

Display of Items Policy

Temporary Exhibits Displays

The Yankton Community Library maintains several exhibit cases and areas and at the discretion of the library director permits the display of privately-owned artwork, collector's items, and other artifacts of cultural and artistic merit for temporary display at the library. All items are displayed upon the library premises at the owner's sole risk. Privately owned items displayed upon the library premises are **not** covered by the library's fire/hazard/liability insurance and the owner of the item(s) is responsible for assuring the displayed items are covered by the owner's personal insurance. People displaying items in the library must complete the Agreement for Display Items form, which shall contain a release of any liability of the City for casualty, loss, theft, or damage of the owner's item while upon the library premises.

Storage of Displayed Items:

Owners of displayed items may retrieve their items at any time during normal library hours of operation. Owners shall retrieve their items immediately upon request of library staff. The library's display of privately-owned items does not create a legal obligation upon the library to safe-keep and protect such displayed items. The library will not accept storage responsibility and any attendant liability for materials or objects upon the library property owned or controlled by any other groups or individuals.

Agreement for Display Items

The Yankton Community Library appreciates your generosity to the community by allowing the following items to be displayed in the library from:

(date) _____ to (date) _____.

DESCRIPTION/TITLES

\$ VALUE

The library will exercise as much care as possible to insure the safety of your collection; however, we also expect that you have the items covered by your personal insurance. The library is not liable for any damages due to on-site mutilation, theft, or loss except in circumstances of gross negligence or misconduct by staff.

Signature of Owner/Responsible Party

Date

Signature of Library Staff Member

Date