



OFFICE OF THE CITY MANAGER

www.cityofyankton.org

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Commission Information Memorandum

The Yankton City Commission meeting on Monday, June 27, 2022 will begin at 7:00 pm.

Non-Agenda Items of Interest

1) Community & Economic Department Update

Staff has been in contact with the South Dakota Department of Agriculture and Natural Resources (DANR) and Planning and Development District III about expanding the reach of the South Dakota Brownfields Program. Currently there is an unprecedented amount of federal grant funds available in the program, and DANR is actively seeking new projects. The City has utilized the Brownfields grant funds several times on publicly owned properties, most recently on Water Plant No. 1. The program also has a component that may cover assessment costs for certain private properties with the sponsorship of the local community. Private properties are generally only eligible for assessment costs but not cleanup expenses. That environmental assessment would be at no cost to the City or the property owner. Staff is working out the logistics of a projects and reaching out to potential property owners. We anticipate preparing a memo outlining the plan at an upcoming meeting.

2) Police Department Update

Officer Skyler Russenberger attended DARE instructor school in Pierre. Skyler will be Yankton's newest DARE officer teaching in the schools.

We have been looking into complaints of speeding on 2nd Street from Broadway to Burleigh and on 29th Street from Douglas to Peninah. The speed trailer was placed along 2nd Street and will be moved after the 4th of July to 29th Street.

Commander Brandt spent time with people from Drug Court cleaning up the ditches in the Yankton area.

We will have extra staff out and about for the 4th of July holiday weekend and walking the Riverside Park interacting with citizens and visitors to Yankton.

K9 Officer Dylan Wilson and K9 Corona started the 2nd half of their K9 training working on apprehension. Officer Wilson and Corona will attend training with the Highway Patrol and Sioux Falls Police Department learning tracking, building search, suspect search, detention, criminal apprehension, handler protection, and evidence recovery. Once this training is complete Corona and Officer Wilson will be a South Dakota-certified K9 team.

3) Human Resources & Employee Engagement Department Update

We continue to accept applications for full time Police Officers which are open until filled.

We are still accepting application for full time Sanitation Truck Operator which is open until filled.

We are accepting application for HR/Payroll and Benefits Specialist which is opened internally until June 26, 2022. This position was opened due to the registration of Jana Lane.

Summer positions still available for lifeguards at the Huether Family Aquatics Center, and Park/Trail/Cemetery Maintenance in the Parks Department.

Connie Miles celebrated with her retirement party on June 17, 2022 at City Hall Gym. Connie's 21 year career with the City of Yankton is complete.

4) Finance Department Update

Regarding the American Rescue Plan Act (ARPA), the second tranche payment of \$1,313,213.33 is expected to be deposited in the upcoming third quarter. The annual SLFRF Compliance Report completed last April obligated the full amount under the project name: Yankton WWTP Improvement.

Please see the attached finance report for the month of May.

5) Parks and Recreation Department Update

Enclosed in your packet is an update on the various activities in the Parks and Recreation Department.

6) Public Works Department Update

Street Department crews have been working on curb and gutter replacement and asphalt patching at various locations throughout the city. Crews have also been painting pavement markings in the streets and parking lots and mowing various right-of-way locations in the City.

Whiting Drive 13th to 15th Reconstruction

The concrete portion of the project is all complete and the street is open to traffic. One of the few remaining items is seeding. Staff will be working with the contractor to determine the best time to get this done. Staff will also be doing a final inspection to determine any punch list items that need to be corrected.

21st Street Douglas to Mulberry Reconstruction

Removals and grading have been completed and the project is to the point where new concrete is going back in. The 21st & Mulberry intersection has been paved and will be opened once it reaches strength and has the joints sealed. The contractor will be drilling bars into the existing curb to prepare for the mainline paving on the rest of the project.

Summit Street 15th to 21st Reconstruction

Removals from 15th to 19th on Summit Street have been completed. The subcontractor has been working on preparing the base. Once Masonry Components is done on the 21st Street project, the crew mobilize to Summit Street. Plans are in place to reconstruct the Summit Street and 19th Street intersection in a way that will allow for traffic access to the businesses east of the intersection on 19th Street.

Airport Taxiway A Rehabilitation Project

Screed Tech LLC has been making good progress on this project and are staying on schedule. They are now in phase 3 of the project, which is anticipated to take 8 working days to complete. Phase 3 requires Runway 2-20 to be closed for the 8 days as well.

Westside Park

A preconstruction meeting was held for the Pond Improvements Project on June 15th. The contractor plans to install fencing and begin pumping the pond down the week of June 27th.

7) Information Services Department Update

An updated version of the Capital Improvement Plan (CIP) is up on the website for the public. https://www.cityofyankton.org/CIP_Map Staff continues to work on developing the 2023 proposed budget for the City Commissions consideration in August. The City Hall data wiring project is approximately 75% complete and we are continuing to work on the plans for the electrical and lighting projects. This work will likely be accomplished in phases throughout the building.

8) Fire Department Update

There were 6 firefighters that attended this year's state fire school. They took classes such as Grain Entrapment, Live Fire Simulation and Rapid Intervention Crews Operations. We also had one that completed the state instructor certification, which allows him to now train future firefighters. We would like to thank the City and the City Commission for providing us the opportunities to improve our ability to better serve the community.

New Fire Chief Linke was in town on June 20th. He spent most of the afternoon learning some of the procedures of our department and then attended the monthly volunteer meeting. It was a great opportunity for him to meet some more of the volunteers.

The department has been having discussions with Yankton County Office of Emergency Management (YCOEM) about rural addressing and access to campgrounds/gated communities. Although YCEM will be leading this effort, the Yankton Fire Department will support and welcome the needed changes.

9) Monthly reports

Joint Powers Solid Waste monthly reports are included for your review. Minutes from the Planning Commission and BID Board are also attached.

Have an enjoyable weekend and do not hesitate to contact us if you have any questions about these or other issues. If you will not be able to attend the Commission meeting on Monday, please inform my office.

Sincerely,

Amy Leon
City Manager