

MINUTES OF THE SPECIAL BOARD OF TRUSTEES MEETING

YANKTON COMMUNITY LIBRARY

Wednesday, May 11, 2022, 5:30 pm

Virtual Meeting – GoToMeeting interface and

Yankton Community Library Meeting Room, 515 Walnut St., Yankton, SD 57078

Meeting called to order by President Sarah Mechtenberg at 5:30 pm. Present were Yankton City Commissioner Jerry Webber, Library Director Dana Schmidt, Assistant Library Director Linda Dobrovolny, Sue Otterman, David Koerner, and Christine Tielke. Jean Huff joined the meeting virtually. Yankton County Commissioner Dan Klimisch was absent with regrets.

Approval of March 9, 2022 minutes: Tielke made a motion to approve the minutes of March 9, 2022 with a second by Koerner. Unanimous approval.

Public Comment Period: none

Discussion of Bills/Financial Report: Schmidt highlighted an expenditure to Larry's Heating and Cooling for HVAC repair. This project was begun in 2020 and just completed due to the unavailability of some parts. Schmidt also discussed the successful fundraising efforts for the Summer Reading Program. Local businesses have been generous with donations and all the staff have shared in the process this year. She also noted that all the summer performers will be sponsored by the Friends of the Library. Webber made a motion to accept the financial report with a second by Tielke. Unanimous approval.

Communications and Correspondence: none

Director's Report: In addition to the written report, Schmidt announced that part-time staffers Emma Bargstadt and Karley Schieffer celebrated high school graduations. The wiring project is nearing completion. A new copier is in place and will result in some cost savings. The annual report has been submitted to the State Library. The Friends of the Library have donated funds for a fish aquarium for the summer.

Old Business:

- **Computer & Internet Policy** – Webber moved to approve the updated policy with a second by Koerner. Unanimous approval.

New Business:

- **Director's review** was completed
- **June 8 meeting** – The regularly scheduled date for the June board meeting is the same night as the Cemetery Walk. The meeting will be held as scheduled.
- **New officers** – will plan to discuss a slate of officers at June meeting.
- **Budget** – Funds were available in 2022 budget to approve additional salary increases for all staff. The 2023 budget process has begun. Board members are invited to give input.

Other Business: Dobrovolny gave an overview of two recent webinars covering current library topics, First Amendment audits and book challenges. Links to the recordings will be shared with board members. Viewing these will count toward required training for certification.

Public Comment Period: None

Adjourn the meeting of May 11, 2022: Koerner made a motion to adjourn the meeting with a second by Tielke. Unanimous approval.