



**Mission Statement**  
*To provide exemplary experiences, services & spaces that create opportunities for everyone to learn, engage and thrive.*

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## **YANKTON BOARD OF CITY COMMISSIONERS**

Regular City Commission Meeting beginning at 7:00 P.M.

**Monday, October 24, 2022**

**City of Yankton Community Meeting Room**

Located at the Career Manufacturing Technical Education Academy formerly known as Technical Education Center • **1200 W. 21<sup>st</sup> Street • Room 114**

**If you would like to watch the City Commission meeting you can do so by accessing the City of Yankton's YouTube Live Channel.**

<https://www.youtube.com/channel/UCD1a1hf1dIkiLVSVXnmdRQg/live>

Rebroadcast Schedule: Tuesday @ 7:30pm, on channels 3 & 45

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### **I. ROUTINE BUSINESS**

**1. Roll Call**

**2. Approve Minutes of regular meeting of October 10, 2022**

**Attachment I-2**

**3. City Manager's Report**

**Attachment I-3**

**4. Public Appearances**

*Public appearances is a time for persons to address the City Commission on items not listed on the agenda. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Each person has up to three minutes to speak. Comments made during the Public Appearance Comment period of the agenda may be on any subject. There shall be no personal attacks against the Mayor, members of the City Commission, City Staff, or any other individual.*

### **II. CONSENT ITEMS**

*Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the City Commission at one time, without discussion. Approval constitutes following the recommendation of the City Manager on each item.*

**1. Establish public hearing for sale of alcoholic beverages**

Establish November 14, 2022, as the date for the public hearing on the request for a Special Events Malt Beverage (on-sale) Retailers License for 1 day, December 17, 2022 from The Center (Kriss Thury, Executive Director), 900 Whiting Drive, Yankton, South Dakota.

**Attachment II-1**

**2. Establish public hearing for sale of alcoholic beverages**

Establish November 14, 2022, as the date for the public hearing on the request for a Special Events Malt Beverage (on-sale) Retailers License for 1 day, December 31, 2022 from The Center (Kriss Thury, Executive Director), 900 Whiting Drive, Yankton, South Dakota.

**Attachment II-2**

**3. Establish public hearing for renewal of Alcoholic Beverage Licenses**

Establish November 14, 2022, as the date for a public hearing and consideration of the applications for renewal of Alcoholic Beverage Licenses for the 2023 (January 1, 2023, to December 31, 2023) licensing period

**Attachment II-3**

**III. OLD BUSINESS**

*Old business includes items that have previously appeared on the City Commission's agenda and require further consideration or action by the board.*

**1. Second Reading and Public Hearing – Planning Commission**

Consideration of Memorandum #22-199, second reading and public hearing to consider Ordinance #1066 a extraterritorial zoning jurisdiction rezoning from ETJ A-1 Agricultural to ETJ B-2 Highway Business the North 260 feet of the NE 1/4, SW 1/4 of the North 18 Acres, Excluding Lots H1 and H2 Section 8, T93N, R55W of the 5th PM Yankton County, South Dakota and Outlot 1, NE 1/4, NE 1/4, SW 1/4 Except a Parcels Beginning at the SW Corner of Outlot 1, Thence North 208', Thence Northeasterly Parallel with the South Boundary Line of Outlot 1 208' Thence South 208' Thence Southwesterly 208' to the Point of Beginning as depicted on the associated map. Address, the north side of the 1500 block of Whiting Drive. Justus and Michelle Hirschman, owners.

**Attachment III-1**

*Adoption of an ordinance is typically a two-meeting process. At the first meeting, an ordinance is introduced, and the first reading is held. During the second meeting, the ordinance is discussed by the commission and the public and then considered for adoption.*

**IV. NEW BUSINESS**

*New business items are those that have not been discussed by the Commission previously.*

**1. Vehicle Purchase Public Works Department**

Consideration of Memorandum #22-192 and Resolution #22-50 regarding Vehicle purchase from the State of South Dakota Bid list for the City of Yankton, Public Works Department, Street Department for half-ton Pickup

**Attachment IV-1**

- 2. Bid Award Public Works Department**  
Consideration of Memorandum #22-193 regarding Bid award for Two Steel Walking Floor Trailer for the Department of Public Works, City of Yankton/Joint Powers Department

**Attachment IV-2**
- 3. Bid Award Crushing Salvaged Concrete and Asphalt**  
Consideration of Memorandum #22-194 regarding Bid award for Crushing Salvaged Concrete and Asphalt

**Attachment IV-3**
- 4. Purchase for the Parks Department**  
Consideration of Memorandum #22-195 regarding “ABI Force” laser leveling ball field groomer and attachments

**Attachment IV-4**
- 5. Planning Commission Recommendation - CUP**  
Consideration of Memorandum #22-200 and Resolution #22-53 regarding a Conditional Use Permit for self-storage facilities on the North 260 feet of the NE 1/4, SW 1/4 of the North 18 Acres, Excluding Lots H1 and H2 Section 8, T93N, R55W of the 5th PM Yankton County, South Dakota and Outlot 1, NE 1/4, NE 1/4, SW 1/4 Except a Parcels Beginning at the SW Corner of Outlot 1, Thence North 208', Thence Northeasterly Parallel with the South Boundary Line of Outlot 1 208' Thence South 208' Thence Southwesterly 208' to the Point of Beginning as depicted on the associated map. Address, the north side of the 1500 block of Whiting Drive. Justus and Michelle Hirschman, owners.

**Attachment IV-5**
- 6. Vehicle Purchase Chan Gurney Municipal Airport**  
Consideration of Memorandum #22-198 regarding Vehicle purchase from the State of South Dakota bid list for the City of Yankton, Chan Gurney Municipal Airport for a Ford Explorer

**Attachment IV-6**
- 7. Special Assessment, set public hearing**  
Consideration of Memorandum #22-202 and Resolution #22-54 recommending that November 14, 2022, be established as the date for a public hearing on the Special Assessment for Dakota Street

**Attachment IV-7**
- 8. Gun Purchase**  
Consideration of Memorandum #22-196 and Resolution #22-51 regarding gun purchase.

**Attachment IV-8**
- 9. Taser Purchase**  
Consideration of Memorandum #22-197 regarding taser purchase.

**Attachment IV-9**

10. **Base Salary Adjustment & Step Plan for City Employees**  
Consideration of Memorandum #22-203 establishing a base salary adjustment at 6 percent & a 1 Step Plan for all eligible employees of the City of Yankton, South Dakota, effective January 1, 2023

- (a) Resolution #22-55 regarding AFSCME Eligible employees;  
(b) Resolution #22-56 regarding FOP Eligible employees;  
(c) Resolution #22-57 regarding All NON-UNION Eligible employees.

**Attachment IV-10**

11. **Surplus Property**  
Consideration of Memorandum #22-191 and Resolution #22-49 regarding Surplus Property

**Attachment IV-11**

12. **Purchase of Fire Reporting Software for Fire Department**  
Consideration of Memorandum #22-201 regarding purchase of Fire Reporting Software for Fire Department

**Attachment IV-12**

13. **Fireworks Public Display for December 1, 2022**  
Consideration of Memorandum #22-204 regarding fireworks public display.

**Attachment IV-13**

14. **FAA Grant Pre-applications for 2023**  
Consideration of Memorandum #22-205 regarding FAA Airport Grant Pre-applications for 2023.

**Attachment IV-14**

## V. **OTHER BUSINESS**

*Other business is a time for City Commissioners to address the commission regarding matters not on the agenda. These items will be deliberated by the governing body and will not be acted upon at this time. Items mentioned may be added to a future City Commission meeting or work session for deliberation or action.*

## VI. **ADJOURN INTO EXECUTIVE SESSION TO DISCUSS CONTRACTUAL, LITIGATION AND PERSONNEL MATTERS UNDER SDCL 1-25-2**

*Executive or closed meetings may be held by a majority vote of the governing body for the sole purposes of:*

- Discussing the qualifications, competence, performance, character or fitness of any public officer or employee.*
- Consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters.*

- *Preparing for contract negotiations or negotiating with employees or employee representatives.*
- *Discussing marketing or pricing strategies by a board or commission of a business owned by the City, when public discussion may be harmful to the competitive position of the business.*

*Any official action concerning such matters shall be made at an open official meeting.*

## **VII. RECONVENE AS BOARD OF CITY COMMISSIONERS**

1. Roll Call

## **VIII. ADJOURN THE MEETING OF OCTOBER 24, 2022**

*The City of Yankton Community Meeting Room is accessible to everyone. If you have any additional accommodation requirements, please call 668-5221.*

*Should you have any reason to believe an open meetings law has been violated please contact the Open Meetings Commission at the South Dakota Office of the Attorney General at: 1302 E. Hwy 14, Suite 1, Pierre, SD 57501-8501 or by phone at 605-773-3215.*