

**MINUTES OF THE BOARD OF TRUSTEES MEETING
YANKTON COMMUNITY LIBRARY
Wednesday, September 8, 2021, 5:30 p.m.
Virtual Meeting-GoToMeeting interface and physical location in the Meeting Room**

Meeting called to order by President Sarah Mechtenberg at 5:33 p.m. Present (remotely) were Sue Otterman, David Koerner, Christine Tielke, Yankton City Commissioner, Jerry Webber, Yankton County Commissioner Dan Klimisch and SD State Library staff Kim Bonen. Jean Huff, Assistant Library Director Linda Dobrovolny and Library Director Dana Schmidt attended in person at the library.

Koerner left at 6pm.

Approval of August 11, 2021 Minutes: Webber made a motion to approve the August 11, 2021 minutes with a second by Huff. Unanimous approval.

Public comment Period: None

Discussion of Bills / Financial Report: Schmidt reported that the library was still waiting for the HVAC units to be repaired-parts were backordered. The computer wiring project should be starting soon. Computer monitors have arrived but not the rest of the equipment yet. Microfilm project is in progress. The wiring project and new computers were part of the ARP grant. Webber made a motion to accept the financial report with a second by Tielke. Unanimous approval.

Communications and Correspondence: Schmidt read a thank you card received from a patron.

Director's Report: Schmidt reported that there was a correction to her Director's report for this month-the Oscar movies that would be played on Sept 11 and 12 would be from the 2021 Oscar season, not 2020 as in the report.

Old Business:

- **Marketing Plan-**Schmidt will include the Marketing Plan with suggested edits in the October board packet for review.

New Business:

- **Board training with Kim Bonen from the SD State Library:** Staff completed 50 minutes of training on the State Library's databases that will count towards the library's accreditation status.

Other Business: Schmidt reported that the library was interviewing for two open positions: Circulation Manager and Youth Services Assistant.

Public Comment Period: None.

Adjourn the meeting of September 8, 2021: Tielke made a motion to adjourn the meeting at 6:38 pm with a second by Otterman. Unanimous approval.