



**CITY OF YANKTON**

**2022\_08\_22**

**CITY COMMISSION  
MEETING**



**Mission Statement**

*To provide exemplary experiences, services & spaces that create opportunities for everyone to learn, engage and thrive.*

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**YANKTON BOARD OF CITY COMMISSIONERS**

Regular City Commission Meeting beginning at 7:00 P.M.

**Monday, August 22, 2022**

**City of Yankton Community Meeting Room**

Located at the Career Manufacturing Technical Education Academy formerly known as Technical Education Center • **1200 W. 21<sup>st</sup> Street • Room 114**

**If you would like to watch the City Commission meeting you can do so by accessing the City of Yankton’s YouTube Live Channel.**

<https://www.youtube.com/channel/UCD1a1hf1dIkiLVSXnmdRQg/live>

Rebroadcast Schedule: Tuesday @ 7:30pm, on channels 3 & 45

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**I. ROUTINE BUSINESS**

1. **Roll Call**

2. **Approve Minutes of Budget Meeting of August 8, 2022 and regular meeting of August 8, 2022**

**Attachment I-2**

3. **City Manager’s Report**

**Attachment I-3**

4. **Public Appearances**

*Public appearances is a time for persons to address the City Commission on items not listed on the agenda. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Each person has up to three minutes to speak. Comments made during the Public Appearance Comment period of the agenda may be on any subject. There shall be no personal attacks against the Mayor, members of the City Commission, City Staff, or any other individual.*

**II. CONSENT ITEMS**

*Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the City Commission at one time, without discussion. Approval constitutes following the recommendation of the City Manager on each item.*

**NONE**

### **III. OLD BUSINESS**

*Old business includes items that have previously appeared on the City Commission's agenda and require further consideration or action by the board.*

NONE

*Adoption of an ordinance is typically a two-meeting process. At the first meeting, an ordinance is introduced, and the first reading is held. During the second meeting, the ordinance is discussed by the commission and the public and then considered for adoption.*

### **IV. NEW BUSINESS**

*New business items are those that have not been discussed by the Commission previously.*

1. **Ordinance Pertaining to Proposed 2023 Budget – Set Public Hearing**  
Introduction, first reading and establish September 12, 2022 as the second reading, an ordinance to appropriate monies for defraying the necessary expenses and liabilities of the City of Yankton, South Dakota, for the fiscal year beginning January 1, 2023, and ending December 31, 2023, and providing for the levy of annual taxes for all funds created by ordinance within said City  

**Attachment IV-1**
2. **Establish Road Tax Rate for 2022**  
Consideration of Memorandum #22-155 in support of Resolution #22-39 setting the 2022 Yankton Road Tax Rate  

**Attachment IV-2**
3. **Bid Award – Jacqueline Drive & Jo Lane Water Main Replacement Project**  
Consideration of Memorandum #22-157 regarding Bid Award for Water Main Replacement Project on Jacqueline Drive and Jo Lane  

**Attachment IV-3**
4. **Amendment to 2019 Agreement with SDDOT & City of Yankton for Cedar Street Bridge Funding**  
Consideration of Memorandum #22-156 regarding Amendment to 2019 Agreement with SDDOT and the City of Yankton for Cedar Street Bridge Funding  

**Attachment IV-4**
5. **Stream Gauging Project and Grant Application**  
Consideration of Memorandum #22-153 regarding Stream Gauging Project and Grant Application  

**Attachment IV-5**
6. **Taxiway A Final Acceptance**  
Consideration of Memorandum #22-154 regarding Final Change Order, Final Review and Acceptance, and Final Payment for the Taxiway A Rehabilitation Project  

**Attachment IV-6**

**7. Amendment to Engineering Agreement with KLJ**

Consideration of Memorandum #22-158 regarding Amendment to Engineering Agreement with KLJ

**Attachment IV-7**

**V. OTHER BUSINESS**

*Other business is a time for City Commissioners to address the commission regarding matters not on the agenda. These items will be deliberated by the governing body and will not be acted upon at this time. Items mentioned may be added to a future City Commission meeting or work session for deliberation or action.*

**VI. ADJOURN INTO EXECUTIVE SESSION TO DISCUSS CONTRACTUAL, LITIGATION AND PERSONNEL MATTERS UNDER SDCL 1-25-2**

*Executive or closed meetings may be held by a majority vote of the governing body for the sole purposes of:*

- Discussing the qualifications, competence, performance, character or fitness of any public officer or employee.*
- Consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters.*
- Preparing for contract negotiations or negotiating with employees or employee representatives.*
- Discussing marketing or pricing strategies by a board or commission of a business owned by the City, when public discussion may be harmful to the competitive position of the business.*

*Any official action concerning such matters shall be made at an open official meeting.*

**VII. RECONVENE AS BOARD OF CITY COMMISSIONERS**

1. Roll Call

**VIII. ADJOURN THE MEETING OF AUGUST 22, 2022**

*The City of Yankton Community Meeting Room is accessible to everyone. If you have any additional accommodation requirements, please call 668-5221.*

*Should you have any reason to believe an open meetings law has been violated please contact the Open Meetings Commission at the South Dakota Office of the Attorney General at: 1302 E. Hwy 14, Suite 1, Pierre, SD 57501-8501 or by phone at 605-773-3215.*

**CHAMBER OF THE BOARD OF CITY COMMISSIONERS  
YANKTON, SOUTH DAKOTA  
CITY COMMISSION WORK SESSION, 5:30 P.M.  
AUGUST 8, 2022**

Work Session of the Board of City Commissioners of the City of Yankton was called to order by Mayor Moser.

**Roll Call:** Present: Commissioners Benson, Brunick, Johnson, Maibaum, Miner, Schramm, Webber and Villanueva. City Attorney Den Herder and City Manager Leon were also present. Quorum present.

There were no public appearances at this time.

Amy Leon, City Manager, submitted the proposed 2023 City of Yankton Budget and led a general discussion of some highlights thereof while Commissioners discussed these highlights. No official action was taken at this work session.

A second night needed for the budget workshop was not requested.

Action 22-199

Moved by Commissioner Villanueva, seconded by Commissioner Benson, to adjourn at 6:48 p.m.

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

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Stephanie Moser  
Mayor

ATTEST:

\_\_\_\_\_  
Al Viereck  
Finance Officer

Published on August 12, 2022

**CHAMBER OF THE BOARD OF CITY COMMISSIONERS  
YANKTON, SOUTH DAKOTA  
AUGUST 8, 2022**

Board of City Commissioners of the City of Yankton was called to order by Mayor Moser.

**Roll Call:** Present: Commissioners Benson, Brunick, Johnson, Maibaum, Miner, Schramm, Webber and Villanueva. City Attorney Den Herder and City Manager Leon were also present.

Quorum present.

Action 22-200

Moved by Commissioner Villanueva, seconded by Commissioner Benson, to approve minutes of work session meeting of July 25<sup>th</sup>, 2022 and regular meeting of July 25<sup>th</sup>, 2022.

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Action 22-201

Moved by Commissioner Brunick, seconded by Commissioner Johnson, that the Schedule of Bills be approved and warrants be issued.

5.11 - Patrol Vehicle Go Bags - \$558.00; 1 Office Solution - Office Supplies - \$98.97; A & B Business Equipment - Ricoh Lease - \$387.85; A Bailey Creative - Special Events - \$500.00; Academy Of Dance - Summer Program - \$672.00; Act Riverboat Days - Parade Entry Fee - \$30.00; Adobe - Subscription. - \$15.96; Adobe - Computer Program - \$31.94; Allen Electric - Labor - \$703.72; Amazon - Wiring Project - \$69.80; Amazon - DVD - \$17.96; Amazon - Furnace Filters - \$95.26; Amazon - Repairs - \$50.98; Amazon - Janitorial Supplies - \$325.29; Amazon - DVD - \$24.99; Amazon - Wiring Project - \$28.90; Amazon - Card Holders, Ear Pieces - \$105.65; Amazon - DVD's - \$300.95; Amazon - Concessions - \$119.47; Amazon - Janitorial Supplies - \$254.25; Amazon - Book - \$19.03; Amazon - Soap Dispenser - \$39.77; Amazon - Books - \$388.93; Amazon - Program Supplies - \$17.19; Amazon - Office Supplies - \$15.45; Amazon - Janitorial Supplies - \$309.96; Amazon - Lifeguard Packs - \$58.99; Amazon - Book - \$8.36; Amazon - Book - \$10.18; Amazon - Office Supplies - \$34.33; Amazon - Ups Batteries - \$237.54; Amazon - Book - \$14.34; Amazon - DVD - \$16.99; Amazon - Office Supplies - 15.90; Amazon - Solenoid - \$40.26; Amazon - Vial Wipes - \$189.95; Amazon - Summer Program Supplies - \$392.51; Amazon - Printer Tape, Cleaner - \$51.19; Amazon - Wrist Bands - \$69.99; Amazon - Softballs - \$139.98; Amazon - Office Supplies - \$123.59; Amazon - DVD's - \$30.45; Amazon - Office Supplies - \$45.78; American - Conference Air Fare - \$627.19; American Engineering Test - Testing - \$595.00; A-Ox Welding Supply - Garage Parts - \$343.25; Ascap - License Fee - \$17.89; AT&T - Mobile Data - \$1,227.51; Autozone - Rotors And Pads - \$1,061.49; Avera Sacred Heart - Training - \$378.00; Axvoice - Dialer Service - \$21.44; Banner Associates - Professional Services - \$15,263.85; Bluepeak - Internet Services - \$4,205.39; Blue-White - Repairs - \$598.98; Boller Printing - Special Events - \$172.59; Bomgaars - Large Fans - \$2,088.28; Books Luckyluke - Books - \$104.00; Brandt/Todd - Per Diem - \$125.00; Brock White - Road Materials - \$4,378.22; Buhls Cleaners - Towels - \$309.00; Butler Machinery - Repairs - \$870.41; C & B - Filters - \$199.74; Canva - Computer Program - \$119.40; Cedar Knox Public Power Dist - Electricity - \$1,270.00; Center Point - Large Print Books - \$137.82; Centurylink - Phone - \$1,165.74; Chesterman Co - Concessions - \$703.00; Christensen Radiator - Radiator Repair - \$801.86; CHS - Bulk Def Fluid - \$247.50; City Of Vermillion - Jt Power Cash Trans - \$76,257.92; City Of Yankton-Central Garage -

Rubbish - \$12.00; City Of Yankton-Parks - Landfill Charges - \$503.40; City Of Yankton-Solid Waste - Compacted Garbage - \$16,277.85; City Of Yankton-Water - Landfill Charges - \$69.87; Clarks Rentals - Concrete Drill Rental - \$56.00; Cornhusker Intl Truck - Batteries - \$269.85; Cornwell D-P Tools - Digital Tire Inflator - \$104.95; Credit Collection Service - Ut Collection - \$8.62; Crescent Electric - Wire - \$742.16; Dalsin Company - Roof Repairs - \$3,571.75; Danko Emergency Equip - Protective Equipment - \$296.35; Data Axle - Books - \$390.00; Demco - Office Supplies - \$129.00; Den Herder Law Office - Contracted Services - \$4,080.00; Dept Of Corrections - Doc Work Program - \$961.35; Design Solutions & Integration - Troubleshooting - \$320.00; Dominos - Teen Summer Reading - \$125.11; Doyle/Adam - Per Diem - \$11.00; Drifters Grill - Meeting In Pierre - \$19.74; Ebay - As400 Backup Tapes - \$255.00; Echo Electric Supply - Fuses - \$1,373.66; Electair Inc - Filter Rack - \$459.18; Embroidery - Carrier Alteration - \$25.00; Facebook - Kids In The Park Ads - \$25.00; Facebook - Facebook Ads For Music - \$35.00; Facebook - Facebook Ads Music - \$25.00; Facebook - Kids In The Park Ads - \$4.52; Facebook - Kids In Park - \$25.00; Fastenal Co - Bolts/Zipties/Misc - \$1,850.48; FBI - Training Conference - \$250.00; Ferguson Ent - 2" Meters - \$3,017.64; Findaway - Av- Wonderbooks - \$607.88; Flexible Pipe Tool - Boom Assembly - \$2,050.00; Foote/Jason - Boot Reimbursement - \$130.00; Fredpryor Careertrack - Training Subscription - \$2,388.00; Galls - Handcuff Pocket Keys - \$55.95; Geotek Eng & Testing - Testing - \$746.00; Gerstner Oil - Equipment Repairs - \$112.10; Gerstner Oil - Fuel - \$105,165.93; Gpsi Club Car Connect - Golf Cart Connect Rental - \$1,920.00; Grainger - Weatherproof Boxes - \$184.48; Granicus - Website - \$10,622.01; Graybar Electric - Service Call - \$5,567.85; Guardian Alliance - Background Service - \$306.00; Hach Company - Reagents - \$597.70; Hansen Locksmith - Capital Building Repair - \$264.00; Hartington Tree - Tree Bags - \$110.00; Hawkins - Chemicals - \$86,455.61; HDR Engineering - WWTP EDA Improvements - \$56,929.70; Heritage Homes - 1/2 Sp Appropriation - \$1,250.00; Hite/George - Boot Reimbursement - \$143.69; Hoilien/Matthew - Per Diem - \$11.00; Holiday Inn Express - Music At Meridian - \$196.00; Houston Equip - Locator Repairs - \$137.80; Hussein/Julia - Per Diem - \$122.00; Hy-Vee - Adult Summer Reading - \$777.41; Icee Co - Concessions - \$2,400.08; Iverson/Chuck - Irrigation Repairs - \$225.00; J & H Care & Cleaning - Janitorial Services - \$4,100.00; Jacks Uniforms - Polo's - \$176.33; JCL Solutions - Cleaning Supplies - \$2,132.11; Jimmy Johns - Critical Conversations - \$176.42; JJ Benji's - Hats-Stocking Cap - \$92.00; Johns Total - Vehicle Repairs - \$1,445.93; Johnson Controls - Service Agreement Pool - \$5,845.82; Kaiser Heating - Filters - \$68.40; Kaiser Refrigeration - Weedeater - \$1,021.34; Kiesler's Police Supply - Ammo - \$3,455.08; Kleins Tree Service - Tree Removal - \$1,700.00; KLJ Engineering - Taxiway Construction - \$20,135.89; Knife River - Concrete - \$293.00; Kopetskys Ace - Building Supplies - \$671.53; Kuehler/Dave - Per Diem - \$17.00; Kum&Go - Fuel - \$100.07; Language Line - Interp Service - \$193.17; Larry's Heating & Cooling - Repair Ac - \$1,363.00; Larson/Angela - Summer Program - \$64.41; Leisure World - Clarifier Net - \$60.45; Lewis & Clark Ford - Parts - \$27.78; Lewis & Clark Theatre - 1/2 Sp Appropriation - \$1,250.00; LLRMI - Tech Training - \$150.00; Loews Hotels - Hotel For Training - \$786.00; Masonry Components - Summit St Recon C-7-22 - \$733,524.19; Mead Lumber - Gridmarker - \$272.36; Menards Y - Air Conditioners - \$2,060.76; Metrofax - Fax Service - \$9.95; Michaels Fence - Service Call - \$538.26; Midamerican Energy - Fuel - \$6,059.12; Midwest Lab - Monthly Nutrients & Alum - \$172.28; Midwest Mini Melts - Concessions - \$2,464.00; Midwest Tire - Tires - \$4,657.59; Millenium Recycling - Single Stream Recycling - \$2,593.85; Monson/Joshua - Per Diem - \$11.00; My Organized Life - Folders - \$83.44; Napa Auto - Lovejoy Hub - \$779.36; National Field Archery - Construction Repairs - \$12,147.80; Nickels/Stacey - Membership Refund - \$163.00; NRPA Conference - Conference/Membership - \$1,015.00; NRPA Housing - NRPA Hotel Deposit - \$173.36; Observer - Ad - \$48.00; O'Farrell/Sarah - Per Diem - \$160.00; Olson's Pest - Pest Control - \$278.00; O'Reilly Auto - Rotors And Brake Pad - \$388.56; Overdrive Dist - E-Books - \$1,035.18; Overhead Door -

Repairs - \$225.00; Parkway Construction - Westside Park C-8-22 - \$93,420.00; Pfeifer Implement - Equipment Repairs - \$464.25; Pied Piper - Sympathy Flowers - \$59.99; Pied Piper - Memorial Flowers - \$84.99; Pitney Bowes - Postage - \$200.00; Pizza Ranch - Employee Picnic - \$660.18; Pizza Ranch - Concessions - \$3,484.49; Ponca State Park - Day Camp - \$644.00; Positive Promotions - Stickers, Glow Bracelets - \$917.40; Power Source Electric - Check Lights/Repair Lamp - \$2,989.74; Powers Port A Pot - 4th Of July - \$1,325.00; Press Dakota - Commission Minutes - \$681.87; Provantage - Wiring Project - \$437.24; Quadient Leasing - Postage - \$678.00; Racom Corp - Radio Access - \$35.80; Riverside Hydraulics - O-Ring & Bulk Iron - \$250.08; Ron's Auto Glass - New Windshield - \$850.00; Royal Sport Shop - Softball Home Plates - \$399.68; Runnings - K9 Dog Food - \$35.27; Russenberger/Courtney - Per Diem - \$11.00; RVM Consulting - Seminar - \$1,030.00; Saber Shred Solutions - Tire Disposal - \$16,524.20; Sanitation Products - Snow Plow - \$15,582.23; Scheels - Duck Nets - \$127.78; Schindler/Scott - WC Disability - \$1,045.02; Screed Tech - Taxiway A Rehab - \$154,484.10; SD Mun League - Online Police Testing - \$252.23; Sepi Marketing - Advertisement - \$379.00; Shell Oil - Meeting Fuel - \$75.00; Sherwin Williams - Paint - \$2,847.43; Sigma Aldrich - SDI Filters - \$374.23; Sign Solutions - Signs - \$3,033.55; Signature Sewer Pumping - Break Room Plumbing - \$250.00; Snoozy/Julie - Returned Book Reimb - \$10.99; Sprinkler Warehouse - Irrigation Supplies - \$523.61; Stan Houston Equip - Equipment - \$118.85; Stevens Construction - Memorial Park Trail - \$38,098.00; Stockwell Engineers - Contract Amendment - \$38,631.60; Stockwell Engineers - Mead Property Develop - \$108,800.00; Storgaard/Kim - Per Diem - \$122.00; Sturdevants - Filters - \$1,801.54; Sunset Law Enforcement - Ammo - \$1,857.75; Sweeney Controls - Basin Controls \$140.00; Syn-Tech Systems - Software Support - \$42.00; Teacherspayteachers.Co - Program Supplies - \$6.39; Terracycle Regulated - UV Bulb Recycler - \$3,852.00; Tessman - Chemicals - \$1,756.20; The Lifeguard Store - Pool Rope Reel - \$4,318.83; Third Millennium - Utility Billing - \$685.29; Toms Electric - Sertoma Light Repairs - \$554.90; Tractor Supply - Plant Supplies - \$59.88; TRK Hosting - Web Hosting - \$7.95; Truck Trailer Sales - Fuel Gauge - \$236.75; Trugreen Commercial - Lawn Service - \$356.55; UPS - Return Training Device - \$1,155.16; USPS - Evidence Postage - \$99.48; USPS - Postage Meter - \$525.86; VCN - Recording - \$62.50; Verizon - Internet Access - \$1,246.17; Viddler - Video Hosting - \$41.49; Vwr International - Lab Acid - \$135.65; Walgreens - Medical Supplies - \$83.95; Walmart - Concessions - \$1,235.17; Walmart - Pest Control - \$31.65; Walmart - Office Supplies - \$108.32; Wholesale Supply - Concessions - \$6,294.30; Wiebelhaus/Jean - Taxes - \$208.37; Williams Brother Roof - Fox Run Roof Repairs - \$23,178.00; Winnelson - Park Supplies - \$1,091.04; World Book School - Books - \$1,350.00; Xerox - Copies - \$3,024.94; Xtreme Car Wash - Car Washes - \$481.20; Yankton Fire & Safety - Recharge Fire Ext - \$41.00; Yankton High School - Books - \$123.00; Yankton Media - Advertisement - \$705.49; Yankton Medical Clinic - Examination - \$611.00; Yankton Nurseries - Plants - \$449.56; Yankton Riverboat Days - Donation - \$10,000.00; Yankton School Dist - Yearly Lease - \$23,060.40; Yankton Thrive - 1/4 Sp Appropriations - \$109,930.75; Yankton Youth Soccer Assn - Donation - \$75,000.00; Ykt Janitorial - Toilet Paper - \$163.80.

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.  
Motion adopted.

July Salaries by Department:

Administration \$53,949.92; Finance \$31,848.03; Community Development \$28,037.46; Police/Dispatch \$184,865.94; Fire \$19,839.71; Engineering / Sr. Citizens \$42,950.60; Streets \$50,619.82; Traffic Control \$4,382.87; Library \$33,826.06; Parks / SAC \$108,430.98; Huether Aquatic Center \$94,794.56; Marne Creek \$3,180.82; Water \$44,495.95; Wastewater \$42,723.00;



Cemetery \$2,339.18; Solid Waste \$26,109.45; Landfill / Recycle \$24,105.91; Central Garage \$8,313.11.

### New Hires

Police Department: Brett Fishel, Officer, \$1,955.31 bi-weekly; Park, Rec and City Event Dept: Hunter Cotton, Lifeguard, \$14.00 hr.

### Wage Changes

Police Dept: Preston Crissey, Sergeant \$2,324.23 to \$2,386.07 bi-weekly; Skyler Russenberger, SRO \$2,115.50 to \$2,171.77 bi-weekly; Jericho Osborne, Detective \$2,158.26 to \$2,215.69 bi-weekly; Jason Foote, Police Chief \$3,909.73 to \$4,013.69 bi-weekly. Finance: Sara VanderTuig, Accounting Clerk \$1,660.84 to \$1,681.76 bi-weekly. Dispatch: Christopher Allington \$18.08 to \$20.25 hr. Park, Rec and City Event Dept: Facility/Lifeguard Manager - Allie Dilts \$16.00 to \$17.00 hr.; Coleman Frank \$16.00 to \$17.00 hr.; Carson Haak \$17.00 to \$18.00; Rachel Houdek \$19.00 to \$20.00 hr.; Claire Martinson \$16.00 to \$17.00 hr.; Jordynn Salvatori \$17.00 to \$18.00 hr.; Olivia Schmidt \$16.00 to \$17.00 hr.; Katelyn Sternhagen \$16.00 to \$17.00 hr. Lifeguards – Alexis Aune \$14.00 to \$15.00 hr.; Samantha Aune \$14.25 to \$15.25 hr.; Calli Barnes \$14.00 to \$15.00 hr.; Brianna Berger \$14.00 to \$15.00 hr.; Brianne Brandt \$14.00 to \$15.00 hr.; Ella Brummer \$13.00 to \$14.00 hr.; Lily Diedrichsen \$14.25 to \$15.25 hr.; Max Diedrichsen \$13.00 to \$14.00 hr.; Chayse Drotzmann \$14.00 to \$15.00 hr.; Macy Drotzmann \$13.00 to \$14.00 hr.; Emma Eichacker \$13.00 to \$15.00 hr.; Savannah Frank \$14.00 to \$15.00 hr.; Jana Greenfield \$14.50 to \$15.50 hr.; Thomas Harrell \$13.00 to \$14.00 hr.; Aubrey Herbolsheimer \$13.00 to \$14.00 hr.; Tatum Hohenthaner \$14.00 to \$15.00 hr.; Jordan Houdek \$14.00 to \$15.00 hr.; Hannah Jussel \$14.25 to \$15.25 hr.; Kevin Kuhl \$13.00 to \$14.00 hr.; Grayson Lange \$14.50 to \$15.50 hr.; Sarah Liebig \$14.00 to \$15.00 hr.; Grace Liebig \$14.25 to \$15.25 hr.; Elizabeth Logue \$13.00 to \$14.00 hr.; Cade Manzanares \$13.00 to \$14.00 hr.; Chloe McDermott \$14.25 to \$15.25 hr.; Camille McDermott \$14.00 to \$15.00 hr.; Timothy Merchen \$14.25 to \$15.25 hr.; Hannah Nelson \$14.25 to \$15.25 hr.; Courtney Pinkelman \$13.00 to \$14.00 hr.; Jaden Plooster \$14.00 to \$15.00 hr.; Zachary Rohde \$14.50 to \$15.50 hr.; Abigail Schmidt \$14.25 to \$15.25 hr.; Rori Schmidt \$14.00 to \$15.00 hr.; Rebekah Sharples-Schmidt \$13.00 to \$14.00 hr.; Jackson Slowey \$13.00 to \$14.00 hr.; Abigail Steffen \$14.00 to \$15.00 hr.; Allie Taggart \$14.00 to \$15.00 hr.; Lauren Tereshinski \$14.00 to \$15.00 hr.; Hannah Tramp \$14.00 to \$15.00 hr.; Timothy Upton \$14.00 to \$15.00 hr.; Taylor Wenzlaff \$13.00 to \$14.00 hr. Pool Cashier – Braylen Bietz \$12.00 to \$13.00 hr.; Abram Chance \$11.00 to \$12.00 hr.; Porter Cuka \$12.00 to \$13.00 hr.; Tierney Faulk \$12.00 to \$13.00 hr.; Gavin Fortner \$12.00 to \$13.00 hr.; Rachel Hejna \$12.00 to \$13.00 hr.; Milo Johnson \$11.00 to \$12.00 hr.; Mya Johnson \$11.00 to \$12.00 hr.; Mark Kathol \$11.00 to \$12.00 hr.; Jaden Kral \$12.00 to \$13.00 hr.; Emilee LaBarge \$14.00 to \$15.00 hr.; Alexander Nockels \$11.00 to \$12.00 hr.; Bergen O'Brien \$12.00 to \$13.00 hr.; Traci Peterson \$12.00 to \$13.00 hr.; Dylan Prouty \$12.00 to \$13.00 hr.; Tyson Prouty \$11.00 to \$13.00 hr.; Max Raab \$12.00 to \$13.00 hr.; Willow Reese \$11.00 to \$12.00 hr.; Emily Reinhardt \$12.00 to \$13.00 hr.; Jillian Schulte \$12.00 to \$13.00 hr.; Cora Schurman \$11.00 to \$12.00 hr.; Matthew Sheldon \$11.00 to \$12.00 hr.; Nora Welker \$11.00 to \$12.00 hr. Water Park Attendant - Joe Gokie \$12.25 to \$13.25 hr.; Benjamin Hebda \$12.00 to \$13.00 hr.; Emily Hejna \$11.00 to \$12.00 hr.; Jayden Horrach \$11.00 to \$12.00 hr.; Lucas Kampshoff \$11.00 to \$12.00 hr.; Nevaeh Leonard \$11.00 to \$12.00 hr.; Dylan Payer \$11.00 to \$12.00 hr.; Tanner Rohde \$11.00 to \$12.00 hr.; Molly Savey \$11.00 to \$12.00 hr.; Nathaniel Schoenfelder \$11.00 to \$12.00 hr.; Josh Sheldon \$11.00 to \$12.00 hr.; Caden Wieman \$11.00 to \$12.00 hr.; Jackson Wintz \$11.00 to \$12.00 hr.; Ethan Yasat \$11.00 to \$12.00 hr. Receptionist: Marissa Caballero \$9.75 to \$11.50 hr.;

Position Changes

Colleen Bailey, Administrative Assistant of City Manager \$2,105.57 to HR/Payroll and Benefits Specialist \$2,438.46 bi-weekly. Park, Rec and City Event Dept: Leslie Kirchner, Parks and Ground Assistant \$2,132.11 to Parks and Sports Field Manager \$2,268.85 bi-weekly; Chris Bornitz Senior Grounds Maintenance Worker \$2,051.38 to Spaces and Places Manager \$2,442.62 bi-weekly.

City Manager Leon submitted a written report giving an update on community projects and items of interest.

There were no public appearances at that time.

Action 22-202

The consent item to have a possible work session on August 22<sup>nd</sup> was pulled.

Action 22-203

This was the time and place for the public hearing on the application for a New Retail (on-off sale) Wine & Cider License for January 1, 2022, to December 31, 2022, from South Dakota Publishing, LLC d/b/a Muddy Mo's Coffee House (Katie Hunhoff, Owner), 233 Broadway Avenue, Yankton, S.D. (Memorandum 22-151) No one was present to speak for or against the application. Moved by Commissioner Villanueva, seconded by Commissioner Benson, to approve the license.

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 22-204

This was the time and place for the bid opening of the 2022-2023 Annual Supply of Bulk De-Icing Salt. The following bids were received and opened on July 21<sup>st</sup> at 3:00 pm: Blackstrap Inc., Neligh, NE at \$71.40 per ton and Central Salt, Lyon, KS at \$66.21 per ton. (Memorandum 22-152) Moved by Commissioner Brunick, seconded by Commissioner Webber, to award the bid to Central Salt LLC, Lyons, KS, in the amount of \$66.21 per ton for the Annual Supply of Bulk De-Icing Salt in the 2022-2023 winter season.

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 22-205

Johnson moved and Miner seconded the original resolution. Prior to a vote and after some discussion, Brunick moved to amend the original motion to set aside \$1.75 million in this restricted cash fund and Villanueva seconded this motion. Citizens Josh Svatos and Charlie Gross spoke to this restricted fund. The Commission then voted on the amendment.

**Roll Call:** Members present voting "Aye:" Commissioners Benson, Brunick, Johnson, Miner, Schramm, Webber, Villanueva, and Mayor Moser; voting "Nay:" Commissioner Maibaum. Amendment passes.

Then the Commission voted on the original motion as amended to approve Resolution 22-36. (Memorandum 22-150)

**RESOLUTION #22-36**

**A RESOLUTION ESTABLISHING A RESERVE FUND FOR THE HUETHER FAMILY AQUATIC CENTER**

**WHEREAS**, the City of Yankton has completed the Huether Family Aquatic Center (“HFAC”) 505 capital project and will complete its final acceptance and closeout in September 2022; and

**WHEREAS**, construction costs for the HFAC capital project are lower than initially projected resulting in an abundance of private sector donations and a \$2,000,000 City-match from the general fund; and

**WHEREAS**, the pledged donations and City-matched funds allocated to the capital fund are not governed by bond requirements; and

**WHEREAS**, the City of Yankton is required to follow strict accounting standards and wishes to transfer \$1,750,000 of the \$2,000,000 City-match funds into a 202 HFAC committed cash fund; and

**WHEREAS**, such fund and transfer options were discussed at the Work Session Commissioner meeting on June 27th, 2022;

**NOW, THEREFORE, IT IS HEREBY RESOLVED** by the City Commission of Yankton, South Dakota, that the City sets aside \$1,750,000 from the HFAC construction fund’s remaining balance to a committed reserve fund to be utilized for future HFAC maintenance, operations, and capital expenditures.

**Roll Call:** Members present voting “Aye:” Commissioners Benson, Brunick, Johnson, Miner, Schramm, Webber, Villanueva, and Mayor Moser; voting “Nay:” Commissioner Maibaum.  
Motion adopted.

Action 22-206

Moved by Commissioner Johnson, seconded by Commissioner Benson, to adjourn at 8:10 p.m.

**Roll Call:** Members present voting “Aye;” voting “Nay:” None.  
Motion adopted.

\_\_\_\_\_  
Stephanie Moser  
Mayor

ATTEST: \_\_\_\_\_  
Al Viereck  
Finance Officer



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## OFFICE OF THE CITY MANAGER

[www.cityofyankton.org](http://www.cityofyankton.org)

VOL. 57 NUMBER 14

### Commission Information Memorandum

The Yankton City Commission meeting on Monday, August 22, 2022 will begin at 7:00 pm.

#### Non-Agenda Items of Interest

##### 1) Fire Department Update

The Yankton Fire Department responded to a fire at the Yankton Middle School during the afternoon of August 4<sup>th</sup>. Personnel responded initially to reports of a fire alarm sounding in the school and upgraded to a full department response when smoke was identified on the second floor. The sprinkler system activated and prevented the fire from extending past the classroom of origin; firefighters completed extinguishment of the fire and then remained on scene for a couple of hours to assist with the removal of water from the second floor to the first. Emergency Management, Yankton Police, and Yankton Public Schools staff worked together to begin the cleanup process that will help restore the school to as normal a state as possible prior to classes beginning in a couple of weeks.

##### 2) Finance Department Update

Departments are in the process of completing their surplus property lists and submitting them to the Finance Office. Once the list has been finalized it will be determined whether or not a fall auction is warranted.

Our Lead Accountant Laurie Lockwood recently attended the 2022 Neptune CONNECT Users' Conference in order to assist the Water Department with upgrading water meters and ensure compatibility with our utility billing and financial system.

Auditors from Williams & Company out of LeMars, Iowa have prepared a 2020 Comprehensive Annual Finance Report which has been sent & approved by the South Dakota Department of Legislative Audit. This report will be presented by our auditor on September 12, 2022 at the City Commission meeting and then published in our dedicated newspaper accordingly.

Enclosed in your packet is the Monthly Finance Report for July.

##### 3) Community & Economic Department Update

The dry conditions have meant that lawns have required less frequent mowing this summer. However, weed growth can continue at a rapid pace during dry summers even when grass is dormant. Staff has continued education and enforcement efforts with owners and renters on nuisance vegetation issues throughout the summer. Often the problem areas are easily and quickly addressed like weeds and grasses growing over sidewalks and along curbs or in areas of disturbed soil. These situations are cyclical with warm dry weather and change with temperature and moisture conditions.

#### **4) Information Services Department Update**

City Hall data wiring contractor is finished. We have transitioned over to using the new wiring for the network. We are making some additional network changes over the next few weeks as we complete the transition. Dispatch will be using the portable equipment for 911, Radio and CAD over Riverboat Days weekend. This will be an excellent test for the equipment and a great opportunity for Dispatchers to gain experience in using the equipment.

#### **5) Library Update**

Fall youth programs will resume at the library after Labor Day. We have adjusted some start times and offered an additional Stay & Play opportunity after receiving feedback from some parents. Our regular youth program schedule will be as follows:

Monday @ 6:30pm: Preschool story time  
Tuesday @ 10:00am: Preschool story time  
Tuesday @ 6:30pm: Stay & Play  
Wednesday @ 9:00am-11:00am: Stay & Play  
Thursday @ 10:00am: Preschool story time  
Thursday @ 3:45: After school programs for K-5<sup>th</sup> grade with a monthly rotation of Legos, Crafts, Movies and STEAM activities

We are continuing to work on teen, adult and family events to add to our Fall and Winter agenda. We will be continuing with some popular events and introducing some exciting new ones! Stay tuned!

#### **6) Public Works Department Update**

Street Department crews are currently working on their annual street maintenance projects. The chip seal list is currently in progress. Once chip sealing is complete, crews will return to sweep up the loose rock. Crews are also preparing the airport access road and parking lot for asphalt paving. Once the airport paving is complete, preparations will begin for paving asphalt on Dakota Street from 12<sup>th</sup> Street to 15<sup>th</sup> Street.

#### **21<sup>st</sup>/WCLR/Summit Project**

All three locations have been reconstructed and are back open to traffic. City staff will compile calculating quantities and will submit a final payment and change order for consideration of approval by the City Commission.

#### **5<sup>th</sup> Street from Spruce to Green**

The majority of the new water main has been installed. It is currently being tested. The contractor will be able to finalize the tie-ins and swap service lines, once they have passed all the testing requirements. The recent rain has set the contractor back a day or two.

#### **Westside Park Pond Improvements**

The contractor has been hauling old pond bed material off the project site. Preparations are also taking place for work to begin on the new pedestrian bridge footings and abutments as well as footings for the new retaining walls.

#### **Meridian Bridge Column Repair**

The contractor started the column repair work the week of August 8<sup>th</sup> and determined that there is more area that needed repaired than what was originally anticipated. The consulting engineer, Banner Associates, has visited the site and will be providing an updated course of action to ensure proper repairs are made to the column.

## **7) Police Department Update**

Yankton Police Department has slowed down the hiring process after hiring 5 new officers recently. 3 of our new officers Jordan Maxon, Clayton Keown, and Brett Fishel were sworn in as Yankton Police officers and started at the South Dakota Law Enforcement Training Academy on August 22<sup>nd</sup>. The other 2 new officers, Garret Anderson and Ryan Eddy started classroom training at the police department on August 19, 2022 and will be sworn in September 16<sup>th</sup>. Adam Goodwillie also started with the Police Department on August 19, 2022 and will have a November swear in before he attends South Dakota Law Enforcement Training.

The School Resource Officers are preparing for the 2022-23 school year. They assisted the schools with testing alarms and participated in the school's all-staff meeting including looking over operational safety plans and planning for staffing of after-school activities.

## **8) Parks and Recreation Department Update**

Enclosed in your packet is an update on the various activities in the Parks and Recreation Department.

## **9) Human Resources & Employee Engagement Department Update**

We are still accepting application for full time Sanitation Truck Operator which is open until filled.

Twenty-three applications were received for the position of Finance Generalist and interviews have been completed. Sara VanderTuig, current Accounting Clerk in the finance department, has been promoted to the role of Finance Generalist. Sara began her new position on August 15 and will fill one of the open positions. Sandi Fox, an office manager and legal secretary for Fox & Youngberg, P.C. for the past 22 years, has been hired as a Finance Generalist. Sandi has a wide range of bookkeeping and recordkeeping knowledge plus a bachelor's degree in business management and marketing from Northern State University. Sandi will begin her new role on August 29.

Twenty-one applications were received for the position of City Manager's Assistant. Interviews will be scheduled in the upcoming weeks and a recommendation for hire will be forthcoming.

## **10) Environmental Services Department Update**

Donnie, Laurie, and Kyle attended the Neptune users connect conference. The theme of the conference was "Know your way forward". A lot of the classes were centered around the new "Neptune 360" software which includes a customer portal. Users can upload the data hourly and see the individual customer usage. We also attended classes on the new cellular option for our conversion from Automatic Meter Reading (AMR) to Advance Metering Infrastructure (AMI). We also got great information and training on the new Mach 10 ultrasonic meter we are switching to. One of the key themes is the importance of teamwork and communication within departments and with our customers as we migrate from AMR to AMI. Part of our environmental funding package included funding for our technology upgrade related to our metering system. This will include replacement of older meters in the system, 360 cloud based software upgrade, mach 10 ultrasonic metering, and installation of fixed based antennas for meter reading.

We hosted the American Membrane Technology Association workshop in Yankton on Tuesday. Sage and Jonah attended the workshop. They had presentations at the fire hall in the morning and a tour of the City Water Plant in the afternoon. Sage presented a power point presentation of our facility in the morning and conducting a plant tour in the afternoon. Approximately 30 attendees were at the workshop. Representatives from HarnRO and Vista were also presenters. HarnRO was the contractor

that built the membrane units at our facility and Vista was the manufacturer of the membranes themselves.

**11) Monthly reports**

Joint Powers Solid Waste monthly reports are included for your review. Minutes from the Airport Board are also included.

Have an enjoyable weekend and do not hesitate to contact us if you have any questions about these or other issues. If you will not be able to attend the Commission meeting on Monday, please inform my office.

Sincerely,

Amy Leon  
City Manager

## FINANCE MONTHLY REPORT

ACTIVITY	JULY 2022	JULY 2021	JULY 2022 YTD	JULY 2021 YTD
<b>UTILITY BILLING:</b>				
<b>Water</b>				
Water Sold (in gallons per 1,000)	85,808 M	106,629 M	365,045 M	386,506 M
Water Billed	\$787,137.50	\$926,621.12	\$3,909,369.55	\$4,066,639.11
Basic Water Fee/Rate per 1000 ga	\$27.51/6.30	\$27.51/6.30		
Number of Accounts Billed	5,688	5,663	38,571	38,269
Number of Bills Mailed	5,688	5,663	38,571	38,269
Total Meters Read	5,931	5,885	41,411	41,033
Meter Changes/pulled	5	5	37	36
Total Days Meter Reading	1	1	7	7
Misreads found prior to billing	0	0	0	0
Customers requesting Rereads	0	1	0	1
<b>Sewer</b>				
Sewer Billed	\$381,202.56	\$397,375.53	\$2,482,498.58	\$2,437,106.06
Basic Sewer Fee/Rate per 1000 ga	\$11.22/\$6.80	\$11.22/\$6.80		
<b>Solid Waste</b>				
Solid Waste Billed	\$109,590.63	\$108,866.51	\$764,128.25	\$756,916.10
Basic Solid Waste Fee	\$23.61	\$23.61		
Tax Billed	\$7,087.39	\$7,036.05	\$49,403.06	\$48,917.56
Misc. Billed	\$1,950.00	\$2,581.98	\$9,750.00	\$12,872.98
<b>Total Utility Billing:</b>	<b>\$1,286,968.08</b>	<b>\$1,442,481.19</b>	<b>\$7,215,149.44</b>	<b>\$7,322,451.81</b>
<b>Adjustment Total:</b>	<b>(\$1,989.28)</b>	<b>(\$1,109.63)</b>	<b>(\$2,461.42)</b>	<b>(\$1,635.79)</b>
Misread Adjustments	\$0.00	(\$424.60)	\$0.00	(\$424.60)
Other Adjustments	(\$1,879.28)	(\$665.03)	(\$1,931.42)	(\$731.19)
Penalty Adjustments OFF	(\$120.00)	(\$40.00)	(\$640.00)	(\$590.00)
Penalty Adjustments ON	\$10.00	\$20.00	\$110.00	\$100.00
New Accounts/Connects	110	141	568	640
Accounts Finaled/Disconnects	67	60	367	421
New Accounts Set up	6	6	26	51
Delinquent Notices	397	340	2,639	2,492
Doorknockers	170	156	947	849
Delinquent Call List	61	45	425	447
Notice of Termination Letters	8	17	55	90
Shut-off for Non-payment	5	5	29	43
Delinquent Notice Penalties	\$3,970.00	\$3,400.00	\$26,390.00	\$24,920.00
Doorknocker Penalties	\$1,700.00	\$1,560.00	\$9,470.00	\$8,490.00
<b>Other Office Functions:</b>				
Interest Income	\$97,411.10	\$16,924.08	\$298,159.09	\$115,841.27
Interest Rate-Checking Account	2.06%	0.40%		
Interest Rate-CDs	N/A	N/A		
# of Monthly Vendor Checks	134	113		
Payments Issued to Vendors	\$2,958,123.56	\$1,788,552.09	\$15,342,251.56	\$16,452,267.72
# of Employees on Payroll	282	256		
Monthly Payroll	\$591,377.36	\$547,408.84	\$3,840,005.99	\$3,617,772.36



**SUMMIT ACTIVITIES CENTER and RECREATION PROGRAMS**

- SAC member attendance for August 1-15 – 1,471 visits  
(2021- 345; 2020- opened back up in June for limited numbers of people to be in the facility- 721; 2019- 2,265 visits; 2018- 2,465 visits)
  
- **Summit Activities Center Membership Information:**
  - Active & Fit/Renew Active/Silver Sneakers – 62
  - City of Yankton Single – 54
  - Firefighter Single - 20
  - 10 Use Punch card – 51
  - Individual Annual – 273
  - Individual Corporate – 24
  - Individual EFT – 46
  - Individual Monthly – 134
  - Radio Single – 24
  - Total # of Active Members – 688**
  
- **Total Cash Revenue July 16-31, 2022-** \$4,574.20 (\$5,231.48 in 2021).

- Prime Time Senior Class- 37 participants
- Tabata- 31 participants
- Water Aerobics Class- 68 participants
- Work Out Express- 12 participants
- Zumba- 10 participants
- Birthday party rentals at the SAC- 0 rentals.
- Auxiliary Gym/Main Gym rentals- 0 rentals.
- Theater Rentals- 3 hours.
- Meeting Room Rentals- 0 hours.
- City Hall Rentals- 2 hours.

**The Huether Family Aquatics Center July data:**

- Total season passes sold Y-T-D- 3,976 (3,965 in 2021)
- Average daily attendance- 673 (783 in 2021)
- Average day pass sales- 204 (263 in 2021)
- Average season pass attendance- 469 (520 in 2021)
- Average daily gross concession sales- \$1,460 (\$1,505 in 2021)
- Days over 1,000 attendance- 1 (4 in 2021)
- Days over 900 attendance- 1 (9 in 2021)
- Days over 800 attendance- 7 (7 in 2021)
- Days over 700 attendance- 5 (4 in 2021)
- Days below 700 attendance- 17 (7 in 2021)

### **Capital Building Rentals**

- Days Rented – 2 Dates

### **Park Shelter Rentals**

- Riverside- 7 Rentals
- Memorial – 1 Rentals
- Westside – 0 Rentals
- Meridian Bridge – 0 Rentals

### **PARKS**

Saturday, August 13- Adult Co-ed Softball end of season tournament held in Sertoma Park.

Thursday nights' Music at the Meridian concert series is ongoing. Luke has been working with the Meridian District Art Project to be able to offer the community mural and tile painting on Thursday nights again this summer. The crowds have been great this summer.

Luke has been working with the outside organizations, their special event applications and the events as he familiarizes himself with the process. He is also working with Kristin, in IT, to get ideas for updating the handbook and electronic application this fall.

The ball fields at Sertoma Park, Summit Activities Center, and Riverside Park are being dragged and prepared each weekday according to practice and game schedules submitted to the Parks Department.

The Parks Department will be working with the youth soccer association, as it will need to utilize numerous green spaces in the parks system as it plans for its annual fall tournament, September 9, 10, and 11.

The parks staff has and will be moving picnic tables, trashcans, barricades, and other needed items for the events that take place in the community over the coming months. This includes Riverboat Days as well.

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**COMMISSION INFORMATION MEMORANDUM**

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**FROM:** TODD R. LARSON, DIRECTOR OF PARKS, RECREATION,  
& CITY EVENTS

**SUBJECT:** YEARLY RIGHT-OF-WAY STREET TREE REMOVAL PROGRAM

**DATE:** 8/17/2022

This is a yearly memo that is sent to the City Manager, the Public Works director, and Parks Department staff. The memo relates to the City's tree ordinance and specifically trees located in street right-of-ways. City staff would like the City Commission to be aware of the policy and procedures as we move toward the finalizing of the tree removal list (by the end of October) and then the winter season when the trees are taken down.


City staff will do a citywide evaluation of right-of-way trees in September and October in which a list of trees that are dead, diseased, or hazardous is compiled. Trees which are placed on the removal list, because they are dead, diseased, or hazardous, are the responsibility of the City per the tree ordinance and will be removed by the City when work schedules permit. If a tree needs to be removed immediately due to safety concerns, and the City crews are unable to fit the project into their work schedule, the City will pay for a contractor to remove the tree. Any stumps from the trees that the City or its hired contractor has removed are also the responsibility of the City per the tree ordinance and need to be removed.

Any routine maintenance of the trees found in the street right-of-ways is the responsibility of the adjoining property owners. If an adjoining property owner is notified that a tree needs to be trimmed (to meet ordinance on height clearance above streets or sidewalks, or to remove a branch that blocks ROW signs), the property owner will have 30-days to complete the work. After 30-days of non-compliance, the City will hire a contractor to perform the trimming and the costs will be assessed to that adjoining property owner.

Any time traffic signs are blocked by tree branches, and safety is compromised, the tree branch should be removed immediately by the City crews or contractor.

Trees in City owned ROW or other City owned property that do not meet the ordinance for clearance above streets and/or sidewalks should be trimmed to comply with the tree ordinance.

Thank You.



Todd R. Larson

**Yankton Taxable Sales and Sales Tax Receipts Due**

**Total Yankton Sales Tax (combined 1st penny, 2nd penny, and BBB)**

	2018		2019		2020		2021		2022	
	Total Tax Due	Total Tax Due	Total Tax Due	Total Tax Due	Total Tax Due	Total Tax Due	Total Tax Due	Total Tax Due	Monthly % Diff.	Accum. % Diff.
Jan	\$931,740	\$887,586	\$980,221	\$1,033,945	\$1,150,158	11.24%				
Feb	\$780,257	\$790,238	\$833,198	\$854,659	\$928,740	8.67%				10.08%
Mar	\$701,758	\$719,909	\$781,998	\$801,336	\$901,278	12.47%				10.79%
Apr	\$815,507	\$846,048	\$863,674	\$1,017,050	\$971,567	-4.47%				6.60%
May	\$810,439	\$856,331	\$798,764	\$981,321	\$1,011,653	3.09%				5.87%
Jun	\$855,079	\$937,489	\$926,583	\$1,020,579	\$1,098,752	7.66%				6.19%
Jul	\$930,480	\$993,257	\$1,013,493	\$1,067,758	\$1,229,591	15.16%				7.60%
Aug	\$898,550	\$933,860	\$983,306	\$1,076,103						
Sep	\$942,296	\$938,255	\$892,708	\$1,000,776						
Oct	\$873,866	\$943,660	\$918,012	\$1,026,275						
Nov	\$851,380	\$887,192	\$874,158	\$1,070,927						
Dec	\$844,257	\$903,591	\$886,354	\$999,579						
<b>Totals</b>	\$10,235,607	\$10,637,414	\$10,752,470	\$11,950,306	\$7,291,739					7.60%

**Top Ten First Class Cities Plus Vermillion**

July

Cities	2021 Total Tax Due	2022 Total*** Tax Due	Accum. % Diff.	Remote Sales Tax Due Included***	% OF Total
Sioux Falls	\$95,536,806	\$108,765,743	13.85%	\$8,597,512	7.90%
Rapid City	\$43,068,793	\$47,291,042	9.80%	\$2,675,849	5.66%
Aberdeen	\$12,807,300	\$13,420,614	4.79%	\$821,135	6.12%
Watertown	\$11,135,349	\$12,414,158	11.48%	\$649,054	5.23%
Brookings	\$9,332,002	\$10,781,695	15.53%	\$759,164	7.04%
Mitchell	\$7,520,813	\$8,164,396	8.56%	\$439,323	5.38%
<b>Yankton</b>	<b>\$6,776,646</b>	<b>\$7,291,739</b>	<b>7.60%</b>	<b>\$479,502</b>	<b>6.58%</b>
Pierre	\$5,674,897	\$6,009,817	5.90%	\$420,489	7.00%
Spearfish	\$6,265,891	\$6,816,186	8.78%	\$399,371	5.86%
Huron	\$4,720,664	\$5,317,453	12.64%	\$466,692	8.78%
Vermillion	\$2,814,960	\$2,906,129	3.24%	\$188,113	6.47%
<b>Totals</b>	<b>\$205,654,120</b>	<b>\$229,178,972</b>	<b>11.44%</b>	<b>\$15,896,204</b>	<b>6.94%</b>

8/9/2022



**Yankton Taxable Sales and Sales Tax Receipts Due**

**Yankton Sales Tax (first and second penny combined)**

	2019		2020		2021		2022		Monthly % Diff.	Accum. % Diff.
	General Taxable Sales	General Tax Due	General Taxable Sales	General Tax Due	General Taxable Sales	General Tax Due	General Taxable Sales	General Tax Due		
Jan	\$41,866,467	\$837,794	\$46,352,769	\$928,136	\$49,190,516	\$983,882	\$54,673,014	\$1,093,836	11.18%	10.49%
Feb	\$36,765,632	\$738,274	\$38,913,538	\$778,686	\$40,019,239	\$801,015	\$43,537,434	\$878,214	9.64%	10.49%
Mar	\$33,836,569	\$677,909	\$36,741,943	\$735,389	\$37,550,213	\$753,209	\$41,994,504	\$839,995	11.52%	10.79%
Apr	\$39,710,074	\$794,821	\$41,101,099	\$822,338	\$47,702,059	\$958,441	\$45,696,626	\$914,953	-4.54%	6.59%
May	\$40,368,638	\$807,621	\$38,091,691	\$763,000	\$46,214,413	\$924,484	\$47,404,609	\$949,847	2.74%	5.79%
Jun	\$43,893,707	\$877,878	\$43,737,970	\$875,295	\$47,593,476	\$952,372	\$51,396,220	\$1,028,251	7.97%	6.17%
Jul	\$46,559,570	\$932,479	\$47,621,249	\$953,568	\$49,944,544	\$999,045	\$57,727,206	\$1,154,907	15.60%	7.65%
Aug	\$43,513,910	\$870,548	\$45,924,399	\$919,315	\$49,690,798	\$995,369				
Sep	\$43,686,600	\$874,821	\$41,767,799	\$835,488	\$46,474,827	\$929,909				
Oct	\$44,045,468	\$881,733	\$42,810,738	\$856,392	\$47,730,684	\$955,354				
Nov	\$41,415,205	\$830,624	\$41,062,584	\$821,273	\$49,727,902	\$1,008,465				
Dec	\$42,514,582	\$853,949	\$41,952,374	\$841,600	\$47,125,254	\$942,740				
<b>Totals</b>	<b>\$498,176,422</b>	<b>\$9,978,451</b>	<b>\$506,078,152</b>	<b>\$10,130,482</b>	<b>\$558,963,926</b>	<b>\$11,204,286</b>	<b>\$342,429,614</b>	<b>\$6,860,002</b>		<b>7.65%</b>

**Yankton BBB Sales Tax**

	2019		2020		2021		2022		Monthly % Diff.	Accum. % Diff.
	BBB Taxable Sales	BBB Tax Due	BBB Taxable Sales	BBB Tax Due	BBB Taxable Sales	BBB Tax Due	BBB Taxable Sales	BBB Tax Due		
Jan	\$4,979,209	\$49,792	\$5,208,464	\$52,085	\$5,006,230	\$50,062	\$5,632,195	\$56,322	12.50%	3.02%
Feb	\$5,196,318	\$51,963	\$5,451,272	\$54,513	\$5,364,390	\$53,653	\$5,052,585	\$50,526	-5.83%	3.02%
Mar	\$4,200,003	\$42,000	\$4,660,880	\$46,609	\$4,871,937	\$48,127	\$6,128,328	\$61,283	27.34%	10.73%
Apr	\$5,122,737	\$51,227	\$4,133,653	\$41,337	\$5,860,882	\$58,609	\$5,661,394	\$56,614	-3.40%	6.79%
May	\$4,870,924	\$48,709	\$3,576,326	\$35,763	\$5,683,649	\$56,836	\$6,180,632	\$61,806	8.74%	7.21%
Jun	\$5,961,123	\$59,611	\$5,128,776	\$51,288	\$6,803,860	\$68,206	\$7,050,155	\$70,502	3.37%	6.43%
Jul	\$6,077,718	\$60,777	\$5,978,131	\$59,925	\$6,871,309	\$68,713	\$7,468,367	\$74,684	8.69%	6.81%
Aug	\$6,331,195	\$63,312	\$6,399,144	\$63,991	\$7,962,014	\$80,734				
Sep	\$6,343,356	\$63,434	\$5,721,928	\$57,219	\$7,086,677	\$70,867				
Oct	\$6,192,766	\$61,928	\$6,162,012	\$61,620	\$7,092,109	\$70,921				
Nov	\$5,652,011	\$56,567	\$5,288,468	\$52,885	\$6,246,175	\$62,462				
Dec	\$4,964,237	\$49,642	\$4,473,969	\$44,754	\$5,683,972	\$56,840				
<b>Totals</b>	<b>\$65,891,596</b>	<b>\$658,963</b>	<b>\$62,183,024</b>	<b>\$621,988</b>	<b>\$74,533,203</b>	<b>\$746,031</b>	<b>\$43,173,654</b>	<b>\$431,737</b>		<b>6.81%</b>

8/9/2022



# Municipal Tax Due for Returns Filed in July 2022 and 2021

CITY	2022	2021	% Change
Sioux Falls	17,930,924.09	16,030,489.59	11.86
Watertown	2,119,640.20	1,931,989.35	9.71
Brookings	1,777,787.91	1,526,582.03	16.46
Spearfish	1,237,302.86	1,169,035.78	5.84
Pierre	969,968.03	955,604.61	1.50

CITY	2022	2021	% Change
Rapid City	8,076,482.70	7,442,469.06	8.52
Aberdeen	2,117,120.99	2,032,671.76	4.15
Mitchell	1,374,724.63	1,286,068.39	6.89
Yankton	1,229,590.52	1,067,757.60	15.16
Huron	843,999.87	797,474.41	5.83

CITY	2022	2021	%	CITY	2022	2021	%	CITY	2022	2021
Akaska	6,052.14	6,545.75	-7.54	Crooks	37,668.98	26,217.58	43.68	Hill City	237,047.90	268,315.12
Alcester	26,475.75	23,769.23	11.39	Custer	391,037.84	378,325.62	3.36	Hitchcock	4,427.68	2,002.42
Alexandria	16,845.69	15,711.40	7.22	Dallas	2,737.86	3,133.82	-12.64	Hosmer	8,421.23	5,311.51
Alpena	44,031.79	18,546.75	137.41	Dante	1,920.85	768.77	149.86	Hot Springs	256,725.42	227,899.25
Andover	1,927.72	1,149.13	67.75	Davis	1,899.51	1,416.16	34.13	Hoven	21,923.74	19,386.68
Arlington	63,451.52	88,291.41	-28.13	De Smet	69,398.32	64,313.08	7.91	Howard	50,122.78	45,545.59
Armour	28,869.57	28,961.65	-0.32	Deadwood	597,313.10	625,305.55	-4.48	Hudson	14,018.75	15,010.31
Artesian	2,243.60	2,550.55	-12.03	Dell Rapids	169,413.20	153,937.78	10.05	Humboldt	23,189.33	25,230.21
Ashton	1,739.22	4,970.12	-65.01	Delmont	4,712.42	4,366.73	7.92	Hurley	8,783.37	13,014.96
Astoria	12,537.52	4,426.07	183.27	Dimock	6,385.15	6,651.09	-4.00	Interior	23,040.20	9,451.64
Aurora	12,457.30	7,966.90	56.36	Doland	5,372.85	5,076.87	5.83	Ipswich	45,311.70	62,341.36
Avon	17,537.79	18,220.58	-3.75	Dupree	6,833.65	8,913.85	-23.34	Irene	11,448.69	10,611.73
Baltic	42,261.28	35,458.35	19.19	Eagle Butte	61,497.34	66,516.79	-7.55	Iroquois	3,630.45	4,539.49
Belle Fourche	385,120.17	399,494.98	-3.60	Eden	3,349.68	3,460.46	-3.20	Isabel	10,158.63	17,037.76
Belvidere	710.22	1,759.76	-59.64	Edgemont	39,121.32	32,505.02	20.35	Java	1,968.74	2,080.63
Beresford	130,005.70	122,074.73	6.50	Egan	4,346.04	6,050.93	-28.18	Jefferson	20,590.34	20,375.02
Big Stone City	40,058.91	33,422.51	19.86	Elk Point	88,697.82	87,581.31	1.27	Kadoka	41,197.21	48,777.18
Bison	30,287.41	19,045.50	59.03	Elkton	36,076.49	21,857.21	65.06	Kennebec	16,825.79	15,413.08
Blunt	6,068.37	4,361.70	39.13	Emery	20,467.28	15,331.03	33.50	Keystone	277,210.87	320,803.06
Bonesteel	13,149.35	8,946.21	46.98	Erwin	924.77	533.76	73.26	Kimball	56,666.19	44,388.39
Bowdle	20,105.71	-2,303.64	972.78	Estelline	25,061.47	21,830.96	14.80	Kranzburg	9,236.62	5,418.07
Box Elder	490,201.28	364,855.58	34.35	Ethan	7,884.42	6,167.60	27.84	La Bolt	10,793.31	1,185.02
Bradley	2,633.61	1,265.36	108.13	Eureka	39,886.08	40,485.54	-1.48	Lake Andes	28,221.55	26,773.12
Brandon	529,443.05	452,957.29	16.89	Fairfax	4,130.06	4,252.26	-2.87	Lake City	1,314.72	1,331.94
Brandt	3,882.94	2,293.95	69.27	Fairview	1,590.59	1,269.83	25.26	Lake Norden	110,550.01	74,881.99
Bridgewater	12,255.78	9,210.51	33.06	Faith	29,641.37	27,258.73	8.74	Lake Preston	25,844.68	16,184.93
Bristol	7,174.87	7,499.88	-4.33	Faulkton	38,563.23	34,554.56	11.60	Lane	769.57	
Britton	100,526.13	77,853.26	29.12	Flandreau	85,602.03	83,455.59	2.57	Langford	6,575.55	6,225.32
Bruce	5,813.15	9,591.39	-39.39	Florence	7,190.67	5,608.01	28.22	Lead	219,113.61	163,342.10
Bryant	51,205.45	21,721.74	135.73	Fort Pierre	202,167.86	175,073.64	15.48	Lemmon	90,303.27	82,257.85
Buffalo	25,066.02	26,162.19	-4.19	Frankfort	4,222.16	4,753.72	-11.18	Lennox	97,016.47	81,619.23
Burke	38,478.95	43,420.95	-11.38	Frederick	3,235.24	13,302.55	-75.68	Leola	9,721.62	10,826.30
Camp Crook	3,346.98	1,150.58	190.90	Freeman	79,717.98	63,968.65	24.62	Lesterville	4,920.98	4,395.78
Canistota	20,336.03	28,457.74	-28.54	Garretson	53,820.45	47,830.93	12.52	Letcher	3,811.31	3,436.29
Canova	3,061.12	2,787.59	9.81	Gary	7,507.77	6,734.55	11.48	Madison	431,752.59	356,358.18
Canton	134,682.15	138,193.09	-2.54	Gayville	6,697.98	6,432.98	4.12	Marion	41,226.12	36,053.30
Carthage	5,094.65	5,954.38	-14.44	Geddes	8,766.43	11,696.88	-25.05	Martin	60,519.50	58,199.15
Castlewood	20,422.24	15,098.37	35.26	Gettysburg	83,380.52	74,550.98	11.84	McIntosh	5,160.43	4,530.01
Cavour	4,054.06	2,792.99	45.15	Glenham	3,318.93	3,401.78	-2.44	McLaughlin	33,114.85	15,951.88
Centerville	29,498.63	21,867.03	34.90	Gregory	104,375.48	72,896.88	43.18	Mellette	6,258.72	5,644.84
Central City	8,762.91	9,638.05	-9.08	Grenville	4,222.82	3,939.49	7.19	Menno	35,294.64	28,866.49
Chamberlain	190,669.04	191,608.27	-0.49	Groton	83,185.36	62,641.55	32.80	Midland	8,048.16	7,570.22
Chancellor	14,459.13	16,626.31	-13.03	Harrisburg	322,397.84	265,113.35	21.61	Milbank	346,286.51	271,403.22
Clark	56,871.63	67,763.21	-16.07	Harrod	4,283.94	6,536.75	-34.46	Miller	99,531.73	86,283.80
Clear Lake	81,710.90	57,539.32	42.01	Hartford	175,739.17	137,104.82	28.18	Mission	55,731.21	48,073.92
Colman	32,945.54	34,726.63	-5.13	Hayti	13,681.24	14,125.66	-3.15	Mobridge	207,897.09	200,668.64
Colome	6,954.14	7,563.37	-8.06	Hazel	9,141.89	1,653.92	452.74	Monroe	933.47	1,634.89
Colton	18,531.17	15,816.80	17.16	Hecla	4,698.28	4,067.64	15.50	Montrose	9,540.35	7,459.79
Columbia	5,958.73	2,812.33	111.88	Henry	25,864.23	2,452.96	954.41	Morristown	908.27	1,214.79
Conde	2,769.76	4,719.88	-41.32	Hermosa	32,764.12	30,193.21	8.51	Mound City	2,298.15	5,230.94
Corona	2,462.94	3,020.64	-18.46	Herreid	27,737.98	29,703.93	-6.62	Mount Vernon	9,762.81	11,245.82
Corsica	34,520.92	38,339.02	-9.96	Highmore	42,193.90	43,026.16	-1.93	Murdo	61,551.92	68,669.60

## Municipal Tax Due for Returns Filed in July 2022 and 2021

CITY	2022	2021	% Change	CITY	2022	2021	% Change
Sioux Falls	17,930,924.09	16,030,489.59	11.86	Rapid City	8,076,482.70	7,442,469.06	8.52
Watertown	2,119,640.20	1,931,989.35	9.71	Aberdeen	2,117,120.99	2,032,671.76	4.15
Brookings	1,777,787.91	1,526,582.03	16.46	Mitchell	1,374,724.63	1,286,068.39	6.89
Spearsfish	1,237,302.86	1,169,035.78	5.84	Yankton	1,229,590.52	1,067,757.60	15.16
Pierre	969,968.03	955,604.61	1.50	Huron	843,999.87	797,474.41	5.83

CITY	2022	2021	%	CITY	2022	2021	%	CITY	2022	2021	%
New Effington	9,543.21	7,548.03	26.43	Tulare	14,688.49	9,986.48	47.08				
New Underwood	13,749.46	15,084.08	-8.85	Tyndall	38,990.83	36,558.02	6.65				
Newell	29,447.94	26,547.81	10.92	Utica	903.73	569.78	58.61				
Nisland	3,148.94	2,023.26	55.64	Valley Springs	18,006.88	15,338.33	17.40				
North Sioux City	468,749.15	409,200.13	14.55	Veblen	9,909.40	6,398.53	54.87				
Oacoma	106,600.12	92,130.13	15.71	Vermillion	421,133.93	424,253.33	-0.74				
Delrichs	25,459.61	0.00	0.00	Viborg	45,319.47	39,080.31	15.96				
Oldham	2,466.65	1,684.66	46.42	Volga	91,774.83	60,692.86	51.21				
Olivet	1,466.25	1,034.22	41.77	Volin	2,682.89	2,230.40	20.29				
Onida	45,789.94	26,703.95	71.47	Wagner	94,422.42	100,198.48	-5.76				
Orient	1,540.70	1,151.86	33.76	Wakonda	9,355.05	10,940.95	-14.50				
Parker	50,876.66	41,722.58	21.94	Wall	249,524.19	248,888.86	0.26				
Parkston	100,571.69	71,401.76	40.85	Wallace	2,390.16	836.95	185.58				
Peever	1,963.42	2,184.05	-10.10	Ward	3,195.75	4,111.75	-22.28				
Philip	53,298.30	58,836.16	-9.41	Warner	11,357.04	6,810.23	66.76				
Pickstown	31,487.29	15,365.97	104.92	Wasta	858.84	820.33	4.69				
Piedmont	33,980.07	33,781.40	0.59	Waubay	19,224.54	22,097.31	-13.00				
Pierpont	1,954.04	2,246.79	-13.03	Webster	151,542.35	113,587.16	33.42				
Plankinton	40,013.54	23,715.85	68.72	Wentworth	13,683.67	7,410.57	84.65				
Platte	99,202.09	93,188.28	6.45	Wessington	8,416.77	8,834.81	-4.73				
Pollock	16,585.21	14,567.35	13.85	Wessington Springs	33,818.45	36,045.24	-6.18				
Presho	19,170.73	19,573.16	-2.06	Westport	4,942.51	2,352.12	110.13				
Pringle	4,084.55	2,818.65	44.91	White	11,292.04	8,903.64	26.82				
Pukwana	6,296.79	5,087.65	23.77	White Lake	9,773.06	10,607.07	-7.86				
Quinn	769.11	851.65	-9.69	White River	23,769.82	14,816.00	60.43				
Ramona	2,645.55	2,796.55	-5.40	Whitewood	35,509.65	37,410.65	-5.08				
Redfield	120,206.27	110,176.31	9.10	Willow Lake	9,712.74	8,960.87	8.39				
Reliance	8,765.53	6,086.89	44.01	Wilmot	14,978.85	13,834.37	8.27				
Reville	4,456.29	2,002.76	122.51	Winner	188,438.15	190,709.31	-1.19				
Roscoe	16,198.73	17,749.79	-8.74	Witten	592.20	-3,545.51	116.70				
Rosholt	18,637.85	22,610.50	-17.57	Wolsey	16,256.30	14,910.19	9.03				
Roslyn	7,325.80	6,469.62	13.23	Wood	1,185.35	1,316.13	-9.94				
Saint Lawrence	3,206.92	3,384.78	-5.25	Woonsocket	24,377.71	27,131.43	-10.15				
Salem	71,399.00	54,712.67	30.50	Worthing	18,736.93	13,874.73	35.04				
Scotland	45,701.94	30,588.59	49.41	Yale	1,657.40	1,269.65	30.54				
Selby	32,155.87	32,034.74	0.38								
Sherman	972.36	567.31	71.40								
Sisseton	151,981.50	161,042.49	-5.63								
South Shore	1,534.65	1,664.07	-7.78								
Spencer	5,797.08	2,214.30	161.80								
Springfield	29,707.77	27,167.58	9.35								
Stickney	25,198.54	12,005.72	109.89								
Stratford	6,147.48	1,897.35	224.00								
Sturgis	431,020.11	456,605.44	-5.60								
Summerset	111,036.34	92,881.45	19.55								
Summit	32,609.99	34,245.65	-4.78								
Tabor	18,215.31	14,086.78	29.31								
Tea	345,908.44	287,045.79	20.51								
Timber Lake	17,873.34	18,584.05	-3.82								
Toronto	13,166.00	20,426.88	-35.55								
Trent	3,173.66	3,769.11	-15.80								
Tripp	12,837.49	10,038.42	27.88								

The dollar amounts in this report are a result of municipal tax due and municipal gross receipts tax due reported on the SD tax returns. These figures include amounts paid through Audits.

Description	Yankton Transfer	Vermillion Landfill	Total Joint	7 Month Budget	Legal 2022 Budget
<b>Joint Power Transfer/Landfill</b>					
<i>Total Revenue</i>	<u>\$950,864.14</u>	<u>\$582,687.95</u>	<u>\$1,533,552.09</u>	<u>\$1,378,638.33</u>	<u>\$2,363,380.00</u>
<i>Expenses:</i>					
Personal Services	201,896.81	217,935.95	419,832.76	464,646.00	796,536.00
Operating Expenses	211,001.93	302,639.39	513,641.32	562,655.92	964,553.00
Depreciation (est)	94,342.78	151,828.60	246,171.38	265,822.67	455,696.00
Trench Depletion	0.00	137,443.45	137,443.45	139,416.67	239,000.00
Closure/Postclosure Resrv	0.00	7,331.18	7,331.18	14,583.33	25,000.00
Amortization of Permit	0.00	1,179.72	1,179.72	875.00	1,500.00
<i>Total Operating Expenses</i>	<u>507,241.52</u>	<u>818,358.29</u>	<u>1,325,599.81</u>	<u>1,447,999.58</u>	<u>2,482,285.00</u>
<i>Non Operating Expense-Interest</i>	<u>4,083.84</u>	<u>18,397.64</u>	<u>22,481.48</u>	<u>45,876.83</u>	<u>78,646.00</u>
<i>Landfill Operating Income</i>	<u>439,538.78</u>	<u>(254,067.98)</u>	<u>185,470.80</u>	<u>(115,238.08)</u>	<u>(197,551.00)</u>
<b>Joint Recycling Center</b>					
<i>Total Revenue</i>	<u>0.00</u>	<u>108,344.82</u>	<u>108,344.82</u>	<u>58,625.00</u>	<u>100,500.00</u>
<i>Expenses:</i>					
Personal Services	0.00	131,874.85	131,874.85	145,237.17	248,978.00
Operating Expenses	0.00	88,940.69	88,940.69	76,387.50	130,950.00
Depreciation (est)	0.00	18,029.28	18,029.28	22,166.67	38,000.00
<i>Total Operating Expenses</i>	<u>0.00</u>	<u>238,844.82</u>	<u>238,844.82</u>	<u>243,791.33</u>	<u>417,928.00</u>
<i>Non Operating Expense-Interest</i>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<i>Recycling Operating Income</i>	<u>0.00</u>	<u>(130,500.00)</u>	<u>(130,500.00)</u>	<u>(185,166.33)</u>	<u>(317,428.00)</u>
<i>Total Operating Income</i>	<u>\$439,538.78</u>	<u>(\$384,567.98)</u>	<u>\$54,970.80</u>	<u>(\$300,404.42)</u>	<u>(\$514,979.00)</u>
<b>Tonage in Trench:</b>	<u>7/31/2021</u>	<u>7/31/2022</u>			
Asbestos	67.61	50.58	50.58	29.17	50.00
Centerville	215.74	182.26	182.26	641.67	1,100.00
Beresford	0.00	0.00	0.00	816.67	1,400.00
Clay County Garbage	8,839.48	9,316.21	9,316.21	8,458.33	14,500.00
Elk Point	636.36	610.88	610.88	151.67	260.00
Yankton County Garbage	14,347.40	14,277.43	14,277.43	13,941.67	23,900.00
<i>Total Tonage in Trench</i>	<u>24,106.59</u>	<u>24,437.36</u>	<u>24,437.36</u>	<u>24,039.17</u>	<u>41,210.00</u>
Operating Cost per ton			<u>\$54.24</u>	<u>\$62.14</u>	<u>\$62.14</u>

This report is based on the following:

Revenue accrual thru July 31, 2022

Expenses cash thru July 31, 2022 with August's bills



Joint Powers Solid Waste Authority  
Financial Report Thru July 31, 2022

Description	Yankton Transfer	Vermillion Landfill	Total Joint	7 Month Budget	Legal 2022 Budget
<b>Source of Funds</b>					
<i>Beginning Balance</i>	(\$472,259.00)	\$2,906,126.00	\$2,433,867.00	\$1,785,196.00	\$1,785,196.00
<i>Operating Revenue:</i>					
Net Income	439,538.78	(384,567.98)	54,970.80	(300,404.42)	(514,979.00)
Depreciation	94,342.78	169,857.88	264,200.66	287,989.33	493,696.00
Trench Depletion	0.00	137,443.45	137,443.45	139,416.67	239,000.00
Amortization of Permit	0.00	1,179.72	1,179.72	875.00	1,500.00
<i>Non Operating Revenue:</i>					
Grant	0.00	0.00	0.00	0.00	0.00
Loan Proceeds	0.00	0.00	0.00	0.00	0.00
Contributed Capital	0.00	1,920.00	1,920.00	2,916.67	5,000.00
Sale Proceeds	0.00	0.00	0.00	0.00	0.00
Comp. for Loss & Damage	6,724.91	0.00	6,724.91	0.00	0.00
Fire Related Expenses	0.00	0.00	0.00	0.00	0.00
Interest	0.00	3,924.15	3,924.15	2,916.67	5,000.00
<i>Cash Flow Transfer:</i>					
Joint Power Transfer/Landfill	(489,717.98)	489,717.98	0.00	1,015,000.00	1,740,000.00
Joint Recycling Center	0.00	0.00	0.00	0.00	0.00
<i>Total Funds Available</i>	(421,370.51)	3,325,601.20	2,904,230.69	2,933,905.92	3,754,413.00
<b>Application of Funds Available</b>					
<i>Joint Power Transfer/Landfill</i>					
Equipment	110,067.41	260,051.33	370,118.74	477,166.67	818,000.00
Trench	0.00	0.00	0.00	0.00	0.00
Closure/Postclosure Cash Res.	0.00	7,331.18	7,331.18	14,583.33	25,000.00
<i>Joint Recycling Center</i>					
Equipment	0.00	31,756.56	31,756.56	33,250.00	57,000.00
<i>Payment Principal</i>	32,403.97	47,775.96	80,179.93	199,933.42	342,743.00
<i>Appropriation to Reserve</i>	0.00	0.00	0.00	0.00	0.00
<i>Total Applied</i>	142,471.38	346,915.03	489,386.41	724,933.42	1,242,743.00
<i>Ending Balance</i>	(\$563,841.89)	\$2,978,686.17	\$2,414,844.28	\$2,208,972.50	\$2,511,670.00

<b>Joint Power Transfer/Landfill Description</b>	<b>Yankton Transfer</b>	<b>Vermillion Landfill</b>	<b>Total Joint</b>	<b>7 Month Budget</b>	<b>Legal 2022 Budget</b>
<i>Revenue: (accrual)</i>					
Asbestos	\$0.00	\$3,261.75	\$3,261.75	\$3,500.00	\$6,000.00
Elk Point	0.00	32,376.64	32,376.64	36,400.00	\$62,400.00
Centerville	0.00	9,659.78	9,659.78	8,038.33	13,780.00
Beresford	0.00	0.00	0.00	0.00	0.00
Clay County Garbage	0.00	513,038.64	513,038.64	481,250.00	825,000.00
Compost-Yd Waste-Wood	0.00	3,818.79	3,818.79	5,541.67	9,500.00
Contaminated Soil	0.00	3,025.01	3,025.01	4,375.00	7,500.00
White Goods	0.00	2,432.27	2,432.27	3,500.00	6,000.00
Tires	0.00	13,824.22	13,824.22	2,916.67	5,000.00
Electronics	0.00	1,113.60	1,113.60	3,500.00	6,000.00
Other Revenue	2.43	137.25	139.68	8,808.33	15,100.00
Cash long	(6.89)	0.00	(6.89)	0.00	0.00
Rubble	43,383.66	0.00	43,383.66	30,333.33	52,000.00
Transfer Fees	901,530.59	0.00	901,530.59	787,500.00	1,350,000.00
Metal	5,954.35	0.00	5,954.35	2,916.67	5,000.00
Other Operational - Solid Waste	0.00	0.00	0.00	58.33	100.00
<b>Total Revenue</b>	<b>950,864.14</b>	<b>582,687.95</b>	<b>1,533,552.09</b>	<b>1,378,638.33</b>	<b>2,363,380.00</b>
<i>Expenses: (cash)</i>					
Personal Services	201,896.81	217,935.95	419,832.76	464,646.00	796,536.00
Insurance	18,851.44	6,595.87	25,447.31	19,033.00	32,628.00
Professional Service/Fees	43,639.06	47,937.11	91,576.17	105,000.00	180,000.00
Non Professional Fees	0.00	0.00	0.00	0.00	0.00
Processing- Reduction	0.00	210.90	210.90	5,833.33	10,000.00
State Fees	0.00	24,437.36	24,437.36	27,125.00	46,500.00
Professional - Legal/Audit	3,190.50	0.00	3,190.50	1,604.17	2,750.00
Publishing & Advertising	162.62	1,767.45	1,930.07	1,633.33	2,800.00
Rental	0.00	0.00	0.00	291.67	500.00
Hauling fee	0.00	0.00	0.00	0.00	0.00
Equipment repair	710.61	48,958.74	49,669.35	35,583.33	61,000.00
Motor vehicle repair	0.00	2,699.91	2,699.91	14,000.00	24,000.00
Vehicle fuel & maintenance	86,535.91	38,284.80	124,820.71	122,500.00	210,000.00
Equip, Mat'l & Labor	30,540.04	0.00	30,540.04	37,916.67	65,000.00
Building repair	2,529.96	1,028.62	3,558.58	14,000.00	24,000.00
Facility repair & maintenance	0.00	14,292.19	14,292.19	20,416.67	35,000.00
Postage	312.47	6.85	319.32	495.83	850.00
Office supplies	191.65	753.17	944.82	2,041.67	3,500.00
Copy supplies	0.00	8.51	8.51	218.75	375.00
Uniforms	0.00	5,091.51	5,091.51	3,791.67	6,500.00
Small Tools & Hardware	279.99	0.00	279.99	145.83	250.00
Travel & Training	0.00	3,009.99	3,009.99	2,625.00	4,500.00
Operating supply	487.61	83,823.99	84,311.60	106,516.67	182,600.00
Electricity	4,564.01	9,946.71	14,510.72	18,083.33	31,000.00
Heating Fuel - Gas	16,277.31	12,446.23	28,723.54	18,958.33	32,500.00
Water	1,349.74	531.65	1,881.39	2,041.67	3,500.00
WW service	571.88	0.00	571.88	758.33	1,300.00
Landfill	165.27	0.00	165.27	175.00	300.00
Telephone	641.86	807.83	1,449.69	1,866.67	3,200.00
Depreciation (est)	94,342.78	151,828.60	246,171.38	265,822.67	455,696.00
Trench Depletion		137,443.45	137,443.45	139,416.67	239,000.00
Closure/Postclosure Resrv		7,331.18	7,331.18	14,583.33	25,000.00
Amortization of Permit		1,179.72	1,179.72	875.00	1,500.00
<b>Total Op Expenses</b>	<b>507,241.52</b>	<b>818,358.29</b>	<b>1,325,599.81</b>	<b>1,447,999.58</b>	<b>2,482,285.00</b>

Joint Power Transfer/Landfill Description	Yankton Transfer	Vermillion Landfill	Total Joint	7 Month Budget	Legal 2022 Budget
<i>Non Operating Expense-Interest</i>	4,083.84	18,397.64	22,481.48	45,876.83	78,646.00
<i>Bond Issuance Costs</i>	0.00	0.00	\$0.00	0.00	0.00
<i>Operating Income (Loss)</i>	\$439,538.78	(\$254,067.98)	\$185,470.80	(\$115,238.08)	(\$197,551.00)
<i>Capital:</i>					
Capital Outlay	\$110,067.41	\$260,051.33	\$370,118.74	\$477,166.67	\$818,000.00
Landfill Development	0.00	0.00	0.00	43,166.67	\$74,000.00
Capital Lease	0.00	0.00	0.00	0.00	\$0.00
<i>Total Capital Expenditures</i>	\$110,067.41	\$260,051.33	\$370,118.74	\$520,333.33	\$892,000.00
<i>Grant Reimbursement</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>Federal Grant thru State</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>Equipment Sale Proceeds</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>Cash Flow Transfer</i>	(\$489,717.98)	\$489,717.98	\$0.00	\$0.00	\$0.00
<i>Tonage in Trench:</i>					
Asbestos		50.58	50.58	29.17	50.00
Beresford		0.00	0.00	816.67	1,400.00
Centerville Garbage		182.26	182.26	641.67	1,100.00
Clay County Garbage		9,316.21	9,316.21	8,458.33	14,500.00
Elk Point		610.88	610.88	151.67	260.00
Yankton County Garbage		14,277.43	14,277.43	13,941.67	23,900.00
<i>Total Tonage in Trench</i>		24,437.36	24,437.36	24,039.17	41,210.00
Operating Cost per ton			\$54.24	\$62.14	\$62.14

<b>Joint Recycling Center</b>	Yankton	Vermillion	Total	7 Month	Legal
Description	Transfer	Center	Joint	Budget	2022 Budget
<i>Revenue:</i>					
Tipping Fees	\$0.00	0.00	\$0.00	0.00	0.00
Metal/Tin	0.00	0.00	0.00	1,458.33	2,500.00
Plastic	0.00	10,617.95	10,617.95	8,750.00	15,000.00
Aluminum	0.00	14,047.50	14,047.50	9,333.33	16,000.00
Newsprint	0.00	7,015.95	7,015.95	5,250.00	9,000.00
Cardboard	0.00	76,128.66	76,128.66	26,250.00	45,000.00
High Grade Paper	0.00	0.00	0.00	2,916.67	5,000.00
Other Material	0.00	534.76	534.76	4,666.67	8,000.00
Contributions/Operating Grants	0.00	0.00	0.00	0.00	0.00
<b>Total Revenue</b>	<b>0.00</b>	<b>108,344.82</b>	<b>108,344.82</b>	<b>58,625.00</b>	<b>100,500.00</b>
<i>Expenses:</i>					
Personal Services	0.00	131,874.85	131,874.85	145,237.17	248,978.00
Insurance	0.00	939.27	939.27	1,400.00	2,400.00
Professional Service/Fees	0.00	387.00	387.00	291.67	500.00
Hazardous Waste Collection	0.00	39,611.57	39,611.57	29,166.67	50,000.00
Professional-Legal	0.00	0.00	0.00	0.00	0.00
Publishing & Advertising	0.00	747.27	747.27	875.00	1,500.00
Rental	0.00	0.00	0.00	0.00	0.00
Equipment repair	0.00	3,673.84	3,673.84	5,541.67	9,500.00
Vehicle repair & maintenance	0.00	19.16	19.16	350.00	600.00
Vehicle fuel	0.00	3,046.96	3,046.96	2,916.67	5,000.00
Building repair & maintenance	0.00	4,507.90	4,507.90	1,633.33	2,800.00
Postage	0.00	1.72	1.72	29.17	50.00
Freight	0.00	7,580.00	7,580.00	10,208.33	17,500.00
Office supplies	0.00	340.37	340.37	583.33	1,000.00
Uniforms	0.00	0.00	0.00	437.50	750.00
Materials Purchases	0.00	4,028.70	4,028.70	2,625.00	4,500.00
Travel & Training	0.00	1,613.40	1,613.40	1,166.67	2,000.00
Operating Supplies	0.00	5,645.69	5,645.69	5,833.33	10,000.00
Copy Supply	0.00	95.44	95.44	116.67	200.00
Electricity	0.00	3,408.90	3,408.90	3,791.67	6,500.00
Heating Fuel-Gas	0.00	5,467.71	5,467.71	2,770.83	4,750.00
Water	0.00	199.09	199.09	379.17	650.00
WW service	0.00	705.34	705.34	700.00	1,200.00
Telephone	0.00	378.48	378.48	495.83	850.00
Revenue Sharing	0.00	6,542.88	6,542.88	5,075.00	8,700.00
Depreciation (est)	0.00	18,029.28	18,029.28	22,166.67	38,000.00
<b>Total Op Expenses</b>	<b>0.00</b>	<b>238,844.82</b>	<b>238,844.82</b>	<b>243,791.33</b>	<b>417,928.00</b>
<i>Non Operating Expense-Interest</i>	0.00	0.00	0.00	0.00	0.00
<b>Operating Income (Loss)</b>	<b>\$0.00</b>	<b>(\$130,500.00)</b>	<b>(\$130,500.00)</b>	<b>(\$185,166.33)</b>	<b>(\$317,428.00)</b>
<b>Capital Outlay</b>	<b>\$0.00</b>	<b>\$31,756.56</b>	<b>\$31,756.56</b>	<b>\$33,250.00</b>	<b>\$57,000.00</b>
<b>Grant Reimbursement/Donations</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Cash Flow Transfer</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

This report is based on the following:

Revenue accrual thru July 31, 2022

Expenses cash thru July 31, 2022 with August's bills

2022 Joint Powers Total Operations Recap

Month	Yankton Transfer	Vermillion Landfill	Total	Total Tons	\$ per ton	Recycling			Yankton Operations	Vermillion Operations	Total Operations
						Yankton	Vermillion	Total			
January	42,818.80	(37,653.09)	5,165.71	3,001.98	53.37	0.00	8,540.61	8,540.61	42,818.80	(29,112.48)	13,706.32
February	20,433.97	(48,393.67)	(27,959.70)	2,578.89	71.09	0.00	(19,765.60)	(19,765.60)	20,433.97	(68,159.27)	(47,725.30)
Subtotal	63,252.77	(86,046.76)	(22,793.99)	5,580.87	62.09	0.00	(11,224.99)	(11,224.99)	63,252.77	(97,271.75)	(34,018.98)
March	57,675.49	(50,930.75)	6,744.74	3,355.35	62.21	0.00	(8,826.73)	(8,826.73)	57,675.49	(59,757.48)	(2,081.99)
Subtotal	120,928.26	(136,977.51)	(16,049.25)	8,936.22	62.14	0.00	(20,051.72)	(20,051.72)	120,928.26	(157,029.23)	(36,100.97)
April	61,717.12	(53,530.54)	8,186.58	3,441.44	61.19	0.00	(16,693.14)	(16,693.14)	61,717.12	(70,223.68)	(8,506.56)
Subtotal	182,645.38	(190,508.05)	(7,862.67)	12,377.66	61.87	0.00	(36,744.86)	(36,744.86)	182,645.38	(227,252.91)	(44,607.53)
May	88,622.30	(20,745.52)	67,876.78	4,034.28	46.99	0.00	(56,865.99)	(56,865.99)	88,622.30	(77,611.51)	11,010.79
Subtotal	271,267.68	(211,253.57)	60,014.11	16,411.94	58.22	0.00	(93,610.85)	(93,610.85)	271,267.68	(304,864.42)	(33,596.74)
June	100,537.14	(12,787.35)	87,749.79	4,038.44	44.13	0.00	(16,830.21)	(16,830.21)	100,537.14	(29,617.56)	70,919.58
Subtotal	371,804.82	(224,040.92)	147,763.90	20,450.38	55.43	0.00	(110,441.06)	(110,441.06)	371,804.82	(334,481.98)	37,322.84
July	71,817.80	(11,629.42)	60,188.38	3,986.98	48.15	0.00	(20,058.94)	(20,058.94)	71,817.80	(31,688.36)	40,129.44
Subtotal	443,622.62	(235,670.34)	207,952.28	24,437.36	54.24	0.00	(130,500.00)	(130,500.00)	443,622.62	(366,170.34)	77,452.28

8/5/2022

City of Yankton Transfer Station  
Landfill Tons

Date	City	Licensed Haulers				Sub-Total	All Other	Total Transfer
	Compactors (577)	Janssen (547)	Arts (586)	Loren Fischer (648)	Kortan (673)			
January 2021	236.20	525.19	420.65	82.07	23.66	1,051.57	507.40	1,795.17
February 2021	209.71	469.53	428.60	52.03	28.90	979.06	375.91	1,564.68
March 2021	268.59	625.10	504.42	75.16	27.90	1,232.58	537.56	2,038.73
April 2021	278.20	645.30	524.53	64.28	35.94	1,270.05	884.36	2,432.61
May 2021	253.20	652.38	457.22	76.67	28.49	1,214.76	614.82	2,082.78
June 2021	291.90	749.78	530.93	85.89	33.61	1,400.21	562.06	2,254.17
July 2021	284.89	724.18	561.10	74.00	38.61	1,397.89	578.80	2,261.58
August 2021	292.03	674.93	536.59	77.66	34.27	1,323.45	592.98	2,208.46
September 2021	282.22	689.94	507.29	76.85	32.65	1,306.73	588.08	2,177.03
October 2021	257.29	665.67	491.96	63.53	38.04	1,259.20	555.98	2,072.47
November 2021	279.00	668.48	485.90	68.71	31.24	1,254.33	496.57	2,029.90
December 2021	283.07	570.11	445.12	84.57	38.20	1,138.00	432.06	1,853.13
2021 Total	3,216.30	7,660.59	5,894.31	881.42	391.51	14,827.83	6,726.58	24,770.71
January 2022	258.69	515.97	411.98	59.08	29.31	1,016.34	331.11	1,606.14
February 2022	217.91	548.02	370.93	67.84	29.20	1,015.99	304.16	1,538.06
March 2022	262.23	665.38	479.74	61.13	35.34	1,241.59	536.56	2,040.38
April 2022	249.31	581.31	446.18	65.70	36.42	1,129.61	682.08	2,061.00
May 2022	279.47	705.94	565.54	64.83	36.49	1,372.80	680.16	2,332.43
June 2022	284.91	790.62	532.96	55.20	45.33	1,424.11	664.58	2,373.60
July 2022	266.85	664.17	513.64	71.59	41.42	1,290.82	685.21	2,242.88
2022 Total	1,819.37	4,471.41	3,320.97	445.37	253.51	8,491.26	3,883.86	14,194.49

CITY OF VERMILLION  
LANDFILL TONS

	2022	Art's Garbage	City of Elk Point	Fischer Disposal	Loren Fischer	Herm's Sanitation	Turner County	Vermillion Garbage	Waste Mgmt of Sioux City	Other	2022 Tons	
\$53.00 PER TON	Jan	18.45	77.97	192.36	439.25	25.79	16.64	66.39	199.67	217.79	1254.31	
	Feb	32.68	72.96	177.91	353.42	27.01	16.86	58.15	180.46	85.39	1004.84	
	Mar	8.25	98.62	213.95	458.65	35.35	26.46	57.19	224.86	179.16	1302.49	
	April	12.47	81.41	215.56	496.52	34.20	31.97	60.88	188.94	327.84	1449.79	
	May	29.00	105.65	266.28	711.14	52.88	32.39	70.24	241.82	231.86	1741.26	
	June	17.89	91.14	236.58	626.16	34.66	29.54	59.09	201.45	347.74	1644.25	
	July	32.06	83.13	216.39	580.54	45.24	28.40	56.90	200.28	520.05	1762.99	
	Aug											0.00
	Sept											0.00
	Oct											0.00
	Nov											0.00
	Dec											0.00
			150.80	610.88	1519.03	3665.68	255.13	182.26	428.84	1437.48	1909.83	10159.93
	2021	Art's Garbage	City of Elk Point	Fischer Disposal	Loren Fischer	Herm's Sanitation	Turner County	Vermillion Garbage	Waste Mgmt of Sioux City	Other	2021 Tons	
\$51.00 PER TON	Jan	26.78	80.53	177.08	491.69	23.71	20.96	58.58	125.47	110.82	1115.62	
	Feb	27.53	75.95	163.93	401.90	21.21	22.79	53.88	167.56	78.31	1013.06	
	Mar	12.87	102.80	228.01	605.13	30.59	28.11	64.98	170.23	116.10	1358.82	
	April	38.29	95.35	208.06	592.76	48.35	26.63	62.06	211.00	259.65	1542.15	
	May	29.03	92.80	240.31	664.31	42.35	35.57	60.34	188.88	190.19	1543.78	
	June	10.99	92.29	214.10	770.61	54.73	41.94	51.76	186.03	339.63	1762.08	
\$53.00 PER TON	July	22.00	96.64	213.24	528.51	46.06	39.74	46.21	177.70	73.47	1243.57	
	Aug	32.62	103.66	247.46	570.97	52.15	32.74	71.74	172.08	205.96	1489.38	
	Sept	46.10	99.21	229.47	621.38	36.07	14.75	85.56	180.12	176.37	1489.03	
	Oct	-	83.70	220.79	533.32	35.35	35.15	61.13	227.63	111.91	1308.98	
	Nov	9.16	96.44	277.77	536.71	45.65	34.48	65.84	224.22	315.73	1606.00	
	Dec	9.40	93.61	228.93	519.25	31.98	14.84	72.70	208.72	91.87	1271.30	
		264.77	1112.98	2649.15	6836.54	468.20	347.70	754.78	2239.64	2070.01	16743.77	

## City of Yankton

### Airport Advisory Board Meeting Minutes For July 20<sup>th</sup>, 2022

The July 20, 2022 Airport Advisory Board Meeting was called to order at 8:00AM by Chairman Jim Cox.

#### **ROLL CALL:**

Present from the Airport Advisory Board: Jim Cox, Dan Specht, Rick Daugherty, and Jake Hoffner.

Present from the City of Yankton: Mike Roinstad, Adam Haberman, Brad Moser, and Brooke Goeden.

Attending from General Public: Chris Nelson and John Halsted.

Unable to attend: Steve Hamilton, Mary Boyer, and City Commission Representative Tony Maibaum.

#### **Minutes from April 20<sup>th</sup>, 2022**

**22-05 MOTION** -- It was moved by Specht and seconded by Hoffner to approve the minutes of the April 20<sup>th</sup>, 2022.

**VOTE** - Voting "Aye" - all members present. Voting "Nay" - none.

**MOTION – PASSED**

#### **Monthly Fuel Report**

Mike Roinstad provided the monthly fuel report for May 2022. In May 2022, there were 73 transactions, totaling 4,374.0 gallons sold. For comparison, in May 2021, there were 70 transactions, totaling 4,135.90 gallons sold.

Additionally, in June 2022, there were 65 transactions, totaling 5,718.7 gallons sold. For comparison, in June 2021, there were 100 transactions, totaling 5,675.00 gallons sold.

#### **Staff Report**

Adam Haberman gave an update on the airport parking lot project and stated the entrance road has been torn up and removals are completed. Masonry Components will be handling the curb and gutter. Also, Northwestern Energy is looking into installing new lighting. More updates to follow.



### **Taxiway “A” Rehab Project Update**

Adam Haberman provided an update on the Taxiway “A” Rehab Project and stated project has been completed. Project close out reports are in progress.

### **2022 Oshkosh Air Show – July 25<sup>th</sup> – 31<sup>st</sup>**

Airport Manager, Mike Roinstead, stated that as part of the upcoming Oshkosh Airshow, YKN Airport will be featuring a \$0.50/gallon discount on fuel starting Thursday, July 21, 2022. This fuel promotion will last for 10 days. Also during this time, Roinstead and his wife will be providing food for pilots, crew and passengers who make their way to Oshkosh via Yankton.

### **Other Business**

Adam Haberman stated the 5-year haying lease will be up for renewal beginning in 2023. Staff will handle bids and contracts.

### **Election of Officers**

Jake Hoffner made a motion stating that the Chairman and Vice Chairman should remain the same for the next term. Hoffner also made a motion to close the nominations. Dan Specht seconded both motions. As a result, Jim Cox remains the Chairman of the Airport Advisory Board and Steve Hamilton will remain the Vice Chairman of the Airport Advisory Board.

### **Adjournment**

**22-06 MOTION** –It was moved by Daugherty and seconded by Hoffner to adjourn the meeting.  
**VOTE** – Voting “Aye” – all members present. Voting “Nay” – none.

Meeting adjourned at 8:42AM.

Respectfully Submitted,

Adam Haberman, Secretary

ORDINANCE NO . 1064

AN ORDINANCE APPROPRIATING MONIES FOR  
DEFRAYING THE NECESSARY EXPENSES AND  
LIABILITIES OF THE CITY OF YANKTON, SOUTH  
DAKOTA, FOR THE FISCAL YEAR BEGINNING JANUARY 1,  
2023, AND ENDING DECEMBER 31, 2023, AND PROVIDING  
FOR THE LEVY OF THE ANNUAL TAX FOR ALL FUNDS  
CREATED BY THE ORDINANCE WITHIN SAID CITY.

BE IT ORDAINED by the City of Yankton, South Dakota

That thereby and hereby is appropriated by the Board of Commissioners of the City Yankton, South Dakota, for the year commencing the first moment of the first day of January 2023, the following sums of money for the purposes, which are deemed necessary to defray all necessary expenses and liabilities of the City of Yankton, South Dakota, to wit:

SECTION I - GENERAL FUND

A. Appropriations

General Government:

Board of City Commissioners	\$ 172,283
City Manager	288,552
City Attorney	136,734
Finance Office	758,087
Information Services	541,219
Community Development	688,160
Human Resources	249,443
Contingency	<u>300,000</u>
TOTAL GENERAL GOVERNMENT	<u>3,134,478</u>

Public Safety:

Police Department	4,227,492
Fire Department	1,041,520
Civil Defense	<u>5,285</u>
TOTAL PUBLIC SAFETY	<u>5,274,297</u>

Public Works:

Engineering & Inspection	792,959
Street & Highways	2,977,272
City Hall	308,720
Traffic Control	517,899
Chan Gurney Airport	<u>608,474</u>
TOTAL PUBLIC WORKS	<u>5,205,324</u>

Special Appropriations	<u>128,095</u>
TOTAL SPECIAL APPROPRIATIONS	<u>128,095</u>

Culture - Recreation:	
Senior Citizens Center	69,984
Community Library	<u>1,051,798</u>
TOTAL CULTURE - RECREATION	<u>1,121,782</u>

Other Financing Uses / Transfers Out	
TOTAL OTHER FINANCING USES	<u>5,236,014</u>

TOTAL APPROPRIATIONS	<u>\$ 20,099,990</u>
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B. Means of finance

Unappropriated Fund Balances	<u>\$ 4,710,706</u>
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Current Property Taxes	3,189,797
Sales & Other Taxes	8,392,372
Licenses & Permits	333,507
Intergovernmental Revenue	793,829
Charges for Goods & Services	2,338,429
Fines & Forfeits	4,600
Miscellaneous Revenues	<u>59,000</u>
TOTAL REVENUE	<u>15,111,534</u>

Other Financing Sources / Transfers In	<u>277,750</u>
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TOTAL MEANS OF FINANCE	<u>\$ 20,099,990</u>
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SECTION II - SPECIAL REVENUE

A.	Appropriations		
	Parks & Recreation	\$	2,080,573
	Memorial Park Pool		1,730,312
	Summit Activies Center		885,978
	Marne Creek		2,297,319
	Casualty Reserve Fund		5,000
	Bridge & Street Fund		220,000
	911/Dispatch		1,002,217
	Business Improvement District		137,840
	Lodging Sales Tax		847,700
	Infrastructure Improvement Revolving - Transfer to Infr. Imp. Constr.		<u>44,720</u>
	 TOTAL APPROPRIATIONS	 \$	 <u>9,251,659</u>
B.	Means Of Finance		
	Unappropriated Fund Balance	\$	<u>1,436,170</u>
	 Parks & Recreation Revenue		 19,960
	Memorial Pool Revenue		764,825
	Summit Activies Center Revenue		\$200,920
	Marne Creek Revenue		1,785,000
	Casualty Reserve - Interest		250
	Bridge & Street Revenue		21,497
	911/Dispatch		159,218
	Business Improvement District		149,071
	Lodging Tax		810,065
	Infrastructure Improvement Revolving		<u>44,720</u>
	TOTAL REVENUE		<u>3,955,526</u>
	 Transfer From General Fund		 <u>4,632,388</u>
	Transfer From HFAC Capital Fund		<u>1,800,088</u>
	Transfer From Special Capital Fund		<u>498,602</u>
	 TOTAL MEANS OF FINANCE	 \$	 <u>12,322,774</u>

SECTION III - CAPITAL PROJECT FUNDS

A. Appropriations	
Public Improvement	\$ -
Airport Capital Projects	1,250,000
Park Capital Projects	265,000
Infrastructure Improvement Construction	100,000
Huether Aquatics Center Construction	1,800,088
Special Capital Improvement	7,888,394
Tax Incr. District #5 Menards	194,610
Tax Incr. District #6 Westbrook Estates	341,013
Tax Incr. District #7 West 10th Street	42,631
Tax Incr. District #8 Westbrook Phase 2	57,111
Tax Incr. District #9 Yankton Mall	-
Tax Incr. District #11 Gehl	5,800,000
Tax Incr. District #12 Mead	5,000,000
TOTAL APPROPRIATIONS	<u>\$ 22,738,847</u>
B. Means of Finance	
Unappropriated Fund Balance	<u>\$ 10,939,095</u>
Public Improvement Revenue	\$ -
Airport Capital Projects	1,168,750
Park Capital Revenue	100,000
Infrastructure Improvement Construction	-
Huether Aquatics Center Construction	-
Special Capital Improvement	5,712,311
TID #5 Menards	173,433
TID #6 Westbrook Estates	341,013
TID #7 West 10th Street	42,631
TID #8 Westbrook Phase 2	57,111
TID #9 Yankton Mall	1,179
TID #11 Gehl	4,300,200
TID #12 Mead	400,200
TOTAL REVENUE	<u>\$ 12,296,828</u>
Transfer from General Fund	165,000
Transfer from Park Improvement Fund	-
Transfer from BBB Fund	113,294
Transfer from Infrastructure Impr. Fund	44,720
Transfer from Special Capital Fund	-
Loan from General Fund	120,000
Loan from Special Capital Fund	1,980,000
Loan from Utilities	4,000,000
TOTAL OTHER FINANCING SOURCES	<u>6,423,014</u>
TOTAL MEANS OF FINANCE	<u>\$ 29,658,937</u>

**SECTION IV - ENTERPRISE FUNDS**

	<u>Solid Waste</u>					
	Water	Waste- Water	Cemetary	Collection	Joint Powers (Yankton Only )	Golf Course
Unappropriated Fund Balance	\$ 17,976,844	\$ 4,782,931	\$ 6,978	\$ 1,254,786	\$ (1,005,877)	\$ (15,758)
Estimated Revenues:						
Operations	7,663,634	4,406,833	25,500	1,310,046	1,407,100	-
Other	<u>52,000</u>	<u>15,900</u>	<u>1,700</u>	<u>4,100</u>	<u>100</u>	<u>60,001</u>
TOTAL REVENUE	<u>7,715,634</u>	<u>4,422,733</u>	<u>27,200</u>	<u>1,314,146</u>	<u>1,407,200</u>	<u>60,001</u>
Operating Transfer In	-	-	116,976	-	-	96,650
Depreciation	<u>1,108,127</u>	<u>1,043,011</u>	-	<u>95,302</u>	<u>194,196</u>	<u>75,946</u>
Amortization	-	-	-	-	-	-
Revolving Loan Funds	<u>1,700,000</u>	<u>5,835,000</u>	-	-	-	-
Grant Funds	-	<u>3,178,800</u>	-	-	-	-
TOTAL FUNDS AVAILABLE	<u>\$ 28,500,605</u>	<u>\$ 19,262,475</u>	<u>\$ 151,154</u>	<u>\$ 2,664,234</u>	<u>\$ 595,519</u>	<u>\$ 216,839</u>
Appropriations:						
Operating	\$ 4,301,866	\$ 3,524,332	\$ 117,676	\$ 1,428,692	\$ 1,905,998	\$ 85,703
Non-Operating	1,155,455	215,037	-	5,770	6,122	-
Operating Transfer Out	71,346	60,046	-	-	-	-
Improvement & Exts/Capital	5,130,958	9,321,168	26,500	93,101	321,853	120,000
Unobligated	<u>17,840,981</u>	<u>6,141,892</u>	<u>6,978</u>	<u>1,136,671</u>	<u>(1,638,454)</u>	<u>11,136</u>
TOTAL APPROPRIATIONS	<u>\$ 28,500,605</u>	<u>\$ 19,262,475</u>	<u>\$ 151,154</u>	<u>\$ 2,664,234</u>	<u>\$ 595,519</u>	<u>\$ 216,839</u>

**SECTION V - INTERNAL SERVICE FUNDS**

**CENTRAL GARAGE**

Unappropriated Fund Balance	\$ (184,875)
Estimated Revenue - Billings	<u>1,204,779</u>
TOTAL ESTIMATED BALANCE & REVENUES	\$ 1,019,904
Less Appropriations	<u>1,182,735</u>
Estimated Surplus	<u>\$ (162,831)</u>

SECTION VI - TAX LEVY

That there is hereby levied upon all taxable property within said City of Yankton, South Dakota, for the purposes of providing funds to meet the lawful expenses and liabilities of the City of Yankton, South Dakota, as herein set forth for the fiscal year of 2023, a tax sufficient to raise \$3,189,797 in regular property taxes, which as received by the Finance Officer shall be credited to the General Fund, and an additional \$175,000 in opt-out property taxes which will be used for the annual debt service requirement for the Second Fire Station, and an additional \$884,043 in opt-out property taxes which will be used for the annual debt service requirement for the new aquatics center to Fantle-Memorial Park

That the Finance Officer of the City of Yankton be and hereby is authorized and directed to certify the said regular tax levy, \$3,189,797 and the opt-out levies, \$175,000 and \$884,043 to the County Auditor of the County of Yankton, South Dakota, to the end that the same may be spread and assessed as provided by law.

SECTION VII - EFFECTIVE DATE

This Ordinance being necessary for the support of the government of the City of Yankton and its existing institutions shall take effect upon its passage and publication.

Adopted: September 12, 2022

\_\_\_\_\_  
Stephanie Moser  
Mayor

ATTEST :

\_\_\_\_\_  
Al Viereck  
Finance Officer

Introduction and first reading: August 22, 2022  
Second reading : September 12, 2022  
Published in the Yankton Daily Press and Dakotan, Official Newspaper: Sept.

I so certify

\_\_\_\_\_  
Al Viereck  
Finance Officer

**Memorandum #22-155**

**To:** Amy Leon, City Manager  
**From:** Bradley Moser, Civil Engineer  
**Subject:** 2022 Yankton Road Tax (YRT) Resolution of Necessity  
**Date:** August 16, 2022

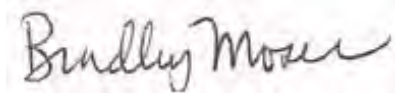
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The attached Resolution of Necessity #22-39 establishes the Yankton Road Tax (YRT) assessment rate to be applied for in 2022 and collected in 2023. The annual assessment to properties is reviewed each year in conjunction with the City of Yankton budget preparation.

The YRT Resolution of Necessity #22-39 provides for the maintenance of the City of Yankton streets. This resolution sets the rate at which property will be assessed for maintenance items such as grading, crack filling, spall repair, patching, chip sealing and other items that are accomplished on the City street system annually.

City staff recommends that there be no change to the rate, at this time. The anticipated annual revenue received at the established 50 cents per foot rate, is \$432,619.43. The rate will be applied consistent with the procedure outlined by state law.

Respectfully submitted,

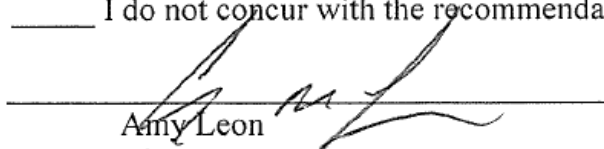


Bradley Moser  
Civil Engineer

**Recommendation: It is recommended that the City Commission adopt Resolution of Necessity #22-39, which establishes the Yankton Road Tax (YRT) assessment rate, for 2022.**

I concur with the recommendation.

I do not concur with the recommendation.

  
\_\_\_\_\_  
Amy Leon  
City Manager

cc: Al Viereck, Finance Officer  
Adam Haberman, Public Works Director

\_\_\_\_ Roll call



**RESOLUTION OF NECESSITY #22-39**  
**(Yankton Road Tax)**

WHEREAS, the Board of City Commissioners of the City of Yankton has deemed that the City streets, alleys and roadways must be properly reconstructed and repaired, and;

WHEREAS, the City of Yankton's streets are repaired by grading, crack filling, spall repair, patching and chip sealing, and;

WHEREAS, a yearly inventory of City streets is conducted in order to determine the streets in need of repair,

NOW, THEREFORE, BE IT RESOLVED, that for the purpose of maintaining and repairing the streets, and surfacing thereof, that an assessment of fifty cents per front foot be levied upon all parcels or portions of parcels fronted or abutting streets and fifty cents per front foot be levied upon parcels or portions of parcels fronted or abutting alleys within the City of Yankton.

The City Finance Officer is hereby directed to certify such assessments together with the regular assessments for 2022, collectable in 2023, to the County Auditor to be collected as municipal taxes for general purposes.

Adopted:

\_\_\_\_\_  
Stephanie Moser  
Mayor

ATTEST:

\_\_\_\_\_  
Al Viereck  
Finance Officer

**Memorandum #22-157**

**To:** Amy Leon, City Manager  
**From:** Bradley Moser, Civil Engineer  
**Subject:** Bid Award for Water Main Replacement on Jacqueline Drive and Jo Lane  
**Date:** August 16, 2022

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The bid opening for the Jacqueline Drive and Jo Lane water main project was August 11, 2022. There was only one bid received. The project involves removing the existing street pavement, installing new water main and preparing the base for asphalt pavement.

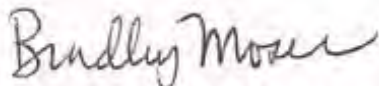
The bid received is listed below:

1. Feimer Construction, Inc., Yankton, SD \$88,310.00

The low bidder meets the specifications and is \$21,556.00 lower than the most recent Engineer's estimate of \$109,866.00. This amount is under what was budgeted for the project.

Even though there was only one bid, staff is pleased that it is a contractor with which we are very familiar. Based on their work history, City staff recommends that they be awarded the contract in the amount of \$88,310.00.

Respectfully submitted,

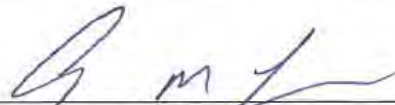


Bradley Moser  
Civil Engineer

**Recommendation:** It is recommended that the City Commission award the contract to Feimer Construction, Inc., in the amount of \$88,310.00, as explained in Memorandum #22-157.

I concur with the recommendation.

I do not concur with the recommendation.



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Amy Leon, City Manager

cc: Adam Haberman

**Memorandum #22-156**

**To:** Amy Leon, City Manager  
**From:** Adam Haberman, PE, Public Works Director  
**Subject:** Amendment to 2019 Agreement with SDDOT and the City of Yankton for Cedar Street Bridge Funding  
**Date:** August 16, 2022

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In 2019, the State of South Dakota received funding based on the percentage of total deck area of bridges classified in poor condition through the 2019 Highway Infrastructure Program Funding Allocation – Bridge Replacement and Rehabilitation Program. The statewide local share of the funding allocation received was \$17.313 million. The State converted the local share to State Highway Funds and distributed funds on a pro-rata basis based on the percentage of deck area in poor condition as reported on the National Bridge Inventory as of December 31, 2017. Eligible expenditures of the funds include bridge replacement, rehabilitation or preservation projects, funding match to Federal Emergency Management Agency funds, funding match for Bridge Improvement Grant funds, and funding match for Emergency Relief Program funds. In August of 2019, the City approved and entered into a State of South Dakota Department of Transportation Funding Agreement that awarded \$103,871.63 to be used to replace or rehabilitate the Cedar Street Bridge over Marne Creek. The agreement outlined that funds shall be expended by the City within three (3) years from the date of transfer of the funds.

In 2020 the City of Yankton received a Preliminary Engineering Bridge Improvement Grant (PE BIG) to complete preliminary engineering design for the replacement of the Cedar Street Bridge. The estimated City cost share of the \$73,300 preliminary engineering design would be \$44,100. The 2019 Bridge Replacement and Rehabilitation Program funding the City received has been used towards match for the 2020 PE BIG project. The 2020 PE BIG project has taken longer than anticipated, therefore the 2019 Bridge Replacement and Rehabilitation Program funding has not been fully expended. The State of South Dakota has agreed to amend the 2019 Agreement to allow the City of Yankton an additional three (3) years to expend the funding for the Cedar Street Bridge.

Attached is Amendment Number 1 to Agreement Number 716921, which extends the date by which the City must expend the 2019 Highway Infrastructure Program Funding Allocation – Bridge Replacement and Rehabilitation Program funding to December 31, 2025.

Respectfully submitted,

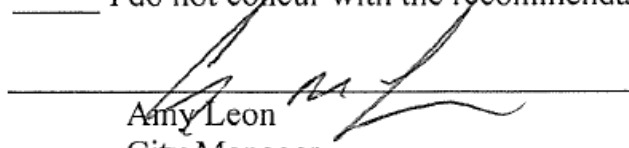


Adam Haberman, PE  
Public Works Director

**Recommendation: It is recommended that the Yankton City Commission authorize the City Manager to sign the State of South Dakota Department of Transportation Funding Agreement Amendment Number 1 to Agreement Number 716921 as outlined in Memorandum #22-156.**

I concur with the recommendation.

I do not concur with the recommendation.

  
\_\_\_\_\_  
Amy Leon  
City Manager

\_\_\_\_ Roll Call

**AMENDMENT NUMBER 1**  
**AGREEMENT NUMBER 716921**

**BACKGROUND:**

1. On August 29, 2019, the State of South Dakota, acting by and through its Department of Transportation, referred to in this Amendment as the "STATE," and City of Yankton, referred to in this Amendment as the CITY, entered into a Funding Agreement, which is referred to in this Amendment as "AGREEMENT," and which was signed by representatives of each party and assigned agreement number 716921 by the STATE.
2. Since the execution of the AGREEMENT, other bridges in addition to those listed in Exhibit A to the AGREEMENT have been classified in poor condition. The parties wish to amend the AGREEMENT to allow these additional bridges to qualify for funding.

**THE PARTIES MUTUALLY AGREE AS FOLLOWS:**

1. The AGREEMENT is amended to authorize expenditures for replacement or rehabilitation of bridges that do not appear on Exhibit A to the AGREEMENT, provided that the STATE'S Office of Administration has confirmed to the CITY, in writing, that the subject bridges are classified in poor condition.
2. Paragraphs 4. and 5. of the AGREEMENT are amended to read as follows:
  1. The CITY will submit project estimates for the bridges to be funded under this Agreement and file an annual report with the STATE on the progress of the bridge work and expenditures. The CITY will send annual reports by January 31st of each year to the Bridge Inspection Engineer, South Dakota Department of Transportation, Office of Administration, 700 East Broadway Avenue, Pierre, South Dakota 57501. The CITY will send the annual reports until all projects funded under this AGREEMENT have been completed and fully reported to the STATE.
  2. If any funding transferred to the CITY under this Agreement is not expended by the CITY by December 31, 2025, the CITY will return the unused funding to the STATE by February 28, 2026. The annual report due on January 31, 2026, shall identify any unexpended funds.
3. Except as specifically modified by this Amendment, all terms and conditions of the AGREEMENT will remain in full force and effect.
4. The CITY has designated its Mayor as the CITY'S authorized representative and has empowered the Mayor with the authority to sign this Amendment on behalf of the CITY. A copy of the CITY'S minutes or resolution authorizing the execution of this Amendment by the Mayor as the CITY'S authorized representative is attached to this Amendment as **Exhibit 1**.

This Amendment is binding upon the signatories not as individuals, but solely in their capacities as officials of their respective organizations and acknowledges proper action of the STATE and the CITY to enter into the same.

*Signatures on following page.*

City of Yankton, South Dakota

State of South Dakota  
Department of Transportation

By: \_\_\_\_\_

By: \_\_\_\_\_

Its: Mayor

Its: Secretary

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Attest:

\_\_\_\_\_  
CITY Auditor/Clerk

[CITY SEAL]

## *Memorandum #22-153*

To: Amy Leon, City Manager  
 From: Brad Bies, Community and Economic Development Manager  
 Date: August 11, 2022  
 Subject: Stream Gauging Project and Grant Application

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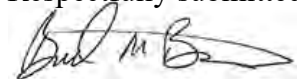
City staff has been in dialog with the South Dakota Department of Agriculture and Natural Resources (DANR) about installing stream gauges along Marne Creek adjacent to or in the City of Yankton. Following several months of productive conversations, DANR has prepared a Memorandum of Agreement whereby DANR would fabricate and install the stream gauges. The City of Yankton would be responsible for the initial cost of materials to build the sensors and for minor on-going maintenance and calibration of gauges for their useful life. One gauge would be placed upstream above where Marne Creek enters the community and one further below, nearer the confluence with the Missouri River.

The two primary goals of the project are to enhance warning and response to flooding situations and to collect data for long term planning and mapping purposes. Marne Creek doesn't currently have any static gauges or gauges that record data. This project seeks to leverage partnerships to improve public safety and data collection. The two electronic gauges would be equipped to gather data and transmit that data via satellite to the National Weather Service to incorporate into their flood forecast and warning system. Those gauges would provide both the general public and emergency personnel with reliable access to nearly real time data about flooding conditions. In addition they would record that data for use in long term planning and flood mitigation efforts. The data will allow for better modeling to be used in the creation of more accurate flood risk maps.

In addition to the state-partnership gauges, we also propose installing additional staff gauges at points along Marne Creek. Staff gauges are physical measuring tools affixed to permanent structures along the creek that are read visually by an observer, similar to large rulers. Those lower-tech stream monitors allow for additional data points for longer term analysis and real time measurement in flooding events.

Staff estimates the total project cost to be \$23,273.64 including in-kind staff installation and maintenance of the gauges and commitments from DANR. The City's cash match can come from the previously budgeted 506 Trail & Drainage Improvements line item in the Capital Budget. City staff recommends seeking \$10,000 funding for the project through the James River Water Development District (JRWDD). Similar stream monitoring projects have been funded by JRWDD in the past and this project seems well suited to the grant criteria.

Respectfully submitted,



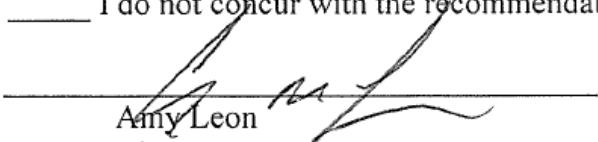
Brad Bies  
 Community and Economic Development Manager

\_\_\_\_ Roll call

**Recommendation:** It is recommended that the City Commission approve Memorandum #22-153 including authorizing the City Manager to sign the James River Water Development District grant application, DANR Memorandum of Agreement, and other associated documents related to the stream gauge project through completion.

I concur with the recommendation.

I do not concur with the recommendation.

  
\_\_\_\_\_  
Amy Leon  
City Manager

\_\_\_\_ Roll call



Application Form for Project Assistance to  
 Restore the James River Watershed  
 James River Water Development District  
 Huron, South Dakota

Date:	Submitting entity & address: City of Yankton 416 Walnut Street, Yankton SD 57078
Phone: 605-668-5224	
Email: bbies@cityofyankton.org	
Amount Requested: \$10,000	
Applicant point of contact: Brad Bies Title: Community Development Manager	
Funds are for: ( ) Technical Assistance/studies ( ) Engineering ( x ) Construction	
<p><b>Brief Project Description:</b></p> <p>The City of Yankton is proposing to install a series of stream monitoring devices along Marne Creek. The two primary goals of the project are to enhance warning and response to flooding situations and to collect data for long term planning and mapping purposes.</p> <p>Marne Creek doesn't currently have any static gauges or gauges that record data. This project seeks to leverage partnerships to improve public safety and data collection. The City of Yankton is proposing to partner with the South Dakota Department of Agriculture and Natural Resources (DANR) to install two gauges that will be equipped to gather data and transmit that data via satellite to the National Weather Service to incorporate into their flood forecast and warning system. The gauges will serve both the general public and emergency personnel in flooding situations to have reliable access to nearly real time data about flooding conditions. In addition it will record that data for use in long term planning and flood mitigation efforts. The data will allow for better modeling to be used in the creation of more accurate flood risk maps. The system will be designed and fabricated by SD DANR and the City of Yankton will prepare the site and coordinate the installation of and be responsible for cost of the long term maintenance of the instruments.</p> <p>In addition to that state-partnership gauges the City is proposing to install additional staff gauges that will collect similar data at points along Marne Creek. Staff gauges are physical measuring tools affixed to permanent structures along the creek that are read visually by an observer, similar to large rulers. Those lower-tech steam monitors allow for additional data points for longer term analysis and real time measurement in flooding events.</p> <p>The City of Yankton will assume all annual costs of maintenance, repair and calibration.</p>	

### **Please Explain Benefits to Water Quality:**

Understanding the hydrology of Marne Creek allows for better planning and development decision making. Understanding the flood stages and volume of water moving through the channel allows for better planning and implementation of hazard mitigation and stream bank improvements that reduce erosion and negative impacts of flooding.

### **Please Explain Economic Benefits of Project:**

Accurately measuring risk is critical to building and development. Better data will allow local leaders and the risk mapping of flood related risk. Good data allows for better more accurate models and maps. In turn those models and maps help steer development to areas reasonable safe from flooding and discourage development in risk prone areas where property damage and loss is more likely. It also allows public infrastructure designs that promote resiliency and limit costly damage in the long run.

### **Please Explain Wildlife Benefits of Project:**

Carefully planning development helps preserve and promote healthy ecosystems along the creek. Discouraging development in flood prone areas allows those same areas to support the appropriate plant and animal life. In turn those ecosystems provide a natural buffer and filter reducing the impacts of erosions and large weather events.

**Please Explain Benefits to Social, Recreational and Cultural Resources:**

Similarly the data collected allows for planning open space and park areas along the creek that both reduce the risk of damage from flood and create appropriate ecosystems. Those same areas are attractive to residents of the community.

**Please Explain Administrative & Logistics of Project:**

The City of Yankton will be the project manager. City staff in coordination with SD DANR staff will prepare the site and install the stream gauge equipment. The other monitors and staff gauges will be installed by City staff and/or utilize contractors familiar with the placement of the instruments.

<b>Total Estimated Project Budget:</b>	\$ 23,272.64
<b>Sponsor Contribution:</b>	\$ 13,272.64
<b>JRWDD funds Requested:</b>	\$ 10,000.00
<b>Other Funds/Source:</b>	
	\$
	\$
	\$
	\$
	\$

Comments:

	Cost per unit	Number of units	Total Cost
DANR Stream Gauges	\$ 8,556.32	2	\$17,112.64
Device Assembly and Install (DANR In-kind)	\$ 1,000.00	2	\$ 2,000.00
Annual maintenance and calibration (City of Yankton in-kind)	\$ 250.00	2	\$ 500.00
Staff Guages	\$ 210.00	6	\$ 1,260.00
Materials	\$ 50.00	6	\$ 300.00
Installation (City of Yankton in-kind)	\$ 250.00	6	\$ 1,500.00
Annual maintenance (City of Yankton in-kind)	\$ 100.00	6	\$ 600.00
Total Project Cost			\$23,272.64

Schedule for Work including completion date:

SD DANR Stream Gauge installation during the Fall/Winter/Spring of 2022-2023

Staff Gauge installation during the Fall/Winter/Spring of 2022-2023

Project Location (Address, County, Township, Section, Range)

Various City of Yankton. See enclosed map.

List of any attachments:

SD DANR Bridge Stage Monitoring Equipment Installation Information

Staff gauge examples

Map

List all contractors and subcontractors providing services on project (include contact information):

Signature of Applicant:

Date:

This section for completion by JRWDD

Date Received:

To be Considered on:

Action Taken:

Amount of Grant:

Applicant notified on:

# SD DANR Bridge Stage Monitoring Equipment Installation Information

The South Dakota Department of Agriculture and Natural Resources (SD DANR) has installed stage monitoring equipment across the State over many rivers and some lakes. Many of these sites can be found on the National Weather Services Advanced hydrologic Prediction Service web site at: <https://water.weather.gov/ahps/>

The typical stage monitoring system (as seen in the picture below) consists of:

- A metal frame with several mounts preferably connected to a bridge rail or in some cases anchored into the concrete if no bridge rail is available.
- A stainless-steel enclosure with DANR's contact displayed on the lid.
- Inside the stainless-steel box is another watertight enclosure containing a data recorder, battery, and radio transmitter.
- A solar panel preferably facing south.
- A Radar Level Sensor (RLS) unit facing the water.
- A small GPS unit and radio antenna mounted to a cylindrical frame.
- A wire weight box mounted near the stage monitoring equipment.

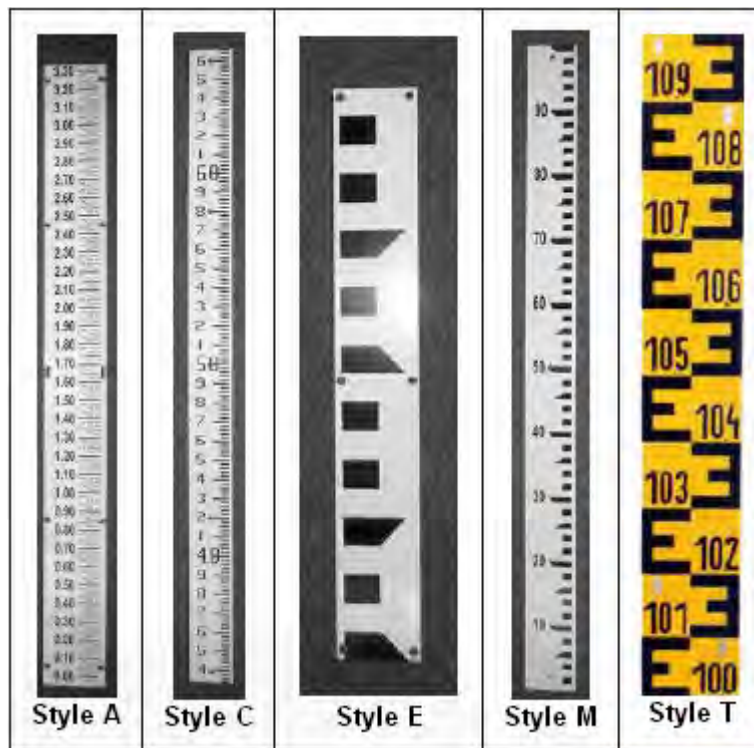


### What is a staff gage?

A staff gage is a long ruler placed in a water body that is used to measure water surface elevation or just to determine the rise/fall of the water surface over time.

### Setting up a staff gage:

1. Find a sturdy fence post or pipe to use as the post of the staff gage. It needs to be able to hold up against high water or wind, but also not be too heavy to carry and set it easily. A 2x8 wooden board works well. Bolt the board to the post.
2. Obtain numbers for the gage. Porcelain or metal numbers can be bought from a number of vendors. The staff gage can start at whatever number desired. The below photo shows some types of number plates that can be used for staff gages. If no number plates are available, a simple staff gage can be made using lath and a marker. Using a tape measure, draw the scale and numbers on the lath. This type of gage will only provide temporary service, but can be useful for backwater areas during a flood.



Attach the numbers to the staff gage board using screws or nails as available.

3. Choose a specific location for the staff gage. A good location is where the post will be in the water during lower water years and where it won't be overtopped during high water years. Avoid placing the staff gage in a location where the water pools or is very slow moving, because sediments will collect around the base of the staff gage and affect readings. If there is a permanent structure such as a dock or bridge near the desired staff gage location, the gage can be attached to that structure instead of using a fence post driven into the stream or lake bed. If it is desired to tie the staff gage into a given elevation marker, place the staff gage near the existing benchmark (place of established elevation) for ease of surveying.



4. The next step is setting the staff gage. Drive the fence post or pipe into the ground so that it will stay stable through high water or bad weather. If using a fence post driver, only fasten the board to the post using one bolt and let the board rest perpendicular to the post. This will allow the top part of the post to be used with the fence post driver. Once the post is set refasten the board onto the post.
5. If it is desired to tie the gage into an existing benchmark so it can be used to find the water surface elevation, follow the steps below:
  - a. Surveying equipment like a tripod, a leveling instrument, and a rod will be needed to survey the staff gage into the benchmark. Set up the tripod and attach the leveling instrument. Level the instrument using the three knobs under it.
  - b. Have a partner take the rod and place it on the benchmark, BM, location, then read the rod through the instrument. This is called your back sight reading, BS. The number read from the rod added to the known elevation of the benchmark is called the height of the instrument, HI. ( $HI = BM + BS$ ).
  - c. If the benchmark is far enough away from the staff gage location that it cannot be seen from the level, move the rod to an intermediate point. Place the rod on a concrete corner or somewhere that can be marked and used as a reference in the future. Take a reading through the instrument and subtract that number from the height of the instrument previously calculated. This is called the foresight reading, FS. This will give a temporary benchmark elevation, TBM. ( $TBM = HI - FS$ ). Now use this TBM as a new benchmark and repeat the process as many times as needed to reach the location of the staff gage. Before each iteration of these steps, the tripod will need to be moved and the instrument re-leveled (called 'breaking set').
  - d. Once the staff gage is reached, hold the rod against the gage with the bottom at the water surface to take a reading. The TBM calculated at this location will be the elevation of the water surface. Correlate that elevation to the number shown on the staff gage to tie your staff gage into the existing benchmark and be able to read the elevation from the staff gage.

When finished setting the staff gage, it will provide a quick and easy way to check changes in water level for anyone going past the gage.







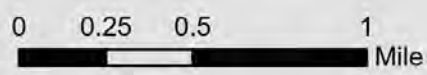
# City of Yankton

## Marne Creek

### Stream Gauge Locations

#### Legend

- SD DNR Stream Gauge Locations
- Staff Gauge Candidate Location





**Memorandum #22-154**

**To:** Amy Leon, City Manager  
**From:** Adam Haberman, PE, Public Works Director  
**Subject:** Final Change Order, Final Review and Acceptance, and Final Payment for the Taxiway A Rehabilitation Project  
**Date:** August 15, 2022

The Chan Gurney Municipal Airport Taxiway A Rehabilitation Project has been completed by Screed Tech and is ready to be accepted.

The project work items included removing & replacing joint sealant, full depth concrete repairs, partial depth concrete repairs, sawing & sealing random cracks, filling small surface holes with epoxy, permanent pavement markings, and airside traffic control.

As seen in the attached Change Order No. 2 - Final, changes in quantities resulted in a net decrease of \$1,674.50. This adjusted the construction cost from \$225,712.50 to \$224,038.00. Since the project was completed well in advance of the contract deadline, there were no liquidated damages assessed.

KLJ consultants and City staff have reviewed the project, Change Order No. 2 – Final, and Payment Estimate #3 - Final. It is recommended that Final Change Order be approved, that the project be accepted and that the City Finance Officer be authorized to issue a manual check in the amount of \$35,158.15, to Screed Tech LLC based on the attached final pay request.

Respectfully submitted,



Adam Haberman, PE  
Public Works Director

**Recommendation:** It is recommended that the City Commission approve Change Order No. 2 - Final and Payment Estimate #3 - Final, authorize the City Manager to sign the Final Review and Acceptance form for the completed Taxiway A Rehabilitation Project, and authorize the Finance Officer to issue a manual check to Screed Tech LLC in the amount of \$35,158.15, as detailed in Memorandum #22-154.

I concur with this recommendation.  
 I do not concur with this recommendation.



\_\_\_\_\_  
Amy Leon, City Manager

**Change Order No.** 2 - Final  
**Date** August 5, 2022



**Airport Name** Chan Gurney Municipal Airport  
**Location** Yankton, South Dakota  
**Contract Description** Taxiway A Rehabilitation  
**Contract Date** April 26, 2022

**AIP Project #** 3-46-0062-036-2022  
**KLJ Project #** 2205-00315

**Owner**  
 City of Yankton  
 416 Walnut Street  
 Yankton, SD 57078

**Contractor**  
 Screed Tech LLC  
 70601 567th Avenue  
 Fairbury, NE 68352

**Engineer**  
 KLJ Engineering LLC  
 5110 East 57th Street  
 Sioux Falls, SD 57108

General Reason for Change (quantify and explain details in sections 2 and 3)  
 CO2-1 Quantity Adjustments

	AIP	Non-AIP	Total
Total Contract Amount Prior to this Change Order	\$ 225,712.50	\$ -	\$ 225,712.50
Change Resulting from this Change Order	(1,674.50)	-	(1,674.50)
Total Contract Amount After this Change Order	\$ 224,038.00	\$ -	\$ 224,038.00

Working Days	
Working days prior to this Change Order	33
Change resulting from this Change Order	0
Revised working days from this Change Order	33

Change Order approved by:

8-5-2022  
 \_\_\_\_\_  
 Date

\_\_\_\_\_  
 KLJ Engineering LLC

8/5/2022  
 \_\_\_\_\_  
 Date

\_\_\_\_\_  
 Screed Tech LLC

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 City of Yankton

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 SDDOT

**Summary of Changes**

Airport Name Chan Gurney Municipal Airport  
 Location Yankton, South Dakota  
 AIP Project # 3-46-0062-036-2022  
 Contractor Screed Tech LLC

Change Order No. 2 - Final  
 Section 2

KLJ Project # 2205-00315

Item #	Spec #	Item	Quantities			Unit	Unit Price	Revised Cost	Changed Cost
			Planned	Revised	Change				
<b>Schedule 1 - Base Bid</b>									
1	C-105	Mobilization	1	1	-	L.S.	\$ 15,000.00	\$ 15,000.00	\$ -
2	Local	Airside Traffic Control	1	1	-	L.S.	5,000.00	5,000.00	-
3	C-105	Contractor Staging/Storage Area and Temporary Access Road	1	1	-	L.S.	5,000.00	5,000.00	-
4	P-101	Remove & Replace Joint Sealant	46,408	46,408	-	L.F.	2.75	127,622.00	-
5	P-101	Remove & Replace Expansion Joint Seal	1,048	1,051	3	L.F.	3.50	3,678.50	10.50
6	Plan Notes	Saw & Seal Random Cracks	740	740	-	L.F.	4.00	2,960.00	-
7	Plan Notes	PCC Pavement Panel Repair - Partial Depth	64	65.7	1.7	S.F.	200.00	13,140.00	340.00
8	Plan Notes	PCC Pavement Panel Repair - Full Depth	909	909	-	S.F.	25.00	22,725.00	-
9	Plan Notes	Fill Small Holes in PCC Surface with Epoxy	50	50	-	Each	60.00	3,000.00	-
10	P-620	Surface Preparation	1	1	-	L.S.	5,000.00	5,000.00	-
11	P-620	Marking	14,750	13,130	(1,620)	S.F.	1.25	16,412.50	(2,025.00)
12	P-620	Reflective Media	1	1	-	L.S.	1,000.00	1,000.00	-
13	Plan Notes	Pavement Edge Turf Restoration	1	1	-	L.S.	3,500.00	3,500.00	-
<b>TOTAL SCHEDULE 1 - BASE BID</b>								<b>\$ 224,038.00</b>	<b>\$ (1,674.50)</b>
<b>Change Order #1</b>									
8	Plan Notes	PCC Pavement Panel Repair - Full Depth	101	909	808	S.F.	25.00	22,725.00	19,695.00
<b>TOTAL CHANGE ORDER #1</b>								<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL AIP COST CHANGE</b>								<b>\$ 224,038.00</b>	<b>\$ (1,674.50)</b>
<b>TOTAL NON-AIP COST CHANGE</b>									
<b>TOTAL COST CHANGE</b>								<b>\$ 224,038.00</b>	<b>\$ (1,674.50)</b>

NOTE: The items highlighted above in tan are items that are funded 100 percent non-AIP and 0 percent AIP.

**Explanation of Changes**

Airport Name	Chan Gurney Municipal Airport	Change Order No. 2 - Final
Location	Yankton, South Dakota	Section 3
AIP Project #	3-46-0062-036-2022	KLJ Project # 2205-00315
Contractor	Screed Tech LLC	

**Item No. CO2-1**

Description

Quantity Adjustments

Reason for Change

Adjust quantities to reflect quantities actually installed in the field. The proposed cost appears to be allowable, allocable, and reasonable.

**Periodical Estimate for Partial Payment No.**

**3 - Final**



For the Period 07/18/2022 through 07/29/2022

Airport Name Chan Gurney Municipal Airport  
 Location Yankton, South Dakota  
 Project Name Taxiway A Rehabilitation

AIP Project # 3-46-0062-036-2022  
 KLJ Project # 2205-00315

**Owner**  
 City of Yankton  
 416 Walnut Street  
 Yankton, SD 57078

**Contractor**  
 Screed Tech LLC  
 70601 567th Avenue  
 Fairbury, NE 68352

**Engineer**  
 KLJ Engineering LLC  
 5110 East 57th Street  
 Sioux Falls, SD 57108

Contract Amount \$225,712.50 (Unit price per Contract and Change Orders)

	AIP	Non-AIP	Total
Total Work Done to Date	\$ 224,038.00	\$ -	\$ 224,038.00
Material on Hand	-	-	-
Subtotal	224,038.00	-	224,038.00
Retainage 0%	-	-	-
Subtotal (less retained percentage)	224,038.00	-	224,038.00
Amount Previously Paid	188,879.85	-	188,879.85
Total Amount Due This Estimate	\$ 35,158.15	\$ -	\$ 35,158.15
<b>Make payment directly to Contractor</b>		<b>TOTAL \$</b>	<b>35,158.15</b>

Summary of Previous Payments			
	AIP	Non-AIP	Total
Estimate No. 1	\$ 34,395.75	\$ -	\$ 34,395.75
Estimate No. 2	\$ 154,484.10	\$ -	\$ 154,484.10
<b>Total</b>	<b>\$ 188,879.85</b>	<b>\$ -</b>	<b>\$ 188,879.85</b>

I hereby certify that I have prepared this Periodical Estimate and that to the best of my knowledge and belief it is a true and correct statement of work performed and materials supplied by the Contractor. All work and materials included in the estimate have been performed and supplied in full in accordance with the terms and conditions of the corresponding construction contract documents and authorized changes thereto.

7-29-2022  
 \_\_\_\_\_  
 Date

\_\_\_\_\_  
 KLJ Engineering LLC

8/3/22  
 \_\_\_\_\_  
 Date

\_\_\_\_\_  
 Screed Tech LLC

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 City of Yankton

Airport Name Chan Gurney Municipal Airport  
 Location Yankton, South Dakota  
 AIP Project # 3-46-0062-036-2022  
 Contractor Screed Tech LLC

Periodical Estimate No. 3 - Final

KLJ Project # 2205-00315

Item #	Spec #	Item	Quantities			Unit	Unit Price	Total Price
			Plan/CO	Current	Total			
<b>BID SCHEDULE 1 - BASE BID - TAXIWAY A REHABILITATION</b>								
1	C-105	Mobilization	1	1	1	L.S.	\$ 15,000.00	\$ 15,000.00
2	Local	Airside Traffic Control	1	1	1	L.S.	5,000.00	5,000.00
3	C-105	Contractor Staging/Storage Area	1	1	1	L.S.	5,000.00	5,000.00
4	P-101	Remove & Replace Joint Sealant	46,408	46,408	46,408	L.F.	2.75	127,622.00
5	P-101	Remove & Replace Expansion Joint Seal	1,048	1,051	1,051	L.F.	3.50	3,678.50
6	Plan Notes	Saw & Seal Random Cracks	740	740	740	L.F.	4.00	2,960.00
7	Plan Notes	PCC Pavement Panel Repair - Partial Depth	64	65.7	65.7	S.F.	200.00	13,140.00
8	Plan Notes	PCC Pavement Panel Repair - Full Depth	909	909	909	S.F.	25.00	22,725.00
9	Plan Notes	Fill Small Holes in PCC Surface with Epoxy	50	50	50	Each	60.00	3,000.00
10	P-620	Surface Preparation	1	1	1	L.S.	5,000.00	5,000.00
11	P-620	Marking	14,750	13,130	13,130	S.F.	1.25	16,412.50
12	P-620	Reflective Media	1	1	1	L.S.	1,000.00	1,000.00
13	Plan Notes	Pavement Edge Turf Restoration	1	1	1	L.S.	3,500.00	3,500.00
<b>TOTAL BID SCHEDULE 1 - BASE BID - TAXIWAY A REHABILITATION</b>								<b>\$ 224,038.00</b>
<b>TOTAL WORK DONE TO DATE</b>								<b>\$ 224,038.00</b>

## Final Review and Acceptance

Contractor	Screed Tech LLC
Address	70601 567th Avenue, Fairbury, NE 68352
Project	Rehabilitate and Remark Taxiway A
Owner	City of Yankton

On this Date, July 29, 2022, a final review of the project as constructed was made.

The Contractor hereby certifies that the construction has been performed in accordance with the plans and specifications, approved Change Orders, and terms of the contract. The Contractor further certifies that there are no unpaid bills of material or labor disputes in connection with this contract, and that the amount of \$ 224,038.00 shown on the final estimate, is the total amount due for all work completed.

The undersigned Owner does hereby agree that all construction and engineering work on the project is complete and does satisfy all terms of appropriate construction or engineering agreements.

Owner and Contractor do hereby acknowledge that the one-year warranty period will begin on July 18, 2022, date of substantial completion inspection.

KLJ  
(ENGINEER)

By:  (Aaron Storm)

Date: 7-29-2022

Screed Tech LLC  
(CONTRACTOR)

By: 

Date: 8/3/22

City of Yankton  
(OWNER)

By: \_\_\_\_\_

Date: \_\_\_\_\_



## ***Memorandum #22-158***

To: Amy Leon, City Manager  
From: Adam Haberman, PE, Public Works Director  
Subject: Amendment to Agreement for Professional Services with KLJ Engineering for Taxiway Rehabilitation Project  
Date: August 17, 2022

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In February of 2022, the City of Yankton entered into an Agreement for Professional Services with KLJ Engineering for the Taxiway A Rehabilitation Project at the Chan Gurney Municipal Airport. The Agreement for Professional Services was developed and executed for design, construction administration & observation, and closeout services at the beginning of the project. Therefore, KLJ was required to make scope and budget assumptions for the Construction Administration & Observation services as final project work description and construction schedules were not yet developed. Preliminary scoping of the project estimated a 4-week project construction schedule, which did not include full depth concrete repairs. After the design site inspection and as design commenced, it was determined that the concrete pavement needed multiple full depth repairs. Full depth repairs add additional time to the construction schedule as well as additional review time and test report monitoring. The addition of the full depth repairs increased the construction schedule from 4 weeks to 7 weeks, which added to the construction administration and observation.

Attached is an Amendment to Agreement for Professional Services with KLJ Engineering for Taxiway A Rehabilitation. The amendment provides KLJ with additional compensation for the time and costs for the added full depth repairs needed in the project. The amendment amount is \$12,127.03, which makes the adjusted agreement amount total \$63,317.88.

Respectfully submitted,

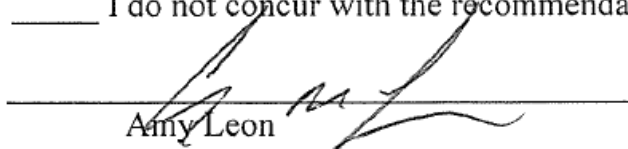


Adam Haberman, PE  
Public Works Director

**Recommendation: It is recommended that the City Commission approve the Amendment to Agreement for Professional Services with KLJ Engineering and authorize the City Manager to sign and administer the project documents as explained in Memorandum #22-158.**

I concur with the recommendation.

I do not concur with the recommendation.

  
\_\_\_\_\_  
Amy Leon  
City Manager

\_\_\_\_ Roll Call



## Amendment to Agreement for Professional Services

Project # 2205-00315

Amendment # 1

### Background Data

a. Effective Date of Agreement for Professional Services	<u>March 1, 2022</u>
b. Engineer	<u>KLJ Engineering LLC</u>
c. Owner	<u>City of Yankton</u>
d. Project	<u>Taxiway A Rehabilitation</u>
e. This Part of the Project	<u>Task 3 – Construction Administration &amp; Observation</u>

### Nature of Amendment (check all that apply)

- Additional services to be performed by Engineer
- Modifications to services of Engineer
- Modifications to responsibilities of Owner
- Modifications to payment to Engineer
- Modifications to time(s) for rendering Services

### Description of Modifications

The Agreement for Professional Services was developed and executed for design, construction administration & observation, and closeout services at the beginning of the project. Therefore, KLJ was required to make scope and budget assumptions for the Construction Administration & Observation services as final project work description and construction schedule were not yet developed. This amendment adjusts the task budget to account for the final project work description and construction schedule developed during final design as follows:

- Preliminary scope was planned as only joint sealant, some minor cracks to saw/seal, partial depth repairs (spalls), and remarking centerline. After our design site inspection, we found that the concrete pavement needed multiple full depth repairs. Full depth repairs add additional time to the construction schedule from our preliminary assumptions as well as require additional submittal review time and test report monitoring.
- In the design phase, KLJ and the airport determined that 4 phases would be needed for the Construction Safety and Phasing Plan (CSPP) to phase the portions of construction for safety and allow for the best traffic flow with least amounts of back-taxiing on the runway when closing the parallel taxiway. The 4 phases increased the working day schedule set up in the Construction Plans from our preliminary assumptions.
- Scope assumption for construction schedule included 4 weeks of on-site inspection and the actual on-site inspection lasted approximately 7 weeks.

### Agreement Summary


a. Original Agreement amount	<u>\$51,190.85</u>
b. Net change for prior Amendments	<u>\$0.00</u>
c. This Amendment amount	<u>\$12,127.03</u>
d. Adjusted Agreement amount	<u>\$63,317.88</u>

Engineer and Owner hereby agree to modify the above-referenced Agreement as set forth in this Amendment. All provisions of the Agreement not modified by this or previous Amendments remain in effect. The Effective Date of this Amendment is August 16, 2022.

Owner City of Yankton  
Signed \_\_\_\_\_  
Name Amy Leon  
Title City Manager  
Date \_\_\_\_\_

Attest \_\_\_\_\_  
Name \_\_\_\_\_  
Title \_\_\_\_\_

Engineer KLJ Engineering LLC  
Signed   
Name Jake Braunagel  
Title Aviation Group Leader  
Date 8/16/2022

Attest   
Name Erika Lorenz  
Title Contract Administrator