

**MINUTES OF THE BOARD OF TRUSTEES MEETING  
YANKTON COMMUNITY LIBRARY  
Wednesday, October 13, 2021, 5:30 p.m.  
Virtual Meeting-GoToMeeting interface and physical location in the Meeting Room**

Meeting called to order by President Sarah Mechtenberg at 5:30 p.m. Present were Sue Otterman, Christine Tielke, Jean Huff, Assistant Library Director Linda Dobrovolny and Library Director Dana Schmidt. David Koerner, Yankton City Commissioner, Jerry Webber, and Yankton County Commissioner Dan Klimisch joined the meeting remotely.

**Approval of September 8, 2021 Minutes:** Tielke made a motion to approve the September 8, 2021 minutes with a second by Huff. Unanimous approval.

**Public comment Period:** None

**Discussion of Bills / Financial Report:** Schmidt reported that the Board could see the charges for the new computers on this month's financial reports. That money will be reimbursed as part of the ARP grant. Tielke made a motion to accept the financial report with a second by Otterman. Unanimous approval.

**Communications and Correspondence:** None.

**Director's Report:** In addition to the written report, Schmidt reported that the Library Foundation was becoming more active and that they had planned some upcoming fundraisers including creating and Amazon Smile account and planning to sell some shirts with the library logo. Schmidt also encouraged the Board members to fill out the survey on the City website that would be part of their strategic planning sessions.

**Old Business:**

- **Marketing Plan:** Koerner made a motion to accept the changes to the Marketing Plan with a second by Webber. Unanimous approval.

**New Business:**

- **By-laws review-**The Board reviewed the by-laws. No changes were made.
- **Agreement for the Provision of Library Services:** Tielke made a motion to approve the Agreement for the Provision of Library Service with Yankton County with a second by Otterman. The Agreement will be brought to a County Commission Meeting and then to a City Commission Meeting for final approval.

**Other Business:** Schmidt reported that there is an insurance document available

**Public Comment Period:** None.

**Adjourn the meeting of October 13, 2021:** Tielke made a motion to adjourn the meeting at 6:20 pm with a second by Huff. Unanimous approval.