



CITY OF YANKTON

2022_10_24

**CITY COMMISSION
MEETING**



Mission Statement
To provide exemplary experiences, services & spaces that create opportunities for everyone to learn, engage and thrive.

YANKTON BOARD OF CITY COMMISSIONERS

Regular City Commission Meeting beginning at 7:00 P.M.

Monday, October 24, 2022

City of Yankton Community Meeting Room

Located at the Career Manufacturing Technical Education Academy formerly known as Technical Education Center • **1200 W. 21st Street • Room 114**

If you would like to watch the City Commission meeting you can do so by accessing the City of Yankton’s YouTube Live Channel.

<https://www.youtube.com/channel/UCD1a1hf1dIkiLVSXnmdRQg/live>

Rebroadcast Schedule: Tuesday @ 7:30pm, on channels 3 & 45

I. ROUTINE BUSINESS

1. Roll Call

2. Approve Minutes of regular meeting of October 10, 2022

Attachment I-2

3. City Manager’s Report

Attachment I-3

4. Public Appearances

Public appearances is a time for persons to address the City Commission on items not listed on the agenda. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Each person has up to three minutes to speak. Comments made during the Public Appearance Comment period of the agenda may be on any subject. There shall be no personal attacks against the Mayor, members of the City Commission, City Staff, or any other individual.

II. CONSENT ITEMS

Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the City Commission at one time, without discussion. Approval constitutes following the recommendation of the City Manager on each item.

1. Establish public hearing for sale of alcoholic beverages

Establish November 14, 2022, as the date for the public hearing on the request for a Special Events Malt Beverage (on-sale) Retailers License for 1 day, December 17, 2022 from The Center (Kriss Thury, Executive Director), 900 Whiting Drive, Yankton, South Dakota.

Attachment II-1

2. Establish public hearing for sale of alcoholic beverages

Establish November 14, 2022, as the date for the public hearing on the request for a Special Events Malt Beverage (on-sale) Retailers License for 1 day, December 31, 2022 from The Center (Kriss Thury, Executive Director), 900 Whiting Drive, Yankton, South Dakota.

Attachment II-2

3. Establish public hearing for renewal of Alcoholic Beverage Licenses

Establish November 14, 2022, as the date for a public hearing and consideration of the applications for renewal of Alcoholic Beverage Licenses for the 2023 (January 1, 2023, to December 31, 2023) licensing period

Attachment II-3

III. OLD BUSINESS

Old business includes items that have previously appeared on the City Commission's agenda and require further consideration or action by the board.

1. Second Reading and Public Hearing – Planning Commission

Consideration of Memorandum #22-199, second reading and public hearing to consider Ordinance #1066 a extraterritorial zoning jurisdiction rezoning from ETJ A-1 Agricultural to ETJ B-2 Highway Business the North 260 feet of the NE 1/4, SW 1/4 of the North 18 Acres, Excluding Lots H1 and H2 Section 8, T93N, R55W of the 5th PM Yankton County, South Dakota and Outlot 1, NE 1/4, NE 1/4, SW 1/4 Except a Parcels Beginning at the SW Corner of Outlot 1, Thence North 208', Thence Northeasterly Parallel with the South Boundary Line of Outlot 1 208' Thence South 208' Thence Southwesterly 208' to the Point of Beginning as depicted on the associated map. Address, the north side of the 1500 block of Whiting Drive. Justus and Michelle Hirschman, owners.

Attachment III-1

Adoption of an ordinance is typically a two-meeting process. At the first meeting, an ordinance is introduced, and the first reading is held. During the second meeting, the ordinance is discussed by the commission and the public and then considered for adoption.

IV. NEW BUSINESS

New business items are those that have not been discussed by the Commission previously.

1. Vehicle Purchase Public Works Department

Consideration of Memorandum #22-192 and Resolution #22-50 regarding Vehicle purchase from the State of South Dakota Bid list for the City of Yankton, Public Works Department, Street Department for half-ton Pickup

Attachment IV-1

- 2. Bid Award Public Works Department**
Consideration of Memorandum #22-193 regarding Bid award for Two Steel Walking Floor Trailer for the Department of Public Works, City of Yankton/Joint Powers Department

Attachment IV-2
- 3. Bid Award Crushing Salvaged Concrete and Asphalt**
Consideration of Memorandum #22-194 regarding Bid award for Crushing Salvaged Concrete and Asphalt

Attachment IV-3
- 4. Purchase for the Parks Department**
Consideration of Memorandum #22-195 regarding “ABI Force” laser leveling ball field groomer and attachments

Attachment IV-4
- 5. Planning Commission Recommendation - CUP**
Consideration of Memorandum #22-200 and Resolution #22-53 regarding a Conditional Use Permit for self-storage facilities on the North 260 feet of the NE 1/4, SW 1/4 of the North 18 Acres, Excluding Lots H1 and H2 Section 8, T93N, R55W of the 5th PM Yankton County, South Dakota and Outlot 1, NE 1/4, NE 1/4, SW 1/4 Except a Parcels Beginning at the SW Corner of Outlot 1, Thence North 208', Thence Northeasterly Parallel with the South Boundary Line of Outlot 1 208' Thence South 208' Thence Southwesterly 208' to the Point of Beginning as depicted on the associated map. Address, the north side of the 1500 block of Whiting Drive. Justus and Michelle Hirschman, owners.

Attachment IV-5
- 6. Vehicle Purchase Chan Gurney Municipal Airport**
Consideration of Memorandum #22-198 regarding Vehicle purchase from the State of South Dakota bid list for the City of Yankton, Chan Gurney Municipal Airport for a Ford Explorer

Attachment IV-6
- 7. Special Assessment, set public hearing**
Consideration of Memorandum #22-202 and Resolution #22-54 recommending that November 14, 2022, be established as the date for a public hearing on the Special Assessment for Dakota Street

Attachment IV-7
- 8. Gun Purchase**
Consideration of Memorandum #22-196 and Resolution #22-51 regarding gun purchase.

Attachment IV-8
- 9. Taser Purchase**
Consideration of Memorandum #22-197 regarding taser purchase.

Attachment IV-9

10. **Base Salary Adjustment & Step Plan for City Employees**
Consideration of Memorandum #22-203 establishing a base salary adjustment at 6 percent & a 1 Step Plan for all eligible employees of the City of Yankton, South Dakota, effective January 1, 2023

- (a) Resolution #22-55 regarding AFSCME Eligible employees;
(b) Resolution #22-56 regarding FOP Eligible employees;
(c) Resolution #22-57 regarding All NON-UNION Eligible employees.

Attachment IV-10

11. **Surplus Property**
Consideration of Memorandum #22-191 and Resolution #22-49 regarding Surplus Property

Attachment IV-11

12. **Purchase of Fire Reporting Software for Fire Department**
Consideration of Memorandum #22-201 regarding purchase of Fire Reporting Software for Fire Department

Attachment IV-12

13. **Fireworks Public Display for December 1, 2022**
Consideration of Memorandum #22-204 regarding fireworks public display.

Attachment IV-13

14. **FAA Grant Pre-applications for 2023**
Consideration of Memorandum #22-205 regarding FAA Airport Grant Pre-applications for 2023.

Attachment IV-14

V. **OTHER BUSINESS**

Other business is a time for City Commissioners to address the commission regarding matters not on the agenda. These items will be deliberated by the governing body and will not be acted upon at this time. Items mentioned may be added to a future City Commission meeting or work session for deliberation or action.

VI. **ADJOURN INTO EXECUTIVE SESSION TO DISCUSS CONTRACTUAL, LITIGATION AND PERSONNEL MATTERS UNDER SDCL 1-25-2**

Executive or closed meetings may be held by a majority vote of the governing body for the sole purposes of:

- Discussing the qualifications, competence, performance, character or fitness of any public officer or employee.*
- Consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters.*

- *Preparing for contract negotiations or negotiating with employees or employee representatives.*
- *Discussing marketing or pricing strategies by a board or commission of a business owned by the City, when public discussion may be harmful to the competitive position of the business.*

Any official action concerning such matters shall be made at an open official meeting.

VII. RECONVENE AS BOARD OF CITY COMMISSIONERS

1. Roll Call

VIII. ADJOURN THE MEETING OF OCTOBER 24, 2022

The City of Yankton Community Meeting Room is accessible to everyone. If you have any additional accommodation requirements, please call 668-5221.

Should you have any reason to believe an open meetings law has been violated please contact the Open Meetings Commission at the South Dakota Office of the Attorney General at: 1302 E. Hwy 14, Suite 1, Pierre, SD 57501-8501 or by phone at 605-773-3215.

**CHAMBER OF THE BOARD OF CITY COMMISSIONERS
YANKTON, SOUTH DAKOTA
OCTOBER 10TH, 2022**

Board of City Commissioners of the City of Yankton was called to order by Mayor Moser.

Roll Call: Present: Commissioners Benson, Johnson, Maibaum, Miner, Schramm, Webber and Villanueva. City Attorney Den Herder and City Manager Leon were also present. Absent: Commissioner Brunick. Quorum present.

Mayor Moser congratulated NFAA and citizen volunteers for the successful World Archery Tournament the week of October 3-9, 2022.

Action 22-241

Moved by Commissioner Webber, seconded by Commissioner Villanueva, to approve Minutes of regular meeting of September 26, 2022 and Work Session Meeting of September 26, 2022.

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 22-242

Moved by Commissioner Johnson, seconded by Commissioner Miner, that the Schedule of Bills be approved and warrants be issued.

1 Ofc- Ofc Supplies - \$82.87; A & B Business - Copier Rental - \$341.34; Acuity Lighting - Street Lights - \$11,662.50; Adobe - Adobe Pro - \$14.99; Adobe - Computer Program - \$31.94; Aerzen USA Corp. - Compressor Coolant - \$129.00; AFSCME - AFSCME Deductions - \$878.98; All-Terrain Medical - Pool Cover - \$1,064.30; Amazon - Planner - \$21.99; Amazon - Rack Screws - \$6.99; Amazon - Hard Drive - \$396.48; American Family - Premiums - \$5,741.30 ; Phoenix Conv Ctr - Travel Expense - \$22.26 ; Amazon- Tape - \$10.99; Amazon - Program Supplies - \$21.39; Amazon - Fax Ink - \$128.87; Amazon - Monitors - \$80.60; Amazon - Program Supplies - \$150.30; Amazon - Ofc Supp - \$22.66; Amazon - Program Supplies - \$327.64; Amazon - Threshold - \$79.99; Amazon - DVD's - \$39.58; Amazon - DVD's - \$142.71; Amazon - Planner - \$20.97; Amazon - Janitorial Supplies - \$315.29; Amazon - Planners - \$24.96; Amazon - DVD - \$10.98; Amazon - Book - \$29.98; Amazon - DVDs - \$39.92; Amazon - Gun Light Batteries - \$39.22; Amazon - DVD - \$19.95; Amazon - Ofc Supp - \$281.00; Amazon - DVD's - \$65.91; Amazon - DVD - \$17.49; Amazon - Advertising - \$100.96; Amazon - Ofc Supp - \$157.64; Amazon - Ofc Supp - \$133.32; Amazon - Pump - \$79.99; Amazon - Safety Glasses - \$87.36; Amazon - DVD - \$11.29; Amazon - Receipt Paper - \$71.99; Amazon - Cabling - \$13.99; Amazon - Ofc Supp - \$38.04; Amazon - DVD - \$13.96; Amazon - Ink Ribbon - \$10.15; Amazon - First Aid Kit - \$1,377.01; Amazon - Cabling - \$29.49; Amazon - Coffee Dispenser - \$119.99; Amazon - Cable - \$68.37; Amazon - DVD - \$23.94; A-OX - Propane - \$180.59; AT&T Payment - Phone - \$63.76; AT&T - Mobile Data - \$1,141.18; Automatics - Door Spring - \$102.14; Autozone - Brake Pads & Rotors - \$285.94; Avera - Ins Prem - \$84,508.07; Avera - CPR Training - \$770.00; AWWA - AWWA Membership - \$227.00; AxVoice - Dialer Service - \$21.44; Baker-Taylor - Books - \$3,945.40; Banner Assoc - Marne Creek Restoration - \$12,211.08; Best Western - Hotel - \$520.08; Best Western - Hotel - \$671.94; Bierschbach Equip & Supply - Road Materials - \$1,086.00; Big D - Fuel - \$35.00; Bluepeak - Internet Service - \$3,935.35; Bomgaars - Round Up/Seed - \$978.07; Bound Tree Medical - First Aid Kit Supplies - \$200.80;

Brightly Software - Software - \$9,702.00; Brightway Electric - City Hall Server Wiring – \$2,370.00; Broadway Chrysler - Rear Door - \$568.99; Bruening,Samantha - Boots - \$150.00; BSN Sports - Volleyballs - \$285.00; Buffalo Wild Wings – Travel - \$57.30; Butler Machinery - Parts - \$1,749.67; C&B Yankton - Equipment Repairs - \$356.18; Campbell Scientific - Stream Gauge - \$14,913.24; Caseys - Fuel - \$99.87; Cedar/Knox Power - Electricity - \$1,305.49; Cenex - Fuel - \$55.01; Center Point - Print Books - \$141.42; Central Square Tech - Software Licensing - \$18,285.35; CenturyLink - Phone - \$1,298.34; City Of Vermillion - Jt Power Cash Trans - \$77,617.58; COY-City Hall - Garbage - \$24.00; COY-Parks - Landfill Charges - \$289.49; COY-Solid Waste - Compacted Garbage - \$18,281.93; COY-Water - Garbage - \$100.74; COY-Utilities – Water Chgs - \$65,616.33; Cke Bro Brgr Bar - Staff Appreciation - \$174.04; Claims Assoc - Ins Ded - \$3,000.00; Colliers Securities - Mead Property Dev - \$26,000.00; Conoco - Fuel - \$44.54; Core & Main - Parts – \$3,515.55; Crescent Electric - Light Drivers - \$639.05; Dairy Queen - Travel - \$7.53; Dalsin Co - Library Roof Repairs - \$2,000.00; Danko Emergency Equipment - Equipment - \$165.54; Den Herder Law - Contracted Services - \$1,787.58; Dept Of Corrections - Work Program - \$795.60; Dept Of Health - Water Samples - \$588.00; DSS - Child Support - \$2,234.84; Dustrol - Road Materials - \$19,155.35; EBay - Body Cam Cables - \$7.95; Echo Supply - LED Lamps - \$250.00; Echo Supply - LED Lamp Ballast - \$585.05; El Columpio – Travel - \$26.41; Engineer Supply - Stream Gauge Components - \$1,081.76; Facebook - Ads - \$43.51; Fastenal - Filters - \$500.91; FedEx - Mail Evidence - \$15.68; FedEx - Postage - \$15.68; Feimer Const - Median Repairs - \$3,372.38; Ferguson Enterprises - Water Meters - \$16,750.00; Finance, Dept - Postage - \$64.12; Findaway - Wonderbooks - \$99.73; First Dakota - HSA Contributions - \$7,058.56; First National Bank - AFSCME Deductions - \$1,878.45; Fletcher/Thomas Peter - Program - \$400.00; Frontier Mills - Westside Park Grass Seed - \$202.64; Galls - Inner Belt - \$70.30; Geotek - Testing - \$189.00; Gerstner Oil - Motor Oil – \$112.10; Gerstner Oil Co - Fuel - \$29,471.70; Global Ind - Water Filters - \$599.00; GPSI Club Car - Cart Rental - \$1,920.00; Grand Gateway Hotel - Hotel - \$182.00; Hach Co - PH Probe - \$1,437.19; Hanson Briggs - Library Card - \$135.00; Harbor Freight - Tools - \$286.44; Hard Drive Central - Copier Contract – \$121.33; Hawkins - Chemicals - \$33,453.92; HDR Engineering - WWTP EDA Improvements - \$47,405.00; Heiman Fire Equip - Equipment - \$11,340.20; Hilton M Briggs Library - Lost Book - \$24.00; Holiday Inn - Music At Meridian - \$781.00; Holiday Inn - Hotel - \$551.94; HP Store - Monitors - \$359.98; Hy-Vee - Fuel - \$231.70; Hy-Vee- DOC Work Program - \$91.74; ICMA Retirement - Contributions - \$4,597.83; IMLA - Membership - \$625.00; Hanson Briggs - Trespass Notices - \$65.15; Main Access - Riverside Park Dock - \$741.20; Nartec - Field Test Kits-Meth – \$99.49; Powers Port A Pot - Porta Pots - \$375.00; Regional Technical - SkatePark Half Pipe – \$1,288.46; Midwest Alarm - Alarm Service - \$141.00; J&H Cleaning - Janitorial Services - \$4,100.00; MetroFax - Fax Service - \$11.95; Jacks Uniforms - Earphone, Handcuffs - \$636.54; JCL Solutions - Cleaning Supplies - \$1,122.05; Johns Total - Repairs - \$75.00; Jones Constr - WW EDA Constr - \$1,029,734.55; Kaiser Heating - Repairs - \$150.00; Kaiser Refrigeration - Weedeater - \$806.16; Kellen & Streit - Landscape - \$65.94; Keown,Clayton - Boots - \$139.95; Kerr,Jim - Return Gate Card - \$10.00; Kleins Tree Serv - Mow Nuisance Notice - \$2,190.00; KLJ Engineering - FAA Project Taxiway - \$15,489.01; Knife River - Road Materials - \$51,284.93; Koletzky Imp - Trommel Screen - \$80.00; Kopetsky Ace - Pool Repairs - \$598.89; Kuehler, Mark - Phone - \$969.14; Kuenzli,Emily - Insurance Claim - \$762.76; Language Line - Interp Service - \$159.13; Larry's Heating - AC Diagnostic - \$153.00; Lawrence Library - Damaged Book - \$20.15; Lewis & Clark BHS - MMPI Evals - \$504.00; Lucky Luke - Replace Lost Check - \$389.00; Malloy Electric - GBT PRV 401 Motor - \$403.21; Malta Firetraining - Training Book - \$35.00; Marathon Petro - Fuel - \$65.30; Masonry Components- 5th St Reconstruction - \$289,166.05; Masonry Components - HFAC Concrete - \$39,545.40; Mayer Signs - HFAC Printing - \$777.45; Melissa & Doug - Program Supplies - \$43.96;

Menards - Concrete - \$2,044.74; MidAmerica Books - Books - \$1,431.36; Midam Energy - Fuel - \$2,377.51; Midam Energy - Fuel - \$3,398.98; Midwest Alarm - Fire Alarm Repairs - \$963.50; Midwest Labs - Monthly Nutrient Testing - \$376.52; Midwest Mini Melts - Concessions - \$1,056.00; Midwest Tape - AV - \$79.98; Midwest Tire - Repairs - \$205.00; Midwest Turf - Repairs - \$505.64; Mikeciampo.Com - Instruction Book - \$91.24; Millenium Recycling - Recycling - \$2,697.10; Minnesota Life - Insurance - \$627.43; Monoprice - Power Cords - \$29.59; Morrow, Joseph - Design Work - \$6,540.00; Myers Tire - Parts - \$1,999.08; Napa Autos - Lovejoy Hub And Spider - \$1,263.36; NE Airfilter - Filter - \$493.78; NE DOR - NE WH tax - \$1,273.13; New England Door, - Door Repair - \$269.20; Northern Truck - Parts - \$480.30; Northtown Auto - Truck Pad & Cover - \$663.72; Northwestern Energy - Electricity - \$101,425.18; NSPE - Dues - \$299.00; Observer - Ads - \$48.00; Olsons Pest - Pest Control - \$278.00; OReilly Auto - Battery - \$791.08; OTC Brands - Supplies - \$32.97; OverDrive Dist - Books - \$2,869.61; Overhead Door - Garage Door - \$22,983.35; PaddleIntoFitness - Yoga Boards - \$6,122.58; Paypal - Batteries - \$88.84; PB Leasing - Postage - \$122.00; Pfeifer Imp - Blade And Filter - \$165.31; PFS Healthworks - CDL Testing - \$209.40; Pilot - Fuel - \$40.00; Pitney Bowes - Postage - \$200.00; Pizza Ranch - Concessions - \$2,793.00; Point Emblems - Uniform - \$545.00; Power Source Elect - Camera Installation - \$12,657.47; P & D - Commission Minutes - \$581.78; Principal Life - Dental Ins - \$6,978.10; Quill - Ofc Supplies - \$26.99; Radisson - Hotel - \$341.28; Rehm, Kevin - Return Gate Card - \$10.00; SDRS - Retirement - \$132,251.92; Rickly Hydrological - Stream Gauge Components - \$4,077.90; Riverside Hydraulics - Seal Kit, Shaft & Labor - \$957.33; Road King - Dump Trailer - \$13,500.00; Royal Sport - Name Plate - \$11.28; Russenberger, Courtney - Per Diem - \$111.00; Safety Benefits - Conference - \$75.00; Sam LLC - GPS Data Collection - \$77,000.00; Sanford Learn - Investigation Conference - \$50.00; Sanitation Products, Parts - \$1,914.55; SD Library Assn - Conference - \$740.50; SDML - Conference - \$800.00; SDSRP - Retirement Plan - \$22,606.00; SF Airport - Parking - \$58.00; Shelburg, Sarah - Refund - \$900.00; Shell Oil - Fuel - \$50.00; Shell Oil - Fuel - \$60.00; Sherwin Williams - Paint - \$453.90; Sign Solutions - Signs - \$381.94; SF Two Way Radio - Repairs - \$1,030.97; Smith Ins - Notary Bond - \$80.00; South Dakota 811 - Message Fee - \$204.75; SD Humanity - Programming - \$50.00; SD State HIS - Microfilm Fee - \$10.00; Kids Book About - Books - \$107.78; Holabird Sports - Pickleball Nets - \$793.80; Sprinkler Warehouse - Supplies - \$191.91; 3 Star - Police Tow - \$201.00; Buhls Cleaners - Cleaning - \$457.28; Collision Ctr - Repair - \$5,437.96; Standard Ins - Vision Ins - \$693.81; Stevens Const - Repairs - \$2,200.00; Stockwell Engineers - Prof Serv - \$5,220.00; Stockwell Engineers - Mead Property Dev - \$54,400.00; Sturdevants - Filters - \$1,264.50; Subsurface Utility - Utility Locate - \$9,474.00; Taco Boys - Travel - \$19.87; Teledyne Instruments - Sampler Tubing - \$459.00; Tessman Co - Chemicals - \$5,861.58; Star Tribune - Subscription - \$574.50; UPS - Shipping - \$107.36; Third Millennium - Utility Billing - \$1,992.64; TMA - Alignment - \$82.35; TSC - Range Trailer Equipment - \$441.27; Transource - Volvo Wheel Loader - \$167,556.72; TriTech Forensics - Tourniquets - \$171.40; TRK Hosting - Web Hosting - \$7.95; Tropical Creations - Fish Tank Rental - \$301.00; Truck Trailer - Cables And Air Tanks - \$1,460.68; Truck Trailer - Labor & Parts - \$1,721.54; BBQ Trapp Haus - Travel - \$27.69; Tube Pro - Tubes - \$1,668.00; USPS - Postage - \$2,394.13; Uber - Uber Ride - \$55.03; USPS - Postage Meter - \$650.71; US Treasury - Fed WH - \$265,734.69; United Way - Contribution - \$258.00; USPS - Mail Evidence - \$176.95; Viddler - Video Hosting - \$41.14; Villanueva, Mike - Reimbursement - \$58.47; VWR International - Lab Supplies - \$973.01; Verizon - Internet - \$1,246.01; Wal-Mart - Water Walking - \$303.55; Walmart - First Aid Kit Supplies - \$237.69; Wholesale Supply - Parade Candy - \$133.60; Walmart - Fridge - \$339.52; Xerox - Copier Lease - \$1,445.51; Yankton Area Prog. Growth - NFAA Spec Allocation - \$7,200.00; Yankton Co. Observer - Subscription - \$35.00; Yankton Co Treasurer - Taxes - \$3,755.50; YMC - Firefighter Exam - \$562.00; Yankton Rexall Drug - First Aid Kit Supplies - \$19.90; Yankton

Sharp Shooters - Gun Range Rental - \$100.00; Yankton Vol Fire Department - Fire Call/Drill - \$950.00; Yankton Winnelson - Channel Drain - \$5,801.36; Yankton Media - Publishing - \$850.74; Yesway - Fuel - \$50.00; YHS Student Council - Ad - \$20.00; Yankton Janitorial - Glass Cleaner - \$71.40; Zumba Fitness - Dues - \$527.88

Roll Call: All members present voting “Aye;” voting “Nay;” None.
Motion adopted.

Salaries by Department September 2022: Administration \$73,096.91; Finance \$51,045.26; Community Development \$37,300.51; Police/Dispatch \$318,570.22; Fire \$21,007.95; Engineering/Sr. Citizens \$69,341.29; Streets \$76,701.06; Traffic Control \$6,574.29; Library \$49,471.70; Parks/SAC \$143,440.12; Huether Aquatics \$21,308.03; Marne Creek \$11,230.06; Water \$66,375.58; Wastewater \$64,036.35; Cemetery \$7,402.86; Solid Waste \$37,064.91; Landfill/Recycle \$35,833.01; Central Garage \$12,469.65

New Hires: Park, Rec and City Events Dept: Grace Peterson, Weight Room Supervisor/Receptionist, \$11/hr.; Isyck Johnson, Weight Room Supervisor, \$11/hr.; Andrew Sharples-Schmidt, Lifeguard, \$13/hr.

Wage Changes: Park, Rec and City Events Dept: Brandon Pavel, Ground Maintenance, \$1,543.38 to \$1,643.12 biweekly; Jordan Groves, Ground Maintenance, \$1,602.46 to \$1,706.00 biweekly; Elizabeth Knutson, Ground Maintenance, \$1,486.50 to \$1602.46 biweekly. Human Resources: Brittany Orr, Human Resources and Employee Engagement Director, \$3,195.84 to \$3,276.88 biweekly.

Position Changes: Park, Rec and City Events Dept: Jay Walsh, Ground Maintenance \$1,543.38 to Senior Ground Maintenance – Trail \$1,768.73 biweekly; Rachel Houdek, Facility Manager \$20/hr to Receptionist \$12.50/hr.; Olivia Schmidt, Lifeguard Manager \$17/hr. to Lifeguard \$15.50/hr.; Allie Dilts, Lifeguard Manager \$17/hr. to Lifeguard \$15.25/hr.; Dylan Payer, Water Park Attendant \$12/hr. to Lifeguard \$13/hr.; Claire Martinson, Lifeguard Manager \$17/hr. to Receptionist \$11/hr.; Jayden Horrach, Water Park Attendant \$12/hr. to Weight Room Supervisor \$11/hr.

City Manager Leon submitted a Commission Information Memorandum giving an update on community projects and items of interest.

There were no public appearances at that time.

Action 22-243

Moved by Commissioner Webber, seconded by Commissioner Johnson, to approve the following consent agenda items:

1. **Setting a Work Session:** The date of October 24, 2022 at 6:00 pm in Room #114 of the Career Manufacturing Technical Education Academy has been set for the next work session for strategic plan review; and
2. **Meeting Change Date:** The date of Thursday, December 22, 2022 at Noon, has been set for the second City Commission meeting in December.

Roll Call: All members present voting “Aye;” voting “Nay;” None.
Motion adopted.

Action 22-244

While the City Commission was acting as the Zoning Board of Adjustment, this was the time and place for the second reading and public hearing for Ordinance 1065 AN ORDINANCE TO REZONE PROPERTY FROM I-1 INDUSTRIAL TO B-2 HIGHWAY BUSINESS ON LOT 2 EXCEPT THE NORTH 247.14' OF THE WEST 360.15' IN THE SW ¼ OF THE NE ¼ OF SECTION 12, T93N, R56W OF THE 5TH P.M., CITY OF YANKTON, YANKTON COUNTY, SOUTH DAKOTA. ADDRESS, 2000 SUMMIT STREET, LIST CONSTRUCTION, APPLICANT. (Memorandum #22-184). No one was present to speak for or against the adoption of the ordinance. Moved by Commissioner Benson, seconded by Commissioner Johnson, to approve the proposed rezoning.

Roll Call: All members present voting "Aye;" voting "Nay:" None.
Motion adopted.

Action 22-245

While the City Commission was acting as the Zoning Board of Adjustment, this was the time and place for the second reading and public hearing for the consideration of a variance from the City's maximum lot coverage in an R-4 Multiple Family Residential District on the North 32 feet of Lot 12 and all of Lot 13, Block 50 of Todd's Addition to the City of Yankton, South Dakota, 507-509 Douglas Avenue, Gary Johnson and Christine Munson, owners (Memorandum #22-185) Dave Mingo gave a timeline and review of the request from Gary Johnson for a variance. Citizen Gary Johnson was present to request support and answer questions. Moved by Commissioner Johnson, seconded by Commissioner Webber, to deny the proposed variance.

Roll Call: All members present voting "Aye;" voting "Nay:" None.
Motion adopted.

Action 22-246

While the City Commission was acting as the Zoning Board of Adjustment, it was moved by Commissioner Webber, seconded by Commissioner Johnson, to approve Resolution #22-43 (Memorandum #22-186)

RESOLUTION #22-43

Conditional Use Permit

WHEREAS, List Construction is the applicant for a project on property legally described as the Lot 2 except the North 247.14' of the West 360.15' in the SW 1/4 of the NE 1/4 of Section 12, T93N, R56W of the 5th P.M., City of Yankton, Yankton County, South Dakota, and

WHEREAS, the above described property is zoned B-2 Highway Business which allows conditional uses under the City of Yankton's Zoning Ordinance No. 711 as amended, and

WHEREAS, this Conditional Use Permit request is necessary for the construction and operation of self-storage facilities and the associated plans have been reviewed and recommended for approval by a vote of the City Planning Commission.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the City of Yankton, South Dakota hereby approves a Conditional Use Permit for a self-storage facility as depicted in the associated documentation, on the above described property.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Commissioner Benson introduced, and Mayor Moser read, the title of Ordinance No. 1066 AN ORDINANCE TO REZONE PROPERTY FROM ETJ A-1 AGRICULTURAL TO ETJ B-2 HIGHWAY BUSINESS IN THE CITY’S EXTRATERRITORIAL JURISDICTION THE NORTH 260 FEET OF THE NE 1/4, SW 1/4 OF THE NORTH 18 ACRES, EXCLUDING LOTS H1 AND H2 SECTION 8, T93N, R55W OF THE 5TH PM YANKTON COUNTY, SOUTH DAKOTA AND OUTLOT 1, NE 1/4, NE 1/4, SW 1/4 EXCEPT A PARCELS BEGINNING AT THE SW CORNER OF OUTLOT 1, THENCE NORTH 208', THENCE NORTHEASTERLY PARALLEL WITH THE SOUTH BOUNDARY LINE OF OUTLOT 1 208' THENCE SOUTH 208' THENCE SOUTHWESTERLY 208' TO THE POINT OF BEGINNING. ADDRESS, THE NORTH SIDE OF THE 1500 BLOCK OF WHITING DRIVE, JUSTUS AND MICHELLE HIRSCHMAN, APPLICANTS. (Memorandum #22-187) and set the date of the second reading and public hearing as October 24th, 2022.

Action 22-247

Moved by Commissioner Miner, seconded by Commissioner Webber, to approve Resolution #22-46 (Memorandum #22-183)

RESOLUTION #22-46

WHEREAS, the City of Yankton has determined that it is necessary to adjust The Huether Family Aquatics Center rates to a level which will ease the current subsidy and help maintain the facility, and

WHEREAS, the City expects the cost to operate the facility will increase each year; and

WHEREAS, the City desires to limit the subsidy to the facility;

NOW, THEREFORE, BE IT RESOLVED by the Board of City Commissioners of Yankton, South Dakota that the following rates are hereby adopted effective for 2023:

2023	
Daily pass	\$10 (rate stays same as 2022)
Season pass	\$64

Citizen Mark Conrad spoke against the rate increase and requested a family rate.

Roll Call: Commissioners voting “Aye” were Benson, Johnson, Miner, Webber, Villanueva and Mayor Moser; voting “Nay” were Commissioner Maibaum and Commissioner Schramm.
Motion adopted.

Action 22-248

Moved by Commissioner Schramm, seconded by Commissioner Miner, to approve Resolution #22-45 (Memorandum #22-182)

RESOLUTION #22-45

WHEREAS, the City of Yankton has determined that it is necessary to adjust The Summit Activities Center rates to a level which will ease the current subsidy and help maintain the facility, and

WHEREAS, the City expects the cost to operate the facility will increase each year; and

WHEREAS, the City desires to limit the subsidy to the facility;

NOW, THEREFORE, BE IT RESOLVED by the Board of City Commissioners of Yankton, South Dakota that the following rates are hereby adopted effective November 1, 2022:

Adult Daily Pass (19 and over)	\$7 (rate stays same)
Adult Individual Monthly Pass	\$30
Adult Individual Annual Pass	\$330
Youth Daily Pass (18 and under)	\$5
Youth Individual Monthly Pass	\$10
Youth Individual Annual Pass	\$110
Pre-school children (4 and under)	Free

Citizen Mark Conrad spoke against the rate adjustments.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 22-249

Moved by Commissioner Miner, seconded by Commissioner Benson, to approve Resolution #22-44 (Memorandum #22-181)

RESOLUTION #22-44

WHEREAS, the City of Yankton has determined that it is necessary to adjust The Summit Activities Center rental rates to a level which will ease the current subsidy and help maintain the facility, and

WHEREAS, the City expects the cost to operate the facility will increase each year; and

WHEREAS, the City desires to limit the subsidy to the facility;

NOW, THEREFORE, BE IT RESOLVED by the Board of City Commissioners of Yankton, South Dakota that the following rates are hereby adopted effective July 1, 2024:

Summit Activities Center and Yankton High School Schedule of Charges
July 1, 2024 - Main Gym – Up to 4 Hour Maximum - \$229, All day -\$347, additional fees apply for sound and light technicians; Auxiliary Gym – Up to 4 Hour Maximum - \$198, All day - \$317;

Commons – Up to 4 Hour Maximum - \$131, All day - \$249; Theater – Up to 4 Hour Maximum - \$229, All day - \$347, additional fees apply for sound and light technicians; YCAH – Up to 4 Hour Maximum - \$131, All day - \$249, additional fees apply for sound and light technicians; Educational Classroom – Up to 4 Hour Maximum - \$131, All day - \$249, additional fees apply for sound and light technicians; Hallway for concession - \$78 (all day); Lockers - (1) \$63 (all day) ALL RENTALS- Additional fees apply for set-up, clean-up and custodial work in all areas based on actual hours worked by event support staff. Support staff charges will be \$27/labor hour (plus applicable sales tax). The areas below are handled by the SAC staff and billing is by City of Yankton. Applies to all days of year Meeting Room (One) \$25.00 (hourly); Aux. Open Court Space \$30.00 (hourly); Water Activities Area* 2 guards= \$150 3 guards= \$175 4 guards= \$200 *water area rentals are charged per hour by number of guards.

Summit Activities Center and Yankton High School Schedule of Charges

Premium Schedule - Veteran's Day, Thanksgiving Friday, Christmas Eve, New Year's Day, President's Day, Martin Luther King Day, Native American Day, Good Friday, Easter Monday, Juneteenth. If holiday is Monday or Tuesday or Thursday or Friday, adjoining weekend days are premium rate also. July 1, 2024 - Main Gym – Up to 4 Hour Maximum - \$328, All day - \$448, additional fees apply for sound and light technicians; Auxiliary Gym – Up to 4 Hour Maximum - \$263, All day - \$381; Commons – Up to 4 Hour Maximum - \$229, All day - \$347; Theater – Up to 4 Hour Maximum - \$328, All day - \$448, additional fees apply for sound and light technicians; YCAH – Up to 4 Hour Maximum - \$229, All day - \$347, additional fees apply for sound and light technicians; Educational Classroom – Up to 4 Hour Maximum - \$229, All day - \$347, additional fees apply for sound and light technicians; Hallway for concession - \$159 (all day); Lockers - (1) \$118 (all day)

ALL RENTALS- Additional fees apply for set-up, clean-up and custodial work in all areas based on actual hours worked by event support staff. Support staff charges will be \$36/labor hour. City of Yankton and the Yankton School District can use facilities with no charge as co-owners. Holiday closed dates for the SAC facilities (include set-up, take down days, snow and ice removal): 4th of July, Labor Day, Thanksgiving, Christmas Day, Easter Sunday, Memorial Day. If holiday is Monday or Tuesday or Thursday or Friday, adjoining weekend days are premium rate also.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 22-250

This was the time and place for the bid opening of the Airport Acres Site Grading and Storm Sewer project. The following bids were received and opened on September 29, 2022 at 3:00 p.m.

- | | |
|--|--------------|
| 1. Feimer Construction, Inc., Yankton, SD | \$129,856.75 |
| 2. Detlefsen Construction, Inc. Laurel, NE | \$138,818.40 |
| 3. Slowey Construction, Inc., Yankton, SD | \$155,557.00 |

Moved by Commissioner Benson, seconded by Commissioner Villanueva, to award the contract to Feimer Construction, Inc., in the amount of \$129,856.75. (Memorandum #22-188)

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 22-251

Moved by Commissioner Johnson, seconded by Commissioner Webber, to authorize the City to write-off \$63,795.49 as uncollectible per SDCL 9-22-4 and require an Application for Abatement or Refund of Taxes to be City Commission approved in future write off procedures. (Memorandum #22-180)

Roll Call: All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Action 22-252

Moved by Commissioner Benson, seconded by Commissioner Webber, to approve the Health Insurance Committee’s, with input from City of Yankton employees, to vote in favor of the Health Insurance Committee’s recommendation to renew with the same carrier, Avera, offering the same Low Deductible Health Plan (LDHP) traditional coverage plan and two High Deductible Health Plans (HDHP) HSA plans for 2023. The Health Insurance Committee also recommends the City Commission vote in favor of renewing The Standard Vision Insurance plan with a slight cost increase, the Principle Dental Insurance Plan with a 4.9% increase, and the Avera EAP plan with no cost change for 2023, with the City paying 100% of the single dental insurance plan, 100% of the single employee health insurance plan, as well as 100% of the premium for the \$15,000 life insurance policy for each employee. (Memorandum #22-163)

Roll Call: Commissioners voting “Aye” were Benson, Maibaum, Miner, Schramm, Webber and Villanueva; voting “Nay:” none. Abstain: Commissioner Johnson and Mayor Moser.

Motion adopted.

Action 22-253

Moved by Commissioner Johnson, seconded by Commissioner Villanueva, to approve Resolution #22-47. (Memorandum #22-189)

RESOLUTION #22-47

WHEREAS, SDCL 6-13-1 requires a municipality owning personal property which is no longer necessary, useful, or suitable for municipal purposes shall, by resolution, declare it surplus and may, by resolution, order the sale, trade, destruction or other disposals of said personal property.

NOW, THEREFORE, BE IT RESOLVED that the following personal property be declared no longer necessary, useful, or suitable for municipal purposes and said property shall be disposed of in accordance with SDCL 6-13-1, et sequential:

PROPERTY TO BE DECLARED SURPLUS

State Radios

- Motorola XLT 2500 Mobile Radio 518CJZ2915
- Motorola XLT 2500 Mobile Radio 518CJZ2918
- Motorola XLT 2500 Mobile Radio 518CJZ2919
- Motorola XLT 2500 Mobile Radio 518CJZ2920
- Motorola XLT 2500 Mobile Radio 518CJZ2924
- Motorola XLT 5000 Mobile Radio 585CMT0421

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 22-254

Moved by Commissioner Johnson, seconded by Commissioner Villanueva, to approve Resolution #22-48 (Memorandum #22-190)

RESOLUTION 22-48

A RESOLUTION DECLARING IT IS IN THE PUBLIC INTEREST TO UTILIZE THE SERVICES OF A CONSTRUCTION MANAGER AT RISK FOR THE RETROFIT CONSTRUCTION OF A WASTEWATER TREATMENT PLANT AND TO ESTABLISH PROCEDURES FOR THE SOLICITATION AND AWARD OF THE CONSTRUCTION MANAGER AT RISK CONTRACT

WHEREAS, the City of Yankton, South Dakota (the “City”), through its Board of City Commissioners (the “Commission”) has determined there is need to construct a retrofit of a wastewater treatment plant in the location of its existing wastewater treatment facility to serve the City of Yankton (the “Treatment Plant”);

WHEREAS, the Commission has determined it is the public interest to utilize the services of a Construction Manager at Risk (the “CMAR”) to assist the City in the planning and design phase as well as the construction phase of the Treatment Plant;

WHEREAS, the Commission has determined that the CMAR services will not unreasonably duplicate and are in addition to the normal scope of separate architect or engineer contracts; and

WHEREAS, the Commission shall establish procedure for the solicitation and award of a CMAR contract as set forth herein.

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF YANKTON, SOUTH DAKOTA:

Section 1. Construction Manager-At-Risk (“CMAR”) Authorized.

Notwithstanding any other provision of law, the city may construct public improvements using the CMAR method of project delivery. The mayor shall, by executive order, establish rules for the administration of the CMAR method of project delivery.

Section 2. Construction Manager-At-Risk Defined.

“CMAR” means a city project delivery system in which:

- (a) The city provides design services or there is a separate contract for design services, and there is a separate contract for construction services;
- (b) The contract for construction services may be entered into at the same time as the contract for design services or at a later time;
- (c) Design and construction of a project may be in sequential phases or concurrent phases;

(d) Labor, materials and other construction services, including financial services, maintenance services, operation's services, preconstruction services and other related services may be included in contracts with CMAR; and

(e) Construction services which are not competitively bid may be negotiated.

Section 3. Compatibility With Other Laws.

The city shall follow the procedures of the laws governing public improvement construction contracts to the extent these laws are compatible with the use of CMAR contracts.

Section 4. City Commission Authorization.

The Yankton Board of City Commissioners shall, for each public improvement performed using the CMAR method, determine by resolution that it is in the best interest of the public to enter into a contract to complete the public improvement.

Section 5. State Law.

Procedures for selection of a construction manager and the CMAR services shall comply with SDCL Sections 5-18B-42 through 5-18B-45.

Section 3. Resolution.

The City Commission shall, by resolution, determine that it is in the best interest of the public to utilize the services of a construction manager and the CMAR services would not unreasonably duplicate and would be in addition to the normal scope of separate architect or engineer contracts.

Section 4. Selection Committee.

There shall be a Selection Committee established by the City Manager or the City Manager's designee.

Section 5. Request for Proposals.

The City Manager or the City Manager's designee shall prepare a Request for Proposals (RFP) for CMAR services. The RFP shall contain, at a minimum, the following elements:

1. The identity of the purchasing agency.
2. A description of the proposed public improvement.
3. A description of the required qualifications of the construction manager.
4. An outline of the submittal procedure, proposal and interview evaluation criteria including relative weights, and procedures for making awards.
5. The proposed terms and conditions for the construction management services contract, including a description of the scope of services, to be provided.
6. The RFP shall indicate that a registry of all submitted proposals will be maintained containing the names of submitting firms and the name of the firm awarded the contract. The RFP shall also indicate the proposal and professional service contract of the firm awarded the work are deemed public records and will be available to the public upon request, except for proprietary and

confidential information. Proposals of firms not awarded the contract are nonpublic records and will remain confidential.

Section 6. Advertisement of RFP for CMAR Services.

Notice of any request for proposals shall be advertised in accordance with the provisions of SDCL 5-18A-14.

Section 7. Procedure for Submitting and Evaluation of Proposals and Interviews.

The RFP shall have, at a minimum, the following submittal requirements:

1. Cover letter that summarizes the proposal.
2. Proposed project team including availability during anticipated term of project.
3. Proposed team structure.
4. History of proposed team working together.
5. Approach to cost, schedule, and quality control.
6. Relevant company experience with projects of similar type and scale.
7. Résumés of key team members including detail of applicable experience.
8. Statement of financial strength/stability, bonding capacity, and insurance coverage.

The RFP submittals will be evaluated by the Selection Committee on the following criteria:

1. Company background and applicable experience.
2. Project approach and management capabilities.
3. Financial and bonding capacity.
4. Other factors deemed applicable.

The RFP shall list the relative weight given to each criteria. The Selection Committee shall invite at least two, but no more than four, CMAR firms deemed most qualified for interviews.

Interviewed firms will be required to submit additional information including, but not limited to, general conditions and fee.

Interview responses will be evaluated by the Selection Committee on the following criteria:

1. Experience, qualifications, and availability of proposed team leaders.
2. Broader team structure.
3. History of project team working together on similar projects.
4. Technical work process.
5. Proposal, interview response.

6. General conditions and fee.
7. Other factors deemed applicable.

The RFP shall list the relative weight given to each criteria. The Selection Committee will rank the firms according to the interview criteria.

Section 8. Acceptance of Proposal.

After obtaining and evaluating proposals and interviews, the Selection Committee may accept the proposal it considers the most advantageous to the City. Acceptance of a proposal shall be by written notice to the construction manager submitting the accepted proposal and by simultaneously notifying in writing the other construction managers that their proposals were not accepted.

Unless all proposals are rejected, the City shall enter into negotiations of a fee for services with the construction manager who submitted the highest scoring proposal. If negotiations are not successful, the City shall enter into negotiations with the next firm deemed most advantageous to the City by the Selection Committee.

Upon successful negotiations with a firm, the City may enter into a contract with the selected firm.

Section 9. Rejection of Proposals.

The City reserves the right to reject any or all proposals submitted. The RFP shall include this clause.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 22-255

Moved by Commissioner Villanueva, seconded by Commissioner Benson, to adjourn into executive session at 8:37 p.m. to discuss contractual, litigation and personnel matters under SDCL 1-25-2.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Regular meeting of the Board of City Commissioners of the City of Yankton was reconvened by Mayor Moser.

Roll Call: Present: Commissioners Benson, Johnson, Maibaum, Miner, Schramm, Webber and Villanueva. City Attorney Den Herder and City Manager Leon were also present. Absent: Commissioner Brunick. Quorum present.

Action 22-256

Moved by Commissioner Johnson, seconded by Commissioner Villanueva, to adjourn at 8:59 p.m.

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Stephanie Moser
Mayor

ATTEST:

Al Viereck
Finance Officer

Published on October 20, 2022



OFFICE OF THE CITY MANAGER

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VOL. 57 NUMBER 20

Commission Information Memorandum

The Yankton City Commission meeting on Monday, October 24, 2022 will begin at 7:00 pm.

Non-Agenda Items of Interest

1) Community & Economic Department Update

The annual mobile home park licensing inspection process has begun and will culminate with the City Commission's consideration of 2023 licenses at the December 12th meeting. We are pleased with the general trend of park owners improving the condition of their property over the past couple of years. 2022 represented a year of continued progress in helping ensure that mobile home units and park spaces are safe and properly cared for. We will continue to work closely with mobile home park owners to make sure their properties meet licensing requirements thus providing a viable housing option while maintaining the character of the community.

- September 9th - Staff mailed notice of upcoming inspections to mobile home park owners.
- September 28th - Staff completed inspections of all mobile home parks and sent notification letters to park owners with non-compliant items.
- Mid October - Finance Department mails license applications to park owners.
- October 28th - Staff re-inspection of non-compliant issues begins. Staff prepares recommendation for license renewal based on compliance.
- Mid November - Mobile home park license applications due to Finance Department.
- December 12th - City Commission considers 2023 mobile home park licenses.

2) Police Department Update

Det. Sarah O'Farrell has been promoted to Investigative Sergeant and will begin her duties on October 24th. Officer Jeremy McNinch has been promoted to Patrol Sergeant and will begin his duties on October 24th. We had 10 applicants for these positions.

Chief Foote attended the SD Chiefs Association meeting and was elected 2nd Vice President of the South Dakota Chiefs Association Board. He will participate in legislation review during the 2023 legislative session. The SD Chiefs Association will also be putting out information about their opposition to IM 27.

Commander Brandt has advised he will be retiring. His last day will be October 27th and the department will honor him with a retirement salute at the end of his day. This will be done at Fire Station 2 at approximately 3 pm. We wish Todd well in his future endeavors and he will be missed. Police department monthly reports are included in the packet for your review.

Commander Rothenberger and Sergeant Buechler attended a 3-day active shooter training that brought together EMS, Fire, Dispatch, Police, and Emergency Management. All agencies worked together on responses to active shooter scenarios.

3) Human Resources & Employee Engagement Department Update

We are accepting applications for a permanent Part Time Water Reclamation Plant Operator position which is open until filled.

We continue to accept applications for Part Time Lifeguard and Water Safety Instructors for the Summit Activities Center.

Interviews are on-going and a recommendation will be made in the next couple of weeks for the Sanitation Truck Operator position.

Flu shots were held for employees on Thursday, October 13 and Wednesday, October 19. Flu Shots were provided by Yankton Medical Clinic this year.

The Employee Committee is hosting the 5th Annual Chili & Soup Cook-Off on Wednesday, October 26th, at Fire Station #2 from 11am-2pm. Cook and Compete or Just Come to Eat.

October brings the return of the annual Halloween Door Decorating Contest for bragging rights among employees. The judging will be taking place on October 28th.

We are working on open enrollment information for all City of Yankton Employees. We will utilize the EASE online platform for open enrollment for the 2023 plan year. Staff will be available to assist with this transition.

4) Finance Department Update

The Finance Office has paid off SRF Drinking Water loans #1, #2, #3, and #4 early in full.

Effective November 21st, our credit card merchant Payment Services Network (PSN) will offer PayPal payment options to our utility customers. The fee structure remains the same with customers paying 3% plus an additional \$0.50 if the bill is under \$100.

The Purple Wave government online auction is scheduled to end on November 29th. A memorandum and surplus resolution are included with the agenda packet. The City is not charged any fees for this service.

Enclosed in your packet is the Monthly Finance Report for September activity and the third quarter 2022 Revenues and Expenditures Report comparing quarterly and year-to-date totals with 2021 figures.

5) Parks and Recreation Department Update

Enclosed in your packet is an update on the various activities in the Parks and Recreation Department.

6) Public Works Department Update

Street Department crews have been preparing for winter maintenance operations, filling potholes, grading alleys, and crack filling on asphalt streets throughout the community. Crews have paved asphalt on Jaqueline Drive and Jo Lane as the new water main installation is complete. Crews have also been street sweeping as leaves have started to drop from the trees.

The schools have completed the artwork on the snowplows for the annual Paint the Plow program. The hard work of the students will be showcased throughout the winter season.

5th Street from Spruce to Green

Masonry Components will be remobilizing to the site soon and will need to work expeditiously to make the construction deadline of October 31, 2022. The west block of the project is open to traffic with work remaining on the east block.

Westside Park Pond

Crews are making a push to get this project completed. The grading contractor is finalizing the prep to get the clay liner placed. Landscapers are on site as well. The contractor will soon start placing the riprap along the pond bank. The process of filling the pond will begin once the clay liner is placed and the pond banks are ready.

Active Transportation

Once the Westside Park Pond construction is complete on the west side of the pond, the sidewalk installation will be scheduled for installation accordingly.

7) Information Services Department Update

We are continuing to work on the Voice Over Internet Protocol (VOIP) installation for City Hall. We have reached out to a few vendors to assist with the transition for a few services that require a plain analog phone line like the FAX and fire alarm systems. In addition, we will need to do clean-up work on the old phone wiring in the building once the migration has been complete. The new VOIP service will use the wiring installed as a part of the City Hall data wiring project.

Police, Streets, Snow & Ice and solid waste have been testing demo radios to replace outdated radio equipment. For public works this would be a transition from the current system to the new city radio system that the police department is utilizing. The purchase will include mobile and portable radios. For police this will be the first set of replacements of the newer radios purchased at the start of the radio project.

Lead time and availability continue to be issues for some equipment as we plan purchases into 2023.

8) Fire Department Update

Several firefighters volunteered additional spare time the week of October 9 for Fire Prevention Week. This year's theme was "Fire Won't Wait: Plan Your Escape". Our members promoted this lifesaving message through numerous classroom presentations, fire station tours, and an Open House at Fire Station #2. The Fire Marshal and Fire Prevention Officer plan delivery of age-appropriate fire safety curriculum several months prior to Fire Prevention Week and work behind the scenes to ensure we reach every elementary school. In total, our firefighters reached over 1000 students in both public and private schools.

You may have seen the new Fire Chief's vehicle around town. It was placed in service last week and promptly ran on several incidents including two field fires, a vehicle accident, and a small fire in a ditch on the eastern edge of town. The vehicle it replaced will be used for our volunteer officers to cover on-call time and as a reserve response unit.

Our ladder truck will be out of service for two weeks in Snyder, NE to replace leaks in its hydraulic cylinders. Vermillion Fire Department will be called for their ladder truck in the event we have a fire that requires it.

9) Library Update

Keep Yankton Beautiful has selected a beautification project at the Library as one of their projects for the year. Together with our Friends of the Library group, they will be adding some plants, and a new bench and garbage receptacle to the south side of the building. The Friends of the Library donated funds for the bench. We are excited to see this project come together and we are thankful for the generosity and creativity of Keep Yankton Beautiful and the Friends of the Library to make this happen!

The library has partnered with Connecting Cultures for a couple of projects in October. During the first week of the month, the library hosted a bilingual story time with both English and Spanish books and songs. The event was well attended and there are plans to incorporate more bilingual songs and books on a regular basis. Additionally, the library is excited to work with Connecting Cultures to host a Día de los Muertos (Day of the Dead) event on Saturday, October 22. We will be showing the movie *Coco*, as well as having face painting, a sugar skull craft and some traditional treats. Connecting Cultures will be hosting another Día de los Muertos event at the Cramer-Kenyon house on Saturday, October 29.

10) Environmental Services Update

The contractor continues to work at the wastewater treatment plant. The contractor is in the process of installing a new primary effluent line that had failed in the past causing numerous sink holes. The contractor is also working on the aeration wet well. The wet well is going to require additional work based upon current conditions. The lines entering the wet well on the south side will also need to be replaced because they have settled. The line replacements will be added to the next phase of work. HDR is also working with the sub-contractor to address issues with the interior walls of the wet well. The walls were in worse condition than expected and will need repaired before they can be coated. The wet well wall repair will require a change order. The wet well work requires major bypass pumping that will also require a change order for additional pumping.

The wastewater treatment staff is soil sampling for the biosolids application. The contractor will begin hauling biosolids from the wastewater lagoons on paddle wheel point next week.

Staff is reviewing a contract from a consultant for an owner’s representative for the upcoming CMAR project. Staff is also reviewing a contract for additional legal services. Both contracts are expected to be on the next agenda for approval.

11) Monthly reports

Yankton Police Department and Joint Powers Solid Waste monthly reports are included for your review. Minutes from the Planning Commission are also attached.

Have an enjoyable weekend and do not hesitate to contact us if you have any questions about these or other issues. If you will not be able to attend the Commission meeting on Monday, please inform my office.

Sincerely,

Amy Leon
City Manager

FINANCE MONTHLY REPORT

ACTIVITY	SEPT 2022	SEPT 2021	SEPT 2022 YTD	SEPT 2021 YTD
UTILITY BILLING:				
Water				
Water Sold (in gallons per 1,000)	97,361 M	95,779 M	585,693 M	586,601 M
Water Billed	868,321.81	850,601.48	\$5,805,424.45	\$5,822,926.45
Basic Water Fee/Rate per 1000 gals	\$27.51/6.30	\$27.51/6.30		
Number of Accounts Billed	5,711	5,663	49,997	49,587
Number of Bills Mailed	5,711	5,663	49,997	49,587
Total Meters Read	5,946	5,810	53,296	52,730
Meter Changes/pulled	8	11	50	57
Total Days Meter Reading	1	1	9	9
Misreads found prior to billing	0	0	0	0
Customers requesting Rereads	0	0	0	1
Sewer				
Sewer Billed	\$417,832.41	\$403,197.31	\$3,334,969.43	\$3,255,821.96
Basic Sewer Fee/Rate per 1000 gals	\$11.22/\$6.80	\$11.22/\$6.80		
Solid Waste				
Solid Waste Billed	\$109,943.86	\$109,214.44	\$984,207.24	\$975,364.56
Basic Solid Waste Fee	\$23.61	\$23.61		
Tax Billed	\$7,110.22	\$7,058.49	\$63,637.71	\$63,035.78
Misc. Billed	\$720.00	\$630.00	\$11,610.00	\$14,357.98
Total Utility Billing:	\$1,403,928.30	\$1,370,701.72	\$10,199,848.83	\$10,131,506.73
Adjustment Total:	(\$100.00)	\$0.00	(\$3,047.02)	(\$1,810.79)
Misread Adjustments	\$0.00	\$0.00	\$0.00	(\$424.60)
Other Adjustments	\$0.00	\$0.00	(\$2,387.02)	(\$731.19)
Penalty Adjustments OFF	(\$120.00)	(\$40.00)	(\$820.00)	(\$805.00)
Penalty Adjustments ON	\$20.00	\$40.00	\$160.00	\$150.00
New Accounts/Connects	56	69	721	775
Accounts Finaled/Disconnects	51	63	495	560
New Accounts Set up	8	3	41	55
Delinquent Notices	385	342	3,432	3,267
Doorknockers	164	140	1,243	1,115
Delinquent Call List	58	59	579	560
Notice of Termination Letters	19	22	88	127
Shut-off for Non-payment	11	11	47	61
Delinquent Notice Penalties	\$3,850.00	\$3,420.00	\$34,320.00	\$32,670.00
Doorknocker Penalties	\$1,640.00	\$1,400.00	\$12,430.00	\$11,150.00
Other Office Functions:				
Interest Income	\$131,797.46	\$15,817.32	\$554,954.70	\$147,772.99
Interest Rate-Checking Account	2.86%	0.40%		
Interest Rate-CDs	N/A	N/A		
# of Monthly Vendor Checks	119	130		
Payments Issued to Vendors	\$3,599,643.46	\$2,628,919.21	\$23,873,860.17	\$22,156,238.51
# of Employees on Payroll	195	194		
Monthly Payroll	\$797,236.20	\$502,958.71	\$5,222,938.82	\$4,703,409.33

*3 pay periods

CITY OF YANKTON
Revenues and Expenditures

	01Jul2022 30Sep2022	01Jul2021 30Sep2021	YTD 2022	YTD 2021
101 General Fund				
Revenues	2,638,151.88	1,957,953.71	9,369,818.25	8,133,070.09
Expenditures	2,977,741.19	2,548,810.39	7,720,122.97	7,196,512.11
201 Parks				
Revenues	5,421.15	5,527.92	15,043.66	18,426.68
Expenditures	529,648.30	417,408.37	1,253,883.27	1,048,695.58
202 Memorial Pool				
Revenues	204,750.46	220,630.55	494,649.12	560,377.00
Expenditures	403,423.16	397,032.44	1,026,332.86	1,015,094.86
203 Summit Activity Center				
Revenues	19,247.95	34,724.10	207,135.83	170,203.59
Expenditures	172,012.82	196,940.81	449,832.22	470,468.53
204 Marne Creek				
Revenues			350,128.77	(72,428.47)
Expenditures	76,230.52	230,315.60	269,853.87	515,856.31
205 Casualty Reserve				
Revenues	226.69	41.94	339.45	112.26
Expenditures				
207 Bridge and Street				
Revenues	954.26	173.89	12,110.51	11,174.03
Expenditures		1,031.67	4,046.83	7,511.23
208 911/Dispatch				
Revenues	37,844.07	32,073.32	69,836.62	64,383.73
Expenditures	199,105.00	155,840.00	542,165.99	442,605.72
209 Business Improvement District				
Revenues	42,964.35	41,462.23	89,677.05	89,870.22
Expenditures	82,200.00		82,200.00	11,136.84
211 Lodging Sales Tax				
Revenues	231,084.70	188,115.53	538,282.82	440,117.54
Expenditures	201,792.12	193,461.48	475,764.70	527,181.36
241 Infrastructure Improvement				
Revenue	318.55	55.20	3,773.29	3,987.19
Expenditures				
501-504 Improvements/Capital				
Revenues	512,999.34	392,312.37	549,521.46	(91,161.94)
Expenditures	1,064,129.14	75,627.94	912,770.31	148,559.62
505 Huether Family Aquatic Center				
Revenues	22,426.34	45,119.17	242,488.64	224,446.65
Expenditures	76,404.11	1,456,451.55	(160,109.87)	3,599,153.34
506 Special Capital Improvements				
Revenues	1,515,699.89	1,115,682.35	4,066,848.21	3,367,595.27
Expenditures	1,630,993.52	486,605.12	2,022,060.93	636,437.92
509 TID #2 Morgan Square				
Revenues				
Expenditures				
510 TID #5 Menards				
Revenues			95,797.40	91,214.34
Expenditures				
511 TID #6 Westbrook Estates				
Revenues	2,800.64	85,960.96	190,777.24	267,325.22
Expenditures	188,460.54	181,364.26	188,460.54	181,364.26
512 TID #7 West 10th Street				
Revenues	1,544.08		33,828.67	26,216.09
Expenditures	32,284.59	26,216.09	32,284.59	26,216.09
513 TID #8 Westbrook Phase 2				
Revenues	8,219.60	7,453.39	51,335.39	40,054.31
Expenditures	43,115.79	32,600.92	43,115.79	32,600.92

CITY OF YANKTON
Revenues and Expenditures

	01Jul2022 30Sep2022	01Jul2021 30Sep2021	YTD 2022	YTD 2021
601-608 Water				
Revenues	2,857,678.48	2,775,365.37	6,124,956.79	6,027,634.51
Expenditures	2,528,185.09	1,690,045.01	6,740,383.09	5,871,165.29
611 Wastewater				
Revenues	1,257,944.71	1,220,452.12	3,774,200.21	3,266,884.65
Expenditures	3,529,440.93	885,434.18	5,858,843.99	2,730,571.74
621 Cemetery				
Revenues	4,685.07	10,553.78	18,104.85	22,245.53
Expenditures	6,503.65	25,121.57	49,429.24	78,062.32
631 Solid Waste Collection				
Revenues	339,326.86	333,240.41	1,000,263.23	987,196.33
Expenditures	237,185.06	224,538.50	853,262.28	829,624.20
637 Joint Powers Landfill				
Revenues	495,231.04	442,041.91	1,302,792.67	1,206,233.23
Expenditures	570,259.89	400,429.34	1,386,397.95	1,170,461.63
641 Fox Run Golf Course				
Revenues	33,428.43	10,000.02	53,428.47	30,000.06
Expenditures	53,253.35	26,505.21	272,141.85	112,426.28

PARKS AND RECREATION DEPARTMENT

SUMMIT ACTIVITIES CENTER and RECREATION PROGRAMS

- SAC member attendance for October 1-15– 1,523 visits
(2021- 1,142; 2020- 885; 2019- 2,321 visits; 2018- 2,903 visits)

- **Summit Activities Center Membership Information:**
 - Active & Fit/Renew Active/Silver Sneakers – 67
 - City of Yankton Single – 57
 - Firefighter Single - 20
 - 10 Use Punch card – 51
 - Individual Annual – 239
 - Individual Corporate – 16
 - Individual EFT – 47
 - Individual Monthly – 179
 - Radio Single – 0
 - Total # of Active Members – 676**

- **Total Cash Revenue Oct. 1-15, 2022**- \$26,418.88 (\$22,733.15 in 2021).

- Aquat Zumba- 31 participants
- Power Abs- 49 participants
- Prime Time Senior Class- 32 participants
- Tabata- 46 participants
- Trim & Tone- 29 participants
- Water Aerobics- 79 participants
- Work Out Express- 16 participants
- Zumba- 8 participants
- Birthday party rentals at the SAC- 6 rentals.
- Auxiliary Gym/Main Gym rentals- 0 rentals.
- Theater Rentals- 8 hours.
- Meeting Room Rentals- 1 hours.
- City Hall Rentals- 0 hours.

- Women's adult volleyball league registrations – 40 teams (41 teams in 2021).

- Co-ed volleyball league registrations- 41 teams (43 teams in 2021).

Capital Building Rentals

- Days Rented – 3 Dates

Park Shelter Rentals

- Riverside- 2 Rentals
- Memorial – 2 Rentals
- Westside – 0 Rentals
- Meridian Bridge – 0 Rentals

PARKS

The Parks Department has a couple of more features to add along the Born Learning Trail in Westside Park once all the correct materials have been shipped to us. Parts have been missing and in one instance the entire piece that was sent to us is not the correct item. The play equipment on order for Westside Park has been pushed to the end of October for delivery. The Parks Department will start to prep the play structure areas in October.

Luke Youmans has been working with the outside organizations, their special event applications and the events as he familiarizes himself with the process. He is also working with Kristin Yonke in IT for ideas to update the handbook and electronic application this fall.

Luke and Kristin have been working on updating the SAC pages on the City's website. Kristin is also building a Holiday Festival of Lights webpage that will be housed on the City's webpage.

Luke has started to plan for the 2022 Holiday Festival of Lights. The theme is "A Gingerbread Christmas."

Brian Frick has started the process of turning off water to certain parks facilities. The goal is to have all the water shut off in the parks system by October 30. That date can be earlier as the department monitors nighttime temperatures to avoid damage caused by freezing.

The City will work with the Yankton Optimist Club to have a Santa House for children's activities located at the Capitol Building in Riverside Park this December on a few weekends. Details are being worked out. Decorating the outside of the Capitol Building is also planned.

The ball fields at Sertoma Park, Summit Activities Center, and Riverside Park are being dragged and prepared each weekday according to practice and game schedules submitted to the Parks Department. Most activities are coming to an end during the third week of October. Co-ed adult softball on Sundays will end on October 30.

The Parks staff will continue to move picnic tables, trashcans, barricades, and other needed items for the events that take place in the community through October.

TRAILS

White athletic field striping paint is being used in areas along the Auld-Brokaw trail to help delineate the areas where there will be less mowing and creating a more natural riparian buffer zone along the creek edges. Over the course of time this fall, all stretches of the trail system will be marked up with the goal to protect the creek banks and to have less mowing and trimming to do in the creek corridor.

September 2022	
YPD	
Calls For Service	
911 HANG UP	5
911 OPEN	2
ALARM	18
ALCOHOL	7
AMBULANCE	27
ANIMAL	60
ASSAULT	11
ASSIST	1
ATTEMPT TO LOCATE	3
BOND VIOLATION	1
BURGLARY RESIDENTIAL	4
CHILD ABUSE	3
CHILD CUSTODY	4
CIVIL DISPUTE	26
CRIMINAL ENTRY OF MV	1
DISORDERLY CONDUCT	27
DOMESTIC VIOLENCE	12
DRIVING COMPLAINT	29
DRIVING COMPLAINT 911	3
DRUG	15
ELDER ABUSE	3
ESCORT	10
EVENT STANDBY	3
EX PATRL	12
FAMILY OFFENSE	3
FIGHT	9
FIRE ALL CALL	3
FIRE ON CALL	2
FIRE/WEATHER DRILL	5
FOREIGN AID	21
FRAUD	22
HARASS	20
HAZMAT	3
HIT&RUN	9
INFORMATION	25
INSPECT	3
JAIL ISSUES	1
JUV	39
LITTER	2
LOCK DOWN DRILL	3
LOST & FOUND	20
MENTAL ILLNESS	10
MISC	2
MOTOR ASSIST	21
NOISE COMPLAINT	14
OPN DOOR	2
PARKING	25
PAROLE/PROBATION	3
PRIVATE PROPERTY COLLISION	10
PROPERTY	8
PROTECTION ORDER	4
REQUEST	1
RUNAWAY	2
SAFETY TALK	7
SEX CRIME	2
SEX OFFENDER VIOLATION	1
SIG 2	21
SIGNAL 1 INJURY	9
SUICIDE	7
SUSP ACTIVITY	29
SUSPICIOUS PERSON/VEHICLE	71
THEFT	37
THREAT	3
TRAFFIC CONTROL	2
TRAFFIC STOP	243
TRESPASS	18
TRUANCY	4
VANDALISM	17
VEHICLE/ROAD COMPLAINT	15
WALKAWAY	1
WARRANT	14
WELFARE CHECK	48
Total:	1128

Adult Arrests:
Individuals Arrested: 29
Of Charges: 34

Juvenile Arrests:
Individuals Arrested: 16
Of Charges: 16

Total Citations: 220

September 2022

YPD

Activity Report

	GENERAL SUMMARY			
	THIS MONTH		Year To Date	
	This Year	Last Year	This Year	Last Year
POLICE INCIDENTS	1128	913	8767	9256
SHERIFF INCIDENTS	273	149	1888	1453
AMBULANCE CALLS (YPD)	27	21	237	244
FIRE / HAZMAT CALLS	8	5	64	50
FOREIGN AID CALLS	21	20	122	149
ALARMS	18	5	132	103
ANIMAL CALLS / COMPLAINTS	60	27	502	415
ANIMALS CLAIMED OR IMPOUNDED (HHS)	15	11	133	116
ANIMALS DISPOSED	0	0	1	0

	ACCIDENT SUMMARY			
	THIS MONTH		Year To Date	
	This Year	Last Year	This Year	Last Year
STATE REPORTABLE	13	16	160	132
NON REPORTABLE AND HIT & RUN	24	25	209	225
SIGNAL 1 INJURY	8	2	43	28
# PERSONS INJURED	5	2	35	24
FATALITIES	0	0	0	0
PEDESTRIAN ACCIDENT	1	0	3	3

September 2022

YPD

Citations

			THIS MONTH		YEAR TO DATE	
	This Month Juv / Adult		Total This Year	Total Last Year	Total This Year	Total Last Year
SUSPENDED, EXPIRED OR UNLICENSED DRIVER		21	21	15	203	164
CARELESS DRIVING		2	2	0	9	9
EXHIBITION DRIVING		2	2	0	11	9
SPEEDING	6	54	60	22	265	277
STOP SIGN, RED LIGHT VIOLATION		14	14	4	59	49
ANIMALS AT LARGE			0	0	1	0
MAINTENANCE OF FINANCIAL RESPONSIBILITY		17	17	4	94	76
OPEN CONTAINER		2	2	1	26	20
CONSUMPTION UNDERAGE (18-20 yoa)		3	3	0	19	19
LIQUOR VIOLATIONS / FURNISHING ALCOHOL TO A MINOR			0	1	5	6
MISDEAMEANOR DRUG VIOLATIONS (POSS. OF DRUG PARAPH)		16	16	8	158	139
TOBACCO VIOLATIONS (Vape)	3		3	15	45	66
PETTY THEFT UNDER \$400	3	6	9	3	52	19
INTENTIONAL DAMAGE TO PROPERTY			0	1	2	2
OTHER VIOLATIONS	8	63	71	12	263	172
TOTAL TRAFFIC CITATIONS	20	200	220	86	1212	1027

September 2022

YPD

Adult Arrest

	THIS MONTH		YEAR TO DATE	
	This Year	Last Year	This Year	Last Year
MURDER	0	0	0	0
RAPE	0	0	0	0
ROBBERY	0	0	0	0
DUI	7	11	124	105
DRIVING UNDER REVOCATION	3	2	33	33
BURGLARY	0	2	5	2
ASSAULT AGGRAVATED	0	1	9	8
ASSAULT SIMPLE	4	4	23	24
CRIMES AGAINST FAMILY / DOMESTIC VIOLENCE	0	6	46	53
DISORDERLY CONDUCT	0	4	4	7
SEXUAL CONTACT/SEX OFFENSES	0	0	0	1
THEFT PETTY	0	5	8	17
THEFT GRAND	0	0	5	3
THEFT AUTO	0	2	4	5
FORGERY & COUNTERFEITING	0	0	4	0
FRAUD	0	0	0	0
EMBEZZLEMENT	0	0	0	0
INTENTIONAL DAMAGE	1	2	8	9
NARCOTIC DRUG CHARGES	8	3	121	100
LIQUOR ARRESTS	0	2	9	8
WEAPONS VIOLATION	0	0	7	6
WARRANTS	0	19	166	211
PROTECTIVE CUSTODY	0	0	0	0
ALL OTHER OFFENSES	11	43	295	278
TOTAL ARRESTS	34	106	871	870

September 2022

YPD

Juvenile Arrests

	THIS MONTH		YEAR TO DATE	
	This Year	Last Year	This Year	Last Year
CURFEW	1	0	11	6
RUNAWAY	3	2	14	15
MIC	3	2	26	16
MURDER	0	0	1	0
RAPE	0	0	0	0
ROBBERY	0	0	0	0
BURGLARY	0	0	0	0
ASSAULT AGGRAVATED	0	0	0	1
ASSAULT SIMPLE	4	0	5	1
CRIMES AGAINST FAMILY/ DOMESTIC VIOLENCE	0	0	2	0
DISORDERLY CONDUCT DISTURBANCE OF SCHOOL	4	1	27	4
SEXUAL CONTACT / SEX OFFENSES	0	0	0	0
THEFT PETTY	0	0	0	0
THEFT GRAND	0	0	2	0
THEFT AUTO	0	1	0	1
FORGERY & COUNTERFEITING	0	0	0	0
FRAUD	0	0	0	0
EMBEZZLEMENT	0	0	0	0
INTENTIONAL DAMAGE	1	0	1	0
NARCOTIC DRUG CHARGES	0	0	10	1
LIQUOR ARRESTS	0	0	0	0
DUI	0	2	0	3
WEAPONS VIOLATIONS	0	1	0	1
ALL OTHER OFFENSES	0	1	16	3
TOTAL ARRESTS	16	10	115	52

Joint Powers Solid Waste Authority
Financial Report Thru September 30, 2022

Description	Yankton Transfer	Vermillion Landfill	Total Joint	9 Month Budget	Legal 2022 Budget
Joint Power Transfer/Landfill					
<i>Total Revenue</i>	\$1,285,467.76	\$814,038.43	\$2,099,506.19	\$1,772,535.00	\$2,363,380.00
<i>Expenses:</i>					
Personal Services	272,678.86	296,622.41	569,301.27	597,402.00	796,536.00
Operating Expenses	269,926.67	394,317.57	664,244.24	723,414.75	964,553.00
Depreciation (est)	140,132.50	193,992.60	334,125.10	341,772.00	455,696.00
Trench Depletion	0.00	195,564.95	195,564.95	179,250.00	239,000.00
Closure/Postclosure Resrv	0.00	9,919.12	9,919.12	18,750.00	25,000.00
Amortization of Permit	0.00	1,596.16	1,596.16	1,125.00	1,500.00
<i>Total Operating Expenses</i>	682,738.03	1,092,012.81	1,774,750.84	1,861,713.75	2,482,285.00
<i>Non Operating Expense-Interest</i>	4,083.84	27,054.33	31,138.17	58,984.50	78,646.00
<i>Landfill Operating Income</i>	598,645.89	(305,028.71)	293,617.18	(148,163.25)	(197,551.00)
Joint Recycling Center					
<i>Total Revenue</i>	0.00	127,508.34	127,508.34	75,375.00	100,500.00
<i>Expenses:</i>					
Personal Services	0.00	175,315.57	175,315.57	186,733.50	248,978.00
Operating Expenses	0.00	102,153.86	102,153.86	98,212.50	130,950.00
Depreciation (est)	0.00	25,973.28	25,973.28	28,500.00	38,000.00
<i>Total Operating Expenses</i>	0.00	303,442.71	303,442.71	313,446.00	417,928.00
<i>Non Operating Expense-Interest</i>	0.00	0.00	0.00	0.00	0.00
<i>Recycling Operating Income</i>	0.00	(175,934.37)	(175,934.37)	(238,071.00)	(317,428.00)
<i>Total Operating Income</i>	\$598,645.89	(\$480,963.08)	\$117,682.81	(\$386,234.25)	(\$514,979.00)
Tonage in Trench:	9/30/2021	9/30/2022			
Asbestos	98.72	77.49	77.49	37.50	50.00
Centerville	263.23	231.63	231.63	825.00	1,100.00
Beresford	0.00	0.00	0.00	1,050.00	1,400.00
Clay County Garbage	11,536.42	12,941.81	12,941.81	10,875.00	14,500.00
Elk Point	839.23	803.13	803.13	195.00	260.00
Yankton County Garbage	18,790.64	19,009.22	19,009.22	17,925.00	23,900.00
<i>Total Tonage in Trench</i>	31,528.24	33,063.28	33,063.28	30,907.50	41,210.00
Operating Cost per ton			\$53.68	\$62.14	\$62.14

This report is based on the following:

Revenue accrual thru September 30, 2022

Expenses cash thru September 30, 2022 with October's bills

Joint Powers Solid Waste Authority
Financial Report Thru September 30, 2022

Description	Yankton Transfer	Vermillion Landfill	Total Joint	9 Month Budget	Legal 2022 Budget
Source of Funds					
<i>Beginning Balance</i>	(\$472,259.00)	\$2,906,126.00	\$2,433,867.00	\$1,785,196.00	\$1,785,196.00
<i>Operating Revenue:</i>					
Net Income	598,645.89	(480,963.08)	117,682.81	(386,234.25)	(514,979.00)
Depreciation	140,132.50	219,965.88	360,098.38	370,272.00	493,696.00
Trench Depletion	0.00	195,564.95	195,564.95	179,250.00	239,000.00
Amortization of Permit	0.00	1,596.16	1,596.16	1,125.00	1,500.00
<i>Non Operating Revenue:</i>					
Grant	0.00	0.00	0.00	0.00	0.00
Loan Proceeds	0.00	0.00	0.00	0.00	0.00
Contributed Capital	0.00	1,920.00	1,920.00	3,750.00	5,000.00
Sale Proceeds	0.00	0.00	0.00	0.00	0.00
Comp. for Loss & Damage	17,324.91	0.00	17,324.91	0.00	0.00
Fire Related Expenses	0.00	0.00	0.00	0.00	0.00
Interest	0.00	6,797.32	6,797.32	3,750.00	5,000.00
<i>Cash Flow Transfer:</i>					
Joint Power Transfer/Landfill	(647,749.64)	647,749.64	0.00	1,305,000.00	1,740,000.00
Joint Recycling Center	0.00	0.00	0.00	0.00	0.00
<i>Total Funds Available</i>	<u>(363,905.34)</u>	<u>3,498,756.87</u>	<u>3,134,851.53</u>	<u>3,262,108.75</u>	<u>3,754,413.00</u>
Application of Funds Available					
<i>Joint Power Transfer/Landfill</i>					
Equipment	286,962.41	260,051.33	547,013.74	613,500.00	818,000.00
Trench	0.00	0.00	0.00	0.00	0.00
Closure/Postclosure Cash Res.	0.00	9,919.12	9,919.12	18,750.00	25,000.00
<i>Joint Recycling Center</i>					
Equipment	0.00	31,756.56	31,756.56	42,750.00	57,000.00
<i>Payment Principal</i>	32,403.97	66,438.48	98,842.45	257,057.25	342,743.00
<i>Appropriation to Reserve</i>	0.00	0.00	0.00	0.00	0.00
<i>Total Applied</i>	<u>319,366.38</u>	<u>368,165.49</u>	<u>687,531.87</u>	<u>932,057.25</u>	<u>1,242,743.00</u>
<i>Ending Balance</i>	<u>(\$683,271.72)</u>	<u>\$3,130,591.38</u>	<u>\$2,447,319.66</u>	<u>\$2,330,051.50</u>	<u>\$2,511,670.00</u>

Joint Powers Solid Waste Authority
Financial Report Thru September 30, 2022

Joint Power Transfer/Landfill Description	Yankton Transfer	Vermillion Landfill	Total Joint	9 Month Budget	Legal 2022 Budget
<i>Revenue: (accrual)</i>					
Asbestos	\$0.00	\$4,689.80	\$4,689.80	\$4,500.00	\$6,000.00
Elk Point	0.00	43,046.57	43,046.57	46,800.00	\$62,400.00
Centerville	0.00	12,399.85	12,399.85	10,335.00	13,780.00
Beresford	0.00	0.00	0.00	0.00	0.00
Clay County Garbage	0.00	724,951.11	724,951.11	618,750.00	825,000.00
Compost-Yd Waste-Wood	0.00	4,390.50	4,390.50	7,125.00	9,500.00
Contaminated Soil	0.00	5,246.52	5,246.52	5,625.00	7,500.00
White Goods	0.00	2,889.88	2,889.88	4,500.00	6,000.00
Tires	0.00	14,798.52	14,798.52	3,750.00	5,000.00
Electronics	0.00	1,488.43	1,488.43	4,500.00	6,000.00
Other Revenue	151.95	137.25	289.20	11,325.00	15,100.00
Cash long	(6.51)	0.00	(6.51)	0.00	0.00
Rubble	53,680.13	0.00	53,680.13	39,000.00	52,000.00
Transfer Fees	1,222,929.68	0.00	1,222,929.68	1,012,500.00	1,350,000.00
Metal	8,712.51	0.00	8,712.51	3,750.00	5,000.00
Other Operational - Solid Waste	0.00	0.00	0.00	75.00	100.00
Total Revenue	1,285,467.76	814,038.43	2,099,506.19	1,772,535.00	2,363,380.00
<i>Expenses: (cash)</i>					
Personal Services	272,678.86	296,622.41	569,301.27	597,402.00	796,536.00
Insurance	18,851.44	6,595.87	25,447.31	24,471.00	32,628.00
Professional Service/Fees	44,505.11	78,118.45	122,623.56	135,000.00	180,000.00
Non Professional Fees	0.00	0.00	0.00	0.00	0.00
Processing- Reduction	0.00	6,650.25	6,650.25	7,500.00	10,000.00
State Fees	0.00	33,063.28	33,063.28	34,875.00	46,500.00
Professional - Legal/Audit	3,304.15	2,518.65	5,822.80	2,062.50	2,750.00
Publishing & Advertising	162.62	1,767.45	1,930.07	2,100.00	2,800.00
Rental	0.00	0.00	0.00	375.00	500.00
Hauling fee	0.00	0.00	0.00	0.00	0.00
Equipment repair	710.61	55,083.87	55,794.48	45,750.00	61,000.00
Motor vehicle repair	0.00	2,847.21	2,847.21	18,000.00	24,000.00
Vehicle fuel & maintenance	106,292.81	53,168.04	159,460.85	157,500.00	210,000.00
Equip, Mat'l & Labor	39,380.13	0.00	39,380.13	48,750.00	65,000.00
Building repair	29,215.91	1,316.62	30,532.53	18,000.00	24,000.00
Facility repair & maintenance	0.00	14,742.99	14,742.99	26,250.00	35,000.00
Postage	406.01	119.59	525.60	637.50	850.00
Office supplies	246.57	921.92	1,168.49	2,625.00	3,500.00
Copy supplies	75.80	185.07	260.87	281.25	375.00
Uniforms	0.00	6,696.09	6,696.09	4,875.00	6,500.00
Small Tools & Hardware	279.99	0.00	279.99	187.50	250.00
Travel & Training	0.00	3,909.99	3,909.99	3,375.00	4,500.00
Operating supply	487.61	99,746.70	100,234.31	136,950.00	182,600.00
Electricity	6,061.63	12,446.07	18,507.70	23,250.00	31,000.00
Heating Fuel - Gas	16,454.31	12,446.23	28,900.54	24,375.00	32,500.00
Water	1,726.38	934.05	2,660.43	2,625.00	3,500.00
WW service	725.56	0.00	725.56	975.00	1,300.00
Landfill	212.49	0.00	212.49	225.00	300.00
Telephone	827.54	1,039.18	1,866.72	2,400.00	3,200.00
Depreciation (est)	140,132.50	193,992.60	334,125.10	341,772.00	455,696.00
Trench Depletion		195,564.95	195,564.95	179,250.00	239,000.00
Closure/Postclosure Resrv		9,919.12	9,919.12	18,750.00	25,000.00
Amortization of Permit		1,596.16	1,596.16	1,125.00	1,500.00
Total Op Expenses	682,738.03	1,092,012.81	1,774,750.84	1,861,713.75	2,482,285.00

Joint Powers Solid Waste Authority
Financial Report Thru September 30, 2022

Joint Power Transfer/Landfill Description	Yankton Transfer	Vermillion Landfill	Total Joint	9 Month Budget	Legal 2022 Budget
<i>Non Operating Expense-Interest</i>	4,083.84	27,054.33	31,138.17	58,984.50	78,646.00
<i>Bond Issuance Costs</i>	0.00	0.00	\$0.00	0.00	0.00
<i>Operating Income (Loss)</i>	\$598,645.89	(\$305,028.71)	\$293,617.18	(\$148,163.25)	(\$197,551.00)
<i>Capital:</i>					
Capital Outlay	\$286,962.41	\$260,051.33	\$547,013.74	\$613,500.00	\$818,000.00
Landfill Development	0.00	0.00	0.00	55,500.00	\$74,000.00
Capital Lease	0.00	0.00	0.00	0.00	\$0.00
<i>Total Capital Expenditures</i>	\$286,962.41	\$260,051.33	\$547,013.74	\$669,000.00	\$892,000.00
<i>Grant Reimbursement</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>Federal Grant thru State</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>Equipment Sale Proceeds</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>Cash Flow Transfer</i>	(\$647,749.64)	\$647,749.64	\$0.00	\$0.00	\$0.00
<i>Tonage in Trench:</i>					
Asbestos		77.49	77.49	37.50	50.00
Beresford		0.00	0.00	1,050.00	1,400.00
Centerville Garbage		231.63	231.63	825.00	1,100.00
Clay County Garbage		12,941.81	12,941.81	10,875.00	14,500.00
Elk Point		803.13	803.13	195.00	260.00
Yankton County Garbage		19,009.22	19,009.22	17,925.00	23,900.00
<i>Total Tonage in Trench</i>		33,063.28	33,063.28	30,907.50	41,210.00
Operating Cost per ton			\$53.68	\$62.14	\$62.14

Joint Recycling Center Description	Yankton Transfer	Vermillion Center	Total Joint	9 Month Budget	Legal 2022 Budget
<i>Revenue:</i>					
Tipping Fees	\$0.00	0.00	\$0.00	0.00	0.00
Metal/Tin	0.00	0.00	0.00	1,875.00	2,500.00
Plastic	0.00	13,821.05	13,821.05	11,250.00	15,000.00
Aluminum	0.00	14,047.50	14,047.50	12,000.00	16,000.00
Newsprint	0.00	9,852.55	9,852.55	6,750.00	9,000.00
Cardboard	0.00	88,684.14	88,684.14	33,750.00	45,000.00
High Grade Paper	0.00	0.00	0.00	3,750.00	5,000.00
Other Material	0.00	1,103.10	1,103.10	6,000.00	8,000.00
Contributions/Operating Grants	0.00	0.00	0.00	0.00	0.00
Total Revenue	0.00	127,508.34	127,508.34	75,375.00	100,500.00
<i>Expenses:</i>					
Personal Services	0.00	175,315.57	175,315.57	186,733.50	248,978.00
Insurance	0.00	939.27	939.27	1,800.00	2,400.00
Professional Service/Fees	0.00	469.20	469.20	375.00	500.00
Hazardous Waste Collection	0.00	39,611.57	39,611.57	37,500.00	50,000.00
Professional-Legal	0.00	0.00	0.00	0.00	0.00
Publishing & Advertising	0.00	891.22	891.22	1,125.00	1,500.00
Rental	0.00	0.00	0.00	0.00	0.00
Equipment repair	0.00	7,427.26	7,427.26	7,125.00	9,500.00
Vehicle repair & maintenance	0.00	778.87	778.87	450.00	600.00
Vehicle fuel	0.00	4,308.28	4,308.28	3,750.00	5,000.00
Building repair & maintenance	0.00	5,483.23	5,483.23	2,100.00	2,800.00
Postage	0.00	2.10	2.10	37.50	50.00
Freight	0.00	10,200.00	10,200.00	13,125.00	17,500.00
Office supplies	0.00	539.12	539.12	750.00	1,000.00
Uniforms	0.00	52.20	52.20	562.50	750.00
Materials Purchases	0.00	4,627.10	4,627.10	3,375.00	4,500.00
Travel & Training	0.00	1,613.40	1,613.40	1,500.00	2,000.00
Operating Supplies	0.00	5,682.24	5,682.24	7,500.00	10,000.00
Copy Supply	0.00	97.47	97.47	150.00	200.00
Electricity	0.00	4,506.18	4,506.18	4,875.00	6,500.00
Heating Fuel-Gas	0.00	5,483.71	5,483.71	3,562.50	4,750.00
Water	0.00	256.98	256.98	487.50	650.00
WW service	0.00	779.30	779.30	900.00	1,200.00
Telephone	0.00	488.89	488.89	637.50	850.00
Revenue Sharing	0.00	7,916.27	7,916.27	6,525.00	8,700.00
Depreciation (est)	0.00	25,973.28	25,973.28	28,500.00	38,000.00
Total Op Expenses	0.00	303,442.71	303,442.71	313,446.00	417,928.00
<i>Non Operating Expense-Interest</i>	0.00	0.00	0.00	0.00	0.00
Operating Income (Loss)	\$0.00	(\$175,934.37)	(\$175,934.37)	(\$238,071.00)	(\$317,428.00)
Capital Outlay	\$0.00	\$31,756.56	\$31,756.56	\$42,750.00	\$57,000.00
Grant Reimbursement/Donations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Cash Flow Transfer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

This report is based on the following:

Revenue accrual thru September 30, 2022

Expenses cash thru September 30, 2022 with October's bills

2022 Joint Powers Total Operations Recap

Month	Yankton Transfer	Vermillion Landfill	Total	Total Tons	\$ per ton	Recycling			Yankton Operations	Vermillion Operations	Total Operations
						Yankton	Vermillion	Total			
January	42,818.80	(37,653.09)	5,165.71	3,001.98	53.37	0.00	8,540.61	8,540.61	42,818.80	(29,112.48)	13,706.32
February	20,433.97	(48,393.67)	(27,959.70)	2,578.89	71.09	0.00	(19,765.60)	(19,765.60)	20,433.97	(68,159.27)	(47,725.30)
Subtotal	63,252.77	(86,046.76)	(22,793.99)	5,580.87	62.09	0.00	(11,224.99)	(11,224.99)	63,252.77	(97,271.75)	(34,018.98)
March	57,675.49	(50,930.75)	6,744.74	3,355.35	62.21	0.00	(8,826.73)	(8,826.73)	57,675.49	(59,757.48)	(2,081.99)
Subtotal	120,928.26	(136,977.51)	(16,049.25)	8,936.22	62.14	0.00	(20,051.72)	(20,051.72)	120,928.26	(157,029.23)	(36,100.97)
April	61,717.12	(53,530.54)	8,186.58	3,441.44	61.19	0.00	(16,693.14)	(16,693.14)	61,717.12	(70,223.68)	(8,506.56)
Subtotal	182,645.38	(190,508.05)	(7,862.67)	12,377.66	61.87	0.00	(36,744.86)	(36,744.86)	182,645.38	(227,252.91)	(44,607.53)
May	88,622.30	(20,745.52)	67,876.78	4,034.28	46.99	0.00	(56,865.99)	(56,865.99)	88,622.30	(77,611.51)	11,010.79
Subtotal	271,267.68	(211,253.57)	60,014.11	16,411.94	58.22	0.00	(93,610.85)	(93,610.85)	271,267.68	(304,864.42)	(33,596.74)
June	100,537.14	(12,787.35)	87,749.79	4,038.44	44.13	0.00	(16,830.21)	(16,830.21)	100,537.14	(29,617.56)	70,919.58
Subtotal	371,804.82	(224,040.92)	147,763.90	20,450.38	55.43	0.00	(110,441.06)	(110,441.06)	371,804.82	(334,481.98)	37,322.84
July	71,817.80	(11,629.42)	60,188.38	3,986.98	48.15	0.00	(20,058.94)	(20,058.94)	71,817.80	(31,688.36)	40,129.44
Subtotal	443,622.62	(235,670.34)	207,952.28	24,437.36	54.24	0.00	(130,500.00)	(130,500.00)	443,622.62	(366,170.34)	77,452.28
August	103,046.66	(1,018.02)	102,028.64	4,350.96	43.14	0.00	(17,748.23)	(17,748.23)	103,046.66	(18,766.25)	84,280.41
Subtotal	546,669.28	(236,688.36)	309,980.92	28,788.32	52.57	0.00	(148,248.23)	(148,248.23)	546,669.28	(384,936.59)	161,732.69
September	55,912.65	(41,286.02)	14,626.63	4,274.96	61.16	0.00	(27,686.14)	(27,686.14)	55,912.65	(68,972.16)	(13,059.51)
Subtotal	602,581.93	(277,974.38)	324,607.55	33,063.28	53.68	0.00	(175,934.37)	(175,934.37)	602,581.93	(453,908.75)	148,673.18

10/3/2022

City of Yankton Transfer Station
Landfill Tons

Date	City	Licensed Haulers				Sub-Total	All Other	Total Transfer
	Compactors (577)	Janssen (547)	Arts (586)	Loren Fischer (648)	Kortan (673)			
January 2021	236.20	525.19	420.65	82.07	23.66	1,051.57	507.40	1,795.17
February 2021	209.71	469.53	428.60	52.03	28.90	979.06	375.91	1,564.68
March 2021	268.59	625.10	504.42	75.16	27.90	1,232.58	537.56	2,038.73
April 2021	278.20	645.30	524.53	64.28	35.94	1,270.05	884.36	2,432.61
May 2021	253.20	652.38	457.22	76.67	28.49	1,214.76	614.82	2,082.78
June 2021	291.90	749.78	530.93	85.89	33.61	1,400.21	562.06	2,254.17
July 2021	284.89	724.18	561.10	74.00	38.61	1,397.89	578.80	2,261.58
August 2021	292.03	674.93	536.59	77.66	34.27	1,323.45	592.98	2,208.46
September 2021	282.22	689.94	507.29	76.85	32.65	1,306.73	588.08	2,177.03
October 2021	257.29	665.67	491.96	63.53	38.04	1,259.20	555.98	2,072.47
November 2021	279.00	668.48	485.90	68.71	31.24	1,254.33	496.57	2,029.90
December 2021	283.07	570.11	445.12	84.57	38.20	1,138.00	432.06	1,853.13
2021 Total	3,216.30	7,660.59	5,894.31	881.42	391.51	14,827.83	6,726.58	24,770.71
January 2022	258.69	515.97	411.98	59.08	29.31	1,016.34	331.11	1,606.14
February 2022	217.91	548.02	370.93	67.84	29.20	1,015.99	304.16	1,538.06
March 2022	262.23	665.38	479.74	61.13	35.34	1,241.59	536.56	2,040.38
April 2022	249.31	581.31	446.18	65.70	36.42	1,129.61	682.08	2,061.00
May 2022	279.47	705.94	565.54	64.83	36.49	1,372.80	680.16	2,332.43
June 2022	284.91	790.62	532.96	55.20	45.33	1,424.11	664.58	2,373.60
July 2022	266.85	664.17	513.64	71.59	41.42	1,290.82	685.21	2,242.88
August 2022	299.82	727.50	588.65	62.56	36.52	1,415.23	650.07	2,365.12
September 2022	279.11	666.71	464.24	91.13	43.62	1,265.70	738.06	2,282.87
2022 Total	2,398.30	5,865.62	4,373.86	599.06	333.65	11,172.19	5,271.99	18,842.48

CITY of YANKTON
PLANNING COMMISSION MEETING MINUTES
for
October 10, 2022

The meeting was called to order at 5:30PM by Chairwoman Specht.

ROLL CALL:

Present: Marc Mooney, Steve Pier, Warren Erickson, Lynn Peterson, City Commission liaison Mason Schramm, ETJ member Dean Christensen, and Chairwoman Deb Specht.

Unable to attend: Evie Sime, John Kraft, Brad Wenande and Dave Carda

Chairwoman Specht acknowledged others in attendance and asked them if they wished to address the Planning Commission about any item that is not on the agenda. They did not.

MINUTES - September 12, 2022

22-36 **MOTION** - It was moved by Commissioner Pier and seconded by Commissioner Mooney to approve the minutes from September 12, 2022.

VOTE - Voting "Aye" - all members present. Voting "Nay" - none.

MOTION - PASSED

CONSENT ITEMS:

Chairwoman Specht moved on to Consent items.

22-37 **MOTION** - It was moved by Commissioner Erickson and seconded by Commissioner Pier to approve the Consent Agenda as presented.

1. Establish December 12, 2022 as the date for a public hearing to consider a conditional use permit for a self-storage facility on the south 10' of the north 1/2 of Lot 9, except lots C and D, and the south half of Lot 9 except the south 20' and except Lot H1, Block 1 Airport Acres Addition in the City of Yankton, South Dakota. Barney Edwards LLC Applicant. Address, 3000 Piper Street.

VOTE - Voting "Aye"- Planning Commissioners Mooney, Pier, Erickson and Peterson. Voting "Nay" - none. Voting to "Abstain" – Specht.

MOTION - PASSED

OLD BUSINESS

1. Public hearing to consider a extraterritorial zoning jurisdiction rezoning from ETJ A-1 Agricultural to ETJ B-2 Highway Business the North 260 feet of the NE 1/4, SW 1/4 of the North 18 Acres, Excluding Lots H1 and H2 Section 8, T93N, R55W of the 5th PM Yankton County, South Dakota and Outlot 1, NE 1/4, NE 1/4, SW 1/4 Except a Parcels Beginning at the SW Corner of Outlot 1, Thence North 208', Thence Northeasterly Parallel with the South

Boundary Line of Outlot 1 208' Thence South 208' Thence Southwesterly 208' to the Point of Beginning as depicted on the associated map. Address, the north side of the 1500 block of Whiting Drive. Justus and Michelle Hirschman, owners.

Dave Mingo gave an overview of why this extraterritorial zoning jurisdiction rezoning would make sense for the area. The Comprehensive Plan supports larger lot commercial or industrial development at the location. There was no public comment on the agenda item.

22-38 **MOTION** - It was moved by Mooney and seconded by Peterson to recommend approval of the extraterritorial zoning jurisdiction rezoning from ETJ A-1 Agricultural to ETJ B-2 Highway Business.

ROLL CALL VOTE - Voting "Aye" - Mooney, Erickson, Pier, Peterson, ETJ member Christensen, and Specht. Voting "Nay" - none

MOTION - PASSED

2. Public hearing to consider a extraterritorial zoning jurisdiction conditional use permit on the North 260 feet of the NE 1/4, SW 1/4 of the North 18 Acres, Excluding Lots H1 and H2 Section 8, T93N, R55W of the 5th PM Yankton County, South Dakota and Outlot 1, NE 1/4, NE 1/4, SW 1/4 Except a Parcels Beginning at the SW Corner of Outlot 1, Thence North 208', Thence Northeasterly Parallel with the South Boundary Line of Outlot 1 208' Thence South 208' Thence Southwesterly 208' to the Point of Beginning as depicted on the associated map. Address, the north side of the 1500 block of Whiting Drive. Justus and Michelle Hirschman, owners.

Dave Mingo discussed the permit request and compatibility with surrounding land uses.

Chairwoman Specht asked commissioners if they had any questions. Pier asked if a five-year extension is normal for a conditional use permit. Mingo responded that a one-year period is normal but not practical in this case, since the project will be constructed in phases, a 5-year extension would be appropriate. Mingo also mentioned a future discussion in regards to potentially changing the one-year time frame for these types of permits.

Mooney asked about the need for storm water detention. Mingo replied that storm water needs to be addressed with owners, neighbors and follow the guidelines of state regulations. The location is outside the city's jurisdiction so code requirements are different, but is important that the owner design the site in a manner that does not increase flows off the site beyond historic levels. Erickson asked about a storm water review to be considered in approval. Mingo replied that the motion could include a reference to stormwater management.

22-39 **MOTION** - It was moved by Erickson and seconded by Peterson to recommend approval of an extraterritorial zoning jurisdiction conditional use permit with consideration for storm water management as the site develops.

ROLL CALL VOTE - Voting "Aye" - Erickson, Pier, Peterson, Mooney, ETJ member Christensen and Specht. Voting "Nay" - none.

MOTION - PASSED

NEW BUSINESS: None

OTHER BUSINESS ITEMS:

1. September 2022 Building Permit Report. The Planning Commission discussed the September Building Permit Report. Mingo stated that September's numbers looked good. There were two large permits issued EASW and Hillcrest Country Club. There is still potential for a few large permits yet to be issued in 2022. Pier questioned an amount listed with 420 Mulberry. If it was correct in accordance with the permit issued. Mingo stated he would look into it and email findings to Planning Commission members.

ADJOURNMENT

22-40 **MOTION** - It was moved by Erickson and seconded by Pier to adjourn at 6:00 PM.

VOTE - Voting "Aye" – all members present. Voting "Nay" - none.

MOTION - PASSED

Respectfully submitted,

A handwritten signature in blue ink that reads "Dave Mingo". The signature is written in a cursive style with a long horizontal flourish extending to the right.

Dave Mingo, Secretary

NOTICE OF HEARING UPON APPLICATION
FOR SALE OF ALCOHOLIC BEVERAGES

NOTICE IS HEREBY GIVEN that an application has been received by the Board of City Commissioners of the City of Yankton, South Dakota, for a Special Events Malt Beverage (on-sale) Retailers License and a Special (on-sale) Wine Retailers License for 1 day, December 17th, 2022, from The Center (Kriss Thury, Executive Director), 900 Whiting Drive, Yankton, South Dakota.

NOTICE IS FURTHER GIVEN that a Public Hearing upon the application will be held on Monday, November 14th, 2022 at 7:00 p.m. in the City of Yankton Community Meeting Room at the Career Manufacturing Technical Education Academy, 1200 West 21st Street, Yankton, South Dakota, where any person or persons interested in the approval or rejection of the above application may appear and be heard.

Dated at Yankton, South Dakota
this 24th day of October, 2022.



Al Viereck
FINANCE OFFICER

_____ Voice Vote

NOTICE OF HEARING UPON APPLICATION
FOR SALE OF ALCOHOLIC BEVERAGES

NOTICE IS HEREBY GIVEN that an application has been received by the Board of City Commissioners of the City of Yankton, South Dakota, for a Special Events Malt Beverage (on-sale) Retailers License and a Special (on-sale) Wine Retailers License for 1 day, December 31st, 2022, from The Center (Kriss Thury, Executive Director), 900 Whiting Drive, Yankton, South Dakota.

NOTICE IS FURTHER GIVEN that a Public Hearing upon the application will be held on Monday, November 14th, 2022 at 7:00 p.m. in the City of Yankton Community Meeting Room at the Career Manufacturing Technical Education Academy, 1200 West 21st Street, Yankton, South Dakota, where any person or persons interested in the approval or rejection of the above application may appear and be heard.

Dated at Yankton, South Dakota
this 24th day of October, 2022.



Al Viereck
FINANCE OFFICER

____ Voice Vote

NOTICE OF PUBLIC HEARING ON APPLICATIONS
FOR SALE OF ALCOHOLIC BEVERAGES FOR 2023

NOTICE IS HEREBY GIVEN THAT: The Board of City Commissioners will consider the following renewal of applications for Alcoholic Beverages Licenses, at their regular session on the 14th day of November, 2022, in the City of Yankton Community Meeting Room at the Career Manufacturing Technical Education Academy, 1200 West 21st Street, Yankton, South Dakota. Said applications have been presented to the Board of City Commissioners and filed in the Finance Officer's Office.

RETAIL (ON-SALE) LIQUOR-FULL SERVICE RESTAURANT

Czeckers, Inc. d/b/a Czeckers, Inc., 407 Walnut St.
El Tapatio Family Mexican, Inc. d/b/a El Tapatio Family Mexican, Inc., 2502 Fox Run Pkwy.
To Be Free, LLC d/b/a RB Beers & Burgers & River Rocks Event Center, 2901 Broadway Ave.
Bernard Properties, LLC d/b/a Riverfront Events Center & Emporium, 121 W. 3rd St.

RETAIL (ON-SALE) LIQUOR

Hanten, Inc. d/b/a Ben's Brewing Company, 222 W. 3rd St.
Black Steer, Inc. d/b/a The Black Steer, 300 E. 3rd St.
Boomer's, Inc. d/b/a Boomer's Lounge, 100 E. 3rd St.
B.P.O. Elks Lodge 994, 504 W. 27th St.
Hillcrest Golf-Country Club, 2206 Mulberry St.
JoDeans Corp. d/b/a JoDeans, 2809 Broadway Ave.
WR Capital I, LLC d/b/a Minerva's Grill & Bar, 1607 E. Hwy 50,
Strips, Inc. d/b/a MoJo's Pizza & Spirits, 102-104 E. 3rd St.
Lucky Irish, Inc. d/b/a O'Malley's Bar, 204 W. 3rd St.
Shree, LLC d/b/a Shree, Ste 3, 821 Broadway Ave., Suite 3
Bernard Properties, LLC d/b/a The Brewery, 200-204 Walnut St.
Lady Bird, Inc. d/b/a The Cockatoo Bar & Zebra Club, 110 E. 3rd St.
Flusswerks, LLC d/b/a The Landing, 104 Capital St.
Upper Deck, Inc. d/b/a Upper Deck, 311-315 Broadway Ave.
VFW Post 791, 209 Cedar St.
Walnut Tavern, Inc. 100 W. 3rd St.
Yankton Bowl, Inc. 3010 Broadway Ave., & Suite 1

PACKAGE (OFF-SALE) LIQUOR

Cork 'N Bottle, Inc. d/b/a Cork 'N Bottle, 1500 Broadway Ave.
Hy-Vee Food Stores, Inc. d/b/a Hy-Vee Wine & Spirits, 2100 N. Broadway Ave.
T C Corner, LLC d/b/a JR's Oasis, 2404 E. SD Hwy 50
Annis Properties, Inc. d/b/a Patriot Express, 2217 Broadway Ave.
Annis Properties, Inc. d/b/a Prairie Pumper, 909 Broadway Ave.
ZACCON, Inc. d/b/a Roadrunner Convenience Mart, 300 W. 23rd St.
Theresa Wick d/b/a Sportsman's Spirits & Fine Wines, 901 Broadway Ave.
Lady Bird, Inc. d/b/a The Cockatoo Bar & Zebra Club, 110 E. 3rd St.
The Fox Stop, Inc. d/b/a The Fox Stop, 1316 W. 30th St.
Wal-Mart Stores, Inc. d/b/a Wal-Mart Store #1483, 3001 Broadway Ave.
Yankton Drug, Inc. d/b/a Yankton Drug Co., 109 W. 3rd St.

____ Voice Vote

RETAIL (ON-OFF SALE) WINE & CIDER

Hanten, Inc. d/b/a Ben's Brewing Co., 719 Walnut St.
Charlies Pizza House, Inc. d/b/a Charlie's Pizza House, 804 Summit St.
Czeckers, Inc. d/b/a Czeckers Inc., 407 Walnut St.
The Fox Stop, Inc. d/b/a The Fox Stop, 1316 W. 30th St.
SYMS, LLC d/b/a Holiday Inn Express, PO Box 113
San Jose, Inc. d/b/a Mexico Viejo, 1809 Broadway Ave.
TST, Inc. d/b/a Phinney's Pub & Casino, Yankton Mall
Morgen, LLC d/b/a South Point Gaming Lounge, 1101 Broadway Ave., Suite 109
Five Futures d/b/a The Boat House, 301 E. 3rd St.
Flusswerks, LLC d/b/a The Landing, 104 Capital St.
The Mint Yankton, LLC d/b/a The Mint, 318 Douglas Ave.
Tokyo Japanese Cuisine of Ykt, Inc. d/b/a Tokyo Japanese Cuisine, 2007 Broadway Ave. Ste. J
Wal-Mart Stores, Inc. d/b/a Wal-Mart Store #1483, 3100 Broadway Ave.
Walgreen Co. d/b/a Walgreen #9806, 2020 Broadway Ave.
Willa B's LLC d/b/a Willa B's, 215 West 3rd St.

NOTICE IS FURTHER GIVEN THAT any person, persons or their attorney may appear and be heard at said scheduled Public Hearing, who are interested in the approval or rejection of any such application.

Dated at Yankton, South Dakota, this
24th day of October, 2022



Al Viereck
Finance Officer

Second Reading and Public Hearing

Memorandum #22-199

To: Amy Leon, City Manager
From: Dave Mingo, AICP Community and Economic Development Director
Subject: Proposed Rezoning, Ordinance #1066
Date: October 12, 2022

PROPOSED REZONING

ACTION NUMBER: 22-38

E.T.J. MEMBER ACTION REQUIRED: Yes

APPLICANT / OWNER: Justus and Michelle Hirschman.

ADDRESS / LOCATION: North side of the 1500 Block of Whiting Drive (ref attached rezoning location map)

PROPERTY DESCRIPTION & REZONING REQUEST:

Rezone from ETJ A-1 Agricultural to ETJ B-2 Highway Business in the City's extraterritorial jurisdiction the North 260 feet of the NE 1/4, SW 1/4 of the North 18 Acres, Excluding Lots H1 and H2 Section 8, T93N, R55W of the 5th PM Yankton County, South Dakota and Outlot 1, NE 1/4, NE 1/4, SW 1/4 Except a Parcels Beginning at the SW Corner of Outlot 1, Thence North 208', Thence Northeasterly Parallel with the South Boundary Line of Outlot 1 208' Thence South 208' Thence Southwesterly 208' to the Point of Beginning.

PREVIOUS ACTION: Initial adoption of the extraterritorial zoning regulations in 2000.

COMMENTS: The proposed rezoning is owner initiated. The required petition was submitted with adequate signatures to commence the process of considering the change. The purpose of the owner's request is to enable the construction and operation of occupancies allowed in an ETJ B-2 Highways business District. Although we must consider all potential B-2 occupancies in this discussion, the reason for this request is to provide for the construction of a self-storage facility. The site is an odd configuration because it was an old farmstead.

Important issues to consider when reviewing this rezoning include compatibility with current and planned adjacent land uses as described in the Comprehensive Plan. The City's Comprehensive Plan identifies this as an area in east Yankton to be developed primarily as larger lot, higher intensity uses (industrial and heavy commercial). Some of the land in the area is also projected to be "Rural Mixed-Use" which provides for a multitude of uses including highway business.

_____ Roll Call

The land is contiguous with land already zoned B-2 Highway Business to the south. The property also includes an existing commercial use that originated prior to the ETJ ordinance being adopted. A rezoning such as this would represent an incremental step in providing for a higher intensity of use in the area.

The area is also soon to possess the necessary trunk line infrastructure to serve future development. Water, sanitary sewer, electrical and natural gas lines in the area have large capacities. The future subdivision of this area, or future need for increased utilities will include annexation and more infrastructure extension planning and construction.

We have not received any comments from the public after publishing the notice and sending the required mailings to area property owners

Staff recommends approval of the proposed ETJ rezoning

HEARING SCHEDULE:

- September 12, 2022: Planning Commission established October 10, 2022 as the date for a public hearing on the proposed ETJ rezoning.
- October 10, 2022: Planning Commission including ETJ members hold a public hearing and makes a recommendation to the County Commission and City Commission.
- October 10, 2022: City Commission establishes October 24, 2022, as the date for a public hearing.
- October 18, 2022: County Commission acts on the proposed rezoning at their regular meeting. County Commission approval is required for the issue to be considered by the City Commission.
- October 24, 2022: The City Commission holds a public hearing and makes the final decision. A super majority (6-3) vote of the City Commission cannot be protested out by the neighborhood. A simple majority (5-4) could be.
- November 4, 2022: Estimated date of ordinance publication.
- November 24, 2022: Estimated date that ordinance is effective.

Planning Commission results: The Planning Commission, including ETJ member vote, recommended approval of the proposed rezoning.

County Commission results: Staff attended the County Commission meeting on October 18, 2022 and presented the proposed rezoning. The County Commission voted to approve the rezoning.

ORDINANCE NO. 1066

AN ORDINANCE TO REZONE PROPERTY DESCRIBED HEREIN

BE IT ORDAINED, BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF YANKTON, SOUTH DAKOTA THAT THE FOLLOWING DESCRIBED PROPERTY IN THE CITY'S EXTRATERRITORIAL ZONING JURISDICTION HAS BEEN REZONED:

Section 1.

Rezone from ETJ A-1 Agricultural to ETJ B-2 Highway Business in the City's extraterritorial jurisdiction the North 260 feet of the NE 1/4, SW 1/4 of the North 18 Acres, Excluding Lots H1 and H2 Section 8, T93N, R55W of the 5th PM Yankton County, South Dakota and Outlot 1, NE 1/4, NE 1/4, SW 1/4 Except a Parcels Beginning at the SW Corner of Outlot 1, Thence North 208', Thence Northeasterly Parallel with the South Boundary Line of Outlot 1 208' Thence South 208' Thence Southwesterly 208' to the Point of Beginning.

As depicted on the associated map.

Section 2. Saving Clause.

Should any section, clause, or provision of this ordinance be declared by the Courts to be invalid, the same shall not affect the validity of the ordinance as a whole or any part thereof, other than the part so declared to be invalid.

Section 3. Effective Clause.

This ordinance shall be in full force and effect from and after its passage, approval and publication as required by law.

Adopted:

1st Reading:

2nd Reading:

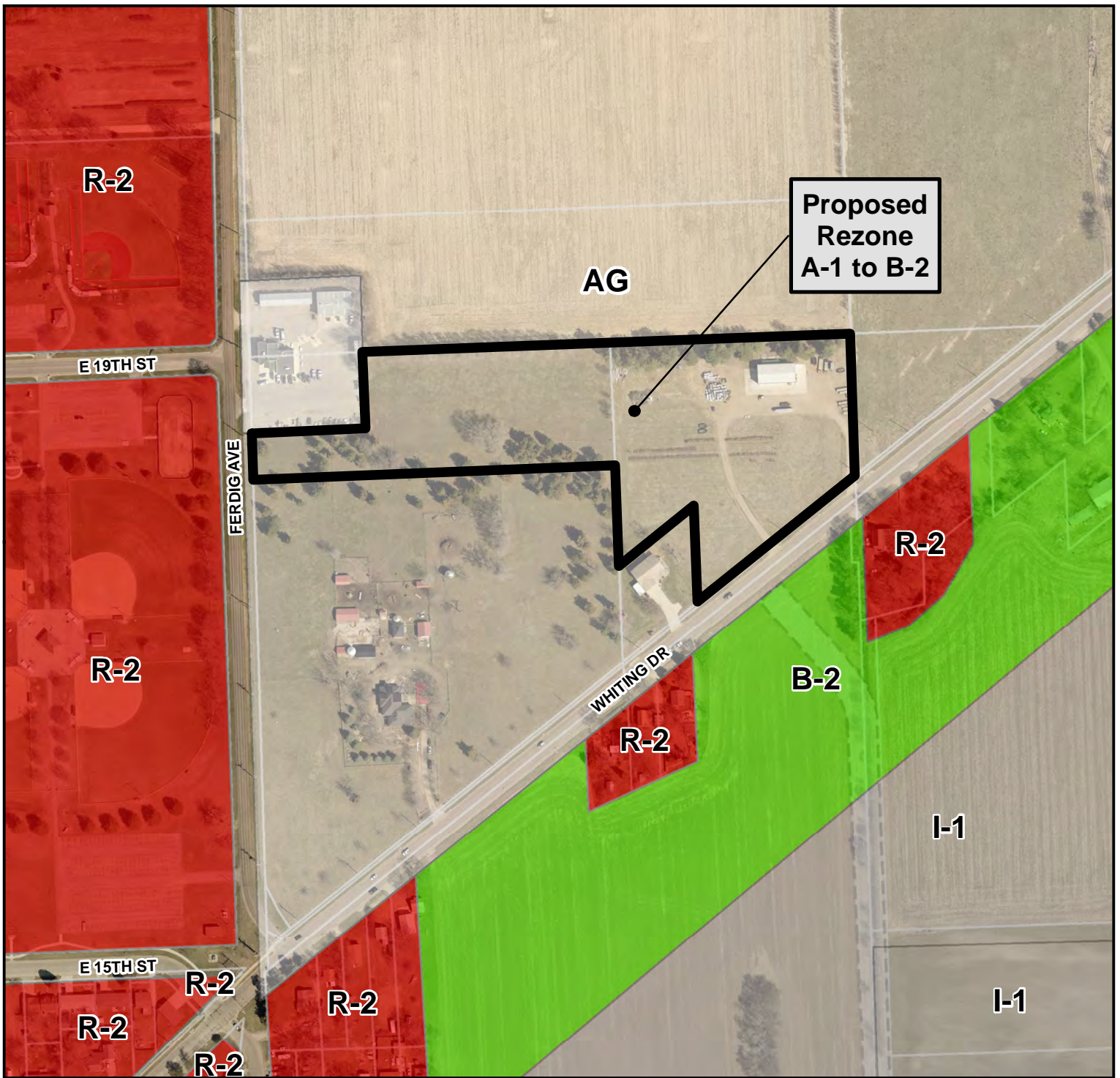
Publication Date:

Effective Date:

Stephanie Moser, Mayor

ATTEST:

Al Viereck, Finance Officer



City of Yankton

Rezone From A-1 Agricultural to B-2 Highway Business.

The North 260 feet of the NE 1/4, SW 1/4 of the North 18 Acres, Excluding Lots H1 and H2
 Section 8, T93N, R55W of the 5th PM Yankton County, South Dakota and Outlot 1,
 NE ¼, NE ¼, SW ¼ Except a Parcels Beginning at the SW Corner of Outlot 1,
 Thence North 208', Thence Northeasterly Parallel with the South Boundary Line of
 Outlot 1 208' Thence South 208' Thence Southwesterly 208' to the Point of Beginning

City of Yankton, SD

Re: **Rezoning of Property in the City of Yankton**

Dear Commission Members:

This letter is a formal request for the City Planning Commission and City Commission to take action that will change the zoning of the following described property:

Address / Location: North side of the 1500 Block of Whiting Drive, Yankton, South Dakota.

Legal Description: From an existing zoning of ETJ A-1 Agricultural to ETJ B-2 Highway Business, The North 260 feet of the NE 1/4, SW 1/4 of the North 18 Acres, Excluding Lots H1 and H2 Section 8, T93N, R55W of the 5th PM Yankton County, South Dakota and Outlot 1, NE 1/4, NE 1/4, SW 1/4 Except a Parcels Beginning at the SW Corner of Outlot 1, Thence North 208', Thence Northeasterly Parallel with the South Boundary Line of Outlot 1 208' Thence South 208' Thence Southwesterly 208' to the Point of Beginning as depicted on the associated map.

The reason for the zoning change is: To allow a mix if commercial and light industrial uses.

Thank you for your consideration.

Dated this 2 day of September, 2022



Signature Justus or Michelle Hirschman
1410 Whiting Drive
Yankton, SD 57078

**ZONING ORDINANCE NO. 797
ETJ REZONING**

Prior to the introduction of any ordinance proposing changes in the Extraterritorial Jurisdiction Zoning Ordinance there shall first be filed with the City Finance Officer the written consent of sixty (60) percent of the owners of equity in the lots included in any proposed district and the lands within two hundred and fifty feet (250) from any part of such proposed district measured by excluding streets and alleys. A corporation shall be construed to be a sole owner. When parcels of land are in the name of more than one person, ownership representation shall be in proportion to the number of signers who join in the petition in relation to the number of owners. Proposed changes introduced by the City of Yankton, a municipal corporation and properties within one year after annexation shall be exempt from the provisions of this Section.

A fee of one hundred fifty dollars, (\$150), is required for processing this rezoning request. If it is a second request for the same property in less than twelve (12) months, the fee is three hundred dollars (\$300).

City Receipt Account Number 101.3231

Memorandum #22-192

To: Amy Leon, City Manager
From: Corey Potts, Public Works Manager
Subject: Vehicle purchase from the State of South Dakota bid list for the City of Yankton, Public Works Department, Street Department, for half-ton pickup.
Date: October 12, 2022

The adopted 2023 budget provides funding for the purchase of a replacement pickup truck. The vehicle to be replaced is Unit #16, a 2013 Ford 250 pickup. Unit #16 will be surplus at a later auction.

Wagner Auto Company of Pierre, South Dakota has the State Bid Contract, which allows the City to purchase the new half-ton pickup from this dealer. The vehicle to be purchased is a new 2023 Dodge Ram 1500 pickup truck in the amount of \$40,469.00. There is \$40,000 budgeted for this half-ton pickup purchase. The difference will be made up in future equipment purchases.

The current market for purchasing vehicles is very uncertain. The quantity of trucks being produced is very limited. The recommendation from the supplier is to place the order as early as possible.

Therefore, it is recommended the truck be purchased from Wagner Auto Company of Pierre, South Dakota based on the state bid amount of \$40,469.00. Delivery of the new vehicle will be Summer of 2023.

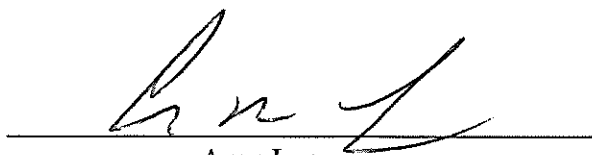
Respectfully submitted,



Corey Potts
Public Works Manager

Recommendation: It is recommended that the City Commission approve Memorandum #22-192 for the purchase a new 2023 Dodge Ram 1500 Pickup truck in the amount of \$40,469 for the Department of Public Works, Street Department, from Wagner Auto Company, Pierre, South Dakota, based on the state bid and to approve Resolution #22-50 to surplus the 2013 Ford F250.

I concur with this recommendation
 I do not concur with this recommendation



Amy Leon
City Manager

_____ Roll Call

RESOLUTION # 22-50

WHEREAS, SDCL 6-13-1 requires a municipality owning personal property which is no longer necessary, useable or suitable for municipal purposes shall, by resolution, declare it surplus and may, by resolution, order for sale, destruction or other disposal of said personal property.

NOW, THEREFORE, BE IT RESOLVED that the following personal property be declared no longer necessary or suitable for municipal purposes and said property shall be disposed of in accordance with SDCL 6-13-1, et sequential:

PROPERTY TO BE SURPLUS

2013 Ford F250 VIN: 1FT7X2B60DE80867

Dated this ____ day of October, 2022.

Stephanie Moser
Mayor

ATTEST:

Al Viereck
Finance Officer

Memorandum #22-193

To: Amy Leon, City Manager
From: Corey Potts, Public Works Manager
Subject: Bid award for Two Steel Transfer Station Walking Floor Trailers for the Department of Public Works, City of Yankton/Joint Powers Department
Date: October 14, 2022

Ten bid packets for two new walking floor trailers were sent to equipment dealers and one (1) bid, outlined below, was received.

<i>Bidder</i>	<i>Total Cost</i>
<i>Northern Truck & Equipment 47213 Schweigers Circle Sioux Falls, SD 57107</i>	\$224,808.50

The 2023 Joint Powers budget provides \$170,000 for the purchase of two new steel walking floor trailers for the City of Yankton, Public Works Department/Joint Powers Division.

The steel walking floor trailers are an important part of the Yankton Transfer Station operation. Yankton is permitted to accept municipal solid waste (MSW) for transport to the landfill located in Clay County. MSW and construction debris are transported in the walking floor trailers to the landfill.

The trailers are located in the pits at the transfer station for loading purposes. Solid waste is dumped from the tipping floor into these trailers. The loads are arranged and packed to get the most weight on the trailers. They are then covered and moved to an outside staging area for transfer to the Vermillion Landfill.

The trailers are 48 feet in length with a walking floor mechanism to unload the solid waste. The trailers also have a roll tarp that is securely fastened down according to state laws while transporting solid waste to Vermillion to prevent material from blowing out of the trailer.

The City Commission approved the purchase, from the 2022 budget, of one new steel walking floor trailer for \$84,704.00 at the November 22, 2021 City Commission meeting. After that meeting, the supplier advised staff of known price increases and long lead-times anticipated in 2022, and offered to honor a second trailer purchase for the same November 22, 2021 price. The City Commission approved the purchase of a second trailer at the December 23, 2021 City Commission meeting. The department has not yet received those trailers as their anticipated delivery is November 2022.

The lone bid submitted by Northern Truck & Equipment of Sioux Falls, SD is similar to the ones presently in service, having the same major components, such as the walking floor mechanism, landing gear, tarp components, suspension and axles. The steel trailers have proven to be more durable for the transfer operation than the previously used aluminum trailers when the transfer operation first began. The bid received does meet the minimum specifications.

The delivery date quoted in the bid received is 400 days from the order date. Due to the crucial importance of the walking floor trailers to the Transfer Station operations, City Staff recommends that the bid for \$224,808.50 be awarded to Northern Truck & Equipment of Sioux Falls, SD. A supplement to the 2023 budget will need to be made to cover the \$54,808.50 budget shortfall.

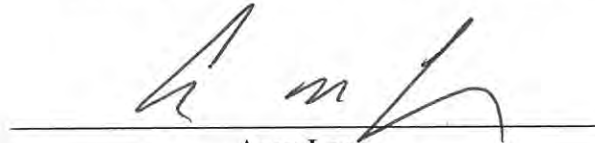
Respectfully submitted,



Corey Potts
Public Works Manager

Recommendation: It is recommended the City Commission approve Memorandum #22-193 to award the bid for two New Steel Transfer Station Walking Floor Trailers for \$ 224,808.50 to Northern Truck & Equipment of Sioux Falls, South Dakota.

I concur with this recommendation
 I do not concur with this recommendation



Amy Leon
City Manager

Memorandum #22-194

To: Amy Leon, City Manager
From: Corey Potts, Public Works Manager
Subject: Bid Award for Crushing Salvaged Concrete and Asphalt
Date: October 14, 2022

Seven bid packets were provided to contractors with concrete crushing equipment and the three bids outlined below were received for this year's processing of concrete and asphalt rubble at the Yankton Transfer Station. The bids received are as follows:

RTS Shearing Jamestown, ND 58401	\$6.95 per ton
Slowey Construction, Inc. Yankton, SD 57078	\$4.89 per ton
Intex Corp. Rogers, MN 55374	\$4.99 per ton

It has been the City's practice to budget for this crushing operation on a two-year rotation. The crushed concrete and asphalt material has proven to be superior, both in quality and workability, over natural base course material previously used by the street department in its maintenance and construction projects. By crushing and stockpiling this material on site, there is no transportation cost associated with trucking of base material to the stockpile site. Also by crushing this material, the City is not using valuable landfill space to bury the rubble as previously occurred.

The low bidder meets the specifications and is a responsible contractor who has contracted with the City in the past. The low bid represents an increase compared to the price the City paid in 2021 and is considered a sound bid. There is \$200,000.00 budgeted in 2023 for this crushing project. Provisions of the contract allow for crushing as much as 40,000 tons of material provided the material being produced is suitable and there is enough rubble available.

City Staff recommends that the Crushing Contract be awarded to Slowey Construction of Yankton, South Dakota at a unit price of \$4.89 per ton.

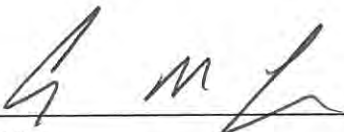
Respectfully submitted,



Corey Potts
Public Works Manager

Recommendation: It is recommended that the City Commission approve Memorandum #22-194 authorizing the Crushing of Salvaged Concrete and Asphalt for 2023 be awarded to Slowey Construction of Yankton, South Dakota at a unit price of \$4.89 per ton.

I concur with this recommendation
 I do not concur with this recommendation



Amy Leon
City Manager

Memorandum #22-195

To: Amy Leon, City Manager
From: Todd R. Larson, Director of Parks, Recreation & City Events
Date: October 14, 2022
Subject: ABI Force laser-leveling ball field groomer and attachments purchase

The 2023 budget provides for the purchase of a laser-leveling ball field groomer and attachments for the Department of Parks and Recreation. This unit will allow for the infield surfaces on agri-lime infields (currently four at Sertoma Park, two at the SAC, two at Fantle Memorial Park, and one at Riverside Park) to be better maintained and utilize laser-leveling technology to keep them smooth with less undulations.

The State of Minnesota Department of Transportation has a vehicle and equipment bidding list. The 2022 list includes the ABI Force z23slt and all attachments.

The attached quote (attachment) lists the unit and the eleven attachments that would be purchased. The attachments were recommended by both the ABI company and also by the TurfWerks dealer that provides the equipment for the Minnesota DOT State Bid. Total cost for the unit and eleven attachments would be \$38,444.60.

The 2023 budget provides \$50,000 for the purchase of the unit and attachments. Delivery and payment for this unit would occur after January 1, 2023.

Recommendation: It is recommended that the Commission approve the purchase of the 2022 ABI Force and eleven attachments for the Parks Department.

Respectfully submitted,



Todd R Larson
Director of Parks, Recreation, & City Events

I concur with this recommendation.

I do not concur with this recommendation.



Amy Leon, City Manager

____ Roll call

Memorandum #22-200

To: Amy Leon, City Manager
From: Dave Mingo, AICP Community and Economic Development Director
Subject: Planning Commission Action #22-39 / Resolution #22-53
Date: October 12, 2022

E.T.J. CONDITIONAL USE REQUEST

ACTION NUMBER: 22-39

E.T.J. MEMBER ACTION REQUIRED: Yes

APPLICANT / OWNER: Justus and Michelle Hirschman.

ADDRESS / LOCATION: North side of the 1500 Block of Whiting Drive (ref attached air photo and site plan).

PROPERTY DESCRIPTION: The North 260 feet of the NE 1/4, SW 1/4 of the North 18 Acres, Excluding Lots H1 and H2 Section 8, T93N, R55W of the 5th PM Yankton County, South Dakota and Outlot 1, NE 1/4, NE 1/4, SW 1/4 Except a Parcels Beginning at the SW Corner of Outlot 1, Thence North 208', Thence Northeasterly Parallel with the South Boundary Line of Outlot 1 208' Thence South 208' Thence Southwesterly 208' to the Point of Beginning.

ZONING DISTRICT: ETJ, B-2 Highway Business if approved by separate action prior to consideration of this conditional use permit.

PREVIOUS ACTION: None.

COMMENTS: Consideration of a conditional use permit is a quasi-judicial process. Planning Commissioners and City Commissioners should refrain from individual discussions or site visits regarding the issue.

The applicant is requesting a Conditional Use Permit to construct and operate a self-storage facility. The attached plan shows the planned structures at the site. The plan is a representation of what is being proposed. Specific site improvement details could minimally adjust the plan. As with other similar types of facilities, the proposal is a phased development, so they are asking for a waiver of the one-year time limit for the Conditional Use Permit.

Self-storage facilities as defined by the ETJ Ordinance No 797 are allowed in the B-2 Highway Business District under certain conditions. The site proposal meets all applicable conditions of the ordinance. Setback and lighting proposals will be reviewed and confirmed prior to the issuance of any permits. The addition of these structures on the site should have little if any impact on existing and future surrounding land uses.

_____ Roll Call

Important issues to consider when reviewing the permit includes compatibility with current and planned adjacent land uses as described in the Comprehensive Plan. The City's Comprehensive Plan identifies this as an area in east Yankton to be developed primarily as larger lot, higher intensity uses (industrial and heavy commercial). Some of the land in the area is also projected to be "Rural Mixed-Use" which provides for a multitude of uses including highway business. The land is contiguous with land already zoned B-2 Highway Business to the south. The property also includes an existing commercial use that originated prior to the ETJ ordinance being adopted.

We have not received any comments from the public after publishing the notice and sending the required mailings to adjoining property owners.

Staff recommends that the request be granted with the valid permit time extended to five years, contingent upon approval of the prerequisite rezoning that is being considered concurrently.

HEARING SCHEDULE:

September 12, 2022: The Planning Commission established October 10, 2022, as the date for public hearing on the proposed request.

October 10, 2022: Planning Commission, including ETJ members, conduct a hearing and make a recommendation to the City Commission.

October 24, 2022: City Commission considers a resolution, if the prerequisite rezoning is approved, and makes the final decision.

Planning Commission results: The Planning Commission, including ETJ member vote, recommended approval of the proposed conditional use permit.

RESOLUTION #22-53
Conditional Use Permit

WHEREAS, Justus and Michelle Hirschman., are applicants requesting a Conditional Use Permit in the Extraterritorial Zoning Jurisdiction (ETJ) for property legally described as The North 260 feet of the NE 1/4, SW 1/4 of the North 18 Acres, Excluding Lots H1 and H2 Section 8, T93N, R55W of the 5th PM Yankton County, South Dakota and Outlot 1, NE 1/4, NE 1/4, SW 1/4 Except a Parcels Beginning at the SW Corner of Outlot 1, Thence North 208', Thence Northeasterly Parallel with the South Boundary Line of Outlot 1 208' Thence South 208' Thence Southwesterly 208' to the Point of Beginning as depicted on the associated maps and site plans, and

WHEREAS, the above described property is zoned B-2 Highway Business in the ETJ which allows conditional uses under the City of Yankton's Zoning Ordinance No. 797 as amended, and

WHEREAS, this Conditional Use Permit request is necessary for the construction and operation of a self-storage facility and the associated plans have been reviewed and recommended for approval by a vote of the City Planning Commission including ETJ members.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the City of Yankton, South Dakota hereby approves a Conditional Use Permit in the ETJ for the construction and operation of a self-storage facility as depicted in the associated documentation, on the above described property, and

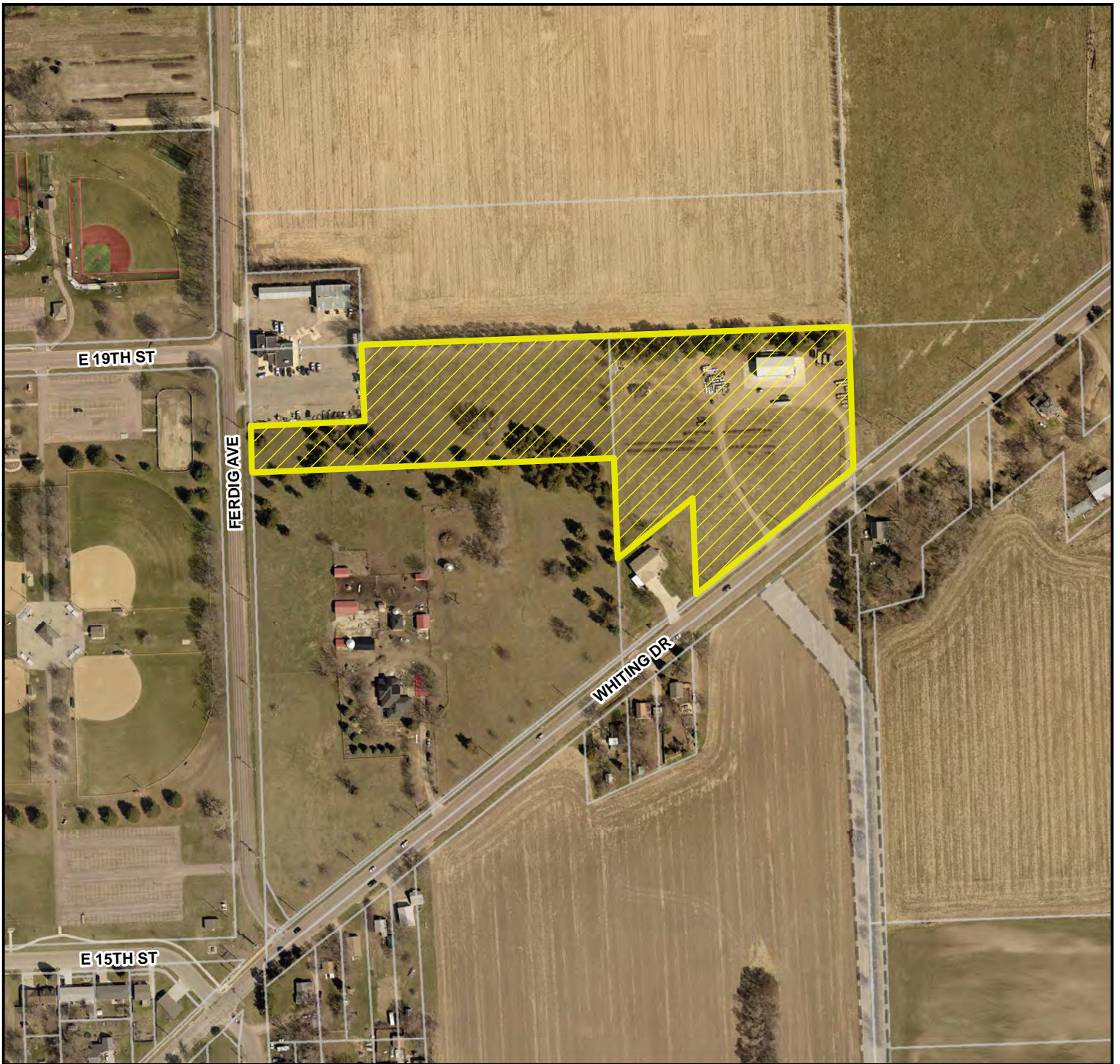
BE IT FURTHER RESOLVED that the valid permit time be extended to five years to provide for the phased construction of the proposed buildings.

Adopted:

Stephanie Moser, Mayor

ATTEST:

Al Viereck, Finance Officer



City of Yankton

Conditional Use Permit Location Map

The North 260 feet of the NE 1/4, SW 1/4 of the North 18 Acres, Excluding Lots H1 and H2 Section 8, T93N, R55W of the 5th PM Yankton County, South Dakota and Outlot 1, NE 1/4, NE 1/4, SW 1/4 Except a Parcels Beginning at the SW Corner of Outlot 1, Thence North 208', Thence Northeasterly Parallel with the South Boundary Line of Outlot 1 208' Thence South 208' Thence Southwesterly 208' to the Point of Beginning



HIRSCHMAN CONDITIONAL USE SITE PLAN



Memorandum #22-198

To: Amy Leon, City Manager
From: Mike Roinstad, Airport Supervisor
Subject: Vehicle purchase from the State of South Dakota bid list for the City of Yankton, Chan Gurney Municipal Airport for a Ford Explorer
Date: October 13, 2022

The adopted 2023 budget provides funding for the purchase of a replacement vehicle. The vehicle to be replaced is Unit #709, a 2015 Ford F250 pickup, which will be transferred to the Community Development Department.

Lamb Motor Co. of Onida, South Dakota was awarded the State Bid Contract for 2022 or newer Ford Explorers and will allow the City to purchase a vehicle honoring the state bid price. The vehicle to be purchased is a new 2023 Ford Explorer in the amount of \$34,869. There is \$35,000.00 budgeted for this pickup purchase.

Therefore, City Staff recommends the purchase of the new truck from Lamb Motor Co. of Onida, South Dakota based on the state bid amount. Delivery of the new vehicle will be approximately 6 months.

I have discussed this recommendation with the Director of Public Works and have received his concurrence on this matter.

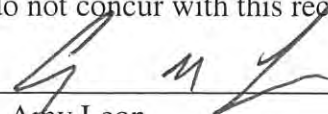
Respectfully submitted,



Mike Roinstad
Airport Supervisor

Recommendation: It is recommended that the City Commission approve Memorandum #22-198 for the purchase a new 2023 Ford Explorer in the amount of \$34,869 for the Department of Public Works, Chan Gurney Municipal Airport from Lamb Motor Co. of Onida, South Dakota, based on the state bid.

I concur with this recommendation
 I do not concur with this recommendation



Amy Leon
City Manager

_____ Roll call

**Introduction and Establishment of Date for a Hearing
Memorandum # 22-202**

To: *Amy Leon, City Manager*
From: *Adam Haberman, PE, Public Works Director*
Subject: *2022 Assessment Roll—Pave Dakota Street between 12th & 15th Street Abatement*
Date: *October 14, 2022*

Attached to this memorandum is the special assessment roll for road paving. The following schedule of events should be undertaken to complete the special assessment process:

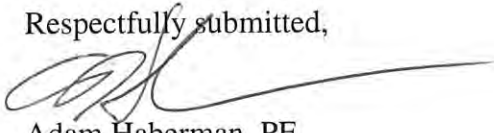
The following schedule of events should be undertaken to complete the special assessment process:

October 10, 2022	Department of Public Works files special assessment roll with Finance Officer.
October 24, 2022	City Commission sets public hearing for November 14, 2022.
October 25, 2022	Department of Public Works sends notice of hearing to affected property owners.
October 28, 2022	Department of Public Works notice of hearing in Press & Dakotan. Publishing dates of November 3 rd , 2022.
November 14, 2022	City Commission holds public hearing on assessment roll and approves resolution.
November 15, 2022	Finance Department sends notice to property owners giving amount of assessment, installments, etc.
November 2022	Finance Department publishes resolution with November 14 th Commission Minutes.
December 14, 2022	Final date property owners can pay entire assessment without interest.
January 1, 2023	First special assessment installment due.

____ Establish Hearing Date

Recommendation: It is recommended that the Board of Commissioners set November 14, 2022 as the date for a public hearing for the special assessment roll.

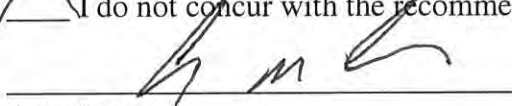
Respectfully submitted,



Adam Haberman, PE
Public Works Director

Attachments

I concur with the recommendation.
 I do not concur with the recommendation.



Amy Leon
City Manager

____ Establish Hearing Date

RESOLUTION #22-54

A RESOLUTION APPROVING THE 2022 SPECIAL ASSESSMENT ROLL FOR
DAKOTA STREET FROM 12TH STREET TO 15TH STREET

BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota:

SECTION 1. That the special assessment roll of contributing properties, for the Dakota Street pavement installation from Twelfth Street to Fifteenth Street, in the City of Yankton, South Dakota, is hereby approved and the assessments as set out in said special assessment roll, approved this date, are hereby levied against such property upon filing of said special assessment roll in the office of the City Finance Officer.

SECTION 2. Said assessment may be paid in ten (10) annual installments and shall be collected under Plan Two "Collection by City Finance Officer", as provided in SDCL 9-43.

The above assessments may be paid without interest to the City Finance Officer on or before December 14, 2022, thereafter, the entire assessment may be paid with interest from the date of filing with the City Finance Officer at the rate established by resolution of the Board of City Commissioners.

Adopted:

Stephanie Moser
Mayor

ATTEST:

Al Viereck
Finance Officer

Memorandum #22-196

To: Amy Leon, City Manager
From: Jason Foote, Chief of Police
Date: October 17, 2022
Subject: Glock 9 mm Purchase

The 2022 budget provides for the purchase and replacement of Yankton Police Department duty weapons. To offset the purchase and replacement of a large number of weapons at one time we have budgeted to purchase and replace a smaller number every year.

The Yankton Police Department has contacted Glock stocking dealers regarding the purchase process. Jack’s Uniforms and Equipment out of Sioux City has given us the best available price for police departments. We are requesting to purchase 1 Glock 19 9mm Gen 5 pistol for 476.00. We would trade one Glock 19 9mm Gen 5 pistol receiving a \$250.00 credit.

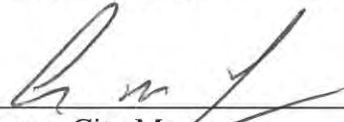
With the trade, the total purchase cost would be \$226.00 and will be taken from the weapons capital account.

It is recommended that the City Commission approve the purchase of 1 Glock 19 9mm handgun as outlined in Memorandum #22-196 and approve Resolution #22-51 to declare surplus and trade in the existing 1 Glock 19 Gen 5 duty weapon.

Respectfully submitted,


Jason Foote
Chief of Police

I concur with this recommendation.
 I do not concur with this recommendation.



Amy Leon, City Manager

____ Roll call

RESOLUTION #22-51

WHEREAS, SDCL 6-13-1 requires a municipality owning personal property which is no longer necessary, useful, or suitable for municipal purposes shall, by resolution, declare it surplus and may, by resolution, order the sale, trade, destruction or other disposal of said personal property.

NOW, THEREFORE, BE IT RESOLVED that the following personal property be declared no longer necessary, useful, or suitable for municipal purposes and said property shall be traded in accordance with SDCL 6-13-1, et sequential:

PROPERTY TO BE TRADED

Glock 19 9MM Gen 5 Serial Number BNFU996

Adopted: This ____ day of October, 2022

Stephanie Moser
Mayor

ATTEST:

Al Viereck
Finance Officer

Jack's Uniforms & Equipment

1204 5th Avenue • P.O. Box 446
 South Sioux City, NE 68776-0446
 Phone: (402) 494.2142 Fax: (402) 494.1142

Page	Date	Invoice Number
1	10/13/22	104325A

SEND PAYMENTS TO: JACK'S UNIFORMS & EQUIPMENT
 P.O. BOX 446
 SOUTH SIOUX CITY, NE 68776-0446

Serving Public Safety Since 1972

BILL TO
 Accounts Payable
 Cmdr. Todd Brandt
 Yankton Police Dept.
 410 Walnut Street
 Yankton, SD 57078

SHIP TO
 Chief Jason Foote
 Yankton Police Dept.
 410 Wlanut Street
 Yankton, SD 57078

Customer No.	Sales I.D.	P. O. Number	Media Code	Terms
1877	000/000		/	QUOTATION
Ordered By	Warehouse	Phone Number	Total Weight	Zone # Packages Ship Via
		(605) 668-5210	0.0	0 JS1

MESSAGE:

QUOTE

STORE TERMS, CONDITIONS AND POLICIES ON THE REVERSE SIDE HEREOF.

Qty	B/O	Shipped	Item Number	Description	Unit Price	Disc	Extension
1			MEMO INFO	The Glock 19 Gen5 listed below was pulled from store stock and sold at Federal Tax Exempt pricing.	0.00	--	0.00
1			GLK 19GEN5 -LEO-AGS	Glock 19Gen5 9mm - Amglo Bold Sights	476.00	--	476.00
1			GUN TRADE 250 CREDIT	Agency or Officer Gun Trade In Credit	-250.00	--	-250.00
				Agency trade-in gun delivered to their local FFL dealer, Tom's Rifles, for Officer buy-back.			
				MERCHANDISE QUOTATION TOTAL \$			226.00
				QUOTATION TOTAL \$			226.00

Memorandum #22-197

To: Amy Leon, City Manager
From: Jason Foote, Chief of Police
Subject: Taser Purchase
Date: October 7, 2022

The adopted 2022 Capital budget provides \$7,500 to purchase or replace Tasers. The Tasers that are being replaced are not operable due to the displays not working on them. These Tasers are X2 ser#X2190031XR, X2 ser#X290005MT, X2 ser#X29000T8V, X2 ser# X290034TY and X2 ser#X290005TW.

I am submitting this request for the acquisition of 5 Tasers for a total of \$7,056.60. Axon gave a price of \$1,485.60 per Taser. The total amount is \$7,428.00 but we were given a loyal promotional discount in the amount of \$371.40. The total after discount is in the amount of \$7,056.60. Axon would not accept a trade for our old Tasers unless we upgraded to their newest model.

Therefore, it is recommended the Tasers be purchased from Axon in the amount of \$7,056.60 based on the quote from them.

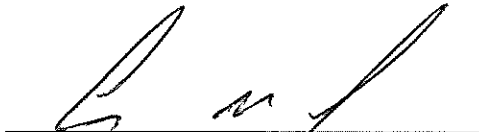
Respectfully submitted,



Jason Foote
Chief of Police

Recommendation: It is recommended that the City Commission approve Memorandum #22-197 for the purchase of five (5) Tasers in the amount of \$7,056.60 for the Yankton Police Department, Patrol Division, from Axon Enterprise, Inc.

I concur with this recommendation
 I do not concur with this recommendation.



Amy Leon, City Manager

____ Roll Call



AXON ENTERPRISE, INC.
17800 N. 85th Street, Scottsdale, AZ 85255
Contact us at ecommerce@axon.com

Quote Expires on: 11/6/2022

Buyer:

Monty Rothenberger
Yankton Police Department - SD
mrothenberger@cityofyankton.org

Bill To:

410 Walnut St
Yankton
SD - 57078-4388
USA

Ship To:

410 Walnut St
Yankton
SD - 57078-4388
USA

Quote Items:

PRODUCT	PRICE	QUANTITY	TOTAL
22003 YELLOW TASER X2	1485.60	5	7428.00

Contract #

This quote is valid for 30 days.

Quote Subtotal: \$7428.00
Estimated Quote Tax: \$0.00
Quote Grand Total: \$7056.60

Tax calculated at checkout. Ground shipping is no additional cost.

Thank you for being a valued Axon customer. For your convenience, continue checkout with a credit card / PO / invoice on our online store my.axon.com/buy

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Memorandum #22-203

TO: Amy Leon, City Manager
FROM: Brittany Orr, Human Resources Director
RE: Base Salary Adjustment & Step Plan
DATE: October 14, 2022

In coordination with approval of the updated classification plan, it is time to implement the base adjustment and step increase for the employees of the City of Yankton.

It has been the practice to implement the same adjustments for union represented and non-represented members of the organization at a similar rate. As such, this recommendation provides for a 6.0% increase in the base adjustment of the classification plan, and a one-step increase on the step plan for those that have not yet reached the top of their respective pay range. Both the base and the step adjustment would be reserved for those that are not currently above their maximum of their respective pay range. The 6% and step increase would be effective for all eligible American Federation of State, County and Municipal Employees AFL-CIO, Local 3968, Fraternal Order of Police (FOP) as well as non-represented employees.

Attached is an Addendum to Collective Bargaining Agreement that was reached between the American Federation of State, County and Municipal Employees AFL-CIO, Local 3968 and the City of Yankton. This Addendum sets the base adjustment increase and step increase for those eligible employees for the next three (3) years. The parties will resume negotiations for the 2022 year at a later date.

Recommendation: It is recommended that the City Commission approve Resolution #22-55, Resolution #22-56, and Resolution #22-57 authorizing the City Manager to implement a base adjustment of 6.0% and a one-step increase on the pay plan on January 1, 2023 for all regular full-time eligible employees either from American Federation of State, County and Municipal Employees AFL-CIO, Local 3968, Fraternal Order of Police (FOP) as well as non-represented employees that are below the maximum of their respective pay range.

Resolution #22-55

A Resolution Establishing Base Salary Adjustments at 6.0%, and a 1 step increase on the pay plan for American Federation of State, County and Municipal Employees AFL-CIO, Local 3968 Union Represented Eligible City Employees of the City of Yankton, South Dakota

WHEREAS, adequate monies have been provided for in the adopted 2023 budget, for the remuneration of services rendered by City of Yankton employees; and

WHEREAS, the City Commission wishes to provide a base adjustment for all American Federation of State, County and Municipal Employees AFL-CIO, Local 3968 Union represented eligible City employees of 6.0% and a 1 step increase on the pay plan;

NOW, THEREFORE, BE IT RESOLVED by the Board of City Commissioners that starting with hours worked on January 1, 2023, the City Manager shall implement a base adjustment of 6.0 % for all American Federation of State, County and Municipal Employees AFL-CIO, Local 3968 Union regular full-time employees that are at or below the maximum of their respective pay range, and a 1 step increase on the pay plan for all American Federation of State, County and Municipal Employees AFL-CIO, Local 3968 Union regular full-time employees that are below the maximum of their respective pay range.

Adopted:

Stephanie Moser
Mayor

ATTEST:

Al Viereck
Finance Officer

Resolution #22-56

A Resolution Establishing Base Salary Adjustments at 6.0%, and a 1 step increase on the pay plan for Fraternal Order of Police (FOP) Union Represented Eligible City Employees of the City of Yankton, South Dakota

WHEREAS, adequate monies have been provided for in the adopted 2023 budget, for the remuneration of services rendered by City of Yankton employees; and

WHEREAS, the City Commission wishes to provide a base adjustment for all Fraternal Order of Police (FOP) Union represented eligible City employees of 6.0% and a 1 step increase on the pay plan;

NOW, THEREFORE, BE IT RESOLVED by the Board of City Commissioners that starting with hours worked on January 1, 2023, the City Manager shall implement a base adjustment of 6.0 % for all Fraternal Order of Police (FOP) Union regular full-time employees that are at or below the maximum of their respective pay range, and a 1 step increase on the pay plan for all Fraternal Order of Police (FOP) Union regular full-time employees that are below the maximum of their respective pay range.

Adopted:

Stephanie Moser
Mayor

ATTEST:

Al Viereck
Finance Officer

Resolution #22-57

A Resolution Establishing Base Salary Adjustments at 6.0%, and a 1 step increase on the pay plan for Non-Union Represented Eligible City Employees of the City of Yankton, South Dakota

WHEREAS, adequate monies have been provided for in the adopted 2023 budget, for the remuneration of services rendered by City of Yankton employees; and

WHEREAS, the City Commission wishes to provide a base adjustment for all Non-Union represented eligible City employees of 6.0% and a 1 step increase on the pay plan;

NOW, THEREFORE, BE IT RESOLVED by the Board of City Commissioners that starting with hours worked on January 1, 2023, the City Manager shall implement a base adjustment of 6.0 % for all Non-Union regular full-time employees that are at or below the maximum of their respective pay range, and a 1 step increase on the pay plan for all Non-Union regular full-time employees that are below the maximum of their respective pay range.

Adopted:

Stephanie Moser
Mayor

ATTEST:

Al Viereck
Finance Officer

Memorandum #22-191

To: City Commission
From: Deputy Finance Officer
Date: October 10, 2022
Subject: Surplus Property

The City of Yankton has a desire to sell, trade, or dispose of various equipment including vehicles which have been determined to be no longer necessary, useful or suitable for the purpose for which they were acquired. In order for the City to sell, trade, destroy, or dispose of such property the City Commission must declare these items surplus by adopting a surplus property resolution as required by SDCL 6-13-1. Equipment or supplies, which are to be destroyed or to be sold at public auction, need not be appraised (SDCL 6-13-3).

Resolution #22-49 declares the listed equipment and vehicles surplus. Declared property will be disposed of, traded in, donated, sold by sealed bid or auction, or destroyed pursuant to South Dakota Codified Law.

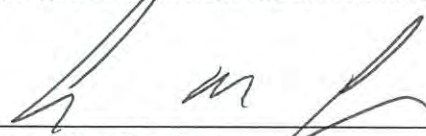


Lisa Yardley
Deputy Finance Officer

Recommendation: It is recommended that the City Commission adopt Resolution #22-49 and authorize the destruction, trade, donation or sale of surplus property by sealed bid.

I concur with the above recommendation

I do not concur with the above recommendation



Amy Leon, City Manager

____ Roll Call

RESOLUTION #22-49

WHEREAS, SDCL 6-13-1 requires a municipality owning personal property which is no longer necessary, useful, or suitable for municipal purposes shall, by resolution, declare it surplus and may, by resolution, order the sale, trade, destruction or other disposal of said personal property.

NOW, THEREFORE, BE IT RESOLVED that the following personal property be declared no longer necessary, useful, or suitable for municipal purposes and said property shall be disposed of in accordance with SDCL 6-13-1, et sequential:

SURPLUS PROPERTY TO BE SOLD, TRADED, DONATED OR DESTROYED

Parks:

- 1) 2004 Chevrolet Tahoe – VIN# 1GNEK13Z24J272931
- 2) 2021 Lennox air handler – S/N# 1620G04212
- 3) 2020 Lennox air handler – S/N# 1620G12344
- 4) 2020 Lennox air conditioning condensers – S/N# 1920A03146
- 5) 1987 Caire air compressor - Model UMK-76113
- 6) Frontier aerator/seedler – S/N# WD0S1072M445070
- 7) Bohlmann ADA drinking fountains - Model DF Dual FR
- 8) Wood park benches (Qty 20)
- 9) Boss 10' V-Plow - Model RT3
- 10) Aqua Creek scout pool handicap lift – S/N# 20120605631
- 11) Toro aerator 687 – S/N# 44860
- 12) Boss skidloader v-plow
- 13) Coca Cola chest cooler
- 14) Pool lane markers
- 15) Harmsco pool cleaner – Model BF155BKPSC
- 16) Gemini robotic pool cleaner – Model Pool 360
- 17) GE pump motor – S/N# 82203782
- 18) US Motors pump motor BF57A – S/N# H060E25LG
- 19) US Motors pump motor – S/N# 60441073695004
- 20) US Motors pump motor – S/N# F416AU05U072R094F
- 21) US Motors pump motor – S/N# F428AU05U072R092F
- 22) US Motors pump motor – S/N# F428AU05U072R092F
- 23) 1991 HMDE trailer – VIN# 335685
- 24) Outdoor propane patio heaters (Qty 4)

Police:

- 1) Traffic light for safety town
- 2) 3- Metal center consoles
- 3) Crest Ultra Sonic gun cleaner
- 4) Sirchie Fingerprint Comparator – S/N#4739
- 5) Setina Metal partition for 2012-2017 Interceptor Utility

- 6) Setina Steel Window Barrier for 2011-2012 Ford Interceptor Utility
- 7) Rail Road crossing sign for safety town
- 8) 2-Tahoe window partitions and a half of a backseat cage
- 9) Leica Total Station #TRC407 – S/N# 850985
- 10) MicroSurvey Archer – S/N# 69514

Streets:

- 1) Dymax loader bucket 2.5CY 2917D1 – S/N# 145849
- 2) 2005 Catapillar backhoe 420D – S/N# CAT0420DLFDP23133
- 3) Elgin sweeper brooms (Qty 5)
- 4) 1999 Bobcat concrete breaker – Model B950
- 5) 2005 Bobcat planer
- 6) 1994 Wausau 12 foot plow R4512H – S/N# 21489
- 7) 12 sections of scaffolding
- 8) HP 5610 copier/fax/scanner

Joint Powers:

- 1) 2006 Dreesen 20 foot trailer – VIN# 4GBF201396103557
- 2) 1993 Dreesen 20 foot trailer – VIN# 4GBFS2014P1000769
- 3) 2010 SPECTEC walking floor trailer – VIN# 1S9WS4827AS188367
- 4) 2007 Catapillar loader – S/N# CAT0924GCDDA03607

Central Garage:

- 1) Cooper shop lights (Qty 6) - #3597482
- 2) Techforce scanner
- 3) Bosh scanner HD5200

Water:

- 1) 2006 Chevrolet Colorado pickup – VIN# 1GCDT14868303535

Airport

- 1) 1999 Case 721 loader with bucket – S/N# JEE0056809

Adopted:

Stephanie Moser
Mayor

Attest:

Al Viereck
Finance Officer

Memorandum #22-201

To: Amy Leon, City Manager
From: Tim Linke, Fire Chief
Subject: Execution of Contract with First Due for Software Services
Date: October 17, 2022

Fire prevention efforts within the City necessitate employing a Fire Marshal who is tasked with ensuring new and existing construction meet fire code through plan review and physical inspection of properties. Additionally, the Fire Marshal develops pre-plans of key facilities to provide intelligence for our responders in advance of any major emergency.

Yankton's current Insurance Services Office (ISO) public protection classification is 3. This rating allows our citizens and business owners to enjoy lower fire insurance premiums. The combined efforts of the water department, emergency communications, and fire department personnel make this a reality. Each entity contributes data and performance documentation from various sources to provide ISO with information during quinquennial evaluations. The Fire Department specifically contributes operational policies, training records, and equipment inventories for our part of the rating.

Currently, the Fire Department uses Firehouse Software for NFIRS and training records. Inspections, preplans, maintenance, and inventory records are completed manually and stored in user-defined excel spreadsheets on the Fire Department server. Information between departments is shared when needed but occasionally requires manual intervention to ensure reports are compatible with the user's request. Firehouse Software sunsets as a reporting system on December 31, 2022 and provides us with an opportunity to consolidate reporting, training, inspections, preplans, maintenance, and inventory into one platform.

Staff evaluated software services available. First Due emerged as the clear choice to provide a suite of software services that meets and exceeds current needs. Occupancy inspections and pre-plans can be updated with changes pushed out to users within and outside the Fire Department in real time. Incident reporting includes user-configurable dashboards that will enable us to identify and address trends in fire risk as the community grows. Training records can also be configured to maximize documentation required by ISO during their site evaluations. Assets and inventory will be accessible to more users so that purchase, repair, and maintenance of lifesaving equipment can be monitored collaboratively between City departments. Of particular note is the platform's compatibility with our current computer aided dispatch provider.

The Fire Department's 2023 budget included \$12,500 for software based upon estimates provided by vendors who provide public safety reporting and management platforms. First Due will provide the aforementioned services for \$9,500 per year. We would like to begin working with them as soon as possible to train staff in the new software and integrate existing data into their system prior to our sunset date with Firehouse Software. First Due will pro-rate the additional carryover fees during the transition into the first year's contract and then it will remain \$9,500 thereafter. At some point in time we will likely request an upgrade to First Due's more enhanced community risk features, however the current suite of services will be sufficient for the next two years.

We propose the approval of entering into a contract with Locality Media, Inc. doing business as First Due for fire department and community safety software services with an annual expenditure of \$9,500 plus first-year implementation fees.

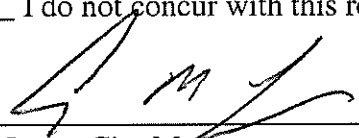
Respectfully submitted,



Timothy K. Linke
Fire Chief

Recommendation: It is recommended that the City Commission approve an annual contract with Locality Media for \$9,500.00 plus implementation fees to prevent interruption of fire reporting services and enhance public safety by organizing fire response and prevention related data into one platform.

I concur with this recommendation.
 I do not concur with this recommendation.



Amy Leon, City Manager

____ Roll call

Memorandum #22-204

To: Amy Leon, City Manager
From: Luke Youmans, Events and Promotions Coordinator
Subject: Request by Yankton Parks and Recreation for a Fireworks Public Display on Dec 1, 2022
Date: October 17, 2022

Yankton Parks and Recreation is requesting the approval of a public fireworks display within the city limits on December 1, 2022 located on the top level of the Meridian Bridge coinciding with the Holiday Festival of Lights tree lighting. Staff will follow city procedure of closing the bridge to pedestrian traffic.

On December 1, 2022:

- The top level of the bridge will close no earlier than 2:00 pm for set-up by Dam Fireworks staff and will remain closed during the day.
- The lower level of the bridge will close to the public at 5:00 pm.

The bridge will open back up for pedestrian use by 8:00 am on December 2, 2022.

Per municipal code, this request needs to be approved by the City Commission. The Yankton Fire Department has reviewed the request and is in agreement with the request being approved.

Recommendation: It is recommended that the Commission approve the request for a public firework display on December 1, 2022.

Respectfully submitted,

Luke Youmans

Luke Youmans
Events & Promotions Coordinator

I concur with this recommendation.

I do not concur with this recommendation.



Amy Leon, City Manager

____ Roll Call

FIREWORKS PUBLIC DISPLAY PERMIT FOR YANKTON COUNTY

PERMIT # 101822
(USE APPLICATION PICKUP DATE FOR PERMIT #)

NAME OF APPLICANT Holiday Festival of Lights (Luke Youmans)

ADDRESS 1900 Ferdig St. CITY Yankton STATE SD ZIP 57078

PHONE 605 668-5232 CELL _____ OTHER _____

PERSONS(S) ACTUALLY IN CHARGE OF/SHOOTING DISPLAY:

NAME Yankton Fire Department ADDRESS 201 W 23rd CITY Yankton STATE SD ZIP 57078

NAME _____ ADDRESS _____ CITY _____ STATE _____ ZIP _____

DATE/TIME DISPLAY TO BE DISCHARGED Thursday Dec. 1 @ 7pm

LOCATION DISPLAY WILL BE DISCHARGED Top deck of Meridian Bridge

TYPE OF FIREWORKS TO BE DISCHARGED: CLASS B EXPLOSIVES (SPECIAL FIREWORKS) _____
CLASS C COMMON FIREWORKS

IF APPLYING FOR CLASS B FIREWORKS, HAVE YOU ATTENDED A SHOOTERS SCHOOL _____ YES _____ NO

I, Luke Youmans, DECLARE AND AFFIRM UNDER THE PENALTY OF PERJURY THAT THIS FIREWORKS DISPLAY PERMIT HAS BEEN EXAMINED BY ME AND TO THE BEST OF MY KNOWLEDGE AND BELIEF IS TRUE AND CORRECT.

DATED THIS 19 DAY OF October, 2022. [Signature]
Signature of applicant

Notary public only
Subscribed and sworn to (or affirmed) this _____ day of _____ 20____
Notary Public _____ expires _____

FIRE DEPARTMENT SIGNATURE/TITLE [Signature] Deputy Chief DATE 10-18-22

LAW ENFORCEMENT SIGNATURE/TITLE [Signature] Chief DATE 10-18-22

Permit issued subject to applicable laws and regulations. SDCL 34-36, SDCL 34-37. NFPA 1123 - CURRENT EDITION, AND LOCAL ADOPTED FIRE CODES. This permit may not be transferred or reassigned without issuing authority permission (2010)

White copy-applicant yellow copy-law enforcement pink copy-fire department

Memorandum #22-205

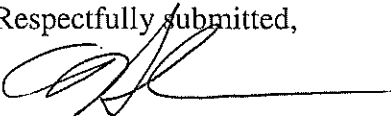
To: Amy Leon, City Manager
 From: Adam Haberman, PE, Public Works Director
 Subject: 2023 FAA Airport Grant PreApplications for North Hangar Taxilanes, Access Road, and Runway 20 Turnaround AIP #3-46-0062-037-2023 and BIL/AIG #3-46-0062-038-2023
 Date: October 19, 2022

The attached Federal Aviation Administration (FAA) PreApplications are for 1) Airport Improvement Program (AIP) Grant funding and 2) Bipartisan Infrastructure Law (BIL) Airport Infrastructure Grant (AIG) funding for the Chan Gurney Municipal Airport North Taxilanes, Access Road, and Runway 20 Turnaround Project that is planned for construction in 2023. This project was initially proposed for 2022 construction, but was pushed to 2023 due to funding not being available. There have been a number of agenda items in the past related to this project that addressed the planning, design engineering and environmental aspects of the project. Those processes are over 90% complete and the time has come to begin the paperwork for the construction project.

The AIP Grant #3-46-0062-037-2023 funding would be applied to the construction, construction administration/observation, and FAA grant closeout services for the North Hangar Taxilane System and for the Runway 20 Turnaround portions of the project. The BIL/AIG Grant #3-46-0062-038-2023 funding would be applied to the construction and construction administration of the access road and gate portion of the project which provides access to the new north hangar area.

The North Hangar Taxilanes and Access Road, and Runway 20 Turnaround project is in the City's 2023 Capital Improvement Plan and once completed will allow Chan Gurney Municipal Airport to continue to provide exemplary experiences, services, and spaces that create opportunities for everyone to learn, engage, and thrive.

Respectfully submitted,

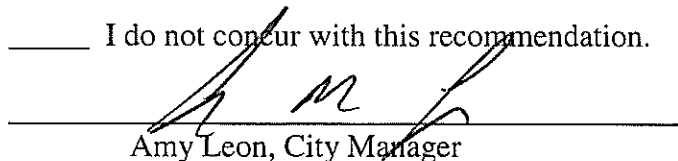


Adam Haberman, PE
 Public Works Director

Recommendation: It is recommended that the City Commission approve Memorandum 22-205 authorizing the City Manager to sign the referenced FAA preapplication documents.

I concur with this recommendation.

I do not concur with this recommendation.



Amy Leon, City Manager

_____ Roll Call

AIP Grant Application Checklist

AIRPORT NAME: _____ **DATE:** _____

SYSTEM FOR AWARD MANAGEMENT (SAM) CAGE CODE #: _____

SYSTEM FOR AWARD MANAGEMENT (SAM) EXPIRATION DATE: _____

This checklist (and attached instructions) is a tool to assist a grantee (airport sponsor) in identifying the requirements and considerations associated with preparing an Airport Improvement Program (AIP) grant application package for submittal to the FAA. Airport sponsors should read and consider each of the items carefully. **Some of the items can be answered by simply checking the “Yes” and “No” boxes while others require providing additional information as part of the airport’s request for AIP funds.**

Ref.		Yes	No	N/A	Comments Attached
ITEMS REQUIRED TO COMPLETE APPLICATION REVIEW:					
1.	Standard Form 424 <i>(signed)</i>				
2.	Project Cost Breakdown <i>(attached)</i>				
3.	Project Sketch <i>(at the request of the ADO)</i>				
4.	Project Narrative <i>(attached or within Form 5100-100/101 Part IV)</i>				
5.	Form 5100-100 (parts II – IV) <i>(airport development grants)</i> Form 5100-101 (parts II- IV) <i>(planning grants)</i>				
6.	Bid Tabulations/Negotiated Amounts <i>(attached or previously submitted to the ADO)</i>				
7.	Exhibit A <i>(attached or previously submitted to the ADO)</i>				
8.	Title Certificate or Long Term Lease Agreement <i>(at the request of the ADO)</i>				

Form 5100-100 and Bid Tabulations will be provided with the final grant application.

Application for Federal Assistance SF-424

*1. Type of Submission: <input checked="" type="checkbox"/> Preapplication <input type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	*2. Type of Application <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	*If Revision, select appropriate letter(s): *Other (Specify) _____
---	--	--

*3. Date Received:	4. Applicant Identifier: YKN
--------------------	---------------------------------

5a. Federal Entity Identifier:	*5b. Federal Award Identifier: AIP #3-46-0062-037-2023
--------------------------------	---

State Use Only:

6. Date Received by State:	7. State Application Identifier:
----------------------------	----------------------------------

8. APPLICANT INFORMATION

*a. Legal Name: City of Yankton

*b. Employer/Taxpayer Identification Number (EIN/TIN):
46-6000567*c. UEI:
XVUFUYRBVJN1**d. Address:**

*Street 1: 416 Walnut Street

Street 2: PO Box 176

*City: Yankton

County: Yankton

*State: South Dakota

*Country: United States of America

*Zip / Postal Code: 57078-0176

e. Organizational Unit:

Department Name: Chan Gurney Municipal Airport	Division Name:
---	----------------

f. Name and contact information of person to be contacted on matters involving this application:

Prefix: Mr. *First Name: Adam

Middle Name: _____

*Last Name: Haberman

Suffix: _____

Title: Public Works Director

Organizational Affiliation:
City of Yankton

*Telephone Number: (605) 668-5251 Fax Number:

*Email: ahaberman@cityofyankton.org

Application for Federal Assistance SF-424***9. Type of Applicant 1: Select Applicant Type:**

C. City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

*Other (Specify)

***10. Name of Federal Agency:**

Federal Aviation Administration

11. Catalog of Federal Domestic Assistance Number:20.106

CFDA Title:

Airport Improvement Program**12. Funding Opportunity Number:**

N/A _____

Title:

N/A _____

13. Competition Identification Number:

N/A _____

Title:

N/A _____

14. Areas Affected by Project (Cities, Counties, States, etc.):

City of Yankton, Yankton County, State of South Dakota, United States

***15. Descriptive Title of Applicant's Project:**

Construction of Taxiways and Runway 20 Turnaround to include:

- Construction
- CA/CO
- FAA Project Closeout Report

Attach supporting documents as specified in agency instructions.**16. Congressional Districts Of:**

*a. Applicant: SD

*b. Program/Project: SD

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

*a. Start Date: April 2023

*b. End Date: October 2023



Summary of Project Costs
Chan Gurney Municipal Airport
Yankton, South Dakota

AIP #3-46-0062-037-2023 & AIG #3-46-0062-038-2023

Construct North Hangar Taxilanes, Access Road, and Runway 20 Turnaround

Item No.	Description	Total Price
1	Eligible - Construct Access Road - Construction, Closeout	\$ 330,000.00
2	Eligible - Construct North Hangar Taxilanes - Construction, CA/CO, Admin, Closeout	\$ 800,000.00
3	Ineligible - Construct North Hangar Taxilanes & Access Road - Construction	\$ 10,000.00
4	Ineligible - Construct Runway 20 Turnaround - Redesign	\$ 15,000.00
5	Construct Runway 20 Turnaround - Construction, CA/CO, Admin, Closeout	\$ 200,000.00
Total Estimated Project Cost =		\$ 1,355,000.00

2023 BIL (AIG) Funding (90%) =	\$ 297,000.00
Local Share (5%) =	\$ 16,500.00
State Share (5%) =	\$ 16,500.00
TOTAL	\$ 330,000.00

2023 AIP Entitlement Funding =	\$ 150,000.00
Local Share (5%) =	\$ 40,000.00
State Share (5%) =	\$ 40,000.00
Federal Funding Shortfall =	\$ 570,000.00
TOTAL	\$ 800,000.00

Local Share (100%) =	\$ 10,000.00
TOTAL	\$ 10,000.00

Local Share (100%) =	\$ 15,000.00
TOTAL	\$ 15,000.00

Local Share (5%) =	\$ 10,000.00
State Share (5%) =	\$ 10,000.00
Federal Funding Shortfall =	\$ 180,000.00
TOTAL	\$ 200,000.00

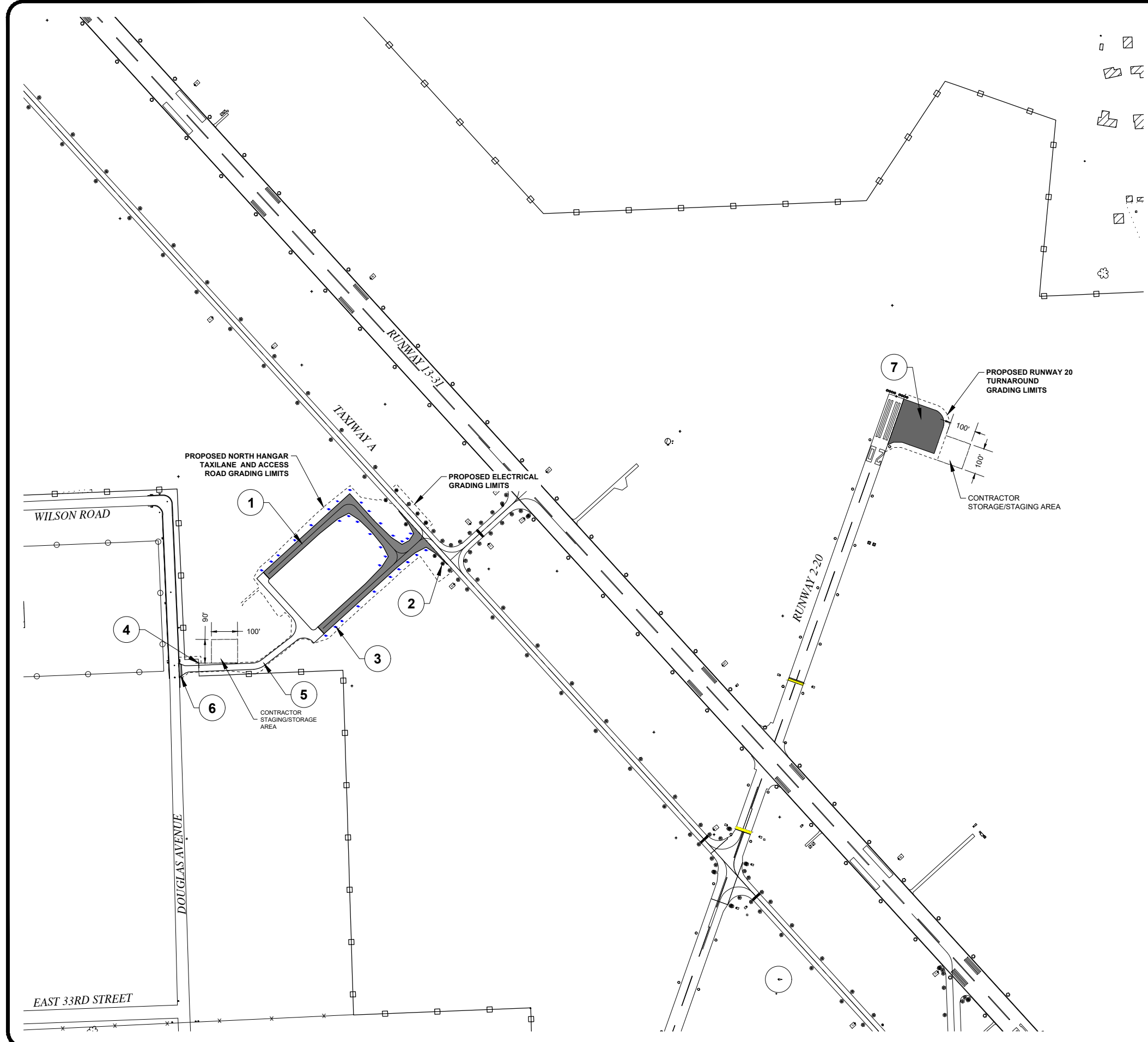
Total FAA Funding (33.0%) =	\$ 447,000.00
Total Local Funding (6.8%) =	\$ 91,500.00
Total State Funding (4.9%) =	\$ 66,500.00
Federal Funding Shortfall (55.4%) =	\$ 750,000.00
Total Project Funding =	\$ 1,355,000.00

NOTE: THIS SHEET IS TO BE PRINTED IN COLOR.

2023 GRANT PREAPPLICATION

- 1 CONSTRUCT HANGAR TAXILANES
- 2 REMOVE & RELOCATE EXISTING TAXIWAY EDGE LIGHTS AND ELECTRICAL WIRING FOR HANGAR TAXILANE INTERSECTION WITH TAXIWAY A
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- 5 CONSTRUCT GRAVEL HANGAR TAXILANE ACCESS ROAD (ADD ALTERNATE 1 - ASPHALT PAVE HANGAR TAXILANE ACCESS ROAD)
- 6 CONSTRUCT CONCRETE DRIVEWAY ACCESS OFF OF DOUGLAS ROAD FOR HANGAR TAXILANE ACCESS ROAD.
- 7 CONSTRUCT RUNWAY 20 TURNAROUND

Items #1, 2, 3, 7 - AIP funding



**PRELIMINARY
NOT FOR
CONSTRUCTION**

Project Narrative (Justification)
2023 FAA AIP Grant Preapplications
AIP #3-46-0062-037-2023 and BIL/AIG #3-46-0062-038-2023
Chan Gurney Municipal Airport

Project Item

Construct North Hangar Taxilanes, Access Road, and Runway 20 Turnaround. AIP funding is being applied for the Taxilanes and the Turnaround. BIL/AIG funding is being applied for the Access Road.

What is the Project?

The project is for construction, construction administration/observation, and FAA grant closeout services for a hangar taxilane system and access road at Chan Gurney Municipal Airport. The project also includes the construction, construction administration/observation, and FAA grant closeout services for a Runway 20 Turnaround.

Why is the Project Needed Now?

The taxilanes project is needed now due to demand for hangar development at the airport. In recent years, three private hangars have been constructed on the existing hangar taxilane system. The last remaining location available on the existing hangar taxilane system is currently leased and planning for a hangar to be constructed within a year. It is anticipated by the time funding becomes available for the construction of the new hangar taxilane development there will be no remaining spaces available on the existing hangar taxilane system. If the taxilanes project is delayed, there will likely be no available hangar development area remaining soon and thus will lead to lost revenue and airport growth. In addition, it is expected that the longer hangar development area is not available, more pilots will begin finding space at other airports in the region, hence reducing potential airport users in the future.

The access road and gate to provide the means to travel to the taxilanes development area will be split out to be funded by BIL/AIG.

The Runway Turnaround is needed now due to a lack of safety and additional delays that the current layout presents. With the reconstruction of Runway 2-20 in 2020, the airport has seen increased usage of the crosswind runway. Because there is no parallel taxiway or turnaround on the Runway 20 end, pilots are forced to turn around on the 60-foot runway and back-taxi to access other airfield infrastructure. This presents safety concerns and delays that would be remedied by the construction of a turnaround.

Is the Project Phased?

Yes. Design for the hangar taxilanes and access road was completed during the winter of 2021/2022 (under FY21 grant) and construction will be completed in the spring/summer/fall of 2023. Design for the Runway 20 turnaround is scheduled for winter 2022/2023 and will be constructed in the spring/summer/fall of 2023.

Total AIP Funds Expended this Fiscal Year?

\$150,000 – FAA AIP funds
\$75,000 – Local funds
\$50,000 – State funds

Additional AIP Funds Needed to Complete Project?

\$750,000

Total BIL/AIG Funds Expended this Fiscal Year?

\$297,000 – FAA BIL/AIG funds
\$16,500 – Local funds
\$16,500 – State funds

Based on current project cost estimates, a funding shortfall is expected. The Sponsor would appreciate any additional AIP, State Apportionment, or Entitlement Transfers available to assist in funding this project.

BIL-AIG Grant Application Checklist

AIRPORT NAME: _____ **DATE:** _____

SYSTEM FOR AWARD MANAGEMENT (SAM) CAGE CODE #: _____

SYSTEM FOR AWARD MANAGEMENT (SAM) EXPIRATION DATE: _____

This checklist (and attached instructions) is a tool to assist a grantee (airport sponsor) in identifying the requirements and considerations associated with preparing an Airport Improvement Program (AIP) grant application package for submittal to the FAA. Airport sponsors should read and consider each of the items carefully. **Some of the items can be answered by simply checking the “Yes” and “No” boxes while others require providing additional information as part of the airport’s request for AIP funds.**

Ref.		Yes	No	N/A	Comments Attached
ITEMS REQUIRED TO COMPLETE APPLICATION REVIEW:					
1.	Standard Form 424 <i>(signed)</i>				
2.	Project Cost Breakdown <i>(attached)</i>				
3.	Project Sketch <i>(at the request of the ADO)</i>				
4.	Project Narrative <i>(attached or within Form 5100-100/101 Part IV)</i>				
5.	Form 5100-100 (parts II – IV) <i>(airport development grants)</i> Form 5100-101 (parts II- IV) <i>(planning grants)</i>				
6.	Bid Tabulations/Negotiated Amounts <i>(attached or previously submitted to the ADO)</i>				
7.	Exhibit A <i>(attached or previously submitted to the ADO)</i>				
8.	Title Certificate or Long Term Lease Agreement <i>(at the request of the ADO)</i>				

Form 5100-100 and Bid Tabulations will be provided with the final grant application.

Application for Federal Assistance SF-424

*1. Type of Submission: <input checked="" type="checkbox"/> Preapplication <input type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	*2. Type of Application <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	*If Revision, select appropriate letter(s): *Other (Specify) _____
---	--	--

*3. Date Received:	4. Applicant Identifier: YKN
--------------------	---------------------------------

5a. Federal Entity Identifier:	*5b. Federal Award Identifier: AIG #3-46-0062-038-2023
--------------------------------	---

State Use Only:

6. Date Received by State:	7. State Application Identifier:
----------------------------	----------------------------------

8. APPLICANT INFORMATION

*a. Legal Name: City of Yankton

*b. Employer/Taxpayer Identification Number (EIN/TIN): 46-6000567	*c. UEI: XVUFUYRBVJN1
--	--------------------------

d. Address:

*Street 1: 416 Walnut Street

Street 2: PO Box 176

*City: Yankton

County: Yankton

*State: South Dakota

*Country: United States of America

*Zip / Postal Code: 57078-0176

e. Organizational Unit:

Department Name: Chan Gurney Municipal Airport	Division Name:
---	----------------

f. Name and contact information of person to be contacted on matters involving this application:

Prefix: <u>Mr.</u>	*First Name: <u>Adam</u>
Middle Name: _____	
*Last Name: <u>Haberman</u>	
Suffix: _____	
Title: <u>Public Works Director</u>	

Organizational Affiliation:
City of Yankton

*Telephone Number: (605) 668-5251 Fax Number:

*Email: ahaberman@cityofyankton.org

Application for Federal Assistance SF-424***9. Type of Applicant 1: Select Applicant Type:**

C. City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

*Other (Specify)

***10. Name of Federal Agency:**

Federal Aviation Administration

11. Catalog of Federal Domestic Assistance Number:

CFDA Title:

Bipartisan Infrastructure Law – Airport Improvement Grant**12. Funding Opportunity Number:**

N/A _____

Title:

N/A _____

13. Competition Identification Number:

N/A _____

Title:

N/A _____

14. Areas Affected by Project (Cities, Counties, States, etc.):

City of Yankton, Yankton County, State of South Dakota, United States

***15. Descriptive Title of Applicant's Project:**

Construction of Access Road to include:

- Construction
- FAA Project Closeout Report

Attach supporting documents as specified in agency instructions.**16. Congressional Districts Of:**

*a. Applicant: SD

*b. Program/Project: SD

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

*a. Start Date: April 2023

*b. End Date: October 2023

Application for Federal Assistance SF-424**18. Estimated Funding (\$):**

*a. Federal (AIG)	_____	\$297,000
*b. Applicant	_____	\$16,500
*c. State	_____	\$16,500
*d. Local	_____	
*e. Other	_____	
*f. Program Income	_____	
*g. TOTAL	_____	\$330,000

***19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on _____.
 b. Program is subject to E.O. 12372 but has not been selected by the State for review.
 c. Program is not covered by E.O. 12372

***20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation.)**

Yes No

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

**I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: Mrs. _____ *First Name: Amy _____
Middle Name: _____
*Last Name: Leon _____
Suffix: _____

*Title: City Manager

*Telephone Number: 605-668-5221

Fax Number: 605-668-5265

*Email: aleon@cityofyankton.org

*Signature of Authorized Representative:

*Date Signed:



Summary of Project Costs
Chan Gurney Municipal Airport
Yankton, South Dakota

AIP #3-46-0062-037-2023 & AIG #3-46-0062-038-2023

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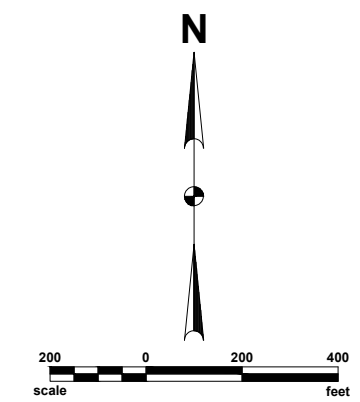
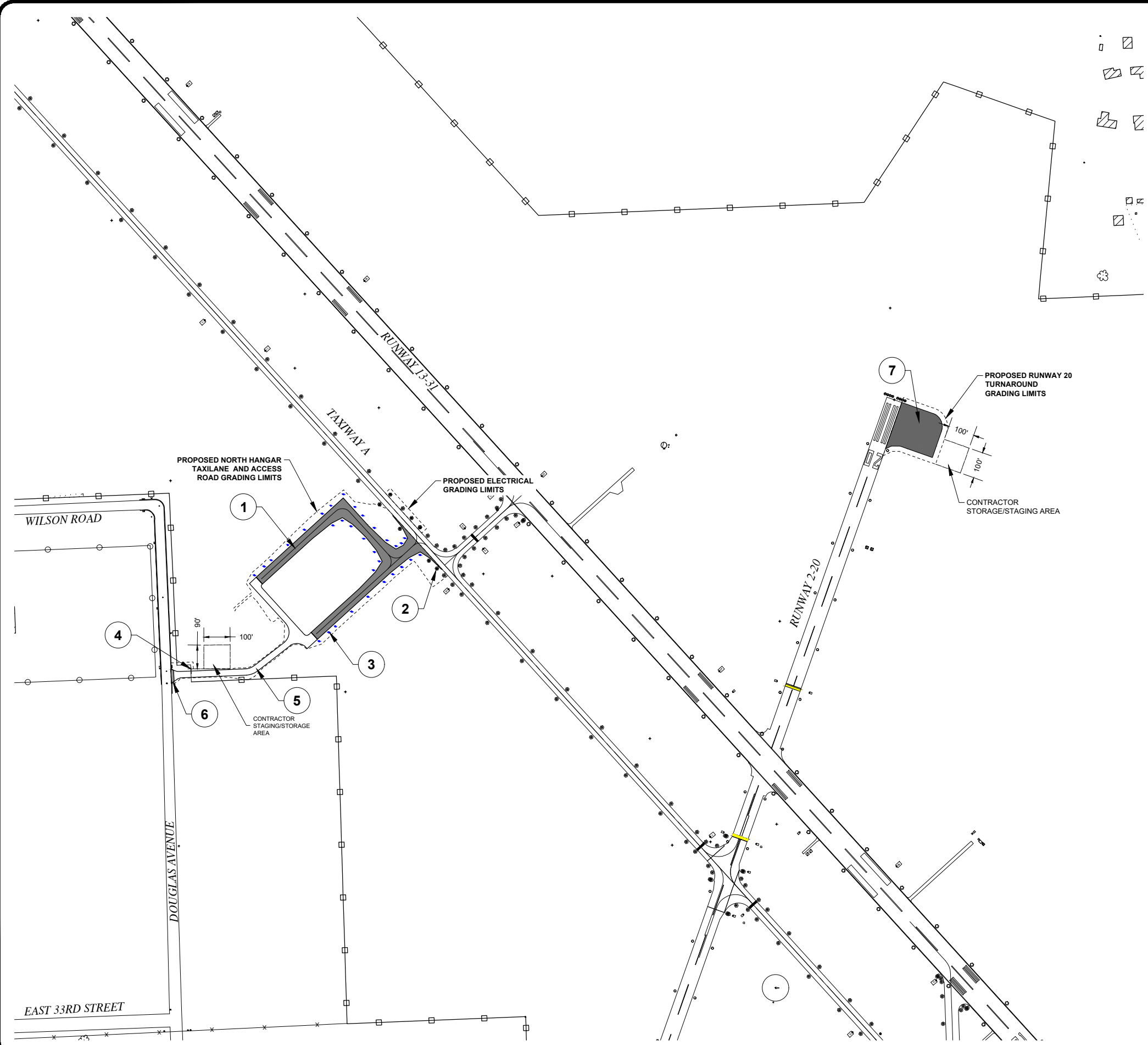
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Items #4, 5, 6 - BIL/AIG funding



PRELIMINARY
NOT FOR
CONSTRUCTION

CHAN GURNEY MUNICIPAL AIRPORT
CITY OF YANKTON
YANKTON, SOUTH DAKOTA

**NORTH HANGAR TAXILANE
SYSTEM, ACCESS ROAD, AND
RUNWAY 20 TURNAROUND**

DRAFTED
ERF
REVIEWED
ARS
PROJECT NUMBER
2005-01789
LAST REVISED DATE
10/18/2022

SHEET
5

Project Narrative (Justification)
2023 FAA AIP Grant Preapplications
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