd Auto 850RE Trans (Make) |
| RFL | 8.4" Touchscreen Display |
| MLX | Accent Color Lower Fascia |
| RD3 | Accent Color Shark Fin Antenna |
| MRD | Accent Color Wheel Lip Molding |
| GAK | Acoustic Windshield |
| CG3 | Advanced Multistage Front Air Bags |
| JMA | Air Filtering |
| RFP | Apple CarPlay |
| RHQ | Aptiv/Delphi Radio Manufacturer |
| HAH | ATC w/3 Zone Temp Control |
| LMG | Automatic Headlamps |
| BC1 | Aux Battery |
| LH2 | Aux Switches |
| MWT | AWD Badge |
| CTL | Base Door Trim Panel |
| MMG | Belt Moldings |
| MFA | Black Headlamp Bezels |
| CHE | Black Headliner |
| CKJ | Black Vinyl Floor Covering |
| XAN | Blind Spot and Cross Path Detection |
| MNK | Body Color Door Handles |
| MBP | body color upper fascia |
| MBT | Body Color/Accent Color Rear Fascia |

Standard Features - WDEE75-DURANGO PURSUIT VEHICLE AWD

| Code | Description |
|------|--------------------------------------|
| WMH | Bright Hub Caps |
| XJM | Capless Fuel Fill w/o Discriminator |
| CKN | Cargo Compartment Carpet |
| CKT | Cargo Tie Down Loops |
| X8S | Center Console Parts Module |
| CGU | Child Seat Anchor System-LATCH Ready |
| XFH | Class IV Receiver Hitch |
| *C5 | Cloth Bucket Seats w/ Shift Insert |
| DS7 | Conventional Differential Frt Axle |
| DS8 | Conventional Differential Rear Axle |
| CLG | Covered Cargo Storage |
| GEG | Deep Tint Sunscreen Glass |
| CF9 | Delete 3rd Row Seat |
| X82 | Door Parts Module |
| X8J | Door Trim Panel Module |
| CGY | Drvr Inflatable Knee-Bolster Air Bag |
| JJB | Dual Note Electric Horns |
| MZJ | Durango Bright Badge |
| AZ1 | Durango Pursuit Vehicle |
| SBL | Electric Power Steering |
| BNB | Electronic Stability Control |
| XAX | Engine Hour Meter |
| NHA | Engine Oil Cooler |
| LSE | Enhanced Accident Response System |
| XFX | Equipment Mounting Bracket |
| NHJ | Exterior Mirrors w/Heating Element |
| X72 | Exterior Plastics Module |
| TZF | Firestone Brand Tires |
| X9H | For More Info, Call 800-643-2112 |
| BNR | Four Wheel Traction Control |
| LBR | Front & Rear Interior LED Lamps |
| GCB | Front Door Tinted Glass |
| X83 | Front End Parts Module |
| X8W | Front Fascias Parts Module |
| MDA | Front License Plate Bracket |
| LAX | Front Passenger Seat Belt Alert |
| X89 | Front Suspension Damper Parts Module |
| X84 | Front Suspension Parts Module |
| CDW | Frt Pass Forward Fold Flat Seat |
| WKB | Full Size Matching Spare Wheel |
| TBW | Full Size Spare Tire w/Matching Whl |
| X73 | Glass Module II |
| LE7 | Gloss Black Exterior Mirrors |

Standard Features - WDEE75 DURANGO PURSUIT VEHICLE AWD

| Code | Description |
|------|--------------------------------------|
| MAK | Gloss Black Grille W/Granite Inner |
| LBC | Glove Box Lamp |
| RF5 | Google Android Auto |
| JLP | GPS Antenna Input |
| Z6K | GVW Rating - 6500# |
| X8F | Hard Trim Module |
| X8Y | Headliner Parts Module |
| NMC | Heavy Duty Engine Cooling |
| BNG | Hill Start Assist |
| HGA | Hood Insulation |
| XE2 | I/P Mounted Elec Shifter |
| LAC | Illuminated Entry |
| JB5 | Instr. Panel Platinum Chrome Bezel |
| JAA | Instrument Panel |
| X81 | Instrument Panel Parts Module |
| RTF | Integrated Center Stack Radio |
| XR8 | Integrated Voice Command w/Bluetooth |
| CSV | Interior Assist Handles |
| X8T | Interior Trim Module |
| GAP | Laminated Front Door Glass |
| LMZ | LED Daytime Running Headlamps |
| LM6 | LED Low/High Beam Headlamps |
| LA3 | LED Taillamps w/Red Accents |
| X8G | Load Floor Parts Module |
| CXG | Lock On Sync Tire Press Sensor |
| RSF | Media Hub (2 USB, Aux) |
| CZX | Mini Console Police |
| APA | Monotone Paint |
| XA8 | Non Adjustable Pedals |
| GXQ | Non-Key Alike Fobs |
| CUN | Overhead Console |
| XH3 | ParkSense Rr Park Assist w/Stop |
| XAC | ParkView Rear Back-up Camera |
| CSR | Passenger Assist Handles |
| SCJ | Perforated Leather Wrapped Strg Whl |
| BR9 | Police ABS 4-Wheel Hd Disc Brakes |
| AYF | Police Group |
| SDB | Police Tuned Suspension |
| JPU | Power 4-Way Driver Lumbar Adjust |
| JPR | Power 8-Way Drvr/Manual Pass Seat |
| JKY | Power Accessory Delay |
| GTS | Power Heated Mirrors, Fold-Away |
| JPB | Power Locks |

Standard Features - WDEE75-DURANGO PURSUIT VEHICLE AWD

| Code | Description |
|------|---------------------------------------|
| JAJ | Premium Instrument Cluster w/Tach |
| HGP | Premium Insulation Group |
| XPF | Protective Coating and Remover |
| XJ7 | Push-Push Fuel Filler Door |
| GX4 | Pushbutton Start |
| JP3 | Pwr Front Windows, 1-Touch, Up & Down |
| XFC | R1234YF A/C Refrigerant |
| BHC | Rain Brake Support |
| BHD | Ready Alert Braking |
| HBB | Rear Air Conditioning w/Heater |
| X8U | Rear Fascias Parts Module |
| SES | Rear Load Levelling Suspension |
| X91 | Rear Suspension Damper Parts Module |
| X85 | Rear Suspension Parts Module |
| GNK | Rear View Auto Dim Mirror |
| GFA | Rear Window Defroster |
| JHB | Rear Window Wiper/Washer |
| GXM | Remote Keyless Entry |
| X8Z | Seat Parts Module |
| AXR | Secure Park Package |
| XX7 | Selectable Steering Modes |
| GXX | Sentry Key Theft Deterrent System |
| MRF | Sill Molding |
| DHY | Single Speed Transfer Case |
| X9B | SiriusXM Radio Service |
| RSD | SiriusXM Satellite Radio |
| AHV | Special Service Group |
| NHM | Speed Control |
| LNQ | Spot Lamp Wiring Prep. |
| RDZ | Steering Wheel Mounted Audio Ctrls |
| XHZ | Stop-Start Dual Battery System |
| GNV | Sun Visors w/Vanity Mirror |
| XSV | Super Nova Hydro Interior Accents |
| CJ5 | Supp. Side Curtain All Rows Air Bags |
| CJ1 | Supplemental Ft Seat Side Air Bags |
| CGS | Supplemental Side Air Bags |
| JFJ | Temperature & Compass Gauge |
| SUD | Tilt/Telescope Steering Column |
| GBB | Tinted Windshield Glass |
| XBN | Tip Start |
| X88 | Tire & Wheel Parts Module |
| XGM | Tire Pressure Monitoring Display |
| BNT | Trailer Sway Damping |

Standard Features - WDEE75-DURANGO PURSUIT VEHICLE AWD

| Code | Description |
|------|------------------------------------|
| NHQ | Transmission Heater |
| CD4 | Tungsten Interior Accent Stitch |
| UAM | Uconnect 4 with 8.4" Display |
| XXS | Upfitter Electronic Module (VSIM) |
| RF7 | USB Host Flip |
| JHA | Var Intermittent Windshield Wipers |
| LAZ | Vehicle Information Center |



Guardian Fleet Safety
 PO Box 70
 Clear Lake, MN 55319
 +1 3202454000
 Sales@GuardianFleetSafety.com

ADDRESS

Jason Foote
 Yankton Police Department
 410 Walnut Street
 Yankton, SD 57078

Quote 22-0904

DATE 11/10/2022

EXPIRATION DATE 12/16/2022

INFO

2023 Dodge Durango #138

SALES REP

Don

| ACTIVITY | QTY | RATE | AMOUNT |
|---|-----|--------|--------|
| 2023 Dodge Durango #138 | | | |
| Assumes Customer Provided New Equipment: N/A | | | |
| Strip Unit: 138 | | | |
| Fleet Regen: Yes/No | | | |
| Assumes re-used equipment from strip: Radio, radio antenna, radar, Printer, Printer mount, flashlight, computer and gunlock | | | |
| -----FRONT END----- | 1 | | 0.00 |
| SoundOff Signal 100J Siren Speaker | 1 | 211.17 | 211.17 |
| Universal Mounting Bracket for Siren Speaker | 1 | 24.11 | 24.11 |
| SoundOff Signal nFORCE Single Head DUO Light with Bail bracket. R/W or B/W. Install Location: Behind grille | 1 | 136.44 | 136.44 |
| -----CABIN----- | 1 | | 0.00 |

Quotes are CONFIDENTIAL and proprietary between Guardian Fleet Safety and customer only.

| ACTIVITY | QTY | RATE | AMOUNT |
|--|-----|----------|----------|
| SoundOff Signal bluePRINT 500 Series Remote Head Advanced Light and Siren Controller with Single 100 Watt Siren Output. Includes advanced programming features and settings. | 1 | 788.57 | 788.57 |
| Optional Knob Siren control available for no additional cost upon request. | | | |
| SETINA Ultimate II Driver side Deploy 2/3 K9 Kennel, 1/3 Prisoner Compartment. Fits 2011-Current Dodge Durango | 1 | 3,656.37 | 3,656.37 |
| Price includes freight shipping (total weight 457 lbs) | | | |
| Custom made mounting plates for 2021+ Dodge Durango Pursuit. Allows for mounting of electronics in factory storage panels. | 1 | 64.00 | 64.00 |
| Gamber Johnson 2021+ Dodge Durango Vehicle Specific Center Console with Armrest, Storage Pocket and Cup Holders. | 1 | 504.31 | 504.31 |
| Panasonic Toughbook 33 Tablet Laptop Docking Station DUAL RF with LIND Auto Power Adapter Item #7170-0683-02 | 1 | 981.20 | 981.20 |
| Horizontal Steel Window Bars pair of 2 for rear windows | 1 | 296.67 | 296.67 |
| SoundOff Signal Red/White Police Interior Dome Light with Switch. Install location: prisoner area | 1 | 78.44 | 78.44 |
| WatchGuard Video 4RE camera system basic 2 camera setup with NO uploading. State Contract Price with shipping added. | 1 | 5,034.00 | 5,034.00 |
| Gamber Johnson 9" Sliding Arm for Computer Mount. Mounts directly to top of console. | 1 | 206.82 | 206.82 |
| -----ROOFTOP----- | 1 | | 0.00 |
| For Durango---SoundOff Signal mPOWER Lightbar full Dual Color with 3 Tri-Color Modules in rear for Rear Scene Lighting. Includes vehicle specific mounting strap kit. | 1 | 2,163.45 | 2,163.45 |
| -----SIDES----- | 1 | | 0.00 |
| Unity X Series LED Spotlight for 2021+ Dodge Durango Pursuit. Spotlight: X219036-0002. Install Kit: 8972 | 1 | 658.90 | 658.90 |
| Customer request: Spotlight LED is that flood? If not we prefer Halogen light with flood. | | | |
| -----CONNECTIVITY & TECHNOLOGY----- | 1 | | 0.00 |
| NMO Solid Copper Core Coax Cable with Connector. | 1 | 35.10 | 35.10 |
| -----REAR----- | 1 | | 0.00 |
| SoundOff Signal 4X2 Double Stacked mPOWER. 24 LEDs, Dual Color. Install location: Rear bumper | 1 | 191.08 | 191.08 |

Quotes are CONFIDENTIAL and proprietary between Guardian Fleet Safety and customer only.

| ACTIVITY | QTY | RATE | AMOUNT |
|--|-----|----------|----------|
| -----SERVICE----- | 1 | | 0.00 |
| ***LEAVE CAGE INTACT*** | 1 | 475.00 | 475.00 |
| Removal of all aftermarket equipment from old vehicle. Includes: | | | |
| Restore factory functions | | | |
| Plug holes | | | |
| Disposal of unusable/old equipment | | | |
| (Does NOT include removal of decals) | | | |
| <p>*****NOTE: Unless requested by customer, Guardian Fleet Safety will dispose of the following unless customer specifically requests them back: Push Bumpers, Window Bars, Consoles and any other metal items that CANNOT/WILL NOT be transfer to the new unit. Non working or lights/siren in poor condition. Old wiring and installation components.</p> <p>All items that are of value or have serial numbers will be returned to the customer.</p> <p>*****</p> | | | |
| 3M Decal Package per Yankton PD Specs | 1 | 480.00 | 480.00 |
| Flat Rate Shop Labor to install/program new and customer provided equipment | 1 | 3,040.00 | 3,040.00 |
| Guardian Fleet Safety Wiring Harness, Power Distribution Block and Battery Management System | 1 | 486.90 | 486.90 |
| Due to extremely high copper prices and component shortages, this item has been increased as of June 2022. We hope this is only a temporary price increase. | | | |
| Misc. Shop Supplies for Full Installation, Includes Wire, Loom, Connectors, Fuses, Nuts/Bolts, Screws, Switches etc... | 1 | 150.00 | 150.00 |
| Inbound Freight Shipping Charge for Full Law Enforcement Upfit. | 1 | 236.00 | 236.00 |
| Note: Due to COVID19 and the International Parts Shortage, shipping charges have skyrocketed in 2021 and 2022. Price of this charge is based on the items ordered. GFS orders common police items in bulk to save on shipping. One-off and/or custom orders may incur a larger freight charge. | | | |
| Delivery of Vehicle to and from Customer *FREE* | 1 | 0.00 | 0.00 |
| Guardian Fleet Safety LIFETIME warranty: Warranty covers our installation, craftsmanship, and wiring for the life of the vehicle under normal police wear and tear. All installed products are new unless otherwise noted and carry their respective manufacturer's warranty. | 1 | 0.00 | 0.00 |
| -----NOTES----- | 1 | | 0.00 |

Gun lock may be able to be used for M4 over front cab area.

Quotes are CONFIDENTIAL and proprietary between Guardian Fleet Safety and customer only.

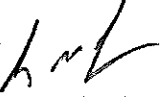
TOTAL

\$19,898.53

Accepted By

Accepted Date

Memorandum #22-216

To: Yankton City Commission
From: Amy Leon, City Manager 
Subject: Request for funding Sertoma Park Shade Structures
Date: November 16, 2022

The Friends of Sertoma Park group, along with chairperson Jeff Steppat, would like to put up shade structures over the four seating areas in the south four-plex at Sertoma Park. This was identified as a needed improvement back in 2012 when Stockwell completed the outdoor sports facility master plan and met with facility user groups.

Unfortunately, there are complications to get this project completed. The friends group originally wanted to get donated shade tarps and try to make the shade structures like they were able to do on the two north fields at Sertoma. The areas behind home plate including light poles, backstops, and fan-seating areas are different than on the north complex. The backstops cause a problem with shape, the poles for the current backstop fencing cannot be used as shade tarp support, and to try to get the tarps connected to the existing light poles does not work because of their location in regards to the backstop fencing location. Also, to try and put four new poles in at each location is problematic with the underground utilities of electric and water.

There are commercial shade structures that only have one center pole so it makes it much simpler to complete the project, but it also makes it much more expensive.

Attached is the quote for the four structures (approximately \$34,000). This does not include installation. The total with installation will probably be about \$50,000.

The Friends of Sertoma are asking the City Commission to use BBB funding to complete this project this fall/winter or next spring. There will be a girls' softball regional tournament held at the park again next July and they would like to see this project completed before that tournament.

Here is some data from the Friends of Sertoma Park on what improvements and fund-raising they've been working on:

The group sold advertising banners for the fences as a fund-raising effort in 2022. They plan on doing the banners for two more years. The hope is to sell 20 more banners for an additional \$8,000. They have raised \$16,560 on the banners to this point.

The group has already funded Jox Boxes in the home plate and catcher's areas on the four-plex fields, spending approximately \$7,605.55 in improvement funding. There was also volunteer time and labor involved in helping City staff install them at approximately 300 hours with 12 volunteers.

_____ Roll Call

The group helped the City level Field D last spring. The group also helped re-set all bases on Field D.

The group expanded the size of the batting cage at the four-field complex. The friends group originally came together to build the cage three years ago and then made it larger this past spring. Approximately \$3,500 has been spent on the cage with 50 hours of volunteer labor.

The group marked all the buried plugs for bases and pitcher's mounds on all four fields in 2022.

The Friends of Sertoma group has approximately \$6,349.28 cash on hand. Some of those funds will be used to repair advertising banners that were damaged in the wind during 2022. Along with the additional revenue from selling more banners in 2023, the remainder of the funds will go towards building a new storage shed at the four-plex, installing netting above the backstops to help contain foul balls, improvements to the current field lighting, purchasing a new chalker for tournaments, and installing bat holders in all the dugouts.

The Friends of Sertoma proposed \$5,000 to go towards the shade structures project.

If revenue and expenses end up to what is budgeted in 2022, and both proposals are approved as requested this evening, the balance in the BBB will be approximately \$300,000.

Given the uncertainty of our local and national economy and the timing of the requests, I advise the City Commission to be very cautious before awarding ANY unbudgeted expenses that are not associated with essential services.

My inclination is to ask Friends of Sertoma to hold off on this request until our 2023 budget process and make an Outside Agency Request at that time.

If, however, the City Commission would like to assist with these projects immediately, my recommendation is that the Commission participate in the projects by providing fifty percent of the total cost, at approximately \$25,000. This funding would come from the BBB and ask that Friends of Sertoma raise the remaining amount.

Recommendation: Request that Friends of Sertoma hold off on this until the 2023 budget process and make an Outside Agency Request at that time.



PROPOSAL

ALL PURCHASE ORDERS, CONTRACTS, AND CHECKS TO BE MADE OUT TO:
 LANDSCAPE STRUCTURES, INC.
 601 7TH STREET SOUTH
 DELANO, MN 55328 U.S.A.
 763-972-3391 800-328-0035
 Fax: 763-972-3185



Customer Information

CONTACT: Todd R Larson, Director
PHONE: 605-668-5231
FAX: _____
 email: tLarson@cityofyankton.org
SHIP TO: Yankton Parks, Recreation and City Events
Maintenance Attn: Todd R Larson, Director
Kit/Info ? 416 Walnut Street, PO Box 176 Yankton, SD
57078
BILL TO: Todd R Larson, Director
Yankton Parks, Recreation and City Events
416 Walnut Street, PO Box 176 Yankton, SD
57078

Sourcewell Contract No. 030117-LSI

Destination _____

F.O.B. _____

FREIGHT Prepaid Collect

Net 30 days upon credit approv., deposit may be required

TERMS (Subject To Credit Approval By LSI)

2-3 Weeks ARO

SHIPPING TIME _____

Pricing Good for 60 days from Date of Proposal

We are pleased to submit this proposal to supply the following items:

| QTY | ITEM NO. | DESCRIPTION | UNIT WT | UNIT PRICE | WEIGHT | EXTENDED AMT |
|----------------------|----------|--|---------|------------|--------|--------------|
| Project Name: | | | | | | |
| 4 | 237671G | SkyWays Single Post Pyramid 16'x16' 12' Entry with Rapid Release | 658 | 7,790.25 | 2,632 | \$ 31,161.00 |
| | | | | | - | \$ - |
| | | | | | - | \$ - |
| | | | | | - | \$ - |
| | | | | | - | \$ - |
| | | | | | - | \$ - |
| | | | | | - | \$ - |
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| | | | | | - | \$ - |
| | | | | | - | \$ - |
| | | | | | - | \$ - |
| | | | | | - | \$ - |
| | | | | | - | \$ - |

Standard Terms and Conditions for Installation Apply

SIGNATURE BELOW ACCEPTING THIS PROPOSAL WILL CONSTITUTE A PURCHASE ORDER ONLY UPON APPROVAL BY LANDSCAPE STRUCTURES, INC. CUSTOMER RECEIPT OF AN ORDER ACKNOWLEDGEMENT CONSTITUTES SUCH APPROVAL.

| | |
|---------------------|---------------------|
| Total Weight | 2,632 |
| SUBTOTAL MATERIAL | \$ 31,161.00 |
| INSTALLATION | Not Included |
| FREIGHT | \$ 2,712.50 |
| SALES TAX | |
| TOTAL | \$ 33,873.50 |

ACCEPTED BY CUSTOMER _____ DATE _____


PRINT NAME _____

PROPOSED BY LSI REPRESENTATIVE _____ DATE _____

PRINT NAME _____

Taxable: Freight _____ Installation _____

Memorandum #22-217

To: Yankton City Commission
From: Amy Leon, City Manager 
Subject: Request for Funding Riverside Park Baseball Field
Date: November 16, 2022

Jason Nelson, Assistant Athletic Director at Mount Marty University and a representative of Yankton Baseball Association, provided this information in regards to the current Riverside Park Baseball Field improvements:

“The City of Yankton has done a great job assisting Yankton Baseball Association (YBA) in all the renovations at Riverside Field through the years. We want to continue the great working relationship we currently have to better the community for future projects. Yankton Baseball has always taken the initiative to fund these projects with the help of the City. Over the years, the City has provided labor and/or financial assistance toward the projects and supplies. YBA has never approached the projects expecting the city to lead or to be the major contributor. We have always had a plan prior to the project and are self-sufficient when lining up the work.

YBA has consistently brought people into our community for many years. We host five to six multi-day tournaments a year and try to host a state tournament every year. The tournaments are anywhere from two to four days long, which provides business to our community. In 2023, the community will host the Legion State Championship Tournament.

YBA takes pride in how we have been able to improve Riverside Field. We believe the way we approach the projects financially helps our program but does not put the City in a tough position financially or logistically. Riverside Field is consistently one of the most well liked fields in the state of South Dakota. YBA wants to add to that sentiment by making it even better.

The current project is not only about aesthetics but also the safety of players and fans. The turf improvements along the warning track will allow players to feel safe when diving or falling during game play. In the past, the rocks used in the warning track were serviceable for maintenance, but did not protect players from possible injury. In addition to the warning track improvement, the concept of the new interior fencing will be to protect players from baseballs being hit into the bullpen area, as well as baseballs being thrown from the bullpen towards the dugouts and onto the field during game play. Last, the dugout project will now allow players to be further away from the hitters in the batter's box and there will be a fence for protection from line drive hits in front of the dugout (this “no fence in front of the dugouts” has been identified in the last two insurance reviews by Safety Benefits). The projects assists both YBA, Mount Marty University, and adult amateur baseball with player safety.

During the previous meetings with City staff regarding this project, a financing plan was requested of YBA and it could be used to determine the City's financial participation. In the

____ Roll Call

past, the City has provided supplies and labor which were not available for this project at this time. Those costs alone would have had a value of \$50,000.

At our last YBA board meeting, we discussed what percentage of the project YBA would like to ask the City for. With the additional supplies and labor that YBA had to secure, the increased safety measures for players and the community which starts to address some insurance recommendations made to the City, and less supplies and labor for field maintenance for the City in the future because of these improvements, YBA would ask that the City consider paying for 100% of the project. I know YBA usually does not approach the City in this manner; however, we are asking you to consider this request since there are some other capital improvement projects that are on the horizon in which YBA will have to be the front runner. The current proposal would allow us to begin planning and executing those projects.

Current Project:

Turf: \$102,664.00

Excavation & Dirt work: \$26,122.50

Fencing: \$24,918.00

Concrete work: \$4,080.00 doesn't include labor (with labor approximately \$20,000)

Total: 157,784.50 (with concrete labor \$173,784.50)

Thank you for the support throughout the years.”

If revenue and expenses end up to what is budgeted in 2022, and both proposals are approved as requested this evening, the balance in the BBB will be approximately \$300,000.

Given the uncertainty of our local and national economy and the timing of the requests, I advise the City Commission to be very cautious before awarding ANY unbudgeted expenses that are not associated with essential services.

My inclination is to ask the Yankton Baseball Association to hold off on this request until our 2023 budget process and make an Outside Agency Request at that time.

If, however, the City Commission would like to assist with these projects immediately, my recommendation is that the Commission participate in the projects by providing fifty percent of the total cost, at approximately \$87,000. This funding would come from the BBB and ask that the Yankton Baseball Association raise the remaining amount.

Recommendation: Request that Yankton Baseball Association hold off on this until the 2023 budget process and make an Outside Agency Request at that time.

Memorandum #22-233

To: Amy Leon, City Manager
From: Bradley Moser, Civil Engineer
Subject: Change Order Number 1 for the 5th Street – Green St. to Spruce St. Construction Project
Date: November 17, 2022

Although the majority of the construction work has been completed on the 5th Street project, there are items that cannot be accomplished because of temperature restrictions. One in particular, coating of the retaining wall, may very well not happen until next spring. In an effort to pay the contractor for all the work that has been done, we have prepared the attached change order for your consideration.

Change Order No. 1 not only provides for the typical change in quantities, it is also for additional work that was determined to be in the best interest for both the city and homeowners. The change results in a net increase of \$72,404.35. This adjusted the construction cost from \$566,650.25 to \$639,054.60. Two of the major increases are poor subbase that was encountered and additional retaining wall installation. The change order does include nine days of liquidated damages, for not completing the project by the deadline.

City staff has reviewed the project, the change order. We recommend that Change Order No. 1 be approved, in the amount of \$72,404.35, to Masonry Components, Inc.

Respectfully submitted,

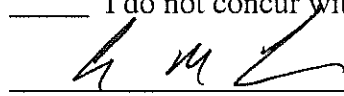


Bradley Moser
Civil Engineer

Recommendation: It is recommended that the City Commission approve Change Order No. 1 for the 5th Street Construction project in the amount of \$72,404.35 as detailed in Memorandum #22-233.

I concur with this recommendation.

I do not concur with this recommendation.



Amy Leon
City Manager

cc: Adam Haberman (electronic)
file

____ Roll Call

CITY OF YANKTON
CHANGE ORDER #1

CONTRACTOR: **Masonry Components, Inc.**
PROJECT NO. 2022-011
DESCRIPTION: 5th Street Utility and Street Reconstruction from Spruce to Green

THE FOLLOWING CHANGES ARE HEREBY MADE TO THE CONTRACT DOCUMENTS

| ITEM | ORIGINAL | FINAL QUANTITY | CHANGE IN QUANTITIES | PRICE | TOTAL |
|---|----------|----------------|----------------------|------------|--------------|
| 3. Saw Existing Concrete | 462 | 486 | 24 | \$12.10 | \$290.40 |
| 5. Removal of Concrete Pavement | 3350 | 3406 | 56 | \$5.78 | \$323.68 |
| 8. Removal of Concrete Wall | 15 | 12 | -3 | \$16.50 | (\$49.50) |
| 11. Undercutting | 50 | 496 | 446 | \$27.50 | \$12,265.00 |
| 12. Water for Embankment or Granular Material | 10 | 0 | -10 | \$44.00 | (\$440.00) |
| 14. Seeding, Mulching, Fertilizer | 1 | 1.16 | 0.16 | \$2,200.00 | \$352.00 |
| 15. Vehicle Tracking Control | 1 | 0 | -1 | \$220.00 | (\$220.00) |
| 16. Inlet Sediment Control | 7 | 0 | -7 | \$93.50 | (\$654.50) |
| 17. Silt Fence | 15 | 0 | -15 | \$11.00 | (\$165.00) |
| 18. Geotextile Fabric | 300 | 2969 | 2669 | \$4.68 | \$12,490.92 |
| 24. F&I 18" RCP | 65 | 57 | -8 | \$77.00 | (\$616.00) |
| 25. Granular Material for Storm Sewer | 65 | 57 | -8 | \$8.80 | (\$70.40) |
| 28. 12" PVC Water Main C-900 | 855 | 853 | -2 | \$97.90 | (\$195.80) |
| 30. 12" Oversized MJ Sleeve | 1 | 0 | -1 | \$1,320.00 | (\$1,320.00) |
| 31. 12" X 45 Deg. MJ Bend | 2 | 4 | 2 | \$1,072.50 | \$2,145.00 |
| 33. 12" Megalugs | 22 | 25 | 3 | \$225.50 | \$676.50 |
| 35. 6" PVC Water Main C-900 | 156 | 146 | -10 | \$46.20 | (\$462.00) |
| 38. 6" Megalugs | 34 | 36 | 2 | \$104.50 | \$209.00 |
| 42. 1" Copper Service Line | 483 | 567 | 84 | \$24.20 | \$2,032.80 |
| 43. Granular Material for Water Main | 1011 | 999 | -12 | \$8.80 | (\$105.60) |
| 46. Cut and Tie into Existing Water Main | 6 | 7 | 1 | \$1,100.00 | \$1,100.00 |
| 47. Reconnect Water Service Lines | 12 | 17 | 5 | \$605.00 | \$3,025.00 |
| 48. Removal of Existing Waterline | 12 | 24 | 12 | \$33.00 | \$396.00 |
| 49. 6" PCC Pavement | 2416 | 2448 | 32 | \$45.00 | \$1,440.00 |
| 50. 6" PCC Fillet Section | 956 | 1230 | 274 | \$11.00 | \$3,014.00 |
| 51. Concrete Curb and Gutter (B66) | 1552 | 1535 | -17 | \$19.00 | (\$323.00) |
| 52. 6" Approach Pavement | 2645 | 2596 | -49 | \$6.00 | (\$294.00) |
| 53. 4" Sidewalk | 5270 | 5523 | 253 | \$5.50 | \$1,391.50 |
| 54. 6" Sidewalk | 2934 | 3006 | 72 | \$6.50 | \$468.00 |
| 55. 6" Curb Attached to Sidewalk | 18 | 22 | 4 | \$15.00 | \$60.00 |
| 56. Retaining Wall SD DOT Type C | 502 | 720 | 218 | \$50.00 | \$10,900.00 |
| 57. Aggregate Base Course | 3118 | 6087 | 2969 | \$7.15 | \$21,228.35 |
| 59. Drill Bars into Existing Pavement | 65 | 74 | 9 | \$13.00 | \$117.00 |
| 12" Cap | 0 | 1 | 1 | \$390.00 | \$390.00 |
| Clearing and Grubbing | 0 | 1 | 1 | \$4,200.00 | \$4,200.00 |
| 6" Sewer Pipe and Repair | 0 | 1 | 1 | \$780.00 | \$780.00 |
| Fire Hydrant Extension | 0 | 1 | 1 | \$1,050.00 | \$1,050.00 |
| 1' Curb Attached to Sidewalk | 0 | 71 | 71 | \$25.00 | \$1,775.00 |
| Steps | 0 | 1 | 1 | \$2,500.00 | \$2,500.00 |
| Side Walls by Steps | 0 | 1 | 1 | \$1,250.00 | \$1,250.00 |

LIQUIDATED DAMAGES (9 DAYS @ \$950/DAY) (\$8,550.00)

TOTALS FOR CHANGE ORDER #1 **\$72,404.35**

ORIGINAL CONTRACT AMOUNT: 566,650.25
THE CONTRACT AMOUNT DUE TO THIS CHANGE ORDER WILL BE INCREASED BY: 72,404.35
THE NEW CONTRACT AMOUNT INCLUDING THIS CHANGE ORDER WILL BE: 639,054.60

ORIGINAL COMPLETION DATE: 9/2/2022
ADJUSTED COMPLETION DATE: NA

APPROVALS REQUIRED:

ACCEPTED BY:


CONTRACTOR

ORDERED BY:

CITY OF YANKTON

Memorandum #22-235

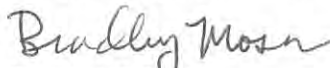
To: Amy Leon, City Manager
From: Bradley Moser, Civil Engineer
Subject: Change Order Number 1, Final Project Acceptance and Final Payment Active Transportation Sidewalk Installations
Date: November 17, 2022

As has been the case since the implementation of the Active Transportation Program, city staff has selected areas within the community to install sidewalk. There were three locations this year. Sidewalk was installed on the northwest corner of 19th & Douglas, on the northeast corner of 23rd & West City Limits Road and along Summit Street in Westside Park.

The attached Change Order No. 1 provides for a change in quantities and additional construction items, which results in a net increase of \$3,817.70. This adjusted the construction cost from \$57,980.55 to \$61,798.25. The majority of the increase was due to the addition of curb to the sidewalk where the existing grade was difficult to match without adding the curb. Since the project was completed in advance of the contract deadline, there were no liquidated damages assessed.

City staff has reviewed the project, the change order and the final pay request. We recommend that Change Order No. 1 be approved, that the project be accepted and that the City Finance Officer be authorized to issue a manual check in the amount of \$26,644.70 to Masonry Components, Inc. based on the attached final pay request.

Respectfully submitted,


Bradley Moser
Civil Engineer

Recommendation: It is recommended that the City Commission approve Change Order No. 1, accept the completed Active Transportation project and authorize the Finance Officer to issue a manual check to Masonry Components, Inc. in the amount of \$26,644.70 as detailed in Memorandum #22-235.

I concur with this recommendation.

I do not concur with this recommendation.



Amy Leon
City Manager

cc: Adam Haberman (electronic)
file

____ Roll Call

CITY OF YANKTON
CHANGE ORDER #1

CONTRACTOR: **Masonry Components**
 PROJECT NO. 2022-030
 DESCRIPTION: Sidewalk at 19th WCLR and Westside park

THE FOLLOWING CHANGES ARE HEREBY MADE TO THE CONTRACT DOCUMENTS

| ITEM | ORIGINAL | FINAL QUANTITY | CHANGE IN QUANTITIES | PRICE | TOTAL |
|------------------------------------|----------|-------------------|-------------------------|---------|--------------|
| 2. SAW EXISTING CONCRETE (LF) | 12 | 36 | 24 | \$30.00 | \$720.00 |
| 3. REMOVAL OF CURB AND GUTTER (LF) | 24 | 35 | 11 | \$20.00 | \$220.00 |
| 5. CURB AND GUTTER (LF) | 24 | 35 | 11 | \$50.00 | \$550.00 |
| 6. DETECTABLE WARNING PANEL (SF) | 32 | 24 | -8 | \$50.00 | (\$400.00) |
| 7. 4" CONCRETE SIDEWALK (SF) | 954 | 1125 | 171 | \$5.70 | \$974.70 |
| 8. 6" CONCRETE SIDEWALK (SF) | 5596 | 5713 | 117 | \$6.25 | \$731.25 |
| 9. 8" CONCRETE SIDEWALK (SF) | 481 | 298 | -183 | \$7.75 | (\$1,418.25) |
| CURB ATTACHED TO SIDEWALK (LF) | 0 | 107 | 107 | \$20.00 | \$2,140.00 |
| REMOVAL OF CONCRETE (SY) | 0 | 15 | 15 | \$20.00 | \$300.00 |

TOTALS FOR CHANGE ORDER #1 **\$3,817.70**

ORIGINAL CONTRACT AMOUNT: 57,980.55
 THE CONTRACT AMOUNT DUE TO THIS CHANGE ORDER WILL BE INCREASED/ DECREASED BY: 3,817.70

THE NEW CONTRACT AMOUNT INCLUDING THIS CHANGE ORDER WILL BE: **61,798.25**

ORIGINAL COMPLETION DATE:
 ADJUSTED COMPLETION DATE NA

APPROVALS REQUIRED:
 ACCEPTED BY: 
 CONTRACTOR

ORDERED BY: _____
 CITY OF YANKTON

CITY OF YANKTON PROGRESS ESTIMATE

CONTRACTOR: **MASONRY COMPONETS**
 PROJECT NO: 2022-030
 DESCRIPTION: **SW AT 19TH, WCLR AND WESTSIDE PARK**

PROGRESS EST. NO: **#2 and Final**
 PERIOD: 9-17-22 to 11-14-22

| | | |
|---|---------------------------------|--|
| DATE OF CONTRACT: 8-16-22 | CONTRACT PERIOD: NOV 11TH -2022 | PREVIOUS PAYMENTS AUTHORIZED: |
| AMOUNT OF CONTRACT AS AWARDED: \$57,980.55 | % OF TIME USED: 100% | EST. PAYMENTS AUTH. \$35,153.55 |
| CHANGE ORDERS: | % COMPLETED: 100% | #1 |
| #1 \$3,817.70 | | #2 |
| #2 | | #3 |
| #3 | | #4 |

TOTAL CHANGE ORDERS: **\$61,798.25** TOTAL PREVIOUS PAYMENTS AUTHORIZED **\$35,153.55**
 TOTAL AMENDED CONTRACT AMOUNT:

| BID ITEM | DESCRIPTION | BID QUANTITY | UNIT | UNIT PRICE | QUANTITY COMPLETED | TOTAL AMOUNT |
|---------------------------------|----------------------------|--------------|------|------------|--------------------|--------------------|
| 1 | MOBILIZATION | 1 | LS | \$2,000.00 | 1.0 | \$2,000.00 |
| 2 | SAW EXISTING CONCRETE | 12 | LF | \$30.00 | 36.0 | \$1,080.00 |
| 3 | REMOVAL OF CURB AND GUTTER | 24 | LF | \$20.00 | 35.0 | \$700.00 |
| 4 | GRADING | 1 | LS | \$5,000.00 | 1.0 | \$5,000.00 |
| 5 | CURB AND GUTTER | 24 | LF | \$50.00 | 35.0 | \$1,750.00 |
| 6 | DETECTABLE WARNING PANEL | 32 | SF | \$50.00 | 24.0 | \$1,200.00 |
| 7 | 4" CONCRETE SIDEWALK | 954 | SF | \$5.70 | 1125.0 | \$6,412.50 |
| 8 | 6" CONCRETE SIDEWALK | 5596 | SF | \$6.25 | 5713.0 | \$35,706.25 |
| 9 | 8" CONCRETE SIDEWALK | 481 | SF | \$7.75 | 298.0 | \$2,309.50 |
| 10 | SEEDING | 1 | LS | \$3,200.00 | 1.0 | \$3,200.00 |
| | CHANGE ORDER ITEMS | | | | | |
| | CURB ATTACHED TO SW | 0 | LF | \$20.00 | 107.0 | \$2,140.00 |
| | REMOVAL OF CONCRETE | 0 | LF | \$20.00 | 15.0 | \$300.00 |
| TOTAL | | | | | | \$61,798.25 |
| GRAND TOTAL | | | | | | \$61,798.25 |
| LESS RETAINED 0% | | | | | | \$0.00 |
| NET TOTAL | | | | | | \$61,798.25 |
| LESS PAYMENTS AUTHORIZED | | | | | | \$35,153.55 |
| AMOUNT DUE | | | | | | |
| CONTRACTOR THIS ESTIMATE | | | | | | \$26,644.70 |

CERTIFICATION OF CONTRACTOR

I HEREBY CERTIFY THAT THE WORK PERFORMED AND THE MATERIALS SUPPLIED TO DATE AS SHOWN ON THIS PERIODIC COST ESTIMATE, REPRESENT THE ACTUAL VALUE OF ACCOMPLISHMENT UNDER THE TERMS OF THIS CONTRACT IN CONFORMITY WITH APPROVED PLANS AND SPECIFICATION; THAT THE QUANTITIES SHOWN WERE PROPERLY DETERMINED AND ARE CORRECT; AND THAT THERE HAS BEEN FULL COMPLIANCE WITH ALL LABOR PROVISION INCLUDED IN THE CONTRACT IDENTIFIED ABOVE.

MC By Janis John DATE 11-18-22
 CONTRACTOR SIGNATURE

ACKNOWLEDGEMENT AND CONCURRENCE OF ENGINEER

I HAVE EXAMINED THIS PERIODIC COST ESTIMATE AND CONCUR IN THE CERTIFICATE OF THE CONTRACTOR.

Bradley Moser DATE 11-18-22
 ENGINEER'S SIGNATURE

Memorandum #22-236

To: City Commission
From: Deputy Finance Officer
Date: November 17, 2022
Subject: Surplus Property

The City of Yankton has a desire to sell, trade, or dispose of various equipment including vehicles that have been determined to be no longer necessary, useful or suitable for the purpose for which they were acquired. In order for the City to sell, trade, destroy, or dispose of such property the City Commission must declare these items surplus by adopting a surplus property resolution as required by SDCL 6-13-1. Equipment or supplies that are to be destroyed or to be sold at public auction need not be appraised (SDCL 6-13-3).

Resolution #22-61 declares the listed equipment and vehicles surplus. Declared property will be disposed of, traded in, donated, sold by sealed bid or auction, or destroyed pursuant to South Dakota Codified Law.

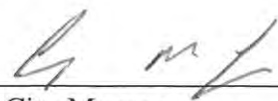


Lisa Yardley
Deputy Finance Officer

Recommendation: It is recommended that the City Commission adopt Resolution #22-61 and authorize the destruction, trade, donation or sale of surplus property by online auction.

I concur with the above recommendation.

I do not concur with the above recommendation.



Amy Leon, City Manager

Roll Call

RESOLUTION #22-61

WHEREAS, SDCL 6-13-1 requires a municipality owning personal property which is no longer necessary, useful, or suitable for municipal purposes shall, by resolution, declare it surplus and may, by resolution, order the sale, trade, destruction or other disposal of said personal property.

NOW, THEREFORE, BE IT RESOLVED that the following personal property be declared no longer necessary, useful, or suitable for municipal purposes and said property shall be disposed of in accordance with SDCL 6-13-1, et sequential:

SURPLUS PROPERTY TO BE SOLD, TRADED, DONATED OR DESTROYED

City Hall:

- 1) Outdoor Christmas Wreaths (Qty 2)

Finance:

- 1) IBM 6400 line matrix printer
- 2) IBM InfoWindowII computer monitor
- 3) IBM eserver i5

Adopted:

Stephanie Moser
Mayor

Attest:

Al Viereck
Finance Officer

Memorandum #22-220

To: Amy Leon, City Manager
From: Adam Haberman, PE, Public Works Director
Subject: Bid Award for the Meade Property Development
Date: November 22, 2022

On November 22, 2022 six bids were received and opened for the Meade Property Development Project located between Spruce Street and Broadway Avenue from 31st Street to 33rd Street. The project includes the new construction of 33rd Street and First Dakota Drive as well as sanitary sewer, storm sewer, water main, and sidewalks along the new corridors. Additional turn lanes on Highway 81/ Broadway Avenue and grading for storm water management and detention for future development is also a part of the project. The engineer's estimate, from Stockwell Engineers, for construction of the project is \$4,300,000. The bids received are listed below:

| | |
|--|----------------|
| Feimer Construction, Inc., Yankton, SD | \$5,243,554.00 |
| Hulstein Excavating, Inc., Edgerton, MN | \$3,950,369.60 |
| Slowey Construction, Inc., Yankton, SD | \$3,482,260.50 |
| BX Civil & Construction, Dell Rapids, SD | \$4,220,000.00 |
| First Rate Excavate, Sioux Falls, SD | \$4,567,494.00 |
| D & G Concrete Construction, Sioux Falls, SD | \$3,743,198.56 |

In order to meet the deadline for submittals for the November 28th City Commission Meeting agenda, and to avoid delays in project progression, this memo was drafted immediately following the bid opening. Stockwell Engineers, the consulting engineer for the project, will verify the accuracy of the bids and provide their recommendation for award before the November 28th meeting. Slowey Construction of Yankton, South Dakota was the apparent low bidder with a bid of \$3,482,260.50. The apparent low bid is \$817,739.50 lower than the engineering estimate provided by Stockwell Engineers.

A total project cost of \$5,000,000 was included in the plan for Tax Increment District #12 (TID #12) for the necessary infrastructure for the Mead's Addition. The revenues from TID #12 will be used by the City, as the developer, to finance the improvements for the district.

City staff has examined the bids, and contingent upon review and recommendation from Stockwell Engineers, recommend to award the contract to Slowey Construction, Yankton, South Dakota for the amount of \$3,482,260.50.

Respectfully submitted,

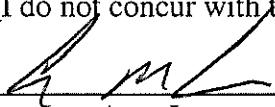


Adam Haberman, PE
 Public Works Director

Recommendation: It is recommended that the City Commission award the contract, to Slowey Construction, Yankton, South Dakota, in the amount of \$3,482,260.50 as explained in Memorandum #22-220.

I concur with the recommendation.

I do not concur with the recommendation.



Amy Leon
City Manager

_____ Roll Call