



Mission Statement
To provide exemplary experiences, services & spaces that create opportunities for everyone to learn, engage and thrive.

YANKTON BOARD OF CITY COMMISSIONERS

Regular City Commission Meeting beginning at 7:00 P.M.

Monday, January 24, 2022

City of Yankton Community Meeting Room

Located at the Career Manufacturing Technical Education Academy formerly known as Technical Education Center • **1200 W. 21st Street • Room 114**

If you would like to watch the City Commission meeting you can do so by accessing the City of Yankton's YouTube Live Channel.

<https://www.youtube.com/channel/UCD1a1hf1dIkiLVSXnmdRQg/live>

Rebroadcast Schedule: Tuesday @ 7:30pm, on channels 3 & 45

I. ROUTINE BUSINESS

1. **Roll Call**

2. **Approve Minutes of regular meeting of January 10, 2022**

Attachment I-2

3. **Schedule of Bills**

Attachment I-3

4. **City Manager's Report**

Attachment I-4

5. **Public Appearances**

Public appearances is a time for persons to address the City Commission on items not listed on the agenda. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Each person has up to three minutes to speak. Comments made during the Public Appearance Comment period of the agenda may be on any subject. There shall be no personal attacks against the Mayor, members of the City Commission, City Staff, or any other individual.

II. CONSENT ITEMS

Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the City Commission at one time, without discussion. Approval constitutes following the recommendation of the City Manager on each item.

1. **Establishing public hearing for sale of alcoholic beverages**

Establish February 14, 2022, as the date for the public hearing on the request for a Special Malt Beverage (on-sale) Retailers License for 3 days, August 19-21, 2022, from Yankton Area Riverboat Days, Inc. (Milissia Wuebben, Treasurer), Riverside Park, Yankton, S.D.

Attachment II-1

2. Establishing public hearing for sale of alcoholic beverages

Establish February 14, 2022, as the date for the public hearing on the request for a Special Malt Beverage (on-sale) Retailers License for 3 days, August 19-21, 2022, from Yankton Area Riverboat Days, Inc. (Milissia Wuebben, Treasurer), City Hall Auditorium, Yankton, S.D.

Attachment II-2

3. Special Events Dance License

Consideration of Memorandum #22-16 recommending approval of the application from Yankton County 4H for a Special Events Dance License for August 5, 2022

Attachment II-3

4. Transient Merchant License

Consideration of Memorandum #22-17 recommending approval of the application from Yankton County 4H:

A) Transient Merchant License from August 5-6, 2022

Attachment II-4

III. OLD BUSINESS

Old business includes items that have previously appeared on the City Commission's agenda and require further consideration or action by the board.

1. Public Hearing Assessment Roll; Noxious Vegetation & Tree Trimming

Consideration of Memorandum #22-04 and Resolution #21-97, public hearing on the special assessment roll for Noxious Vegetation and Tree Trimming

Attachment III-1

2. Public hearing for Transfer of Ownership Retail Malt Beverage License

Consideration of Memorandum #22-05 regarding the transfer of ownership of a Retail (on-off sale) Malt Beverage License for July 1, 2021, to June 30, 2022, from Arrowhead Holdings, LLC (Rick Daugherty, Member) dba Gramps, to Yankton Convenience, Inc. d/b/a Total Stop Convenience Store #6112 (Jeff Nielsen, President), 700 East 4th Street, Yankton, S.D.

Attachment III-2

3. Public hearing for sale of alcoholic beverages

Consideration of Memorandum #22-06 regarding the request for a Special Events RETAIL (on-sale) Liquor License for 1 day, February 5, 2022, from BPO Elks Lodge 994 (Cindy Frank, Secretary), 504 W 27th Street, NFAA, 800 Archery Lane, Yankton, South Dakota.

Attachment III-3

Adoption of an ordinance is typically a two-meeting process. At the first meeting, an ordinance is introduced, and the first reading is held. During the second meeting, the ordinance is discussed by the commission and the public and then considered for adoption.

IV. NEW BUSINESS

New business items are those that have not been discussed by the Commission previously.

1. **Salary Adjustment for City Attorney**
Consideration of Memorandum #22-08 and Resolution #22-04 regarding recommending an adjustment to the salary of the City Attorney
Attachment IV-1
2. **Salary Adjustment for Finance Officer**
Consideration of Memorandum #22-07 and Resolution #22-03 regarding recommending an adjustment to the salary of the Finance Officer
Attachment IV-2
3. **Salary Adjustment for City Manager**
Consideration of Memorandum #22-09 and Resolution #22-02 regarding recommending an adjustment to the salary of the City Manager
Attachment IV-3
4. **Sidewalk Café License**
Consideration of Memorandum #22-02 and Resolution #22-01 regarding Sidewalk Café License-102 & 104 East 3rd Street (Mojo's Third Street Pizza)
Attachment IV-4
5. **Sidewalk Café License**
Consideration of Memorandum #22-03 regarding Sidewalk Café License-100 East 3rd Street (Boomer's)
Attachment IV-5
6. **Introduction and First Reading – Budget Ordinance**
Introduction, first reading of Ordinance #1058, the first reading and establishing February 14, 2022, as the date for the second reading and public hearing regarding the first supplement to the 2022 annual appropriation Ordinance #1055.
Attachment IV-6
7. **Bid Award – Parks Department**
Consideration of Memorandum #22-11 regarding Bid Award for the Fox Run Golf Course Vertical Turbine Variable Speed Prefabricated Pump Station
Attachment IV-7
8. **Amendment to Westside Park Concept Plan – Professional Services Agreement**
Consideration of Memorandum #22-12 regarding Amendment to Professional Services Agreement for Westside Park Concept Plan with Stockwell Engineers
Attachment IV-8

9. **Final Payment Acceptance, Close-out Concrete Crushing Concrete**
Consideration of Memorandum #22-13 regarding Final Payment Acceptance & Payment for Concrete Crushing Contract
Attachment IV-9
10. **Final Payment Acceptance, Close-out Ridgeway Development Project**
Consideration of Memorandum #22-14 regarding Final Payment Acceptance & Close out of Ridgeway Development Project
Attachment IV-10
11. **Stop Sign Request**
Consideration of Memorandum #22-15 and Resolution #22-05 regarding stop sign request on Green Street
Attachment IV-11

V. **OTHER BUSINESS**

Other business is a time for City Commissioners to address the commission regarding matters not on the agenda. These items will be deliberated by the governing body and will not be acted upon at this time. Items mentioned may be added to a future City Commission meeting or work session for deliberation or action.

VI. **ADJOURN THE MEETING OF JANUARY 24, 2022**

The City of Yankton Community Meeting Room is accessible to everyone. If you have any additional accommodation requirements, please call 668-5221.

Should you have any reason to believe an open meetings law has been violated please contact the Open Meetings Commission at the South Dakota Office of the Attorney General at: 1302 E. Hwy 14, Suite 1, Pierre, SD 57501-8501 or by phone at 605-773-3215.