

AGENDA

YANKTON PARK ADVISORY BOARD

**Monday, June 6, 2016 – City of Yankton Community Meeting Room,
Technical Education Center, 1200 W. 21st Street – 5:15 PM**

I. ROUTINE BUSINESS

- A. Roll Call. Welcome Catherine Crandall and Michael Schumacher.
- B. Consideration of May 2, 2016 Minutes. (attachment)
- C. Public Appearances.

II. NEW BUSINESS

- A. Yankton Baseball Association request for funding for light improvement project at Riverside Baseball Field. The cost is to upgrade underground system to provide power to Musco Lighting towers. Tom Stotz.
- B. Stockwell Phase 1 report for Summit Activities Center softball field expansion concept. Youth softball invited to attend.
- C. Discussion of sports facilities and aquatics facilities improvements working to a future recommendation for City Commission.
- D. General Discussion.

IV. OTHER BUSINESS

- A. Commission Information Memorandums (2 CIM attachments)
- B. Next Meeting Tuesday, July 5, 2016.

V. ADJOURN

MINUTES
Yankton Park Advisory Board
May 2, 2016
Technical Education Center, 1200 West 21st Street

The meeting of the Park Advisory Board (PAB) was called to order at 5:30 p.m.

I. Routine Business

A. Roll Call

1. Present: Lola Harens, Darcie Briggs, Bryan Schoenfelder, Carson Schott, Dave Spencer
2. Absent: Tom Nelson, Craig Sommer
3. Also present: Todd Larson, Director of Parks and Recreation, Chasity McHenry, Department Secretary

B. Consideration of April 4, 2016 Minutes

1. Briggs motioned to approve minutes, Schott seconded. Motion passed 5-0.

C. Public Appearances – Monica Iverson

Lives near the Meridian Bridge, 115 Walnut, and is concerned with the musical instruments in the Plaza that are close by her residence. Every time the instruments are rung either by passerby or natural occurrences, it reverberates through her house. She is looking to see if anything can be done about this nuisance. She asked if sound detraction paint can be used on the instruments. She is working with an out-of-town lawyer as the in-town lawyers she has contacted have been reluctant to help her. Monica has talked with the City Manager about this complaint also. The police department are doing decibel readings from her property and inside her house so a report can be delivered to the City Manager. A determination will be made by the City Manager once she has the sound reading report.

II. Old Business

A. None

III. New Business

A. Update on Sertoma North Fields turf project. They are trying to get the fields done by the 13th. There is a baseball tournament there on the 14th and 15th of May.

- a. Update on sports group usage agreement for sports fields. Todd is currently working the City Attorney to update agreement wording. The sports groups the city currently works with include: youth baseball, youth softball, youth flag football, youth tackle football, youth lacrosse, youth soccer, adult men's softball, adult women's softball.
- b. The Parks Advisory Board supports the Parks Department in its efforts to suggest user groups become compliant with the non-profit status needed to sign agreements and also in their providing the proper insurance documents that are required by the agreements. Harens motioned, Spencer second. Motion passed 5-0.

B. Facilities Discussion. Discussion of sports facilities and aquatics facilities improvements working to a future recommendation for City Commission.

- a. Review Sports Facilities Improvement Plan (attachment) that was discussed with the City Commission on Wednesday, April 27. Also, review the Outside Sports Facilities Future Development document (attachment). School District comprehensive facility study and plan will be discussed by the school board and public in the month of May. This discussion would include the Crane-Youngworth decision.
- b. Review Dave Spencer's Recreation Facilities Plan Notes (attachment) and coordinate with the plan discussion.
- c. TSP update of costs for Fantle Memorial Pool master plan concept was approved by City Commission on April 11.
- d. Stockwell to survey and provide cost estimates for additional softball fields at the SAC property was approved by City Commission on April 11.

C. General Discussion-

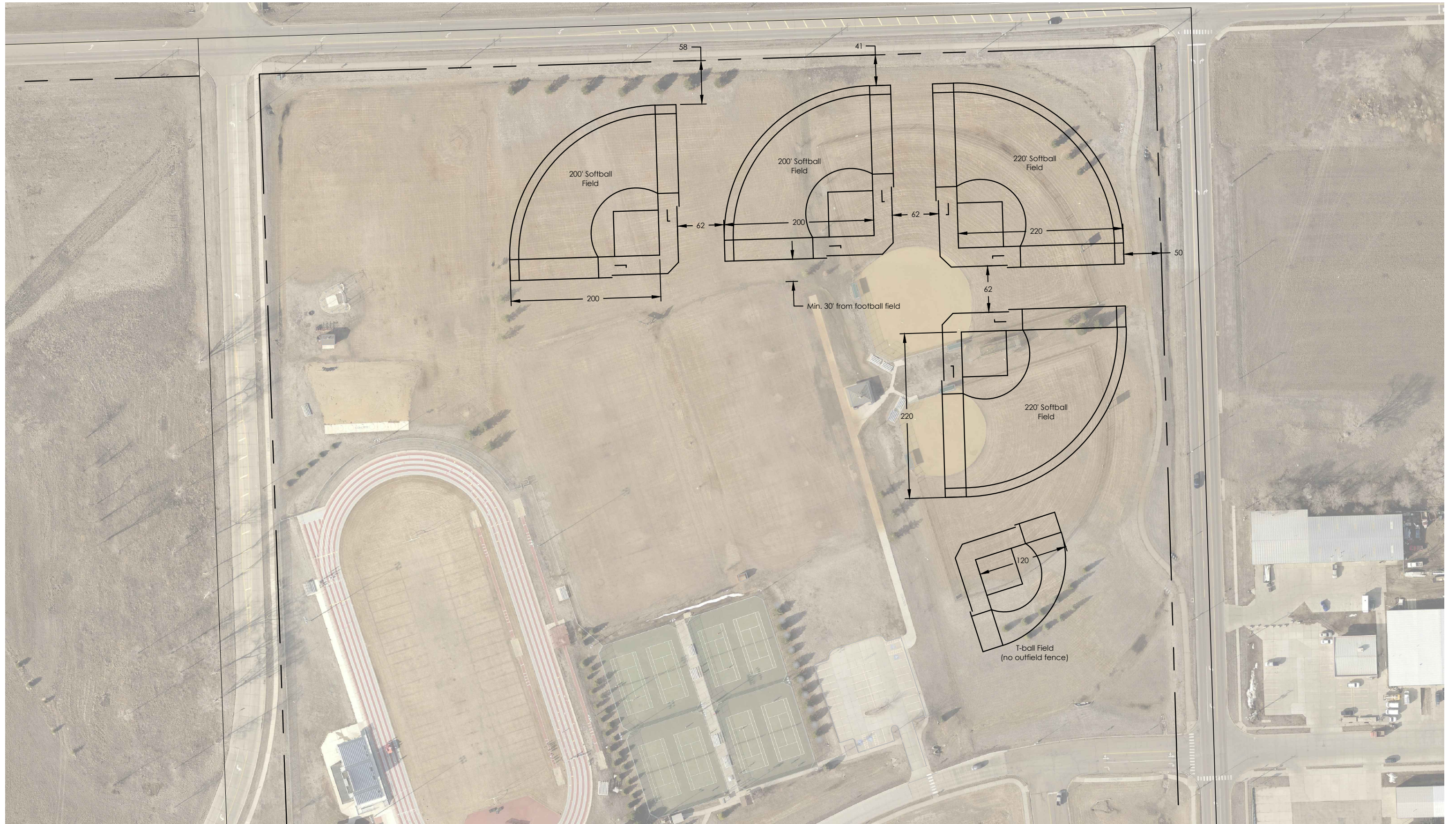
IV. Other Business

A. Commission Information Memorandums. Enclosed were the prior months CIM's to assist the PAB members on Department activities. (2 attachments)

B. Next Meeting: Monday, June 6, 2016

V. Adjourn

A. Briggs motioned and Schott seconded. Motion carried 5-0.



Commission Information Memorandum

PARKS AND RECREATION DEPARTMENT

SUMMIT ACTIVITIES CENTER and RECREATION PROGRAMS

2nd - half of April information:

| | |
|----------------------------|------------------|
| Fitness Classes- | |
| Early Bird Boot Camp class | 41 participants |
| Power Abs | 69 participants |
| Prime Time Senior class | 31 participants |
| Tabata class | 90 participants |
| Water aerobics | 185 participants |
| Work-Out Express class | 21 participants |
| Yoga classes | 56 participants |
| Zumba class | 33 participants |

Rentals-

| | |
|-----------------------------|------------|
| o Birthday rentals- | 12 parties |
| o SAC courts- | 12 hours |
| o Theater- | 32 hours |
| o Meeting rooms- | 1.5 hours |
| o City Hall courts- | 7.5 hours |
| o Capital Building- | 5 dates |
| o Riverside shelters- | 0 rentals |
| o Memorial shelters- | 0 rentals |
| o Westside shelter- | 0 rentals |
| o Rotary outdoor classroom- | 0 rentals |
| o Sertoma shelter- | 0 rentals |
| o Tripp shelter- | 0 rentals |
| o Meridian Bridge | 0 rental |

| | |
|------------------|--------------|
| SAC members- | 2,072 people |
| SAC memberships- | 879 |
| SAC attendance- | 2,921 visits |
| New members- | 9 people |

Monday, April 18- SAC Members Registration for Summer Recreation Programs. Benefit to membership.

Tuesday, April 19- On-line Registration for Summer Recreation Programs open to general public.

The South Dakota Lacrosse organization will be using the Sertoma Park football field this spring. They have 34 kids signed up to learn the game of lacrosse.

The City of Yankton is applying to be "Capital for the Day" with the Governor's Office for a day in the summer of 2016.

Todd, Brittany LaCroix, and Tracey Grotenhuis are working on the 2016 Ribfest event. Saturday, June 4, 2016. The event is going to expand and have music, food, and beer on Friday evening, June 3, also.

Todd and Brittany LaCroix are working on the 2016 Rockin' Rumble event. The event is expanding into Friday night also. Dates are July 22 and July 23.

Todd and Brittany LaCroix are working on an ADA Celebration event for Tuesday, July 26.

Yankton Area Arts has informed the City that they will not sponsor any musical groups in the amphitheater in the evening of July 4. City fireworks only on the night of July 4.

PARKS

The Parks Department hauled 2" – 3" rock which was placed under the bleachers on the west side of Riverside Baseball Field. There was erosion and washing of the small red rock that was under the set of bleachers. This bigger rock will help stop the erosion/washing and improve the look of the area below the bleachers. The Yankton Baseball Association purchased the rock.

The Parks Department has been working to spruce up the restrooms in the Riverside Baseball Stadium. The walls have been scraped and new paint (in a lighter shade) will be completed prior to the May 9 game between the Sioux Falls Canaries and the Sioux City Explorers. Also, new sinks were installed in both restrooms along with new electric hand dryers.

The Parks Department purchased three new flag poles for the Submarine Memorial located to the west of the Meridian Bridge. The local VFW was the caretaker for the poles and flags up until five years ago when they approached the City about the Parks Department becoming the caretaker. The Department replaces all three flags each year.

John Gleich, from the Parks Department, helped de-install the 2015 sculptures and install the 2016 sculptures for the Riverwalk Sculpture project on Friday, April 29.

The Parks Staff have sealed the capstones around the fountain in the Meridian Plaza. They have also caulked the gap between the top row of stones and the steel weir that was inserted last fall. Once the caulk has cured, the fountain will be turned on for 2016.

The Parks Department has started to prepare the Fantle Memorial Pool for the summer swimming season in 2016.

The Parks Department is working with the contractor to help prepare the two north Sertoma fields for the installation of field turf. The wet weather has delayed progress on the fields.

TRAILS

Bob Wubben has been working to clean-up the low-water crossings on the Auld-Brokaw trail. The high flows in the creek have deposited mud, silt, and debris, on the low-water crossings. He has also been working to clean out the culvert pipes in the low-water crossings to allow for unblocked flow.

A tree fell into the creek due to erosion and all the rain on April 20. This was an area we identified back in 2011 as an erosion problem. It is east of the Burleigh Street Bridge and just south of the 7th Street intersection.

For a long-term fix for the trail being undermined by the erosion, the trail has been moved from that area on the high bank of the creek to away from the creek bank.

The trail has been re-located so it connects by Burleigh Street south of the Rotary Park sign/landscaping and the new trail follows the old driving path as it heads east down the bank and then curves north and attaches into the trail.

Gabion baskets were also part of the discussion to fight erosion in the creek, but they are expensive and we would have had to get Corp of Engineers permission to work in the creek since we would be below the ordinary high water mark. No matter what length the gabion basket would have been, we think the erosion would have just moved to the point where the basket ended and the normal creek bank began. We would have started a process of chasing the erosion spot in that area of the creek.

Commission Information Memorandum

PARKS AND RECREATION DEPARTMENT

SUMMIT ACTIVITIES CENTER and RECREATION PROGRAMS

1st - half of May information:

| | |
|----------------------------|------------------|
| Fitness Classes- | |
| Early Bird Boot Camp class | 41 participants |
| Power Abs | 39 participants |
| Prime Time Senior class | 27 participants |
| Tabata class | 58 participants |
| Water aerobics | 175 participants |
| Work-Out Express class | 36 participants |
| Yoga classes | 49 participants |
| Zumba class | 23 participants |

Rentals-

| | |
|-----------------------------|-----------|
| ○ Birthday rentals- | 7 parties |
| ○ SAC courts- | 9 hours |
| ○ Theater- | 72 hours |
| ○ Meeting rooms- | 6 hours |
| ○ City Hall courts- | 7 hours |
| ○ Capital Building- | 7 dates |
| ○ Riverside shelters- | 0 rentals |
| ○ Memorial shelters- | 0 rentals |
| ○ Westside shelter- | 0 rentals |
| ○ Rotary outdoor classroom- | 0 rentals |
| ○ Sertoma shelter- | 0 rentals |
| ○ Tripp shelter- | 0 rentals |
| ○ Meridian Bridge | 0 rental |

| | |
|------------------|--------------|
| SAC members- | 2,032 people |
| SAC memberships- | 865 |
| SAC attendance- | 2,546 visits |
| New members- | 21 people |

Friday, May 6- Adult Coed Softball, Women's and Coed Sand Volleyball registrations due. 27 Coed Softball Teams. 12 Coed Sand Volleyball Teams. 11 Women's Sand Volleyball Teams.

The City of Yankton is applying to be "Capital for the Day" with the Governor's Office for a day in the summer of 2016.

Todd is working with the library on a "reading walk" project for the Meridian Bridge.

Todd is working with the United Way staff on a "parent/child activity walk" project for Fantle Memorial Park.

Todd, Brittany LaCroix, and Tracey Grotenhuis are working on the 2016 Ribfest event. Saturday, June 4, 2016. The event is going to expand and have music, food, and beer on Friday evening, June 3, also.

Todd and Brittany LaCroix are working on the 2016 Rockin' Rumble event. The event is expanding into Friday night also. Dates are July 22 and July 23.

Todd and Brittany LaCroix are working on an ADA Celebration event for Tuesday, July 26.

Todd and Brittany LaCroix are working on a new concert series for the summer season and the idea will be brought to the Commission the first meeting in June.

Yankton Area Arts has informed the City that they will not sponsor any musical groups in the amphitheater in the evening of July 4. City fireworks only on the night of July 4.

PARKS

The Parks Department received this Thank You from Chuck Turner with the school district:

Thanks for all your help with this project. We have planted 5 maple trees along the boulevard. Hartington Tree was a great help and Kyle helped select five different varieties to give us a mixture of fall colors. A lot of people complained to Paul Struck about removing those near dead trees. They were all pleased when he told them the trees would be replaced.

Thanks again,
Chuck Turner

The fountain in Westside Park is not working again this year. This is the 2nd year in-a-row that the fountain has stopped working shortly after it is placed in the water in the spring. Ace Hardware will be contacted and the fountain will be sent back in for warranty work.

The Parks Department prepared the Sertoma Park four-plex for the youth softball tournament on Saturday, May 7, and Sunday, May 8.

The Parks Department prepared Riverside Park for the Educational Festival on May 6.

The Parks Staff provided the Market at the Meridian with three picnic tables and six traffic cones for its first Saturday, May 7.

Parks Staff have been working overtime to keep up with the mowing since the full summer work crews have not started yet.

Parks Staff worked overtime on a couple of nights to put the fence back up on the west field at the Sertoma North ball fields during the week of May 9. In trying to keep up with the mowing and other projects, the staff did normal spring parks work during the normal day shift and then started on the fence project at Sertoma at 3:30pm. The Youth Baseball group had a tournament scheduled for the park and they wanted the west field for play on Saturday and Sunday, May 14 and 15.

The Parks Staff had to weld on post extensions to some of the fence posts at the west field of the two north ball fields. With the turf project, some areas of play were elevated by the fence posts and therefore the fences were no longer four feet high on the east side of the west field. Extensions were added to make all the foul line fences four feet tall.

Parks Staff worked overtime on a couple of nights to put the fence back up on the east field at the Sertoma North ball fields during the week of May 16. In trying to keep up with the mowing and other projects, the staff did normal spring parks work during the normal day shift and then started on the fence project at Sertoma at 3:30pm. The Youth Baseball group had a tournament scheduled for the park and they wanted the east field for play on Sunday, May 22.

Bow Creek Metal has begun to install the stainless steel backsplashes above the coreten steel planters along the Meridian Bridge as a part of Phase II of the Plaza Project. The Parks Staff sealed the capstones on the fountain prior to starting it up this spring. Items that need to be completed include plantings in the coreten steel planters and along the curb line of 2nd Street. Concrete pads need to be poured to allow for the Riverwalk Sculpture permanent pieces to be added to the Plaza area also.

The Parks Department prepared Sertoma Park for the youth baseball tournament on Saturday, May 14, and Sunday, May 15. There is also a baseball tournament at Sertoma Park on May 22.

The Parks Department is preparing Riverside Park for the SD Kayak Challenge to be held on Saturday, May 28.

The Parks Department has started to prepare the Fantle Memorial Pool for the summer swimming season in 2016. The pool will probably not be open by the advertised date of May 27. Along with the cool and wet weather so far this spring, there was a concrete blow out of some concrete on the slant leading to the deep end. This will have to be patched and allowed to dry. The water table is up also and there is water bleeding in through the floor and walls. Starting on May 18, there will be two days of caulking of all cracks and joints in the entire pool. The caulk will need a few days to dry. All the walls will be washed with TSP cleaner and then all the walls will be repainted. The black lines in the pool will be repainted also. There will need to be seven days of dry time after the painting is complete. Then the pool is ready to be filled with water. As it is filled, the pumps and filters are started up. After the water has filtered for a day or so, then the chemicals begin to be added until the chemicals are balanced in the water. At that point, the heaters for the pool water can be fired up and the water will be heated to approximately 80 degrees. The heating of the water takes a couple of days also.

The ball fields at Memorial Park, Sertoma Park, Summit Activities Center, and Riverside Park are being dragged and prepared each weekday according to game schedules submitted to the Parks Department.

TRAILS

Bob Wubben has been working to clean-up the low-water crossings on the Auld-Brokaw trail. The high flows in the creek have deposited mud, silt, and debris, on the low-water crossings. He has also been working to clean out the culvert pipes in the low-water crossings to allow for unblocked flow.