

MINUTES OF THE SPECIAL BOARD OF TRUSTEES MEETING

YANKTON COMMUNITY LIBRARY

Wednesday, February 9, 2022, 5:30 pm

Virtual Meeting – GoToMeeting interface and Yankton Community Library Meeting Room

Meeting called to order by President Sarah Mechtenberg at 5:30 pm. Present were Library Director Dana Schmidt, Assistant Library Director Linda Dobrovlny, and Sue Otterman. Present virtually were Sarah Mechtenberg, David Koerner, Christine Tielke, Jean Huff and Yankton County Commissioner Dan Klimisch.

Absent with regrets: Yankton City Commissioner Jerry Webber

Approval of January 12, 2022 minutes: Otterman made a motion to approve the minutes of January 12, 2022 with a correction, with a second by Huff. Unanimous approval.

Public Comment Period: None

Discussion of Bills/Financial Report: Koerner made a motion to accept the financial report with a second by Tielke. Unanimous approval.

Communications and Correspondence: Schmidt shared thank you's from the Mead Cultural Education Center for taking part in their Hall of Trees and a thank you from a patron for hosting fun teen events. She also shared an email from a patron that better understands the importance of libraries in communities after seeing them through the eyes of a parent of a child with special needs. Schmidt also shared a human interest story about a young boy who wrote his own book and snuck it onto a library shelf in Idaho.

Director's Report: In addition to the written report, Schmidt shared that a new part-time staff member, Sarah Hart, will be starting with the focus of helping in the Children's Department. She also mentioned that she would be working with the full-time staff to help define their responsibilities and special projects at the library. Schmidt reported that the library received COVID-19 tests from the SD Department of Health which will be distributed for free to the public. Dobrovlny reported that Otterman attended a 1-hour training session presented by River City Domestic Violence Center during the staff training day on January 17.

Old Business:

- **Computer & Internet Policy:** Referred to City Attorney DenHerder for clarification. No further update at this time.

New Business:

- **Strategic Plan:** The Board began to review and discuss the strategic plan. Further discussion will follow at upcoming meetings.

Other Business:

- Mechtenberg shared that she and City Manager Leon would be conducting Schmidt's review at the end of February and would report back to the rest of the Board at a future meeting.
- Schmidt requested that Board members email her or the Board President at any time if they had suggestions for potential agenda items.

Public Comment Period: None

Adjourn the meeting of February 9, 2022: Tielke made a motion to adjourn the meeting at 6:20 pm with a second by Klimisch. Unanimous approval.