



**Mission Statement**  
To provide exemplary experiences, services & spaces that create opportunities for everyone to learn, engage and thrive.

## **YANKTON BOARD OF CITY COMMISSIONERS**

Regular City Commission Meeting beginning at 7:00 P.M.

**Monday, August 12, 2024**

**City of Yankton Community Meeting Room**

Located at the Career Manufacturing Technical Education Academy formerly known as Technical Education Center • **1200 W. 21<sup>st</sup> Street • Room 114**

**If you would like to watch the City Commission meeting you can do so by accessing the City of Yankton’s YouTube Live Channel. <https://www.youtube.com/c/cityofyankton/live>**

TV Schedule: Mondays at 7:03 p.m. and Tuesday following meeting at 1:00 p.m. on Midco Channel 3 and Bluepeak Channel 98.

### **I. ROUTINE BUSINESS**

**1. Roll Call**

**2. Approve Minutes of Work Session Meeting of July 22, 2024 and Regular Meeting of July 22, 2024**

**Attachment I-2**

**3. Schedule of Bills**

**Attachment I-3**

**4. City Manager’s Report**

**Attachment I-4**

**5. Public Appearances  
- Library Feasibility Study Results**

*Public appearances is a time for persons to address the City Commission on items not listed on the agenda. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Each person has up to three minutes to speak. Comments made during the Public Appearance Comment period of the agenda may be on any subject. There shall be no personal attacks against the Mayor, members of the City Commission, City Staff, or any other individual.*

### **II. CONSENT ITEMS**

*Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the City Commission at one time, without discussion. Approval constitutes following the recommendation of the City Manager on each item.*

**1. Work Session**

Setting the date of August 26, 2024 at 6:00 PM in Room #114 of the Career Manufacturing Technical Education Academy for the next work session of the Yankton City Commission.

## 2. **Possible Quorum**

The public is invited to attend the Comprehensive Plan Community Roundtable Meeting which will be held on Tuesday, August 20, 2024 from 6:00 – 7:30 PM at the Elks Lodge (504 W 27<sup>th</sup> Street). No City Commission action will take place if a quorum of the City Commission is present.

## III. **OLD BUSINESS**

*Old business includes items that have previously appeared on the City Commission's agenda and require further consideration or action by the board.*

**NONE**

## IV. **NEW BUSINESS**

*New business items are those that have not been discussed by the Commission previously.*

1. **Discussion on Publishing P-Card Content in Commission Meeting Minutes**  
Consideration of Memorandum #24-169 recommending the City Commission to provide direction on how to publish p-card transactions in the City Commission meeting minutes.  
**Attachment IV-1**
2. **Business Improvement District #1 Board of Director's Recommendation**  
Consideration of Memorandum #24-167 regarding Resolution #24-35, funding for the Yankton Thrive Marketing Software Purchase.  
**Attachment IV-2**
3. **Business Improvement District #1 Board of Director's Recommendation**  
Consideration of Memorandum #24-168 regarding Resolution #24-36, funding for the Mead Museum Dakota Territory Exhibit.  
**Attachment IV-3**
4. **Annual Supply of Deicing Salt**  
Consideration of Memorandum #24-174 recommending that the Commission award the annual supply of bulk de-icing salt contract for the 2024-2025 winter season to Black Strap Inc., Neligh, NE, in the amount of \$65.80 per ton.  
**Attachment IV-4**
5. **Change Order No. 3 Wastewater EDA Project**  
Consideration of Memorandum #24-176 recommending that the Commission approve Wastewater EDA Project Change Order No. 3 in the amount of \$22,679.00, increasing the project cost to a total of \$9,981,375.00.  
**Attachment IV-5**
6. **Final Payment and Acceptance of Water Meter Installation Project**  
Consideration of Memorandum #24-177 recommending approval of final payment, that the water meter installation project be accepted and that the City Finance Officer be authorized to issue a manual check in the amount of \$82,563.00 to Ferguson Waterworks LLC.  
**Attachment IV-6**

7. **Mead Property Development Final Closeout**  
Consideration of Memorandum #24-178 recommending that the City Commission approve Change Order No. 5, accept the completed construction project for the Mead Property Development, and authorize the Finance Officer to issue a manual check to Slowey Construction, Inc. in the amount of \$98,695.68.  

**Attachment IV-7**
8. **Public Hearing for Sale of Alcoholic Beverages**  
Consideration of Memorandum #24-165 regarding the request for a Special On-sale Liquor License for a Special On-sale Liquor License for three separate events on the following dates: August 24, 2024, September 7, 2024, and September 14, 2024 from Riverfront Brewery Inc. d/b/a Brewery, 101 E. 3<sup>rd</sup> Street, Yankton, South Dakota. The events will all occur at the Meridian Venue, 101 E. 3<sup>rd</sup> Street, Yankton, South Dakota.  

**Attachment IV-8**
9. **Public Hearing for Sale of Alcoholic Beverages**  
Consideration of Memorandum #24-166 regarding the request for a Special On-sale Liquor License for one day, October 19, 2024, from Riverfront Brewery Inc. d/b/a Brewery, 101 E. 3<sup>rd</sup> Street, Yankton, South Dakota. The event will take place at the NFAA Easton Yankton Archery Center, 800 Archery Lane, Yankton, South Dakota.  

**Attachment IV-9**
10. **Public Hearing for Sale of Alcoholic Beverages**  
Consideration of Memorandum #24-173 regarding the request for a Special On-sale Liquor License for one day, September 20, 2024, from Czeckers, Inc., 407 Walnut Street, Yankton, South Dakota. The event will take place at the Ruth Donohoe First Dakota Fieldhouse, 1105 W. 8<sup>th</sup> Street, Yankton, South Dakota.  

**Attachment IV-10**
11. **Public Hearing for Sale of Alcoholic Beverages**  
Consideration of Memorandum #24-175 regarding the request for a Special On-sale Malt Beverage Retailers License and a Special On-sale Wine Retailers License for one day, September 19, 2024, from The Center, 900 Whiting Drive, Yankton, South Dakota. The event will take place at The Center, 900 Whiting Drive, Yankton, South Dakota.  

**Attachment IV-11**
12. **Cold Applied Plastic Pavement Marking Installation Project**  
Consideration of Memorandum #24-164 recommending that the City Commission approve Change Order #1, accept the project and authorize the final payment request for the 2024 Cold Applied Plastic Pavement Marking Installation Project, directing the Finance Officer to issue a manual check in the amount of \$60,082.51 to Traffic Solutions Inc. of Harrisburg, South Dakota.  

**Attachment IV-12**

## V. **OTHER BUSINESS**

*Other business is a time for City Commissioners to address the commission regarding matters not on the agenda. These items will not be deliberated by the governing body and will not be acted upon at this time. Items mentioned may be added to a future City Commission meeting or work session for deliberation or action.*

**VI. ADJOURN INTO EXECUTIVE SESSION TO DISCUSS  
CONTRACTUAL AND PERSONNEL MATTERS UNDER SDCL 1-  
25-2**

*Executive or closed meetings may be held by a majority vote of the governing body for the sole purposes of:*

- *Discussing the qualifications, competence, performance, character or fitness of any public officer or employee.*
- *Consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters.*
- *Preparing for contract negotiations or negotiating with employees or employee representatives.*
- *Discussing marketing or pricing strategies by a board or commission of a business owned by the City, when public discussion may be harmful to the competitive position of the business.*

*Any official action concerning such matters shall be made at an open official meeting.*

**VII. RECONVENE AS BOARD OF CITY COMMISSIONERS**

1. Roll Call

**VIII. ADJOURN THE MEETING OF AUGUST 12, 2024**

*The City of Yankton Community Meeting Room is accessible to everyone. If you have any additional accommodation requirements, please call 668-5221.*

*Should you have any reason to believe an open meetings law has been violated please contact the Open Meetings Commission at the South Dakota Office of the Attorney General at: 1302 E. Hwy 14, Suite 1, Pierre, SD 57501-8501 or by phone at 605-773-3215.*