

# **YANKTON BOARD OF CITY COMMISSIONERS**

Regular City Commission Meeting beginning at noon

**Monday, December 21, 2015**

Located at City Hall, 416 Walnut, Yankton

2<sup>nd</sup> floor conference room

Rebroadcast Schedule: Tuesday @ 7:30pm, Thursday @ 6:30 pm, on channels 3 & 45

## **I. ROUTINE BUSINESS**

### **1. Roll Call**

### **2. Approve Minutes of regular meeting of December 14, 2015**

**Attachment I-2**

### **3. Schedule of Bills**

**Attachment I-3**

### **4. City Manager's Report**

**Attachment I-4**

### **5. Public Appearances**

## **II. CONSENT ITEMS**

### **1. Special City Commission Meeting – set date and location**

Special City Commission meeting for January 7, 2016 at 6:30 pm in Room #114 at the Regional Technical Education Center

**Attachment II-1**

### **2. Possible Quorum Event**

January 8, 2016 for Strategic Planning Session, no official commission action

## **III. OLD BUSINESS**

### **1. Public hearing for a transfer of owner**

Consideration of Memorandum #15-321 regarding the transfer of ownership of a Retail (on-off sale) Malt Beverage License for July 1, 2015, to June 30, 2016, from J & J Convenience, LLC, (Judy Lane, Owner) d/b/a Gramps to Xtreme, Inc., (Jeff Koster, President) d/b/a Gramps, 700 E. 4th Street, Yankton, S.D

**Attachment III-1**

### **2. Public hearing for sale of alcoholic beverages**

Consideration of Memorandum #15-322 regarding the request for a Special Events Malt Beverage (on-sale) Retailers License and a Special (on-sale) Wine Retailers License for 1 day, January 9, 2016, from The Center (Christy Hauer, Executive Director), 900 Whiting Drive, Yankton, SD

**Attachment III-2**

## **IV. NEW BUSINESS**

### **1. Salary Adjustment for Finance Officer**

Consideration of Resolution #15-85 regarding recommending an adjustment to the salary of the Finance Officer

**Attachment IV-1**

**2. Salary Adjustment for City Attorney**

Consideration of Resolution #15-86 regarding recommending an adjustment to the salary of the City Attorney

**Attachment IV-2**

**3. Salary Adjustment for City Manager**

Consideration of Resolution #15-87 regarding recommending an adjustment to the salary of the City Manager

**Attachment IV-3**

**V. ADJOURN THE MEETING OF DECEMBER 21, 2015**

City Hall is accessible to everyone. If you have any additional accommodation requirements, please call 668-5221.

Should you have any reason to believe an open meetings law has been violated please contact the Open Meetings Commission at the South Dakota Office of the Attorney General at: 1302 E. Hwy 14, Suite 1, Pierre, SD 57501-8501 or by phone at 605-773-3215.

**CHAMBER OF THE BOARD OF CITY COMMISSIONERS  
YANKTON, SOUTH DAKOTA  
DECEMBER 14, 2015**

Regular meeting of the Board of City Commissioners of the City of Yankton was called to order by Mayor Carda.

**Roll Call:** Present: Commissioners Ferdig, Gross, Hoffner, Johnson, Knoff, Miner, Sommer, and Woerner. City Attorney Den Herder and City Manager Nelson were also present. Absent: None. Quorum present.

Action 15-384

Moved by Commissioner Gross, seconded by Commissioner Sommer, to approve the Minutes of the Study Session of November 23, 2015, and the regular meeting of November 23, 2015.

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 15-385

Moved by Commissioner Johnson, seconded by Commissioner Ferdig, that the Schedule of Bills be approved and warrants be issued.

A T & T-Cell Phone Bill-\$536.87; ACS Government Inf Service-Maint Program Support-\$1,814.52; Active Network-Quarterly Transaction-\$486.77; Airport Mgr's Assn SD-Membership Dues-\$25.00; Allegiant Emergency Svs Inc-Chemicals-\$297.06; AMG Occupational Medicine-CDL DOT Random Drug Test-\$63.00; Assn of Code Enforcement-Membership Dues-\$40.00; Avera Sacred Heart Hospital-CDL DOT Random Drug Test-\$50.00; Bame/Lori-Cart Storage-\$113.75; Banner Associates Inc-Transfer Station Scale-\$3,150.00; Bioverse Inc-Chemicals-\$1,600.00; Brock White Company LLC-Rental Fee-\$2,310.00; Brosz Engineering Inc-Pine Street Bridge-\$10,312.50; Brown & Saenger-Cash Register Tape-\$145.98; Buhl's Laundry Cleaners Inc-Uniforms-\$121.90; Building Officials/SD-Membership Dues-\$55.00; Bushnell Outdoor Products-Range Finder-\$4.58; Cedar Knox Public Power Dist-Elect-Nov-\$1,176.89; Centurylink-Phone-Nov-\$1,652.19; Chamber of Commerce-Meeting-\$59.00; City Management Assn SD-Membership Dues-\$150.00; City of Vermillion-Jt Power Cash Trans-\$31,020.01; City of Yankton-Central Garage Rubbish-\$40.00; City of Yankton-City Hall Garbage-\$13.00; City of Yankton-Parks Landfill Charges-\$361.73; City of Yankton-Solid Waste Compacted Garbage-\$10,063.35; City Utilities-Water-WW Charges-\$12,375.72; Claritus-Postage Supplies-\$369.41; Cornhusker Intl Truck Inc-Air Filter-\$562.69; Creative Forms & Concepts-Forms-\$274.83; Credit Collection Service Inc-Ut Collection-Oct-\$248.76; Crofton Elevator Inc-Pest Control-\$470.00; CSI Software-Software-\$599.00; Danko Emergency Equipment-Wrench Set-\$212.85; Den Herder Law Office PC-Professional Services-\$645.59; Dept of Corrections-DOC Work Program-\$1,728.90; Dex Media East-Phone Book-\$30.28; Double D Machine Works-Repairs-\$60.00; Ehresmann Engineering Inc-Part-\$89.61; Eisenbraun and Associates-Douglas Ave & Wilson-\$14,230.94; Electronic Engineering-Install Radios & Equip-\$1,989.04; Embroidery Works-Uniforms-\$156.00; Erdmann/Tracie-Refund-\$201.00; Ethanol Products LLC-Carbon Dioxide-\$510.81; Falkenberg Construction-Mowing-\$685.00; Fastenal Company-Jackets-\$701.86; First Tee of South Dakota-Junior Golf-\$560.00; Flannery/Kirt-Officer Stipend-\$25.00; Flexible Pipe Tool Company-Parts-\$1,047.85; Flint Trading Inc-Sealer Kit-\$761.01; Freedom Valu Center Inc-Car Wash-\$122.50; Frick/Adam-Officer Stipend-\$25.00; Frick/Brian-Officer Stipend-\$65.00; Geotek Eng & Testing Serv Inc-Raw Water Line-\$7,684.25; Gerstner Oil Co-Fuel-\$8,582.86; Govt Finance-Officer Assn-Membership Dues-\$70.00; Graymont Capital Inc-Lime-\$13,270.06; Hartington Tree LLC-MOVE

TREES-\$2,150.00; Hawkins Inc-Chemicals-\$2,106.05; HD Supply Waterworks Ltd-Parts-\$13,162.43; Hedahl's Parts Plus-Filters-\$1,392.54; Holophane-Postlite Poles-\$29,040.00; Human Resource Assn SD-Membership Dues-\$25.00; Hyvee-DOC Work Program-\$17.48; Independence Waste-Rental-\$110.95; J & H Care & Cleaning Company-Janitorial Services-\$2,795.00; Jack's Uniforms-Uniforms-\$121.89; Jebro Inc-Liquid Asphalt-\$14,001.47; Jim Tramp Construction-Reimbursement-\$2,388.00; Johnson Electric-Labor-\$697.49; Johnson Roofing Inc-Roof Repairs-\$582.53; JW Tramp Construction Inc-Reimbursement-\$1,216.00; Kadrmas Lee & Jackson Inc-Apron Expansion-\$10,334.25; Kaiser Heating & Cooling Inc-Repairs-\$302.97; Kellen & Streit Inc-Sand-\$481.03; Language Line Services-Interpret Fee-\$58.05; Light And Siren-Lights-\$894.92; Locators & Supplies Inc-Sweatshirts-\$253.23; Marks Machinery-Hitch Pin-\$22.95; Mayer Signs-Signs-\$450.00; Menards-Lumber-\$136.22; Midamerican Energy-Fuel-Nov-\$1,761.01; Midamerican Energy-Fuel-Nov-\$3,664.47; Midwest Alarm Company Inc-Fire System Inspection-\$626.00; Midwest Tape-Audio Books-\$1,020.73; Midwest Turf & Irrigation-Pump-\$1,100.96; Missouri Valley Shopper-Ad-\$76.02; Moser/Brad-Officer Stipend-\$25.00; Motor Vehicle Dept SD-License & Title-\$42.00; Motorola-Pager Repairs-\$234.00; Municipal Code Corp-Supplement #4-\$1,557.00; Municipal League SD-2016 Membership Dues-\$6,805.02; MW Automotive Services-Tow Vehicle-\$80.00; Myers Tire Supply-Tire Weights-\$245.11; New Deal Tire LLC-Scrap Tire Removal-\$3,122.00; Northern Truck Equipment Corp-Supplies-\$1,263.65; Northwestern Energy-Elect-Nov-\$74,034.39; Observer-Ad-\$154.00; Overhead Door Co-Door Repairs-\$145.00; Ozonia North America-Parts-\$4,137.01; Petroleum Traders Corp-Fuel-\$8,286.31; Pilger Sand And Gravel Inc-Sand-\$2,145.74; Police Chiefs' Assn-Membership Dues-\$115.24; Press Dakota Mstar Solutions-Publishing/Ads-\$3,333.88; Printing Specialists-Utility Notice-\$148.61; Pro Auto-Repairs-\$285.00; Racom Corporation-Radio Access-\$1,370.46; Rasmussen Mechanical Services-New Boiler-\$26,538.00; Regional Technical Education-Lease-Oct-\$2,933.34; SADA Systems-Subscription-\$2,076.75; Safety Benefits Inc-Annual Conference-\$65.00; Smith Insurance Inc-Firemans Accident Policy-\$2,671.00; Stern Oil Co Inc-Fuel-\$11,822.50; Sternquist/Dr. John-Reimbursement-\$57.45; Stevens Construction LLC-Walking Path-\$14,500.00; Street Maintenance Assn-Membership Dues-\$35.00; TMA-Tires-\$3,724.34; Todd Inc-Signs-\$4,000.87; Traffic Control Corp-Bracket Kit-\$480.00; TRE Environmental Strategies-Test-\$650.00; Tri-State Turf Irrigation-Repairs-\$811.28; Truck Trailer Sales Inc-DOT Inspections-\$2,320.65; Trugreen-Lawn Treatment-\$90.00; US Post Office-Util-Ut Postage-Nov-\$2,500.00; Underwriters Laboratories Inc-Tests-\$1,040.00; United Parcel Service Inc-Postage-\$324.21; Wage Works-Flex Serv Fee-Oct-\$85.00; Welfl Construction Corp-Meridian Bridge Plaza-\$9,229.26; Woehl/Toby-Officer Stipend-\$25.00; Woods Fuller Shultz & Smith PC-Professional Services-\$202.50; Xerox Corporation-Copier Lease-\$89.88; Xerox Corporation-Copier Lease-\$1,442.12; Yankton Co Historical-1/4 SP Appropriation-\$2,025.00; Yankton County Auditor-YC Capital Improve Cost-\$15,740.81; Yankton County Ems Association-CPR Class-\$100.00; Yankton Redi Mix-Meridian Bridge Plaza-\$547.50; Yankton School District 63-3-Third Qtr Billing-\$24,121.18; Ziegler/William-Officer Stipend-\$65.00; A & B Business Inc-Copier Maintenance-\$408.61; ABC-AMEGA Inc-Maintenance-\$133.00; Ace Hardware-Park Supplies-\$480.74; Al's Oasis Café-Conference-\$8.56; All Star Pro Golf-Merchandise-\$237.67; Amazon Mktplace Pmts-DVDS-\$871.41; Amazon.Com-Gloves-\$122.62; Amzn.Com/Bi-Office Supplies-\$31.99; American-Meeting-\$75.00; Americinn Lodge & Suite-Conference-\$115.91; APA Memberships-American Planning Assoc-\$479.00; Appeara-Towels-\$308.28; Army Lodging-Travel Lodging-\$148.00; AT&T Bill Payment-AT&T Mobility-\$314.32; AWWA.Org-Membership-\$182.00; Backdraft Magazine-Advertisement-\$155.00; Baker-Taylor-Books-\$6,401.58; Battery Exchange-Supplies-\$89.95; Becker Body Shop-Repair-\$200.00; Biscuit Love-Meeting-\$29.50; Blarney's-SD Planners Conference-\$11.62; Popular Science-Magazine Subscription-\$19.97; Working Mother-Magazine Subscription-\$15.97; Boller Printing-Print Tickets-\$204.00; Bomgaars-Tool Box-\$2,733.96; Book Systems Inc-Self Check

Software-\$1,495.00; Booklist Magazine-Magazine Subscription-\$147.50; Bridgestone Sports USA-Golf Caps-\$99.16; Buhl's Cleaners-Uniforms-\$16.96; Callaway-Golf Equipment-\$379.42; Car & Driver Magazine-Magazine Subscription-\$15.00; Caseys Gen Store-Staff Appreciation-\$11.62; Center Point-Books-\$1,056.31; Centurion Technologies-Computer Maintenance-\$210.00; Christensen Radiator-Snow Plow Parts-\$377.36; Clarks Rentals-Custom Equipment Rental-\$410.98; Cleveland Golf-Golf Equipment-\$62.65; The New Yorker-Magazine Subscription-\$105.99; Coffee Cup-Officer Graduation-\$35.00; Concrete Materials-Bridge Plaza-\$705.75; Cox Auto Supply-Screen Bearings-\$637.17; Crescent Electric-Heater Contacts-\$893.74; Culligan Water-Water Softener Salt-\$78.00; D-P Tools Inc-Sockets-\$87.95; Dairy Queen-Staff Appreciation-\$40.00; Darecatalogcom-Dare T-Shirts-\$1,871.85; Davidson Titles Inc-Books-\$88.50; Dayhuff Enterprises-Floor Finish-\$902.73; Delta-Airline Tickets-\$594.70; Demco Inc-Office Supplies-\$97.07; Denny's-Travel Expense-\$10.95; DLT Solutions-Autocad Software-\$2,719.64; Dunhams-Recreation Supplies-\$9.99; DX Service-Salt-\$1,446.48; ESRI Inc-Software Maintenance-\$1,000.00; Farm & Home Publishers-Book-\$33.60; Fastenal Company-Connectors-\$81.26; Firehouse Subs-Travel Expense-\$10.00; Fred Haar Company-Equipment Repair-\$587.33; Fuddruckers-Travel Expense-\$12.82; Galco Industrial Elect-Electrical Heaters-\$92.69; Girton Adams Co-Sludge Heater\$3 Part-\$597.11; GJP Inc-Magazine Subscription-\$25.98; Godfathers Pizza-Conference-\$6.41; Gokeyless-Keypad Covers-\$92.96; Graham Tire-Tires-\$800.00; Hach Company-Lab Coliform Testing-\$149.75; Hardee's-Officer Graduation-\$20.19; Hatch Furniture-Repair-\$49.00; Hattie B's Hot Chicken-Meeting Expense-\$36.68; Hedahls-Hub Bearing/ Idler Arm-\$1,299.07; Heine Electric & Irrig-Cleaning/Jetting of Well-\$3,909.69; Hy-Vee Gas-Fuel-\$30.11; Hy-Vee-Concessions/Gatorade-\$400.57; In H2 Golf Company-Merchandise-\$360.70; Independence Waste-Rentals-\$382.90; Int Battery Exchange-Battery-\$121.85; Interstate All Battery-Batteries-\$312.42; JJ Benji-Uniforms-\$3,433.50; JP Cooke-Dog Tags-\$117.28; Jack's Uniforms & Equip-Uniforms-\$751.56; Jacks Bar-B-Que-Meeting Expense-\$88.17; JCL Solutions-Cleaning Supplies-\$622.30; JoDeans Steak House-Meeting Expense-\$14.40; Kaiser Refrigeration-Building Repair-\$470.30; Karls TV and Appliance-Building Repair-\$249.96; KMart-Janitorial Supplies-\$64.62; Lee Newspaper Subscrip-Newspaper Subscription-\$304.20; Marinapools-Pool Repair-\$105.99; Mark's Machinery Inc-Mower Repair-\$1,298.08; McAfee Intel Security-Office Supplies-\$52.99; McDonald's-DOC Work Program-\$28.29; Mead Lumber-Park Repairs-\$228.56; Med-Vet-Sharps Containers-\$379.95; Medicine Creek Conv-Travel Fuel-\$37.78; Menards-Windows-\$1,889.86; Microfilm Imaging Syst-Office Supplies-\$16.50; Midwest Alarm Co Inc-Maintenance-\$63.00; Midwest Laboratories-Lab Biosolids Testing-\$765.10; Miracle Recreation-Park Supplies-\$790.00; MN State Horticultural-Magazine Subscription-\$63.00; Myradiomall Com-Radio Antennas-\$106.61; National Geographic-Magazine Subscription-\$39.00; National Recreation-NRPA Membership-\$165.00; Newspapers IA WI NV-Newspaper Subscription-\$461.78; Nike Golf-Merchandise-\$51.29; Northtown Automotive-Vehicle Maintenance-\$32.72; Hardees-Travel Expense-\$12.81; Natl Wildlife Fed-Magazine Subscription-\$15.00; Office Depot-Office Supplies-\$703.02; Oprah Magazine-Magazine Subscription-\$34.97; O'Reilly Auto-Manifold Set/Thermostat-\$593.24; O-rings & More-Gaskets-\$61.40; Overdrive Dist-Downloadable Books-\$752.27; Overhead Door Co-Garage Door Openers-\$526.00; Orbitz.Com-Car Rental-\$127.44; Amerizon-Batteries and Chargers-\$343.33; Crystallam-Office Supplies-\$84.96; Mountainpla-Membership Dues-\$65.00; SD Ready Mix-Training-\$300.00; Sparkscusto-Equipment Repair-\$474.49; Ping Inc-Golf Equipment-\$138.75; Postage Refill Mailstation-Postage-\$100.00; Provantage LLC-Internet Access-\$9,763.79; Push Pedal Pull Corp-Equipment Repair-\$1,512.85; Quickship-Printer Ink-\$39.62; Quill Corporation-Program Supplies-\$161.65; Ramada Inns-SD Planners Conf Lodging-\$196.12; Large Edition Mag-Magazine Subscription-\$29.96; Renaissance Hotels-Meeting-\$3,266.28; Booksontape.Com-Audio Book-\$125.25; Rileighs Outdoor Décor-Christmas Decorations-\$357.15; Riverside Hydraulics-Rebuild Plow

Cylinder-\$288.21; Rotork Controls-Repairs-\$833.84; Ruby Tuesdays-TAP Grant Expense-\$32.39; Scheels All Sports Inc-Recreation Supplies-\$206.67; Severn Trent Water-Electrical Parts-\$1,041.60; SF Regional Airport-Meeting-\$26.00; Shell Oil-Conference-\$35.70; Sherwin Williams-Park Supplies-\$91.16; Showcases-Office Supplies-\$38.80; Sohars RCPW Inc-Poly Spinners-\$631.52; Specialty Store Service-Office Supplies-\$333.60; Hansen Locksmithing-RTEC Door Repair-\$600.00; The Collision Co-Repairs-\$350.00; Subway-Meeting-\$39.03; Summit Performance-Leveling Kit-\$40.49; Sun Mountain Sports-Merchandise-\$141.00; Tennsco Corp-Equipment Repair-\$33.37; Tessman Company-Chemicals-\$1,743.00; The Farm House-Meeting-\$182.00; Tinting Pros-Key Fob-\$279.00; TMA-Tires Front Align-\$2,572.21; Sports Illustrated-Magazine Subscription-\$89.04; Sunset Magazine-Magazine Subscription-\$29.00; Tractor Supply Co-Pound Supplies-37.09; Truck Trailer Sales-Fuse Holder-\$9.00; Tumblebooks Inc-E-Books-\$499.00; UFood Grill-Meeting-\$11.08; UPS-Shipping-\$32.10; USA Blue Book-Supplies-\$1,153.51; USPS-Postage-\$39.06; Vanderhule Moving-Argon Gases-\$242.50; Viddler Inc-Video Hosting-\$30.22; Vzwrllss-Internet Access-\$1,012.16; Wal-Mart-Paper-\$384.09; Wayfair- Sign-\$129.50; Western Office Product-Office Supplies-\$1,617.70; Wholesale Supply Co-Concessions/Gatorade-\$121.80; Wilsons Lodge Oglebay-Revenue & Manage School-\$1,472.30; WM Supercenter-DVDs\$439.21; WM Supercenter-Program Supplies-\$6.86; Women's Day Magazine-Magazine Subscription-\$10.00; WW Grainger-Janitorial Supplies-\$162.58; Yankton Chamber of Com- Leadership Training-\$75.00; Yankton Medical Clinic-Firefighter Exams-\$10,372.50; Yankton Pizza Ranch-DOC Work Program-\$40.65; AFSCME Council 65-Employee Deductions-\$1,369.38; American Family Life Corp-Cancer & ICU Premiums-\$6,509.98; Assurant Employee Benefits-Vision Ins-December-\$564.38; Burks/Jenny-Refund-\$60.00; Connections Inc-EAP Insurance-November-\$274.82; Dakota Traffic Services LLC-Durable Pavement Marking-\$35,558.80; Delta Dental-Dental Ins-December-\$6,932.04; Dept of Social Services-Employee Deductions-\$1,835.00; First Natl Bank South Dakota-AFLAC-Medical-\$2,589.44; Flexible Pipe Tool Company-Flusher Truck-\$291,158.00; ICMA Retirement Trust No. 457-Employee Deductions-\$2,783.86; Larry's Home Center-Replace Check-\$4,373.25; Larry's Plumbing Service-Replace Check-\$98.94; Minnesota Life Insurance Co-Life Insurance-December-\$688.24; Munimetrix Systems Corp-Software Support-\$1,996.00; Retirement SD-SD Retirement-Nov-\$65,583.64; SDSRP-Employee Deductions-\$4,580.00; Smeal Fire Apparatus Co-Fire Dept Equipment-\$645,600.00; Summit Activity Center-Employee Deductions-\$822.65; United Way Employee-Deductions-\$70.00; Wellmark Blue Cross-Health Ins-December-\$87,471.98; Yankton Area Prog Growth-Sales Tax Reimb 3rd Qtr-\$70,612.08; Yankton County Sheriff Dept-DOJ Reimbursement-\$4,884.11; Yankton County Treasurer-Taxes-\$209.25.

**Roll Call:** Members present voting "Aye:" Commissioners Ferdig, Gross, Hoffner, Johnson, Knoff, Miner, Sommer, and Mayor Carda; voting "Nay:" None; Abstaining: Commissioner Woerner. Motion adopted.

#### SALARIES-NOVEMBER 2015:

Administration-\$29,211.87; Finance-\$29,886.67; Community Development-\$18,336.61; Police-\$148,539.46; Fire-\$10,821.46; Engineering-\$41,818.47; Street-\$41,536.30; Snow & Ice-\$1,052.32; Traffic Control-\$1,909.40; Library-\$28,304.76; Parks/SAC-\$52,515.81; Marne Creek-\$3,319.00; Water-\$37,225.12; Wastewater-\$33,921.09; Cemetery-\$3,303.16; Solid Waste-\$18,834.49; Landfill-\$14,638.72; Golf Course-\$15,634.19; Central Garage-\$6,603.09.

#### PERSONNEL CHANGES & NEW HIRES:

New Hires: Collin Bertram-\$8.55 and/or \$20.00 hr.-Rec. Division; Samuel Forrer-\$8.55 hr.-Rec. Division; Gerry Hastreiter-\$8.55 hr.-Rec. Division; Paige Noble-\$8.55 hr.-Rec. Division; David Messner-\$1679.08 bi-wk.-Information Services; Ryan Moderegger-\$8.50 hr.-Rec. Division; Lauryn Perk-\$8.55 hr.-Rec. Division; Case Roth-\$8.55 hr.-Rec. Division.

Wage Change: Colby Benson-\$8.80 hr.-Rec Division; Karie Forman-\$11.55 hr.-Rec Division; Cody Hanzlik-\$8.80 hr.-Rec Division; Tyler Hudson-\$13.30 hr.-Rec Division; Tyler Johnson-\$9.55 hr.-Rec Division; Amberlee Mueller-\$10.05 hr.-Rec Division; Robert Noble-\$8.80 hr.-Rec Division; Brad Parker-\$2012.93 hr.-Police; Patty Schieffer-\$10.55 hr.-Rec Division; Saladin Smith-\$8.80 hr.-Rec Division; Kelsey Sutera-\$9.05 hr.-Rec Division; Britta True-\$9.80 hr.-Rec Division.

Status Change: Rebecca Eskens-\$1,202.46 bi-wk. from PT Park Maintenance to FT Grounds Maintenance Worker; Javier Murguia-\$1,899.74 bi-wk. from Police Officer to Sergeant; Monty Rothenberger-\$1,909.35 bi-wk. from Police Officer to Sergeant; Dwayne Schantz-\$1,501.74 bi-wk. from Water Plant Operations Spec. to Sr. Water Plant Operations Spec.

City Manager Nelson submitted a written report giving an update on community projects and items of interest.

#### Action 15-386

Moved by Commissioner Johnson, seconded by Commissioner Knoff, that the following items on the consent agenda be approved.

1. Pawn Brokers Licenses for 2016  
Consideration of Memorandum 15-304 recommending approval of the applications for Pawn Brokers License.
2. Renewal of Private Collector of Refuse License for 2016  
Consideration of Memorandum 15-305 recommending approval of the renewal of applications for Private Collector of Refuse Licenses for the year 2016 (January 1, 2016 – December 31, 2016) licensing period.
3. Renewal of Mobile Home Park Licenses  
Consideration of Memorandum 15-306 recommending approval of the renewal of Mobile Home Park licenses for the 2016 licensing period.
4. Renewal of 2016 City Dance License Applications  
Consideration of Memorandum 15-303 recommending approval of the renewal of applications for 2016 City Dance Licenses.
5. Peddler's License  
Consideration of Memorandum 15-301 recommending approval of an application for a Peddler's License for Huber Home Improvement, 44254 292<sup>nd</sup> Street, Irene, South Dakota, to go door-to-door for the purpose of sales and installation of home improvement items.
6. Peddler's License  
Consideration of Memorandum 15-302 recommending approval of an application for a Peddler's License for Leo Kaiser dba River City Produce, to go house-to-house for the purpose of selling apples, oranges, and grapefruit.
7. Establish public hearing for a transfer of owner  
Establish December 21, 2015, as the date for the public hearing on the transfer of ownership of a Retail (on-off sale) Malt Beverage License for July 1, 2015, to June 30, 2016, from J & J Convenience, LLC, (Judy Lane, Owner) dba Gramps to Xtreme, Inc., (Jeff Koster, President) dba Gramps, 700 E. 4th Street, Yankton, South Dakota.
8. Establishing public hearing for sale of alcoholic beverages  
Establish December 21, 2015, as the date for the public hearing on the request for a Special Events Malt Beverage (on-sale) Retailers License and a Special (on-sale) Wine Retailers License for one day, January 9, 2016, from The Center (Christy Hauer, Executive Director), 900 Whiting Drive, Yankton, South Dakota.

9. Meeting Date Location Change

Establish Monday, December 21, 2015, at 12:00 noon, in Meeting Room A, 2<sup>nd</sup> floor of City Hall as the date, time and location for the second City Commission meeting in December.

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Action 15-387

This was the time and place for the public hearing on the applications for renewal of Alcoholic Beverage Licenses for the 2016 (January 1, 2016, to December 31, 2016) licensing period. (Memorandum 15-299) No one was present to speak for or against approval of the license applications. Moved by Commissioner Knoff, seconded by Commissioner Johnson, to approve the following Alcoholic Beverage Licenses for 2016:

Retail (On-Sale) Liquor-Full Service Restaurant:

Czeckers, Inc., dba Czeckers, Inc., 407 Walnut St.; Bernard Properties, LLC, dba Riverfront Events Center & Emporium, 121-113 W. 3<sup>rd</sup> St.

Retail (On-Sale) Liquor:

Hanten, Inc., dba Ben’s Brewing Company, 222 W. 3<sup>rd</sup> St.; Black Steer, Inc., dba The Black Steer, 300 E. 3<sup>rd</sup> St.; Boomer’s, Inc., dba Boomer’s Lounge, 100 E. 3<sup>rd</sup> St.; Hillcrest Golf-Country Club, 2206 Mulberry St.; JoDeans Corp., dba JoDeans, 2809 Broadway Ave.; WR Capital I, LLC, dba Minerva’s Grill & Bar, 1607 E. Hwy 50, Suite A; Dayhuff Enterprises, Inc., dba MoJo’s Pizza & Spirits, 102-104 E. 3<sup>rd</sup> St.; Dayhuff Enterprises, Inc., dba O’Malley’s Bar, 204 W. 3<sup>rd</sup> St.; Drotzmann & Portillo, LLC dba Rounding 3<sup>rd</sup> Bar & Casino, 304 W. 3<sup>rd</sup> St.; Bernard Properties, LLC, dba The Brewery, 200-204 Walnut St.; Flusswerks, LLC, dba The Landing, 104 Capital St.; Upper Deck, Inc., dba Upper Deck, 311-315 Broadway Ave.; VFW Post 791, 209 Cedar St.; Walnut Tavern, Inc., 100 W. 3<sup>rd</sup> St.; Yankton Bowl, Inc., 3010 Broadway Ave., & Suite 1; Dayhuff Enterprises, Inc., dba Zebra Club & Cockatoo Bar, 106-112 E. 3<sup>rd</sup> St..

Package (Off-Sale) Liquor:

Cork 'N Bottle, Inc., dba Cork 'N Bottle, 1500 Broadway Ave.; Hy-Vee Food Stores, Inc., dba Hy-Vee Wine & Spirits, 2100 N. Broadway Ave.; SHREE LLC, dba JR’s Oasis, 2404 E. SD Hwy 50; Annis Properties, Inc., dba Patriot Express 02, 100 E. 4<sup>th</sup> St.; Annis Properties, Inc., dba Liquor Hot Spot, 909 Broadway Ave.; Pure Ice Partners, LLC dba Pure Ice Company, 101 Capital St.; ZACCON, Inc., dba Roadrunner Convenience Mart, 300 W. 23<sup>rd</sup> St.; Theresa Wick dba Sportsman’s, 901 Broadway Ave.; Wal-Mart Stores, Inc., dba Wal-Mart Store No. 1483, 3001 Broadway Ave.; Yankton Drug, Inc., dba Yankton Drug Co., 109 W. 3<sup>rd</sup> St.; Dayhuff Enterprises, Inc., dba Zebra Club & Cockatoo Bar, 106-112 E. 3<sup>rd</sup> St.

Retail (On-Off Sale) Wine:

Charlies Pizza House, Inc., dba Charlie’s Pizza House, 804 Summit St.; Cheers Bar & Grill, LLC, dba Cheers Bar & Grill, LLC, 1208 Broadway Ave.; Czeckers, Inc., dba Czeckers Inc., 407 Walnut St.; El Tapatio Family Mexican Restaurant, 2502 Fox Run Parkway; GNA Ventures, Inc., dba Happy Hourz, 311 Douglas Ave.; SYMS, LLC, dba Holiday Inn Express, PO Box 113; San Jose, Inc., dba Mexico Viejo, 1809 Broadway Ave.; A’viands, LLC, dba Mount Marty College, 1105 W. 21<sup>st</sup> St.; TST, Inc., dba Phinney’s Pub & Casino, Yankton Mall; RB Beer & Burgers, LLC dba RB Beer & Burgers, 2901 Broadway Ave. Suite C; Morgen, LLC, dba South Point Gaming Lounge, 1101 Broadway Ave., Suite 109; Flusswerks, LLC, dba The Landing, 104 Capital St.; Tokyo Japanese Cuisine of Ykt, Inc. dba Tokyo Japanese Cuisine, 2007 Broadway Ave. Ste. J; Wal-Mart Stores, Inc., dba Wal-Mart Store No.

1483, 3100 Broadway Ave.; Walgreen Co. dba Walgreen #9806, 2020 Broadway Ave.

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 15-388

This was the time and place for the public hearing on the application for renewal of the Retail (On-Sale) Liquor License for the January 1, 2016, to December 31, 2016, licensing period for B.P.O. Elks Lodge 994, 504 W. 27<sup>th</sup> St., Yankton, South Dakota. (Memorandum 15-299) No one was present to speak for or against approval of the license application. Moved by Commissioner Gross, seconded by Commissioner Woerner, to approve the license.

**Roll Call:** Members present voting "Aye:" Commissioners Ferdig, Gross, Hoffner, Johnson, Knoff, Sommer, Woerner, and Mayor Carda; voting "Nay:" None; Abstaining: Commissioner Miner.

Motion adopted.

Action 15-389

This was the time and place for the public hearing on the application for a Special Malt Beverage (on-sale) Retailers License and a Special (on-sale) Wine Retailers License for one day, January 9, 2016, from TST, Inc. dba Phinney's Pub & Casino, (John Tuttle, President) Yankton Mall, Yankton, South Dakota. (Memorandum 15-300) No one was present to speak for or against approval of the license application. Moved by Commissioner Knoff, seconded by Commissioner Johnson, to approve the license.

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 15-390

This was the time and place for the second reading and public hearing for Ordinance No. 984, BE IT ORDAINED THAT ORDINANCE NO. 968 APPROPRIATING MONIES FOR DEFRAYING THE NECESSARY EXPENSES AND LIABILITIES OF THE CITY OF YANKTON, SOUTH DAKOTA, FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2015, AND ENDING DECEMBER 31, 2015, AND PROVIDING FOR THE LEVY OF THE ANNUAL TAX FOR ALL FUNDS CREATED BY THE ORDINANCE WITHIN SAID CITY BE AMENDED TO WIT. (Memorandum 15-288) No one was present to speak for or against adoption of the ordinance. Moved by Commissioner Gross, seconded by Commissioner Knoff, to adopt Ordinance No. 984.

**Roll Call:** Members present voting "Aye:" Commissioners Ferdig, Gross, Hoffner, Johnson, Knoff, Miner, Sommer, and Mayor Carda; voting "Nay:" None; Abstaining: Commissioner Woerner.

Motion adopted.

Action 15-391

Moved by Commissioner Johnson, seconded by Commissioner Hoffner, to authorize the City to write off uncollectible utility accounts in the amount of \$13,019.12, which is equal to approximately thirteen-one hundredths of one percent of total revenues for water, waste water, and solid waste collection for the one year period. (Memorandum 15-298)

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 15-392

Moved by Commissioner Hoffner, seconded by Commissioner Knoff, to keep 2016 rates for Fox Run

Golf Course fees the same as in 2015, and to add one additional category for season pass holders who are between 25-30 years of age for a cost of \$300.00 annually. (Memorandum 15-307)

**Roll Call:** Members present voting “Aye:” Commissioners Ferdig, Hoffner, Johnson, Knoff, Miner, Sommer, Woerner, and Mayor Carda; voting “Nay:” Commissioner Gross.

Motion adopted.

Action 15-393

Moved by Commissioner Knoff, seconded by Commissioner Johnson, to adopt Resolution 15-79. (Memorandum 15-313)

**RESOLUTION 15-79**

WHEREAS, the City of Yankton and Yankton County have entered into an agreement for the provision of library services for residents living outside the corporate limits of the city; and,

WHEREAS, the current agreement is slated to expire December 31, 2015; and,

WHEREAS, Yankton County has contracted with the City for library services since 1993; and,

WHEREAS, more than 798 Yankton County households are cardholders at the Yankton Community Library; and,

WHEREAS, the current agreement between the City and County contains a provision for extending this service until December 31, 2015.

NOW, THEREFORE BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota that the Agreement for the Provision of Library Services between the City and Yankton County be extended for the term January 1, 2016, through December 31, 2016.

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Action 15-394

This was the time and place to award the bid for the annual supply of Transport-Tankwagon Petroleum Products for Chan Gurney Airport for 2016. The following bids were received and opened on December 3, 2015:

Stern Oil, Freeman, South Dakota: Aviation gas-100 low lead, Transport-\$0.2421/gal.; Aviation gas-Tankwagon-\$0.4092/gal.; Jet A fuel-Transport (with fuel system ice inhibitor)-\$0.1011/gal.; Jet A fuel-Tankwagon (with fuel system ice inhibitor)-\$0.3303/gal.

Gerstner Oil, Yankton, South Dakota: Aviation gas-100 low lead, Transport-\$0.2648/gal.; Aviation gas-Tankwagon-\$0.4848/gal.; Jet A fuel-Transport (with fuel system ice inhibitor)-\$0.0974/gal.; Jet A fuel-Tankwagon (with fuel system ice inhibitor)-\$0.3448/gal.

A bid was also submitted by Avfuel Corporation, Leawood, Kansas, that did not meet specifications and was, therefore, not considered. (Memorandum 15-308)

Moved by Commissioner Sommer, seconded by Commissioner Knoff, to award the bids to the lowest

qualified bidders, Stern Oil, Freeman, South Dakota, for Aviation Gas-100 low lead Transport for \$0.2421 per gallon; Aviation Gas-100 low lead Tankwagon for \$0.4092 per gallon; and Jet A Fuel Tankwagon for \$0.3303 per gallon; and to Gerstner Oil, Yankton, South Dakota, for Jet A fuel Transport (with fuel system ice inhibitor) for \$0.0974 per gallon.

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 15-395

Moved by Commissioner Johnson, seconded by Commissioner Knoff, to adopt Resolution 15-84, (Memorandum 15-297)

**RESOLUTION 15-84**

**A RESOLUTION AUTHORIZING THE CONTINUATION OF A (FIVE (5) YEAR) CONTRACTUAL AGREEMENT BETWEEN THE CITY OF YANKTON AND THE YANKTON HOUSING AND REDEVELOPMENT COMMISSION (YHRC)**

**WHEREAS**, the Board of the City Commissioners of the City of Yankton enacted Resolution #94-78, creating the Yankton Housing and Redevelopment Commission (YHRC); and

**WHEREAS**, South Dakota Codified Law 11-7A 1 and 2, allows a City and a Housing and Redevelopment Commission to enter into an agreement to provide services to one another; and

**WHEREAS**, it is appropriate for the City and the YHRC to enter into an agreement for services and activities as provided for in South Dakota Codified Law 11-7A-2.

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor be authorized to sign the attached agreement with the Yankton Housing and Redevelopment Commission (YHRC) for the continuation of services as identified in said agreement.

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 15-396

Moved by Commissioner Gross, seconded by Commissioner Sommer, to approve the purchase of property from Schramm Properties, LLC, that is necessary for the East Highway 50 Project NH 0050(99)381 for a cost of \$58,900.00, with the State paying two-thirds of the cost and the City paying one-third of the cost, and to authorize the City Manager to execute associated documents. (Memorandum 15-320).

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 15-397

Moved by Commissioner Knoff, seconded by Commissioner Sommer, to adopt Resolution 15-80. (Memorandum 15-314)

**Resolution 15-80**  
Resolution of Necessity of the  
Yankton Board of City Commissioners

It is hereby resolved by the Yankton Board of City Commissioners:

Whereas, the City of Yankton and the South Dakota Department of Transportation, acting through its Transportation Commission, are undertaking a highway improvement and utility project involving Highway 50, known as Project NH 0050(99)381, PCN6926, in Yankton County, which begins at East 4<sup>th</sup> Street from the south junction of United States Highway 81 east to Ferdig Avenue in Yankton; and

Whereas, a portion of the project east of the City of Yankton will require the acquisition, either by purchase or condemnation, of 30 feet of land for right of way, including control of access, borrow pits, cutslopes, fillslopes, impoundments, and channel changes, 10 feet of which right of way will ultimately be acquired by the State of South Dakota for highway right of way and 20 feet of which will be acquired in fee by the City of Yankton for a utility corridor; and

Whereas, the Project is scheduled for construction in 2017, and construction bids must be obtained before construction with a scheduled bid letting date of August 3, 2016; and

Whereas, acquisition of the land for right of way must be completed before construction bids can be obtained; and

Whereas, despite having made a good-faith offer to acquire the land, the City of Yankton has been unable to acquire through voluntary acquisition the land for right of way from the landowners indicated below.

Now, therefore, BE IT RESOLVED:

1. That it is necessary for the City of Yankton to initiate and maintain condemnation proceedings under SDCL Ch. 21-3 and Ch. 31-19 at any time after the date of this resolution against any of the following landowners to acquire the right of way necessary for the project:

Landowner: Gary Becker  
Real Property: Outlot A, Branaughs Addition in Section 17, Township 93 North, Range 55 West of the Fifth Prime Meridian, and Bernard Tramp Addition in Section 17, Township 93 North, Range 55 West of the Fifth Prime Meridian, Yankton County, South Dakota. The right of way for this property is depicted in the recorded plats of Lots H1 and U1.

Landowner: Gary Becker; Charleen Ward; The R&J Asset Protection Trust, David R. Smith and Joleen M. Smith, Trustees; and Majorie Becker  
Real Property: Outlot 1, Branaugh's Addition in Section 17, Township 93 North, Range 55 West of the Fifth Prime Meridian, Yankton County, South Dakota. The right of way for this property is depicted in the recorded plats of Lots H1 and U1.

Landowner: Lee Goeden  
Real Property: Parcel D, in the Southwest Quarter of the Northwest Quarter (SW1/4NW1/4), Section 17, Township 93 North, Range 55 West of the Fifth Prime Meridian, Yankton County, South Dakota. The right of way for this property is depicted in the recorded plats of Lots H1 and U1.

Landowner: Kyle, Erica, and Kent Hochstein  
Real Property: Parcel R, in the Southwest Quarter of the Northwest Quarter (SW1/4NW1/4), and Parcel A in the Southwest Quarter of the Southwest Quarter of the Northwest Quarter (SW1/4SW1/4NW1/4), all in Section 17, Township 93 North, Range 55 West of the Fifth Prime Meridian, Yankton County, South Dakota. The right of way for this property is depicted in the recorded plats of Lots H1 and U1.

Landowner: John and Sandra Justra  
Real Property: Lot 201 in the Northeast Quarter of the Southwest Quarter of the Northwest Quarter (NE1/4SW1/4NW1/4), Section 17, Township 93 North, Range 55 West of the Fifth Prime Meridian, Yankton County, South Dakota. The right of way for this property is depicted in the recorded plats of Lots H1 and U1.

Landowner: Phyllis Blakey Thornton, et al.  
Real Property: Lots 1, 2, and 3 of Blakey's 2<sup>nd</sup> Addition in Government Lot 3 of Section 17, Township 93 North, Range 55 West of the Fifth Prime Meridian, Yankton County, South Dakota. The right of way for this property is depicted in the recorded plat of Lot U1.

2. That the City of Yankton will pay reasonable compensation to the landowners and any other rightful claimants as determined by state law.
3. That the City of Yankton may undertake any and all other condemnation actions related to the Project necessary to acquire the described right of way, including filing a Declaration of Taking under SDCL § 31-19-23.

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.  
Motion adopted.

Action 15-398

Moved by Commissioner Johnson, seconded by Commissioner Gross, to accept the water, sewer, storm and street improvements located in front of Block 1, Lots 1-20, and Block 2, Lots 1-4, all in Drotzmann's Addition as complete. (Memorandum 15-309)

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 15-399

Moved by Commissioner Sommer, seconded by Commissioner Gross, to adopt Resolution 15-78. (Memorandum 15-310)

**RESOLUTION 15-78**

**A RESOLUTION AUTHORIZING THE PLACEMENT OF A STOP SIGN AT THE INTERSECTION OF COLE DRIVE AND DOUGLAS AVENUE.**

WHEREAS, Cole Drive is a new street that was recently accepted by the City, and;

WHEREAS, the intersection of Cole Drive and Douglas Avenue is a tee intersection that reflects the need for the installation of a stop sign for the eastbound traffic;

WHEREAS, Cole Drive is a cul-de-sac with local traffic only;

WHEREAS, it is provided by the Code of Ordinances of the City of Yankton that the City has the authority to place and maintain all regulatory signs that meet the requirements of the Manual on Uniform Traffic Control Devices.

NOW, THEREFORE, BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, SD, that a stop condition be established at the intersection of Cole Drive and Douglas Avenue, for eastbound traffic.

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.  
Motion adopted.

Action 15-400

Moved by Commissioner Knoff, seconded by Commissioner Johnson, to approve Change Order No. 3, from T&R Contracting, Inc., Sioux Falls, South Dakota, for the street and utility improvements for the Douglas Avenue and Wilson Road Paving Project, a decrease of \$74,932.08 for a new contract total of \$1,920,415.62; to accept the project as complete; and to authorize the City Finance Officer to issue a manual check in the amount of \$133,944.14 to T&R Contracting, Inc., as final payment for the project. (Memorandum 15-319)

**Roll Call:** Members present voting "Aye:" Commissioners Ferdig, Gross, Hoffner, Johnson, Knoff, Miner, Sommer, and Mayor Carda; voting "Nay:" None; Abstaining: Commissioner Woerner.  
Motion adopted.

Action 15-401

Moved by Commissioner Knoff, seconded by Commissioner Johnson, to authorize the purchase of a 2016 Chevrolet Silverado 1500 4x4 crew cab pickup for the Fire Department from Northtown Automotive, Yankton, South Dakota, under the state bid, for a cost of \$35,089.00. (Memorandum 15-311)

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.  
Motion adopted.

Action 15-402

Moved by Commissioner Knoff, seconded by Commissioner Ferdig, to adopt Resolution 15-81.  
(Memorandum 15-315)

**RESOLUTION 15-81**

WHEREAS, it appears from an examination of the plat of Lot 3, in Lewis and Clark Business Center, in the South 645 Feet Except for Lot H2, of the N. 1/2 of the N.E. 1/4, Section 16, T93N, R56W of the 5<sup>th</sup> P.M., Yankton County, South Dakota prepared by Thomas Lynn Week, a registered land surveyor in the State of South Dakota, and

WHEREAS, such plat has been prepared according to law and is consistent with the City's overall Comprehensive Development Plan and is subject to County Planning and Zoning review.

NOW, THEREFORE BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota, that the plat for the above described property is hereby approved.

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.  
Motion adopted.

Action 15-403

Moved by Commissioner Knoff, seconded by Commissioner Johnson, to adopt Resolution 15-82.  
(Memorandum 15-316)

**RESOLUTION 15-82**

WHEREAS, it appears from an examination of the plat of Tract C of Martin's Subdivision lying in Government Lots 1 and 2 in the N.E., 1/4 of Section 3, T93N, R55W of the 5<sup>th</sup> P.M., Yankton County, South Dakota prepared by Thomas Lynn Week, a registered land surveyor in the State of South Dakota, and

WHEREAS, such plat has been prepared according to law and is consistent with the City's overall Comprehensive Development Plan and is subject to County Planning and Zoning review.

NOW, THEREFORE BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota, that the plat for the above described property is hereby approved.

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.  
Motion adopted.

Action 15-404

Moved by Commissioner Knoff, seconded by Commissioner Woerner, to adopt Resolution 15-83.  
(Memorandum 15-317)

**RESOLUTION 15-83**

**WHEREAS**, SDCL 6-13-1 requires a municipality owning personal property which is no

longer necessary, useful, or suitable for municipal purposes shall, by resolution, declare it surplus and may, by resolution, order the sale, trade, destruction or other disposal of said personal property.

**NOW, THEREFORE, BE IT RESOLVED** that the following personal property be declared no longer necessary, useful, or suitable for municipal purposes and said property shall be disposed of in accordance with SDCL 6-13-1, et sequential:

SURPLUS PROPERTY TO BE DONATED

- 935 feet of iron fence.

Following the motion and prior to a vote being taken, discussion ensued. It was then moved by Commissioner Gross, seconded by Commissioner Sommer, to table consideration of adoption of the resolution.

**Roll Call:** All members present voting "Aye;" voting "Nay:" None, to table action on Resolution 15-83.

Motion adopted.

Action 15-405

Moved by Commissioner Gross, seconded by Commissioner Sommer, to approve the design, construction plans, specifications, and bid package prepared by Banner and Associates Inc., Brookings, South Dakota, for the proposed Solid Waste Transfer Station Scale Project and to authorize the bid letting for the project to be scheduled for January 27, 2016. (Memorandum 15-318)

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Memorandum 15-312, proposing options pertaining to future operations of the Fox Run Golf Course was considered. After discussion by Commissioners and citizens, the general consensus was to continue running Fox Run Golf Course as is, with the addition of a full-time employee, and to explore options for an outside consultant to advise on operations.

Action 15-406

Moved by Commissioner Gross, seconded by Commissioner Woerner, to adjourn into Executive Session at 9:29 p.m., to discuss Contractual and Personnel matters under SDCL 1-25-2.

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Regular meeting of the Board of City Commissioners of the City of Yankton was reconvened by Mayor Carda.

**Roll Call:** Present: Commissioners Ferdig, Hoffner, Johnson, Knoff, Miner, Sommer, and Woerner. City Manager Nelson was also present. Absent: Commissioner Gross and City Attorney Den Herder. Quorum present.

Action 15-407

Moved by Commissioner Ferdig, seconded by Commissioner Sommer, to adjourn at 10:55 p.m.

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.

December 14, 2015

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Motion adopted.

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David Carda  
Mayor

ATTEST:

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Al Viereck  
Finance Officer



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## OFFICE OF THE CITY MANAGER

[www.cityofyankton.org](http://www.cityofyankton.org)

VOL. 50, NUMBER 24

### Commission Information Memorandum

The Yankton City Commission meeting on Monday, December 21, 2015, will begin at noon.

#### Non-Agenda Items of Interest

##### 1) Human Resources

We will be closing on applications for the Events and Promotions Coordinator on December 18. All the applications that are received will be sent to the Parks and Recreation Director for review and selection for interviews.

Other positions we are advertising for are Transfer Station Attendant with application deadline of December 28, and Director of Public Works which will close on December 29.

##### 2) Finance Department Update

The Finance Office is preparing for its end of fiscal year activities. The final payroll for 2015 will be Thursday, December 31. Employee W-2s and 1095 forms meeting the Affordable Care Act requirements will be calculated and prepared in the coming weeks. Accounts Payable is working with departments to finalize all 2015 expenditures and turn in purchase orders for payment. Vendor 1099 forms will also be prepared in the next few weeks and issued in January. The final utility billing for 2015 will include the new utility rates that went into effect December 1 and will be mailed out December 18.

Please see the enclosed Monthly Finance Report and the Revenue & Expenditure Report for November.

##### 3) Police Department Update

Yankton Police Department had a number of officers attend Incident Command (ICS) 300 training. They will now be participating in ICS 400 training that will be offered in Yankton in the New Year.

YPD concluded interviews for our open dispatch positions. We hope to have a formal list before the Christmas holiday.

Early in 2016 we'll start the process of replacing Ares, our oldest K-9. This will also change our handler from Sergeant Jason Foote to Officer Kyler Pekarek.

##### 4) Community Development Update

Federal Emergency Management Agency will be holding a public informational meeting on January 13, 2016, at the Vermillion Public Library starting at 10:30 AM to show the results of the updated flood risk study on the Missouri River in Union, Clay and Yankton Counties. This meeting will present the draft hydraulic modeling and mapping results on the Missouri River from the Gavin's Point Dam to the

confluence of the Big Sioux River. The mapping project will include approximately 3 miles of the river adjacent to or near the Yankton City Limits. Because of the controlled releases from the Gavin's Point Dam, and the scope of the project being limited to the Missouri River, it is anticipated that the mapping project will have little impact on the City. The mapping project is a FEMA driven process that is required for the participation in the National Flood Insurance Program. The meeting will include an informal presentation from FEMA and their mapping contractor, time to review the draft floodplain mapping and time for questions.

**5) Public Services Department Update**

The City of Yankton will have a one-time pickup of Christmas trees on Monday, January 4, 2016. The City is asking for Yankton residents to place Christmas trees by the **front curb no later than 7:00 A.M. on Monday, January 4, 2016**, as there will be no Christmas tree pick up in alleys.

In addition, there will be a Christmas tree drop-off point for Yankton residents at the parking lot west of the Riverside Park baseball stadium. Christmas trees can also be taken to the Yankton Transfer Station during regular business hours of Monday through Saturday from 8:00 A.M. to 3:45 P.M. The Christmas tree drop-off point and the Transfer Station will start accepting trees beginning after December 26, 2015 through and including, Friday, January 8, 2016.

**6) Library Update**

Enclosed in your packet is an update on the various activities in the Library.

**7) Fire Department Update**

Firefighters serving the Yankton Fire Department recently responded to three serious auto accidents which resulted in five fatalities. One part of our responsibility as a community is to look after not only the equipment and physical needs of our volunteers but also to look after the mental health need of our volunteers as it relates to the calls for which they provide service. The YFD and The City of Yankton have done this by providing the services of a Critical Incident Stress Management Team to help council firefighters as a group after events of this nature. We have also been blessed with the services of a volunteer Chaplain, Reverend Rod Veldhuizen. YFD provides Rev. Veldhuizen with the training, equipment and support needed for him to provide spiritual and mental health support to our firefighters during these times. Rev. Veldhuizen's training as a certified counselor is extremely valuable to us in his role as Chaplain.

**8) Monthly reports**

Fox Run Golf Course and Joint Powers Solid Waste monthly reports are included for your review. Minutes from the Planning Commission are also included for your review.

Have an enjoyable weekend and do not hesitate to contact us if you have any questions about these or other issues. If you will not be able to attend the Commission meeting on Monday, please inform my office.

Sincerely,

Amy Nelson  
City Manager

## FINANCE MONTHLY REPORT

Activity	NOV 2015	NOV 2014	NOV 2015 YTD	NOV 2014 YTD
<b>UTILITY BILLING:</b>				
<b>Water</b>				
Water Sold (in gallons per 1,000)	58,175	50,753	659,391	598,974
Water Billed	\$431,891.35	\$384,338.36	\$4,838,070.17	\$4,349,504.52
Basic Water Fee/Rate per 1000 gal.*	\$15.45/\$5.08	\$15.45/\$5.08		
Number of Accounts Billed	5,396	5,276	58,153	57,817
Number of Bills Mailed	5,396	5,276	58,153	57,817
Total Meters Read	5,534	5,554	61,234	60,927
Meter Changes/pulled	3	8	38	433
Total Days Meter Reading	1	1	11	15
Misreads found prior to billing	-	-	-	-
Customers requesting Rereads	-	-	-	3
<b>Sewer</b>				
Sewer Billed	\$268,758.57	\$268,237.43	\$2,976,139.83	\$2,807,095.79
Basic Sewer Fee/Rate per 1000 gal.*	\$8.37/\$5.06	\$8.37/\$5.06		
<b>Solid Waste</b>				
Solid Waste Billed	\$77,966.60	\$77,434.72	\$852,369.11	\$826,275.22
Basic Solid Waste Fee*	\$16.63	\$16.63		
<b>Total Utility Billing:</b>	<b>\$778,616.52</b>	<b>\$730,010.51</b>	<b>\$8,666,579.11</b>	<b>\$7,982,875.53</b>
<b>Adjustment Total:</b>	<b>(\$150.00)</b>	<b>(\$60.00)</b>	<b>(\$3,545.98)</b>	<b>(\$7,139.68)</b>
Misread Adjustments	\$0.00	\$0.00	(\$55.86)	(\$58.95)
Other Adjustments	\$0.00	\$0.00	(\$1,550.12)	(\$6,100.73)
Penalty Adjustments OFF	(\$170.00)	(\$80.00)	(\$2,140.00)	(\$1,120.00)
Penalty Adjustments ON	\$20.00	\$20.00	\$200.00	\$140.00
New Accounts/Connects	80	41	947	834
Accounts Finaled/Disconnects	176	147	758	803
New Accounts Set up	4	3	43	24
Delinquent Notices	366	366	4254	4352
Doorknockers	146	145	1557	1530
Delinquent Call List	113	52	998	724
Notice of Termination Letters	15	9	182	142
Shut-off for Non-payment	4	2	64	53
Delinquent Notice Penalties	\$3,660.00	\$3,660.00	\$42,540.00	\$43,520.00
Doorknocker Penalties	\$1,460.00	\$1,450.00	\$15,570.00	\$15,300.00
<b>Other Office Functions:</b>				
Interest Income	\$6,530.21	\$4,052.73	\$73,652.70	\$49,666.87
Interest Rate-Checking Account	0.44%	0.26%		
Interest Rate-CDs	N/A	N/A	N/A	N/A
# of Monthly Vendor Checks	185	173		
Payments Issued to Vendors	\$ 3,631,482.70	\$ 1,861,232.38	\$24,983,671.82	\$14,902,764.25
# of Employees on Payroll	215	211		
Monthly Payroll	\$ 380,786.19	\$ 363,082.00	\$4,771,831.48	\$4,507,493.85
*Note: November 2015 utility rates are the same as November 2014. New rates take effect December 1, 2015.				

	01Nov2015 30Nov2015	01Nov2014 30Nov2014	YTD 2015	YTD 2014
101 General Fund				
Revenues	1,162,484.94	1,337,126.46	9,477,264.01	9,458,012.06
Expenditures	1,513,943.89	805,514.61	8,521,242.39	7,218,396.62
201 Parks				
Revenues	367.92	373.40	11,701.63	11,872.16
Expenditures	87,006.25	64,187.18	898,914.68	803,532.00
202 Memorial Pool				
Revenues	8.89	5.61	31,833.14	49,443.66
Expenditures	576.21	575.20	180,300.82	170,066.40
203 Summit Activity Center				
Revenues	48,129.90	34,630.54	437,959.30	400,584.75
Expenditures	44,977.21	64,294.82	569,612.91	561,266.80
204 Marne Creek				
Revenues	44.31	34.96	424.18	110.90
Expenditures	6,351.82	6,581.66	75,975.29	90,043.72
205 Casualty Reserve				
Revenues	21.18	13.88	200.14	143.07
Expenditures				
207 Bridge and Street				
Revenues	53.99	30.70	11,189.78	11,003.20
Expenditures	9,657.50		9,662.45	3,064.40
211 Lodging Sales Tax				
Revenues	16,084.88	6,889.77	476,452.35	461,241.84
Expenditures	62,670.75	58,825.75	341,163.29	297,371.38
241 Infrastructure Improvement				
Revenue	328.03	340.08	26,738.55	33,665.16
Expenditures				
501-504 Improvements/Capital				
Revenues	34,940.24	42,948.55	289,785.32	84,455.04
Expenditures	64,834.31	2,145.13	631,076.95	90,571.50
506 Special Capital Improvements				
Revenues	564,779.16	67,031.91	3,825,096.82	2,741,961.06
Expenditures	36,736.88	38,012.72	1,384,578.81	2,068,186.81
509 TID #2 Morgan Square				
Revenues	362.33	28,878.80	28,706.12	57,757.60
Expenditures			28,343.79	28,878.80
601-604 Water				
Revenues	440,857.99	394,015.13	7,898,827.06	4,447,975.83
Expenditures	578,498.55	359,038.78	10,299,623.51	4,492,326.29
611 Wastewater				
Revenues	269,368.31	268,819.68	3,000,079.34	2,606,082.00
Expenditures	602,597.82	171,928.31	4,034,946.45	3,140,581.87
621 Cemetery				
Revenues	816.78	147.05	25,050.48	24,011.98
Expenditures	7,172.95	7,614.65	101,039.55	84,102.56
631 Solid Waste Collection				
Revenues	78,656.77	76,213.90	854,785.94	818,240.02
Expenditures	63,497.56	64,010.62	804,224.39	755,156.65
637 Joint Powers Landfill				
Revenues	82,192.47	64,846.20	1,028,348.90	870,959.17
Expenditures	109,822.76	97,937.52	1,095,741.16	944,533.02
641 Fox Run Golf Course				
Revenues	9,717.74	9,639.57	740,825.02	737,502.86
Expenditures	53,993.36	43,339.25	843,132.65	864,511.54

## Yankton Community Library

### **Holiday Break Activities:**

The library is holding activities during Christmas break for all ages. The following begin daily at 2 p.m.:

- December 28: *The Minion Movie*
- December 29: Board games/Wii
- December 30: LEGO Club

### **Holiday Hours:**

Following are the library holiday hours:

- December 24/25: closed
- December 26: reopen at 9 a.m. with regular weekend hours
- December 31: close at 5 p.m.
- January 1: closed
- January 2: reopen at 9 a.m. with regular weekend hours

### **Adult Coloring Time:**

In keeping with our destressing from the holidays theme, we are offering Adult Coloring Times on December 26/27, running from 2-4 p.m. each day. The library provides all supplies and a calming atmosphere in which to relax, destress, and color. This program is free of charge.

### **Story/Toddler Times:**

Winter story and toddler times begin the week of January 4. Story times take place Mondays at 6:30 p.m., and Wednesdays/Thursdays at 10:15 a.m. The morning sessions are followed by free time of sensory play. Toddler times are Tuesdays at 10:15 a.m./5:30 p.m.

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
ACE HARDWARE	ICE MELT	25.98	BUILDING REPAIR & MAINT.	637.637.223		2871572	075636	P	207	00001
ACS GOVERNMENT INF SERVI	MAINT PROGRAM SUPPORT	1,213.10	PROFESSIONAL SERVICES -	101.104.202		1216608	003925	P	211	00001
	MAINT PROGRAM SUPPORT	289.90	PROFESSIONAL SERVICES	601.601.202		1216608	003925	P	211	00002
	MAINT PROGRAM SUPPORT	326.14	PROFESSIONAL SERVICES	611.611.202		1216608	003925	P	211	00003
	MAINT PROGRAM SUPPORT	108.73	PROFESSIONAL SERVICES	631.631.202		1216608	003925	P	211	00004
		1,937.87	*VENDOR TOTAL							
AMERIZON WIRELESS	RADIOS	1,158.22	REP. & MAINT. - EQUIPMEN	101.124.221		72564	015353	P	207	00002
BANNER ASSOCIATES INC	DESIGN SCALE	19,350.00	BUILDING & STRUCTURES	637.638.320		12.11.15	014993	P	211	00006
BARNES/STACY	SEWER/WATER AGREEMENT	4,982.66	15TH ST - SUMMIT TO WCLR	504.581.395		20567	014181	P	211	00005
BOYS & GIRLS CLUB	CDGB GRANT - #1	1,981.80	BOYS & GIRLS CLUB CDBG G	501.501.383		12.4.15	015394	P	207	00003
BROCK WHITE COMPANY LLC	IGNITION	226.88	REP. & MAINT. - EQUIPMEN	101.123.221		12610914	075615	P	207	00004
	CREDIT	139.04CR	REP. & MAINT. - EQUIPMEN	101.123.221		12610914	075615	P	207	00005
		87.84	*VENDOR TOTAL							
CEDAR KNOX PUBLIC POWER	ELECT-NOV	559.33	ELECTRICITY	201.201.272		12.8.15	005243	P	207	00008
	ELECT-NOV	615.38	ELECTRICITY	601.601.272		12.8.15	005176	P	207	00009
		1,174.71	*VENDOR TOTAL							
CHAMBER OF COMMERCE	SERVICE AWARDS	275.00	EMPLOYEE COMMITTEE	101.101.141		12.7.15	076310	P	207	00010
CHRISTENSEN RADIATOR & R	V-PLOW	5,651.00	EQUIPMENT	101.124.350		20104	013925	P	207	00006
CITY OF YANKTON-CITY HAL	GARBAGE	19.24	LANDFILL	101.125.276		242043	002222	P	211	00007
CONCRETE MATERIAL	HOT MIX	80.52	OPEN ASPHALT	506.572.376		151989	013891	P	207	00007
	CONCRETE	208.00	ROAD MATERIALS	101.123.239		1665893	013893	P	207	00011
		288.52	*VENDOR TOTAL							
CORNHUSKER INTL TRUCK IN	WIPER BLADES	237.28	GARAGE PARTS	801.801.249		4105446	075637	P	207	00012

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
EISENBRAUN AND ASSOCIATE										
	DOUGLAS AVE/WILSON RD	1,694.25	DOUGLAS AVE/WILSON RD TI	510.588.360		25707	013099	P	207	00013
	DOUGLAS AVE/WILSON RD	262.40	DOUGLAS AVE/WILSON RD TI	510.588.360		25724	013099	P	211	00008
		1,956.65	*VENDOR TOTAL							
FASTENAL COMPANY										
	JACKETS	74.98	UNIFORMS & DRY GOODS	101.127.244		111686	015369	P	207	00015
	GLOVES	18.75	UNIFORMS	637.637.244		111686	015369	P	207	00016
	BOLTS	3.21	REP. & MAINT. - EQUIPMEN	101.123.221		111758	075638	P	207	00014
		96.94	*VENDOR TOTAL							
GEOTEK ENG & TESTING SER										
	TESTING/INSPECTIONS	285.00	5TH ST, BURLEIGH TO MULB	506.574.365		15A8420IN	014987	P	211	00013
	SOIL TESTING	45.00	PARK ST, SOUTH OF 4TH	506.572.394		15A8520IN	014988	P	211	00012
	TESTING	240.00	DOUGLAS AVE/WILSON RD TI	510.588.360		15267F2IN	013987	P	211	00014
		570.00	*VENDOR TOTAL							
GERSTNER OIL CO										
	OIL	3,841.75	GARAGE GASOLINE & LUBRIC	801.801.238		17935	015364	P	207	00017
GRAYMONT CAPITAL INC										
	LIME	4,359.26	CHEMICALS & GASES	601.601.240		86817	015288	P	211	00011
HAWKINS INC										
	CHEMICALS	2,840.00	CHEMICALS & GASES	601.601.240		608-268	015283	P	207	00019
HEDAHL'S PARTS PLUS										
	V-BELT	31.39	GARAGE PARTS	801.801.249		49-177604	075641	P	207	00018
	FILTERS	165.87	GARAGE PARTS	801.801.249		49-177624	075640	P	211	00015
		197.26	*VENDOR TOTAL							
IN CONTROL INC										
	AERATION BLOWER CONTROL	3,579.76	EQUIPMENT	611.611.350		15062DC01	014812	P	211	00016
KELLEN & STREIT, INC.										
	SAND	255.75	ROAD MATERIALS	101.123.239		58346	075639	P	207	00020
LANGUAGE LINE SERVICES										
	INTERPRET FEE	77.21	PROFESSIONAL SERVICES	208.208.202		11.30.15	017421	P	211	00017
LOCATORS & SUPPLIES INC										
	SIGN STAND	143.24	ROAD MATERIALS	101.123.239		239216	015371	P	207	00021
MIDWEST STRIPING										
	LIGHTS	628.89	GARAGE PARTS	801.801.249		328	015368	P	207	00022
MOTOR VEHICLE DEPT, SD										
	LICENSE-TITLE	14.00	EQUIPMENT	101.114.350		12.8.15	015393	P	211	00018

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
NORTHEAST NEBRASKA NEWS										
	AD	51.66	PROFESSIONAL SERVICES	611.611.202		13332	013521	P	207	00024
	AD	63.14	PROFESSIONAL SERVICES	208.208.202		13332	013521	P	207	00025
		114.80	*VENDOR TOTAL							
NORTHERN TOOL + EQUIPMEN										
	HOIST & 2 JACK STANDS	8,590.47	EQUIPMENT	801.801.350		46539874	015347	P	207	00023
PETROLEUM TRADERS CORP										
	FUEL	7,692.76	GARAGE GASOLINE & LUBRIC	801.801.238		957449	015366	P	207	00026
PLANNING & DEVELOPMENT										
	2016 MAPPING MAINTENANCE	1,500.00	EQUIPMENT	621.621.350		12.9.15	012990	P	211	00019
PRO AUTO										
	TOW VEHICLE	80.00	PROFESSIONAL SERVICES	101.111.202		16204	070658	P	207	00027
REGISTER OF DEEDS										
	COPIES	229.00	COPIES	101.122.234		10.30.15	017608	P	207	00028
SIOUX EQUIPMENT COMPANY										
	ANNUAL INSPECTION	2,473.02	PROFESSIONAL SERVICES -	101.127.202		218234-218235	014123	P	211	00020
	LABOR	257.38	PROFESSIONAL SERVICES -	101.127.202		218234-218235	014123	P	211	00021
		2,730.40	*VENDOR TOTAL							
STEVENS CONSTRUCTION LLC										
	CART PATH	10,200.00	EQUIPMENT	641.641.350		689334A	012988	P	207	00029
TMA										
	TIRES	1,584.00	GARAGE PARTS	801.801.249		76533	075626	P	207	00030
TRAFFIC CONTROL CORP										
	SIGNAL LIGHT	764.00	REP. & MAINT. - EQUIPMEN	101.126.221		88113	015352	P	207	00031
TRUCK TRAILER SALES INC										
	REPAIRS	278.50	GARAGE PARTS	801.801.249		67293	015372	P	211	00022
	DOT INSPECTIONS	718.00	GARAGE PARTS	801.801.249		67348	015370	P	207	00032
		996.50	*VENDOR TOTAL							
U.S. POST OFFICE-UTIL										
	UT POSTAGE - DEC	600.00	POSTAGE	601.601.231		12.15.15	001855	P	211	00023
	UT POSTAGE - DEC	675.00	POSTAGE	611.611.231		12.15.15	001855	P	211	00024
	UT POSTAGE - DEC	225.00	POSTAGE	631.631.231		12.15.15	001855	P	211	00025
		1,500.00	*VENDOR TOTAL							
WAGE WORKS										
	FLEX SERVICE FEE-NOV	15.00	PROFESSIONAL SERVICES -	101.104.202		125AI0427257	005311	P	211	00026
	FLEX SERVICE FEE-NOV	5.00	PROFESSIONAL SERVICES	101.105.202		125AI0427257	005311	P	211	00027
	FLEX SERVICE FEE-NOV	5.00	PROFESSIONAL SERVICES	101.106.202		125AI0427257	005311	P	211	00028
	FLEX SERVICE FEE-NOV	10.00	PROFESSIONAL SERVICES	101.111.202		125AI0427257	005311	P	211	00029
	FLEX SERVICE FEE-NOV	5.00	PROFESSIONAL SERVICES	101.123.202		125AI0427257	005311	P	211	00030

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
WAGE WORKS										
	FLEX SERVICE FEE-NOV	20.00	PROFESSIONAL SERVICES	101.142.202		125AI0427257	005311	P	211	00031
	FLEX SERVICE FEE-NOV	5.00	PROFESSIONAL SERVICES	201.201.202		125AI0427257	005311	P	211	00032
	FLEX SERVICE FEE-NOV	10.00	PROFESSIONAL SERVICES	203.203.202		125AI0427257	005311	P	211	00033
	FLEX SERVICE FEE-NOV	5.00	PROFESSIONAL SERVICES	611.611.202		125AI0427257	005311	P	211	00034
	FLEX SERVICE FEE-NOV	5.00	PROFESSIONAL SERVICES	641.641.202		125AI0427257	005311	P	211	00035
		85.00	*VENDOR TOTAL							
YANKTON MEDICAL CLINIC										
	PRE-EMPLOYMENT PHYSICAL	19.00	PROFESSIONAL SERVICES	208.208.202		11.27.15	076312	P	211	00036
	RANDOM DRUG/ALCHOL TESTS	332.00	PROFESSIONAL SERVICES	101.111.202		11.27.15	013523	P	211	00037
	RANDOM DRUG/ALCHOL TESTS	38.00	PROFESSIONAL SERVICES	101.105.202		11.27.15	013523	P	211	00038
	RANDOM DRUG/ALCHOL TESTS	38.00	PROFESSIONAL SERVICES	208.208.202		11.27.15	013523	P	211	00039
	RANDOM DRUG/ALCHOL TESTS	98.00	PROFESSIONAL SERVICES -	101.104.202		11.27.15	013523	P	211	00040
	RANDOM DRUG/ALCHOL TESTS	76.00	PROFESSIONAL SERVICES	201.201.202		11.27.15	013523	P	211	00041
	RANDOM DRUG/ALCHOL TESTS	60.00	PROFESSIONAL SERVICES	101.106.202		11.27.15	013523	P	211	00042
	RANDOM DRUG/ALCHOL TESTS	38.00	PROFESSIONAL SERVICES	101.142.202		11.27.15	013523	P	211	00043
	RANDOM DRUG/ALCHOL TESTS	38.00	PROFESSIONAL SERVICES	101.122.202		11.27.15	013523	P	211	00044
	RANDOM DRUG/ALCHOL TESTS	38.00	PROFESSIONAL SERVICES	601.601.202		11.27.15	013523	P	211	00045
	PRE-EMPLOYMENT PHYSICAL	111.00	PROFESSIONAL SERVICES	101.105.202		1224000	076306	P	207	00033
		886.00	*VENDOR							

VENDOR NAME								
DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID LINE
REPORT TOTALS:	92,683.76							

RECORDS PRINTED - 000076

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
----	-----	
101	GENERAL FUND	13,681.98
201	PARKS AND RECREATION	640.33
203	SUMMIT ACTIVITY CENTER	10.00
208	911/DISPATCH	197.35
501	PUBLIC IMPROVEMENT	1,981.80
504	INFRASTRUCT IMP CONSTRUCT	4,982.66
506	SPECIAL CAPITAL IMPROV	410.52
510	TID #5 - MENARDS	2,196.65
601	WATER OPERATION	8,742.54
611	WASTE WATER OPERATION	4,637.56
621	CEMETERY OPERATION	1,500.00
631	SOLID WASTE	333.73
637	JOINT POWER	19,394.73
641	GOLF COURSE	10,205.00
801	CENTRAL GARAGE	23,768.91
TOTAL ALL FUNDS		92,683.76

BANK RECAP:

BANK	NAME	DISBURSEMENTS
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1DAK	FIRST DAKOTA NAT'L BANK CORP	92,683.76
TOTAL ALL BANKS		92,683.76

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE ..... APPROVED BY .....

.....

.....

Description	Yankton Transfer	Vermillion Landfill	Total Joint	11 Month Budget	Legal 2015 Budget
<b>Joint Power Transfer/Landfill</b>					
<i>Total Revenue</i>	\$935,533.69	\$723,606.37	\$1,659,140.06	\$1,462,422.50	\$1,595,370.00
<i>Expenses:</i>					
Personal Services	207,894.04	286,837.32	494,731.36	538,809.33	587,792.00
Operating Expenses	201,875.07	313,242.87	515,117.94	677,849.33	739,472.00
Depreciation (est)	100,098.33	169,814.72	269,913.05	368,160.83	401,630.00
Trench Depletion	0.00	97,518.89	97,518.89	70,262.50	76,650.00
Closure/Postclosure Resrv	0.00	7,474.22	7,474.22	7,324.17	7,990.00
Amortization of Permit	0.00	979.13	979.13	962.50	1,050.00
<i>Total Operating Expenses</i>	509,867.44	875,867.15	1,385,734.59	1,663,368.67	1,814,584.00
<i>Non Operating Expense-Interest</i>	0.00	49,587.72	49,587.72	56,948.83	62,126.00
<i>Landfill Operating Income</i>	425,666.25	(201,848.50)	223,817.75	(257,895.00)	(281,340.00)
<b>Joint Recycling Center</b>					
<i>Total Revenue</i>	91,453.16	146,165.52	237,618.68	259,260.83	282,830.00
<i>Expenses:</i>					
Personal Services	19,012.16	170,197.68	189,209.84	204,421.25	223,005.00
Operating Expenses	46,633.68	86,666.16	133,299.84	143,471.17	156,514.00
Depreciation (est)	36,978.45	23,938.39	60,916.84	72,279.17	78,850.00
<i>Total Operating Expenses</i>	102,624.29	280,802.23	383,426.52	420,171.58	458,369.00
<i>Non Operating Expense-Interest</i>	6,417.51	0.00	6,417.51	0.00	0.00
<i>Recycling Operating Income</i>	(17,588.64)	(134,636.71)	(152,225.35)	(160,910.75)	(175,539.00)
<i>Total Operating Income</i>	\$408,077.61	(\$336,485.21)	\$71,592.40	(\$418,805.75)	(\$456,879.00)
<b>Tonage in Trench:</b>	<u>11/30/2014</u>	<u>11/30/2015</u>			
Asbestos	180.69	107.20	107.20	41.25	45.00
Centerville	233.47	263.60	263.60	242.92	265.00
Beresford	602.63	1,230.18	1,230.18	572.92	625.00
Clay County Garbage	11,331.54	11,120.22	11,120.22	12,100.00	13,200.00
Elk Point	903.96	963.21	963.21	9,350.00	10,200.00
Yankton County Garbage	18,854.05	20,265.58	20,265.58	19,983.33	21,800.00
<i>Total Tonage in Trench</i>	32,106.34	33,949.99	33,949.99	42,290.42	46,135.00
Operating Cost per ton			\$42.28	\$40.68	\$40.68

This report is based on the following:

Revenue accrual thru November 30, 2015  
Expenses cash thru November 30, 2015 with December's Bills

Description	Yankton Transfer	Vermillion Landfill	Total Joint	11 Month Budget	Legal 2015 Budget
<b>Source of Funds</b>					
<i>Beginning Balance</i>	\$426,842.00	\$1,351,279.00	\$1,778,121.00	\$1,675,317.00	\$1,675,317.00
<i>Operating Revenue:</i>					
Net Income	408,077.61	(336,485.21)	71,592.40	(418,805.75)	(456,879.00)
Depreciation	137,076.78	193,753.11	330,829.89	440,440.00	480,480.00
Trench Depletion	0.00	97,518.89	97,518.89	70,262.50	76,650.00
Amortization of Permit	0.00	979.13	979.13	962.50	1,050.00
<i>Non Operating Revenue:</i>					
Grant	0.00	30,290.91	30,290.91	0.00	0.00
Loan Proceeds	0.00	0.00	0.00	0.00	0.00
Contributed Capital	0.00	12,414.53	12,414.53	22,000.00	24,000.00
Sale Proceeds	0.00	3,150.00	3,150.00	3,208.33	3,500.00
Comp. for Loss & Damage	0.00	0.00	0.00	0.00	0.00
Fire Related Expenses	0.00	0.00	0.00	0.00	0.00
Interest	1,362.05	1,584.90	2,946.95	2,429.17	2,650.00
<i>Cash Flow Transfer:</i>					
Joint Power Transfer/Landfill	(314,032.04)	314,032.04	0.00	58,666.67	64,000.00
Joint Recycling Center	(27,833.18)	27,833.18	0.00	0.00	0.00
<b>Total Funds Available</b>	<b>631,493.22</b>	<b>1,696,350.48</b>	<b>2,327,843.70</b>	<b>1,854,480.42</b>	<b>1,870,768.00</b>
<b>Application of Funds Available</b>					
<i>Joint Power Transfer/Landfill</i>					
Equipment	153,402.33	54,027.00	207,429.33	130,625.00	142,500.00
Trench	0.00	0.00	0.00	0.00	0.00
Closure/Postclosure Cash Res.	0.00	7,474.22	7,474.22	7,324.17	7,990.00
<i>Joint Recycling Center</i>					
Equipment	3,150.00	15,165.00	18,315.00	104,041.67	113,500.00
<i>Payment Principal</i>					
Appropriation to Reserve	17,603.27	162,581.85	180,185.12	185,060.33	201,884.00
	0.00	0.00	0.00	0.00	0.00
<b>Total Applied</b>	<b>174,155.60</b>	<b>239,248.07</b>	<b>413,403.67</b>	<b>427,051.17</b>	<b>465,874.00</b>
<b>Ending Balance</b>	<b>\$457,337.62</b>	<b>\$1,457,102.41</b>	<b>\$1,914,440.03</b>	<b>\$1,427,429.25</b>	<b>\$1,404,894.00</b>

Joint Power Transfer/Landfill Description	Yankton Transfer	Vermillion Landfill	Total Joint	11 Month Budget	Legal 2015 Budget
<i>Revenue: (accrual)</i>					
Asbestos	\$0.00	\$6,967.64	\$6,967.64	\$6,600.00	\$7,200.00
Elk Point	0.00	43,344.45	43,344.45	43,312.50	\$47,250.00
Centerville	0.00	11,862.00	11,862.00	13,200.00	14,400.00
Bon Homme	0.00	0.00	0.00	0.00	0.00
Union County	0.00	0.00	0.00	0.00	0.00
Beresford	0.00	55,357.55	55,357.55	47,437.50	51,750.00
Clay County Garbage	0.00	544,166.29	544,166.29	531,666.67	580,000.00
Compost-Yd Waste-Wood	0.00	3,593.51	3,593.51	3,666.67	4,000.00
Contaminated Soil	0.00	71,688.91	71,688.91	8,250.00	9,000.00
White Goods	0.00	8,178.71	8,178.71	6,875.00	7,500.00
Tires	0.00	7,336.80	7,336.80	6,875.00	7,500.00
Electronics	0.00	6,261.80	6,261.80	4,125.00	4,500.00
Other Revenue	2,263.62	5,580.34	7,843.96	6,966.67	7,600.00
Less Recycling Tipping Fee	(59,341.77)	(40,731.63)	(100,073.40)	(101,135.83)	(110,330.00)
Cash long	40.35	0.00	40.35	0.00	0.00
Yard Waste	0.00	0.00	0.00	0.00	0.00
Rubble	50,744.34	0.00	50,744.34	45,833.33	50,000.00
Transfer Fees	941,827.15	0.00	941,827.15	838,750.00	915,000.00
<b>Total Revenue</b>	<b>935,533.69</b>	<b>723,606.37</b>	<b>1,659,140.06</b>	<b>1,462,422.50</b>	<b>1,595,370.00</b>
<i>Expenses: (cash)</i>					
Personal Services	207,894.04	286,837.32	494,731.36	538,809.33	587,792.00
Insurance	15,997.33	8,257.16	24,254.49	24,797.67	27,052.00
Professional Service/Fees	18,267.80	24,023.34	42,291.14	47,666.67	52,000.00
Non Professional Fees	0.00	0.00	0.00	0.00	0.00
Processing- Reduction	0.00	11,133.80	11,133.80	11,000.00	12,000.00
State Fees	0.00	33,949.99	33,949.99	33,875.42	36,955.00
Professional - Legal/Audit	1,140.40	0.00	1,140.40	229.17	250.00
Publishing & Advertising	0.00	816.05	816.05	1,650.00	1,800.00
Rental	0.00	0.00	0.00	458.33	500.00
Hauling fee	0.00	0.00	0.00	0.00	0.00
Equipment repair	6,265.85	39,908.50	46,174.35	51,333.33	56,000.00
Motor vehicle repair	121.29	791.18	912.47	21,266.67	23,200.00
Vehicle fuel & maintenance	92,482.56	40,530.79	133,013.35	223,666.67	244,000.00
Equip, Mat'l & Labor	33,349.33	0.00	33,349.33	11,000.00	12,000.00
Building repair	9,719.79	12,213.85	21,933.64	22,000.00	24,000.00
Facility repair & maintenance	0.00	12,338.07	12,338.07	22,916.67	25,000.00
Postage	436.84	79.01	515.85	733.33	800.00
Office supplies	2,067.63	908.00	2,975.63	3,208.33	3,500.00
Copy supplies	90.59	13.39	103.98	320.83	350.00
Uniforms	273.25	3,528.81	3,802.06	3,804.17	4,150.00
Small Tools & Hardware	104.95	0.00	104.95	229.17	250.00
Travel & Training	275.00	3,250.04	3,525.04	4,583.33	5,000.00
Operating supply	2,272.09	91,899.20	94,171.29	139,883.33	152,600.00
Electricity	6,573.92	15,307.54	21,881.46	18,791.67	20,500.00
Heating Fuel - Gas	8,634.85	11,972.62	20,607.47	28,875.00	31,500.00
Water	1,857.68	624.00	2,481.68	1,993.75	2,175.00
WW service	1,186.02	0.00	1,186.02	550.00	600.00
Landfill	182.93	0.00	182.93	183.33	200.00
Telephone	574.97	1,697.53	2,272.50	2,832.50	3,090.00
Depreciation (est)	100,098.33	169,814.72	269,913.05	368,160.83	401,630.00
Trench Depletion		97,518.89	97,518.89	70,262.50	76,650.00
Closure/Postclosure Resrv		7,474.22	7,474.22	7,324.17	7,990.00
Amortization of Permit		979.13	979.13	962.50	1,050.00
<b>Total Op Expenses</b>	<b>509,867.44</b>	<b>875,867.15</b>	<b>1,385,734.59</b>	<b>1,663,368.67</b>	<b>1,814,584.00</b>

Joint Power Transfer/Landfill Description	Yankton Transfer	Vermillion Landfill	Total Joint	11 Month Budget	Legal 2015 Budget
<i>Non Operating Expense-Interest</i>	0.00	49,587.72	49,587.72	56,948.83	62,126.00
<i>Operating Income (Loss)</i>	\$425,666.25	(\$201,848.50)	\$223,817.75	(\$257,895.00)	(\$281,340.00)
<i>Capital:</i>					
Capital Outlay	\$153,402.33	\$54,027.00	\$207,429.33	\$130,625.00	\$142,500.00
Landfill Development	0.00	167,446.83	167,446.83	242,916.67	\$265,000.00
Capital Lease	0.00	0.00	0.00	0.00	\$0.00
<i>Total Capital Expenditures</i>	\$153,402.33	\$221,473.83	\$374,876.16	\$373,541.67	\$407,500.00
<i>Grant Reimbursement</i>	\$0.00	\$30,290.91	\$30,290.91	\$0.00	\$0.00
<i>Equipment Sale Proceeds</i>	\$0.00	\$3,150.00	\$3,150.00	\$3,208.33	\$3,500.00
<i>Cash Flow Transfer</i>	(\$314,032.04)	\$314,032.04	\$0.00	\$0.00	\$0.00
<i>Tonage in Trench:</i>					
Asbestos		107.20	107.20	41.25	45.00
Beresford		1,230.18	1,230.18	572.92	625.00
Centerville Garbage		263.60	263.60	242.92	265.00
Clay County Garbage		11,120.22	11,120.22	12,100.00	13,200.00
Elk Point		963.21	963.21	9,350.00	10,200.00
Yankton County Garbage		20,265.58	20,265.58	19,983.33	21,800.00
<i>Total Tonage in Trench</i>		33,949.99	33,949.99	42,290.42	46,135.00
Operating Cost per ton			\$42.28	\$40.68	\$40.68

<b>Joint Recycling Center</b>	Yankton	Vermillion	Total	11 Month	Legal
Description	Transfer	Center	Joint	Budget	2015 Budget
<i>Revenue:</i>					
Tipping Fees	\$59,341.77	40,731.63	\$100,073.40	101,135.83	\$110,330.00
Magazines	0.00	7,066.36	7,066.36	8,250.00	9,000.00
Metal/Tin	4,278.21	2,136.87	6,415.08	7,333.33	8,000.00
Plastic	0.00	30,028.76	30,028.76	32,083.33	35,000.00
Aluminum	4,479.32	14,670.09	19,149.41	29,333.33	32,000.00
Newsprint	7,918.18	8,464.22	16,382.40	16,500.00	18,000.00
Cardboard	15,435.68	22,754.57	38,190.25	46,750.00	51,000.00
High Grade Paper	0.00	16,832.23	16,832.23	13,750.00	15,000.00
Other Material	0.00	3,480.79	3,480.79	4,125.00	4,500.00
Contributions/Operating Grants	0.00	0.00	0.00	0.00	0.00
<b>Total Revenue</b>	<b>91,453.16</b>	<b>146,165.52</b>	<b>237,618.68</b>	<b>259,260.83</b>	<b>282,830.00</b>
<i>Expenses:</i>					
Personal Services	19,012.16	170,197.68	189,209.84	204,421.25	223,005.00
Insurance	248.64	1,638.05	1,886.69	4,825.33	5,264.00
Professional Service/Fees	0.00	42.00	42.00	18,333.33	20,000.00
Hazardous Waste Collection	0.00	31,948.05	31,948.05	27,500.00	30,000.00
Professional-Legal	0.00	0.00	0.00	0.00	0.00
Publishing & Advertising	185.00	733.08	918.08	1,833.33	2,000.00
Rental	0.00	0.00	0.00	0.00	0.00
Equipment repair	0.00	8,479.66	8,479.66	10,312.50	11,250.00
Vehicle repair & maintenance	0.00	66.98	66.98	916.67	1,000.00
Vehicle fuel	3,288.49	3,479.63	6,768.12	12,558.33	13,700.00
Building repair & maintenance	4,798.00	3,538.69	8,336.69	5,041.67	5,500.00
Postage	0.00	33.93	33.93	595.83	650.00
Freight	0.00	2,030.00	2,030.00	1,833.33	2,000.00
Office supplies	1,974.61	240.64	2,215.25	1,054.17	1,150.00
Uniforms	0.00	291.22	291.22	733.33	800.00
Materials Purchases	0.00	5,740.61	5,740.61	8,250.00	9,000.00
Travel & Training	0.00	2,090.32	2,090.32	1,375.00	1,500.00
Operating Supplies	0.00	9,660.03	9,660.03	8,250.00	9,000.00
Copy Supply	0.00	13.39	13.39	320.83	350.00
Electricity	0.00	5,771.46	5,771.46	5,500.00	6,000.00
Heating Fuel-Gas	0.00	2,118.06	2,118.06	5,041.67	5,500.00
Water	0.00	416.70	416.70	504.17	550.00
WW service	0.00	882.39	882.39	916.67	1,000.00
Telephone	0.00	764.95	764.95	733.33	800.00
Revenue Sharing	0.00	6,686.32	6,686.32	9,166.67	10,000.00
Transportation to Vermillion	4,140.00	0.00	4,140.00	4,125.00	4,500.00
Processing Recyclables	31,998.94	0.00	31,998.94	13,750.00	15,000.00
Depreciation (est)	36,978.45	23,938.39	60,916.84	72,279.17	78,850.00
<b>Total Op Expenses</b>	<b>102,624.29</b>	<b>280,802.23</b>	<b>383,426.52</b>	<b>420,171.58</b>	<b>458,369.00</b>
<i>Non Operating Expense-Interest</i>	6,417.51	0.00	6,417.51	0.00	0.00
<b>Operating Income (Loss)</b>	<b>(\$17,588.64)</b>	<b>(\$134,636.71)</b>	<b>(\$152,225.35)</b>	<b>(\$160,910.75)</b>	<b>(\$175,539.00)</b>
Capital Outlay	\$3,150.00	\$15,165.00	\$18,315.00	\$104,041.67	\$113,500.00
Grant Reimbursement/Donations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Cash Flow Transfer</b>	<b>(\$27,833.18)</b>	<b>\$27,833.18</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

This report is based on the following:

Revenue accrual thru November 30, 2015

Expenses cash thru November 30, 2015 with December's Bills

2015 Joint Powers Total Operations Recap

Month	Yankton Transfer	Vermillion Landfill	Total	Total Tons	\$ per ton	Recycling			Yankton Operations	Vermillion Operations	Total Operations
						Yankton	Vermillion	Total			
January	25,694.07	(24,471.56)	1,222.51	2,492.05	43.21	(1,442.46)	(2,616.99)	(4,059.45)	24,251.61	(27,088.55)	(2,836.94)
February	19,211.44	(27,824.36)	(8,612.92)	2,151.85	48.65	(2,982.21)	(15,048.26)	(18,030.47)	16,229.23	(42,872.62)	(26,643.39)
Subtotal	44,905.51	(52,295.92)	(7,390.41)	4,643.90	53.65	(4,424.67)	(17,665.25)	(22,089.92)	40,480.84	(69,961.17)	(29,480.33)
March	21,392.32	(10,523.44)	10,868.88	2,740.29	45.03	73.56	(15,596.93)	(15,523.37)	21,465.88	(26,120.37)	(4,654.49)
Subtotal	66,297.83	(62,819.36)	3,478.47	7,384.19	50.45	(4,351.11)	(33,262.18)	(37,613.29)	61,946.72	(96,081.54)	(34,134.82)
April	46,832.43	(26,974.43)	19,858.00	3,490.19	39.89	113.81	(7,114.54)	(7,000.73)	46,946.24	(34,088.97)	12,857.27
Subtotal	113,130.26	(89,793.79)	23,336.47	10,874.38	47.06	(4,237.30)	(40,376.72)	(44,614.02)	108,892.96	(130,170.51)	(21,277.55)
May	46,855.63	98.81	46,954.44	3,177.77	35.93	566.35	(12,772.50)	(12,206.15)	47,421.98	(12,673.69)	34,748.29
Subtotal	159,985.89	(89,694.98)	70,290.91	14,052.15	45.67	(3,670.95)	(53,149.22)	(56,820.17)	156,314.94	(142,844.20)	13,470.74
June	42,528.19	6,520.74	49,048.93	3,651.95	33.76	(444.12)	4,680.28	4,236.16	42,084.07	11,201.02	53,285.09
Subtotal	202,514.08	(83,174.24)	119,339.84	17,704.10	43.22	(4,115.07)	(48,468.94)	(52,584.01)	198,399.01	(131,643.18)	66,755.83
July	51,080.76	(32,166.70)	18,914.06	3,525.48	42.25	(4,335.31)	(17,256.67)	(21,591.98)	46,745.45	(49,423.37)	(2,677.92)
Subtotal	253,594.84	(115,340.94)	138,253.90	21,229.58	41.63	(8,450.38)	(65,725.61)	(74,175.99)	245,144.46	(181,066.55)	64,077.91
August	55,493.35	(9,999.06)	45,494.29	3,357.97	37.66	(3,626.68)	(12,399.46)	(16,026.14)	51,866.67	(22,398.52)	29,468.15
Subtotal	309,088.19	(125,340.00)	183,748.19	24,587.55	41.58	(12,077.06)	(78,125.07)	(90,202.13)	297,011.13	(203,465.07)	93,546.06
September	53,175.22	7,646.71	60,821.93	3,318.57	43.06	(411.07)	(10,086.03)	(10,497.10)	52,764.15	(2,439.32)	50,324.83
Subtotal	362,263.41	(117,693.29)	244,570.12	27,906.12	41.76	(12,488.13)	(88,211.10)	(100,699.23)	349,775.28	(205,904.39)	143,870.89
October	46,204.07	(10,164.47)	36,039.60	3,248.49	39.03	1,079.75	(40,974.63)	(39,894.88)	47,283.82	(51,139.10)	(3,855.28)
Subtotal	408,467.48	(127,857.76)	280,609.72	31,154.61	41.40	(11,408.38)	(129,185.73)	(140,594.11)	397,059.10	(257,043.49)	140,015.61
November	16,840.63	(24,402.92)	(7,562.29)	2,795.38	45.87	237.25	(464.44)	(227.19)	17,077.88	(24,867.36)	(7,789.48)
Subtotal	425,308.11	(152,260.68)	273,047.43	33,949.99	42.28	(11,171.13)	(129,650.17)	(140,821.30)	414,136.98	(281,910.85)	132,226.13

12/1/2015

City of Yankton Transfer Station  
Recap of Customer Tonnage

Date	City	Licensed Haulers							Sub-Total	All Other	Total Transfer	Recycling
	Compactors (577)	Bartunek (587)	Janssen (547)	Arts (586)	Fischer (590)	Independence (627)	Loren Fischer (648)	Kortan (673)				Plastic Tonnage
January 2014	231.53	63.56	436.98	378.38	38.14	0.00	54.57	6.50	978.13	196.82	1,406.48	5.16
February 2014	184.91	53.05	394.87	333.59	42.94	0.00	45.57	0.00	870.02	220.35	1,275.28	2.50
March 2014	207.74	68.47	419.48	417.14	50.50	0.00	48.92	2.96	1,007.47	273.22	1,488.43	4.62
April 2014	232.44	100.98	465.81	496.93	47.12	0.00	59.16	7.28	1,177.28	631.01	2,040.73	4.88
May 2014	252.43	98.56	538.22	484.78	45.80	10.27	53.07	8.28	1,238.98	337.91	1,829.32	6.17
June 2014	249.31	126.00	509.27	494.25	49.82	0.00	56.88	5.83	1,242.05	330.78	1,822.14	5.35
July 2014	269.61	110.97	594.62	529.85	43.61	4.58	53.90	8.20	1,345.73	326.16	1,941.50	4.74
August 2014	262.11	97.24	553.90	484.18	73.11	0.00	61.71	4.41	1,274.55	328.10	1,864.76	5.50
September 2014	262.29	81.35	578.06	519.20	49.74	0.00	52.72	7.50	1,288.57	309.06	1,859.92	4.89
October 2014	248.86	87.63	518.85	438.01	55.98	0.00	52.69	0.00	1,153.16	339.04	1,741.06	5.96
November 2014	217.09	77.59	433.88	394.40	40.87	0.00	48.00	10.99	1,005.73	272.62	1,495.44	3.62
December 2014	264.02	83.39	443.17	435.23	56.73	0.00	51.65	10.04	1,080.21	223.92	1,568.15	6.04
2014 Total	2,882.34	1,048.79	5,887.11	5,405.94	594.36	14.85	638.84	71.99	13,661.88	3,788.99	20,333.21	59.43
January 2015	228.32	0.00	537.70	380.58	44.72	0.00	50.18	3.33	1,016.51	255.24	1,500.07	4.91
February 2015	188.52	0.00	476.61	351.74	32.51	0.00	47.29	6.86	915.01	215.54	1,319.07	3.91
March 2015	219.10	0.00	577.32	455.17	44.54	0.00	50.43	7.15	1,134.61	294.01	1,647.72	4.66
April 2015	235.49	0.00	609.05	540.52	41.41	0.00	51.08	4.03	1,246.09	654.13	2,135.71	4.88
May 2015	236.92	0.00	654.70	529.94	37.37	0.00	62.42	4.08	1,288.51	286.48	1,811.91	5.81
June 2015	246.19	0.00	664.97	528.54	56.29	6.41	58.67	10.10	1,324.98	326.95	1,898.12	5.30
July 2015	268.28	0.00	812.20	538.36	47.21	1.45	67.02	3.24	1,469.48	380.13	2,117.89	6.08
August 2015	258.02	0.00	733.79	513.07	42.35	0.00	70.36	8.20	1,367.77	324.92	1,950.71	5.06
September 2015	252.89	0.00	666.62	490.70	54.08	0.00	46.02	7.43	1,264.85	340.81	1,858.55	5.05
October 2015	232.03	0.00	706.02	514.42	45.91	0.00	45.48	8.08	1,319.91	399.76	1,951.70	5.95
November 2015	223.63	0.00	583.04	384.68	52.06	0.00	47.80	10.78	1,078.36	287.15	1,589.14	3.38
2015 Total	2,589.39	0.00	7,022.02	5,227.72	498.45	7.86	596.75	73.28	13,426.08	3,765.12	19,780.59	54.99

Total Tons	1,589.14
X \$3	3.00
Recycling Fee	<u>4,767.42</u>

CITY OF VERMILLION  
LANDFILL TONS

	2015	Independence Waste	Fischer Disposal	Verm. Garbage	City of Elk Point	Loren Fischer	Turner County	City of Beresford	Other	2015 Tons	
\$45.00 PER TON	Jan	268.49	113.11	41.76	82.53	199.71	26.77	106.70	123.70	962.77	
	Feb	230.93	109.12	39.98	68.24	187.06	21.79	79.56	52.29	788.97	
	Mar	308.67	129.33	43.59	88.90	232.92	24.11	107.68	143.52	1078.72	
	April	368.21	140.64	46.81	83.08	257.99	23.21	114.26	220.04	1254.24	
	May	461.23	157.80	52.20	86.49	313.58	26.12	101.75	180.49	1379.66	
	June	429.91	145.53	42.30	95.93	320.00	24.61	128.88	314.60	1501.76	
	July	351.03	158.78	51.73	88.68	337.56	18.62	132.18	210.85	1349.43	
	Aug	419.10	179.45	49.66	95.58	296.77	21.99	132.40	267.08	1462.03	
	Sept	422.71	131.50	43.49	93.64	309.29	27.96	94.83	260.80	1384.22	
	Oct	390.49	131.96	41.76	85.17	313.89	26.16	115.37	226.32	1331.12	
	Nov	322.64	137.95	43.33	94.97	312.82	22.26	116.57	140.95	1191.49	
	Dec										0.00
			----- 3973.41 =====	----- 1535.17 =====	----- 0.00 =====	----- 496.61 =====	----- 963.21 =====	----- 3081.59 =====	----- 263.60 =====	----- 1230.18 =====	----- 2140.64 =====

	2014	Independence Waste	Fischer Disposal	Giedds Sanitation	Verm. Garbage	City of Elk Point	Loren Fischer	Turner County	City of Beresford	Other	2014 Tons
\$40.00 PER TON	Jan	236.57	121.96	52.65	40.06	76.58	201.76	21.59	57.29	101.86	910.32
	Feb	224.60	101.15	41.79	34.02	65.09	179.10	20.05	36.67	89.37	791.84
	Mar	243.77	122.70	47.46	45.42	78.36	190.48	16.57	44.49	253.40	1042.65
	April	262.87	135.30	63.34	35.34	85.92	241.91	27.57	42.91	262.90	1158.06
	May	339.43	152.57	77.39	56.71	80.96	267.16	14.41	63.54	609.77	1661.94
	June	340.17	164.69	71.18	43.45	90.34	286.90	20.90	50.36	318.30	1386.29
	July	326.82	151.15	67.67	39.48	95.34	420.51	16.07	52.04	392.28	1561.36
	Aug	327.38	129.44	67.78	45.04	88.05	266.89	21.93	48.37	248.20	1243.08
	Sept	377.67	254.29	78.50	36.52	98.33	265.79	30.06	48.55	254.00	1443.71
	Oct	293.28	134.11	73.64	41.12	81.49	312.49	25.65	67.06	201.12	1229.96
	Nov	236.92	115.85	36.39	37.89	77.93	227.70	18.67	76.92	94.81	923.08
	Dec	275.54	132.33	0.00	45.60	91.05	315.55	24.69	61.44	89.33	1035.53
			----- 3485.02 =====	----- 1715.54 =====	----- 677.79 =====	----- 500.65 =====	----- 1009.44 =====	----- 3176.24 =====	----- 258.16 =====	----- 649.64 =====	----- 2915.34 =====

12/10/15

Fox Run Golf Course  
Statement of Revenues & Expenses

	01Nov2015 30Nov2015	01Nov2014 30Nov2014	01Jan2015 30Nov2015	01Jan2014 30Nov2014	Legal Budget
Direct Revenues:					
Concessions	1,665.40	1,125.31	142,662.20	145,183.77	172,900.00
Pro Shop	4,628.99	6,271.18	131,519.50	140,403.33	192,350.00
Course	3,413.51	2,242.96	464,859.06	451,164.04	509,500.00
	-----	-----	-----	-----	-----
Total Direct Revenues	9,707.90	9,639.45	739,040.76	736,751.14	874,750.00
Direct Expenses:					
Concessions	3,500.77	1,150.16	61,957.70	69,770.77	68,575.00
Pro Shop	15,270.41	1,671.40	119,064.12	110,145.53	117,400.00
Course	150.00	1,745.00	26,830.81	39,722.24	37,500.00
	-----	-----	-----	-----	-----
Total Direct Expenses	18,921.18	4,566.56	207,852.63	219,638.54	223,475.00
Add Beginning Inventory					
Less Ending Inventory					
Net Direct Income (Loss)					
Indirect Revenues -	9.84	.12	1,784.26	751.72	650.00
Indirect Expenses:					
Personal Services	22,399.02	22,988.61	317,985.77	311,775.97	360,227.00
Insurance			6,015.68	5,903.81	5,460.00
Professional Services	730.39	697.94	13,703.49	15,621.71	25,500.00
Advertising	413.00	124.88	7,469.30	10,331.16	6,100.00
Repair & Maintenance	3,373.76	1,681.36	37,368.69	47,631.35	57,500.00
Supplies & Materials	224.55	5,373.26	45,161.61	54,839.10	60,300.00
Travel, Conference & Dues		72.15	1,147.61	1,405.53	5,800.00
Utilities	2,802.77	2,957.27	27,383.72	26,572.17	34,400.00
Billing and Administration			67,340.00	67,340.00	67,340.00
Depreciation	5,128.69	4,877.22	55,158.24	53,666.87	55,745.00
	-----	-----	-----	-----	-----
Total Indirect Expenses	35,072.18	38,772.69	578,734.11	595,087.67	678,372.00
Net Operating Income	(44,275.62)	(33,699.68)	(45,761.72)	(77,223.35)	40,893.00
	=====	=====	=====	=====	=====
Capital Outlay			56,545.91	49,785.33	114,000.00
	=====	=====	=====	=====	=====

12/10/15

Fox Run Golf Course  
Statement of Revenues

1

	01Nov2015 30Nov2015	01Nov2014 30Nov2014	01Jan2015 30Nov2015	01Jan2014 30Nov2014	Legal Budget
<b>Concessions</b>					
CASH Long	30.56	79.17	1,744.20	1,151.55	600.00
PREPARED FOOD		13.09	28,206.89	31,170.63	39,600.00
PRE-PACKAGED FOOD	187.38	105.12	10,705.11	7,236.51	7,700.00
BEER	1,104.70	715.69	77,475.06	84,600.45	99,000.00
BOTTLED POP	342.76	212.24	24,530.94	21,024.63	26,000.00
MISCELLANEOUS CONCESSIONS					
	-----	-----	-----	-----	-----
Total Concessions	1,665.40	1,125.31	142,662.20	145,183.77	172,900.00
<b>Pro Shop</b>					
GOLF BALLS	822.66	843.59	20,205.42	18,297.19	26,000.00
GLOVES	193.00	318.19	6,996.09	5,611.85	7,000.00
GOLF CAPS/VISORS	328.55	218.44	9,727.31	5,163.70	8,000.00
MERCHANDISE	911.90	1,303.06	30,716.48	30,618.43	50,000.00
MERCHANDISE NON-TAX			897.05	456.00	2,000.00
GOLF EQUIPMENT	2,142.89	1,764.72	42,049.68	57,452.34	65,000.00
MISCELLANEOUS MERCHANDISE				778.70	50.00
CLUB REPAIRS	229.99	723.18	8,059.92	10,869.11	11,000.00
LESSONS			5,467.55	5,556.01	8,000.00
GOLF CART ADS		1,100.00	7,400.00	5,600.00	15,300.00
	-----	-----	-----	-----	-----
Total Pro Shop	4,628.99	6,271.18	131,519.50	140,403.33	192,350.00
<b>Course</b>					
SIMULATOR	75.70		2,950.36		
SIMULATOR NON-TAXABLE			585.00		
SEASON PASS			167,194.95	173,298.96	195,000.00
SEASON PASS NON-TAX			3,521.69	3,386.82	3,500.00
GREEN FEES-WEEKENDS/HOLIDAYS	934.07	523.03	51,359.32	55,852.51	75,000.00
GRREN FEES NON-TAX			11,854.85	14,277.62	6,500.00
GREEN FEES - WEEKDAYS	1,062.15	1,408.32	78,721.00	66,870.24	70,000.00
GOLF CAR RENTAL	1,254.49	237.80	61,780.63	63,390.61	75,000.00
GOLF CAR STORAGE (NON-TAX)			25,815.09	19,500.93	21,500.00
TRAIL FEES	28.06		28,632.25	26,296.72	30,000.00
PULL CART RENTAL			261.80	255.19	300.00
GOLF CLUB RENTAL		43.45	637.14	848.70	1,100.00
DRIVING RANGE	59.04	30.36	18,846.42	13,194.46	15,000.00
DRIVING RANGE NON-TAX			568.16	499.36	600.00
HANDICAPING			7,053.40	8,557.92	9,000.00
LEAGUES					1,500.00
JUNIOR GOLF PROGRAM			5,077.00	3,719.00	4,000.00
	-----	-----	-----	-----	-----
Total Course	3,413.51	2,242.96	464,859.06	451,164.04	509,500.00
Total Direct Revenues	9,707.90	9,639.45	739,040.76	736,751.14	874,750.00
	=====	=====	=====	=====	=====

12/10/15

Fox Run Golf Course  
Statement of Expenditures

1

	01Nov2015 30Nov2015	01Nov2014 30Nov2014	01Jan2015 30Nov2015	01Jan2014 30Nov2014	Legal Budget
<b>Concessions</b>					
CASH SHORT	34.45	65.79	1,949.28	1,011.83	500.00
PREPARED FOODS	1,682.21	482.71	21,126.28	26,951.82	27,000.00
CANDY	320.35	215.10	4,151.72	3,562.20	4,000.00
BEER	847.65	229.80	25,820.85	28,680.26	28,000.00
POP	616.11	156.76	8,909.57	9,564.66	9,000.00
	-----	-----	-----	-----	-----
Total Concessions	3,500.77	1,150.16	61,957.70	69,770.77	68,575.00
<b>Pro Shop</b>					
GOLF BALLS	261.26	2,315.65	34,415.07	19,752.30	19,000.00
GLOVES	1,682.12		2,529.79	2,828.59	3,200.00
GOLF CAPS/VISORS	2,869.88		7,952.08	1,500.47	4,200.00
MERCHANDISE	7,464.00	892.97	31,038.89	25,501.89	36,000.00
GOLF EQUIPMENT	2,950.49	(1,939.24)	37,757.90	52,713.29	49,000.00
TRADE IN GOLF EQUIPMENT					
CLUB REPAIRS	42.66	402.02	5,370.39	7,336.01	6,000.00
	-----	-----	-----	-----	-----
Total Pro Shop	15,270.41	1,671.40	119,064.12	110,145.53	117,400.00
<b>Course</b>					
GOLF CAR RENTAL	150.00	1,745.00	24,930.81	28,205.81	26,000.00
REIMBURSEMENT-GOLF SHED RENTAL				342.25	
PULL CART RENTAL				852.00	900.00
DRIVING RANGE			1,750.00	2,297.23	2,500.00
HANDICAPING				7,725.00	7,100.00
JUNIOR GOLF PROGRAM				299.95	1,000.00
	-----	-----	-----	-----	-----
Total Course	150.00	1,745.00	26,830.81	39,722.24	37,500.00
Total Direct Expenditures	18,921.18	4,566.56	207,852.63	219,638.54	223,475.00
	=====	=====	=====	=====	=====

**CITY of YANKTON**  
**PLANNING COMMISSION MEETING MINUTES**  
for  
**December 14, 2015**

The meeting was called to order at 5:30 p.m. by Chairman Wenande

**ROLL CALL:**

Present – Mike Healy, Steve Pier, Dr. Scott Shindler, Marc Mooney, Jon Economy and Brad Wenande.

Unable to attend: Lynn Peterson, Deb Specht, and Bruce Viau

City Commission Representative Chris Ferdig arrived at the time noted in the minutes.

Chairman Wenande asked for approval of the November 9, 2015 meeting minutes.

15-53 **MINUTES** – November 9, 2015

**MOTION** – It was moved by Commissioner Mooney and seconded by Commissioner Healy to approve the minutes of the November 9, 2015 meeting.

**VOTE** – Voting “Aye” – all members present. Voting “Nay” – none.

**MOTION – PASSED**

City Commission Representative Ferdig arrived at this time.

Chairman Wenande read the action item to consider a plat review of Lot 3, in Lewis and Clark Business Center, in the South 645 Feet Except for Lot H2, of the N. 1/2 of the N.E. 1/4, Section 16, T93N, R56W of the 5<sup>th</sup> P.M., Yankton County, South Dakota. Address, 4200 W. 8<sup>th</sup> Street. Soil Works, LLC., owner. Mr. Mingo advised this plat is within the 3 mile jurisdiction of the City of Yankton. There are a couple of items that would need to be considered if this property was located in or adjacent to the city limits. However, since it is not, our only purpose for review is for compliance with the extension of the City’s street grid system. Staff recommends approval of the plat as presented. Commissioner Healy inquired if the issues will be addressed by the County through their process. Mr. Mingo advised that the county’s review process is different but that he will let Pat from Yankton County know of the items.

15-54 **MOTION** – It was moved by Commissioner Schindler and seconded by Commissioner Mooney to recommend approval of the plat of Lot 3, in Lewis and Clark Business Center, in the South 645 Feet Except for Lot H2, of the N. 1/2 of the N.E. 1/4, Section 16, T93N, R56W of the 5<sup>th</sup> P.M., Yankton County, South Dakota. Address, 4200 W. 8<sup>th</sup> Street. Soil Works, LLC., owner.

**VOTE** – Voting “Aye” – all members present. Voting “Nay” – none.  
**MOTION – PASSED**

Chairman Wenande read the action item to consider a plat review of Tract C of Martin’s Subdivision lying in Government Lots 1 and 2 in the N.E., 1/4 of Section 3, T93N, R55W of the 5<sup>th</sup> P.M., Yankton County, South Dakota. Address, 44395 309<sup>th</sup> Street. Jean Rose Connell, owner. Mr. Mingo advised this plat is also within the 3 mile jurisdiction of the City of Yankton. Mr. Mingo advised that the plat is located east of the James River in a previously approved subdivision with dedicated ROW and easements serving as the primary access to the property. The plat describes some old railroad property that was liquidated by the State and the City a number of years ago. Previous ROW dedications meet the requirements of the City’s review process. Staff recommends approval.

- 15-55 **MOTION** – It was moved by Commissioner Healy and seconded by Commissioner Schindler to recommend approval of the plat of Tract C of Martin’s Subdivision lying in Government Lots 1 and 2 in the N.E., 1/4 of Section 3, T93N, R55W of the 5<sup>th</sup> P.M., Yankton County, South Dakota. Address, 44395 309<sup>th</sup> Street. Jean Rose Connell, owner

**VOTE** – Voting “Aye” – all members present. Voting “Nay” – none.  
**MOTION – PASSED**

Building Permit Report Update - Mr. Mingo advised that this month there were a couple of large permits. There may also be a few more housing permits pulled before the end of the year. Values are slightly short of last year but that is because we really did not have any one big project in 2015. However, \$23 million is good to end the year. We did set an all-time record for the number of housing units permitted in 2015 at 115. A discussion was held regarding values and the differences between the cities and the county. Mr. Mingo advised that we base our values off of the Building Code values where some cities base it off of housing costs. Commissioner Pier asked about a permit where it was a kitchen remodel in a basement. Mr. Mingo advised that if you tear down walls to the bare studs or have plumbing done, you will need a building permit.

- 15-56 **ADJOURNMENT**

**MOTION** – It was moved by Commissioner Pier and seconded by Commissioner Economy to adjourn at 5:50 p.m.

**VOTE** – Voting “Aye” – all members present. Voting “Nay” – none.  
**MOTION – PASSED**

Respectfully submitted,

Dave Mingo  
Secretary

***Memorandum #15-321***

*To: City Manager*  
*From: Finance Officer*  
*Date: December 15, 2015*  
*Subject: Transfer Retail (on-off sale) Malt Bev.-Gramps*

We have received an application for the transfer of ownership of a Retail (on-off sale) Malt Beverage License for July 1, 2015, to June 30, 2016, from J & J Convenience, LLC, (Judy Lane, Owner) d/b/a Gramps to Xtreme, Inc., (Jeff Koster, President) d/b/a Gramps, 700 E. 4th Street, Yankton, S.D.

The above application is in compliance with the City Code of Ordinances, as checked by the Department of Finance. A Police check on the applicant revealed no felony convictions or wants. An inspection by the Building Inspector and Fire Marshal has been done and the premises are in compliance with building and fire codes.



Al Viereck  
Finance Officer

***Memorandum #15-322***

*To: City Manager*  
*From: Finance Department*  
*Date: December 15, 2015*  
*Subject: Special Events Malt Beverage/Wine License-The Center*

We have received an application for a Special Malt Beverage (on-sale) Retailers License and a Special (on-sale) Wine Retailers License for 1 day, January 9, 2016, from The Center (Christy Hauer, Executive Director), 900 Whiting Drive, Yankton, S.D.

The above applicant is in compliance with the City Code of Ordinances, as checked by the Department of Finance. A police check on the applicant revealed no felony convictions or wants. The applicant is in compliance with all building and fire codes.



Al Viereck  
Finance Officer

RESOLUTION # 15-85

WHEREAS, SDCL 9-14-28 requires that the salaries of municipal officers be fixed and determined by City resolution,

NOW, THEREFORE, BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, effective January 1, 2016, that the salary of the Finance Officer shall be at an annual rate of \$\_\_\_\_\_.

Adopted:

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David Carda, Mayor

Attest:

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Al Viereck, Finance Officer

RESOLUTION # 15-86

WHEREAS, SDCL 9-14-28 requires that the salaries of municipal officers be fixed and determined by City resolution,

NOW, THEREFORE, BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, effective January 1, 2016, that the salary of the City Attorney shall be at an annual rate of \$\_\_\_\_\_.

Adopted:

---

David Carda, Mayor

Attest:

---

Al Viereck, Finance Officer

RESOLUTION # 15-87

WHEREAS, SDCL 9-14-28 requires that the salaries of municipal officers be fixed and determined by City resolution,

NOW, THEREFORE, BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, effective January 1, 2016, that the salary of the City Manager shall be at an annual rate of \$\_\_\_\_\_.

Adopted:

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David Carda, Mayor

Attest:

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Al Viereck, Finance Officer