



OFFICE OF THE CITY MANAGER

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VOL. 57 NUMBER 11

Commission Information Memorandum

The Yankton City Commission meeting on Monday, June 13, 2022 will begin at 7:00 pm.

Non-Agenda Items of Interest

1) Community & Economic Department Update

Community Development Manager Brad Bies attended the South Dakota Association of Code Enforcement (SoDACE) Annual Information and Training Conference in Pierre. Brad is currently serving a two-year term as president of the professional association. As president he and the other board members designed a program of professional development that covered topics from brownfield redevelopment, contract tracing property owners, officer safety, and cultural diversity.

The June 7th elections are completed. Temporary signs related to any “event” are required to be removed within seven days after its completion. City staff will be reviewing the situation throughout the community after 14th and taking appropriate action if there are signs out of compliance.

2) Police Department Update

The Yankton Police Department ended their participation in the “Click It or Ticket” campaign. We had additional officers out enforcing the seatbelt/child restraint laws from May 23 through June 5, 2022.

Walmart brought in deli trays, snacks and beverages over the Memorial Day weekend for Dispatch and Police. They were enjoyed by all.

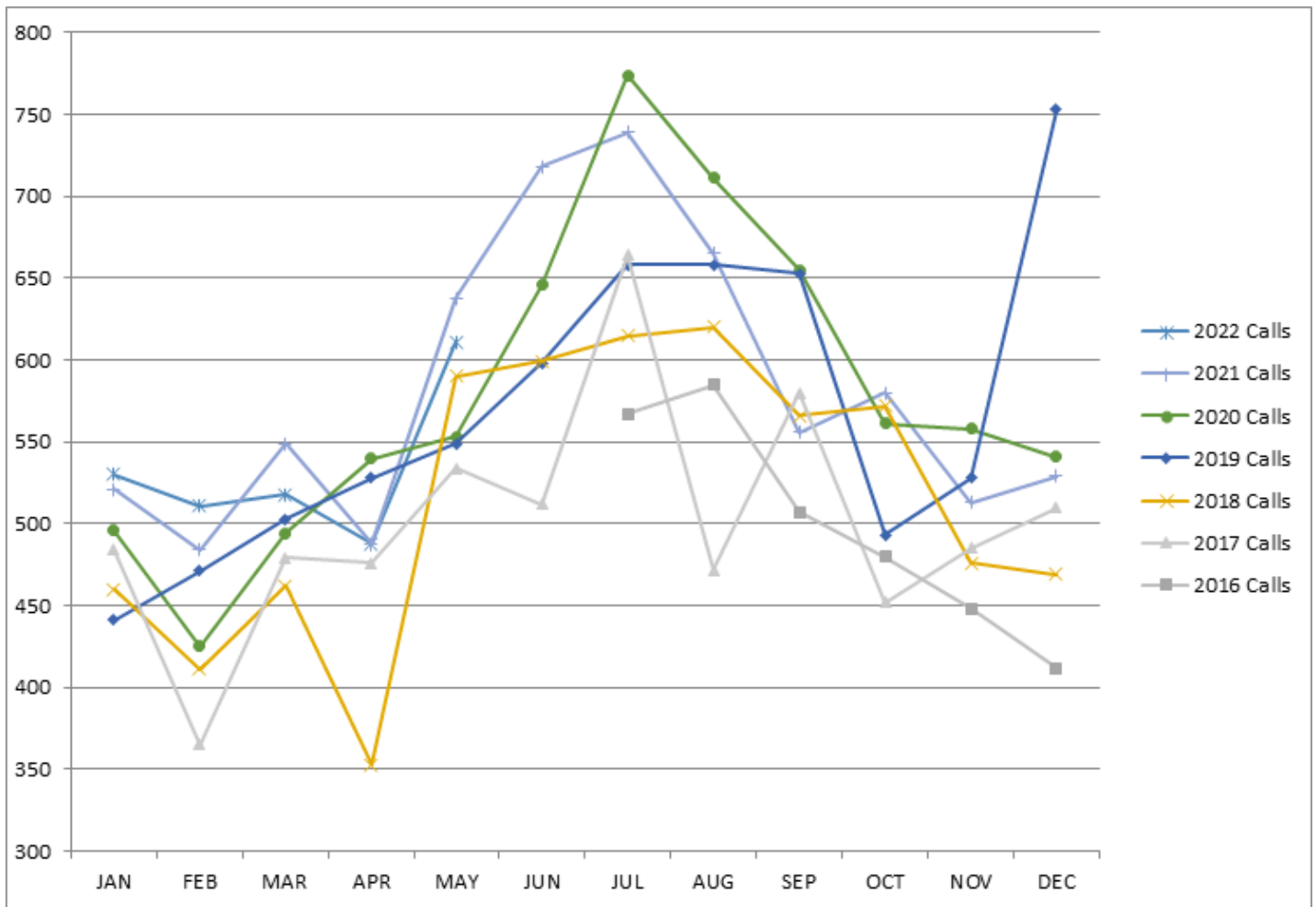
Two interviews with perspective police applicants is scheduled for the first week of June.

An online meeting has been scheduled for June 22, 2022 with Central Square about the Eticket Program. Central Square has had some scheduling conflicts over the past several months.

3) Information Services Department Update

The Library data wiring project is finished. Having all of the data cabling to one location vastly simplifies the network management, troubleshooting, and overall performance. The contractor is making progress on City Hall’s data wiring and staff has been reviewing phone options that the new project has opened up. We continue to have intermittent issues with the monitoring system for the radio site and staff has reached out to the vendor again to try resolve the problems.

911 calls for the year are down .8% year to date. Thru May 2,658 in bound 911 calls have been received.



4) Human Resources & Employee Engagement Department Update

We continue to accept applications for full time Police Officers which are open until filled.

We are still accepting application for full time Sanitation Truck Operator which is open until filled.

Fifteen applications were received for the Water Plant Operations Specialist positions and five interviews were completed. Thomas Miles accepted the offer to fill this position and he began work on June 6. Mr. Miles has knowledge of general mechanical maintenance, biology, chemistry and proper health and safety precautions. Mr. Miles has experience setting up drilling rigs and equipment for drilling water wells. Diagnosed and repaired pumps, column pipe, shafts, electric top drive motors, submersible motors, VFDs, panel boxes, electrical wiring and plumbing parts. Chlorinated water wells for irrigation and domestic use.

Luke Youmans, Recreation and City Events Manager began work on June 8.

Four applications were received for the Building Maintenance/Custodial Supervisor position and interviews have been completed. Brandon Mastalir accepted the offer to fill this position and began work on June 9. Mr. Mastalir displayed a desire to fulfill the responsibilities of this position.

Summer positions still available for lifeguards at the Huether Family Aquatics Center, and Park/Trail/Cemetery Maintenance in the Parks Department.

Dean Larson celebrated with his retirement party and last call on June 2, 2022 at Fire Station #2.

Connie Miles will be celebrating her retirement on June 17, 2022 in the City Hall Gym.

5) Finance Department Update

The Finance Office has a long standing cooperative agreement with the county auditor's office to assist them during their primary and general elections in turn for their assistance during municipal elections. The Finance Officer and Deputy Finance Officer helped with the tabulation of ballots during the primary election on Tuesday evening June 7th.

6) Environmental Services Department Update

The manholes at 8th and West City Limits Road have failed. Staff has ordered the replacement manholes to have on hand. Staff will be working with a contractor to schedule the repair for sometime this summer.

Surveying and Mapping Inc. (SAM) has a 2-man crew in Yankton surveying and collecting GPS information on sanitary sewer manholes. SAM will also be collecting data on the water distribution system later this summer. SAM will have crews in Yankton most of the summer.

John T. Jones is onsite at the wastewater plant. They will be starting work on Paddle Wheel Point installing an equalization pond and piping. The electrical subcontractor is scheduled to be onsite next week.

7) Public Works Department Update

Street Department crews have been working on curb and gutter replacement and asphalt patching at various locations throughout the city. Crews have also been painting pavement markings in the streets and parking lots and mowing various right-of-way locations in the city.

Attached are the Street Department Chip Seal, Milling and Overlay, and Street Reconstruction Project lists for 2022.

Whiting Drive 13th to 15th Reconstruction

Masonry Components has completed the concrete work in the 15th Street intersection and have opened it to traffic. The contractor has completed the curb, gutter installation on the remainder of the project, and anticipates mainline concrete paving as the weather allows.

21st Street Douglas to Mulberry Reconstruction

The contractor LaCroix Construction Excavating, LLC has completed the pavement removals on the project. Damaged areas of curb and gutter as well as sidewalk will be replaced along the corridor. Once curb and sidewalk work is complete, final grading will take place in preparation for concrete paving.

Summit Street 15th to 21st Reconstruction

Masonry Components plans to close the street June 16th to begin the reconstruction project. The contractor will phase the project so there will be uninterrupted access to 19th Street. The first phase will close the 15th to 19th street section with the second phase closing from 19th to 21st.

Airport Taxiway A Rehabilitation Project

Starting on June 8th, Screed Tech LLC from Fairbury, NE will begin the rehabilitation project. This project is anticipated to last 33 working days and is divided into 4 phases. The project consists of removing and replacing joint sealant, replacing damaged concrete, and remarking the taxiway.

Westside Park

A preconstruction meeting is being scheduled for the Pond Improvements Project, which anticipated to begin the later part of June.

8) Library Update

Our Summer Reading Program is off to a great start! As of June 7, we have 478 participants of all ages registered. Last year, at the end of the program, we had a total of 321 registered. It will be a record year for sure! It is so exciting to encourage extra reading and engagement throughout the summer. Our kick-off event was held on Monday, June 6 with special presentation by Sam Stukel from the Gavins Point National Fish Hatchery. He did such a great job sharing information about animals and fish in our area. He also brought bullfrogs, paddlefish, painted turtles and more for participants to see and touch! Additionally, our new Youth Services Librarian, Cassi Pietz, survived her first big library event and was able to interact with patrons of all ages. There were about 200 individuals that attended the event.

The Friends of the Library have generously agreed to sponsor all of our children’s Summer Reading Program performers this year. We will have a magician, a circus variety show, an author, a balloon storyteller, a pop artist, the Rope Warrior and the Zoo Man for fun and free programs all summer long. We’d love to see you and your family visit the library this summer or take part in one of our events!

9) Parks and Recreation Department Update

Enclosed in your packet is an update on the various activities in the Parks and Recreation Department.

10) Monthly reports

Building, Salary and Yankton Police Department monthly reports are included for your review. Minutes from the Parks Advisory Board and Planning Commission are also included.

Have an enjoyable weekend and do not hesitate to contact us if you have any questions about these or other issues. If you will not be able to attend the Commission meeting on Monday, please inform my office.

Sincerely,

Amy Leon
City Manager