



Mission Statement
To provide exemplary experiences, services & spaces that create opportunities for everyone to learn, engage and thrive.

YANKTON BOARD OF CITY COMMISSIONERS

Regular City Commission Meeting beginning at 7:00 P.M.

Tuesday, November 12, 2024

City of Yankton Community Meeting Room

Located at the Career Manufacturing Technical Education Academy formerly known as Technical Education Center • 1200 W. 21st Street • Room 114

If you would like to watch the City Commission meeting you can do so by accessing the City of Yankton's YouTube Live Channel. <https://www.youtube.com/c/cityofyankton/live>

TV Schedule: Mondays at 7:00 p.m. and Tuesday following meeting at 1:00 p.m. on Midco Channel 3 and Bluepeak Channel 98.

I. ROUTINE BUSINESS

1. Roll Call

2. Approve Minutes of Work Session Meeting of October 28, 2024 and Regular Meeting of October 28, 2024

Attachment I-2

3. Schedule of Bills

Attachment I-3

4. City Manager's Report

Attachment I-4

5. Proclamations:

- World Kindness Day
- Celebrating the 150th Anniversary of the Yankton Fire Department

6. Public Appearances

Public appearances is a time for persons to address the City Commission on items not listed on the agenda. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Each person has up to three minutes to speak. Comments made during the Public Appearance Comment period of the agenda may be on any subject. There shall be no personal attacks against the Mayor, members of the City Commission, City Staff, or any other individual.

II. CONSENT ITEMS

Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the City Commission at one time, without discussion. Approval constitutes following the recommendation of the City Manager on each item.

1. Work Session

Setting the date of November 25, 2024 at 6:00 PM in Room #114 of the Career Manufacturing Technical Education Academy for the next work session of the Yankton City Commission.

2. **Establish Public Hearing for Renewal of Alcoholic Beverage Licenses**
Establish November 25, 2024 as the date for a public hearing and consideration of the applications for renewal of Alcoholic Beverage Licenses for the 2025 (January 1, 2025 to December 31, 2025) licensing period.

Attachment II-2

III. **OLD BUSINESS**

Old business includes items that have previously appeared on the City Commission's agenda and require further consideration or action by the board.

NONE

IV. **NEW BUSINESS**

New business items are those that have not been discussed by the Commission previously.

Adoption of an ordinance is typically a two-meeting process. At the first meeting, an ordinance is introduced, and the first reading is held. During the second meeting, the ordinance is discussed by the commission and the public and then considered for adoption.

1. **Fiscal Year 2025 Budget Adoption**
Consideration of Memorandum #24-226 adopting Resolution #24-55, approving the 2025 fiscal year budget and directing the City Manager to administer the budget as required by state law.
Attachment IV-1
2. **Equipment & Vehicle Replacement Program Schedule**
Consideration of Memorandum #24-227 adopting Resolution #24-56, approving the routine equipment and vehicle replacement program schedule for the City of Yankton.
Attachment IV-2
3. **Sick Leave Payout Addendum**
Consideration of Memorandum #24-228 recommending that the City Commission approve and authorize Mayor Schramm to sign the Addendum to Collective Bargaining Agreements between the City of Yankton and the American Federation of State, County, and Municipal Employees, AFL-CIO Local 3968 and between the City of Yankton and the Yankton Police Officers Association Fraternal Order of Police Lodge #19 for sick leave payout upon separation or retirement effective January 1, 2025.
Attachment IV-3
4. **Lease Agreement Renewal with The Center**
Consideration of Memorandum #24-229 recommending approval of the lease agreement with the Yankton Area Center Board for the use of The Center building located at 900 Whiting Drive.
Attachment IV-4
5. **First Reading of Amendment - Chapter 2 Code of Ordinances**
Consideration of Memorandum #24-230 introducing the amendment of Chapter 2 of the City of Yankton Code of Ordinances and establish November 25th as the second reading and public hearing of said amendment.
Attachment IV-5
6. **Riverside Drive Storm Sewer Project Acceptance**
Consideration of Memorandum #24-235 recommending that the City Commission approve Change Order No. 1, accept the completed Riverside Drive storm sewer project and authorize the Finance Officer to issue a manual check to Slowey Construction, Inc. in the amount of \$79,296.00.
Attachment IV-6

7. **Bid Award for Crushing Salvaged Concrete and Asphalt**
Consideration of Memorandum #24-232 recommending awarding the crushing of salvaged concrete and asphalt contract for 2025 to Slowey Construction of Yankton, South Dakota at a unit price of \$5.24 per ton.

Attachment IV-7
 8. **Bid Award for Steel Walking Floor Trailers for Transfer Station**
Consideration of Memorandum #24-233 recommending the bid for two (2) new steel transfer station walking floor trailers for \$213,688.00 be awarded to Northern Truck & Equipment of Sioux Falls, South Dakota.

Attachment IV-8
 9. **Public Hearing for Sale of Alcoholic Beverages**
Consideration of Memorandum #24-234 regarding the request for a Special On-sale Liquor License for one day, December 6, 2024, from Mojo's 3rd Street Pizza, 102 E 3rd Street. The event will take place at Meridian Venue, 101 E 3rd Street, Yankton, South Dakota.

Attachment IV-9
 10. **21st Street Reconstruction Project Acceptance**
Consideration of Memorandum #24-236 recommending that the City Commission approve Change Order No. 1, accept the completed construction project along 21st Street, and authorize the Finance Officer to issue a manual check to Masonry Components, Inc. in the amount of \$27,580.92.

Attachment IV-10
 11. **Equipment Purchase – Compact Excavator for Parks Dept.**
Consideration of Memorandum #24-237 recommending the approval of the purchase of a new E35 25HP R-2 Bobcat Compact Excavator in the amount of \$61,486.99 for the Parks Department from Titan Machinery, Yankton, South Dakota based on the Sourcewell Contract.

Attachment IV-11
 12. **Active Transportation Sidewalk Installations, Amended Change Order and Final Payment**
Consideration of Memorandum #24-238 recommending that the City Commission accept the Active Transportation Plan amended Change Order No. 1 and authorize the Finance Officer to issue a manual check to Masonry Components, Inc. in the amount of \$99,999.99.

Attachment IV-12
 13. **Extension of Offer to Purchase Property**
Consideration of Memorandum #24-239 regarding Resolution #24-57, an Addendum (extension) to the previously approved Option to Purchase Lot 3 except the +- 2.39 Acre Drainage Easement in Block 1 of Mead's Addition to the City of Yankton.

Attachment IV-13
 14. **Peddler's License**
Consideration of Memorandum #24-240 recommending approval of a Peddler's License from Renuity Operations LLC, d/b/a Mad City Windows & Baths for three individuals to go house to house offering free estimates of home remodeling projects for the period of November 13 to November 20, 2024.

Attachment IV-14
- V. **OTHER BUSINESS**

Other business is a time for City Commissioners to address the commission regarding matters not on the agenda. These items will not be deliberated by the governing body and will not be acted upon at this time. Items mentioned may be added to a future City Commission meeting or work session for deliberation or action.

**VI. ADJOURN INTO EXECUTIVE SESSION TO DISCUSS
CONTRACTUAL AND PERSONNEL MATTERS UNDER SDCL 1-25-2**

Executive or closed meetings may be held by a majority vote of the governing body for the sole purposes of:

- *Discussing the qualifications, competence, performance, character or fitness of any public officer or employee.*
- *Consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters.*
- *Preparing for contract negotiations or negotiating with employees or employee representatives.*
- *Discussing marketing or pricing strategies by a board or commission of a business owned by the City, when public discussion may be harmful to the competitive position of the business.*

Any official action concerning such matters shall be made at an open official meeting.

VII. RECONVENE AS BOARD OF CITY COMMISSIONERS

1. Roll Call

VIII. ADJOURN THE MEETING OF NOVEMBER 12, 2024

The City of Yankton Community Meeting Room is accessible to everyone. If you have any additional accommodation requirements, please call 668-5221.

Should you have any reason to believe an open meetings law has been violated please contact the Open Meetings Commission at the South Dakota Office of the Attorney General at: 1302 E. Hwy 14, Suite 1, Pierre, SD 57501-8501 or by phone at 605-773-3215.