

**CHAMBER OF THE BOARD OF CITY COMMISSIONERS  
YANKTON, SOUTH DAKOTA  
DECEMBER 12, 2016**

Regular meeting of the Board of City Commissioners of the City of Yankton was called to order by Mayor Gross.

**Roll Call:** Present: Commissioners Carda, Ferdig, Hoffner, Johnson, Maibaum, Miner, and Sommer. City Attorney Den Herder and City Manager Nelson were also present. Absent: Commissioner Knoff. Quorum present.

Mayor Gross welcomed Boy Scout Troop 102 to the meeting.

Action 16-366

Moved by Commissioner Johnson, seconded by Commissioner Carda, to approve the Minutes of the Work Session and regular meeting of November 28, 2016.

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.  
Motion adopted.

Action 16-367

Moved by Commissioner Carda, seconded by Commissioner Sommer, that the Schedule of Bills be approved and warrants be issued.

A T & T Cell-Phone Bill-\$390.77; Ace Hardware-Caulk-\$20.97; ACS Government Inf Service-Maint Program Support-\$1,937.87; Active Network-Quarterly Transaction-\$383.03; Airport Mgr's Assn SD-Membership Dues-\$25.00; Alum-Line Inc-Alum-Line Tool Box-\$17,34.00; AMG Occupational Medicine-DOT CDL Random Drug Test-\$31.50; Assn of Code Enforcement-Membership Dues-\$40.00; Avera Sacred Heart Hospital-DOT CDL Random Drug Test-\$27.00; Banner Associates Inc-Fill Station Design-\$3,603.50; Bering Sales-Name Badges-\$41.92; Boys & Girls Club-GDBG Grant-\$60,000.00; Brock White Company LLC-Parts-\$4,698.93; Buhl's Laundry Cleaners Inc-Sew On Patches-\$20.00; Building Officials/SD Membership Dues-\$55.00; Butler Machinery Co-Shipping-\$14.58; Cedar Knox Public Power Dist-Elect-Nov-\$1,249.09; Centurylink Phone-Nov-\$1,667.37; Chesterman Company-Pop-\$114.00; Christensen Radiator & Repair-Install Plow-\$1,257.78; City Management Assn SD-Membership Dues-\$150.00; City of Vermillion-Jt Power Cash Trans-\$39,099.04; City of Yankton-Central Garage Rubbish-\$66.00; City of Yankton-City Hall Garbage-\$24.00; City of Yankton-Fire Dept Landfill Fee-\$31.86; City of Yankton-Parks Garbage-\$131.14; City of Yankton-Solid Waste Compacted Garbage-\$11,226.67; City Utilities Water-WW Charges-\$5,050.30; Clark's Rental-Repairs-\$400.00; Cole Papers Inc-Entree-\$441.51; Concrete Material Concrete-\$1,263.20; Conkling Dist-Malt Beverages-\$302.80; Credit Collection Service Inc-Ut Collection-Oct-\$155.90; Dakota Beverage Co Inc-Malt Beverages-\$308.65; Dakota Traffic Services LLC-Marking Installation-\$23,238.00; Danko Emergency Equipment-Adapters-\$116.68; Dept of Corrections-DOC Work Program-\$1,934.18; Dept of Revenue-Lab Tests-\$490.00; Dex Media East-Phone Book-\$31.30; Dobrovolny/Linda-Conference-Fargo-\$343.44; Drug Education Press-Ad-\$155.00; Ehresmann Engineering Inc-Steel-\$1,344.70; Ethanol Products LLC-CO2-\$397.16; Falkenberg Construction-Labor-\$505.00; Feimer Construction-Maple St Watermain-\$121,094.96; Fejfar Plumbing Inc-Services-\$91.84; Ferguson Water Works Supply-Water Meters-\$2,695.21; Footjoy-Merchandise-\$170.11; Freeman Co-Op Oil Company-Car Washes-\$227.50; Frontier Precision Inc-Labor-\$67.38; Gerstner Oil Co-Jet Fuel-\$15,599.80; Gleich/John-Reimbursement-\$16.67; Good-

Land Pump Inc-Chestrman Lift Station-\$10,499.70; Govt Finance Officer Assn-Membership Dues-\$70.00; Graymont Capital Inc-Lime-\$13,415.50; Gridor Construction, Inc-Lift Station-\$340,208.97; Grosch Irrigation Company-Well Repairs-\$688.50; Gullickson/Devin-Reimbursement CDL-\$128.00; Harding Glass-Door Unit-\$318.44; Hawkins Inc-Chemicals-\$1,814.86; HDR Engineering Inc-Collector Well-\$32,557.31; Hedahl's Parts Plus-Filters-\$2,005.32; Heiman Fire Equipment Inc-Batteries-\$142.71; Hillyard Floor Care Supply-Seal-\$12.19; Hornung's Pro Golf Sale Inc-Merchandise-\$145.94; Human Resource Assn-SD Membership Dues-\$25.00; H2 Golf Company LLC-Merchandise-\$165.55; J & H Care & Cleaning Company-Janitorial Services-\$2,795.00; Johnson Electric-Riverside Park BB Lights-\$25,789.23; Johnson Eng Co Inc-Labor-\$1,207.36; Kadrmas Lee & Jackson Inc-Apron Expansion-\$3,444.75; Kaiser Refrigeration Inc-Repairs-\$8.19; Larry's Home Center-Furnace Replacement-\$13,885.76; Larry's Plumbing Service-Parts-\$48.60; Light And Siren-Lightbars-\$80.00; Lindblom Service Inc-Porta Pots-\$600.00; Lyle Signs Inc-Signs-\$1,059.64; McLaury Engineering Inc-Force Main-\$83,052.75; MidAmerican Energy Fuel-Nov-\$1,837.03; MidAmerican Energy Fuel-Nov-\$2,740.35; Midwest Alarm Company Inc-Test Fire System-\$313.00; Midwest Tape-Audio Books-\$1,147.65; Municipal Code Corp-Supplement #5-\$1,421.74; Municipal League SD-2017 Membership Dues-\$7,059.72; Northwestern Energy-Elect-Nov-\$83,992.67; Pilger Sand and Gravel Inc-Sand-\$719.20; Planning & Development-CDBG Administration-\$8,000.00; Police Chiefs' Assn-Membership Dues-\$115.24; Press Dakota Mstar Solutions-Ad-\$50.00; Printing Specialists-Time Cards-\$152.04; Pro Auto Inc-Towing-\$160.00; Racom Corporation-EAACS Access-\$1,988.90; Ramkota Inn-Pierre Workshop-\$182.00; Regional Technical Education-Training-\$95.00; Reinhart Foods Inc-Entree-\$528.75; Schantz/Dwayne-Reimbursement-\$105.90; Schild/Koby-Refund-\$21.20; SD Redbook Fund-Subscription-\$40.00; Signs By Design-Decal Installation-\$190.98; Slowey Construction Inc-Force Main-\$269,624.48; Smith Insurance Inc-Notary Bond Fee-\$80.00; Stern Oil Co Inc-Fuel-\$32,647.98; Street Maintenance Assn-Membership Dues-\$35.00; Taser International-Tasers-\$4,038.86; Titleist-Golf Driver-\$502.44; Tom's Electric-Install Lights-\$117.35; Top Notch Window Cleaning-Window Cleaning-\$50.00; TRE Environmental Strategies-Testing-\$650.00; Truck Trailer Sales Inc-DOT Inspections-\$1,899.37; Trugreen Commercial-Lawn Treatment-\$90.00; US Post Office-Util Ut Postage-Nov-\$1,000.00; United Parcel Service, Inc-Postage-\$431.00; United States Postal Service-Postage Meter-Nov-\$926.00; US Bank Equipment-Copier Maintenance-\$266.63; Vanwinkle/Logan-CDL Reimbursement-\$130.00; Wage Works-Flex Service Fee-Oct-\$155.00; Warner/Lloyd-Books-\$99.00; Water & Env Eng Research Ctr-Lab Tests-\$211.00; Welfl Construction Corp-Collector Well-\$203,704.10; Xerox Corporation-Copier Lease-\$174.21; Yaggie's Inc-Grass Seed-\$105.00; Yankton Area Ice Association-Oct/Nov Reimbursement-\$1,802.73; Yankton Co Historical-1/4 SP Appropriation-\$2,025.00; Yankton County Auditor-YC Capital Improve-\$15,740.81; Yankton County Director of Pictometry-Aerial Imager-\$10,883.33; Yankton County EMS Association-CPR Classes-\$440.00; Yankton County Weed Dept-Mosquito Control-\$1,235.22; Yankton Medical Clinic-Reimbursement-Flu Shot-\$20.00; Yankton Vol Fire Department-Oct/Nov Fire Calls-\$1,440.00; A-Ox Welding Supply-Quick Connects SCBA-\$426.20; ACCO Brands Direct-Office Supplies-\$46.95; Amazon Digital Svcs-Computer Program-\$49.99; Amazon Mktplace Pmts-Refrigerator Filters-\$423.12; Amazon.Com-Battery Backup-\$493.07; American NLC-Meeting-\$200.00; American Girl Magazine-Magazine Subscription-\$25.95; American Planning Assoc-AICP Membership-\$489.00; Appera-Towels-\$354.94; Arbys-K9 Training Expense-\$3.74; ARC Services/Training-CPR Training-\$38.00; Army Lodging-K9 Training Lodging-\$180.00; AT&T Bill Payment-Wireless Connection-\$314.56; ATC The Atlantic Monthly-Magazine Subscription-\$29.95; ATR Antique Trader-Magazine Subscription-\$34.98; B-Bops-K9 Care Travel Expense-\$6.52; Baker-Taylor-Books-\$4,594.73; Bee Electronics Inc-Pager Cases-\$61.70; Bomgaars-Small Tools-\$2,146.23; Bow Creek Metal Inc-Aluminum Boxes-\$440.00; Brioche Doree-NLC Meeting-\$30.82; Burger King-

Travel Expense-\$9.23; Butler Machinery-Hose-\$63.78; Casa Reyna-NLC Meeting-\$57.29; Caseys Gen Store-Travel Expense-\$65.62; Cedar County Veterinary-Veterinary Services-\$31.35; Cenex Allied-Travel Fuel-\$42.00; Center Point-Books-\$134.22; Christensen Radiator-Assembly-\$251.40; City of Sioux Falls Health Lab-Tests-\$12.92; Glamour Magazine-Magazine Subscription-\$12.78; The New Yorker-Magazine Subscription-\$106.49; Coffee Cup-Travel Expense-\$30.00; Conoco Fresh Start-Travel Fuel-\$44.67; Cox Auto Supply-Part-\$212.57; Consumer Reports-Magazine Subscription-\$26.00; Crescent Electric-Light Bulbs & Ballasts-\$1,137.28; Culver's-K9 Training Expense-\$12.84; Culver's-K9 Training Expense-\$12.16; Dakota Archery-Trail Supplies-\$26.04; Dakota Supply Group-Hydrant Extension-\$649.37; Dash Medical Gloves-Latex Gloves-\$575.20; Davidson Titles Inc-Books-\$2,005.28; Dayhuff Enterprises Inc-Paper Products/Dispenser-\$524.12; Days Inns/Daystop-Lodging-\$70.65; Demco Inc-Office Supplies-\$116.24; Dex One-Publishing-\$39.00; Discount Two-Way Radio-Radio Antennas-\$67.50; DLT Solutions-Software Subscription-\$2,719.64; DX Service Salt-\$6,508.97; Echo Electric Supply-Bulbs-\$28.37; Embroidery & Screen Works-Merchandise-\$1,528.25; Emedco-Safety Supplies-\$96.62; Endress+Hauser Inc-Well Probe-\$913.64; Envision Ware Software-Envisionware-\$538.85; Exxonmobil-Fuel-\$29.69; Facebk NSRAJAE7W2-Supplies-\$24.11; Fairbank Equipment-T-Bolt Clamp-\$19.33; Fairfield Inn & Suites-NTOA Lodging-\$360.32; Fastenal Company-Drill Set-\$267.72; Fedex-Evidence Mailing-\$11.77; Firehouse Subs-K9 Training Expense-\$3.00; Fred Haar Company-Equipment Maintenance-\$82.29; Gamestop-Nintendo/Game-\$349.98; Girton Adams Co-Sludge Heater Motor-\$1,672.00; Godfathers Pizza-DOC Work Program-\$16.00; Golfsoftware.Com-Computer Program-\$147.00; Graham Tire-Tires-\$457.88; Hach Company-Turbidimeter Lamp-\$144.79; Hampton Inn & Suites-Conference-\$128.76; Hardee's-Travel Expense-\$10.62; Hedahls-Equipment Repair-\$176.89; Hickory Park Restaurant-Travel Exp-K9-\$11.00; Holiday Inn-SD Planners Conf Lodging-\$99.00; Holiday Stationstore-Fuel K9 Training-\$31.51; Huhot Mongolian Grill-K9 Travel Expense-\$15.35; Hunan Palace-Travel Expense-NLC-\$41.93; Hy-Vee-Concessions-\$257.85; Creative Product's-Dare Equipment-\$1,580.44; Independence Waste-Rentals-\$708.85; Midwest Alarm-Alarm Service-\$63.00; ISU Vet Clinic-K9 Medical Care-\$471.75; J.J. Benji-Uniforms-\$459.25; J.P. Cooke-Dog Tags-\$135.70; Jack's Uniforms & Equipment-SRT Team Flashlights-\$1,589.97; James Valley Nursery-Trees-\$368.44; JCL Solutions-Cleaning Supplies-\$1,143.62; Jimmy Johns-Training Expense-\$9.75; JoDeans Steak House-Meeting Exp-\$21.20; Johnson Controls-SS Pool Services-\$5,794.53; Kaiser Refrigeration-Equipment Repair-\$121.96; Kelly OS Diner-NLC Meeting-\$39.77; Kendell Doors & Hardware-Lockset-\$333.25; Kopetskys Ace Hdwe-Snow Blower-\$2,876.91; Kum & Go-K9 Training Fuel-\$33.99; Kum & Go-K9 Travel Expense-\$55.00; Larrys Heating-Filters-\$90.00; Locators and Supplies-Marking Paint-\$384.01; Long's Propane-Service Propane-\$84.00; Mallorca Restaurant-Travel Expense-NLC-\$217.50; Mark's Machinery Inc-Idler/Gaskets-\$1,121.05; McAfee Intel Security-Computer Program-\$85.19; McDonald's-K9 Training Expense-\$5.14; McDonald's-Travel Expense-\$6.87; Mead Lumber-Sertoma Ice Rink-\$83.30; Menards-Christmas Lights-\$837.59; Midwest Laboratories-Nutrient/Biosolids Test-\$659.90; Monterey Bay Fish Grot-Travel Expense NLC-\$266.47; Outside Magazine-Magazine Subscription-\$20.00; National Geographic-Magazine Subscription-\$39.00; Newspapers-Newspaper Subscription-\$461.78; Northern Tool Equipment-Repair-\$187.36; Northtown Automotive-Motor-\$94.08; NRA Progmatt Fulfilment-NRA Book-\$55.91; OCG Oldcarsreportmag-Magazine Subscription-\$28.98; Office Elements Group-Office Supplies-\$376.81; Olsons Pest Technician-Chemicals-\$68.00; OMNI William Penn-NLC Meeting-\$2,760.03; One Office Solution-Office Suppies/Chair-\$729.56; Oprah Magazine-Magazine Subscription-\$34.97; OReilly Auto-Brake Rotors and Pads-\$410.73; Overdrive Dist-Downloadable Books-\$1,831.82; Paypal-Discounted Computer-\$459.99; Paypal-Ecomele-Replace UPS Batteries-\$99.99; Paypal Expertcompu-Replace UPS Battery-\$14.80; Paypal Latif-Portable Radio-\$318.00; Paypal Neweggcom-Replace UPS Battery-\$84.41;

Paypal Puterstore-Computer Parts-\$38.96; PBI Leasedequipment-Mailstation Rental-\$136.00; Phillips 66-DOCS Stop Travel-K9 Care-\$30.00; Pilot-K9 Training Fuel-\$47.19; Pizza Man-K9 Training Expense-\$8.59; Pizza West-Conference-\$13.68; Popeye's Chicken-K9 Training Expense-\$3.34; Postage Refill-Mailstation Postage-\$100.00; Prandomhouse-Audio Book-\$186.00; Push Pedal Pull Corp-Equipment Repair-\$871.28; Ramada Bismarck Hotel-Hotel Room-\$181.78; Realtruck Truck-Supplies-\$169.99; Recreonics Inc-Wringer for Locker Room-\$167.20; Red Robin-K9 Training Expense-\$12.61; Riverside Hydraulics-Parts-\$546.51; Rockyboots Com-Boots-\$104.99; Royal Sport Shop-Name Badges-\$91.96; SD Firefighters Assoc-Registration-\$100.00; SD Lib Assoc- Institutional Membership-\$175.00; Seventeen Magazine-Magazine Subscription-\$14.97; SF Regional Airport-Parking-\$40.00; Silverado Casino-Training Expense-\$27.75; Sioux Falls 10th Pizza-K9 Training Expense-\$11.04; Spraying Systems Com-Brass Spray Nozzles-\$177.67; Hansen Locksmith-Door Lock-\$75.00; Midwest Striping-Mini Lightbars-\$752.00; State Hygienic Lab-Laboratory Testing-\$418.00; Shutterstock Inc-Professional Services-\$49.00; Sturdevants-Motor Assembly-\$113.77; Subway-Travel Expense-\$8.75; Subway-Training Expense-\$11.23; Super 8 Motels-Travel Expense-\$67.41; Tabor Lumber Coop-Equipment Repair-\$630.00; Ten Penny-NLC Meeting-\$34.16; The Library Store Inc-Office Supplies-\$99.18; The Lodge at Deadwood-Lodging-\$294.65; TMA Yankton-Tires-\$2,787.83; Tractor Supply Co-Animal Shelter Supplies-\$102.25; Truck Trailer Sales-Filter-\$75.00; T3 Pueblo Del-NTOA Travel Expense-\$19.57; USA Blue Book-Meter Supplies-\$568.61; USPS-Postage-\$40.90; Vanderhule Moving-Shop Supplies-\$56.00; VCN Yanktonrodctr-Filing Quit Claim Deed-\$32.50; Vermeer Equip of SD-Equipment Repair-\$139.89; Viddler Inc-Video Hosting-\$32.08; Vzwrlls-Internet Access-\$526.17; Vzwrlls-Prepaid Pymnt Phone Minutes-\$37.98; Wal-Mart-Office Supplies-\$435.72; Wall Control Inc-Equipment Racks-\$164.94; Wall Lake Oil-K9 Training Fuel-\$66.79; Wholesale Supply Co-Building Supplies-\$47.10; WM Supercenter-DVDS/Player-\$551.50; WW Grainger-Janitorial Supplies-\$353.62; WWW.Dickssportnggoods- Basketball League-\$186.29; www.newegg.com-Computer Thumb Drives-\$35.96; www.Vistaprint.Com-Business Cards-\$14.98; Yankton Chamber of Commerce-Seed Library-\$15.00; Yankton Medical Clinic-Firefighter Physicals-\$4,542.00; Yankton Pizza Ranch-Staff Appreciation-\$45.99; Yankton Winnelson Co-Supplies-\$194.31; Zimco Supply Co-Recreation Supplies-\$169.00;M&S Pittsburgh-NLC Meeting-\$459.90; AFSCME Council 65-Employee Deduction-\$1,299.61; American Family Life Corp-Cancer & ICU Premiums-\$6,905.94; Assurant Employee Benefits-Vision Ins December-\$719.85; Connections Inc-EAP Insurance November-\$373.32; Delta Dental-Dental Ins December-\$7,562.40; Dept of Social Services-Employee Deduction-\$1,697.50; First Natl Bank South Dakota-Employee Deduction-\$3,087.78; Nelson/Amy-Travel-\$200.00; Retirement SD-SD Retirement November-\$68,612.95; SDSRP-Employee Deduction-\$5,015.00; Slowey Construction Inc-15<sup>TH</sup> WCLR-Dakota-\$39,897.13; Summit Activity Center-Employee Deduction-\$851.00; United Way-Employee Deduction-\$74.00; US Dept of Education-Employee Deduction-\$109.96; Vast Broadband-Internet Services-\$3,461.42; Wellmark Blue Cross-Health Ins - December-\$91,958.80; Yankton Area Prog Growth-Sales Tax Reimbursement-\$77,283.13.

**Roll Call:** All members present voting "Aye;" voting "Nay;" None.

Motion adopted.

#### SALARIES NOVEMBER, 2016:

Administration-\$36,970.05; Finance-\$31,118.66; Community Development-\$21,857.02; Police-\$150,630.96; Fire-\$11,223.24; Engineering-\$38,460.84; Street-\$42,800.27; Snow & Ice-\$936.39; Traffic Control-\$1,778.01; Library-\$24,370.32; Parks/SAC-\$57,837.73; Marne Creek-\$3,665.53; Water-\$37,282.07; Wastewater-\$34,480.33; Cemetery-\$3,810.24; Solid Waste-\$19,509.74; Landfill-\$17,188.48; Golf Course-\$20,210.13; Central Garage-\$6,885.92.

PERSONNEL CHANGES & NEW HIRES:

New Hires: Caitlin Boetger-\$1585.42 bi-wk.-Police; Mason Kaitfors-\$8.55 hr.-Rec. Division; Tony McGlone-\$8.55 hr.-Rec. Division; Abigail Mitchell-\$20.00 hr.-Rec. Division; Tanner Noble-\$8.55 hr.-Rec. Division; Kylie Roth-\$8.55 hr.-Rec. Division; Heather Thomas-\$11.50 hr.-Rec. Division;  
Wage Change: Colby Benson-\$9.05 hr.-Rec. Division; Dawn Bergeson-\$10.00 &/or 20.00 hr.- Rec. Division; Collin Bertram-\$8.80 &/or 20.00 hr.-Rec. Division; Karie Forman-\$11.80 hr.-Rec. Division; Samuel Forrer-\$8.80 hr.-Rec. Division; Tyler Hudson-\$13.55 &/or 20.00 hr.-Rec. Division; Robert Noble-\$9.05 hr.-Rec. Division; Roy Reichle-\$11.80 hr.-Rec. Division; Chase Roth-\$8.80 hr.-Rec. Division; Patty Schieffer-\$10.80 hr.-Rec. Division; Paige Schuurmans-\$8.80 hr.-Rec. Division; Saladin Smith-\$9.05 hr.-Rec. Division; Kelsey Sutera-\$9.30 hr.-Rec. Division.

Status Change:

Ryan Moderegger-\$8.80 hr.-from Parks Division to Rec. Division; Dana Schmidt-\$1474.27 bi-wk.-from Library Assistant to Sr. Library Assistant.

City Manager Nelson submitted a written report giving an update on community projects and items of interest.

Action 16-368

Moved by Commissioner Johnson, seconded by Commissioner Sommer, that the following items on the consent agenda be approved.

1. Pawn Brokers Licenses for 2016  
Consideration of Memorandum 16-286 recommending approval of the applications for Pawn Brokers Licenses
2. Renewal of Private Collector of Refuse License for 2016  
Consideration of Memorandum 16-287 recommending approval of the renewal of applications for Private Collector of Refuse Licenses for the year 2016 (January 1, 2017 – December 31, 2017) licensing period
3. Renewal of Mobile Home Park Licenses  
Consideration of Memorandum 16-294 recommending approval of the renewal of Mobile Home Park licenses for the 2017 licensing period
4. Renewal of 2017 City Dance License Applications  
Consideration of Memorandum 16-288 recommending approval of the renewal of applications for 2017 City Dance Licenses
5. Peddler's License  
Consideration of Memorandum 16-292 recommending approval of an application for a Peddler's License for Huber Home Improvement, 44254 292<sup>nd</sup> Street, Irene, South Dakota, to go door-to-door for the purpose of sales and installation of home improvement items
6. Peddler's License  
Consideration of Memorandum 16-293 recommending approval of an application for a Peddler's License for Dennis Schumacher, 55287 888<sup>th</sup> Road, Crofton, Nebraska, to go house to house to do tree stump removal.
7. Special City Commission Meeting – set date and location  
Special City Commission meeting for January 5, 2017, at 6:30 p.m. in Room 114 at the Regional Technical Education Center
8. Possible Quorum Event  
January 6, 2017, for Strategic Planning Session, no official commission action

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.  
Motion adopted.

Action 16-369

This was the time and place for the Public Hearing on Resolution 16-86 (Memorandum 16-301) approving the special assessment roll for 2016 Assessment Rolls–Douglas Avenue Construction from Anna Street to 31st Street. No one was present to speak for or against adoption of the Resolution. Moved by Commissioner Carda, seconded by Commissioner Ferdig, to adopt Resolution 16-86.

**RESOLUTION 16-86**

**A RESOLUTION APPROVING THE 2016 SPECIAL ASSESSMENT ROLL FOR DOUGLAS AVENUE CONSTRUCTION FROM ANNA STREET TO 31<sup>ST</sup> STREET**

**BE IT RESOLVED** by the Board of City Commissioners of the City of Yankton, South Dakota:

SECTION 1. That the special assessment roll for the assessment of the property assessable for the Douglas Avenue construction from Anna Street to 31<sup>st</sup> Street in the city of Yankton, South Dakota, is hereby approved and the assessments as set out in said special assessment roll approved this date are hereby levied against such property upon filing of said special assessment roll in the office of the City Finance Officer.

SECTION 2. Said assessment may be paid in ten (10) annual installments and shall be collected under Plan Two “Collection by City Finance Officer”, as provided in SDCL 9-43.

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.  
Motion adopted.

Action 16-370

This was the time and place for the public hearing on Ordinance No. 990, AN ORDINANCE ADOPTING A COMPREHENSIVE PLAN AMENDMENT KNOWN AS “THE MEAD NEIGHBORHOOD CONCEPT” INCLUDING ASSOCIATED MAPS AND OFFICIAL DOCUMENTS. No one was present to speak for or against adoption of the Ordinance. Moved by Commissioner Sommer, seconded by Commissioner Hoffner, to adopt Ordinance No. 990.

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.  
Motion adopted.

Action 16-371

Moved by Commissioner Johnson, seconded by Commissioner Sommer, to approve the write-off of uncollectible utility accounts in the amount of \$4,075.60, or approximately 0.04% (four-one hundredths of one percent) of total revenues (approximately \$9,900,612) for water, waste water, and solid waste collection for the one year period. (Memorandum 16-289)

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.  
Motion adopted.

Action 16-372

Kristy Wyland representing Rockin’ Ribfest was present to provide information and answer questions about the 2017 event scheduled to take place on June 2 and 3, 2017, and to request additional funding

from the City in the amount of \$9,540.00 to provide an additional 12x20 Daktronics screen. (Memorandum 16-303) Moved by Commissioner Sommer, seconded by Commissioner Johnson, to approve funding in the amount of \$9,540.00 to provide an additional Daktronics screen for the 2017 Rockin' Ribfest event. Following discussion Commissioner Sommer withdrew his motion and Commissioner Johnson withdrew his second. It was then moved by Commissioner Sommer, seconded by Commissioner Ferdig, to fund a \$9,540.00 cash sponsorship, from BBB funds, for the 2017 Rockin' Ribfest event.

**Roll Call:** Members present voting "Aye:" Commissioners Ferdig, Hoffner, Johnson, Sommer, and Mayor Gross; voting "Nay:" Commissioners Carda, Maibaum, and Miner.  
Motion adopted.

#### Action 16-373

Moved by Commissioner Carda, seconded by Commissioner Sommer, to approve "Amendment No. 2 and Amendment No.3 to Agreement for Engineering Services" with HDR Engineering, Sioux Falls, South Dakota, for Engineering Services for the Water Treatment Plant Design and Collector Well Construction Management as outlined in Memorandum 16-295.

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.  
Motion adopted.

#### Action 16-374

Moved by Commissioner Johnson, seconded by Commissioner Ferdig, to adopt Resolution 16-87. (Memorandum 16-290)

### **RESOLUTION 16-87**

WHEREAS, the City of Yankton and Yankton County have entered into an agreement for the provision of library services for residents living outside the corporate limits of the city; and,

WHEREAS, the current agreement is slated to expire December 31, 2016; and,

WHEREAS, Yankton County has contracted with the City for library services since 1993; and,

NOW, THEREFORE BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota, that the Agreement for the Provision of Library Services between the City and Yankton County be extended for the term January 1, 2017, through December 31, 2017.

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.  
Motion adopted.

Action 16-375

Moved by Commissioner Sommer, seconded by Commissioner Hoffner, to approve Change Order Number 2 from Masonry Components, Inc., for the Yankton Transfer Station Scale Site Improvements Project, an increase of \$10,288.80 for a new total project cost of \$657,228.80; to accept the project as complete; and to authorize the City Finance Officer to issue a manual check in the amount of \$83,279.37 to Masonry Components, Inc., Yankton, South Dakota, as final payment for the project. (Memorandum 16-300)

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 16-376

Moved by Commissioner Johnson, seconded by Commissioner Ferdig, to adopt Resolution 16-89.

**RESOLUTION 16-89**

WHEREAS, SDCL 9-14-28 requires that the salaries of municipal officers be fixed and determined by City resolution,

NOW, THEREFORE, BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, effective November 26, 2016, that the salary of the Finance Officer shall be at an annual rate of \$90,526.01.

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 16-377

Moved by Commissioner Sommer, seconded by Commissioner Johnson, to adopt Resolution 16-88.

**RESOLUTION 16-88**

WHEREAS, SDCL 9-14-28 requires that the salaries of municipal officers be fixed and determined by City resolution,

NOW, THEREFORE, BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, effective November 26, 2016, that the salary of the City Attorney shall be at an annual rate of \$42,549.81.

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 16-378

Moved by Commissioner Johnson, seconded by Commissioner Ferdig, to adopt Resolution 16-90.

**RESOLUTION 16-90**

WHEREAS, SDCL 9-14-28 requires that the salaries of municipal officers be fixed and determined by City resolution,

NOW, THEREFORE, BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, effective November 26, 2016, that the salary of the City Manager shall be at an annual rate of \$105,774.53.

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.  
Motion adopted.

Action 16-379

Moved by Commissioner Carda, seconded by Commissioner Johnson, to adopt Resolution 16-69.  
(Memorandum 16-239)

**RESOLUTION 16-69**

WHEREAS, it appears from an examination of the plat of Lots 1 thru 7, In the Garden of Charity Non-Profit Cremation Cemetery, In Lot 4 of Block 1, Airport Acres Subdivision in the City Of Yankton, Yankton County, South Dakota, prepared by Travis J. Kropuenske, a registered land surveyor in the State of South Dakota, and

WHEREAS, such plat has been prepared according to law and is consistent with the City’s overall Comprehensive Development Plan.

NOW, THEREFORE BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota, that the plat for the above described property is hereby approved.

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.  
Motion adopted.

Action 16-380

Moved by Commissioner Johnson, seconded by Commissioner Hoffner, to adopt Resolution 16-91.  
(Memorandum 16-297)

**RESOLUTION 16-91**

A RESOLUTION AUTHORIZING A MEMORANDUM OF AGREEMENT WITH THE FEDERAL AVIATION ADMINISTRATION FOR LAND SITES AND EASEMENTS FOR NAVIGATIONAL AIDS AT CHAN GURNEY MUNICIPAL AIRPORT

WHEREAS, the City of Yankton desires to provide a safe environment for all pilots utilizing Chan Gurney Municipal Airport; and

WHEREAS, the Federal Aviation Administration owns, operates and maintains several navigational aids for pilots at Chan Gurney Municipal Airport; and

WHEREAS, the Federal Aviation Administration desires to have to the land sites, facilities and easements in order to operate the necessary equipment as navigational aids located at Chan Gurney Municipal Airport.

NOW, THEREFORE IT BE RESOLVED, by the Board of City Commissioners of the City of Yankton;

1. The Memorandum of Agreement DTFACN-17-L-00033 between the City of Yankton and the United States of America is hereby approved, and
2. The Mayor and Finance Officer are hereby authorized to execute the agreement on behalf of the City of Yankton.

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.  
Motion adopted.

Action 16-381

This was the time and place to award the bids for the annual supply of Transport-Tankwagon Petroleum Products for Chan Gurney Airport for 2017. The following bids were received and opened on December 1, 2016:

Stern Oil Co., Freeman, South Dakota:

Aviation Gas–100 low lead Transport-\$0.2421/gal.; Aviation Gas–100 low lead Tankwagon-\$0.4092/gal.; Jet A fuel (with fuel system ice inhibitor) Transport-\$0.1011; Jet A fuel (with fuel system ice inhibitor)-Tankwagon-\$0.3303.

Gerstner Oil, Yankton, South Dakota:

Aviation Gas–100 low lead Transport-\$0.2468; Aviation Gas–100 low lead Tankwagon-\$0.5468; Jet A fuel (with fuel system ice inhibitor) Transport-\$0.0974; Jet A fuel (with fuel system ice inhibitor) Tankwagon-\$0.2974. (Memorandum 16-298)

The bids received represent the suppliers handling costs (profit margin), which are added to the OPIS (Oil Price Information Service) daily published price on the date the product is ordered.

Moved by Commissioner Sommer, seconded by Commissioner Carda, to award the bids to the low bidders as follows: Stern Oil Company for Aviation Gas—100 low lead Transport in the amount of \$0.2421 per gallon and Aviation Gas—100 low lead Tankwagon for \$0.4092 per gallon and to Gerstner Oil for Jet A fuel (with fuel system ice inhibitor) Transport for \$0.0974 per gallon and Jet A fuel (with fuel system ice inhibitor) Tankwagon for \$0.2974 per gallon.

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.  
Motion adopted.

Action 16-382

Moved by Commissioner Johnson, seconded by Commissioner Sommer, to approve Change Order Number 1 from Feimer Construction for the Maple Street and Watermain Reconstruction from 6<sup>th</sup> Street to 8<sup>th</sup> Street, an increase of \$8,348.60 for a new total project cost of \$258,012.20; to accept the project as complete; and to authorize the City Finance Officer to issue a manual check in the amount of \$11,184.71 to Feimer Construction, Yankton, South Dakota, as final payment for the project. (Memorandum 16-304)

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.  
Motion adopted.

Action 16-383

Commissioner Johnson introduced and Mayor Gross read the title of Ordinance No. 992, AN

ORDINANCE AMENDING ORDINANCE NO. 981 THE 2016 ANNUAL APPROPRIATION ORDINANCE OF THE CITY OF YANKTON, SOUTH DAKOTA, and set December 22, 2016, as the date for the second reading and public hearing.

Action 16-384

Moved by Commissioner Carda, seconded by Commissioner Johnson, to approve Change Order No. 1 from C & C Hauling for the Concrete Removal and Replacement Project at various locations within the City, a decrease of \$4,598.30 for a new total project cost of \$17,123.20; to accept the project as complete; and to authorize the City Finance Officer to issue a manual check in the amount of \$17,123.20 to C&C Hauling, Yankton, South Dakota, as final payment for the project. (Memorandum 16-302)

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 16-385

This was the time and place to award the bid for the 2017 Annual Supply of Chemicals for the Water and Wastewater Treatment Plants. (Memorandum 16-291) The following bids were received and opened on December 6, 2016:

Brenntag Great Lakes, Wauwatosa, Wisconsin-Powdered Activated Carbon-\$1,738.00/ton; Ferric Chloride (Liquid)-\$460.00/ton; Liquide Polyphosphate-\$1,666.42/ton; Liquid Hydrofluoro Sillcic Acid-\$780.00/ton; Sodium Hypochlorite-\$524.70/tote; 50% Caustic Soda-\$1,010.59/tote; Solar Salt-\$330.00/ton.

Cabit Norit, Dallas, Texas-Powdered Activated Carbon-\$1,800.00/ton.

Carus Corporation, Peru, Illinois- Liquide Polyphosphate-\$1,233.54/ton.

DPC Industries, Omaha, Nebraska-Liquid Hydrofluoro Sillcic Acid-\$860.00/ton; Sodium Hypochlorite-\$570.00/tote; 50% Caustic Soda-\$1,122.00/tote; Solar Salt-\$207.80/ton.

POET Ethanol Products, Wichita, Kansas-Carbon Dioxide-\$224.00/ton.

Graymont, Superior, Wisconsin-Pebble Lime-\$177.50/ton.

Hawkins, Inc., Roseville, Minnesota-Ferric Chloride (Liquid)-\$498.00/ton; Liquide Polyphosphate-\$2,025.12/ton; Liquid Hydrofluoro Sillcic Acid-\$778.00/ton; Sodium Hypochlorite-\$544.50/tote; 50% Caustic Soda-\$1,105.50/tote.

Shannon Chemical Corporation, Exton, Pennsylvania- Liquide Polyphosphate-\$1,772.10/ton.

Thatcher Company of Montana, Salt Lake City, Utah-Powdered Activated Carbon-\$1,566.00/ton.

Moved by Commissioner Maibaum, seconded by Commissioner Sommer, to award the bids to the low bidders as follows:

Brenntag Great Lakes, Wauwatosa, Wisconsin-Ferric Chloride (Liquid) for \$460.00 per tote; Sodium Hypochlorite for \$524.70 per tote; 50% Caustic Soda for \$1,010.59 per tote.

Carus Corporation, Peru, Illinois-Liquid Polyphosphate for \$1,233.54 per tote.

DPC Industries, Omaha, Nebraska-Solar Salt for \$207.00 per ton.

Ethanol Products (POET), Wichita, Kansas-Carbon Dioxide for \$224.00 per ton.

Graymont, Superior, Wisconsin-Pebble Lime for \$177.50 per ton.

Hawkins, Inc., Roseville, Minnesota-Liquid Hydrofluoro Sillcic Acid for \$778.00 per ton.

Thatcher Company of Montana, Salt Lake City, Utah-Powdered Activated Carbon for \$1,566.00 per ton.

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 16-386

Moved by Commissioner Carda, seconded by Commissioner Johnson, to adjourn into Executive Session at 8:15 p.m. to discuss personnel and contractual matters under SDCL 1-25-2

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Regular meeting of the Board of City Commissioners of the City of Yankton was reconvened by Mayor Gross.

**Roll Call:** Present: Commissioners Carda, Ferdig, Hoffner, Johnson, Maibaum, Miner, and Sommer. City Attorney Den Herder and City Manager Nelson were also present. Absent: Commissioner Knoff. Quorum present.

Action 16-387

Moved by Commissioner Carda, seconded by Commissioner Miner, to adjourn at 9:37 p.m.

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

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C.N. Gross  
Mayor

ATTEST:

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Al Viereck  
Finance Officer

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