

## MINUTES OF THE BOARD OF TRUSTEES MEETING

### YANKTON COMMUNITY LIBRARY

Wednesday, July 13, 2022, 5:30 pm

#### **Virtual Meeting – GoToMeeting interface and physical location in Yankton Community Library Meeting Room, 515 Walnut St. Yankton, SD 57078**

The meeting was called to order by President Sarah Mechtenberg at 5:30 pm. Present were Vice President David Koerner, Jean Huff, Christine Tielke, Sue Otterman, Yankton City Commissioner Jerry Webber, Library Director Dana Schmidt, and Assistant Library Director Linda Dobrovolny.

Absent with regrets: Yankton County Commissioner Dan Klimisch

**Approval of June 8, 2022 minutes:** Webber made a motion to approve the June 8, 2022 minutes with a second by Huff. Unanimous approval.

**Public Comment Period:** none

**Discussion of Bills/Financial Report:** Motion to accept the Financial Reports by Tielke with a second by Otterman. Unanimous approval.

**Communications and Correspondence:** None.

**Director's Report:** In addition to the written report, Schmidt pointed out that the Summer Reading Program registrations was the highest it has been in the last three years. We had consistent attendance at the daily programs again this year along with nice sized crowds at our presentations and performances. Schmidt also noted that there were 23 curbside pickups in June compared to 1,013 curbside pickups in the same month of 2020. Though the need for the service has dropped dramatically, it is a service we can easily continue to provide for those who benefit from it. Schmidt also noted that Department Heads and library supervisors attended some trainings with Dr. Rick Melmer which were focused on how to have critical conversations and the DISC personality assessment. Staff enjoyed the presentations and felt that it was relevant to both personal and work settings.

**Old Business:** None.

#### **New Business**

- **Voting on Slate of New Officers:** Tielke made a motion to approve the slate of officers with Mechtenberg as President and Koerner as Vice President. There was a second by Huff. Unanimous approval.
- **First Amendment Audit Training discussion:** Prior to our meeting, board members viewed a prerecorded webinar presented by United for Libraries entitled: *First Amendment Audits: What Your Library Board and Staff Should Know*. The training video was 1.5 hours long and there was approximately 20 minutes of discussion during our meeting. The board felt the training was beneficial to make staff members aware of these occurrences and offer suggestions for how to

handle similar situations. Board members complimented our current staff on their customer service skills. Board would like to review the Behavior policy and consider creating a policy for filming and photography in the library.

**Other Business:** None.

**Public Comment Period:** None.

**Adjourn the meeting of July 13, 2022:** Koerner made a motion to adjourn the meeting at 6:30 pm with a second by Tielke. Unanimous approval.